

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

November 20, 2013

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:06 p.m., prevailing time, on Wednesday, November 20, 2013 by the Chairman, Mr. Blaisdell in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. Booth, Mr. Brown and Mr. George (who arrived at 3:10). Mr. Mazza was absent.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Joseph A. Martone; John L. Bonello, Esq., Authority Counsel; John Van Dorpe, of the firm Maser Consulting, Authority Engineer; David Kaplan, Authority Auditor; Laurie Hartnett, PCC Officer; and Liz Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2013, has been provided by publication thereof in the *Link* on February, 28, 2013, as a “legal” advertisement and in the *Asbury Park Press* on March 16, 2013, as a “legal” advertisement and by forwarding duplicates thereof on February 21, 2013, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

There were no members of the public present.

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

Let the record reflect that Mr. George arrived.

At this time Mr. Bonello asked Mr. Kaplan to do his report first. Mr. Kaplan reported that the Authority has been trying to determine whether or not it would be beneficiary for the Authority to have a bond sale in either late December or early January to provide for the \$1,850,000.00 repayment of sandy notes that will be due in March, and also to make improvements to the collection system and the treatment plant.

After reviewing different options it was concluded that it would be in the best interest for the Authority to issue their own bond. One reason was that the NJEIT 18% debt forgiveness might never apply to the Authority. It was previously discussed that it would be possible to finance around \$12,500,000.00 and repay that over 20 years with no rate increase, but with a few changes in the market's condition a final decision was made to bond only around \$9,400,000.00. If this amount is paid within 25 years there will be no rate increase.

Mr. Kaplan stated that on December 11, 2013 he will appear in front of the Local Finance Board to explain the project and hopefully if approved he will proceed from there.

Finally he reported that the Authority is still waiting to hear back from Trenton with regards to the 2014 budget and if the budget is approved it will be presented at the December 18, 2013 meeting.

The following resolution was presented:

RESOLUTION OF THE LONG BRANCH SEWERAGE AUTHORITY AUTHORIZING AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:SA-6

WHEREAS, the Long Branch Sewerage Authority (the "Authority") desires to make application to the Local Finance Board for its review pursuant to N.J.S.A. 40A:5A-6 of a proposed financing authorizing the issuance of not exceeding \$9,400,000 bonds or notes to provide funds for the Authority to undertake the following improvements to its wastewater treatment plant and collection system that will provide mitigation and resiliency to the Authority's system: electrical system improvements including a new motor control center and switchgear in the inlet building and new feeder and duct banks for the motor control center in the blower building; equipment controls, including new raw sewage pump controls and VFD's in the inlet building; replacement of equipment damaged by Hurricane Sandy including pumps and miscellaneous equipment; emergency response: to address Federal Emergency Management Agency issues and emergency operational issues; replacement of fans, air handler units and pumps in various buildings in the treatment plant; raising of equipment and access hatches to prevent future flooding; modification of existing structures to prevent future flooding; painting of internal building walls; outfall pipe inspection and repairs; sealing of existing building doors and access points to prevent future flooding; purchase of diesel pumps to be used in the event of a power outage or flood; collection system improvements which will reduce infiltration and inflow (I/I) and/or correct on-going maintenance problems; construction of a parking lot, fence and security gates; and, the purchase of adjacent properties to provide necessary land and buffer area (collectively, the "2014 Project"); now therefore,

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**BE IT RESOLVED BY THE LONG BRANCH
SEWERAGE AUTHORITY,**

The application to the Local Finance Board is hereby approved, and the Authority's Bond Counsel, Auditor, Engineer, Counsel and other representatives, are hereby authorized to prepare such application and to represent the Authority in matters pertaining thereto.

Section 2. A certified copy of this resolution shall be filed with the Local Finance Board as part of such application.

Section 3. A copy of the proposed bond resolution shall be filed with the Local Finance Board as part of such application.

Section 4. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings and recommendations as provided by N.J.S.A. 40A:5A-6.

