

**AGENDA
LONG BRANCH SEWERAGE AUTHORITY**

Regular Meeting

FEBRUARY 20, 2019

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Susan Brasefield	Engineer		
Nicole Woods	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2018, has been provided by publication thereof in the *Link* on March 1, 2018, as a “legal” advertisement and in the *Asbury Park Press* on February, 27 2018, as a “legal” advertisement and by forwarding duplicates thereof on February 22, 2018, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Appointment of Board Member (Mr. Booth)

A. Report by Counsel as to:

1. Appointment by Resolution of Council
2. Filing in Office of Secretary of State
3. Qualification by Oath before City Clerk

B. Welcome by Presiding Officer

V. Organization for Year Commencing February 1, 2019

- A. Motion by _____, seconded by _____,
that Long Branch Sewerage Authority organize itself for the year
commencing February 1, 2019 pursuant to Laws and Statutes of
the State of New Jersey in such case made and provided.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

B. Call by Chairman for Nominations and Elections of Officers for Statutory Term

1. Nominations for Chairman – Mr. Thomas George

- a. by _____ seconded by _____
- b. by _____ seconded by _____

Motion by _____, seconded by _____
that nominations for Chairman close.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

2. Nominations for Vice-Chairman – Mr. Michael Booth

- a. by seconded by
- b. by seconded by

Motion by _____, seconded by _____
that nominations for Vice-Chairman close.

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

3. Nominations for Secretary – Mr. James Mazza

- a. by seconded by
- b. by seconded by

Motion by _____, seconded by _____
that nominations for Secretary close.

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

4. Nominations for Treasurer- Mr. David Brown

- a. by seconded by
- b. by seconded by

Motion by _____, seconded by _____
that nominations for Treasurer close.

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

5. Nominations for Assistant Secretary-Treasurer- **Mr. Frank Blaisdell**

- a. by seconded by
- b. by seconded by

Motion by _____, seconded by _____
that nominations for Assistant Secretary-Treasurer close.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

C. Elections

Motion by _____, seconded by _____
that elections of Officers for the statutory term commencing February 2019 now
be held by (open) (closed) ballot.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

Note 1 – If there is but one nomination for any one or more of the
offices, the following should be offered

Motion by _____, seconded by _____
that the formalities of election be waived and the nominee(s) declared elected
to the Office(s) of the Long Branch Sewerage Authority to which he (they) has
(have) been nominated for the statutory term commencing in February.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

Note 2 - In the event of contest for any office, the Chairman shall
appoint a Judge and two Tellers if by closed vote or an Umpire if by
open vote.

Note 3 - If there are more than one nomination for Chairman, the
Chairman or Acting Chairman shall vacate the Chair after appointing a
Member who is not a candidate for the office of Chairman to act as
Chairman pro tem. Immediately after the election for Chairman is
over, the Chairman pro tem shall step down and the new Chairman
assume his duties.

Note 4 - Elections for other Offices shall be held in the same order in
which nominations for Office were received.

- D. Appointment, by Chairman, of Budget and Finance Committee
Comprised of Two Members
- E. Appointment, by Chairman, of Legal and Administrative Committee
Comprised of Two Members
- F. Appointment, by Chairman, of Engineering Committee
Comprised of Two Members
- G. Appointment, by Chairman, of Insurance Committee
Comprised of Two Members
- H. Appointment, by Chairman, of Human Resource Committee
Comprised of Two Members

COMMITTEES FOR YEAR 2019

1. BUDGET & FINANCE

Chairman – Michael Booth
L. Frank Blaisdell

2. LEGAL & ADMINISTRATIVE

Chairman – James Mazza
Thomas George

3. ENGINEERING

Chairman – David Brown
James Mazza

4. INSURANCE

Chairman – L. Frank Blaisdell
Michael Booth

5. HUMAN RESOURCES

Chairman – Thomas George
David Brown

I. Designation of Official Newspapers

Motion by _____, seconded by _____

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

J. Professional Appointments

LIST OF PROFESSIONAL:

