

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

March 20, 2013

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:02 p.m., prevailing time, on Wednesday, March 20, 2013 by the Chairman, Mr. Blaisdell, in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by four members of the Authority. Mr. Booth was absent. Mr. Brown arrived at 3:07 p.m.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Executive Director, Joseph A. Martone; John L. Bonello, Esq., Authority Counsel; John Van Dorpe, of the firm Maser Consulting, Authority Engineer; David Kaplan, Authority Auditor; Laurie Hartnett, PCC Officer; and Liz Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2013, has been provided by publication thereof in the *Link* on February, 28, 2013, as a "legal" advertisement and in the *Asbury Park Press* on March 16, 2013, as a "legal" advertisement and by forwarding duplicates thereof on February 21, 2013, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

There were no members of the public present.

On Motion by Mr. Blaisdell, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

Let the record reflect that Mr. Brown arrived.

At this time, the Board elected to go into the Insurance section of the agenda.

Dominick Cinelli of Brown & Brown addressed the Board regarding the insurance policies. He presented each member with comparison coverage for the flood insurance. Mr. Bonello requested that Mr. Cinelli update the Board regarding the Flood and FEMA applications that were submitted for the Sandy storm. Mr. Cinelli explained that various claims were submitted by the Authority with regards to the Sandy storm. The Authority did have flood insurance and the JIF insurance is in excess of the flood insurance. FEMA should pick up 75% of the difference.

He continued to explain that if there was no flood insurance, FEMA could have denied all claims stating that the Authority had no mitigation policy in place. Unfortunately, the flood policies have many restrictions. One is if equipment is not 51% above ground, coverage will not apply. The new comparison for the flood insurance will show that five locations are not covered under flood insurance because they are under the restrictions and are uninsurable. With the new coverage the deductibles will decrease from \$50,000 to \$25,000 for all insured buildings. The five locations that have restrictions will be removed from the policies. The premium was reduced by around \$10,000 per year with these changes.

Mr. Blaisdell questioned Mr. Kaplan as to how much money is in the Authority's trust account for insurance deductibles. Mr. Kaplan stated that it is approximately \$200,000. The Board decided to add another \$50,000 to this account to cover insurance deductibles in the future.

Mr. Van Dorpe also explained that mitigation will be done to the buildings which should prevent a lot of the issues in the future.

V. As to the Minutes of the Regular Meeting of February 2013

On Motion by Mr. Blaisdell, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on February 20, 2013 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on February 20, 2013, if any

None.

VII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Martone reported that item #5 was an application for a disconnection, however to disconnect an existing sewer line all charges have to be up to date and the sewer line must be capped at the property line by the owner. A letter was sent to the customer with a copy of the Authority rules and regulations.

Mr. Martone had nothing further to report.

On Motion by Mr. Blaisdell, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

LIST OF CORRESPONDENCE FOR REGULAR MEETING LONG BRANCH SEWERAGE AUTHORITY

March 20, 2013

- 1) Proposal dated 02/20/13 received 02/21/13 from AVH Demolition, LLC, re: tree cutting and remove stumps at 142 Joline Ave / price \$3,000.00
- 2) Copy of a letter dated 02/21/13 received 02/25/13 from State of NJ department of Community Affairs to John Kraft, re: Local Finance Board Resolution reflecting the action the board took at their meeting February 13, 2013
- 3) Affidavit of Publication dated 11/22/12 received 02/25/13 from The Link News, re: Notice of the November 2012 meeting rescheduled date
- 4) Affidavit of Publication dated 02/23/13 received 02/26/13 from Asbury Park Press, re: Public Notice for Bond Resolution to provide funds for the Authority repair/ damages caused by hurricane Sandy
- 5) Application for Disconnection received 02/25/13 from Brenda Simard, re: 679 Gerard Ave / B 167 L18
- 6) Agenda & Reports received 02/27/13 from NJUAJIF, re: Meeting February 27, 2013 at 10:30AM location Clarion Hotel, Toms River