RECORDED VOTE

AYES: Mr. Blaisdell, Mr. George, Mr. Booth, Mr. Brown

NAYES:

ABSTAIN:

ABSENT: Mr. Mazza

Secretary's Certification

I hereby certify that this is a true copy of a resolution passed at the meeting held on November 20, 2013.

Mr. David Brown

V. As to the Minutes of the Regular Meeting of October 16, 2013

On Motion by Mr. Blaisdell, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on October 16, 2013 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on October 16, 2013 if any

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Executive Session of the Long Branch Sewerage Authority held on October 16, 2013 to be dispensed with and that such Minutes be, and they are hereby approved as recorded and circulated.

VII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Item#7 Mr. Martone explained that this is an application for a disconnection. The following resolution was presented:

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Blaisdell.

WHEREAS, Humberto Ribeiro has requested a reduction in the number of units from three to two for service billing in an application to the Executive Director received October 17, 2013, which is attached hereto to this Resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under account #173-013-000

WHEREAS, the Authority inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes of two units for service

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 536-538 Bath Ave., is hereby reduced from three to two as of the fourth quarter 2013 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT

Date: November 20, 2013
R2.11-13
Exhibit A

Item# 25 Mr. Martone reported that this is an approval for a new sewer connection which was recommended by the Authority's engineer, Mr. John Van Dorpe. The following resolution was presented:

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Housing Authority has applied for sewer connection for the Gregory School Redevelopment – Phase II, for fifty two (52) equivalent units of which forty nine (49) will be one-bedroom units and three (3) two bedroom units known as Block 332, Lot 1, and

WHEREAS, the application was accompanied by the necessary plans and specification, and

WHEREAS, the Long Branch Sewerage Authority Engineer, John Van Dorpe, has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated November 5, 2013, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of the Long Branch Housing Authority for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated November 5, 2013, and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - ABSENT

Date: November 20, 2013
R3.11-13
Exhibit B

Item# 26 Mr. Martone explained that this is a request for a unit change and the following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Eugene Zweig has requested a reduction in the number of units from two to one for service billing in an application to the Executive Director received November 4, 2013, which is attached hereto to this Resolution and made a part hereof, for said

property being serviced by the Long Branch Sewerage Authority under account #256-014-000

WHEREAS, the Authority inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes of one unit for service billing, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 12 Washington St., is hereby reduced from two to one as of the fourth quarter 2013 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT

Date: November 20, 2013
R4.11-13
Exhibit C

Item #32 Mr. Martone stated that this is a request from Arcadis Infrastructure Environmental Facilities. Arcadis has been retained by New Jersey Natural Gas to remediate impacted soils and sediment underneath and around Seaview Avenue Bridge. They are requesting that we assist them in acquiring a permit for the upcoming Remediation work. Mr. Blaisdell asked Mr. Bonello if there was any liability to be assumed by the Authority and Mr. Bonello responded with a no answer. The following resolution was presented:

RESOLUTION

Mr. Brown offered the following resolution and moved its adoption; seconded by Mr. George.

WHEREAS, ARCADIS has been retained by New Jersey Natural Gas (NJNG) to remediate impacted soils and sediment underneath and around Seaview Avenue Bridge, and

WHEREAS, the remediation is required by the NJDEP pursuant to the Technical Requirements for Site Remediation (N.J.A.C.7:26E) and Administrative Requirements for Remediation of Contaminated Sites (N.J.A.C.7:26C) for the former Long Branch Manufactured Gas Plant Site, and

WHEREAS, NJNG is required to obtain NJDEP-issued permits prior to initiating remedial excavation activities, and

WHEREAS, the signature of the Long Branch Sewerage Authority (LBSA) is required, since LBSA is the owner of Block 401, Lot 13 and because a small portion of Block 401, Lot 13 will be disturbed in order to perform this work, and

WHEREAS, it would be in the best interest of the City of Long Branch, and the Long Branch Sewerage Authority, to assist the NJNG in obtaining said permit.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority is hereby authorized to sign and execute said permit application, and the Authority Chairman and Executive Director are authorized to sign and documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	-ABSENT

Date: November 20, 2013
R 5.11-13

Mr. Martone had nothing further to report.

