

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
REGULAR MEETING
OCTOBER 19, 2022

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
Donald S. Riley	Chairman		
Michael Booth	Vice-Chairman		
David G. Brown	Secretary		
Bryan I. Larco	Treasurer		
Susie Morris	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
Charles J. Fallon	Auditor		
John L. Bonello	Counsel		
Sue Brasefield	Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2022, has been provided by publication thereof in the *Link* on February 24, 2022 as a “legal” advertisement and in the *Asbury Park Press* on February 21, 2022 as a “legal” advertisement, and by forwarding duplicates thereof on February 17, 2022, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of September 21, 2022

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, September 21, 2022 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on September 21, 2022 if any **(NONE)**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on September 21, 2022, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY
OCTOBER 19, 2022

- 1) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Removal, Transport and Disposal of Sand, Grip and Bar Screen Screenings
- 2) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Furnishing and Delivering Dry Polymer
- 3) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Furnishing and Delivering Emulsion Polymer
- 4) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Furnishing and Delivering Aluminum Hydroxide Chloride
- 5) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Furnishing and Delivering Sodium Hypochlorite
- 6) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Furnishing Pump and Motor Repairs and Purchase of New Pumps and Motors
- 7) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Road Restoration
- 8) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Furnishing and Delivering Magnesium Hydroxide Slurry
- 9) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Electrical Maintenance Services
- 10) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Furnishing and Delivering Odor Control Media
- 11) Affidavit dated 09/14/22 received 09/19/22 from Asbury Park Press, re: Heating, Ventilation and Air Conditioning (HVAC) Maintenance Services

- 12) Letter dated 09/19/22 received 09/20/22 from Thomas Controls, Inc., re: Contract 281 Sludge Handling System and Emergency Pump Station Enumeration of Supply Chain Delays to the Contract Schedule
- 13) Certified Public Zoning Notice dated 09/20/22, from the City of Long Branch, re: 3 Howland Ave/ Block 135 Lot 10.01/ Applicant requests approval to build an outdoor kitchen
- 14) Letter dated 09/19/22 received 09/21/22 from the City of Long Branch Tax Office, re: 2021 Tax Sale to be held on 11/22/22
- 15) Certified letter dated 09/20/22 received 09/23/22 from French & Parrello Associates, re: Utility Will-Serve Request- Sanitary Sewer Service/ 11 Pullman Ave / Block 57 Lot 7
- 16) Certified letter dated 09/21/22 received 09/23/22 from Ansell Grimm & Aaron, re: Notice of Hearing for premises known as Block 32 Lot 3 / 965 Woodgate Ave/ Applicant seeks approval to raze the existing house and construct a new, two-story, single-family home
- 17) Letter dated 09/28/22 received 09/28/22 from Remington & Vernick Engineers, re: Professional Services Proposal/ 2022 Hoey Ave Pumping Station Improvements Project Intersection of Hoey Ave and Overlook Ave
- 18) Letter dated 09/28/22 received 09/29/22 from CME Associates, re: Proposal for Professional Services for the 2022 Hoey Ave Pumping Station Improvements Project
- 19) Letter dated 09/28/22 received 09/29/22 from Colliers Engineering & Design, re: Proposal for Professional Services Design, Bidding and Construction Services/ Hoey Pump Station Improvements
- 20) Letter dated 09/28/22 received 09/29/22 from Van Cleef Engineering, re: Proposal for Professional Engineering Services/ 2022 Hoey Ave Pumping Station Improvements Project
- 21) Letter dated 09/30/22 received 09/30/22 from Thomas Roguski, re: RT, Bridge over NJ Transit (NJCL)/ Borough of Deal, Monmouth County/ UECA-07-71-154490

- 22) Letter dated 10/03/22 received 10/03/22 from Colliers Engineering & Design, re: Sanitary Sewer Application-Review Comments/ 279 Third Ave / Block 205 Lot 1/ Block 206 Lot 2 Block 207 Lot 1 Block 208 Lot 2
- 23) Letter dated 10/03/22 received 10/03/22 from Colliers Engineering & Design, re: Sanitary Sewer Application-Review Comments / 85 2nd Ave/ Block 287.01 Lots 18.01, 19.01, 20, 22.02, 22.04
- 24) Letter dated 10/4/22 received 10/4/22 from French & Parrello Associates, re: Utility Will -Serve Request for 11 Pullman Ave/ Block 57 Lot 7
- 25) Certified letter dated 10/03/22 received 10/05/22 from Giordano, Halleran & Ciesla attorneys, re: 290 Ocean Ave/ Block 216 Lots 11, 12 & 24/ NJDEP entered into a Settlement Agreement with 290 Ocean LLC (SA) which will result in the issuance of a Coastal Area Facility Review Act (CAFRA) Permit
- 26) Certified Notice dated 10/3/22 received 10/7/22 from Borough of West Long Branch, re: 57 Poplar Ave/ **NOT LBSA**
- 27) Certified Letter dated 09/23/22 received 10/07/22 from Environmental Landscape Architecture, re: Public Notification, NJDEP Land Use Regulations Permits/ Perimeter Path at Seven Presidents Oceanport Park / Block 419.01/ Lot 1
- 28) Letter dated 10/07/22 received 10/11/22 from Paulus, Sokolowski and Sartor, LLC, re: Will Serve Request- Sanitary Sewer Service for Second Ave/ Multi-Use Development/ Block 89 Lot 13/ Block 91 Lot 5
- 29) Letter dated 10/11/22 received 10/12/22 from Consulting and Municipal Engineers, re: LBSA Response Letter/ Long Branch Senior Center Improvements / Colliers File No. LBS-0327
- 30) Letter received 10/12/22 from NJDEP division of Land Resource Protection, re: CAFRA Individual Permit Application/ Single Family Residence Redevelopment/ Block 57 Lot 3
- 31) Letter dated 10/12/22 received 10/12/22 from Colliers Engineering & Design, re: NJ Environmental Infrastructure Trust/ NJDEP Project No. S340336-08/ Sludge Handling System & Emergency Pump Station Improvements Hot Water Improvements Project

ACTION

32) Letter dated 10/14/22 received 10/14/22 from Colliers Engineering & Design, re: Change Order No. 1 for WWTP Sludge Handling System and Emergency Pump Station Improvements/ Project No. LBS-281

ACTION

33) Letter dated 10/14/22 received 10/14/22 from Colliers Engineering & Design, re: Partial Payment Request No. 5 for WWTP Sludge Handling System & Emergency Pump Station Improvements/ Project No. LBS-281

34) Monthly Report from Colliers Engineering & Design dated 10/14/22 received 10/14/22, re: Engineer's Status Report / October 2022 Meeting

ACTION

35) Letter dated 10/14/22 received 10/14/22 from Colliers Engineering & Design, re: Approval/Closeout for Chabad of the Shore/ 602-624 Ocean Ave/ Block 124 Lot 3.01

ACTION

36) Letter dated 10/14/22 received 10/17/22 from Colliers Engineering & Design, re: Conditional Approval Recommendation for Wave Spa/ 36 Morris Ave; 34 Morris Ave; 70 Ocean Ave, 176 Ocean Ave/ Block 218 Lots 4, 5, 6 & 8

VIII. Report of Executive Director for the October 2022 Meeting

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of September 2022.

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of September 2022 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since September 21, 2022.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since September 21, 2022.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

B. Capital Improvement Program

See Engineer's Status Report, dated October 14, 2022

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has undertaken the Sludge Handling System and Emergency Pump Station Improvements Project with Thomas Controls Inc., and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has recommended approval of Change Order No. 1, in their letter dated October 14, 2022, attached hereto and made a part hereof, which increases the project cost by \$6,797.97 from \$1,346,600.00 to \$1,353,397.94 as a result of this Change Order.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Change Order No. 1, attached hereto and made a part hereof, is hereby approved.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 14, 2022

R1.10-2022

Exhibit A

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority has received Partial Payment Request No. 5 from Thomas Controls, Inc. for the Sludge Handling System and Emergency Pump Station Improvements Project, and

WHEREAS, this request for payment is in the amount of \$94,666.14, and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has recommended approval of this request, per their letter dated October 14, 2022, attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of Partial Payment Request No. 5 to Thomas Controls, Inc. in the amount of \$94,666.14.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 14, 2022
R2.10-2022
Exhibit B

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) desires to approve and closeout the application, release the performance bond and release remaining escrow funds for Chabad of the Shore / 602-624 Ocean Avenue / Block 124 Lot 3.01, and

WHEREAS, the Authority’s Engineer, Colliers Engineering and Design, has recommended approval and closeout of said application, release of said performance bond and release of said remaining escrow funds as per and conditional upon items referenced in their letter, dated October 14, 2022, attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby approves and closes out the application, releases said performance bond and releases said remaining escrow funds for Chabad of the Shore/ 602-624 Ocean Ave / Block 124 Lot 3.01 as per the recommendation of the Authority’s Engineer and conditional upon items referenced in the above referenced letter, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley -
Mr. Booth -
Mr. Brown -
Mr. Larco -
Mrs. Morris -

Date: October 14, 2022
R3.10-2022
Exhibit C

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, The Wave Spa has applied for sewer connection for 34 Morris, 70 Ocean Ave, 176 Ocean Ave, known as Block 218, Lots 4,5,6 & 8, and

WHEREAS, the application was accompanied by the necessary plans and specification, and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has reviewed the plans and associated documents, and has recommended that the application be conditionally approved in their letter, dated October 14, 2022, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of The Wave Spa for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer, Colliers Engineering & Design, dated October 14, 2022, and upon the payment of all requisite fees, including, but not limited to, 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit, the remaining 50% due prior to issuance of any Certificate of Occupancy.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley -
Mr. Booth -
Mr. Brown -
Mr. Larco -
Mrs. Morris -

Date: October 19, 2022
R4.10-22
Exhibit: D

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, Long Branch Sewerage Authority employees and Authority Commissioners desire to attend the NJAEA Annual Conference to be held November 15, 2022, to November 16, 2022, at Caesar's in Atlantic City, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees and Authority Commissioners to continue their education and obtain licenses.

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY THAT:

1. The aforementioned employees and Authority Commissioners are authorized to attend the above referenced NJAEA Annual Conference subject to the Executive Director's scheduling and approval.
2. The Authority will pay all registration fees for this purpose including accommodations.
3. The Authority will allow a maximum amount of \$50.00 per day per person for reimbursable expenses.
4. The Authority will provide all transportation costs for attending the meeting.
5. Participants will follow the rules for "Schooling" covered in the appropriate Article in their Contract.
6. Any Authority Commissioners are also authorized to attend if they so desire under the same terms and conditions.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022
R5.10-2022

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Removal, Transport and Disposal of Sand, Grit, and Bar Screen Screenings to an approved site; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to Freehold Cartage, Inc. in the amount of \$1,740.00 per 20-yard container removed and disposed of, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Freehold Cartage, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022

R6.10-2022

Exhibits E, F

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Dry Polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Dry Polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Dry Polymer to Polydyne, Inc. in the amount of \$2.25 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022

R7.10-2022

Exhibits G, H

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Emulsion Type Polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Emulsion Type Polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Emulsion Type Polymer to Polydyne, Inc. in the amount of \$1.65 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022

R8.10-2022

Exhibits I, J

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivery of Aluminum Hydroxide Chloride, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for furnishing and delivery of aluminum hydroxide to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivery of Aluminum Hydroxide to Univar Solutions in the amount of \$3.90 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Univar Solutions, for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022
R9.10-2022
Exhibit K, L

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Sodium Hypochlorite, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Sodium Hypochlorite to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Sodium Hypochlorite to Univar Solutions in the amount of \$2.45 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into contract with Univar Solutions for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022

R10.10-2022

Exhibits M, N

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors; and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to A.C. Shultes, Inc. in the amount of \$24,300.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with A.C. Shultes, Inc for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022
R11.10-2022
Exhibits O, P

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Road Restoration & Infrared Paving Restoration, and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Road Restoration Infrared Paving Restoration to the lowest, responsible bidder, L & L Paving Co. in the amount of \$21,000.00, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with, L & L Paving Co. for the purpose-expressed hereinabove.

3. The Authority rejects Power Patch Infrared Specialists' bid considering the bid was submitted incomplete.

4. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022
R12.10-2022
Exhibits Q, R

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Magnesium Hydroxide Slurry, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Magnesium Hydroxide Slurry to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Magnesium Hydroxide Slurry to Premier Magnesia, in the amount of \$4.58 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Premier Magnesia, for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022

R13.10-2022

Exhibit S, T

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Electrical Maintenance Services; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Electrical Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Electrical Maintenance Services to Electrical Design and Construction Corp. in the amount of \$85,400.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Electrical Design and Construction Corp. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022

R14.10-2022

Exhibits U, V

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivering Odor Control Media, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing and Delivering Odor Control Media to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivering Odor Control Media to Nichem Co. in the amount of \$21,282.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Nichem Co. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022

R15.10-2022

Exhibits W, X

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for HVAC Maintenance Services; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for HVAC Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Hutchins HVAC in the amount of \$12,750.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Hutchins HVAC, for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: October 19, 2022

R16.10-2022

Exhibits Y, Z

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) is legally required to give notice of public hearings for revisions to the Authority’s schedule of service charges pursuant to N.J.S.A. 40:14A-8(c), and

WHEREAS, the Authority will host a public hearing at 2:45 p.m., on November 9, 2022, at the Authority’s Administration Building, 150 Joline Avenue, Long Branch, NJ, to consider an amendment to the Authority’s Sewer Service Charge Schedule, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. Notice of the public hearing, in the form of the notice attached hereto and made a part hereof, shall be published in the *Link and the Asbury Park Press*.
2. The same form of notice will be sent to the municipal clerks of the municipalities serviced by the Authority.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mr. Morris	-

Date: October 19, 2022
R17.10-2022
Exhibit AA

2023 AUTHORITY BUDGET RESOLUTION

Long Branch Sewerage Authority

FISCAL YEAR: FROM: January 1, 2023 **TO:** December 31, 2023

WHEREAS, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2023, and ending December 31, 2023, attached hereto and made a part hereof, has been presented before the governing body of the Long Branch Sewerage Authority at its open public meeting of October 19, 2022; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,992,720.00, Total Appropriations, including any Accumulated Deficit if any, of \$7,992,720.00 and Total Unrestricted Net Position utilized of none; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$8,179,500.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of 1,000,000.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on October 19, 2022, that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2023, and ending December 31, 2023 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Long Branch Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 21, 2022

October 19, 2022

(Secretary's Signature)

Governing Body
Member:

Recorded Vote
Aye

Nay

Abstain

Absent

Mr.
Mr.
Mr.
Mr.
Mrs.

Date: October 19, 2022
R18.10-2022
Exhibits BB

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date:
ResExSess

LONG BRANCH SEWERAGE AUTHORITY
EXECUTIVE DIRECTOR'S REPORT
FOR THE PERIOD SEPTEMBER 19, 2022 TO OCTOBER 17, 2022

We have treated an average daily flow of 3.50 MGD, the effluent quality being of a good degree with an average suspended solid discharge of 6.18 ppm and an average B.O.D. discharge of 9.00 ppm. We have met all limits of our discharge permit.

As previously reported, the Authority's Coronavirus (COVID-19) Plan and Increased Staffing Plan have been implemented and are currently on-going. Please note that plan adjustments/changes may be needed to address new situations as they arise.

The NJAEA Annual Conference will be held November 15 & 16, 2022. Several employees and Board Members have expressed a desire to attend to obtain their continuing education hours required to hold their professional, operator and collection licenses and for educational/training purposes. I recommend approving these employees and Board Members to attend.

Bids for the Long Branch Sewerage Authority's 2023 Annual Contracts have been received. It is recommended the Contracts be awarded by the Board to the respective lowest responsible bidders as follows:

1.	Contract for Sand, Grit & Bar Screenings	Freehold Cartage	\$1,740 per container
2.	Contract for Dry Polymer	Polydyne, Inc.	\$2.25 per pound
3.	Contract for Emulsion Polymer	Polydyne, Inc.	\$1.65 per pound
4.	Contract for Alum. Hydroxide Chloride	Univar Solutions	\$3.90 per gallon
5.	Contract for Sodium Hypochlorite	Univar Solutions	\$2.45 per gallon
6.	Contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors	A.C. Shultes, Inc.	\$24,300.00 total
7.	Contract for Road Restoration & Infrared Paving	L & L Paving	\$21,000.00 total
8.	Contract for Magnesium Hydroxide Slurry	Premier Magnesia	\$4.58 per gallon
9.	Contract for Electrical Maintenance Services	EDC Corp.	\$85,400.00 total
10.	Contract for Odor Control Media	Nichem Co.	\$21,282.00 total
11.	Contract for HVAC Maintenance	Hutchins HVAC	\$12,750.00 total

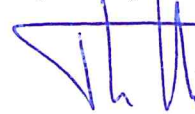
Proposals were received on September 28, 2022 for proposed improvements to the Authority's Hoey Avenue Pumping Station. The proposals will be reviewed with the Engineering Committee and recommendations made to the Board for consideration at the November 2022 Meeting.

LONG BRANCH SEWERAGE AUTHORITY
EXECUTIVE DIRECTOR'S REPORT
FOR THE PERIOD SEPTEMBER 19, 2022 TO OCTOBER 17, 2022
[CONTINUED]

We have calculated daily and projected flows for the Capacity Assurance Program. Our average twelve-month flow is 3.418 MGD, with an additional 0.55798 MGD in approved and conceptual projects for a total of 3.976 MGD. This gives the Authority an additional available capacity of 1,423,687 gallons per day or 4,746 units based on 300 gallons per day per unit at full capacity, or 3,846 units based on 300 gallons per day per unit at 95% capacity.

The Authority's Collection System Crew for the month has investigated fifteen (15) stoppages, of which three (3) were the responsibility of the LBSA and twelve (12) were the private owners' responsibility.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'T. Roguski', with a stylized flourish at the end.

Thomas Roguski, PE, CME
Executive Director

Capacity	Assurance							
	Present Flow	Approved Project	Est. Flow	Conceptual Project	Est. Flow			
	MGD							
		Aqua-Vista (20 + Retail)	0.00436	Broadway Arts Group (590 + 100K)	0.18700			
Sep-22	3.50	Casey Jones Redevelopment	0.00876	700 Joline Avenue	0.007			
Aug-22	3.81	The Westwood (53)	0.0159	3 New Court Mixed Use (26 + 1.4K)	0.00794			
Jul-22	3.85	178 Chelsea Avenue School (34)	0.0102	SICA Development	0.002636			
Jun-22	3.82	Willow Ave. Redevelopment (104)	0.01670	279 Third Avenue (70)	0.021			
May-22	3.76	27, 31, 35 & 37 Third Avenue	0.00244	175 Chelsea Avenue (33)	0.0099			
Apr-22	3.63	Takanassee Lake (13)	0.00390	305 Broadway (Office/Warehouse)	0.000878			
Mar-22	3.37	The Reef (26 Townhouses)	0.00780	Synagogue Add. - 295 Park Ave.	0.00521			
Feb-22	3.38	PAX Plaza (24 + retail/resturant)	0.02022	Bluffs (109)	0.0327			
Jan-22	3.00	124 Franklin Avenue (4)	0.0012	145-153 Morris Avenue (125)	0.0375			
Dec-21	2.70	The Enclave at West End (20)	0.006	390-392 Ocean (154)	0.0462			
Nov-21	3.07	Ocean Gate at Cooper Avenue	0.03788	Neptune Avenue (62 + 18.4K)	0.02044			
Oct-21	3.13	180 Brighton (24 + 5.5K)	0.00595	201 - 215 Third Avenue (40 + 8.4K)	0.01284			
total	41.02	180 Morris Avenue (28 + Office)	0.00457	665 Second Avenue (22 + Mix Use)	0.00829			
		Onada Surf Club Hotel	0.00803	Reformed Church of LB Housing	0.00300			
Design	5.4	Broadway 7-11	0.00034					
Avg.	3.418	15 Atlantic Avenue (4)	0.0012					
Approved	0.1554	Total Approved Project	0.155443	Total Conceptual Project	0.40254			
Conceptual	0.4025			Approved & Conceptual	0.55798			
total	3.976	95% of capacity is	5.13	Percent of 100% capacity available	26%	1.42	MGD	
				Percent of 95% capacity available	22%	1.15	MGD	
Available in MGD	1.423687			Equivalent Units Available based on 300 gals/day/ unit	4,746	@ 100% Capacity		
				Equivalent Units Available based on 300 gals/day/ unit	3,846	@ 95% Capacity		

October 14, 2022

VIA EMAIL

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740

Engineer's Status Report
October 2022 Meeting
Colliers Engineering & Design Project No. LBS-001

Dear Mr. Roguski,

The following is a report on the status of projects for which Colliers Engineering & Design, Inc. (CED) is responsible:

1. WWTP Hot Water System Improvements (LBS-272)

The project was originally bid on February 11, 2020, and there were no bidders. A site meeting was held on July 6, 2021. Colliers Engineering & Design has revised the plans per the meeting and the project will be held for construction until a later date. A PDF of the plans will be provided to LBSA.

