

LONG BRANCH SEWERAGE AUTHORITY

MINUTES OF THE REGULAR MEETING

OCTOBER 15, 2025

I. and II. Opening and Attendance of Meeting and Pledge of Allegiance

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, October 15, 2025, by the Executive Director, Thomas Roguski, both in person and electronically via telephonic communication conference call, attended by Mr. Riley, Mr. Booth, Mr. Brown & Mr. Larco. Mrs. Morris arrived at 3:01 p.m.

In addition to the Members of the Authority hereinabove stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, P.E., Executive Director; John J. McKelvey P.E., of the firm Colliers Engineering and Design, Authority Consulting Engineer; Charles J. Fallon, CPA, RMA, of the firm Fallon & Company LLP, Authority Auditor; and Susan Mazzei, Secretary. John L. Bonello, Esq., of the firm Manna & Bonello, P.A., Authority Counsel was absent.

III. Announcement Pursuant to New Jersey Open Public Meeting Act

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2025, has been provided by publication thereof in the *Link News* on February 24, 2025 as a "legal" advertisement, in the *Asbury Park Press* on February 26, 2025 as a "legal" advertisement and in the *Coaster* on February 27, 2025 as a "legal" advertisement, and by forwarding duplicates thereof on February 20, 2025, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

Mr. Roguski stated there are no members of the public present in the meeting room.

Mr. Vincent Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore stated he had three questions. The first question was about the introduction of the 2026 Budget as to whether there will be an increase to ratepayers. Mr. Lepore also questioned the \$270,000.00 net position of the budget. Mr. Roguski replied that there will not be an increase to

ratepayers as the rates will remain the same. Mr. Roguski continued to explain, in reference to the net position of budget, that the Authority uses money saved to balance the budget.

The second question Mr. Lepore had was in reference to the contract with Univar and the aluminum hydroxide chloride. Mr. Lepore asked if there was an out clause if there were conditions beyond their control where product could not be delivered. Mr. Roguski explained that yes there is one, as with all contracts. It would have to be a national problem as to why they could not deliver. Mr. Lepore wanted confirmation that the prices for the contracts are set and that they will not increase. Mr. Roguski responded he has never had a situation where the prices have been increased mid-contract.

The third question Mr. Lepore had was in reference to having no contract for odor control media. Mr. Roguski explained there were no bidders and will review to see why the Authority did not receive any bids. Mr. Roguski took inventory of carbon supplies for odor control at the Authority and said there is enough supply in house for the year 2026 but explained if needed we have vendors that can deliver.

Mr. Lepore had no further questions and thanked the Board.

Let the record reflect that Mrs. Morris arrived at 3:01 p.m.

On Motion by Mr. Riley, seconded by Mr. Brown, passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Public Participation portion of the Meeting was closed.

V. Miscellaneous Suggestions for the Good of the Authority

Mr. Vincent Lepore of 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore expressed concern about the road restoration and infrared paving, stating it is expensive, and questioned who makes the decisions to repair roads infrared or not. Mr. Roguski explained if there is a road opening moratorium on a newer road, infrared would be used on the road. However, if it is an older road and the road needs to be opened, the road would be restored as per city ordinance. In addition, Mr. Lepore wanted to know what happens if there is a problem with road after it has just been redone. Mr. Roguski explained that there is a 1-year maintenance bond for repairs.

Mr. Lepore had no further questions and thanked the Board.

Mr. Roguski stated there are no members of the public present in the meeting room.

On Motion by Mr. Booth seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Miscellaneous Suggestions for the Good of the Authority portion of the Meeting was closed.

VI. As to the Minutes of the Regular Meeting of September 17, 2025

On Motion by Mr. Booth, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on September 17, 2025 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VII. As to the Minutes of the Executive Session held on September 17, 2025, if any

None

VIII. Correspondence

The attached list of Correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported Correspondence Item No. 21 is a letter from Colliers Engineering and Design recommending the conditional approval of the application from Gio Associates, LLC for the sewer connection at 83 North Broadway, Block 305 Lot 9. Mr. Roguski introduced Mr. John McKelvey of Colliers Engineering and Design.

Mr. McKelvey stated the application for 83 North Broadway is a vacant lot, located by Ocean Blvd. and is a proposed mixed-use four (4) story building consisting of 1,091 sq feet of retail space, three (3) one-bedroom residential units and nine (9) two-bedroom residential units. New flow will be 2,584 gal per day and proposed connection will be a six (6") inch PVC lateral that will connect to a manhole on a twenty -four (24") inch existing sewer on North Broadway.

The following resolution was presented.