Discuss

- 7) Certification dated 12/31/12 received 02/28/13 from Local Finance Board, re: Certification of Approved Budget and Certification of Adopted Budget
- 8) Letter dated 02/26/13 received 02/28/13 from John Kraft, Esq., re: Expressing gratitude for his re-appointment of Bond Counsel
- 9) Copy of letter dated 02/27/13 received 02/28/13 from Maser Consulting to Linda Brennen, re: Proposed Amendment to the Monmouth County and Ocean County Water Quality Plans
- 10) Letter dated 02/26/13 received 02/28/13 from Warren Lighting Rod Company, re: Waste Water Treatment Plant / Acceptance contracted through Raymond Electrical Contractors / Certified Payroll W/E 02/16/13
- 11) Letter dated 02/27/13 received 02/28/13 from NJDEP, re: Infrastructure Program approval for change order #4
- 12) Letter dated 02/28/13 received 03/01/13 from NJDEP, re: FY2014 renewal application package "Regulations Governing the Certification of Laboratories and Environmental Measurements"
- 13) Letter dated 02/28/13 received 03/01/13 from Maser Consulting, re: Monmouth University Residence Hall – North Campus / Project No. LBS-229
- 14) Letter dated 03/01/13 received 03/04/13 from Byrnes, O'Hern & Heugle, Esq., re: United Seacoast Claim Corporation, et al. v. The City of New York Date of Loss: October 30, 2012 & continuing
- 15) Letter dated 03/04/13 received 03/05/13 from City of Long Branch Fire Marshal, re: New compliance date granted for March 21, 2013
- 16) Letter dated 03/06/13 received 03/06/13 from the NJSDA (NJ Schools Development Authority), re: George L. Catrambone Elementary School / B 22.01 L1
- 17) Certified letter dated 03/05/13 received 03/08/13 from Keith, Winters & Wenning Counselors at Law, re: Construct new patio/ pool at 339 Highland Ave / B 42 L 25 property owner Morris Gindi
- 18) Affidavit of Publication dated 02/27/13 received 03/11/13 from Star Ledger, re: Public Notice for Bond Resolution to provide funds for the Authority repair/ damages caused by hurricane Sandy
- 19) Notice of Hearing received 03/11/13 from Office of the Special Deputy Receiver, re: Lumbermens Mutual Casualty Company / American Motorists Insurance Company/ American Manufacturers Mutual Insurance Company

- 20) Certified Public Notice dated 03/06/13 received 03/11/13 from City of Long Branch, re: Issac S. Franco Trustee to relocate an existing driveway and add a new driveway onto South Elberon Square as well as remove 1,444.39 sf. of pool pavers behind the house / property address 48 Lincoln Ave/ B 3 L 1.1
- 21) Bulletin dated 03/09/13 received 03/11/13 from JIF, re: Underground Storage Tank coverage
- 22) Letter dated 03/06/13 received 03/11/13 from Travelers, re: Adrienne Gammal / Claim / File# 145 LR CES5565 P / Date of loss 03/20/10 / Loss Payee: N/A / Total Paid \$0.00
- 23) Proposal dated 03/10/13 received 03/11/13 from TFF Landscaping Co. LLC., re: Lawn Service quote for 2013 and 2014
- 24) Affidavit of Publication dated 02/28/13 received 03/14/13 from The Link News, re: Public Notice of Regular Meetings for 2013-2014
- 25) Affidavit of Publication dated 2/28/13 received 3/14/13 from the Link News, re: Arthur Thibault, Esq., has been appointed to serve as Labor Counsel for the ensuing year ending with the February 2014 meeting
- 26) Affidavit of Publication dated 02/28/13 received 03/14/13 from the Link News, re: David A. Kaplan of DAK CPA has been appointed to serve as Authority Auditor for the ensuing year ending with the February 2014 meeting
- 27) Affidavit of Publication dated 02/28/13 received 03/14/13 from the Link News, re: John Van Dorpe of the firm Maser Consulting, P.A., has been appointed to serve as Authority Engineer for the ensuing year ending with the February 2014 meeting
- 28) Affidavit of Publication dated 02/28/13 received 03/14/13 from the Link News, re: John Hall, Esq., of Hall and Associates, has been appointed to serve as Environmental Counsel for the ensuing year ending with the February 2014 meeting
- 29) Affidavit of Publication dated 02/28/13 received 03/14/13 from the Link News, re: John L. Bonello, Esq., has been appointed to serve as Authority Counsel for the ensuing year ending with the February 2014 meeting
- 30) Affidavit of Publication dated 02/28/13 received 03/14/13 from the Link News, re: Brown & Brown Metro, Inc. has been appointed to serve for Insurance Services for the ensuing year ending with the February 2014 meeting
- 31) Affidavit of Publication dated 02/28/13 received 03/14/13 from the Link News, re: John L. Kraft, Esq., has been appointed to serve as Bond Counsel for the ensuing year ending with the February 2014 meeting