2. Sanitary Sewer Railroad Crossing Study and Improvements (LBS-274)

The contract documents for lining of the crossings were provided to LBSA for review and have been submitted to NJDEP.

3. Hoey Pump Station Force Main Replacement (LBS-275)

Final paving is complete. Final walkthrough with Earle occurred on August 12, 2022 and Contractor is working on punchlist items. As-builts were provided to LBSA on October 12, 2022 and will be uploaded to VueWorks. Working on NJT closeout, NJDEP final inspection was held September 1.

4. Sludge Holding System Modifications & Final Settling Tank Improvements (LBS-281)

Construction is underway. Most equipment has been received. Progress meeting was held September 20, 2022. Remaining work in sludge tank to be scheduled. Emergency pump station work to be scheduled.

5. I/I Study and Improvements (LBS-284)

Survey has been completed and design is being finalized. Documents will be submitted to NJDEP for authorization to bid.

6. Solar Feasibility Study (LBS-0320)

The report was presented at the August Authority meeting. A meeting is being scheduled with NJNG.

7. Planning Document for Infrastructure Bill (LBS-001)

The letters of Intent have been submitted to NJIB. A Planning Document is being prepared and will be submitted to NJDEP.

8. WWTP Expansion Study (LBS-0329P)

Proposal is being prepared.

9. Hoey Pump Station Improvements (LBS-0330P)

A proposal was submitted September 28, 2022.

10. WWTP Window Lintel Replacement Evaluation (LBS-0331P)

A letter report was provided on September 12, 2022. A meeting was held October 11, 2022 to discuss the finding and future action. A plant walkthrough to visually inspect all windows is to be scheduled.

11. Annual Repair Contract (LBS-0332)

Specifications have been prepared for receipt in November.

12. Active Escrow Projects

LBS-278 – The Reef (in construction)

Final tests and inspection are being scheduled. Draft as-builts have been submitted and are under review.

LBS-285 – 298 Westwood Avenue

One-year TWA extension approved April 2022.

LBS-290 – Takanassee (in construction)

Sanitary main and laterals installed. Final testing to be performed. Punchlist was sent to Applicant on June 7, 2021.

LBS-291 – Wave Spa

New application has been received and under review. Review letter to be sent this week.

LBS-292 – Proposed 7-Eleven

Approval letter was sent January 7, 2021 to the Applicant.

LBS-295 – Broadway Place (Phase I/II)

Approval letter sent May 12, 2020. Developer's agreement and fees were sent to the Applicant on July 9, 2020.

LBS-299 – The Belmont (in construction)

Pre-construction meeting was held July 6, 2022. Shop drawings have been returned. Construction is underway.

LBS-305 – Pax Plaza

Revised connection fees letter was provided to Applicant on February 22, 2022.

LBS-308 – Chelsea School

Pre-construction meeting was held on August 23, 2022.

LBS-309 – Rt. 36 Resurfacing

Review letter was sent on December 23, 2020 to NJDOT.

LBS-310 – Pleasure Bay Park Pool Improvements (in construction)

Construction is substantially complete. Final walkthrough to be scheduled, followed by project closeout. As-builts to be submitted.

LBS-314 – The Enclave at West End (in construction)

Final testing and inspection have been completed. Draft as-builts have been reviewed and returned for revisions. Certificate of Occupancy was approved on September 12th.

LBS-315 – NJDOT Bridge over Troutman's Creek

A meeting with NJDOT took place on Friday June 10, 2022.

LBS-0316 – Ocean Gate (in construction)

An additional preconstruction meeting was held in the field on November 22, 2021. Sanitary construction stopped pending submission of shop drawings and revised drawings. A site meeting was held on April 6, 2022. Revised site plans were approved July 5, 2022.

LBS-0317 – 175 Chelsea Avenue

Review letter was sent on June 8, 2021 to the Applicant. A revised submission was made, and a letter was sent to the Applicant on September 9, 2021 outlining remaining items to be submitted.

LBS-0318 – 15 Atlantic Avenue Townhouse (in construction)

Pre-construction meeting was held on November 4, 2021. The lateral from adjacent lot has been installed.

LBS-0321 – 290 Ocean Avenue

Review letter was sent on January 10, 2022 to the Applicant.

LBS-0322 – Franklin Beach Townhomes

Resubmitted documents were received. Review letter was sent on August 25th.

LBS-0324 – West End LB Development (in construction)

Preconstruction meeting was held September 13, 2022. Awaiting shop drawings.

LBS-0325 – 185 Morris Avenue (in construction)

Preconstruction meeting was held July 15, 2022. Awaiting submission of revised plans and shop drawings.

LBS-0326 – 279 Third Avenue

Review letter was sent to Applicant on October 3, 2022.

LBS-0327 – Long Branch Senior Center Improvements

Review letter was sent to Applicant on October 3, 2022. Revised documents were received October 11, 2022.

Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)



Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

SSB/lsl/sab

Fiscal Year

Start Year
2023

–

End Year
2023

***Authority Budget of:
Long Branch Sewerage Authority***

State Filing Year

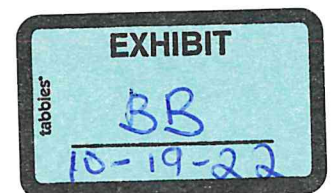
2023

For the Period: January 1, 2023 to December 31, 2023

LBSA.NET
Authority Web Address



Division of Local Government Services



**2023 AUTHORITY BUDGET
CERTIFICATION SECTION**

2023

Long Branch Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2023 PREPARER'S CERTIFICATION

Long Branch Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	
Name:	Marion Uyeyama
Title:	Comptroller
Address:	150 Joline Ave. Long Branch, NJ 07740
Phone Number:	732-222-0500
Fax Number:	732-222-7947
E-mail Address:	muyeyama@lbsa.net

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	LBSA.NET
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Marion Uyeyama
Title of Officer Certifying Compliance:	Comptroller
Signature:	muyeyama@lbsa.net

**2023 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

The 2023 proposed Annual Budget anticipates a 9.532% increase in user rates. Anticipated revenues for 2023 are \$7,992,720 as compared to \$7,338,927 for the prior year, which is a 10.1% increase. The increase is necessary to balance the budget. Other than the increase in user rates there are no other significant differences in revenues. The proposed Annual Budget has an increase in health, dental and group life insurances of 15.3%. as the State has already informed the Authority of the cost for next year. The PERS contribution is anticipated to increase by 15.4%. Other increases include the JIF and Flood insurances, 10% as indicated by the Authority insurance broker, chemicals, 42.5%, heat (natural gas), 42.9%, both of which are bids obtained by the Authority, and interest on bonds, 16.6%, as the Authority anticipates to close on a construction loan with the IBank in the spring. A reduction in the trustee fee of 16.6% as there will be less bond issues next year

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The local regional economy will remain strong as the beachfront and other areas of town are experiencing an increase in development. The Authority is experiencing an increase in othr cost due to higher than normal inflation

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

N/A

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

N/A

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Authority has not yet received the audit report from last year. We anticipate that the Authority's Undesignated Net Position will remain the same as last year. An expected decrease of 1,000,000.00 due to an anticipated unfavorable GASB 75 report will offset the known increases including the GASB 68 report. The authority will continue to accumulate cash and manage its other debts in order to fund the Pension and OPEB liabilities. Rates are increasing 9.532% with a hearing anticipated on November 9, 2022. We are anticipating an increase in the connection charge later this year.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

AUTHORITY CONTACT INFORMATION

2023

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Long Branch Sewerage Authority		
Federal ID Number:	21-6005749		
Address:	150 Joline Ave		
City, State, Zip:	Long Branch, NJ 07740		
Phone: (ext.)	732-222-0500	Fax:	732-222-7947

Preparer's Name:	Marion Uyeyama		
Preparer's Address:	150 Joline Ave		
City, State, Zip:	Long Branch, NJ , 07740		
Phone: (ext.)	732-222-0500 ext. 113	Fax:	732-222-7947
E-mail:	muyeyama@lbsa.net		

Chief Executive Officer*	Thomas Roguski		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	732-222-0500 ext. 112	Fax:	732-222-7947
E-mail:	troguski@lbsa.net		

Chief Financial Officer*	Marion Uyeyama		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	732-222-0500 ext. 113	Fax:	732-222-7947
E-mail:	muyeyama@lbsa.net		

Name of Auditor:	Chuck Fallon, CPA RMA		
Name of Firm:	Fallon & Company, LLP		
Address:	1390 NJ-36 Suite 102		
City, State, Zip:	Hazlet, NJ 07730		
Phone: (ext.)	732-888-2070	Fax:	
E-mail:	chuckfallon@falloncpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

27

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 1,716,829.97

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Yes

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

10. Did the Authority pay for meals or catering during the current fiscal year?

Yes

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

Yes

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No
No
No
No
No
No
No
No
No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation

of expenses through receipts or invoices prior to reimbursement?

Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.

(If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

If "yes", provide explanation, including amount paid.

No

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Use the space below to provide clarification for any Questionnaire responses.

10) Personell committee meets with Executive Director and collective bargaining unit's represenatives.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Long Branch Sewerage Authority
For the Period January 01, 2023 to December 31, 2023

				Position	Reportable Compensation from Authority (W-2/ 1099)					Estimated amount of other compensation from the Authority (health benefits, pension, etc.)		Total Compensation from Authority		
				Commissioner	Officer	Key Employee	Highest Compensated	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)			
Average Hours per Week Dedicated to Position				Title	Name									
1	Glenn Grieb	Licensed Plant Superintendent	40			x			\$ 155,183.30			None	\$ 155,183.30	
2	Thomas Roguski	Executive Director	40			x			\$ 143,485.57			None	\$ 143,485.57	
3	Thomas Rogers	Collection System Superintendent	40			x			\$ 121,729.08			None	\$ 121,729.08	
4	Marion Uyeyama	Comptroller	40			x			\$ 119,971.73			None	\$ 119,971.73	
5	Donald Riley	Chairman		x					\$ 2,500.00			None	\$ 2,500.00	
6	Micheal Booth	Vice Chairman		x					\$ 2,500.00			None	\$ 2,500.00	
7	David Brown	Secretary		x					\$ 2,500.00			None	\$ 2,500.00	
8	Bryan Larco	Treasurer		x					\$ 2,500.00			None	\$ 2,500.00	
9	Susie Morris	Asst. Secretary/ Treasurer		x					None **			None	\$ -	
10	** Appointed 8/17/2022												\$ -	
11													\$ -	
12													\$ -	
13													\$ -	
14													\$ -	
15													\$ -	
16													\$ -	
17													\$ -	
18													\$ -	
19													\$ -	
20													\$ -	
21													\$ -	
22													\$ -	
23													\$ -	
24													\$ -	
25													\$ -	
26													\$ -	
27													\$ -	
28													\$ -	
29													\$ -	
30													\$ -	
31													\$ -	
32													\$ -	
33													\$ -	
34													\$ -	
35													\$ -	
Total:									\$ 550,369.68	\$ -	\$ -	\$ -	\$ 550,369.68	

Schedule of Health Benefits - Detailed Cost Analysis

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

If no health benefits, check this box: ☐

# of Covered Members (Medical & Rx)	Annual Cost Estimate per Employee	# of Covered Members (Medical & Rx)	Annual Cost per Employee	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)		
							Proposed Budget	Estimate
Active Employees - Health Benefits - Annual Cost								
Single Coverage	7	13,928.23	97,497.60	6	11,451.00	68,706.00	28,791.60	41.9%
Parent & Child	3	24,845.52	74,536.56	4	19,853.00	79,412.00	(4,875.44)	-6.1%
Employee & Spouse (or Partner)	5	28,360.80	141,804.00	2	22,934.00	45,868.00	95,936.00	209.2%
Family	4	37,965.00	151,860.00	7	31,861.00	223,027.00	(71,167.00)	-31.9%
Employee Cost Sharing Contribution (enter as negative -)			(121,627.12)			(108,191.00)	(13,436.12)	12.4%
Subtotal	19		344,071.04	19		308,822.00	35,249.04	11.4%
Commissioners - Health Benefits - Annual Cost								
Single Coverage	1	13,674.49	13,674	1	11,209.00	11,209.00	2,465.49	22.0%
Parent & Child			-			-	-	
Employee & Spouse (or Partner)			-			-	-	
Family			-	1	31,319.88	31,319.88	(31,319.88)	-100.0%
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal	1		13,674	2		42,528.88	(28,854.39)	-67.8%
Retirees - Health Benefits - Annual Cost								
Single Coverage	11	7,374.00	81,114.00	10	6,660.74	66,607.44	14,506.56	21.8%
Parent & Child			-			-	-	
Employee & Spouse (or Partner)	8	12,152.00	97,216.00	9	10,282.56	92,543.04	4,672.96	5.0%
Family	3	15,364.00	46,092.00	1	13,968.00	13,968.00	32,124.00	230.0%
Employee Cost Sharing Contribution (enter as negative -)								
Subtotal	22		224,422.00	20		173,118.48	51,303.52	29.6%
GRAND TOTAL	42		582,167.53	41		524,469.36	57,698.17	11.0%

Is medical coverage provided by the SHBP (Yes or No)?
Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes
Yes

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

If no accumulated absences, check this box: ☐

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of		Legal Basis for Benefit		
		Accrued	Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Burke, Amber	13.04	\$ 1,240.25		x		
Caldwell, Marc	32.28	\$ 5,516.89		x		
Daniels, Terrance	9.72	\$ 2,371.38		x		
Figueroa, Jorje	45.61	\$ 10,469.78		x		
Grieb, Glenn	30.06	\$ 5,406.24		x		
Martone, David	3.36	\$ 1,123.62		x		
Mazzei, Susan	29.88	\$ 4,137.57		x		
Mincielli, Robert	2.53	\$ 433.28		x		
Morris, Melvin	39.1	\$ 8,914.73		x		
Newland, Anthony	23.25	\$ 5,581.20		x		
Nunez, Joseph	44.99	\$ 7,473.84		x		
Pelcher, Joshua ***	102.13	\$ 15,000.00		x		
Rogers, Thomas	82.64	\$ 30,649.93		x		
Roguski, Thomas ***	78	\$ 15,000.00		x		
Shaw, David	14.7	\$ 3,638.61		x		
Sheridan, Micheal	22.47	\$ 2,180.83		x		
Uyeyama, Marion	42.99	\$ 11,643.75		x		
Vassallie, Joseph ***	66.51	\$ 15,000.00		x		
Total liability for accumulated compensated absences at per most recent audit (this page only)		\$ 145,781.90				

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of		Legal Basis for Benefit		
			Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Vieira, Elisabete	54.38	\$	11,626.24			
Washington, Arthur	35.67	\$	4,582.39			
Woods, Nicole	46.29	\$	9,002.61			
FICA 0.0765		\$	13,080.97			
Employees capped at \$15,000.00 ***						
Total liability for accumulated compensated absences at per most recent audit (this page only)			\$ 38,292.21			

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

	Dollar Value of Accrued Compensated Absence Liability	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Individuals Eligible for Benefit	Approved Labor Agreement	Resolution	Individual Employment Agreement
Total liability for accumulated compensated absences at per most recent audit (all pages)	\$ 184,074.11					

Page N-6 (Totals)

Schedule of Shared Service Agreements

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

If no shared services, check this box:

If no shared services, check this box:
Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

TRUE

[illegible]

**2023 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget							FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation			Operation		Total All Operations			
		#2	#3	#4	#5	#6				
REVENUES								Total All Operations	All Operations	All Operations
Total Operating Revenues	\$ 7,612,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,612,220	\$ 6,958,427	\$ 653,793	9.4%
Total Non-Operating Revenues	380,500	-	-	-	-	-	380,500	380,500	-	
Total Anticipated Revenues	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793	8.9%
APPROPRIATIONS										
Total Administration	2,530,617	-	-	-	-	-	2,530,617	2,313,213	217,404	9.4%
Total Cost of Providing Services	3,592,855	-	-	-	-	-	3,592,855	3,356,373	236,482	7.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,129,285	-	-	-	-	-	1,129,285	1,105,285	24,000	2.2%
Total Operating Appropriations	7,252,757	-	-	-	-	-	7,252,757	6,774,871	477,886	7.1%
Total Interest Payments on Debt	497,463	-	-	-	-	-	497,463	426,556	70,907	16.6%
Total Other Non-Operating Appropriations	242,500	-	-	-	-	-	242,500	137,500	105,000	76.4%
Total Non-Operating Appropriations	739,963	-	-	-	-	-	739,963	564,056	175,907	31.2%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793	8.9%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793	8.9%
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ (0)	\$ 0	-3900.0%

Revenue Schedule

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget							FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	5,539,191						\$ 5,539,191	\$ 5,031,427	\$ 507,764 10.1%
Business/Commercial	1,103,120						1,103,120	1,002,000	101,120 10.1%
Industrial							-	-	#DIV/0!
Intergovernmental	489,909						489,909	445,000	44,909 10.1%
Other							-	-	#DIV/0!
Total Service Charges	7,132,220	-	-	-	-	-	7,132,220	6,478,427	653,793 10.1%
<i>Connection Fees</i>									
Residential	400,000						400,000	400,000	- 0.0%
Business/Commercial	80,000						80,000	80,000	- 0.0%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	480,000	-	-	-	-	-	480,000	480,000	- 0.0%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	7,612,220	-	-	-	-	-	7,612,220	6,958,427	653,793 9.4%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Delinquent Penalties	85,000						85,000	85,000	- 0.0%
Miscellaneous	10,500						10,500	10,500	- 0.0%
Reserve for Rate Stabilization	250,000						250,000	250,000	- 0.0%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Non-Operating Revenue	345,500	-	-	-	-	-	345,500	345,500	- 0.0%
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	35,000						35,000	35,000	- 0.0%
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest	35,000	-	-	-	-	-	35,000	35,000	- 0.0%
Total Non-Operating Revenues	380,500	-	-	-	-	-	380,500	380,500	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ 7,992,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,992,720	\$ 7,338,927	\$ 653,793 8.9%

Prior Year Adopted Revenue Schedule

Long Branch Sewerage Authority

FY 2022 Adopted Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	5,031,427						\$ 5,031,427
Business/Commercial	1,002,000						1,002,000
Industrial							-
Intergovernmental	445,000						445,000
Other							-
Total Service Charges	6,478,427	-	-	-	-	-	6,478,427
<i>Connection Fees</i>							
Residential	400,000						400,000
Business/Commercial	80,000						80,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	480,000	-	-	-	-	-	480,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	6,958,427	-	-	-	-	-	6,958,427
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Delinquent Penalties	85,000						85,000
Miscellaneous	10,500						10,500
Reserve for Rate Stabilization	250,000						250,000
							-
							-
							-
Other Non-Operating Revenues	345,500	-	-	-	-	-	345,500
<i>Interest on Investments & Deposits</i>							
Interest Earned	35,000						35,000
Penalties							-
Other							-
Total Interest	35,000	-	-	-	-	-	35,000
Total Non-Operating Revenues	380,500	-	-	-	-	-	380,500
TOTAL ANTICIPATED REVENUES	\$ 7,338,927	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,338,927

Appropriations Schedule

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
Administration - Personnel										
Salary & Wages	\$ 495,813						\$ 495,813	\$ 477,224	\$ 18,589	3.9%
Fringe Benefits	1,467,491						1,467,491	1,291,250	176,241	13.6%
Total Administration - Personnel	1,963,304	-	-	-	-	-	1,963,304	1,768,474	194,830	11.0%
Administration - Other (List)										
Other Expenses	567,313						567,313	544,739	22,574	4.1%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	567,313	-	-	-	-	-	567,313	544,739	22,574	4.1%
Total Administration	2,530,617	-	-	-	-	-	2,530,617	2,313,213	217,404	9.4%
Cost of Providing Services - Personnel										
Salary & Wages	1,692,016						1,692,016	1,626,939	65,077	4.0%
Fringe Benefits							-	-	-	#DIV/0!
Total COPS - Personnel	1,692,016	-	-	-	-	-	1,692,016	1,626,939	65,077	4.0%
Cost of Providing Services - Other (List)										
Other Expenses	1,900,839						1,900,839	1,729,434	171,405	9.9%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	1,900,839	-	-	-	-	-	1,900,839	1,729,434	171,405	9.9%
Total Cost of Providing Services	3,592,855	-	-	-	-	-	3,592,855	3,356,373	236,482	7.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,129,285	-	-	-	-	-	1,129,285	1,105,285	24,000	2.2%
Total Operating Appropriations	7,252,757	-	-	-	-	-	7,252,757	6,774,871	477,886	7.1%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	497,463	-	-	-	-	-	497,463	426,556	70,907	16.6%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves	242,500						242,500	137,500	105,000	76.4%
Total Non-Operating Appropriations	739,963	-	-	-	-	-	739,963	564,056	175,907	31.2%
TOTAL APPROPRIATIONS	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793	8.9%
ACCUMULATED DEFICIT							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793	8.9%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	-	-	-	-	-	-	-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 7,992,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,992,720	\$ 7,338,927	\$ 653,793	8.9%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 362,637.86 \$ - \$ - \$ - \$ - \$ - \$ 362,637.86

