

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

March 18, 2020

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
Donald S. Riley	Secretary		
David Brown	Treasurer		
Bryan I. Larco	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Sue Brasefield	Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2020, has been provided by publication thereof in the *Link* on February 27, 2020, as a “legal” advertisement and in the *Asbury Park Press* on February, 22 2020, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2020, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of February 19, 2020

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, February 19, 2020 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on February 19, 2020, if any (**NONE**)

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on February 19, 2020, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

March 18, 2020

- 1) Copy of letter dated 02/18/2020 received 02/18/2020 from Thomas Roguski to Jenny Lynch at Kennedy Consulting Engineers, LLC., re: Letter of Service Availability for 6 Private Dr./ Block 16 Lot 11
- 2) Copy of letter dated 02/18/2020 received 02/18/2020 from Thomas Roguski to Jenny Lynch at Kennedy Consulting Engineers, LLC., re: Letter of Service Availability for 3 Ocean Court/ Block 15 Lot 18
- 3) Letter dated 02/19/2020 received 02/19/2020 from InSite, re: Letter Revising last month's correspondence number thirty-nine (39)
- 4) Certified Notice of Letter dated 02/12/2020 received 02/19/2020 from Ansell Grimm & Aaron, re: Zoning Board Application proposing to construct a tennis court (including fence) and related site improvements to the existing single house/ Block 18 Lots 8.01, 8.02 & 9/ Owner Albert Sutton
- 5) Certified Public Notice dated 02/05/2020 received 02/19/2020 from the Long Branch Zoning Board, re: Variance Permit Approval for an addition to a single-family residence at 520 Atlantic Ave /Block 360 Lot 6.01
- 6) Certified Public Notice received 02/19/2020 from Robert Witek, Esquire, re: Variance Relief for 16 Myrtle Ave/ Block 238 Lot 13
- 7) Certified Public Notice dated 02/02/2020 received 02/19/2020 from Borough of West Long Branch, re: Planning / zoning Board of Adjustment Variance Application/ 96 Wall St (Block 28 Lot 62) **(NOT LBSA SEWER)**
- 8) Copy of letter dated 02/21/2020 received 02//21/2020 from Thomas Roguski to Jason Fichter, PE, re: Ocean- Cooper Revitalization Limited Liability Company/ Ocean Gate Project/ Cooper Ave between Ocean Blvd and Long Branch Ave/ Block 306 Lot 1.01/ Block 307 Lots 13-16- & 18-22
- 9) Copy of letter dated 02/21/2020 received 02//21/2020 from Thomas Roguski to Jason Fichter, PE, re: Proposed Single-Family Dwelling / 134 Witmer Place/ Block 308 Lot 18.01
- 10) Application E-1 dated 02/20/2020 received 02/20/2020 from Lamberto Builders LLC, re: 115 Atlantic Ave/ Block 463 Lot 1/ Single family home

- 11) Copy of letter dated 02/20/2020 received 02/24/2020 from Manna & Bonello to Wiss & Company, LLP, re: Long Branch Sewerage Authority Fiscal Year Ending 12/31/2019
- 12) Certified letter dated 02/26/2020 received 02/28/2020 from InSite, re: Flood Hazard Area General Permit- By- Certification 5/ 134 Witmer Place/ Block 308 Lot 18.01
- 13) Letter dated 02/25/2020 received 02/28/2020 from Stony Brook Regional Sewerage Authority, re: Liquid Sludge Disposal Agreement
- 14) Letter dated 02/28/2020 received 03/02/2020 from Maser Consulting to InSite Engineering, LLC., re: Application approval for Gemstone Apartments / The Belmont / Block 280 Lots 11.01, 12, 13 & 14
- 15) Certified Public Notice dated 02/20/2020 received 03/02/2020 from Long Branch Zoning, re: Variance Permit to approve an addition to a single-family residence/520 Atlantic Ave/ Block 360 Lot 6.01
- 16) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 meeting dates
- 17) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Counsel/ John Bonello, Esq.
- 18) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Special Legal Counsel/ Maraziti Falcon, LLC.
- 19) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Bond Counsel/ Jason Capizzi, LLC
- 20) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Insurance Consultant/ Brown & Brown
- 21) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Labor Counsel / Arthur Apruzzese, McDermott, Mastro & Murphy
- 22) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Auditor/ Wiss & Company LLP
- 23) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Environmental Attorney/ Hall & Associates