A. John Bonello	Manna & Bonello (legal)
B. David Kaplan	Wiss & Company (auditor)
C. Jason Capizzi	Law Offices of Winne Banta Basralian & Kahn, PC. (Bond council)
D. John Hall	Halls & Associates (Legal)
E. Arthur Thibault	Apruzzese, McDermott, Mastro & Murphy (labor council)
F. Dominic Cinelli	Brown & Brown
G. John Van Dorpe	Maser Consulting
H. Scott Thompson	Safenet Solutions LLC.
I. Diane Alexander	Maraziti Falcon, LLP

Motion by _____, seconded by _____

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

K. Scheduling of Regular Meetings for the Year 2019

Wednesday, March 20, 2019	-	3:00 pm
Wednesday, April 17, 2019	-	5:00 pm
Wednesday, May 15, 2019	-	3:00 pm
Wednesday, June 19, 2019	-	3:00 pm
Wednesday, July 17, 2019	-	3:00 pm
Wednesday, August 21, 2019	-	3:00 pm
Wednesday, September 18, 2019	-	3:00 pm
Wednesday, October 16, 2019	-	3:00 pm
Wednesday, November 20, 2019	-	3:00 pm
Wednesday, December 18, 2019	-	3:00 pm
Wednesday, January 15, 2020	-	3:00 pm
Wednesday, February 19, 2020	-	3:00 pm

Thomas George
Chairman

Motion by _____, seconded by _____

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

L. Bank Account Resolution

Motion by _____, seconded by _____

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

M. Cash Management Plan

Motion by _____, seconded by _____

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

VI. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

VII. As to Minutes of the Regular Meeting of January 16, 2019

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, January 16, 2019 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

VIII. As to Minutes of the Executive Session held on January 16, 2019 : **NONE**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on January 16, 2019, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

IX. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

FEBRUARY 20, 2019

- 1) Letter dated 1/10/19 received 1/16/19 from Hall & Associates, re: Professional Appointment for 2019
- 2) Letter dated 1/11/19 received 1/16/19 from State of New Jersey, Department of Labor and Workforce, re: Temporary Disability Insurance Year-End Statement.
- 3) Letter dated 1/15/19 received 1/16/19 from State of New Jersey, Department of Health, re: 2018 Right to Know Survey
- 4) Copy of a letter dated 1/22/19 received 1/22/19 from John L. Bonello to Matthew N Fiorovanti, Esq., re: 140 Park Ave LLC vs. Tawil, et al, Docket No. MON-C-189-18
- 5) Copy of a letter dated 1/22/19 received 1/23/19 from John Van Dorpe to Mr. Stephen Musto, EIT, In-Site Engineering, LLC, re: 228 Ocean Ave LLC, Aqua Vista, Block 417/Lots 1 & 2
- 6) Copy of a letter dated 1/24/19 received 1/24/19 from Thomas Roguski to State of New Jersey, Commission of Investigation, re: IRL 2019-00427, Response to SCI Inquiry
- 7) Letter dated 1/25/19 received 1/25/19 from Michael Kelly, Kelly Builders, re: Moratorium - Newly Paved Roads, Final Pavement Restoration for New Sanitary Sewer Service to 267 N. Fifth Ave.
- 8) Letter dated 1/25/19 received 1/28/19 from Rainone Coughlin Minchello, Attorneys at Law, re: City of Long Branch – Long Branch Sewerage Authority Drainage Easement
- 9) Letter dated 1/18/19 received 1/28/19 from Scott Thompson, Safenet Solutions, re: 2019 Proposal for Professional Appointment.
- 10) Letter dated 1/20/19 received 1/28/19 from David Kaplan, Wiss & Co. re: 2019 Proposal for Professional Appointment.
- 11) Letter of Transmittal received 1/29/19 from Maser Consulting, re: 2019 Sanitary Sewer Systems Repairs and Service Lateral Installations
- 12) Letter dated 1/24/19 received 1/30/19 from Nelson Engineering Associates, Inc., re: 981 Ocean Ave., Block 29 / Lots 7, 7.01 & 8.01, Final map major subdivision
- 13) Copy of a letter dated 1/28/19 received 1/30/19 from John Bonello to Wiss & Co., re: Long Branch Sewerage Authority Fiscal Year, Ending 12/31/2018

