

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

September 18, 2019

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Sue Brasefield	Engineer		
Nicole Woods	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2019, has been provided by publication thereof in the *Link* on February 28, 2019, as a “legal” advertisement and in the *Asbury Park Press* on February, 23 2019, as a “legal” advertisement and by forwarding duplicates thereof on February 21, 2019, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

V. As to Minutes of the Regular Meeting of August 21, 2019

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, August 21, 2019 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

VI. As to Minutes of the Executive Session held on August 21, 2019, if any (**NONE**)

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on August 21, 2019, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

September 18, 2019

- 1) Certified Public Notice received on 08/27/19 from the City of Long Branch, re: Variance Application for a proposed addition at 149 Atlantic Ave/ Block 448 Lot 7.01
- 2) Letter dated 08/26/19 received 08/27/19 from Maser Consulting, re: Proposal for Professional Engineering Services for Hoey Pump Access Pavement
- 3) Letter dated 08/23/19 received 08/27/19 from Dynamic Engineering, re: OCNJ Capital, LLC/ Proposed 7-Eleven / Block 243 Lot 6 & 7/ Location is 671 Broadway
- 4) Letter dated 8/28/19 received 8/30/19 from Jason Capizzi, re: Temporary Financing of LBSA Project S340336-08 through the New Jersey Infrastructure Bank.
- 5) Letter dated 8/28/19 received 8/30/19 from Jason Capizzi, re: Temporary Financing of LBSA Project S340336-09 through the New Jersey Infrastructure Bank.
- 6) Affidavit of Publication dated 8/30/19 received 9/3/19 from the Link News, re: Summary of Synopsis of 2018 Audit
- 7) Copy of Letter dated 09/04/19 received 09/04/19 from Maser Consulting to Eric Ballou re: PV Motel, LLC/ Onada Surf Club / Block 218 Lots 5, 6 & 8/ Items to be addressed
- ACTION** 8) Letter dated 09/09/19 received 09/09/19 from Maser Consulting, re: PV Motel, LLC/ Onada Surf Club/ Block 218 Lots 5, 6 & 8/ Application Approval
- ACTION** 9) Letter dated 07/25/19 received 09/04/19 from Maser Consulting, re: Beachfront South Sewer Extension Close out / Ocean Blvd
- ACTION** 10) 2019 NJWEA Technology Transfer Seminar Authorization
- 11) Certified Notice of Hearing received 09/06/19 from Borough of West Long Branch, re: 36 Victor Ave/ Block 6 Lot 6.01/ **(NOT LBSA SEWER)**
- 12) Certified Public Notice received 09/09/19 from the City of Long Branch Planning Board, re: Third Ave/ Block 280 Lots 11.02, 12, 13 & 14/ Applicant is requesting to demolish existing structure and construct a mixed use building with first floor commercial use and 30 residential apartments above

ACTION

- 13) Letter dated 09/09/19 received 09/09/19 from Maser Consulting, re: OCNJ Capital, LLC./
Proposed 7-Eleven/ Block 243 Lots 6, & 7/ Application Approval

VIII. Report of Executive Director for August 2019

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of August 2019

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of August 2019 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since August 21, 2019.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since August 21, 2019.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

	Booth	Brown	George	Mazza
AYES		NAYS	ABSTAIN	ABSENT

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

	Booth	Brown	George	Mazza
AYES		NAYS	ABSTAIN	ABSENT

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. 2018 Capital Improvement Program

1. Report, if any
2. Action, if any

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

	Booth	Brown	George	Mazza
AYES		NAYS	ABSTAIN	ABSENT

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr.

WHEREAS, PV Motel LLC (Onada Surf Club) has applied for a commercial sewer connection for 170 Ocean Ave / Block 218, Lots 5, 6 & 8, and

WHEREAS, the application was accompanied by the necessary plans and specifications, and

WHEREAS, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated September 9, 2019, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of PV Motel LLC (Onada Surf Club) for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated September 9, 2019 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Mazza	-
Mr. Brown	-
	-

Date: September 18, 2019

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption, seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) desires to close out and release the Performance Bond once the Maintenance Bond is submitted for beachfront South Sewer Extension / Ocean Blvd, and

WHEREAS, the Authority Staff Engineer has recommended release of said performance bond based upon all engineers and Authority fees be conditionally paid and upon submission of the Maintenance Bond as per his letter dated July 25, 2019, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby desires to close out and release the Performance Bond with any unused escrow funds conditionally upon submission of the Maintenance Bond for beachfront South Sewer Extension on Ocean Blvd as per the recommendation of the Authority Staff Engineer per the above referenced letter.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: September 18, 2019

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr.

WHEREAS, OCNJ Capital, LLC. (proposed 7-Eleven) has applied for a commercial sewer connection for 671 Broadway/ Block 243, Lots 6 & 7, and

WHEREAS, the application was accompanied by the necessary plans and specifications, and

WHEREAS, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated September 9, 2019, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of OCNJ Capital, LLC. for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated September 9, 2019 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Mazza	-
Mr. Brown	-
	-

Date: September 18, 2019

R

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded

WHEREAS, the Long Branch Sewerage Authority has received a request for an extension of the inactive service connections from Long Branch Partners, LLC., in the letter dated September _____ attached hereto to and made a part hereof, and

WHEREAS, the Long Branch Sewerage Authority has determined that it is appropriate to extend the inactive service connections for the unoccupied properties owned by Long Branch Partners, LLC., listed on the prepared spreadsheet, attached hereto and made a part hereof, and

WHEREAS, three more properties have been demolished and are added to the above mentioned spreadsheet as Block and Lots 311-18, 311-28 and 311-29, and

WHEREAS, Long Branch Sewerage Authority will add a reactivation fee of \$115.00 per unit per year for the aforementioned accounts, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that its Executive Director is hereby authorized to extend the inactive service connections for a period of two years and add the reactivation fee of \$115.00 per unit per year, and

BE IT FURTHER RESOLVED, that after the two year period has expired any connections for the aforementioned properties shall be considered an application for sewer service at the current connection fee rate, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

BE IT FURTHER RESOLVED, that the Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: September 18, 2019

R

Exhibit

RESOLUTION

Mr. _____ offered the following resolution and moved its adoption; seconded by Mr. _____,

WHEREAS, several employees have requested permission to attend a Technology Transfer Seminar sponsored by NJWEA at the Sheraton in Eatontown on October 7, 8, 9 & 10, 2019, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that this request to attend NJWEA Technology Transfer Seminars is hereby approved subject to the Executive Director's scheduling and approval of employees, and

BE IT FURTHER RESOLVED that the participants will follow the rules for "Schooling" covered in the appropriate Article in their Contract.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: September 18, 2019

R

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr.	-

Date:

ResExSess