AUTHORITY PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

Line Item:	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Operating Approps. Personell Services:						
Administrative Salaries:						
Office & Executive Director Salaries	483,312.96					
Officers' Compensation	12,500.00					
Sub Total Admin Salaries	495,812.96					
Disposal Plant-Operating Salaries	1,300,807.87					
Collection System -Maintenance						
Salaries	391,208.23					
Sub Total Service Salaries	1,692,016.10					
Employee Fringe Benefits:						
Social Security Tax	148,720.00					
Unemployment Compensation						
Insurance	16,000.00					
Hospitalization - Health, Dental						
GroupTermLife	997,000.00					
Other	1,500.00					
Public Employee Retirement System	288,521.35					
Provision for Future Benefits	15,750.00					
Sub Total Employee Fringe Benefits	1,467,491.35					
Administrative Expenses:						
Professional Services:						
Engineering	50,000.00					
Legal	50,000.00					
Accounting	36,000.00					
Trustee	25,000.00					
Other	6,500.00					
Telephone	5,500.00					
Office & Maintenance	65,000.00					
Insurance	303,312.90					
Automobile	6,000.00					
Miscellaneous	20,000.00					
Sub Total Administrative Expenses	567,312.90					

AUTHORITY PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

Line Item:	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Operations and Maintenance Expenses:						
Disposal System						
Repairs and Supplies	196,789.19					
Removal of Sludge	610,000.00					
Grit Removal	28,000.00					
Operating Permit	75,000.00					
Automobile and Truck Expenses	16,000.00					
Chemicals	431,750.00					
Heat	100,000.00					
Electricity	290,000.00					
Water	16,200.00					
Telephone	6,000.00					
Pumping Stations:						
Repairs and Supplies	32,000.00					
Electricity	24,500.00					
Water	1,600.00					
Collection Systems:						
Automobile and Truck Expenses	24,000.00					
Repairs and Supplies	49,000.00					
Sub-Total Services Other Exp.	1,900,839.19					
Total Operating Appropriations	6,123,472.50					
Capital Outlays:						
Administration:						
Vehicles	30,000.00					
Other Plant Equipment	60,000.00					
Roof Replacements	10,000.00					
Secondary Treatment Equipment	10,000.00					
Digester Covers & Cleaning	65,000.00					
Collection System:						
Collection System Improvements	22,500.00					
Jet Truck	35,000.00					
Pump Station Improvements	10,000.00					
Total Capital Outlays :	242,500.00					

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

[illegible]

Prior Year Adopted Appropriations Schedule

Long Branch Sewerage Authority

	FY 2022 Adopted Budget						Total All
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 477,224						\$ 477,224
Fringe Benefits	1,291,250						1,291,250
Total Administration - Personnel	1,768,474	-	-	-	-	-	1,768,474
<i>Administration - Other (List)</i>							
Other Expenses- See attached	544,739						544,739
Miscellaneous Administration*							-
Total Administration - Other	544,739	-	-	-	-	-	544,739
Total Administration	2,313,213	-	-	-	-	-	2,313,213
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,626,939						1,626,939
Fringe Benefits							-
Total COPS - Personnel	1,626,939	-	-	-	-	-	1,626,939
<i>Cost of Providing Services - Other (List)</i>							
Other Expenses	1,729,434						1,729,434
Miscellaneous COPS*							-
Total COPS - Other	1,729,434	-	-	-	-	-	1,729,434
Total Cost of Providing Services	3,356,373	-	-	-	-	-	3,356,373
Total Principal Payments on Debt Service in Lieu of Depreciation	1,105,285	-	-	-	-	-	1,105,285
Total Operating Appropriations	6,774,871	-	-	-	-	-	6,774,871
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	426,556	-	-	-	-	-	426,556
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves	137,500						137,500
Total Non-Operating Appropriations	564,056	-	-	-	-	-	564,056
TOTAL APPROPRIATIONS	7,338,927	-	-	-	-	-	7,338,927
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	7,338,927	-	-	-	-	-	7,338,927
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 7,338,927	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,338,927

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 338,743.55 \$ - \$ - \$ - \$ - \$ - \$ 338,743.55

AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

FY 2022 Adopted Budget

Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"

Line Item:	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Operating Approps. Personell Services:						
Administrative Salaries:						
Office & Executive Director Salaries	464,724.00					
Officers' Compensation	12,500.00					
Sub Total Admin Salaries	477,224.00					
Disposal Plant-Operating Salaries	1,250,776.80					
Collection System -Maintenance						
Salaries	376,161.76					
Sub Total Service Salaries	1,626,938.56					
Employee Fringe Benefits:						
Social Security Tax	143,000.00					
Unemployment Compensation						
Insurance	16,000.00					
Hospitalization - Health, Dental	865,000.00					
GroupTermLife						
Other	1,500.00					
Public Employee Retirement System	250,000.00					
Provision for Future Benefits	15,750.00					
Sub Total Employee Fringe Benefits	1,291,250.00					
Administrative Expenses:						
Professional Services:						
Engineering	50,000.00					
Legal	50,000.00					
Accounting	36,000.00					
Trustee	30,000.00					
Other	6,500.00					
Telephone	5,500.00					
Office & Maintenance	65,000.00					
Insurance	275,739.00					
Automobile	6,000.00					
Miscellaneous	20,000.00					
Sub Total Administrative Expenses	544,739.00					

AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

FY 2022 Adopted Budget

Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"

<i>Line Item:</i>	<i>Sewer</i>	<i>Operation #2</i>	<i>Operation #3</i>	<i>Operation #4</i>	<i>Operation #5</i>	<i>Operation #6</i>
Operations and Maintenance Expenses:						
Disposal System						
Repairs and Supplies	192,134.57					
Removal of Sludge	610,000.00					
Grit Removal	28,000.00					
Operating Permit	75,000.00					
Automobile and Truck Expenses	16,000.00					
Chemicals	303,000.00					
Heat	70,000.00					
Electricity	290,000.00					
Water Telephone	16,200.00					
Telephone	6,000.00					
Pumping Stations:						
Repairs and Supplies	32,000.00					
Electricity	24,500.00					
Water	1,600.00					
Collection Systems:						
Automobile and Truck Expenses	16,000.00					
Repairs and Supplies	49,000.00					
Sub-Total Services Other Exp.	1,729,434.57					
Total Operating Appropriations	5,669,586.13					
Capital Outlays:						
Administration:						
Office Equipment						
Geographical Information System						
Telecommunication System						
Treatment Plant:						
Plant Security System						
Vehicles	20,000.00					
Other Plant Equipment	10,000.00					
Roof Replacements	10,000.00					
Secondary Treatment Equipment	10,000.00					
Digester Covers & Cleaning	35,000.00					
Sub Total Capital Outlays:	85,000.00					

Debt Service Schedule - Principal

Long Branch Sewerage Authority

If Authority has no debt, check this box: ☐

	Date of Local Finance Board Approval	Fiscal Year Ending in							Total Principal Outstanding
		2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter
Sewer									
See Attached		\$ 1,105,285	\$ 1,129,285	\$ 1,375,135	\$ 1,400,135	\$ 1,419,135	\$ 1,361,592	\$ 1,294,850	\$ 11,043,119
Total Principal									\$ 19,023,249
Operation #2									
		1,105,285	1,129,285	1,375,135	1,400,135	1,419,135	1,361,592	1,294,850	11,043,119
Total Principal									19,023,249
Operation #3									
		-	-	-	-	-	-	-	-
Total Principal									
Operation #4									
		-	-	-	-	-	-	-	-
Total Principal									
Operation #5									
		-	-	-	-	-	-	-	-
Total Principal									
Operation #6									
		-	-	-	-	-	-	-	-
Total Principal									
TOTAL PRINCIPAL ALL OPERATIONS									
		\$ 1,105,285	\$ 1,129,285	\$ 1,375,135	\$ 1,400,135	\$ 1,419,135	\$ 1,361,592	\$ 1,294,850	\$ 11,043,119
									\$ 19,023,249

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.			
		Moody's	Standard & Poors
Bond Rating		Aa3	
Year of Last Rating		2014	

Debt Service Schedule - Interest

Long Branch Sewerage Authority

If Authority has no debt, check this box: ☐

	2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
Sewer									
See Attached	\$ 426,556	\$ 497,463	\$ 472,548	\$ 447,923	\$ 423,923	\$ 397,338	\$ 367,713	\$ 2,897,616	\$ 5,504,521
Operation #2									
Total Interest Payments	426,556	497,463	472,548	447,923	423,923	397,338	367,713	2,897,616	5,504,521
Operation #3									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #5									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #6									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 426,556	\$ 497,463	\$ 472,548	\$ 447,923	\$ 423,923	\$ 397,338	\$ 367,713	\$ 2,897,616	\$ 5,504,521

Net Position Reconciliation

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 17,819,124						\$ 17,819,124
Less: Invested in Capital Assets, Net of Related Debt (1)	23,118,624						23,118,624
Less: Restricted for Debt Service Reserve (1)	140,287						140,287
Less: Other Restricted Net Position (1)	200,000						200,000
Total Unrestricted Net Position (1)	(5,639,787)	-	-	-	-	-	(5,639,787)
Less: Designated for Non-Operating Improvements & Repairs	1,978,095						1,978,095
Less: Designated for Rate Stabilization	815,786						815,786
Less: Other Designated by Resolution	1,833,837						1,833,837
Plus: Accrued Unfunded Pension Liability (1)	3,422,771						3,422,771
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	7,750,424						7,750,424
Plus: Estimated Income (Loss) on Current Year Operations (2)	275,000						275,000
Plus: Other Adjustments (attach schedule)	-						-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	1,180,690	-	-	-	-	-	1,180,690
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	1,000,000	-	-	-	-	1,000,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	1,000,000	-	-	-	-	1,000,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR Last issued Audit Report (4)	\$ 1,180,690	\$ (1,000,000)	\$ -	\$ -	\$ -	\$ -	\$ 180,690

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 362,638 \$ - \$ - \$ - \$ - \$ - \$ 362,638

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2023

Long Branch Sewerage Authority

(Authority Name)

2023 AUTHORITY CAPITAL BUDGET/PROGRAM

2023 CAPITAL BUDGET/PROGRAM MESSAGE

Long Branch Sewerage Authority

Fiscal Year: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

No

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

No

No

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

New Jersey Infrastructure Bank Financing

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Proposed Capital Budget

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
Inflow & Infiltration Study/ Railroad Crossing	\$ 2,869,387			\$ 2,869,387		
Hoey Pump Station Force Main	2,367,613			2,367,613		
Sludge Holding System Improvements	1,700,000			1,700,000		
Total	6,937,000	-	-	6,937,000	-	-
Operation #2						
Hoey Pump Station Improvements	1,000,000	\$ 1,000,000				
Vehicles	30,000					30,000
Other Plant Equipment	60,000					60,000
Secondary Treatment Plant Equipment	10,000					10,000
Total	1,100,000	1,000,000	-	-	-	100,000
Operation #3						
Digester Covers & Cleaning	65,000					\$ 65,000
Jet Truck	35,000					35,000
Collection System Improvements	22,500					22,500
Pump Station Equipment	10,000					10,000
Total	132,500	-	-	-	-	132,500
Operation #4						
Roof Replacement	10,000					\$ 10,000
	-					
	-					
Total	10,000	-	-	-	-	10,000
Operation #5						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #6						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 8,179,500	\$ 1,000,000	\$ -	\$ 6,937,000	\$ -	\$ 242,500

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2023	2024	2025	2026	2027	2028
Sewer							
Inflow & Infiltration Study/ Railroad Crossing	\$ 2,869,387	\$ 2,869,387					
Hoey Pump Station Force Main	2,367,613	2,367,613					
Sludge Holding System Improvements	1,700,000	1,700,000					
Total	6,937,000	6,937,000	-	-	-	-	-
Operation #2							
Hoey Pump Station Improvements	1,000,000	1,000,000					
Vehicles	30,000	30,000					
Other Plant Equipment	60,000	60,000					
Secondary Treatment Plant Equipment	10,000	10,000					
Total	1,100,000	1,100,000	-	-	-	-	-
Operation #3							
Digester Covers & Cleaning	65,000	65,000					
Jet Truck	35,000	35,000					
Collection System Improvements	22,500	22,500					
Pump Station Equipment	10,000	10,000					
Total	132,500	132,500	-	-	-	-	-
Operation #4							
Roof Replacement	10,000	10,000					
	-	-					
	-	-					
Total	10,000	10,000	-	-	-	-	-
Operation #5							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Operation #6							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 8,179,500	\$ 8,179,500	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
Inflow & Infiltration Study/ Railroad Crossing	\$ 2,869,387	\$ 2,869,387				
Hoey Pump Station Force Main	2,367,613	2,367,613				
Sludge Holding System Improvements	1,700,000	1,700,000				
Total	6,937,000	-	-	6,937,000	-	-
Operation #2						
Hoey Pump Station Improvements	1,000,000	\$ 1,000,000				
Vehicles	30,000	30,000				
Other Plant Equipment	60,000	60,000				
Secondary Treatment Plant Equipment	10,000	10,000				
Total	1,100,000	1,100,000	-	-	-	-
Operation #3						
Digester Covers & Cleaning	65,000	\$ 65,000				
Jet Truck	35,000	35,000				
Collection System Improvements	22,500	22,500				
Pump Station Equipment	10,000	10,000				
Total	132,500	132,500	-	-	-	-
Operation #4						
Roof Replacement	10,000	\$ 10,000				
	-					
	-					
Total	10,000	10,000	-	-	-	-
Operation #5						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #6						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	\$ 8,179,500	\$ 1,242,500	\$ -	\$ 6,937,000	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 8,179,500					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: _____ Long Branch Sewerage Authority _____ Year Ending: _____ December 31, 2021

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

None

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☐ and certify below.

Date

Clerk/Secretary to the Governing Body

Appendix to Budget Document

**LONG BRANCH SEWERAGE AUTHORITY
RECEIPTS FOR THE MONTH OF SEPTEMBER 2022
AMOUNTED TO \$412,313.13**

DIVIDED AS FOLLOWS:

		<u>Acct. #</u>
Service, Fees & Interest on Sewer Charges	\$ 354,747.71	300024645
Interest on Collection Account	230.47	300024645
Interest on Developers Escrow	162.54	300032044
Interest on Payroll Checking	4.68	300024660
Interest on A/P Checking	182.88	300024652
Interest on EFT Checking	27.78	300005872
Interest on 2014 Revenue Bonds	**	821686
Interest on Bond Reserve Fund	0.93	217757
Interest on Revenue Fund	**	217800
Interest on General Fund	4,454.26	217801
Interest on Bond Service Fund	0.00	217802
Interest on Maintenance Reserve Fund	52,501.88	217803
	\$ 412,313.13	

Investments as of 10/19/22

C/D's

Maintenance Reserve Fund - Kearny Bank	
Interest Rate .05%	\$ 123,000.00
2002A Bond Reserve Fund - Kearny Bank	
Interest Rate .05%	\$ 140,000.00

Cash Transfers for the Month of September, 2022

From Operating Ckg. To EFT Chkg.	\$ 46,285.84
From Operating Ckg. To Payroll Ckg.	128,911.21

**LONG BRANCH SEWERAGE AUTHORITY
BANK BALANCE, PETTY CASH, AND INVESTMENTS
FOR THE MONTH OF SEPTEMBER, 2022
AMOUNTED TO \$3,844,660.23**

REVOLVING CKG ACCTS.- KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Payroll Checking	\$ 4,698.53	300024660
Accounts Payable Checking	50,034.21	300024652
EFT Checking	27,857.14	340785872
Petty Cash	400.00	N/A
	<u>\$ 82,989.88</u>	

ESCROW ACCT. - KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Developer's Escrow	<u>\$ 213,102.50</u>	300032044

TRUST ACCT. - KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Collection Account	<u>\$ 567,186.82</u>	300024645

TRUST ACCOUNTS (CASH) - BANK OF NEW YORK

		<u>Acct. #</u>
2014 Revenue Bonds	\$ 0.00	821686
2014 Revenue Bonds	**	821687
Bond Reserve Fd. 02B	0.00	217741
Bond Service Fd. 02B	0.00	217755
Bond Reserve Fd. 02A	675.82	217757
Operating Fund	0.00	217567
Revenue Fund	**	217800
General Fund	2,980,628.51	217801
Bond Service Fund	1.86	217802
Maint. Reserve Fund	74.84	217803
	<u>\$ 2,981,381.03</u>	

Cash Requirements for Payroll

Payperiod End 9/17/22 in the amount of	\$ 63,693.25
Payperiod End 10/1/2022 in the amount of	62,442.25

** Statements not received yet

P.O. Type: All													
Range: First to Last													
Format: Detail without Line Item Notes													
Vendor # Name													
PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	Invoice	Excl
Item Description										Enc Date	Date		
AMIND005 A & M INDUSTRIAL, INC.													
22000282	07/26/22	GAS METERS			2,650.00	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	07/26/22	10/17/22		N
1 GAS METERS					44.29	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	10/17/22	10/17/22		N
2 FREIGHT					2,694.29								
Vendor Total:					2,694.29								
ADVAN005 ADVANTECH CORPORATION													
22000045	01/03/22	SCADA MAINT. BLANKET - 2022		B	13,030.00	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/17/22	122	N
3 ANNUAL MAINT. 3/1/22-2/28/23													
Vendor Total:					13,030.00								
ASBUR005 ASBURY PARK PRESS													
22000365	09/14/22	11 NTBS FOR ANNUAL CONTRACTS			977.24	01-900-001-8604		E ADVERTISING-MEETINGS & BIDS	R	09/14/22	10/17/22	4995616	N
1 11 NTBS FOR ANNUAL CONTRACTS													
Vendor Total:					977.24								
ATLAN005 ATLANTIC PLUMB SUPPLY INC													
22000060	01/03/22	2022 BLANKET		B	227.65	01-900-004-7101		E REPAIRS AND SUPPLIES-PUMPING	R	01/03/22	10/12/22	S3737071	N
47 FLOAT SWITCH					476.62	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	S3716909	N
48 UNDERGROUND PIPE CLAMP					139.75	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	S3742665	N
49 VALVE BOX LIDS					37.46	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	S3746001	N
50 NIPPLE, AIR VENT, BALL VALVE					86.67	01-900-002-7101		E REPAIRS & SUPPLIES-COLLECTION	R	01/03/22	10/12/22	S3747985	N
51 VALVE BOX LID ONLY					968.15								
Vendor Total:					968.15								