- 32) Affidavit of Publication dated 02/28/13 received 03/14/13 from The Link News, re: John Bonello, Esq. has been appointed to serve as Authority Counsel for the ensuing year ending with the February 2014 meeting
- 33) Letter received 03/14/13 from NJDEP, re: NJ Environment Infrastructure Financing Program / LBSA Clean Water Project / Pump Station Improvements Contract / Change Order #3 (final)
- 34) Letter dated 03/11/13 received 03/14/13 from NJDEP, re: Laboratory Certification Number 13270 / On- Site Audit Conducted December 13, 2012 / Corrective Action Response / Close-out
- 35) Copy of letter dated 03/12/13 received 03/14/13 from Leon S. Avakian Inc. Consulting Engineers, re: Pre- Construction Meeting / 2012-2013 Roadway Improvements
- 36) Letter from Arcadis Division of Water Quality dated 03/14/13 received 03/15/13, re: Significant Indirect User (SIU) Discharge Monitoring Report Submittal Form- February 2013

ADDITIONAL CORRESPONDENCE

- 37) Letter dated 03/14/13 received 03/18/13 from Spectraserv, re: Lien against APS Contracting Inc. for the Digester Cleaning Project in the amount of \$86,923.00
- 38) Certified Legal Notice received 03/18/13 from Borough of West Long Branch, re: Monmouth University request approval for a four- story stadium box / B39 L11 / meeting date January 24, 2013
- 39) Certified Legal Notice received 03/19/13 from Borough of West Long Branch, re: Monmouth University request approval for a four- story stadium box / B39 L11 / meeting date March 28, 2013
- 40) Letter dated 03/18/13 received 03/19/13 from NJDEP, re: Notice of FY2013 Annual Fee Report and Assessment of Fees
- 41) Letter dated 03/18/13 received 03/18/13 from Maser Consulting, re: Partial Payment Approval request for No. 34 in the amount of \$34,349.00
- 42) Affidavit of Publication dated 03/16/13 received 03/20/13 from The Asbury Park News, re: Public Notice of Regular Meetings for 2013-2014
- 43) Copy of letter dated 11/09/11 received 03/18/13 from NJDCA (NJ Community Affairs), re: Emex LLC be approved as a vendor

XIII. Report of Executive Director for February, 2013

Mr. Martone reported that to date the Authority has only received a total of \$15,822.45 from the insurance co. through JIF for the vehicle and wind damage. The Authority has received \$2,962.50 from FEMA for debris clean-up.

Mr. Martone stated that the 98th NJWEA Annual Conference is scheduled for May 13th through May 17th. The following resolution was presented:

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Joseph Martone and several LBSA employees desire to attend the NJWEA 98th Annual Conference to be held May 13, 2013 to May 17, 2013 at Bally's, Atlantic City, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY THAT:

1. Joseph Martone and any of the aforementioned employees, who have the approval of Mr. Martone and the Board, are authorized to attend the NJWEA 98th Annual Conference to be held May 13, 2013 to May 17, 2013 at Bally's, Atlantic City.
2. The Authority will pay all registration fees for this purpose including accommodations.
3. The Authority will allow a maximum amount of \$50.00 per day per person for reimbursable expenses.
4. The Authority will provide all transportation costs for attending the meeting.
5. Any Authority Commissioners are also authorized to attend if they so desire under the same terms and conditions.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - AYE
Mr. Booth - ABSENT
Mr. Brown - AYE
Mr. Mazza - AYE

Date: March 20, 2013
R1.3-13

Mr. Martone next reported that the Authority has solicited price quotes for lawn service. One proposal was received from TFF Landscaping. The following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Mazza.