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, Gio Associates, LLC has applied for sewer connection for 83 North Broadway, known as Block 305, Lot 9, and

WHEREAS, the application was accompanied by the necessary documentation, and

WHEREAS, the Authority Consulting Engineer, Colliers Engineering & Design, has reviewed the associated documents, and

has recommended that the application be conditionally approved in their letter, dated October 7, 2025, attached hereto and made a part hereof, and

WHEREAS, there is adequate WWTP capacity to service the request.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Gio Associates, LLC for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Consulting Engineer, Colliers Engineering & Design, dated October 7, 2025, and upon the payment of all requisite fees, including, but not limited to, 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit, and the remaining 50% due prior to issuance of any Certificate of Occupancy.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R1.10-25
Exhibit A

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY
OCTOBER 15, 2025**

1. Letter dated 8/29/25 received 9/3/25 from Nelson Engineering Associates, re: NEAI #230601/ 479 Ocean Blvd North /Block 470 Lot 4.02 / Preliminary and Final Site Plan/ Grading /Drainage & Utility Plan for adjacent Lots 3 & 4.01
2. Copy of letter dated 9/18/25 and received 9/18/25 from Thomas Roguski to John A. Buletza, PE PP, CME, at Nelson Engineering Associates, re: Request for Service

Availability: Sanitary Sewer / Proposed 3 residential units / 479 Ocean Blvd/ Block 470 lot 4.02

3. Copy of letter dated 9/18/25 and received 9/18/25 from Thomas Roguski to Mario Fragale, re: Request for Service Availability: Sanitary Sewer/ Proposed Mixed Use Building / 294 Branchport Ave & Berdan Place/ Block 356 Lot 2 & 10
4. Certified letter dated 9/17/25 received 9/19/25 from Engineering and Land Planning Associates, re: Block 419.01 Lot 1, NJDEP Land Use Regulation Permits
5. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Furnishing and Delivering Aluminum Hydroxide Chloride
6. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Furnishing and Delivering Dry Polymer
7. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Electrical Maintenance Services
8. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Furnishing and Delivering Emulsion Type Polymer
9. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Furnishing and Delivering Magnesium Hydroxide Slurry
10. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Furnishing and Delivering Odor Control Media
11. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Furnishing Pump and Motor Repairs and Purchase of New Pumps and Motors
12. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Road Restoration
13. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Removal, Transport and Disposal of Sand, Grit and Bar Screen Screening
14. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Furnishing and Delivering Sodium Hypochlorite
15. Affidavit of Publication 09/08/25 received 09/22/25 from Asbury Park Press, re: Sludge Removal
16. Application dated 8/06/25 received 9/18/25, re: Proposed mixed use/ Brighton Avenue Building /119-127 Brighton Ave/ Block 123 lots 5,6 &7/1 Building/ 24 Residential units & 3 Commercial units

17. Letter dated 9/24/25 and received 9/24/25 from Thomas Roguski to Phil Saada/LB648, LLC, re: Project LBS -356/ Conditional Approval/Mixed Use Building/648 Second Ave/ Block 93 Lot 1
18. Certified Letter dated 9/22/25 received 9/25/25 from Foss, San Filippo & Milne, LLC, re: Notice of Hearing 1199 Lincoln Square/ Block 11 Lot 1/Expansion of Mixed-Use Development
19. Certified Letter received 9/26/25 from Adam Schneider, ESQ, re: Notice of Hearing Zoning Board for 44 Branchport Ave/Block 249 Lot 4
20. Certified Letter dated 9/25/25 received 9/29/25 from Insight Engineering for Rymer Real Estate, LLC, re: Application for Letter of Interpretation/264 Branchport Ave/Block 355 Lot 23
- ACTION** 21. Letter dated 10/07/25 received 10/07/25 from Colliers Engineering & Design, re: Gio Associates, LLC/Conditional Approval/ 83 North Broadway/ Block 305 Lot 9
22. Letter dated 10/08/25 received 10/08/25 from Colliers Engineering & Design, re: Engineer's Status Report / October 2025 Meeting

Mr. Roguski had nothing further to report.

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the attached List of Correspondence was ordered received and filed.

IX. Report of the Executive Director for the October 15, 2025 Authority Meeting

Mr. Roguski reported that there was a daily flow of 2.29 MGD over the last month and the Authority has met all limits of the discharge permit.