On Motion by Mr. Blaisdell, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

November 20, 2013

1. Letter dated 10/16/13 received 10/17/13 from NJ Natural Gas co., re: Gas Facility Disconnection Request for 134 Joline Ave
2. Certified Notice of Hearing received 10/18/13 from City of Long Branch, re: Application to amend current site plan approval for B 122 L4 & 6/ Corner of Westwood and Sairs Ave
3. New Member Report received 10/21/13 from NJUAIJIF, re: Second 2013 NJUA Safety Expo scheduled for Nov. 8, 2013
4. Meeting Notice dated 10/23/13 received 10/21/13 from Tom River MUA, re: Agenda and reports
5. Letter dated 10/21/13 received 10/22/13 from Maser Consulting, re: CVS Pharmacy / B289 L1-5 Resolution approval
6. Letter dated 10/01/13 received 10/22/13 from Clayton Concrete, re: New increased prices for 2014
- ACTION** 7. Application for Unit Change from three to two dated 10/17/13 received 10/22/13 from Humberto Ribeiro, re: 536-538 Bath Ave / B 173 L 13
8. Letter dated 10/22/13 received 10/23/13 from Maser Consulting, re: Wastewater Treatment Plan and Collection Systems Improvements / Meeting to discuss the project scope and financing options
9. Letter dated 10/18/13 received 10/23/13 from Eikon Planning and Design, LLC. re: request information for the sewer line at 21 North Bath Ave / B 216 L 3
10. Letter dated 10/18/13 received 10/23/13 from Eikon Planning and Design, LLC. re: request information for the sewer line at 359 Ocean Blvd / B 216 L 4, 5 & 6
11. Certified Letter dated 10/23/13 received 10/24/13 from Dynamic Engineering, re: First Hartford Realty Corp / Proposed CVS Pharmacy notifying that permits were submitted to NJDEP
12. Notice of Hearing from City of Long Branch, re: Seaview Towers LLC application to construct a 12 story structure consistent with the present / applicable zoning regulations on property known as 390-392 Ocean Ave / B215 L 3, 4, 5.01, 5.02 and 6

13. Affidavit of Publication dated 10/24/13 received 10/28/13 from *Asbury Park Press*, re: Notice to bidders for Furnishing Pump and Motor Repairs of New Pumps and Motors
14. Affidavit of Publication dated 10/24/13 received 10/28/13 from *Asbury Park Press*, re: Notice to bidders for furnishing and delivering Emulsion Type Polymer
15. Affidavit of Publication dated 10/24/13 received 10/28/13 from *Asbury Park Press*, re: Notice to bidders for furnishing and delivering Dry Polymer
16. Affidavit of Publication dated 10/24/13 received 10/28/13 from *Asbury Park Press*, re: Notice to bidders for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings
17. Affidavit of Publication dated 10/24/13 received 10/28/13 from *Asbury Park Press*, re: Notice to bidders for Road Restoration Infrared Paving Restoration
18. Affidavit of Publication dated 10/24/13 received 10/28/13 from *Asbury Park Press*, re: Notice to bidders for Furnishing and Delivering of Magnesium Hydroxide Slurry
19. Affidavit of Publication dated 10/24/13 received 10/28/13 from *Asbury Park Press*, re: Notice to bidders for Furnishing and Delivering Sodium Hypochlorite
20. Affidavit of Publication dated 10/24/13 received 10/28/13 from *Asbury Park Press*, re: Notice to bidders for Sanitary Lateral Installations
21. Letter dated 10/23/13 received 10/28/13 from NJDEP, re: Payment Requisition No. 39 Project No. S340336-03
22. Letter dated 10/28/13 received 10/29/13 from Maser Consulting, re: James Lobiando Apartments (Denise's Landing) / B 122 L 4 & 6 / Sewer site work has been satisfactorily completed
23. Letter dated 10/28/13 received 10/29/13 from Maser Consulting, re: Woodrow Wilson Redevelopment / B 160 L 21 / Phase I and Phase II has been satisfactorily completed
24. Letter dated 10/29/13 received 10/30/13 from Maser Consulting, re: Description for Funding including the work already completed with temporary financing and the purchase of adjacent properties
- ACTION** 25. Letter dated 11/05/13 received 11/05/13 from Maser Consulting, re: Gregory School Redevelopment Phase II conditionally approved / B 332 L 1
- ACTION** 26. Application for Unit Change from two to one dated 11/01/13 received 11/04/13 from Eugene J. Zweig, re: 12 Washington St / B 256 L 14