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099	Excl
AUTOP005	AUTO PARTS CTR INC																
22000052	01/02/22 2022 BLANKET PO																
33	PERMATEX				9.99	01-900-002-7401	B		E	AUTO, TRUCK-REPAIR, PARTS-COLL.	R	01/02/22	10/12/22	453561			N
Vendor Total:					9.99												
BKEQU005	B & K EQUIPMENT SERVICES, LLC																
22000361	07/26/22 VARIOUS REPAIRS TO JET TRUCK																
1	VARIOUS REPAIRS TO JET TRUCK				3,274.68	01-900-002-7401			E	AUTO, TRUCK-REPAIR, PARTS-COLL.	R	07/21/22	10/14/22	35733			N
2	VARIOUS REPAIRS TO JET TRUCK				668.60	01-900-002-7401			E	AUTO, TRUCK-REPAIR, PARTS-COLL.	R	07/21/22	10/14/22	35780			N
					3,943.28												
Vendor Total:					3,943.28												
CHESA005	CHESAPEAKE EXTERMINATING																
22000053	01/03/22 2022 PEST CONTROL BLANKET																
10	PEST CONTROL - SEPTEMBER				60.00	01-900-001-8300	B		E	OFFICE EXPENSES	R	01/03/22	10/17/22				N
Vendor Total:					60.00												
COLLIO05	COLLIERS ENGINEERING & DESIGN																
22000366	09/01/22 ENGINEERING SEPTEMBER																
1	ENGINEERING SEPTEMBER				2,570.00	01-900-001-8002			E	ENGINEERING	R	09/01/22	10/17/22	786227			N
2	SENIOR CENTER				622.50	01-900-001-8002			E	ENGINEERING	R	09/01/22	10/17/22	786249			N
3	MONTHLY HOSTING FEE				500.00	01-900-001-8002			E	ENGINEERING	R	09/01/22	10/17/22	782402			N
4	SLUDGE HOLDING IMPROVEMENTS				7,750.00	01-100-001-1290			G	RF-DUE FROM/TO GENERAL FUND	R	09/01/22	10/17/22	786785			N
5	SLUDGE HOLDING IMPROVEMENTS				14,455.00	01-100-001-1290			G	RF-DUE FROM/TO GENERAL FUND	R	09/01/22	10/17/22	773512			N
6	I & I STUDY AND IMPROVEMENTS				825.00	01-100-001-1290			G	RF-DUE FROM/TO GENERAL FUND	R	09/01/22	10/17/22	786247			N
					26,722.50												
Vendor Total:					26,722.50												
COMCA005	COMCAST																
22000081	01/03/22 INTERENT & PHONE - BLANKET																
21	INTERNET				249.86	01-900-003-7901	B		E	TELEPHONE-DISPOSAL	R	01/02/22	10/17/22				N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	1099
Item Description						Charge Account						Date	Date	Invoice
COMCA005	COMCAST													
22000081	01/03/22	INTERENT & PHONE - BLANKET				Continued								
22	INTERNET				249.86	01-900-001-7901		E	TELEPHONE-OFFICE	R	01/02/22	10/17/22		Exc1
					499.72									
	Vendor Total:				499.72									
DELIS005	DELISA DEMOLITION & DISPOSAL													
22000055	01/03/22	2022 BLANKET				B								
10	TRASH REMOVAL - OCTOBER				365.40	01-900-003-7101		E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	243998	N
	Vendor Total:				365.40									
DELTA005	DELTA DENTAL OF NEW JERSEY, INC													
22000078	01/03/22	DENTAL INSURANCE - BLANKET				B								
12	DENTAL INSURANCE				1,922.53	01-900-001-8105		E	FRINGE BENEFITS-DENTAL PLAN	R	02/10/22	10/14/22	868743	N
	Vendor Total:				1,922.53									
DVWLA005	DVM LAWN MANAGEMENT, INC.													
22000148	04/01/22	2022-LAWN SERVICES				B								
7	LAWN CUTS 9/9/22-9/30/22				1,120.00	01-900-003-7101		E	REPAIRS AND SUPPLIES-DISPOSAL	R	04/01/22	10/12/22	18913	N
	Vendor Total:				1,120.00									
EDMUN010	EDMUNDS GOVTECH													
22000369	10/01/22	2023 SOFTWARE/HARDWARE MAINT.												
1	2023 SOFTWARE MAINTENANCE				7,613.77	01-900-001-8300		E	OFFICE EXPENSES	R	10/01/22	10/17/22	22-IN5995	N
2	2023 HARDWARE MAINTENANCE				4,369.08	01-900-001-8300		E	OFFICE EXPENSES	R	10/01/22	10/17/22	22-IN5419	N
					11,982.85									
	Vendor Total:				11,982.85									
ELEC0015	ELECTRICAL DESIGN CONSTRUCTION													
22000067	01/03/22	2022 ELECTRICAL MAINT. BLANKET				B								
4	THICKENER PUMP VFD				208.00	01-900-003-7101		E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22	22X104	N
5	EFFLUENT PUMP #2				312.00	01-900-003-7101		E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22	22X105	N
6	A/C IN CONFERENCE ROOM				312.00	01-900-003-7101		E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22	22X106	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099
Item Description																Excl
ELEC0015 ELECTRICAL DESIGN CONSTRUCTION Continued																
22000067	01/03/22 2022 ELECTRICAL MAINT. BLANKET Continued															
7	FUSES & O2 SENSORS				416.00	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22		22X108	N
8	O2 SENSORS				4,835.95	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22		22X109	N
9	MON. PUMP STATION PUMP FAILURE				208.00	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22		22X111	N
					6,291.95											
	Vendor Total:				6,291.95											
ELEC005 ELECTRO MAINTENANCE INC																
22000355	09/27/22 TESTED DIGESTER METERS&SENSORS				312.50	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	10/11/22	10/11/22		13185	N
	Vendor Total:				312.50											
ELEC010 ELECTRONIC DRIVES AND CONTROLS																
22000356	10/05/22 TROUBLESHOOT COMMUNICATION				1,451.55	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	10/05/22	10/11/22		0052130-IN	N
	Vendor Total:				1,451.55											
ENVIR010 ENVIRONMENTAL PRODUCTS & ACCES																
22000354	09/27/22 MANHOLE & JET VAC PARTS				665.54	01-900-002-7101			E	REPAIRS & SUPPLIES-COLLECTION	R	09/27/22	10/11/22		260279	N
2	JET VAC FLANGE				195.71	01-900-002-7101			E	REPAIRS & SUPPLIES-COLLECTION	R	09/27/22	10/11/22		260323	N
					861.25											
	Vendor Total:				861.25											
FASTE005 FASTENAL CO.																
22000061	01/03/22 2022 BLANKET															
9	MS. MILLER WM GRN HARN				233.72	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/11/22		NJTM066200	N
	Vendor Total:				233.72											
FISHE005 FISHER SCIENTIFIC INC.																
22000006	01/03/22 LAB SUPPLIES - BLANKET															
20	LAB SUPPLIES - SEPTEMBER				134.60	01-900-003-7102			E	REPAIRS & SUPPLIES - LAB	R	01/12/22	10/11/22		6313885	N

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099	Excl
Item Description																	
FISHE005 FISHER SCIENTIFIC INC. Continued																	
22000006	01/03/22 LAB SUPPLIES - BLANKET				28.61	01-900-003-7102			E	REPAIRS & SUPPLIES - LAB	R	01/12/22	10/11/22		6359072		N
21	LAB SUPPLIES - SEPTEMBER				163.21												
Vendor Total:					163.21												
FREEH005 FREEHOLD CARTAGE INC Continued																	
22000057	01/03/22 2022 SLUDGE & GRIT BLANKET					B											
21	GRIT REMOVAL - SEPTEMBER				1,640.00	01-900-003-7300			E	GRIT REMOVAL	R	01/03/22	10/17/22		1108		N
22	SLUDGE REMOVAL - SEPTEMBER				58,531.20	01-900-003-7301			E	SLUDGE REMOVAL EXPENSES	R	01/03/22	10/17/22		1110		N
Vendor Total:					60,171.20												
GARDE005 GARDEN STATE LABS INC																	
22000058	01/03/22 2022 BLANKET PO					B											
9	LAB ANALYSIS - AUGUST				1,193.00	01-900-003-7102			E	REPAIRS & SUPPLIES - LAB	R	01/03/22	10/11/22		539957		N
Vendor Total:					1,193.00												
GRAIN005 GRAINGER INC.																	
22000005	01/03/22 VARIOUS SUPPLIES - BLANKET					B											
87	TERMINAL STRIP				33.30	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9439728818		N
88	ADJ LEG SAND				188.26	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9442224201		N
89	GRAY HARNESS				1,419.27	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9441709715		N
90	EMERGENCY LIGHT				131.87	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9443551164		N
91	PRESSURE GAUGE				930.16	01-900-002-7101			E	REPAIRS & SUPPLIES-COLLECTION	R	01/03/22	10/12/22		9443207387		N
92	ROUND SLINGS, DOLLY				454.14	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9445004527		N
93	BLAST MEDIA, SPILL TRAY				383.35	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9449461194		N
94	DISPOSABLE GLOVES, DRAIN COCK				285.15	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9450993556		N
95	DRAIN BALL VALVE				69.18	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9451025333		N
96	ELBOW, NIPPLE, SQU. HEAD PLUGS				103.18	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9455622580		N
97	HEAD BRASS PLUGS				167.64	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9455784505		N
98	DRAIN COCK				178.62	01-900-002-7101			E	REPAIRS & SUPPLIES-COLLECTION	R	01/03/22	10/12/22		9460837454		N
99	GALVANIZED STEEL NIPPLE				22.18	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9461199599		N
100	QUARTZ MH BULB				472.92	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9461286529		N
101	QUARTZ BULB				472.92	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		9464896829		N

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	Vendor #	Name	PO # PO Date Description Item Description	Contract PO Type	Amount Charge Account Acct Type Description	Stat/Chk Enc Date First Rcvd Chk/Void Date Invoice Excl	1099
<hr/>							
GRAIN005 GRAINGER INC.							N
						Continued	
22000005 01/03/22 VARIOUS SUPPLIES - BLANKET Continued							
102 EXTENSION CORD 50FT, 10GA 330.25 01-900-003-7101 E REPAIRS AND SUPPLIES-DISPOSAL						R	01/03/22 10/12/22 9462880833 N
						4,696.55	
Vendor Total:						4,696.55	
<hr/>							
HACHC005 HACH CO.INC.							
22000226 07/06/22 LAB SUPLIES B							
3 LAB SUPPLIES						B	
554.49 01-900-003-7102 E REPAIRS & SUPPLIES - LAB						R	07/06/22 10/12/22 13236089 N
Vendor Total:						554.49	
<hr/>							
HOOVEE005 HOOVER TRUCK CENTERS							
22000360 06/16/22 JET VAC TRUCK REPAIRS							
1 JET VAC TRUCK REPAIRS						B	
3,683.29 01-900-002-7401 E AUTO, TRUCK-REPAIR,PARTS-COLL.						R	06/16/22 10/12/22 46689 N
Vendor Total:						3,683.29	
<hr/>							
HUGHE005 HUGHES ENVIRONMENTAL SERVICES							
22000087 01/03/22 2022 BLANKET PO B							
5 3RD QTR BACKFLOW INSPEC/CERT						B	
1,000.00 01-900-003-7101 E REPAIRS AND SUPPLIES-DISPOSAL						R	01/03/22 10/12/22 20932 N
Vendor Total:						1,000.00	
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JCPLC005 J.C.P.& L.CO.							
22000103 01/03/22 ELECTRIC - BLANKET B							
77 ELECTRIC 9/2-10/3						B	
25,391.39 01-900-003-7701 E ELECTRIC-DISPOSAL						R	01/04/22 10/17/22 N
78 EXCHANGE PL 9/1-10/3						R	01/04/22 10/17/22 N
18.27 01-900-004-7701 E ELECTRIC-PUMP STATIONS						R	01/04/22 10/17/22 N
79 MONMOUTH PL PS 8/31-9/29						R	01/04/22 10/17/22 N
27.50 01-900-004-7701 E ELECTRIC-PUMP STATIONS						R	01/04/22 10/17/22 N
80 HOEY & OVERLOOK PS 8/30-9/28						R	01/04/22 10/17/22 N
885.43 01-900-004-7701 E ELECTRIC-PUMP STATIONS						R	01/04/22 10/17/22 N
81 LINCOLN & OCEAN AVE 8/3-9/29						R	01/04/22 10/17/22 N
392.09 01-900-004-7701 E ELECTRIC-PUMP STATIONS						R	01/04/22 10/17/22 N
82 JO LINE AVE PS 9/2-10/3						R	01/04/22 10/17/22 N
902.73 01-900-004-7701 E ELECTRIC-PUMP STATIONS						R	01/04/22 10/17/22 N
Vendor Total:						27,617.41	
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Vendor Total:						27,617.41	

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Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
<hr/>																
MANNA005 MANNA & BONELLO																
22000054	01/03/22	LEAGAL SERVICES 2022	BLANKET	B												
10	LEGAL SERVICES - SEPTEMBER	1,620.00	01-900-001-8008	E	LEGAL	R	01/03/22	10/11/22	11133	N						
Vendor Total: 1,620.00																
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METTL005 METTLER-TOLEDO INC																
22000358	09/13/22	MAINTENANCE AND CALIBRATION														
1	MAINTENANCE AND CALIBRATION	361.33	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	09/13/22	10/17/22	655093817	N						
Vendor Total: 361.33																
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NJAME005 N.J.-AMERICAN WATER CO.																
22000113	03/02/22	WATER BLANKET	B													
57	150 JOLINE AVE	384.87	01-900-003-7801	E	WATER - PLANT - JOLINE AVENUE	R	01/03/22	10/17/22		N						
58	150 JOLINE AVE	253.89	01-900-003-7801	E	WATER - PLANT - JOLINE AVENUE	R	01/03/22	10/17/22		N						
59	SEAVIEW AVE GARAGE	173.25	01-900-003-7801	E	WATER - PLANT - JOLINE AVENUE	R	01/03/22	10/17/22		N						
60	LINCOLN GARDENS PS	18.78	01-900-003-7801	E	WATER - PLANT - JOLINE AVENUE	R	01/03/22	10/17/22		N						
61	OCEAN AVE PS	18.82	01-900-003-7801	E	WATER - PLANT - JOLINE AVENUE	R	01/03/22	10/17/22		N						
62	OVERLOOK AVE PS	18.78	01-900-003-7801	E	WATER - PLANT - JOLINE AVENUE	R	01/03/22	10/17/22		N						
63	WILLOW AVE PS	47.04	01-900-003-7801	E	WATER - PLANT - JOLINE AVENUE	R	01/03/22	10/17/22		N						
Vendor Total: 915.43																
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NJNAT005 NJ NATURAL GAS CO.																
22000084	01/03/22	NATURAL GAS - BLANKET	B													
74	150 JOLINE AVE	982.00	01-900-003-7602	E	HEAT-GAS	R	02/10/22	10/17/22		N						
75	UTILITY BUILDING	353.98	01-900-003-7602	E	HEAT-GAS	R	02/10/22	10/17/22		N						
76	150 JOLINE AVE	47.00	01-900-003-7602	E	HEAT-GAS	R	02/10/22	10/17/22		N						
77	HOEY & OVERLOOK AVE PS	46.00	01-900-004-7101	E	REPAIRS AND SUPPLIES-PUMPING	R	02/10/22	10/17/22		N						
78	LINCOLN GARDENS PS	43.39	01-900-004-7101	E	REPAIRS AND SUPPLIES-PUMPING	R	02/10/22	10/17/22		N						
79	MONMOUTH PL PS	49.00	01-900-004-7101	E	REPAIRS AND SUPPLIES-PUMPING	R	02/10/22	10/17/22		N						
80	WILLOW AVE PS	43.24	01-900-004-7101	E	REPAIRS AND SUPPLIES-PUMPING	R	02/10/22	10/17/22		N						
Vendor Total: 1,564.61																
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Vendor Total: 1,564.61																

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Vendor # Name		P0 Date Description	PO # PO Description	Contract P0 Type	Amount Charge Account	Acct Type Description	Stat/chk Enc Date Date	Rcvd Chk/Void Invoice Excl	Date	Invoice	Excl
ONECA005 ONE CALL CONCEPTS INC.											N
22000066 01/03/22 2022 BLANKET	B					E REPAIRS & SUPPLIES-COLLECTION	R	01/03/22	10/12/22	2095396	N
10 MARK OUTS - SEPTEMBER											
Vendor Total:					278.85						
PETTY005 PETTY CASH											
22000348 07/01/22 PETTY CASH 7/1/22-9/30/22											
1 JULY MEETING DONUTS					11.99	01-900-001-8300 E OFFICE EXPENSES	R	07/01/22	10/17/22		N
2 AUGUST MEETING DONUTS					11.99	01-900-001-8300 E OFFICE EXPENSES	R	07/01/22	10/17/22		N
3 SEPTEMBER MEETING DONUTS					11.99	01-900-001-8300 E OFFICE EXPENSES	R	07/01/22	10/17/22		N
4 TIME CARDS					12.80	01-900-001-8300 E OFFICE EXPENSES	R	07/01/22	10/17/22		N
5 TOM'S RETIREMENT PARTY					98.97	01-900-001-8300 E OFFICE EXPENSES	R	07/01/22	10/17/22		N
6 GLEN'S WIDSHIELD REPAIR					72.88	01-900-001-8300 E OFFICE EXPENSES	R	07/01/22	10/17/22		N
Vendor Total:					220.62						
PREMI005 PREMIER MAGNESIA LLC											
22000003 01/03/22 MAGNESIUM HYDROXIDE - BLANKET	B										
11 MAGNESIUM HYDROXIDE-SEPTEMBER					7,330.04	01-900-003-7506 E CHEMICALS-MAGNESIUM HYDROXIDE	R	01/12/22	10/11/22	619061	N
Vendor Total:					7,330.04						
PROCE005 PROCESS EQUIPMENT SALES & SERV											
22000309 08/16/22 SERVICE WATER PUMP SEAL KITS											
1 SERVICE WATER PUMP SEAL KITS					1,888.00	01-900-003-7101 E REPAIRS AND SUPPLIES-DISPOSAL	R	08/16/22	10/17/22		N
Vendor Total:					1,888.00						
SAFEN005 SAFENET SOLUTIONS LLC											
22000347 09/27/22 FIBER OPTICS SEPERATION PROJ.											
1 FIBER OPTICS SEPERATION PROJ.					2,898.75	G RESERVE- OFFICE EQUIPMENT	R	09/27/22	10/17/22	8697 -- #1	N
2 HOURS - NTE					0.00	G RESERVE- OFFICE EQUIPMENT	R	09/27/22	10/17/22		N
Vendor Total:					2,898.75						

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Vendor #	Name	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	1099
PO #	PO Date	Description							Enc Date	Date	Excl
Item	Description										
SAFET005 SAFETY-KLEEN SYSTEMS, INC											
22000357	09/23/22	30G PARTS WASHER SOLVENT		320.04	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	09/23/22	10/13/22	89821827
Vendor Total:				320.04							
SEAB0005 SEABOARD WELDING INC											
22000063	01/03/22	2022 BLANKET	B	83.75	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/11/22	943840
Vendor Total:				83.75							
SIPER005 SIP'S PAINT & HARDWARE											
22000064	01/03/22	2022 BLANKET	B	14.75	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36393
88	ADAPTER			40.48	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36419
89	PAINTING SUPPLIES			48.54	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36440
90	COUPLING, NIPPLE, BALL VALVE			12.58	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36441
91	ROOF NAILS, CAULK			10.79	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36496
92	DUCT TAPE			24.29	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36512
93	TRASH CAN			91.77	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36518
94	WASTE BASKET, NETWORK CABLE			19.76	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36703
95	SQUARE HEAD PLUG , COUPLER			13.85	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36796
97	ADHESIVE, FASTENERS			62.98	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22	36837
98	PINE BOARD			339.79							
Vendor Total:				339.79							
SOUTH005 SOUTH CROSS CLEANING INC											
22000119	02/01/22	2022 OFFICE CLEANING BLANKET	B	399.26	01-900-001-8300	E	OFFICE EXPENSES	R	02/01/22	10/11/22	9033
8	OFFICE CLEANING - AUGUST			399.26	01-900-001-8300	E	OFFICE EXPENSES	R	02/01/22	10/17/22	9083
9	OFFICE CLEANING - SEPTEMBER			798.52							
Vendor Total:				798.52							

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	First Rcvd	Chk/Void	Date	Invoice	1099	Excl
STAPL005	STAPLES ADVANTAGE																	
22000090	01/03/22 2022 BLANKET PO					B												
	6 BLACK GEL PENS				7.18	01-900-001-8300			E	OFFICE EXPENSES	R	01/03/22	10/11/22			3517639605	N	
	7 USB EXTENSION CORD				32.99	01-900-001-8300			E	OFFICE EXPENSES	R	01/03/22	10/11/22			3518126057	N	
					40.17													
	Vendor Total:				40.17													
STAT0010	STATE OF NEW JERSEY																	
22000368	10/01/22 ANNUAL ASSESSMENT UNEMPLOYMENT																	
	1 ANNUAL ASSESSMENT UNEMPLOYMENT				184.85	01-900-001-8102			E	FRINGE BENEFITS-SUI & SDI	R	10/17/22	10/17/22				N	
	Vendor Total:				184.85													
SUPRE005	SUPREME CONDITIONING SYSTEMS																	
22000046	01/03/22 2022 BLANKET - HVAC					B												
	5 STORAGE ROOM A/C UNIT REPAIR				222.00	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/11/22			33347	N	
	6 STORAGE ROOM A/C UNIT REPAIR				873.00	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/11/22			33348	N	
					1,095.00													
	Vendor Total:				1,095.00													
THEH005	THE HOSE SHOP INC.																	
22000359	09/28/22 HYDRAULIC HOSE ASSEMBLY																	
	1 HYDRAULIC HOSE ASSEMBLY				377.30	01-900-002-7101			E	REPAIRS & SUPPLIES-COLLECTION	R	09/28/22	10/12/22			313076	N	
	Vendor Total:				377.30													
THEST005	THE STANDARD																	
22000080	01/03/22 LIFE INSURANCE - BLANKET					B												
	12 LIFE INSURANCE				686.34	01-900-001-8106			E	FRINGE BENEFITS-GROUP LIFE	R	01/03/22	10/18/22				N	
	Vendor Total:				686.34													
THOMA020	THOMAS CONTROLS, INC.																	
22000375	09/01/22 PAY REQ.5 & CHG. ORDER 1																	
	1 CHANGE ORDER NO. 1				6,797.97	01-100-001-1290			G	RF-DUE FROM/TO GENERAL FUND	R	09/01/22	10/17/22				N	