Mr. Roguski reported the bids for the Long Branch Sewerage Authority's 2026 Annual contracts have been received. It is recommended the Contracts be awarded by the Board to the respective lowest responsible bidders as follows:

- | | | | |
|----|---|---------------------|--------------------|
| 1. | Contract for Road Restoration & Infrared Paving | L & L Paving. | \$23,000.00 total |
| 2. | Contract for Electrical Maintenance Services | Electro Maintenance | \$100,800.00 total |
| 3. | Contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors | Pilot Electric | \$32,050.00 total |

4.	Contract for Magnesium Hydroxide Slurry	Premier Magnesia	\$4.86 per gallon
5.	Contract for Sodium Hypochlorite	JCI Jones Chemical	\$2.35per gallon
6.	Contract for Dry Polymer	Polydyne, Inc.	\$2.25 per pound
7.	Contract for Emulsion Polymer	Polydyne, Inc.	\$1.61 per pound
8.	Contract for Alum. Hydroxide Chloride	Univar Solutions	\$4.126 per gallon
9.	Contract for Sand, Grit & Bar Screenings	Freehold Cartage	\$1,848 per container
10.	Contract for Odor Control Media	NO BIDS SUBMITTED	

Mr. Roguski brought to the attention of the Board that there were no bids for Odor Control Media and inventory is good for 2026 year.

Mr. Roguski inquired if the resolutions can be read collectively and voted upon, the Board agreed.

The following resolutions were presented.

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Road Restoration & Infrared Paving Restoration, and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Road Restoration & Infrared Paving Restoration to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Road Restoration Infrared Paving Restoration to L & L Paving Company, Inc. in the amount of \$23,000.00, subject to the

bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with L & L Paving Company, Inc. for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R2.10-25
Exhibits B & C

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Electrical Maintenance Services; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Electrical Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Electrical Maintenance Services to Electro Maintenance, Inc. in the amount of \$100,800.00 subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Electro Maintenance, Inc. and Construction Corp. for the purposes expressed herein above.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R3.10-25
Exhibits D & E

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors; and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing Pump & Motor Repairs

and Purchase of New Pumps & Motors to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to Pilot Electric in the amount of \$32,050.00 subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Pilot Electric for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R4.10-25
Exhibits F & G

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Magnesium Hydroxide Slurry, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Magnesium Hydroxide Slurry to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Magnesium Hydroxide Slurry to Premier Magnesia, LLC, in the amount of \$4.86 per gallon, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Premier Magnesia, LLC, for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R5.10-25
Exhibit H & I

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Sodium Hypochlorite, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Sodium Hypochlorite to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Sodium Hypochlorite to JCI Jones Chemical in the amount of \$2.35 per gallon, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into contract with JCI Jones Chemical for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R6.10-25
Exhibits J & K

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Dry Polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Dry Polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Dry Polymer to Polydyne, Inc. in the amount of \$2.25 per pound, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 15, 2025
R7.10-25
Exhibits L & M

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Emulsion Type Polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Emulsion Type Polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Emulsion Type Polymer to Polydyne, Inc. in the amount of \$1.61 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R8.10-25
Exhibits N & O

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivery of Aluminum Hydroxide Chloride, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for furnishing and delivery of aluminum hydroxide to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivery of Aluminum Hydroxide to Univar Solutions USA, LLC in the amount of \$4.126 per gallon, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Univar Solutions USA, LLC for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R9.10-25
Exhibits P & Q

RESOLUTION

Mr. Riley offered the following resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Removal, Transport and Disposal of Sand, Grit, and Bar Screen Screenings to an approved site; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to Freehold Cartage, Inc. in the amount of \$1,848.00 per 20-yard container removed and disposed of, subject to

the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Freehold Cartage, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R10.10-25
Exhibits R & S

Mr. Roguski has recommended that Authority's staff member, Mr. Noah Banta, Utility Crew/Operator in Training, wage be adjusted to \$26.94 per hour. Mr. Roguski stated that Mr. Banta is doing an excellent job and has taken on a lot more responsibility, quickly progressing and he has shown a lot of growth and potential.

The following resolution was presented.

RESOLUTION

Mr. Brown offered the following resolution and moved its adoption; seconded by Mr. Booth

**BE IT RESOLVED BY THE LONG BRANCH
SEWERAGE AUTHORITY that:**

1. The Long Branch Sewerage Authority hereby ratifies and approves the wage adjustment, for Noah Banta, to a rate of compensation of \$26.94 per hour.

2. This Resolution shall take effect on October 20, 2025.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R11.10-25

Mr. Roguski stated the proposed 2026 Budget has been prepared and will be presented to the Board for consideration during the Authority's Auditor portion of the meeting.

Mr. Roguski had nothing further to report.

On Motion by Mr. Booth seconded by Mrs. Morris and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved, and ordered received and filed and made part of the Minutes of this Meeting.