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") has solicited proposals for lawn service and vegetation control of the stone areas, said proposal attached hereto and made a part hereof, and

WHEREAS, TFF Landscaping was the only quotation of \$198.00 per week (27 weeks total) for the first year, and \$198.00 per week (27 weeks total) for the second year, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it is authorized to enter into an agreement for lawn service with TFF Landscaping for a two (2) year period.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- ABSENT
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 20, 2013

R2.3-13

Exhibit A, B

Mr. Martone explained that he and Mr. Van Dorpe went over some of the mitigation measures that will be needed to prevent a recurrence of flood damage in the future. The following resolution was presented:

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Mazza.

WHEREAS, the Long Branch Sewerage Authority (herein after “the Authority”) has a need for a constructional mitigation program in order to prevent future storm related damages to the Authority’s equipment and buildings, and

WHEREAS, the Authority engineer has designed several specs that will comply with these mitigation programs, and

WHEREAS, the Authority Executive Director will recommend and approve these specs, and

WHEREAS, it is required by law that the Authority advertise for said bids, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. The Authority is authorized to advertise for any future relating bids for the above-described contracts.

2. The Authority Chairman and/or Executive Director are authorized to sign any documents to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- ABSENT
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 20, 2013
R3.3-13

Mr. Martone stated that the white collar union contract has been finalized and the following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Mazza.

WHEREAS, LOCAL 4-149, the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial, and Service Workers International Union ("USW") is the exclusive majority representative of a unit of blue collar workers employed by the Long Branch Sewerage Authority (the "Authority"), pursuant to the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. (the "Act"), and

WHEREAS, the Authority and USW are signatories to a collective negotiations agreement that expired on December 31, 2012, and

WHEREAS, the Act requires that the Authority and USW negotiate in good faith over the terms and conditions of employment for the employees in USW negotiating unit, and

WHEREAS, the negotiating teams of the Authority and USW have negotiated in good faith pursuant to their obligations under the Act and have reached a tentative agreement as to all terms and conditions of employment for such employees, for inclusion in a successor collective negotiations agreement for the period of January 1, 2013 - December 31, 2014, and have agreed upon the form of such successor agreement (the "Proposed Agreement"), a copy of which is attached hereto, subject to ratification by their principals, and

WHEREAS, USW has informed the Authority that the Proposed Agreement will be submitted to its membership for ratification following ratification by the Authority, and

WHEREAS, the Commissioners of the Long Branch Sewerage Authority believe that entering into the Proposed Agreement would be in the best interest of the Authority and the public, and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Long Branch Sewerage Authority, that the Proposed Agreement between the Authority and USW for the period January 1, 2013 - December 31, 2014 is hereby ratified and approved, and

BE IT FURTHER RESOLVED that the Executive Director is hereby directed to take such actions as are necessary to effectuate the terms of the aforesaid Agreement.

ROLL CALL:

Mr. Blaisdell - AYE
Mr. George - AYE
Mr. Booth - ABSENT
Mr. Brown - AYE
Mr. Mazza - AYE
Date: March 20, 2013
R4.3-13
Exhibit C

Mr. Martone next reported that Rencor Inc. requested a temporary connection to the Authority's main line to discharge water that will be coming from a power wash project at the Branchport Avenue Bridge. The connection will be for a total of four days. The following resolution was requested:

RESOLUTION

Mr. Blaisdell offered the following Resolution and moved its adoption; seconded by Mr. Mazza.