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Date	Invoice	1099
Item Description																	Excl
THOMA020 THOMAS CONTROLS, INC. Continued																	
22000375	09/01/22 PAY REQ. 5 & CHG. ORDER 1			Continued													
2	PARTIAL PAY CERT. NO. 5				94,666.14			01-100-001-1290	G	RF-DUE FROM/TO GENERAL FUND	R	09/01/22	10/17/22				N
					101,464.11												
	Vendor Total:				101,464.11												
TRYST005 TRYSTONE CAPITAL ASSETS, LLC																	
22000363	10/17/22 LIEN REDEEMED 237 ROCKWELL AVE																
1	LIEN REDEEMED 237 ROCKWELL AVE				85.26			01-100-001-1310	G	ACCOUNTS RECEIVABLE	R	10/17/22	10/17/22				N
	Vendor Total:				85.26												
UNIFI005 UNIFIRST CORPORATION																	
22000062	01/03/22 2022 BLANKET - UNIFORMS						B										
40	UNIFORM RENTALS - SEPTEMBER				176.43			01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22			1260268793	N
41	UNIFORM RENTALS - SEPTEMBER				176.43			01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22			1260271997	N
42	UNIFORM RENTALS - SEPTEMBER				177.87			01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22			1260278208	N
43	UNIFORM RENTALS - SEPTEMBER				177.87			01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/13/22			1260283176	N
	Vendor Total:				708.60												
UNITE005 UNITED RENTALS, INC.																	
22000353	09/13/22 boom 76-80' TELESCOPIC																
1	BOOM 76-80' TELESCOPIC				1,217.49			01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	09/13/22	10/11/22			210671489	N
2	ACCT. CREDIT				92.40-			01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	10/17/22	10/17/22				N
	Vendor Total:				1,125.09												
UNIVA005 UNIVAR SOLUTIONS																	
22000008	01/03/22 SODIUM HYPOCHLORITE - BLANKET						B										
28	SODIUM HYPOCHLORITE - SEPT.				1,495.00			01-900-003-7504	E	CHEMICALS-SODIUM HYPOCHLORITE	R	01/03/22	10/11/22			50536363	N
29	SODIUM HYPOCHLORITE - SEPT.				1,515.70			01-900-003-7504	E	CHEMICALS-SODIUM HYPOCHLORITE	R	01/03/22	10/11/22			50551507	N
30	SODIUM HYPOCHLORITE - SEPT.				1,834.25			01-900-003-7504	E	CHEMICALS-SODIUM HYPOCHLORITE	R	01/03/22	10/11/22			50573279	N

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Vendor #	Name	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WBMA5005	W.B.MASON CO,INC.												
22000093	01/03/22 2022 BLANKET PO	B											
50	POWER BACKUP UPS	90.17	01-900-003-7101				E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		232721765	N
51	WATER BOTTLE DEPOSIT REFUND	48.00-	01-900-001-8300				E OFFICE EXPENSES	R	01/03/22	10/12/22		CM1219370	N
52	WATER	167.44	01-900-001-8300				E OFFICE EXPENSES	R	01/03/22	10/12/22		232765249	N
53	GARBAGE BAGS	43.51	01-900-003-7101				E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		232832322	N
54	GARBAGE BAGS	36.80	01-900-003-7101				E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/22	10/12/22		232864802	N
		289.92											
	Vendor Total:	289.92											
Total Purchase Orders:	60	Total P.O. Line Items:	147	Total List Amount:	350,704.03	Total Void Amount:	0.00						

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	2-01	191,199.77	0.00	0.00	0.00	191,199.77
Total of All Funds:		<u>191,199.77</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>191,199.77</u>

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Long Branch Sewerage Authority
Check Payment Batch Verification Listing

Page No: 1

Batch Id: MARION Batch Type: C Batch Date: 10/19/22 Checking Account: OPERATIONS G/L Credit: Expenditure G/L Credit
Generate Direct Deposit: N

Check No.	Check Date	Vendor # Name	Payment Amt	Street 1 of Address to be printed on Check	Charge Account	Account Type	Status	Seq	Acct
PO #	Enc Date	Item Description			Description				
22000045	10/19/22 01/03/22	ADVAN005 ADVANTECH CORPORATION 3 ANNUAL MAINT. 3/1/22-2/28/23	13,030.00	JMP SOLUTIONS	01-900-003-7101	Expenditure	Aprv	26	1
			13,030.00	REPAIRS AND SUPPLIES-DISPOSAL					
22000282	10/19/22 07/26/22	AMIND005 A & M INDUSTRIAL, INC. 1 GAS METERS	2,650.00	37 WEST CHERRY STREET	01-900-003-7101	Expenditure	Aprv	109	1
				REPAIRS AND SUPPLIES-DISPOSAL					
22000282	10/17/22	2 FREIGHT	44.29		01-900-003-7101	Expenditure	Aprv	110	1
			2,694.29	REPAIRS AND SUPPLIES-DISPOSAL					
22000365	10/19/22 09/14/22	ASBUR005 ASBURY PARK PRESS 1 11 NTBS FOR ANNUAL CONTRACTS	977.24	P.O. BOX 677599	01-900-001-8604	Expenditure	Aprv	134	1
			977.24	ADVERTISING-MEETINGS & BIDS					
22000060	10/19/22 01/03/22	ATLAN005 ATLANTIC PLUMB SUPPLY INC 47 FLOAT SWITCH	227.65	702 JOLINE AVE	01-900-004-7101	Expenditure	Aprv	37	1
				REPAIRS AND SUPPLIES-PUMPING					
22000060	01/03/22	48 UNDERGROUND PIPE CLAMP	476.62		01-900-003-7101	Expenditure	Aprv	38	1
				REPAIRS AND SUPPLIES-DISPOSAL					
22000060	01/03/22	49 VALVE BOX LIDS	139.75		01-900-003-7101	Expenditure	Aprv	39	1
				REPAIRS AND SUPPLIES-DISPOSAL					
22000060	01/03/22	50 NIPPLE, AIR VENT, BALL VALVE	37.46		01-900-003-7101	Expenditure	Aprv	40	1
				REPAIRS AND SUPPLIES-DISPOSAL					
22000060	01/03/22	51 VALVE BOX LID ONLY	86.67		01-900-002-7101	Expenditure	Aprv	41	1
			968.15	REPAIRS & SUPPLIES-COLLECTION					
22000052	10/19/22 01/02/22	AUTOP005 AUTO PARTS CTR INC 33 PERMATX	9.99	804 BROADWAY	01-900-002-7401	Expenditure	Aprv	30	1
			9.99	AUTO, TRUCK-REPAIR, PARTS-COLL.					
22000361	10/19/22 07/21/22	BKEQU005 B & K EQUIPMENT SERVICES, LLC 1 VARIOUS REPAIRS TO JET TRUCK	3,274.68	622 WEST VETERAN'S HIGHWAY	01-900-002-7401	Expenditure	Aprv	131	1
				AUTO, TRUCK-REPAIR, PARTS-COLL.					
22000361	07/21/22	2 VARIOUS REPAIRS TO JET TRUCK	668.60		01-900-002-7401	Expenditure	Aprv	132	1
			3,943.28	AUTO, TRUCK-REPAIR, PARTS-COLL.					
22000053	10/19/22 01/03/22	CHESA005 CHESAPEAKE EXTERMINATING 10 PEST CONTROL- SEPTEMBER	60.00	P.O. BOX 754	01-900-001-8300	Expenditure	Aprv	31	1
			60.00	OFFICE EXPENSES					
22000366	10/19/22 09/01/22	COLLI005 COLLIERS ENGINEERING & DESIGN 1 ENGINEERING SEPTEMBER	2,570.00	331 NEWMAN SPRINGS ROAD	01-900-001-8002	Expenditure	Aprv	135	1

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Long Branch Sewerage Authority
Check Register By Check Date

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B.I.I List

Range of Checking Accts: First to Last Range of Check Dates: 09/22/22 to 10/18/22
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct

EFT CHECKING	EFT ACCOUNT			
202 10/17/22	PERS0005 P.E.R.S.			1255
22000380	1 3RD QUARTER PENSION	8,044.38	01-500-001-1850 PERS-PENSION	G/L 1 1
201 10/18/22	NJSH0010 NJSHBP			1254
22000012	21 HEALTH BENEFIT ACTIVE	32,590.88	01-900-001-8104 FRINGE BENEFITS-HEALTH PLAN	Expenditure 1 1
22000012	22 HEALTH BENEFIT RETIRED	13,558.60	01-900-001-8104 FRINGE BENEFITS-HEALTH PLAN	Expenditure 2 1
		46,149.48		

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	54,193.86	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	54,193.86	0.00

OPERATIONS	Operating Account			
15518 09/22/22	LBSEW005 L.B.SEWERAGE AUTH.PAYROLL			1247
22000372	1 PAYPERIOD END 9/17 D.D	40,212.67	01-000-001-1021 P/R CK'G #100024660-CJB	G/L 2 1
22000372	2 NET CHECKS	2,953.90	01-000-001-1021 P/R CK'G #100024660-CJB	G/L 3 1
22000372	3 TAXES	20,526.68	01-000-001-1021 P/R CK'G #100024660-CJB	G/L 4 1
		63,693.25		

15519 09/28/22	FPMAI010 FP MAILING SOLUTIONS			1248
22000373	1 REFILL POSTAGE METER	1,007.00	01-900-001-8300 OFFICE EXPENSES	Expenditure 2 1

15517 10/03/22	SAFEL005 SAFELITE FULFILLMENT, INC.			1246
22000350	1 WINDSHIELD - GLENN'S VEHICLE	1,099.87	01-900-003-7401 AUTO,TRUCK-REPAIR/PARTS-DISP.	Expenditure 2 1

15520 10/04/22	LBSEW005 L.B.SEWERAGE AUTH.PAYROLL			1249
22000374	1 PAYPERIOD END 10/1 D.D	39,585.95	01-000-001-1021 P/R CK'G #100024660-CJB	G/L 2 1
22000374	2 NET CHECKS	2,953.90	01-000-001-1021 P/R CK'G #100024660-CJB	G/L 3 1
22000374	3 TAXES	19,902.40	01-000-001-1021 P/R CK'G #100024660-CJB	G/L 4 1
		62,442.25		

15521 10/06/22	MARBB016 MARLIN BUSINESS BANK			1250
22000016	18 FOLDING MACHINE	310.00	01-900-001-8300 OFFICE EXPENSES	Expenditure 1 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
<hr/>							
OPERATIONS		Operating Account	Continued				
15521	MARLIN BUSINESS BANK	Continued					
22000016	19	MAIL MACHINE	45.00	01-900-001-8300	Expenditure		2 1
				OFFICE EXPENSES			
			<u>355.00</u>				
15522	10/17/22	EZPAS010 EZ PASS					1251
22000049	10	EZPASS	150.00	01-900-001-8605	Expenditure		1 1
				MISCELLANEOUS			
<hr/>							
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
	Checks:		6	0	128,747.37	0.00	
	Direct Deposit:		<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	
	Total:		<u>6</u>	<u>0</u>	<u>128,747.37</u>	<u>0.00</u>	
<hr/>							
PAYROLL		PAYROLL CHECKING					
521	09/22/22	INTER005 INTERNAL REVENUE SERVICE					1252
22000377	1	FEDERAL TAXES PERIOD END 9/17	7,324.20	01-500-001-1820	G/L		4 1
				FEDERAL WITHHOLDING PAYABLE			
22000377	2	FICA EMPLOYEE	5,097.37	01-500-001-1810	G/L		5 1
				FICA PAYABLE-EMPLOYEE			
22000377	3	FICA EMPLOYER	5,097.38	01-900-001-8101	Expenditure		6 1
				FRINGE BENEFITS-FICA			
22000377	4	FEDERAL UNEMPLOYMENT	1.25	01-900-001-8101	Expenditure		7 1
				FRINGE BENEFITS-FICA			
			<u>17,520.20</u>				
522	09/22/22	NJST0010 NJ STATE GROSS INCOME TAX					1252
22000376	1	STATE TAXES PERIOD END 9/17	2,731.11	01-500-001-1830	G/L		1 1
				N.J. WITHHOLDING TAX PAYABLE			
22000376	2	NJ SUI/SDI EMPLOYEE	216.62	01-500-001-1840	G/L		2 1
				SUI, SDI PAYABLE-EMPLOYEE			
22000376	3	NJ SUI/SDI EMPLOYER	58.75	01-900-001-8102	Expenditure		3 1
				FRINGE BENEFITS-SUI & SDI			
			<u>3,006.48</u>				
523	10/06/22	INTER005 INTERNAL REVENUE SERVICE					1253
22000378	1	FEDERAL TAXES PERIOD END 10/1	4,060.57	01-500-001-1820	G/L		1 1
				FEDERAL WITHHOLDING PAYABLE			
22000378	2	FICA EMPLOYEE	7,929.66	01-500-001-1810	G/L		2 1
				FICA PAYABLE-EMPLOYEE			
22000378	3	FICA EMPLOYER	5,010.31	01-900-001-8101	Expenditure		3 1
				FRINGE BENEFITS-FICA			
22000378	4	FEDERAL UNEMPLOYMENT	5.00	01-900-001-8102	Expenditure		4 1
				FRINGE BENEFITS-SUI & SDI			
			<u>17,005.54</u>				
524	10/06/22	NJST0010 NJ STATE GROSS INCOME TAX					1253
22000379	1	STATE TAXES PERIOD END 10/1	2,619.50	01-500-001-1830	G/L		5 1
				N.J. WITHHOLDING TAX PAYABLE			
22000379	2	NJ SUI/SDI EMPLOYEE	214.48	01-500-001-1840	G/L		6 1
				SUI, SDI PAYABLE-EMPLOYEE			

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Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
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PAYROLL		PAYROLL CHECKING		Continued				
524 NJ STATE GROSS INCOME TAX				Continued				
22000379	3	NJ SUI/SDI EMPLOYER	62.88	01-900-001-8102	Expenditure		7	1
				FRINGE BENEFITS-SUI & SDI				
			2,896.86					

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	40,429.08	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	4	0	40,429.08	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	12	0	223,370.31	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	12	0	223,370.31	0.00

Range of Accounts: 01-900-001-0000 to 01-900-005-9013 AS Of: 10/19/22

Current Period: 09/22/22 to 10/19/22

Audit Report Type: Standard

Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date

* Transaction is included in previous and/or Begin Balance ** Transaction is not included in Balance

En = PO Line Item First Encumbrance Date

BC = Blanket Control

BS = Blanket Sub

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
01-900-001-0000	ADMINISTRATION								
01-900-001-5002	OFFICE SALARIES	0.00	464,724.00	0.00	0.00	464,724.00	106,186.22	77	
		0.00	358,537.78	0.00	0.00	0.00	106,186.22		
			35,510.60		0.00	358,537.78			
Begin Balance: 09/22/22									
09/22/22 Expenditure				Reference	2244	1		17,755.30-	141,696.82
10/06/22 Expenditure				Reference	2245	1		17,755.30-	123,941.52 MARION
									106,186.22 MARION
01-900-001-5003 OFFICERS' COMPENSATION									
		0.00	12,500.00	0.00	0.00	12,500.00	2,939.60	76	
		0.00	9,560.40	0.00	0.00	0.00	2,939.60		
			1,041.65		0.00	9,560.40			
Begin Balance: 09/22/22									
09/22/22 Expenditure				Reference	2244	2		208.33-	3,981.25
10/06/22 Expenditure				Reference	2245	2		833.32-	3,772.92 MARION
									2,939.60 MARION
01-900-001-6500 DEBT SERVICE EXPENSE-PRINCIPAL									
		0.00	1,105,284.62	0.00	0.00	1,105,284.62	113,702.38	90	
		0.00	991,582.24	0.00	0.00	0.00	113,702.38		
			0.00		0.00	991,582.24			
01-900-001-6510 DEBT SERVICE EXPENSE-INTEREST									
		0.00	426,556.25	0.00	0.00	426,556.25	49,663.33	88	
		0.00	376,892.92	0.00	0.00	0.00	49,663.33		
			0.00		0.00	376,892.92			
01-900-001-7401 AUTO, TRUCK-REPAIRS, PARTS-ADMIN									
		20.00	6,000.00	0.00	0.00	6,020.00	5,103.53	15	
		0.00	796.47	120.00	0.00	0.00	5,223.53		
			0.00		0.00	916.47			

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-7402	AUTO, TRUCK-GASOLINE-ADM. 670.24 0.00	0.00 3,053.93 0.00	0.00 1,616.31	0.00 0.00 0.00	670.24 0.00 4,670.24	4,000.00- 697 2,383.69-			
01-900-001-7405	AUTO, TRUCK-MISC.-ADM. 0.00 0.00	0.00 151.00 0.00	0.00 0.00	0.00 0.00 0.00	0.00 0.00 151.00	151.00- 0 151.00-			
01-900-001-7901	TELEPHONE-OFFICE 113.59 0.00	5,500.00 3,330.58 377.21	0.00 1,333.01	0.00 0.00 0.00	5,613.59 0.00 4,663.59	950.00 83 2,283.01			
Begin Balance: 09/22/22									
10/19/22 PO 22000081	22 Paid Ck 15531 INTERNET			COMCA005 COMCAST		En 01/02/22 BS	249.86-*	950.00	MARION
10/19/22 PO 22000082	23 Paid Ck 15581 PHONE			VERIZ005 VERIZON WIRELESS		En 01/03/22 BS	127.35-*	950.00	MARION
01-900-001-8001	TRUSTEE FEES 0.00 0.00	30,000.00 16,710.00 0.00	0.00 0.00	0.00 0.00 0.00	30,000.00 0.00 16,710.00	13,290.00 56 13,290.00			
01-900-001-8002	ENGINEERING 0.00 0.00	50,000.00 32,918.02 3,692.50	0.00 0.00	0.00 0.00 0.00	50,000.00 0.00 32,918.02	17,081.98 66 17,081.98			
Begin Balance: 09/22/22									
10/19/22 PO 22000366	1 Paid Ck 15530 ENGINEERING SEPTEMBER			COLLI005 COLLIERS ENGINEERING & DESIGN		En 09/01/22	2,570.00-*	17,081.98	MARION
10/19/22 PO 22000366	2 Paid Ck 15530 SENIOR CENTER			COLLI005 COLLIERS ENGINEERING & DESIGN		En 09/01/22	622.50-*	17,081.98	MARION
10/19/22 PO 22000366	3 Paid Ck 15530 MONTHLY HOSTING FEE			COLLI005 COLLIERS ENGINEERING & DESIGN		En 09/01/22	500.00-*	17,081.98	MARION
01-900-001-8008	LEGAL 9,030.70 0.00	50,000.00 14,895.00 1,620.00	0.00 24,135.70	0.00 0.00 0.00	59,030.70 0.00 39,030.70	20,000.00 66 44,135.70			
Begin Balance: 09/22/22									
10/19/22 PO 22000054	10 Paid Ck 15556 LEGAL SERVICES - SEPTEMBER			MANNA005 MANNA & BONELLO		En 01/03/22 BS	1,620.00-*	20,000.00	MARION