ACTION

- 24) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Backflow Prevention Contract/ Hughes Environmental Services
- 25) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Engineer/ Maser Consulting
- 26) Letter dated 03/03/2020 received 03/05/2020 from Apruzzese, McDermott, Mastro & Murphy, re: Agreement to Provide Legal Services for the Year 2020
- 27) Letter dated 03/05/2020 received 03/05/2020 from Thomas Roguski, re: 14-18 Renwick Place/ Marina & Townhouses/ Block 489 Lots 2.01, 7.01 & 7.02/ Recommendation for Close-out and final approval
- 28) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 meeting dates
- 29) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Counsel/ John Bonello, Esq.
- 30) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Special Legal Counsel/ Maraziti Falcon, LLC.
- 31) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Bond Counsel/ Jason Capizzi, LLC
- 32) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Insurance Consultant/ Brown & Brown
- 33) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Labor Counsel / Arthur Apruzzese, McDermott, Mastro & Murphy
- 34) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Auditor/ Wiss & Company LLP
- 35) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Environmental Attorney/ Hall & Associates
- 36) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Backflow Prevention Contract/ Hughes Environmental Services

- 37) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Engineer/ Maser Consulting
- 38) Letter dated 03/04/2020 received 03/09/2020 from Maser Consulting, re: Pier Village Phase III/ Reviewed Television Inspection Videos and reports
- 39) Letter dated 03/06/2020 received 03/06/2020 from InSite Engineering, re: PV Motel LLC/ Onada Surf Club/ LBSA Response Letter and TWA Submission/ Block 218 Lots 5,6, & 8
- 40) Letter dated 03/05/2020 received 03/09/2020 from NW Capital Markets Inc., re: Debt Savings Opportunity for the Long Branch Sewerage Authority
- 41) Certified Letter dated 03/04/2020 received 03/09/2020 from State of New Jersey DEP, re: Rt.36 Clifton Ave/ James St to CR520 (Rumson Rd) Signed Utility Agreement, Amendment & Exhibit Copies
- 42) Certified Notice of Public Hearing dated 03/05/2020 received 03/10/2020 from City of Long Branch Planning Board, re: 179 Chelsea Ave/ Block 278 Lot 1 / The Applicant proposes to rehabilitate the property existing improvements to create a residential development that will consist of 34 residential units with 37 parking spaces
- 43) Certified Notice of Public Hearing received 03/10/2020 from the City of Long Branch Planning Board, re: 57 West End / Block 130 Lot 3 /application for minor subdivision approval to allow the creation of two (2) lots from one (1) lot
- 44) Certified Letter dated 03/06/2020 received 03/10/2020 from AFP 104 Corp. Ocean Place Resort & Spa, re: Application for Coastal General Permit 22/ Ocean Place Resort & Spa/ Block 294 Lot 16.01/ Block 298 Lots 5.01 & 6
- 45) Certified Letter dated 03/04/2020 received 03/10/2020 from Foss, San Filippo & Milne, LLC. Counselors at Law, re: FEM South Beach Urban Renewal, LLC. / 350 Ocean Ave/ Block 216 Lot 1.01 / Application for Amended Preliminary and Final Site Plan approval to amend a site plan approved resolution dated December 16, 2014
- 46) Copy of letter dated 03/12/2020 received 03/12/2020 from Thomas Roguski to Mario Ercolino, re: New Sanitary Sewer Connection/ 342 Eastbourne Ave/ Block 160 Lot 5.05
- 47) Copy of letter dated 03/12/2020 received 03/12/2020 from Thomas Roguski to PJ Kiernan, re: New Sanitary Sewer Connection/ 153 Second Ave/ Block 227 Lot 2.02
- 48) Copy of letter dated 03/12/2020 received 03/12/2020 from Thomas Roguski to Vincent Lamberto, re: New Sanitary Sewer Connection/ 115 Atlantic Ave/ Block 463 Lot 1

VIII. Report of Executive Director for February 2020

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of February 2020

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of February 2020 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since February 19, 2020.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since February 19, 2020.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

_____ offered the following resolution and moved its adoption, seconded by

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to release the performance bond for 14-18 Renwick Place/ Marina and Townhouses/ Block 489 Lots 2.01-2.20, 7.01 and 7.02, and

WHEREAS, the Authority Director/ Engineer has recommended release of said performance bond based upon all engineers and Authority fees be conditionally paid, as per his letter dated March 5, 2020, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby releases the performance bond and unused escrow funds for Block 489 Lots 2.01-2.20, 7.01 and 7.02 as per the recommendation of the Authority Director/Engineer per the above referenced letter.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Riley -
Mr. Brown -
Mr. Larco -

Date: March 5, 2020
R1.3-2020
Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") has solicited proposals for lawn service and vegetation control of the stone areas, said proposals attached hereto and made a part hereof, and

WHEREAS, _____ was the lowest quote at a rate of _____ per week, for a total two (2) year contract amount of \$ _____

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it is authorized to enter into an agreement for lawn service with _____, Inc. for a two (2) year period.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Riley	-
Mr. Brown	-
Mr. Larco	-

Date: March 18, 2020
R2.3-2020
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Riley	-
Mr. Brown	-
Mr. Larco	-

Date:
ResExSess