27. Letter dated 11/04/13 received 11/07/13 from Kathy Schmelz, RMC City Clerk, re: Vacation of Plaza Court / B 60 L 6/ Owner James Haddad
28. Memo dated 10/30/13 received 11/08/13 from NJUAJIF, re: Public Hearings- 2014 Proposed Budgets
29. Thank you note received 11/08/13 from US Department of Commerce, re: The Authority Cooperation with the US Census Bureau concerning construction activities
30. Letter dated 11/07/13 received 11/12/13 from Zurich, re: Claim Number: 2440101667 / Employee; David Egan / Date of Injury 12/20/03
31. Letter dated 11/12/13 from the Authority to Alex Arcadia/ APS Sr. Project Manager, re: The Authority Project# LBS-95
- ACTION** 32. Letter dated 11/11/13 received 11/13/13 from Arcadis Infrastructure, environment, facilities, re: Authorization to Perform Remedial Activities Pursuant to NJDEP Permitting Requirements
33. Letter dated 11/13/13 received 11/15/13 from Insite Engineering, LLC., re: Sewer Availability for 95 West End Ave / B 131 L 14

ADDITIONAL CORRESPONDENCE

34. Certified Public Hearing letter dated 11/13/13 received 11/15/13 from David Messer, Esq., re: propose to install a six foot high solid PVC privacy fence / 78 Whalepond Rd, West Long Branch / B51 L 125
35. Certified Notice of Hearing letter dated 11/11/13 received 11/15/13 from City of Long Branch, re: Variance Approval to demolish the pre- existing garage and construct a one family home / 52 Sternberger Ave / B 86 L 2
36. Meeting Notice dated 11/19/13 received 11/18/13 place TAJ Mahal, Atlantic City, re: Agenda and reports
37. Letter dated 11/15/13 received 11/18/13 from Straffi & Straffi, re: Ronald Brousell/ Case # 13-28531/KCF
38. Letter dated 11/14/13 received 11/19/13 from Maser Consulting, re: Recommended Award of 2014 Annual Contract / Sanitary Sewer System Repairs and Service Lateral Installations

XIII. Report of Executive Director for November, 2013

Mr. Martone reported that the Authority received bids on November 13, 2013, for Sodium Hypochlorite, Sand and Grit Removal, Dry Polymer, Emulsion Polymer and Magnesium Hydroxide. The following resolutions were recommended:

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for sodium hypochlorite, and

WHEREAS, by bidding this service under a Fair and Open procedure, the Authority has complied with P.L. 2004, Chapter 19, (as amended by P.L. 2005, c51), N.J.S.A. 19:44-20.4 et seq., and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for sodium hypochlorite to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for sodium hypochlorite to Main Pool & Chemical, in the amount of \$.95 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Main Pool & Chemical for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	-AYE
Mr. George	-AYE
Mr. Booth	-AYE
Mr. Brown	-AYE
Mr. Mazza	-ABSENT

Date: November 20, 2013
R6.11-13
Exhibits D & F

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for removal, transport and disposal of sand, grit and bar screen screenings to an approved site; and

