

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

March 20, 2019

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Sue Brasefield	Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2019, has been provided by publication thereof in the *Link* on February 28, 2019, as a “legal” advertisement and in the *Asbury Park Press* on February, 23 2019, as a “legal” advertisement and by forwarding duplicates thereof on February 21, 2019, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of February 20, 2019

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, February 20, 2019 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on February 20, 2019, if any **(NONE)**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on February 20, 2019, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

March 20, 2019

- 1) Certified Notice of Hearing received 02/19/19 from Ansell Grimm & Aaron, re: 12 Cubero Court, West Long Branch / Block 46 Lot 55.03 / **NOT LBSA SEWER**
- 2) Certified Notice of Hearing received 02/19/19 from the City of Long Branch, re: Variance Application for demolition of the existing one-family dwelling and garage and to permit the construction of new one-family dwelling with garage, pool and patios/ Block 16 Lots 11 & 11.01 / 6 Private Drive
- ACTION** 3) Invitation from the Greater Long Branch Chamber of Commerce received 02/21/19, re: Dinner Honoring Dr. Salvatore and NJ Natural Gas Company on March 15, 2019 at the Ocean Place Resort & Spa
- 4) Copy of Letter dated 02/26/19 received 02/26/19 from Thomas Roguski to George S. Jackson City Business Administrator, re: Hoey Ave Pump Station / Block 80 Lot 5
- 5) Copy of Letter dated 02/26/19 received 02/27/19 from Maser Consulting to Brian Kramer/ Celtic Concepts Inc., re: John Guire Supply Company / 187 Brighton Ave / Block 117 Lots 20 , Block 492 Lot 14 / Conditionally Approved Sewer
- 6) Affidavit of Publication dated 02/23/19 received 02/27/19 from the Asbury Park Press, re: 2019 Appointments and also 2019 meeting dates
- 7) Letter dated 01/31/19 received 02/27/19 from the State of NJDEP, re: Compliance Evaluation Inspection
- 8) Application for new sewer connection dated 02/28/19 received 02/29/19 from Adelino Marques, re: 665 Art St/ Block 343 Lot 24
- 9) Letter dated 03/01/19 received 03/01/19 from the State of NJDEP, re: Laboratory Certification Program \Currently accepting renewal applications for Fiscal Year 2020
- 10) Certified Notice of Public Hearing received 03/04/19 from the City of Long Branch, re: Application made by Ocean Blue, LLC to request approval to permit the construction of a new single-family dwelling and associated improvements, including, but not limited to, a driveway, pool, patio and the reconstruction of bulkhead on property located at 18 Adams St/ Block 57 Lot 4 and 4.01

- 11) Certified Meeting Cancellation Notice dated 02/28/19 received 03/04/19 from Monmouth County Planning Board, re: Monmouth Water Quality Management Plan (AWQMP) meeting cancellation on March 6, 2019 and new date scheduled for April 3, 2019
- 12) Letter dated 03/07/19 received 03/07/19 from Maser Consulting, re: Consulting Engineers Report for the Year Ending December 31, 2018
- 13) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 meeting dates
- 14) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority Counsel/ John Bonello, Esq.
- 15) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority Labor Counsel/ Arthur Thibault Jr. Esq.
- 16) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority Bond Counsel/ Jason Capizzi Esq.
- 17) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority Auditor/ David Kaplan
- 18) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority Engineer/ John Van Dorpe
- 19) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority Environmental Counsel/ John Hall
- 20) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority IT Consultant / Safenet Solutions
- 21) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 appointment of Authority Backflow Prevention / Hughes Environmental Services, Inc.
- 22) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority Special Counsel/ Maraziti Falcon, LLP
- 23) Affidavit of Publication dated 02/28/19 received 03/11/19 from the "The Link News", re: 2019 reappointment of Authority Insurance Consultant/ Brown & Brown
- 24) Letter dated 03/12/19 received 03/12/19 from Thomas Roguski, re: 14-18 Renwick Place/ Marina and Townhouses/ Block 489 Lots 2.01-2.20, 7.01 and 7.02/ Performance Bond Reduction Request

ACTION

- 25) Proposal received on 03/14/19 from Advantech, re: Allen Bradley Module and PLC Battery Replacement for the Supervisory Control and Data Acquisition (SCADA) System
- 26) Certified letter dated 02/22/19 received 03/14/19 from Kim Dixon Environmental Consultant LLC, re: Freshwater Wetlands Letter of Interpretation, Line Verification and Transition Area Waiver, Averaging Plan/ Legal Notification/ Block 454 Lot 13.02/ 155 Kingsley St.
- 27) Letter dated 03/11/19 received 03/14/19 from State of NJ Department of Transportation, re: Application # O-71-C-15309-2018 / Route 71/ Corrective Item List
- 28) Copy of letter dated 03/15/19 received 03/15/19 from Maser Consulting to Eric Ballou/ InSite Engineering, re: Stavola Associates / Beachfront North Homes/ Block 302 Lots 12, 13,14 &15

VIII. Report of Executive Director for February 2019

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of February 2019

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of February 2019 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since February 20, 2019.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since February 20, 2019.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

2018 Capital Improvements Projects

1. Report, if any
2. Action, if any

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption;
seconded by Mr. _____

WHEREAS, The Greater Long Branch Chamber of Commerce will be honoring Dr. Michael Salvatore and New Jersey Natural Gas Company Community Service Award recipients, and

WHEREAS, Members of the Long Branch Sewerage Authority wish to support the Chamber of Commerce and the honorees by attending the Annual Awards Dinner on Friday March 15, 2019, and

NOW, THEREFORE, BE IT RESOLVED the Executive Director is hereby authorized to make any arrangements necessary to secure a table at the Greater Long Branch Chamber of Commerce Annual Awards Dinner for Members of the Long Branch Sewerage Authority.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: March 20, 2019
R1.3-19
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption, seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to reduce a performance bond by sixty percent (60%) for 14-18 Renwick Place, Block 489 Lots 2.01-2.20, 7.01 and 7.02, and

WHEREAS, the Executive Director has recommended reducing the amount by sixty percent (60%) from \$73,449.80 to \$29,379.92 of said performance bond as per his letter dated March 12, 2019, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby authorizes to reduce performance bond by sixty percent (60%) from \$73,449.80 to \$29,379.92 for Block 489 Lots 2.01-2.20, 7.01 and 7.02 as per the recommendation of the Executive Director and conditional upon receipt of an acceptable replacement Performance Bond per the above referenced letter.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: March 20, 2019
R2.3-19
Exhibit A

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (hereinafter "the Authority") desires to retain the services of Advantech Corporation to provide service required for its Supervisory Control and Data Acquisition (SCADA) System per Proposal No. 6806, dated February 22, 2019, from Advantech Corporation, and

WHEREAS, Advantech Corporation will supply Allen Bradley components to replace defective module and batteries found during a maintenance performed in February 2019, per proposal dated February 22, 2019, attached hereto and made a part hereof, and

WHEREAS, the service is made per Resolution R20.2-19 dated February 20, 2019, designating the SCADA system as proprietary, attached hereto and made a part of hereof, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this service as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE BE IT RESOLVED, by the Long Branch Sewerage Authority that the Authority is hereby authorized to retain the services of Advantech Corporation to provide service required to replace defective module and batteries for the price of \$3,726.00 from Advantech Corporation, and the Executive Director is authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: March 20, 2019
R3.3-19
Exhibit B, C, D

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:
ResExSess