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-001-8010	LEGAL-LABOR RELATIONS								
	0.00	0.00	0.00	0.00	0.00	1,350.00- 0			
	0.00	1,350.00	0.00	0.00	0.00	1,350.00-			
		0.00		0.00	1,350.00				
01-900-001-8012	ACCOUNTING								
	0.00	36,000.00	0.00	0.00	36,000.00	4,000.00 89			
	0.00	25,600.00	6,400.00	0.00	0.00	10,400.00			
		0.00		0.00	32,000.00				
01-900-001-8013	PROFESSIONAL-OTHER								
	0.00	6,500.00	0.00	0.00	6,500.00	6,500.00 0			
	0.00	0.00	0.00	0.00	0.00	6,500.00			
		0.00		0.00	0.00				
01-900-001-8101	FRINGE BENEFITS-FICA								
	0.00	143,000.00	0.00	0.00	143,000.00	39,708.45 72			
	0.00	103,291.55	0.00	0.00	0.00	39,708.45			
		5,010.31		0.00	103,291.55				
	Begin Balance: 09/22/22								
09/22/22 PO 22000377	3 Paid Ck 521 FICA EMPLOYER			INTER005 INTERNAL REVENUE SERVICE		En 09/17/22	5,097.38-*	44,718.76	MARION
09/22/22 PO 22000377	4 Paid Ck 521 FEDERAL UNEMPLOYMENT			INTER005 INTERNAL REVENUE SERVICE		En 09/17/22	1.25-*	44,718.76	MARION
10/06/22 PO 22000378	3 Paid Ck 523 FICA EMPLOYER			INTER005 INTERNAL REVENUE SERVICE		En 10/03/22	5,010.31-	39,708.45	MARION
01-900-001-8102	FRINGE BENEFITS-SUI & SDI								
	0.00	16,000.00	0.00	0.00	16,000.00	4,610.40 71			
	184.85	11,389.60	0.00	0.00	0.00	4,610.40			
		252.73		0.00	11,389.60				
	Begin Balance: 09/22/22								
09/22/22 PO 22000376	3 Paid Ck 522 NJ SUI/SDI EMPLOYER			NJST0010 NJ STATE GROSS INCOME TAX		En 09/19/22	58.75-*	4,863.13	MARION
10/06/22 PO 22000378	4 Paid Ck 523 FEDERAL UNEMPLOYMENT			INTER005 INTERNAL REVENUE SERVICE		En 10/03/22	5.00-	4,858.13	MARION
10/06/22 PO 22000379	3 Paid Ck 524 NJ SUI/SDI EMPLOYER			NJST0010 NJ STATE GROSS INCOME TAX		En 10/03/22	62.88-	4,795.25	MARION
10/17/22 PO 22000368	1 Rcvd ANNUAL ASSESSMENT UNEMPLOYMENT			STAT0010 STATE OF NEW JERSEY		Rc 10/17/22	184.85-	4,610.40	MARION
01-900-001-8103	FRINGE BENEFITS-PERS-PENSION								
	0.00	250,000.00	0.00	0.00	250,000.00	6,809.00- 103			
	0.00	256,809.00	0.00	0.00	0.00	6,809.00-			
		0.00		0.00	256,809.00				

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pg/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-8104	FRINGE BENEFITS-HEALTH PLAN									
	11,720.69	865,000.00	0.00	0.00	0.00	876,720.69	284,689.67 68			
	1,911.60	472,846.80	119,184.22	0.00	0.00	0.00	403,873.89			
	38,101.69					592,031.02				
	Begin Balance: 09/22/22			Reference 2244 5				3,968.68	276,641.88	MARION
	09/22/22 Expenditure			Reference 2245 6				4,079.11	280,610.56	MARION
	10/06/22 Expenditure			NJSH0010 NJSHBP				32,590.88	284,689.67	MARION
	10/18/22 PO 22000012 21 Paid Ck 201 HEALTH BENEFIT ACTIVE			NJSH0010 NJSHBP				13,558.60	284,689.67	MARION
	10/18/22 PO 22000012 22 Paid Ck 201 HEALTH BENEFIT RETIRED								284,689.67	MARION
01-900-001-8105	FRINGE BENEFITS-DENTAL PLAN									
	52.73	0.00	0.00	0.00	0.00	52.73	23,000.00- ***			
	0.00	19,946.78	3,105.95	0.00	0.00	0.00	19,894.05-			
	1,922.53					23,052.73				
	Begin Balance: 09/22/22								23,000.00-	
	10/19/22 PO 22000078 12 Paid Ck 15533 DENTAL INSURANCE			DELTA005 DELTA DENTAL OF NEW JERSEY, INC				1,922.53	23,000.00-	MARION
01-900-001-8106	FRINGE BENEFITS-GROUP LIFE									
	0.00	0.00	0.00	0.00	0.00	0.00	9,638.07- 0			
	0.00	7,353.38	2,284.69	0.00	0.00	0.00	7,353.38-			
	686.34					9,638.07				
	Begin Balance: 09/22/22								9,638.07-	
	10/19/22 PO 22000080 12 Paid Ck 15573 LIFE INSURANCE			THEST005 THE STANDARD				686.34	9,638.07-	MARION
01-900-001-8107	FRINGE BENEFITS-OTHER									
	0.00	1,500.00	0.00	0.00	0.00	1,500.00	5,297.01 253-			
	0.00	3,797.01-	0.00	0.00	0.00	0.00	5,297.01			
	12.50					3,797.01-				
	Begin Balance: 09/22/22								5,309.51	
	10/06/22 Expenditure			Reference 2245 5				12.50-	5,297.01	MARION
01-900-001-8201	PROVISIONS FOR FUTURE BENEFITS									
	0.00	15,750.00	0.00	0.00	0.00	15,750.00	15,750.00 0			
	0.00	0.00	0.00	0.00	0.00	0.00	15,750.00			
	0.00					0.00				

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-001-8300	OFFICE EXPENSES	4,033.86	65,000.00	0.00	0.00	69,033.86	12,840.13	81		
		0.00	47,402.69	8,791.04	0.00	0.00	21,631.17			
			15,019.60		0.00	56,193.73				
	Begin Balance: 09/22/22								26,265.98	
09/28/22	PO 22000373 1 Paid Ck 15519 REFILL POSTAGE METER				FPMAI010 FP MAILING SOLUTIONS		En 09/28/22	1,007.00-		MARION
10/06/22	PO 22000016 18 Paid Ck 15521 FOLDING MACHINE				MARBB016 MARLIN BUSINESS BANK		En 01/01/22 BS	310.00-		MARION
10/06/22	PO 22000016 19 Paid Ck 15521 MAIL MACHINE				MARBB016 MARLIN BUSINESS BANK		En 01/01/22 BS	45.00-		MARION
10/19/22	PO 22000053 10 Paid Ck 15529 PEST CONTROL - SEPTEMBER				CHESA005 CHESAPEAKE EXTERMINATING		En 01/03/22 BS	60.00-		MARION
10/19/22	PO 22000090 6 Paid Ck 15570 BLACK GEL PENS				STAPL005 STAPLES ADVANTAGE		En 01/03/22 BS	7.18-		MARION
10/19/22	PO 22000090 7 Paid Ck 15570 USB EXTENSION CORD				STAPL005 STAPLES ADVANTAGE		En 01/03/22 BS	32.99-		MARION
10/19/22	PO 22000093 51 Paid Ck 15582 WATER BOTTLE DEPOSIT REFUND				WBMA5005 W.B.MASON CO. INC.		En 01/03/22 BS	48.00		MARION
10/19/22	PO 22000093 52 Paid Ck 15582 WATER				WBMA5005 W.B.MASON CO. INC.		En 01/03/22 BS	167.44-		MARION
10/19/22	PO 22000119 8 Paid Ck 15569 OFFICE CLEANING - AUGUST				SOUTH005 SOUTH CROSS CLEANING INC		En 02/01/22 BS	399.26-		MARION
10/19/22	PO 22000119 9 Paid Ck 15569 OFFICE CLEANING - SEPTEMBER				SOUTH005 SOUTH CROSS CLEANING INC		En 02/01/22 BS	399.26-		MARION
10/19/22	PO 22000348 1 Paid Ck 15561 JULY MEETING DONUTS				PETTY005 PETTY CASH		En 07/01/22	11.99-		MARION
10/19/22	PO 22000348 2 Paid Ck 15561 AUGUST MEETING DONUTS				PETTY005 PETTY CASH		En 07/01/22	11.99-		MARION
10/19/22	PO 22000348 3 Paid Ck 15561 SEPTEMBER MEETING DONUTS				PETTY005 PETTY CASH		En 07/01/22	11.99-		MARION
10/19/22	PO 22000348 4 Paid Ck 15561 TIME CARDS				PETTY005 PETTY CASH		En 07/01/22	12.80-		MARION
10/19/22	PO 22000348 5 Paid Ck 15561 TOM'S RETIREMENT PARTY				PETTY005 PETTY CASH		En 07/01/22	98.97-		MARION
10/19/22	PO 22000348 6 Paid Ck 15561 GLEN'S WIDSHIELD REPAIR				PETTY005 PETTY CASH		En 07/01/22	72.88-		MARION
10/19/22	PO 22000367 1 Paid Ck 15562 ANNUAL PO BOX RENEWAL				POSTM005 US POSTAL SERVICE		En 10/01/22	436.00-		MARION
10/19/22	PO 22000369 1 Paid Ck 15535 2023 SOFTWARE MAINTENANCE				EDMUN010 EDMUNDS GOVTECH		En 10/01/22	7,613.77-		MARION
10/19/22	PO 22000369 2 Paid Ck 15535 2023 HARDWARE MAINTENANCE				EDMUN010 EDMUNDS GOVTECH		En 10/01/22	4,369.08-		MARION
01-900-001-8401	COMPUTER MAINTENANCE	1,983.78	0.00	0.00	0.00	1,983.78	13,123.50-	762		
		0.00	9,820.46	5,286.82	0.00	0.00	7,836.68-			
			0.00		0.00	15,107.28				
01-900-001-8402	COMPUTER SUPPLIES	0.00	0.00	0.00	0.00	0.00	1,000.00-	0		
		0.00	0.00	1,000.00	0.00	0.00	0.00			
			0.00		0.00	1,000.00				

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-001-8500	INSURANCE	143.16	275,739.00	0.00	0.00	275,882.16	40,465.00 85			
		0.00	235,274.00	143.16	0.00	0.00	40,608.16			
			0.00		0.00	235,417.16				
01-900-001-8603	EDUCATION, TRAVEL, ENTERTAINMENT	0.00	0.00	0.00	0.00	0.00	1,822.00- 0			
		0.00	1,822.00	0.00	0.00	0.00	1,822.00-			
			0.00		0.00	1,822.00				
01-900-001-8604	ADVERTISING-MEETINGS & BIDS	0.00	0.00	0.00	0.00	0.00	1,939.21- 0			
		0.00	1,939.21	0.00	0.00	0.00	1,939.21-			
			977.24		0.00	1,939.21				
Begin Balance: 09/22/22										
10/19/22 PO 22000365	1 Paid Ck 15525	11 NTBS FOR ANNUAL CONTRACTS	ASBURY PARK PRESS				En 09/14/22	977.24-*	1,939.21-	MARION
01-900-001-8605	MISCELLANEOUS	920.42	20,000.00	0.00	0.00	20,920.42	6,623.60 68			
		5,626.00-	12,149.12	2,147.70	0.00	0.00	8,771.30			
			150.00		0.00	14,296.82				
Begin Balance: 09/22/22										
10/17/22 PO 22000049	10 Paid Ck 15522	EZPASS	EZPAS010 EZ PASS				En 01/03/22 BS	150.00-*	6,623.60	MARION
Control: 001	Total	28,689.17	3,845,053.87	0.00	0.00	3,873,743.04	686,568.52 82			
		3,529.55-	3,011,625.92	175,548.60	0.00	0.00	862,117.12			
			104,374.90		0.00	3,187,174.52				
01-900-002-0000	COLLECTION									
01-900-002-5001	MAINTENANCE LABOR-COLLECTION	0.00	376,161.76	0.00	0.00	376,161.76	79,137.65 79			
		0.00	297,024.11	0.00	0.00	0.00	79,137.65			
			28,472.32		0.00	297,024.11				
Begin Balance: 09/22/22										
09/22/22 Expenditure			Reference	2244	3		14,279.08-	107,609.97	93,330.89	MARION
10/06/22 Expenditure			Reference	2245	3		14,193.24-	79,137.65	79,137.65	MARION

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-003-0000	DISPOSAL								
01-900-003-5001	OPERATING LABOR-DISPOSAL								
	0.00	1,250,776.80	0.00	0.00	1,250,776.80	503,688.64	60		
	0.00	747,088.16	0.00	0.00	0.00	503,688.64			
		75,256.60		0.00	747,088.16				
Begin Balance: 09/22/22									
09/22/22 Expenditure				Reference 2244	4		38,507.77-	578,945.24	MARION
10/06/22 Expenditure				Reference 2245	4		36,748.83-	540,437.47	MARION
								503,688.64	MARION
01-900-003-7101	REPAIRS AND SUPPLIES-DISPOSAL								
	62,044.65	192,134.57	0.00	0.00	254,179.22	90,680.85-	136		
	0.00	180,141.78	164,718.29	0.00	0.00	74,037.44			
		47,106.35		0.00	344,860.07				
Begin Balance: 09/22/22									
10/12/22 PO 22000064	96 Deleted	MURIATIC ACID - CREDIT	SIPER005 SIP'S PAINT & HARDWARE			En 01/03/22 BS	64.72-**	88,644.87-	NICOLE
10/19/22 PO 22000005	87 Paid Ck 15545	TERMINAL STRIP	GRAIN005 GRAINGER INC.			En 01/03/22 BS	33.30-*	88,644.87-	MARION
10/19/22 PO 22000005	88 Paid Ck 15545	ADJ LEG SAND	GRAIN005 GRAINGER INC.			En 01/03/22 BS	188.26-*	88,644.87-	MARION
10/19/22 PO 22000005	89 Paid Ck 15545	GRAY HARNESS	GRAIN005 GRAINGER INC.			En 01/03/22 BS	1,419.27-*	88,644.87-	MARION
10/19/22 PO 22000005	90 Paid Ck 15545	EMERGENCY LIGHT	GRAIN005 GRAINGER INC.			En 01/03/22 BS	131.87-*	88,644.87-	MARION
10/19/22 PO 22000005	92 Paid Ck 15545	ROUND SLINGS, DOLLY	GRAIN005 GRAINGER INC.			En 01/03/22 BS	454.14-*	88,644.87-	MARION
10/19/22 PO 22000005	93 Paid Ck 15545	BLAST MEDIA, SPILL TRAY	GRAIN005 GRAINGER INC.			En 01/03/22 BS	383.35-*	88,644.87-	MARION
10/19/22 PO 22000005	94 Paid Ck 15545	DISPOSABLE GLOVES, DRAIN COCK	GRAIN005 GRAINGER INC.			En 01/03/22 BS	285.15-*	88,644.87-	MARION
10/19/22 PO 22000005	95 Paid Ck 15545	DRAIN BALL VALVE	GRAIN005 GRAINGER INC.			En 01/03/22 BS	69.18-*	88,644.87-	MARION
10/19/22 PO 22000005	96 Paid Ck 15545	ELBOW, NIPPLE, SQU. HEAD PLUGS	GRAIN005 GRAINGER INC.			En 01/03/22 BS	103.18-*	88,644.87-	MARION
10/19/22 PO 22000005	97 Paid Ck 15545	HEAD BRASS PLUGS	GRAIN005 GRAINGER INC.			En 01/03/22 BS	167.64-*	88,644.87-	MARION
10/19/22 PO 22000005	99 Paid Ck 15545	GALVANIZED STEEL NIPPLE	GRAIN005 GRAINGER INC.			En 01/03/22 BS	22.18-*	88,644.87-	MARION
10/19/22 PO 22000005	100 Paid Ck 15545	QUARTZ MH BULB	GRAIN005 GRAINGER INC.			En 01/03/22 BS	472.92-*	88,644.87-	MARION
10/19/22 PO 22000005	101 Paid Ck 15545	QUARTZ BULB	GRAIN005 GRAINGER INC.			En 01/03/22 BS	472.92 *	88,644.87-	MARION
10/19/22 PO 22000005	102 Paid Ck 15545	EXTENSION CORD 50FT, 10GA	GRAIN005 GRAINGER INC.			En 01/03/22 BS	330.25-*	88,644.87-	MARION
10/19/22 PO 22000045	3 Paid Ck 15523	ANNUAL MAINT. 3/1/22-2/28/23	ADVANT005 ADVANTECH CORPORATION			En 01/03/22 BS	13,030.00-*	88,644.87-	MARION
10/19/22 PO 22000046	5 Paid Ck 15571	STORAGE ROOM A/C UNIT REPAIR	SUPRE005 SUPREME CONDITIONING SYSTEMS			En 01/03/22 BS	222.00-*	88,644.87-	MARION
10/19/22 PO 22000046	6 Paid Ck 15571	STORAGE ROOM A/C UNIT REPAIR	SUPRE005 SUPREME CONDITIONING SYSTEMS			En 01/03/22 BS	873.00-*	88,644.87-	MARION
10/19/22 PO 22000051	7 Paid Ck 15553	MOTOR/PUMP REPAIR	LONG0005 LONGO ELECTRICAL-MECHANICAL INC			En 01/03/22 BS	6,731.00-*	88,644.87-	MARION
10/19/22 PO 22000055	10 Paid Ck 15532	TRASH REMOVAL - OCTOBER	DELIS005 DELISA DEMOLITION & DISPOSAL			En 01/03/22 BS	365.40-*	88,644.87-	MARION
10/19/22 PO 22000060	48 Paid Ck 15526	UNDERGROUND PIPE CLAMP	ATLAN005 ATLANTIC PLUMB SUPPLY INC			En 01/03/22 BS	476.62-*	88,644.87-	MARION
10/19/22 PO 22000060	49 Paid Ck 15526	VALVE BOX LIDS	ATLAN005 ATLANTIC PLUMB SUPPLY INC			En 01/03/22 BS	139.75-*	88,644.87-	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
			Expended Curr	Vendor/Reference						
01-900-003-7101	REPAIRS AND SUPPLIES-DISPOSAL			Continued						
10/19/22	PO 22000060	50 Paid Ck 15526	NIPPLE, AIR VENT, BALL VALVE	ATLAN005	ATLANTIC PLUMB SUPPLY INC		En 01/03/22 BS	37.46-*	88,644.87-	MARION
10/19/22	PO 22000061	9 Paid Ck 15540	MS. MILLER WM GRN HARN	FASTE005	FASTENAL CO.		En 01/03/22 BS	233.72-*	88,644.87-	MARION
10/19/22	PO 22000062	40 Paid Ck 15576	UNIFORM RENTALS - SEPTEMBER	UNIFI005	UNIFIRST CORPORATION		En 01/03/22 BS	176.43-*	88,644.87-	MARION
10/19/22	PO 22000062	41 Paid Ck 15576	UNIFORM RENTALS - SEPTEMBER	UNIFI005	UNIFIRST CORPORATION		En 01/03/22 BS	176.43-*	88,644.87-	MARION
10/19/22	PO 22000062	42 Paid Ck 15576	UNIFORM RENTALS - SEPTEMBER	UNIFI005	UNIFIRST CORPORATION		En 01/03/22 BS	177.87-*	88,644.87-	MARION
10/19/22	PO 22000062	43 Paid Ck 15576	UNIFORM RENTALS - SEPTEMBER	UNIFI005	UNIFIRST CORPORATION		En 01/03/22 BS	177.87-*	88,644.87-	MARION
10/19/22	PO 22000063	10 Paid Ck 15567	TANK RENTAL - SEPTEMBER	SEAB0005	SEABOARD WELDING INC		En 01/03/22 BS	83.75-*	88,644.87-	MARION
10/19/22	PO 22000064	88 Paid Ck 15568	ADAPTER	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	14.75-*	88,644.87-	MARION
10/19/22	PO 22000064	89 Paid Ck 15568	PAINTING SUPPLIES	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	40.48-*	88,644.87-	MARION
10/19/22	PO 22000064	90 Paid Ck 15568	COUPLING, NIPPLE, BALL VALVE	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	48.54-*	88,644.87-	MARION
10/19/22	PO 22000064	91 Paid Ck 15568	ROOF NAILS, CAULK	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	12.58-*	88,644.87-	MARION
10/19/22	PO 22000064	92 Paid Ck 15568	DUCT TAPE	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	10.79-*	88,644.87-	MARION
10/19/22	PO 22000064	93 Paid Ck 15568	TRASH CAN	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	24.29-*	88,644.87-	MARION
10/19/22	PO 22000064	94 Paid Ck 15568	WASTE BASKET, NETWORK CABLE	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	91.77-*	88,644.87-	MARION
10/19/22	PO 22000064	95 Paid Ck 15568	SQUARE HEAD PLUG , COUPLER	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	19.76-*	88,644.87-	MARION
10/19/22	PO 22000064	97 Paid Ck 15568	ADHESIVE, FASTENERS	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	13.85-*	88,644.87-	MARION
10/19/22	PO 22000064	98 Paid Ck 15568	PINE BOARD	SIPER005	SIP'S S PAINT & HARDWARE		En 01/03/22 BS	62.98-*	88,644.87-	MARION
10/19/22	PO 22000067	4 Paid Ck 15537	THICKENER PUMP VFD	ELEC0015	ELECTRICAL DESIGN CONSTRUCTION		En 01/03/22 BS	208.00-*	88,644.87-	MARION
10/19/22	PO 22000067	5 Paid Ck 15537	EFFLUENT PUMP #2	ELEC0015	ELECTRICAL DESIGN CONSTRUCTION		En 01/03/22 BS	312.00-*	88,644.87-	MARION
10/19/22	PO 22000067	6 Paid Ck 15537	A/C IN CONFERENCE ROOM	ELEC0015	ELECTRICAL DESIGN CONSTRUCTION		En 01/03/22 BS	312.00-*	88,644.87-	MARION
10/19/22	PO 22000067	7 Paid Ck 15537	FUSES & O2 SENSORS	ELEC0015	ELECTRICAL DESIGN CONSTRUCTION		En 01/03/22 BS	416.00-*	88,644.87-	MARION
10/19/22	PO 22000067	8 Paid Ck 15537	O2 SENSORS	ELEC0015	ELECTRICAL DESIGN CONSTRUCTION		En 01/03/22 BS	4,835.95-*	88,644.87-	MARION
10/19/22	PO 22000067	9 Paid Ck 15537	MON. PUMP STATION PUMP FAILURE	ELEC0015	ELECTRICAL DESIGN CONSTRUCTION		En 01/03/22 BS	208.00-*	88,644.87-	MARION
10/19/22	PO 22000087	5 Paid Ck 15548	3RD QTR BACKFLOW INSPEC/CERT	HUGHE005	HUGHES ENVIRONMENTAL SERVICES		En 01/03/22 BS	1,000.00-*	88,644.87-	MARION
10/19/22	PO 22000093	50 Paid Ck 15582	POWER BACKUP UPS	WBMA005	W.B. MASON CO. INC.		En 01/03/22 BS	90.17-*	88,644.87-	MARION
10/19/22	PO 22000093	53 Paid Ck 15582	GARBAGE BAGS	WBMA005	W.B. MASON CO. INC.		En 01/03/22 BS	43.51-*	88,644.87-	MARION
10/19/22	PO 22000093	54 Paid Ck 15582	GARBAGE BAGS	WBMA005	W.B. MASON CO. INC.		En 01/03/22 BS	36.80-*	88,644.87-	MARION
10/19/22	PO 22000094	17 Paid Ck 15579	BLACK NSF TUBING	USABL005	USA BLUEBOOK		En 01/03/22 BS	1,878.16-*	88,644.87-	MARION
10/19/22	PO 22000094	18 Paid Ck 15579	SUBMERISBLE TRANSMITTER	USABL005	USA BLUEBOOK		En 01/03/22 BS	1,333.00-*	88,644.87-	MARION
10/19/22	PO 22000148	7 Paid Ck 15534	LAWN CUTS 9/9/22-9/30/22	DVMLA005	DVM LAWN MANAGEMENT, INC.		En 04/01/22 BS	1,120.00-*	88,644.87-	MARION
10/19/22	PO 22000282	1 Paid Ck 15524	GAS METERS	AMIND005	A & M INDUSTRIAL, INC.		En 07/26/22	2,650.00-*	88,644.87-	MARION
10/19/22	PO 22000282	2 Paid Ck 15524	FREIGHT	AMIND005	A & M INDUSTRIAL, INC.		En 10/17/22	44.29-	88,689.16-	MARION
10/19/22	PO 22000309	1 Paid Ck 15564	SERVICE WATER PUMP SEAL KITS	PROCE005	PROCESS EQUIPMENT SALES & SERV		En 08/16/22	1,888.00-*	88,689.16-	MARION
10/19/22	PO 22000352	1 Paid Ck 15550	SLINGS & EYEHOOKS	JOSEP015	JOSEPH FAZZIO - WALL LLC.		En 09/13/22	311.10-*	88,689.16-	MARION
10/19/22	PO 22000353	1 Paid Ck 15577	BOOM 76-80' TELESCOPIC	UNITE005	UNITED RENTALS, INC		En 09/13/22	1,217.49-*	88,689.16-	MARION