- 14) Copy of a letter dated 1/31/19 received 1/31/19 from John Bonello to Thomas J. Hirsch, Esq., re: Dynamic Ventures – Long Branch Sewerage Authority
- 15) Letter dated 1/22/19 received 2/4/19 from Anthony Bruno, Capital Development Corp., re: 132 Chelton Ave. Sewer Connection
- 16) Letter dated 2/6/19 received 2/7/19 from Nelson Engineering Associates, Inc., re: 981 Ocean Ave, Block 29 Lots 7, 7.01 & 8.01, Stella Maris
- 17) Letter dated 1/20/19 received 2/7/19 from Christopher Kiernan, re: Developers Escrow Reimbursement for 426 Westwood Ave.
- 18) Letter dated 12/26/18 received 2/11/19 from Advantech, re: SCADA System Maintenance
- 19) Copy of a letter dated 2/12/19 received 2/12/19 from Maser Consulting to Mr. Jason L. Fichter, InSite Engineering, LLC, re: The Reef, Block 417 / Lots 4, 5.01, 12 & 13
- 20) Notice received 2/12/19 from NJWEA, re: 2019 Winter Technology Transfer Seminar 3/4/19 – 3/7/19

ACTION

- 21) Letter dated 2/12/19 from Maser Consulting, re: John Guire Supply, 187 Brighton Ave, Block 117 / Lot 20 & Block 492 / P/O Lot 14
- 22) Copy of a letter dated 2/6/19 received 2/13/19 to The Honorable Katie A. Gummer, P.J. Ch., re: 140 Park Ave. LLC vs. Tawil, et al. – Docket No.: MON-C-1898-18
- 23) Letter dated December 2018 received 2/14/19 from Municipal Excess Liability Joint Insurance Fund, re: MEL Annual Report

ACTION

- 24) Letter dated 2/15/19 received 2/15/19 from Maser Consulting, re: Thomas Controls Inc. Change Order #6 and Final Payment Request #14

X. Report of Executive Director for January 2019

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

XI. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of January 2019

Resolution by _____, seconded by _____ that the Schedule of Bills for the month of January 2019 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report by Authority Counsel of the Activities of that Office and of Actions taken since January 16, 2019

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Report by Authority Auditor of the Activities of that Office and of Actions taken since January 16, 2019

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

XV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

George	Booth	Brown	Mazza	Blaisdell
AYES		NAYS	ABSTAIN	ABSENT

XVI. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XVII. New Business

XVIII. Miscellaneous Suggestions for Good of Authority

XIX. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

George	Booth	Brown	Mazza	Blaisdell
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority, hereinafter "the Authority", is required to publish legal notices in accordance with law, and

WHEREAS, the Authority desires to name a newspaper as the official newspaper for the purpose of legal publication; and

NOW, THEREFORE, BE IT RESOLVED, that the Long Branch Sewerage Authority hereby designates the *Asbury Park Press*, the *Link News*, and the *Star Ledger* as its official newspapers, for the purpose of legal publications to be published on behalf of the Long Branch Sewerage Authority.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -
Mr. Blaisdell -

Date: February 20, 2019
R1.2-19

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of an Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, John L. Bonello, Esq., for the firm Manna & Bonello, has submitted a proposal dated December 21, 2018 indicating he will provide Legal Services as per his letter, attached hereto and made a part hereof, and

WHEREAS, John L. Bonello, Esq. for the firm Manna & Bonello has completed and submitted a Business Entity Disclosure Certification which certifies that John L. Bonello, Esq. for the firm Manna & Bonello has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit John L. Bonello, Esq. for the firm Manna & Bonello from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with John L. Bonello, Esq. for the firm Manna & Bonello as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019
R2.2-19
Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Certified Public Accountant or a Registered Municipal Accountant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Wiss & Company has submitted a proposal dated February 20, 2019 indicating they will provide Auditing Services as per the attached Professional Services Contract, attached hereto and made a part hereof, and

