

**AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting**

May 15, 2019

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Sue Brasefield	Engineer		
Nicole Woods	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2019, has been provided by publication thereof in the *Link* on February 28, 2019, as a “legal” advertisement and in the *Asbury Park Press* on February, 23 2019, as a “legal” advertisement and by forwarding duplicates thereof on February 21, 2019, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of April 17, 2019

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, April 17, 2019 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on April 17, 2019, if any

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on April 17, 2019, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

May 15, 2019

1. Certified Public Notice dated 4/4/19 received 4/11/19 from Paul R. Edinger, Esq., Re: Block 72, Lots 5 & 6. West Long Branch **(NOT LBSA)**
2. Certified Letter dated 4/11/19 received 4/15/19 from French & Parrello Associates, re: CAFRA Individual Permit, 11 Pullman Ave, Block 57 Lot 7
3. Certified Public Notice dated 4/11/19 received 4/16/19 from Michael Savarese Associates, re: 19 Chestnut Place, Block 79 Lot 12, West Long Branch **(NOT LBSA)**
4. Email dated 4/19/19 received 4/22/19 from Cross Builders, re: Request for a Letter of Service Availability for Block 160 Lot 5, 342 Eastbourne Ave
5. Agenda received 4/29/19 from the Monmouth County Planning Board, re: Amendment Review Committee meeting, Wednesday May 1, 2019
6. Copy of a letter dated 4/30/19 received 4/30/19 from Tom Roguski to Gary Schecher from Cross Builders, re: Letter of Service Availability for 342 Eastbourne Ave, Block 160 Lot 5 (Proposed Block 160 Lots 5.02, 5.03, 5.04, 5.05)
7. Bulletin NJUA 2019-05 dated 4/30/19 received 4/30/19 from NJUA – JIF , re; 01/01/2019 – 01/01/2020 Risk Management Plan
8. Certified Notice of Application to NJ DEP for a Major Technical Modification of CAFRA Permit received 5/8/19 from Lawrence W. Luttrell Esq. , re: Block 397 Lots 16.05, 16.06, 16.07, 17.07, 17.08 and 17.09
9. Letter dated 5/6/19 received 5/9/19 from Michael Fisher, United Steel Workers, re: Donation request for the District 4 Education Conference
10. Copy of a letter dated 5/7/19 received 5/9/19 to Mrs. Vicki Elisio-Albert, Albert Marine Construction from Samuel J. Avakian, P.E. , re: Proposed Bulkhead and Boat Ramp Replacement

VIII. Report of Executive Director for April 2019

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of April 2019

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of April 2019 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since April 17, 2019.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since April 17, 2019.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

2018 Capital Improvements Projects

1. Report, if any
2. Action, if any

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore received a proposal from Maser Consulting for the Asbestos Screening to the WWTP Hot Water System & Final Settling Tank Mechanical Improvements, and

WHEREAS, the Authority concluded to approve additional professional engineering services for Asbestos Screening of the buildings associated with the Long Branch Sewerage Authority (LBSA) WWTP Hot Water Piping System and Final Settling Tank Mechanical Improvements Project, in the amount of \$4,500.00 and as specified on the attached letter hereto and made a part hereof, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards Maser Consultant the proposal additional professional engineering services for Asbestos Screening of the buildings associated with the Long Branch Sewerage Authority (LBSA) WWTP Hot Water Piping System and Final Settling Tank Mechanical Improvements Project, in the amount of \$4,500.00

2. The Authority is authorized to enter into a contract with Maser Consulting for the purpose expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date:

R

Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:
ResExSess