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-003-7101 REPAIRS AND SUPPLIES-DISPOSAL									
Continued									
10/19/22 PO 22000353	2 Paid Ck 15577			UNITE005 UNITED RENTALS, INC		En 10/17/22	92.40	88,596.76-	MARION
10/19/22 PO 22000355	1 Paid Ck 15538			ELECT005 ELECTRO MAINTENANCE INC		En 10/11/22	312.50-	88,909.26-	MARION
10/19/22 PO 22000356	1 Paid Ck 15536			ELEC0010 ELECTRONIC DRIVES AND CONTROLS		En 10/05/22	1,451.55-	90,360.81-	MARION
10/19/22 PO 22000357	1 Paid Ck 15566			SAFET005 SAFETY-KLEEN SYSTEMS, INC		En 09/23/22	320.04-	90,680.85-	MARION
10/19/22 PO 22000358	1 Paid Ck 15557			METTL005 METTLER-TOLEDO INC		En 09/13/22	361.33-*	90,680.85-	MARION
01-900-003-7102 REPAIRS & SUPPLIES - LAB									
	3,439.48	0.00	0.00	0.00	3,439.48	En 10/17/22	35,041.69- ***		
	0.00	22,362.35	16,118.82	0.00	0.00	En 10/11/22	18,922.87-		
		2,190.70		0.00	38,481.17				
Begin Balance: 09/22/22									
10/06/22 PO 22000351	1 Open			TROEM005 TROEMNER, LLC		En 01/12/22 BS	270.36-	34,771.33-	MARION
10/19/22 PO 22000006	20 Paid Ck 15541			FISHE005 FISHER SCIENTIFIC INC.		En 01/12/22 BS	134.60-*	35,041.69-	MARION
10/19/22 PO 22000006	21 Paid Ck 15541			FISHE005 FISHER SCIENTIFIC INC.		En 01/12/22 BS	28.61-*	35,041.69-	MARION
10/19/22 PO 22000009	10 Paid Ck 15554			LYONS005 LYONS ENVIRONMENTAL SERVICES		En 01/03/22 BS	280.00-*	35,041.69-	MARION
10/19/22 PO 22000058	9 Paid Ck 15543			GARDE005 GARDEN STATE LABS INC		En 01/03/22 BS	1,193.00-*	35,041.69-	MARION
10/19/22 PO 22000226	3 Paid Ck 15546			HACHC005 HACH CO. INC.		En 07/06/22 BS	554.49-*	35,041.69-	MARION
01-900-003-7300 GRIT REMOVAL									
	3,040.00	28,000.00	0.00	0.00	31,040.00	En 01/03/22 BS	2,000.00		
	0.00	18,040.00	11,000.00	0.00	0.00				
		1,640.00		0.00	29,040.00				
Begin Balance: 09/22/22									
10/19/22 PO 22000057	21 Paid Ck 15542			FREEH005 FREEHOLD CARTAGE INC		En 01/03/22 BS	1,640.00-*	2,000.00	MARION
01-900-003-7301 SLUDGE REMOVAL EXPENSES									
	0.00	610,000.00	0.00	0.00	610,000.00	En 01/03/22 BS	85,354.88		
	0.00	478,445.76	46,199.36	0.00	0.00				
		58,531.20		0.00	524,645.12				
Begin Balance: 09/22/22									
10/19/22 PO 22000057	22 Paid Ck 15542			FREEH005 FREEHOLD CARTAGE INC		En 01/03/22 BS	58,531.20-*	85,354.88	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-003-7302	NJ-PERMIT & REGISTRATION FEES	0.00	75,000.00	0.00	0.00	75,000.00	20,567.34 73			
		0.00	54,432.66	0.00	0.00	0.00	20,567.34			
			0.00		0.00	54,432.66				
01-900-003-7401	AUTO, TRUCK-REPAIR/PARTS-DISP.	193.14	16,000.00	0.00	0.00	16,193.14	12,822.82 21			
		0.00	3,153.13	217.19	0.00	0.00	13,040.01			
			1,099.87		0.00	3,370.32				
Begin Balance: 09/22/22										
10/03/22 PO 22000350	1 Paid Ck 15517 WINDSHIELD - GLENN'S VEHICLE				SAFEL005 SAFELITE FULFILLMENT, INC.		En 10/03/22	1,099.87-	13,922.69	MARION
									12,822.82	
01-900-003-7402	AUTO, TRUCK-GASOLINE-DISP.	3,313.70	0.00	0.00	0.00	3,313.70	11,000.00- 432			
		0.00	7,394.97	6,918.73	0.00	0.00	4,081.27-			
			0.00		0.00	14,313.70				
01-900-003-7405	AUTO, TRUCK-MISC. -DISP.	0.00	0.00	0.00	0.00	0.00	699.50- 0			
		0.00	699.50	0.00	0.00	0.00	699.50-			
			0.00		0.00	699.50				
01-900-003-7501	CHEMICALS	0.00	303,000.00	0.00	0.00	303,000.00	303,000.00 0			
		0.00	0.00	0.00	0.00	0.00	303,000.00			
			0.00		0.00	0.00				
01-900-003-7503	CHEMICALS-POLYMER	0.00	0.00	0.00	0.00	0.00	84,280.00- 0			
		0.00	78,955.20	5,324.80	0.00	0.00	78,955.20-			
			0.00		0.00	84,280.00				
01-900-003-7504	CHEMICALS-SODIUM HYPOCHLORITE	1,931.42	0.00	0.00	0.00	1,931.42	75,863.20- ***			
		0.00	51,518.15	26,276.47	0.00	0.00	49,586.73-			
			6,857.45		0.00	77,794.62				
Begin Balance: 09/22/22										
10/19/22 PO 22000008	28 Paid Ck 15578 SODIUM HYPOCHLORITE - SEPT.				UNIVA005 UNIVAR SOLUTIONS		En 01/03/22 BS	1,495.00-*	75,863.20-	MARION
10/19/22 PO 22000008	29 Paid Ck 15578 SODIUM HYPOCHLORITE - SEPT.				UNIVA005 UNIVAR SOLUTIONS		En 01/03/22 BS	1,515.70-*	75,863.20-	MARION
10/19/22 PO 22000008	30 Paid Ck 15578 SODIUM HYPOCHLORITE - SEPT.				UNIVA005 UNIVAR SOLUTIONS		En 01/03/22 BS	1,834.25-*	75,863.20-	MARION
10/19/22 PO 22000008	31 Paid Ck 15578 SODIUM HYPOCHLORITE - SEPT.				UNIVA005 UNIVAR SOLUTIONS		En 01/03/22 BS	2,012.50-*	75,863.20-	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
01-900-003-7505	CHEMICALS-OTHER	2,409.00	0.00	0.00	0.00	2,409.00	0.00 100		
		0.00	0.00	2,409.00	0.00	0.00	2,409.00		
01-900-003-7506	CHEMICALS-MAGNESIUM HYDROXIDE					2,409.00			
		2,438.68	0.00	0.00	0.00	2,438.68	95,000.00- ***		
		0.00	68,700.20	28,738.48	0.00	0.00	66,261.52-		
			7,330.04		0.00	97,438.68			
Begin Balance: 09/22/22									
10/19/22 PO 22000003	11 Paid Ck 15563 MAGNESIUM HYDROXIDE-SEPTEMBER				PREMI005 PREMIER MAGNESTIA LLC		En 01/12/22 BS	7,330.04-*	95,000.00- MARION
01-900-003-7507	CHEMICAL-ALUMINIUM HYDROXIDE	8,040.00	0.00	0.00	0.00	8,040.00	60,000.00- 846		
		0.00	38,792.20	29,247.80	0.00	0.00	30,752.20-		
			2,009.60		0.00	68,040.00			
Begin Balance: 09/22/22									
10/19/22 PO 22000007	19 Paid Ck 15555 PAC - SEPTEMBER				MAINP005 MAIN POOL & CHEMICAL COMPANY I		En 01/12/22 BS	2,009.60-*	60,000.00- MARION
01-900-003-7602	HEAT-GAS	17,358.72	70,000.00	0.00	0.00	87,358.72	3,683.18 96		
		0.00	65,551.63	18,123.91	0.00	0.00	21,807.09		
			1,382.98		0.00	83,675.54			
Begin Balance: 09/22/22									
10/19/22 PO 22000084	74 Paid Ck 15559 150 JOLINE AVE				NJNAT005 NJ NATURAL GAS CO.		En 02/10/22 BS	982.00-*	3,683.18 MARION
10/19/22 PO 22000084	75 Paid Ck 15559 UTILITY BUILDING				NJNAT005 NJ NATURAL GAS CO.		En 02/10/22 BS	353.98-*	3,683.18 MARION
10/19/22 PO 22000084	76 Paid Ck 15559 150 JOLINE AVE				NJNAT005 NJ NATURAL GAS CO.		En 02/10/22 BS	47.00-*	3,683.18 MARION
01-900-003-7701	ELECTRIC-DISPOSAL	4,845.63	290,000.00	0.00	0.00	294,845.63	10,000.00- 103		
		0.00	207,212.71	97,632.92	0.00	0.00	87,632.92		
			25,391.39		0.00	304,845.63			
Begin Balance: 09/22/22									
10/19/22 PO 22000103	77 Paid Ck 15549 ELECTRIC 9/2-10/3				JCPLC005 J.C.P.& L CO.		En 01/04/22 BS	25,391.39-*	10,000.00- MARION

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-003-7801	WATER - PLANT - JOLINE AVENUE								
	6,148.40	16,200.00	0.00	0.00	22,348.40	1,200.00 95			
	0.00	7,940.79	13,207.61	0.00	0.00	14,407.61			
		915.43		0.00	21,148.40				
Begin Balance: 09/22/22									
10/19/22 PO 22000113	57 Paid Ck 15558	150 JOLINE AVE		NJAME005 N.J. -AMERICAN WATER CO.		En 01/03/22 BS	384.87-*	1,200.00	MARION
10/19/22 PO 22000113	58 Paid Ck 15558	150 JOLINE AVE		NJAME005 N.J. -AMERICAN WATER CO.		En 01/03/22 BS	253.89-*	1,200.00	MARION
10/19/22 PO 22000113	59 Paid Ck 15558	SEAVIEW AVE GARAGE		NJAME005 N.J. -AMERICAN WATER CO.		En 01/03/22 BS	173.25-*	1,200.00	MARION
10/19/22 PO 22000113	60 Paid Ck 15558	LINCOLN GARDENS PS		NJAME005 N.J. -AMERICAN WATER CO.		En 01/03/22 BS	18.78-*	1,200.00	MARION
10/19/22 PO 22000113	61 Paid Ck 15558	OCEAN AVE PS		NJAME005 N.J. -AMERICAN WATER CO.		En 01/03/22 BS	18.82-*	1,200.00	MARION
10/19/22 PO 22000113	62 Paid Ck 15558	OVERLOOK AVE PS		NJAME005 N.J. -AMERICAN WATER CO.		En 01/03/22 BS	18.78-*	1,200.00	MARION
10/19/22 PO 22000113	63 Paid Ck 15558	WILLOW AVE PS		NJAME005 N.J. -AMERICAN WATER CO.		En 01/03/22 BS	47.04-*	1,200.00	MARION
01-900-003-7901	TELEPHONE-DISPOSAL								
	113.50	6,000.00	0.00	0.00	6,113.50	1,450.00 76			
	0.00	3,300.05	1,363.45	0.00	0.00	2,813.45			
		377.21		0.00	4,663.50				
Begin Balance: 09/22/22									
10/19/22 PO 22000081	21 Paid Ck 15531	INTERNET		COMCA005 COMCAST		En 01/02/22 BS	249.86-*	1,450.00	MARION
10/19/22 PO 22000082	22 Paid Ck 15581	PHONE		VERIZ005 VERIZON WIRELESS		En 01/03/22 BS	127.35-*	1,450.00	MARION
Control: 003	Total	115,316.32	2,857,111.37	0.00	2,972,427.69	471,201.62 84			
		0.00	2,033,729.24	467,496.83	0.00	938,698.45			
			230,088.82	0.00	2,501,226.07				
01-900-004-0000	PUMP STATIONS								
01-900-004-7101	REPAIRS AND SUPPLIES-PUMPING								
	3,958.84	32,000.00	0.00	0.00	35,958.84	22,502.41 37			
	0.00	8,132.83	5,323.60	0.00	0.00	27,826.01			
		409.28		0.00	13,456.43				
Begin Balance: 09/22/22									
10/19/22 PO 22000060	47 Paid Ck 15526	FLOAT SWITCH		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/22 BS	227.65-*	22,502.41	MARION
10/19/22 PO 22000084	77 Paid Ck 15559	HOEY & OVERLOOK AVE PS		NJNAT005 NJ NATURAL GAS CO.		En 02/10/22 BS	46.00-*	22,502.41	MARION
10/19/22 PO 22000084	78 Paid Ck 15559	LINCOLN GARDENS PS		NJNAT005 NJ NATURAL GAS CO.		En 02/10/22 BS	43.39-*	22,502.41	MARION
10/19/22 PO 22000084	79 Paid Ck 15559	MONMOUTH PL PS		NJNAT005 NJ NATURAL GAS CO.		En 02/10/22 BS	49.00-*	22,502.41	MARION
10/19/22 PO 22000084	80 Paid Ck 15559	WILLOW AVE PS		NJNAT005 NJ NATURAL GAS CO.		En 02/10/22 BS	43.24-*	22,502.41	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-004-7701	ELECTRIC-PUMP STATIONS									
	368.52	24,500.00	0.00	0.00	0.00	24,868.52	12,268.56- 149			
	0.00	25,095.02		12,042.06	0.00	0.00	226.50-			
		2,226.02			0.00	37,137.08				
	Begin Balance: 09/22/22									
10/19/22 PO 22000103	78 Paid Ck 15549 EXCHANGE PL 9/1-10/3			JCPLC005 J.C.P. & L CO.			En 01/04/22 BS	18.27-*	12,268.56-	MARION
10/19/22 PO 22000103	79 Paid Ck 15549 MONMOUTH PL PS 8/31-9/29			JCPLC005 J.C.P. & L CO.			En 01/04/22 BS	27.50-*	12,268.56-	MARION
10/19/22 PO 22000103	80 Paid Ck 15549 HOEY & OVERLOOK PS 8/30-9/28			JCPLC005 J.C.P. & L CO.			En 01/04/22 BS	885.43-*	12,268.56-	MARION
10/19/22 PO 22000103	81 Paid Ck 15549 LINCOLN & OCEAN AVE 8/3-9/29			JCPLC005 J.C.P. & L CO.			En 01/04/22 BS	392.09-*	12,268.56-	MARION
10/19/22 PO 22000103	82 Paid Ck 15549 JOLINE AVE PS 9/2-10/3			JCPLC005 J.C.P. & L CO.			En 01/04/22 BS	902.73-*	12,268.56-	MARION
Control: 004	Total	4,327.36	56,500.00	0.00	0.00	60,827.36	10,233.85 83			
	0.00	33,227.85		17,365.66	0.00	0.00	27,599.51			
		2,635.30			0.00	50,593.51				
01-900-004-7801	WATER									
01-900-004-7802	WATER- PUMP STATIONS									
	259.72	1,600.00		0.00	0.00	1,859.72	0.00 100			
	0.00	949.00		910.72	0.00	0.00	910.72			
		0.00			0.00	1,859.72				
Control: 004	Total	259.72	1,600.00	0.00	0.00	1,859.72	0.00 100			
	0.00	949.00		910.72	0.00	0.00	910.72			
		0.00			0.00	1,859.72				
01-900-005-0000	CAPITAL									
01-900-005-9003	VEHICLES									
	0.00	20,000.00		0.00	0.00	20,000.00	20,000.00 0			
	0.00	0.00		0.00	0.00	0.00	20,000.00			
		0.00			0.00	0.00				
01-900-005-9005	TREATMENT PLANT EQUIPMENT									
	0.00	10,000.00		0.00	0.00	10,000.00	10,000.00 0			
	0.00	0.00		0.00	0.00	0.00	10,000.00			
		0.00			0.00	0.00				

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-005-9006	ROOF REPLACEMENT	0.00	10,000.00	0.00	0.00	10,000.00	10,000.00 0			
		0.00	0.00	0.00	0.00	0.00	10,000.00			
			0.00		0.00	0.00				
01-900-005-9007	SECONDARY TREATMENT PLANT	0.00	10,000.00	0.00	0.00	10,000.00	10,000.00 0			
		0.00	0.00	0.00	0.00	0.00	10,000.00			
			0.00		0.00	0.00				
01-900-005-9008	DIGESTER CLEANING/COVERS	0.00	35,000.00	0.00	0.00	35,000.00	35,000.00 0			
		0.00	0.00	0.00	0.00	0.00	35,000.00			
			0.00		0.00	0.00				
01-900-005-9009	JET VAC TRUCK	0.00	35,000.00	0.00	0.00	35,000.00	35,000.00 0			
		0.00	0.00	0.00	0.00	0.00	35,000.00			
			0.00		0.00	0.00				
01-900-005-9011	COLLECTION SYSTEM IMPROVEMENTS	0.00	7,500.00	0.00	0.00	7,500.00	7,500.00 0			
		0.00	0.00	0.00	0.00	0.00	7,500.00			
			0.00		0.00	0.00				
01-900-005-9012	PUMP STATION EQUIPMENT	0.00	10,000.00	0.00	0.00	10,000.00	10,000.00 0			
		0.00	0.00	0.00	0.00	0.00	10,000.00			
			0.00		0.00	0.00				
Control: 005	Total	0.00	137,500.00	0.00	0.00	137,500.00	137,500.00 0			
		0.00	0.00	0.00	0.00	0.00	137,500.00			
			0.00		0.00	0.00				

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	
	Prior Budget	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	unexpended		
Date	Transaction Data/Comment	Expended Curr	Vendor/Reference	Reimbrsd Curr	Pd/Chrgd YTD		Trans Amount	Trans Balance User
Fund: 01	Budgeted Total							
	156,811.68	7,338,927.00	0.00	0.00	7,495,738.68	1,392,015.02	81	
	3,529.55-	5,420,140.35	683,583.31	0.00	0.00	2,075,598.33		
		377,285.19		0.00	6,103,723.66			
Fund: 01	Non-Budgeted Total							
	0.00	0.00	0.00	0.00	0.00	0.00	0	
	0.00	0.00	0.00	0.00	0.00	0.00		
		0.00		0.00	0.00			
Fund: 01	Total							
	156,811.68	7,338,927.00	0.00	0.00	7,495,738.68	1,392,015.02	81	
	3,529.55-	5,420,140.35	683,583.31	0.00	0.00	2,075,598.33		
		377,285.19		0.00	6,103,723.66			
Final Budgeted								
	156,811.68	7,338,927.00	0.00	0.00	7,495,738.68	1,392,015.02	81	
	3,529.55-	5,420,140.35	683,583.31	0.00	0.00	2,075,598.33		
		377,285.19		0.00	6,103,723.66			
Final Non-Budgeted								
	0.00	0.00	0.00	0.00	0.00	0.00	0	
	0.00	0.00	0.00	0.00	0.00	0.00		
		0.00		0.00	0.00			
Final Total								
	156,811.68	7,338,927.00	0.00	0.00	7,495,738.68	1,392,015.02	81	
	3,529.55-	5,420,140.35	683,583.31	0.00	0.00	2,075,598.33		
		377,285.19		0.00	6,103,723.66			

LONG BRANCH SEWERAGE AUTHORITY

MINUTES OF THE REGULAR MEETING

SEPTEMBER 21, 2022

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, September 21, 2022, by the Executive Director, Thomas Roguski, both in person and electronically via telephonic communication conference, attended by Mr. Riley, Mr. Booth, Mr. Brown, Mr. Larco and Mrs. Morris.