**X. Report by Authority Counsel of the Activities of that Office and of Actions
taken since September 17, 2025**

Mr. Bonello was absent, however Mr. Roguski spoke with him prior to the meeting and Mr. Bonello stated everything was in order and had nothing to report to the Board.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and regarding each and all the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since September 17, 2025

Mr. Fallon stated the Authority Budget has appropriations of \$8,898,772.00 and anticipated revenue of \$8,628,772.00, the difference being \$270,000.00 that the Authority is using the surplus to balance the budget. Mr. Fallon stated he met with Mr. Roguski and Mrs. Uyeyama, the Authority's Comptroller, for review. Mr. Fallon said that it is a good budget and anticipates \$100,000.00 more in revenues than prior year. Mr. Roguski confirmed that the increase of revenue of 1.2 % is expected due to the growth happening in the City.

Mr. Roguski stated that there are a few items he wanted to address in reference to budget line item increases. The first one being an increase in the Sludge Removal Contract. The last time the contract was out to bid was 2020 since this is a five-year contract. We will be receiving bids in November and have budgeted for a 17% increase.

Mr. Roguski continued that other increases are the health benefits, explaining that line-item increase is 9%. Mr. Roguski continued and stated there was a decrease in debt service payments. Overall, Mr. Roguski said the 2026 Budget is very similar to last year's budget and the Authority is in a good position.

Mr. Roguski stated the 2026 Budget is introduced today. If approved, it will then be sent to the State for review and approval. The State has sixty (60) days to review it. Once approved by the State, it will be on the Agenda in December and can be ratified at that time.

The following resolution was presented.

2026 AUTHORITY BUDGET RESOLUTION

Long Branch Sewerage Authority

FISCAL YEAR: FROM: January 1, 2026 TO: December 31, 2026

WHEREAS, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2026, and ending December 31, 2026, attached hereto and made a part hereof, has been presented before the governing body of the Long Branch Sewerage Authority at its open public meeting of October 15, 2025; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$8,628,772.00, Total Appropriations, including any Accumulated Deficit if any, of \$8,898,772.00, and Total Unrestricted Net Position utilized of \$270,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,264,020.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of none; and


WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on October 15, 2025, that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2026, and ending December 31, 2026 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Long Branch Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 17, 2025


(Secretary's Signature)

October 15, 2025

Governing Body Recorded Vote

Member:

Aye

Nay

Abstain

Absent

Donald S. Riley
Michael Booth
David G. Brown
Brian I Larco
Susie Morris

Date: October 15, 2025

R12.10-25

Exhibit T

Mr. Fallon had nothing further to report.

On Motion by Mr. Brown, seconded by Mr. Morris, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XII. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken since September 17, 2025

Mr. McKelvey reported regarding the 2018 capital projects, stating Colliers has sent in the final DEP forms for the Hoey Force Main Project and is currently verifying that they are fully closed out.

Mr. McKelvey said as far as the new Hoey Pump Station Upgrade Project, Colliers has been continuing shop drawing reviews and are planning equipment platform work. However, most of the project work will take place in the spring to be completed by Memorial Day 2026.

Mr. McKelvey stated there was nothing more to report on the escrow projects.

Mr. McKelvey had nothing further to report.

On Motion by Mr. Brown seconded by Mr. Booth and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Consulting Engineer of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XIII. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Riley, seconded by Mr. Brown, and passed by all affirmative vote of all members present, no nays, no absent, no abstain, approving the Authority Transfers for the month of September 2025 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE
AUTHORITY IN SESSION AT A REGULAR MEETING
THEREOF ON THIS 15TH DAY OF OCTOBER 2025
PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM
IS PRESENT THAT THE AUTHORITY HEREBY APPROVES

THE TRANSFERS MADE FOR THE MONTH OF SEPTEMBER
2025 AS SUBMITTED BY THE EXECUTIVE DIRECTOR AND
ORDERS SAID REPORT RECEIVED AND FILED.

XIV. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of September 2025

The following Resolution was moved by Mrs. Morris, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 15th DAY OF OCTOBER 2025 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of September 2025 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

XV. Report, if any, by Investment Committee.

No report from the investment committee.

XVI. Old Business.

Mr. Brown stated there has been discussion of joint meetings with the City of Long Branch Planning and Zoning Boards, LBSA and the public. Mr. Brown expressed that he heard that people have a lot of questions about all the redevelopment in town and how it would be beneficial to have an open meeting. Mr. Roguski stated that a few years back the Authority made a presentation at City Hall, and it went well. Mr. Roguski said it is a great suggestion, and he will contact the Planning and the Zoning Board to discuss the possibility of a meeting.