WHEREAS, Rencor Inc. has applied for a temporary sewer connection for one (1) equivalent unit for the remediation of hydro-demolition wastewater on March 19, 2013, and

WHEREAS, the application was accompanied by the necessary documentation for the remediation of hydro-demolition wastewater, attached hereto and made a part hereof, and

WHEREAS, Rencor Inc. has agreed to discharge approximately 30,000 GPD for 4 days, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the request from Rencor Inc. is hereby approved pursuant to the their compliance with all Industrial Waste requirements of the executed agreement and prevailing date schedule.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- ABSENT
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 20, 2013
R5.3-13
Exhibit D

Mr. Martone reported that a few other Authorities use reverse online bidding for their electric power supply. This online bidding would go through an approved vendor company called Emex LLC. Mr. Martone thinks it could save the Authority a significant amount of money on electricity. The following resolution was presented:

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") desires to contract with Emex LLC as a vendor, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 2001, c. 30, and

WHEREAS, Emex LLC offers its auction platform to New Jersey local contracting units to submit bids for energy and natural gas generation services as per their letter, attached hereto and made a part hereof, and

WHEREAS, the Authority has determined that said services should be made by public bid in accordance with law, and

WHEREAS, it is required by law that the Authority advertise for said bids, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. The Authority is authorized to advertise for bids for the above-described contracts.
2. The Authority Chairman and/or Executive Director are authorized to sign any documents to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	- AYE
Mr. George	- AYE
Mr. Booth	- ABSENT
Mr. Brown	- AYE
Mr. Mazza	- AYE

Date: March 20, 2013

R6.3-13

Exhibit E

Mr. Martone stated that Roland Hagon of Maser Consulting has been working with the Authority for a total of 20 hours a week. The storm damage project is close to being substantially complete, therefore the Authority has decided that a total of 10 hours a week will be sufficient.

Mr. Martone had nothing further to report.

On Motion by Mr. Blaisdell, seconded by Mr. Mazza, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of February 2013

The following Resolution was moved by Mr. Brown, seconded by Mr. Mazza, and passed by the affirmative vote of all members present, no nays, one absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF MARCH 2013 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of February 2013 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since February 20, 2013

Mr. Bonello reported that a connection fee bill was mailed to the George Catrambone School. The New Jersey School Development Authority responded that the project is under the Abbott State Funding Program, which states they are not obligated to pay connection fees. Mr. Bonello confirmed that the statute does in fact waive any connection fees.

Mr. Bonello had nothing further to report.

On Motion by Mr. Blaisdell, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since February 20, 2013

Mr. Kaplan reported that the Audit will start March 26th. A full report will be provided at the April meeting. Mr. Kaplan also stated that the funding for the flood damage, mitigation work and the parking lot was closed on March 19th and all the proceeds were received by the Authority.

Mr. Kaplan had nothing further to report.

On Motion by Mr. George, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. As to Insurance Committee.

Mr. Cinelli addressed insurance issues at the start of the meeting.

XIII. Report, if any, by Investment Committee.

The investments are as listed.

On Motion by Mr. Blaisdell, seconded by Mr. George, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown); the Authority Investments were approved and made.

XIV. Transfers, if any.

The following Resolution was moved by Mr. George, seconded by Mr. Blaisdell, and passed by the affirmative vote of three members present, no nays, one absent, one abstain (Mr. Brown), approving the Authority Transfers for the month of February 2013 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF MARCH 2013 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of February 2013 as submitted by the Executive Director and orders said report received and filed.

XV. Old Business.

A. Engineer's Report on Redevelopment Projects

1. Mr. Van Dorpe had nothing new to report. Mr. Bonello asked Mr. Martone to bring the Board up to date with regard to the lot next door. Mr. Martone reported that the house was demolished and the property graded. The surveyor was there today and Mr. Van Dorpe is working on the parking lot design.

B. Future Capital Improvement Program

1. Mr. Van Dorpe reported that the project deadline is still the end of April. The Board had a concern with regard to the gas smell in the back by the lab room. Mr. Martone stated the Authority will look into it and see where the gas smell is coming from.

Mr. Blaisdell was very concerned with all the outstanding liens received against APS Contracting. Mr. Van Dorpe reported that all payments are being held by the Authority until confirmation is received that all liens have cleared.

C. Storm Damages and Claims

Mr. Cinelli addressed these issues at the start of the meeting.

XVI. New Business

None

XVII. Miscellaneous Suggestions for the Good of the Authority

None

XIII. Adjournment at 3:55 p.m.

There being no further business, on Motion by Mr. Blaisdell, seconded by Mr. Mazza, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,

David G. Brown, Secretary

Joseph A. Martone, Executive Director