WHEREAS, Wiss & Company has completed and submitted a Business Entity Disclosure Certification which certifies that Wiss & Company has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Wiss & Company from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Wiss & Company, as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019
R3.2-19
Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Jason Capizzi, Esq. from the Law Offices of Winne Banta Basralian & Kahn, PC. has submitted a proposal dated December 28, 2018, indicating he will provide Bond Counseling Services as per his letter, attached hereto and made a part hereof, and

WHEREAS, Jason Capizzi, Esq. from the Law Office of Winne Banta Basralian & Kahn, PC. has completed and submitted a Business Entity Disclosure Certification which certifies that Jason Capizzi, Esq. from the Law Office of Winne Banta Basralian & Kahn, PC. has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Jason Capizzi, Esq. from the Law Office of Winne Banta Basralian & Kahn, PC. from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Jason Capizzi, Esq. from the Law Office of Winne Banta Basralian & Kahn, PC. as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019
R4.2-19
Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of an Environmental Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, the firm Hall & Associates has submitted a proposal dated January 10, 2019, indicating they will provide Environmental Attorney Services as per their Agreement, attached hereto and made a part hereof, and

WHEREAS, the firm Hall & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Hall & Associates has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Hall & Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Hall & Associates as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019

R5.2-19

Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has submitted a proposal dated December 21, 2018 indicating they will provide Labor Counsel Services as per their Agreement, attached hereto and made a part hereof, and

WHEREAS, Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

WHEREAS, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 21, 2018

R6.2-19

Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire a Insurance Agent as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, the firm Brown & Brown Insurance has submitted a proposal received December 27, 2018, indicating they will provide Insurance Services as per their Agreement, attached hereto and made a part hereof, and

WHEREAS, the firm Brown & Brown Insurance has completed and submitted a Business Entity Disclosure Certification which certifies that Brown & Brown Insurance has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit the firm Brown & Brown Insurance from making any reportable contributions through the term of the contract, and

WHEREAS, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with the firm Brown & Brown Insurance as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019

R7.2-19

Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Licensed Professional Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, John Van Dorpe of the firm Maser Consulting has submitted a proposal dated January 4, 2019 indicating they will provide Engineering Services as per the attached Agreement for Professional Engineering Services, attached hereto and made a part hereof, and

WHEREAS, John Van Dorpe of the firm Maser Consulting has completed and submitted a Business Entity Disclosure Certification which certifies that John Van Dorpe of the firm Maser Consulting has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit John Van Dorpe of the firm Maser Consulting from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with John Van Dorpe of the firm Maser Consulting as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019

R8.2-19

Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Licensed Professional for IT/ Programmer services as non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Scott Thompson of Safenet Solutions, LLC. has submitted a proposal dated January 18, 2019 indicating they will provide IT/ Programmer Services as per the attached Agreement for IT/ Programmer Services, attached hereto and made a part hereof, and

WHEREAS, Scott Thompson of the Safenet Solutions, LLC. has completed and submitted a Business Entity Disclosure Certification which certifies that Scott Thompson of the Safenet Solutions, LLC. has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Scott Thompson of the Safenet Solutions, LLC. from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Scott Thompson of the Safenet Solutions, LLC. as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019
R9.2-19
Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Licensed Professional for Special Legal Counsel for Redevelopment Applications as non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Diane Alexander, Esq. of Maraziti Falcon, LLP has submitted a proposal dated December 28, 2018 indicating they will provide Special Legal Counsel for Redevelopment Applications as per the attached Agreement for Special Legal Counsel for Redevelopment Applications, attached hereto and made a part hereof, and

WHEREAS, Diane Alexander of the Maraziti Falcon, LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Diane Alexander of the Maraziti Falcon, LLP has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Diane Alexander of the Maraziti Falcon, LLP from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Diane Alexander of the Maraziti Falcon, LLP as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019
R10.2-19
Exhibits

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption;
seconded by Mr. _____

WHEREAS, N.J.S.A. 10:4-18 requires public bodies at least once annually to post and distribute a schedule of the regular meetings of the public body for the succeeding year; and