XVII. New Business

Mr. Roguski stated he has two (2) resolutions to present to the Board.

Mr. Roguski explained that the State Health Benefits will have a 36.5% increase for the year 2026. The increase would be substantial for all employees ranging from \$90-\$270 per paycheck and would be an extreme hardship for many of the employees. Mr. Roguski requested that the Authority assist in subsidizing the 36.5% increase for one (1) year only and the total cost

would be approximately \$55,000.00 for 2026.

Mr. Roguski confirmed that many employees have really stepped up in terms of obtaining skills and doing in-house projects, in turn saving the Authority money. Mr. Roguski also stated that the staff needs good healthcare being that they are surrounded by raw sewage every day.

Mr. Roguski also stated that next year is a union negotiations year and at that time all options will be considered including evaluating different the healthcare plans.

Mr. Brown is of the understanding that this is a good idea to subsidize for one year as all the employees have shown their dedication to their job and he considers them a family of workers. Mr. Roguski stated that he has received multiple calls from the public complimenting the employees and how they go above and beyond the call of duty to serve the public.

The following resolutions were presented.

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth

WHEREAS, LOCAL 32, the Office and Professional Employees International Union ("OPEIU") is the exclusive majority representative of a unit of white-collar workers employed by the Long Branch Sewerage Authority (the "Authority"), pursuant to the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. (the "Act"), and

WHEREAS, the Authority and OPEIU are signatories to a collective negotiations agreement that expires on December 31, 2026, and

WHEREAS, the Authority and OPEIU wish to amend the referenced collective negotiations agreement that expires on December 31, 2026 as per the attached Memorandum of Agreement, attached hereto and made a part hereof, and

WHEREAS, OPEIU has informed the Authority that the attached Memorandum of Agreement is acceptable to its membership, and

WHEREAS, the Commissioners of the Long Branch Sewerage Authority believe that entering into the proposed agreement as outlined in the attached Memorandum of Agreement would be in the best interest of the Authority and the public, and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Long Branch Sewerage Authority, that the attached Memorandum of Agreement between the Authority and OPEIU, is hereby ratified and approved, and the referenced collective negotiations agreement that expires on December 31, 2026 is amended accordingly, and

BE IT FURTHER RESOLVED that the Executive Director is hereby directed to take such actions as are necessary to effectuate the terms of the aforesaid Agreement.

BE IT FURTHER RESOLVED that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate this Resolution and the aforesaid Agreement.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R13.10-25
Exhibit U

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mrs. Morris

WHEREAS, LOCAL 4-406, the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial, and Service Workers International Union ("USW") is the exclusive majority representative of a unit of blue-collar workers employed by the Long Branch Sewerage Authority (the "Authority"), pursuant to the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. (the "Act"), and

WHEREAS, the Authority and USW are signatories to a collective negotiations agreement that expires on December 31, 2026 and

WHEREAS, the Authority and USW wish to amend the referenced collective negotiations agreement that expires on December 31, 2026 as per the attached Memorandum of Agreement, attached hereto and made a part hereof, and

WHEREAS, USW has informed the Authority that the attached Memorandum of Agreement is acceptable to its membership, and

WHEREAS, the Commissioners of the Long Branch Sewerage Authority believe that entering into the proposed agreement as outlined in the attached Memorandum of Agreement would be in the best interest of the Authority and the public, and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Long Branch Sewerage Authority, that the attached Memorandum of Agreement between the Authority and USW, is hereby ratified and approved, and the referenced collective negotiations agreement that expires on December 31, 2026 is amended accordingly, and

BE IT FURTHER RESOLVED that the Executive Director is hereby directed to take such actions as are necessary to effectuate the terms of the aforesaid Agreement.

BE IT FURTHER RESOLVED that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate this Resolution and the aforesaid Agreement.

ROLL CALL:

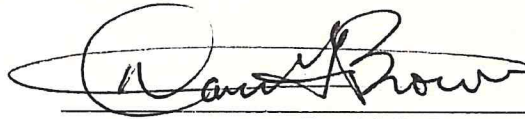
Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 15, 2025
R/4.10-25
Exhibit V

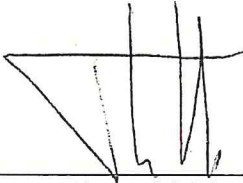
XVIII. Adjournment at 3:40 p.m.

There being no further business, on Motion by Mr. Brown, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the meeting was adjourned at 3:40 p.m.

Respectfully submitted,



David G. Brown, Secretary



Thomas Reguski, Executive Director