WHEREAS, by bidding this service under a Fair and Open procedure, the Authority has complied with P.L. 2004, Chapter 19, (as amended by P.L. 2005, c51), N.J.S.A. 19:44-20.4 et seq., and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for removal, transport and disposal of sand, grit and bar screen screenings to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for removal, transport and disposal of sand, grit and bar screen screenings to Freehold Cartage in the amount of \$1,525.00 per 20 yard container removed and disposed of, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Freehold Cartage. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - ABSENT

Date: November 20, 2013

R7.11-13

Exhibits G & H

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for dry polymer, and

WHEREAS, by bidding this service under a Fair and Open procedure, the Authority has complied with P.L. 2004, Chapter 19, (as amended by P.L. 2005, c51), N.J.S.A. 19:44-20.4 et seq., and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for dry polymer to the lowest

responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for dry polymer to Polydyne Inc. in the amount of \$1.56 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT

Date: November 20, 2013
R8.11-13
Exhibits I & J

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for emulsion type polymer, and

WHEREAS, by bidding this service under a Fair and Open procedure, the Authority has complied with P.L. 2004, Chapter 19, (as amended by P.L. 2005, c51), N.J.S.A. 19:44-20.4 et seq., and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for emulsion type polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for emulsion type polymer to Polydyne Inc. in the amount of \$1.09 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT

Date: November 20, 2013

R9.11-13

Exhibits L & M

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for magnesium hydroxide slurry, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for magnesium hydroxide slurry to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for magnesium hydroxide slurry to Main Pool & Chemical, in the amount of \$2.45 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Main Pool & Chemical, for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT

Date: November 20, 2013
R10.11-13
Exhibit N & O

Mr. Martone also stated that three more bids were also received on November 13, 2013 for Furnishing Pump & Motor Repairs & Purchase, Road Restoration Infrared Paving, and Sanitary Sewer System Repairs and Service Laterals. The following resolutions were presented:

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. George.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors; and

WHEREAS, by bidding this service under a Fair and Open procedure, the Authority has complied with P.L. 2004, Chapter 19, (as amended by P.L. 2005, c51), N.J.S.A. 19:44-20.4 et seq., and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to Pilot Electric Co. Inc. in the amount of \$18,700.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Pilot Electric Co. Inc. for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - ABSENT

Date: November 20, 2013
R11.11-13
Exhibits P & Q

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Road Restoration Infrared Paving Restoration, and

WHEREAS, the Long Branch Sewerage Authority must comply with P.L. 2004, Chapter 19, (as amended by P.L. 2005, c51), N.J.S.A. 19:44-20.4 et seq., known as the "New Jersey Local Unit Pay-to-Play" law, and

WHEREAS, by bidding this service under a Fair and Open procedure, the Authority has complied with the "Pay-to-Play" law, and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Road Restoration Infrared Paving Restoration to L & L Paving, in the amount of \$13,500.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared

in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with, L & L Paving, for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - ABSENT

Date: November 20, 2013
R12.11-13
Exhibits R & S

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Sanitary Sewer System Repairs and Service Lateral Installations, and

WHEREAS, the Long Branch Sewerage Authority must comply with P.L. 2004, Chapter 19, (as amended by P.L. 2005, c51), N.J.S.A. 19:44-20.4 et seq., known as the "New Jersey Local Unit Pay-to-Play" law, and

WHEREAS, by bidding this service under a Fair and Open procedure, the Authority has complied with the "Pay-to-Play" law, and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

WHEREAS, the Authority Engineer has recommended the awarding of this bid to Mark Woszczak Mechanical Contractor Inc., November 14, 2013 attached hereto and made a part hereof, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached to this Resolution hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Sanitary Sewer System Repairs and Service Lateral Installations to Mark Woszczak Mechanical Contractor Inc., in the amount of \$57,458.60, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with Mark Woszczak Mechanical Contractor Inc., for the purpose-expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Mazza - ABSENT

Date: November 20, 2013
R13.11-13
Exhibits T, U & V

Mr. Martone next reported that with the retiring of Gail Kane the Authority has a vacant Clerk/ Typist position at a rate of \$12.88 an hour. A few prospective applicants have been reviewed and it has been narrowed down to two potential applicants. Mr. Martone requested the board's approval to meet with the personnel committee to review and decide which of the two applicants would best qualify for the position. The following resolution was presented:

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Brown.

BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby ratifies and approves the hiring of an Authority Clerk/Typist effective December 9, 2013, at a rate of compensation of \$12.88 per hour. This employment is conditional upon successfully completing a pre-employment physical, drug & alcohol testing, and the approval of the Human Resource Committee.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT

Date: November 20, 2013
R14.11-13

Lastly Mr. Martone reported that Anthony Newland has requested authorization to take a "Welding II" course at Monmouth County Vocation School. The following Resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, Anthony Newland has requested permission to attend Monmouth County Vocation School for the "Welding II" course, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that the request of Anthony Newland, to attend Monmouth County Vocational School for a course in Welding II in the amount of \$550.00 has been approved.

BE IT FURTHER RESOLVED that the participant will follow the rules for "Schooling" covered in the appropriate Article in their contract.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Mazza	- ABSENT

Date: November 20, 2013
R15.11-13

Mr. Martone had nothing further to report.

On Motion by Mr. George, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of November, 2013

The following Resolution was moved by Mr. Brown, seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF NOVEMBER 2013 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of October 2013 are found regular and payment of each and all, with the exception of Maser Consulting invoice number 217599 in the amount of \$1,280.00 for the 2013 air permit. Thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since October 16, 2013

Mr. Bonello stated that he worked with Mr. Martone on finalizing APS's contract. He explained that a settlement between the Authority and APS is near. He also went over all the contracts that were bid on November 13, 2013 and they all comply with the Authority's requests. He had nothing further to report.

On Motion by Mr. Brown seconded by Mr. Blaisdell, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since October 16, 2013

Mr. Kaplan's report is listed above.

On Motion by Mr. Blaisdell, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. As to Insurance Committee.

Status Quo.

XIII. Report, if any, by Investment Committee.

The investments are as listed.

On Motion by Mr. George, seconded by Mr. Booth, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown); the Authority Investments were approved and made.

XIV. Transfers, if any.

The following Resolution was moved by Mr. Blaisdell, seconded by Mr. George, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown), approving the Authority Transfers for the month of October 2013 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF NOVEMBER 2013 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of October 2013 as submitted by the Executive Director and orders said report received and filed.

XV. Old Business.

A. Engineer's Report on Redevelopment Projects

1. Mr. Van Dorpe reported that at this time one project (CVS Pharmacy) is pending. A meeting will take place tomorrow between the Authority's Engineer Mr. Van Dorpe, Mr. Martone and CVS's engineer to discuss the sewer connection location.

B. Future Capital Improvement Program

1. Mr. Van Dorpe explained that WesTech had a training class today for some of the Authority's employees. Mr. Martone explained that he was very impressed and the class was very informative.

Mr. Van Dorpe also stated that all liens are being cleared and that a settlement agreement between the Authority and APS is near.

C. Storm Damage and Claims

Mr. Martone asked Mrs. Hartnett to go into detail with regards to the FEMA reimbursement. Mrs. Hartnett stated that there is good news. The State reinstated the State Liaison and the Authority will not have the need to hire an outside consultant. The \$888,000.00 is listed on the site but it shows unobligated, which means it's under DRS review. Once this review is completed the money should be available. A total of about \$200,000.00 worth of invoices were already submitted. Both Mr. Martone and Mrs. Hartnett stated that the Authority should receive around \$325,000.00 hopefully by the end of the year.

D. WWTP Blower Building Modifications

Mr. Van Dorpe reported that the meters came in, the pumps are installed and it's almost ready to close them out.

XVI. New Business

None

XVII. Miscellaneous Suggestions for the Good of the Authority

None

XIII. Adjournment at 3:34 p.m.

There being no further business, on Motion by Mr. Blaisdell, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the meeting was adjourned at 3:34 p.m.

Respectfully submitted,

David G. Brown, Secretary

Joseph A. Martone, Executive Director