WHEREAS, the schedule of regular meetings of the Long Branch Sewerage Authority, including dates, times and locations of meetings, up to and including the Authority 2020 annual reorganization meeting, is attached to the Resolution hereto and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that the said schedule of meetings is approved by the Long Branch Sewerage Authority and said schedule of meetings shall be posted and distributed pursuant to N.J.S.A. 10:4-18.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019

R11.2-19

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by
Mr. _____

BE IT RESOLVED that the following are hereby designated as depositories of the Long Branch Sewerage Authority and that accounts be opened and maintained in the name of the Long Branch Sewerage Authority as follows:

KEARNY FEDERAL SAVINGS

LBSA - Revolving Fund, Collection Account
LBSA - Revolving Fund, Payroll Checking Account
LBSA - Revolving Fund Checking Account
LBSA – Revolving Fund, EFT Checking Account
LBSA – Treasurer Fund, Developer’s Escrow

DESIGNATION OF DEPOSITORIES AND TRUSTEE BANKS

Depository Bank:	Investors Savings Bank
Depository Bank:	The Bank of New York Mellon
Depository Bank:	Kearny Federal Savings and Its Division Central Jersey Bank
Depository Bank:	New Jersey Cash Management Fund
Trustee Bank:	The Bank of New York Mellon

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019

R12.2-19

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption;
seconded by Mr. _____

WHEREAS, the Authority desires to adopt a Cash Management Plan pursuant to N.J.S.A. 40A:5-14, attached hereto and made apart hereof, and

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby adopts the attached Cash Management Plan and that the Authority Executive Director is authorized to execute any documents to effectuate the purpose of this Resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019
R13.2-19
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Celtic Concepts, Inc. (John Guire Supply Co.) has applied for a commercial sewer connection for 187 Brighton Ave., Block 117, Lot20 & Block 492, P/O Lot 14, and

WHEREAS, the application was accompanied by the necessary plans and specifications, and

WHEREAS, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated February 12, 2019, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Celtic Concepts, Inc. (John Guire Supply Co.) for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated February 12, 2019 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Mazza	-
Mr. Brown	-
Mr. Blaisdell	-

Date: February 20, 2019

R14.2-19

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has undertaken the WWTP Electrical System Improvements Project with Thomas Controls Inc.; and

WHEREAS, the inspecting engineer for the project, Maser Consulting, has recommended the approval of Change Order Number #6, in his letter dated February 15, 2019, attached hereto and made a part hereof, which decreases the cost by \$(1967.02) from \$1,989,104.89 to \$1,987,137.87 as a result of this Change Order.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Change Order #6, attached hereto and made a part hereof, is hereby approved and that the Authority Executive Director is authorized to execute any documents necessary to effectuate this Resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: February 20, 2019
R15.2-19
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority has received a FINAL Payment Request, #14, from Thomas Controls, Inc. for the WWTP Electrical Systems Improvements, and

WHEREAS, this request for payment is in the amount of \$125,594.71, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated February 15, 2019, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of FINAL request #14 to Thomas Controls, Inc. in the amount of \$125,594.71

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: February 20, 2019

R16.2-19

Exhibit

RESOLUTION

Mr. _____ offered the following resolution and moved its adoption; seconded by Mr. _____

WHEREAS, several of employees have requested permission to attend 2019 Winter Technology Transfer Seminar sponsored by NJWEA at the Sheraton in Eatontown, NJ from March 4th through March 7th, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that this request to attend NJWEA Technology Transfer Seminar is hereby approved subject to the Executive Director's scheduling and approval of employees, and

BE IT FURTHER RESOLVED that the participants will follow the rules for "Schooling" covered in the appropriate Article in their Contract.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Mazza	-
Mr. Brown	-
Mr. Blaisdell	-

Date: February 20, 2019
R17.2-19

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") wishes to extend the current contract with no price increases for a period of one (1) year for lawn service and vegetation control of the stone areas,

WHEREAS, D.V.M. Lawn Management, Inc., currently holds the contract at the rate of \$280.00 per week,

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it is authorized to extend the current contract for lawn service with D.V.M. Lawn Management, Inc. for a one (1) year period.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: February 20, 2019

R18.2-19

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (hereinafter "the Authority") requires to retain the services of a Supervisory Control and Data Acquisition (SCADA) System company to provide maintenance and service required for its SCADA System, pursuant to N.J.A.C. 5:34-9.1 Purchase of Proprietary Goods or Services, and

WHEREAS, the referenced SCADA System has been previously custom designed for the Authority's specific SCADA requirements for proper oversight of the Authority's treatment processes, and

WHEREAS, the referenced SCADA System is proprietary and custom designed for the Authority's specific SCADA requirements for proper oversight of the Authority's treatment processes, and

WHEREAS, the SCADA System is custom designed by Advantech Corporation (SCADA company), and the use of SCADA company other than the designing SCADA company shall undermine the functionality or operational performance of the existing SCADA System; and

WHEREAS, the Authority has a substantial investment in its SCADA System that warrants reliance on a specific manufacturer and vendor to maintain the value of the investment; and

WHEREAS, the Authority Executive Director has certified in writing that the goods and services are of a specialized nature and necessary for the proper operation of the SCADA System, per the certification attached hereto and made a part hereof, and

NOW, THEREFORE BE IT RESOLVED, by the Long Branch Sewerage Authority that the Authority is hereby authorized to retain Advantech Corporation to provide maintenance and service required for its Supervisory Control and Data Acquisition (SCADA) System, and the Executive Director is authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019
R19.2-19
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (hereinafter "the Authority") desires to retain the services of Advantech Corporation to provide maintenance and service required for its Supervisory Control and Data Acquisition (SCADA) System per Proposal No. 5635-6, dated December 26, 2018, from Advantech Corporation, attached hereto and made a part hereof, and

WHEREAS, the purchase is made per Resolution R19.2-19, dated February 20, 2019, attached hereto and made a part hereof, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE BE IT RESOLVED, by the Long Branch Sewerage Authority that the Authority is hereby authorized to retain the services of Advantech Corporation to provide maintenance and service required for its Supervisory Control and Data Acquisition (SCADA) System in the total amount of \$10,600.00 from Advantech Corporation for the period from March 1, 2019 to February 29, 2020, and the Executive Director is authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019
R20.2-19
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for furnishing and delivery of aluminum hydroxide, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for furnishing and delivery of aluminum hydroxide to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for furnishing and delivery of aluminum hydroxide to Main Pool & Chemical in the amount of \$2.77 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Main Pool & Chemical, for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:
R21.2-19
Exhibit

**RESOLUTION
RISK MANAGEMENT CONSULTANT**

Mr. _____ offered the following Resolution and moved its adoption;
seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund, and

WHEREAS, the bylaws of said Funds require that each Authority appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the term of this Agreement shall be one (1) year. However, this agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter; and

WHEREAS, the bylaws indicate a minimum fee equal to six percent (6%) of the Authority's assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Authority; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical; and

NOW THEREFORE, be it resolved that the Long Branch Sewerage Authority does hereby appoint a representative of Brown & Brown as its Risk Management Consultant in accordance with the Fund's by laws as attached hereto and made a part hereof, and

BE IT FURTHER resolved that the Governing Body are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 20, 2019

R22.2-19

Exhibit

RESOLUTION

Mr. _____ offered the following resolution to retain the services of Arbitrage Rebate Counselors, LLC for the Computation of Arbitrage Rebate Calculation for the Series 2014 Sewer Revenue Bonds seconded by Mr. _____.

WHEREAS, the IRS Regulations require that a rebate of arbitrage earnings (if any) be made to the United States Treasury every five years and on the date that the bonds are discharged, and

WHEREAS, the Authority has determined it is beneficial to retain Arbitrage Rebate Counselors, LLC for the Computation of Arbitrage Rebate Calculation for a fee of \$2,000.00 as per the quote, which is attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority will retain the services of Arbitrage Rebate Counselors, LLC for the Computation of Arbitrage Rebate Calculation for the Series 2014 Sewer Revenue Bonds.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:

R23.2-19

Exhibit:

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Mazza -
Mr. Brown -
Mr. Blaisdell -

Date: February 21, 2018
ResExSess