In addition to the Members of the Authority hereinabove stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, Executive Director; John L. Bonello, Esq. of the firm Manna and Bonello, P.A., Authority Counsel; Susan Brasfield of the firm Colliers Engineering and Design, Authority Engineer; Charles J. Fallon of the firm Fallon & Company LLP, Authority Auditor; and Elisabete Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2022, has been provided by publication thereof in the *Link* on February 24, 2022 as a “legal” advertisement and in the *Asbury Park Press* on February 21, 2022 as a “legal” advertisement, and by forwarding duplicates thereof on February 17, 2022, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held both in-person and electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Appointment of Board Member

Mrs. Morris was appointed by the City Council as the Authority’s new board member on July 20, 2022, replacing Mr. George as an Assistant Secretary / Treasurer with a term expiring on February 1, 2023.

Mrs. Morris was sworn in, welcomed, and seated by Mr. Bonello. Mr. Bonello stated that all documents are in order and have been submitted to the Secretary of State. Mr. Roguski reported that he met with Mrs. Morris prior to this meeting, they toured the plant, and he believes that she will be a great addition to the Authority.

V. Public Participation.

Mr. Lepore from 33 Ocean Terrace was present.

Mr. Lepore reported that Correspondence Item #25 was approved last night at the planning board meeting. He stated that this is for 213 Lenox Ave., and he suggested that the Authority keep an eye on this application to make sure that all the plans and specifications are being followed.

Mr. Lepore stated that Mr. Kushner was named the main developer for the 299 units plus commercial for the lower Broadway project. He continued to state that even though Kushner is the named developer, he is not listed on the County Clerk's office Deed records as such.

He reported that 390 Ocean Ave LLC, the former Seaview Towers, was approved at the planning board meeting last night. The approval was consented without having the NJDEP Coastal Zone Management Rules approval, so this project will be on hold until further approvals.

Mr. Lepore next stated that Mr. Martone had a policy to purchase adjacent properties to the Authority when they were for sale. He questioned Mr. Roguski if he had any intention of approaching the homeowner that is selling the house right next to the Authority. Mr. Roguski replied that the house is listed for approximately \$979,000.00, just shy of \$1,000,000.00, and at that price, this would not be the best and responsible use of the Authority's budget and monies. Mr. Roguski continued to state that the Authority is always looking to purchase adjacent properties to the Authority, but the price must be right and match the Authority's budget.

Mr. Lepore questioned if a commitment has been made with NJ Natural Gas regarding the solar panels. Mr. Roguski stated that there has been no commitment to date, however there is a meeting scheduled for early October.

Mr. Lepore stated that the State of New York has declared a State of emergency regarding the polio in the wastewater. He asked Mr. Roguski if there are any contingency plans for the Sewerage Authority to have their employees get the polio booster vaccine. Mr. Roguski replied that the Authority is following all OSHA regulations and has not been contacted by the State Health Department or any other health facility.

Finally, Mr. Lepore stated that OSHA found numerous violations at the Middletown Authority regarding personnel. Mr. Lepore suggested that the Long Branch Sewerage Authority continue to follow all the OSHA protocols and procedures.

Mr. Lepore had nothing further to state and thanked the Board.

On Motion by Mr. Riley, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Public Participation portion of the Meeting was closed.

VI. As to the Minutes of the Regular Meeting of August 17, 2022

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of four members present, no nays, no absent, one abstains, the reading of the Minutes of the Regular Meeting and the Connection Fee Hearing of the Long Branch Sewerage Authority held on August 17, 2022, to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VII. As to the Minutes of the Executive Session held on August 17, 2022, if any

None

VIII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported that Correspondence Item #14 is an invitation for The Greater Long Branch Chamber of Commerce Annual Award Dinner. This resolution authorizes board members and their guests to attend the award dinner.

The following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, The Greater Long Branch Chamber of Commerce will be honoring Eric Carney and Joseph Tuzzio as the Louis G. Libutti Community Service Award recipients and William Boglioli will be presented with the Humanitarian Award, and

WHEREAS, the Members of the Long Branch Sewerage Authority wish to support the Chamber of Commerce and the honorees by attending the Annual Awards Dinner on Thursday October 6, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Executive Director is hereby authorized to make any arrangements necessary to secure a table at the Greater Long Branch Chamber of Commerce Annual Awards Dinner.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: September 21, 2022
R1.9-22

Mr. Roguski stated that Correspondence Item #29 is a letter from Colliers Engineering recommending conditional approval for seventy (70) residential units located at 279 Third Ave. Colliers Engineering recommended conditional approval with a couple of items stipulated, one is to televise a few of the lines to make sure they are in good condition and the other is connection fee payment.

Ms. Brasefield explained that of the seventy (70) residential units, there are 31.01-unit credits, making the connection fee approximately \$180,141.90.

Mr. Booth asked if they were all rental units. Mr. Roguski replied that it has not been stipulated whether they are for sale or rent. Mr. Brown questioned the parking situation, and Mr. Roguski replied that parking is been handled by the City of Long Branch.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Third Clinton, LLC / Third Hudson, LLC has applied for sewer connection for 279 Third Ave, known as Block 205, Lots 1, Block 206, Lot 2, Block 207, Lot 1, and Block 208, Lot 2, and

WHEREAS, the application was accompanied by the necessary plans and specification, and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has reviewed the plans and associated documents and has recommended that the application be conditionally approved in their letter, dated September 14, 2022, attached hereto, and made a part hereof, and

WHEREAS, there is adequate capacity to service the request.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Third Clinton, LLC / Third Hudson, LLC, for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer, dated September 14, 2022, and upon the payment of all requisite fees, including, but not limited to, 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit, the remaining 50% due prior to issuance of any Certificate of Occupancy.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: September 21, 2022
R2.9-22
Exhibit: A

Mr. Roguski reported that Correspondence Item #30 is a letter from Colliers Engineering recommending conditional approval for the Long Branch Senior Citizen Center Improvements. He stated that there is a proposed addition to the senior center, and this addition will come with a new connection to the Authority's sewer main on Second Ave.

Mr. Roguski informed the Board that the City of Long Branch formally requested a waiver of all application, review, inspection and connection fees for this project. The City's request was reviewed by Mr. Roguski, Mr. Bonello and Ms. Brasefield. Mr. Bonello stated that the Authority is authorized to waive the fees for the City of Long Branch. He explained that when the Sewerage Authority was created, it came with land and the existing sewer system that was given to the Authority by the City of Long Branch at no cost. He continued to state that under the by-laws and general statutory N.J.S.A. 14A-1, the Authority has the right to exempt public projects that will be utilized by the public and in this case for the senior citizens.

Mr. Riley stated that it's completely understood and a good idea to waive the fees and work together with the City of Long Branch. Mr. Bonello also mentioned that this is for a non-profit

organization, in which Mr. Brown was also in agreement.

Mr. Larco stated that he is in favor of waiving the fees but mentioned that in the past he thought it was not permissible to do so. Mr. Bonello explained that there is a statutory law that allows the waiving of the fees for a non-profit organization for the public use of the City of Long Branch.

The following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, the City of Long Branch has applied to construct an addition to the existing Senior Center Building located at 85 Second Ave, Block 287.01, Lots 18.01, 19.01, 20, 22.02 and 22.04, and

WHEREAS, the application was accompanied by the necessary plans and specification, and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has reviewed the plans and associated documents and has recommended that the application be conditionally approved in their letter, dated September 14, 2022, attached hereto, and made a part hereof, and

WHEREAS, the City of Long Branch has requested a waiver of application, review, inspection and connection fees for this project in their letter dated August 2, 2022, attached hereto, and made a part hereof, and

WHEREAS, Authority Attorney, John Bonello has indicated that, in his opinion, the Authority has the right to waive the application, review, inspection and connection fees on the public project in his letter dated September 20, 2022, attached hereto, and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of the City of Long Branch for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer, dated September 14, 2022, and

BE IT FURTHER RESOLVED by the Long Branch Sewerage Authority that application, review, inspection, and connection fees are waived for the City of Long Branch Senior Center Improvements Project, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: September 21, 2022
R3.9-22
Exhibits B, C, D

Mr. Roguski had nothing further to report.

LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY
SEPTEMBER 21, 2022

- 1) Letter received 8/15/22 from New Jersey One Call, re: Rule changes regarding electronic positive response
- 2) Certified Notice of Hearing dated 8/11/22 received 8/16/22 from Jenifer S. Krimko, Esq., re: 11 Nolan Dr. / Block 61 Lot 71 / West Long Branch (**NOT LBSA**)
- 3) Certified Public Notice dated 8/11/22 received 8/16/22 from Mark R. Aikins, Esq., re: Block 425 Lot 33 / 65 Marion Place, applicant seeks to demolish the existing single-family dwelling and construct a new single-family residence with an attached two (2) car garage
- 4) Certified Letter dated 8/9/22 received 8/16/22 from Elberon Bathing Co. Inc., re: Block 1 Lot 1 / 1285 Ocean Avenue, Application for CAFRA Permit Modification
- 5) Certified Public Notice dated 8/5/22 received 8/16/22 from The English Group, re: Block 485 Lots 1, 1.167, 1.168 & 1.169 / 548 Patten Avenue, Legal Notification of the submission of application to the NJDEP for Waterfront Development Individual Permit for Construction of Additional Waterfront Structures
- 6) Copy of a Letter dated 8/17/22 received 8/17/22 from Thomas Roguski to NJDEP - Division of Water Quality, re: 298 Westwood Avenue
- 7) Certified Letter dated 8/16/22 received 8/23/22 from Surrey Equities, LLC & DuBois & Associates, LLC, re: Old Orchard Country Club Property (**NOT LBSA**)
- 8) Certified Letter dated 8/18/22 received 8/23/22 from Dynamic Engineering Consultants, PC, re: Surrey Equities, LLC, Flood Hazard Area Verification, Monmouth Road & Route 36 (**NOT LBSA**)
- 9) Certified Notice of Hearing dated 8/16/22 received 8/23/22 from Paul R. Edinger, Esq., re: Block 220 Lot 7 / 70 Morris Avenue, Applicant seek to expand and existing two-family dwelling with a two-story addition with the existing building being converted into the second unit
- 10) Copy of Letter dated 08/25/22 received 08/26/22 from Colliers Engineering & Design to David Boesch, Nelson Engineering Associates re: Franklin Beach Townhomes/ 124 Franklin Ave/ Block 229 Lots 10.01, 10.02, 10.03, 10.04 & 10.05
- 11) Letter dated 08/25/22 received 08/29/22 from United Steelworkers, re: Updating employees' information

12) Certified letter dated 08/25/22 received 08/30/22 from Ansell Grimm & Aaron, Counselors at Law re: 145 Atlantic Ave/ Block 447 Lot 12/ Applicant is seeking a certificate of nonconformity from the Board certifying that the two-family use and structure legally existed prior to October 22, 1969

13) Certified letter dated 08/26/22 received 08/30/22 from Ansell Grimm & Aaron, Counselors at Law re: 965 Woodgate Ave/ Block 32 Lot 3/ Applicant seeks approval to raze the existing house and construct a new, two-story, single-family home along with driveway, walkway and related site improvements

ACTION

14) Invitation for The Greater Long Branch Chamber of Commerce 87th Annual Business Award Dinner received 09/07/22 Honoring Eric Carney, Joseph Tuzzio and William Boglioli

15) Certified Notice of Variance Application and Hearing received 09/07/22, re: 426 Sairs Ave/ Block 146 Lot 5/ Applicant proposes a minor subdivision with variances, to subdivide the subject property from one residential lot, into two residential lots and create lots 5.01 and 5.02

16) Certified application for Flood Hazard Area Verification and Flood Hazard Area General Permit 6 received 09/07/22, re: 801 Shrewsbury Ave/ Block 78 Lot 3.01

17) Copy of letter dated 09/08/22 received 09/08/22 from Jenny Lynch/ Kennedy Consulting Engineers, LLC, re: Letter of Service Availability for Sanitary Sewer/ 18 Adams St/ Block 57 Lot 4

18) Copy of letter dated 09/02/22 received 09/09/22 from Gated Investments West End, LLC to the City of Long Branch, re: Performance Guarantee Estimate #1/ The Enclave at West End / Block 117 Lots 26, 27 & 28/ 221 Brighton Ave

19) Copy of letter dated 09/09/22 received 09/09/22 from Tom Roguski to John Buletza of Nelson Engineering, re: Request for Service Availability/ 981 Ocean Ave / Block 29 Proposed Lots 7, 7.01, 8 and 8.01

20) Letter dated 09/09/22 received 09/09/22 from Colliers Engineering & Design, re: Closeout of Hoey Pump Station Force Main Replacement Project

21) Letter dated 09/08/22 received 09/12/22 from David R. Cardamone, Esq., re: 20 Jackson St/ Block 243 Lot 9/ Notice of Hearing with the City's Zoning Board

22) Letter dated 08/05/22 received 09/12/22 from State of New Jersey Department of the Treasury, re: Fiscal Year 2022 Census Data Review / Fiscal Year 2022 Other Postemployment Benefits Review

- 23) Certified letter dated 09/06/22 received 09/13/22 from Ansell Grimm & Aaron, re: 788/ 800 Shrewsbury Ave/ Block 77 Lot 5/ Applicant seeks approval to construct additions to and renovate the house and construct an inground pool, patio and related site improvements
- 24) Certified letter dated 09/06/22 received 09/13/22 from Ansell Grimm & Aaron, re: 9 Bay Ave/ Block 480 Lots 2.01 & 2.02/ Applicants seek approval to construct a sunroom addition to the house over portion of an existing elevated and reconstruct the remaining portion of the elevated deck
- 25) Certified letter dated 09/08/22 received 09/13/22 from Ansell Grimm & Aaron, re: 205 & 213 Lenox Ave/ Block 95 Lots 5.01 & 5.02/ Applicant is seeking preliminary and final major site plan approval to construct a two-story building addition
- 26) Certified Notice of Public Hearing dated 09/07/22 received 09/13/22 from the Borough of West Long Branch, re: **NOT LBSA**
- 27) Certified letter dated 09/08/22 received 09/13/22 from David R. Cardamone, Esq. re: 20 Jackson St/ Block 243 Lot 9/ Hearing Date Notice
- 28) Report dated 09/14/22 received 09/14/22 from Colliers Engineering & Design, re: Engineer's Status Report
- ACTION** 29) Letter dated 09/14/22 received 09/14/22 from Colliers Engineering & Design, re: Sanitary Application Approval for 279 Third Ave/ Block 205 Lot 1/ Block 206 Lot 2/ Block 207 Lot 1/ Block 208 Lot 2
- ACTION** 30) Letter dated 09/14/22 received 09/15/22 from Colliers Engineering & Design, re: Sanitary Application Approval for Long Branch Senior Center Improvements/ 85 Second Ave/ Block 287.01 Lots 18.01, 19.01, 20, 22.02 and 22.04
- 31) Letter dated 09/14/22 received 09/15/22 from Colliers Engineering & Design, re: West End LB Development LLC/ 6 West End Court and 3 & 13 New Court/ Block 91 Lots 6.02 & 7/ Block 92 Lot 7/ Approval at last month's meeting
- 32) Certified Letter dated 09/13/22 received 09/16/22 from EJIF, re: Claims Sweep for Perfluorooctanoic Acid (PFOA) and Perfluorooctane Sulfonate (PFOS)
- 33) Letter dated 09/20/22 received 09/20/22 from John L. Bonello, Esq., re: City of Long Branch- Request to waive fees for the Long Branch Senior Center Building.

On Motion by Mr. Brown seconded by Mr. Booth and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

IX. Report of Executive Director for the September 2022 Meeting

Mr. Roguski reported that over the last month, the Authority treated an average daily flow of 3.81 MGD and has met all the limits of its discharge permit.

He stated that the Authority is currently still monitoring COVID-19 and adjusting as needed.

Mr. Roguski reported that, as mentioned last month, the specifications for the Annual Contracts were advertised, with bid openings scheduled for Wednesday, October 5, 2022. Once the bids are received and reviewed, he will then make recommendations for the Board's consideration at the October meeting.

Mr. Roguski stated that preparation of the 2023 Authority Budget has begun. We are putting the numbers together here at the Authority and will schedule a meeting with Mr. Fallon to help us complete the budget and present it at the October meeting. Once approved by the Board, the proposed budget will be sent to the State for review and then ratified at the December meeting.

Next, Mr. Roguski reported that a meeting was held with the Authority's Qualified Engineers on August 24, 2022 requesting proposals for the proposed improvements to the Authority's Hoey Avenue Pumping Station. Proposals are due September 28, 2022. Once received, the proposals will be reviewed with the Engineering Committee and recommendations made to the Board for consideration at the October 2022 meeting.

Finally, the NJWEA Technology Transfer Seminar will be held next week. Several employees have expressed a desire to attend to obtain their continuing education hours required to hold their professional, operator and collection licenses.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Long Branch Sewerage Authority employees and Authority Commissioners desire to attend the NJWEA 2022 Fall Technology Transfer Seminar to be held September 26, 2022 to September 29, 2022 at the Sheraton in Eatontown, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees and Authority Commissioners to continue their education and obtain licenses.

**NOW, THEREFORE, BE IT RESOLVED BY
THE LONG BRANCH SEWERAGE AUTHORITY THAT:**

1. Authority employees and Authority Commissioners are authorized to attend the above referenced NJWEA 2022 Fall Technology Transfer Seminar subject to the Executive Director's scheduling and approval.
2. The Authority will pay all registration fees for this purpose.
3. The Authority will provide all transportation costs for attending the meeting.
4. Participants will follow the rules for "Schooling" covered in the appropriate Article in their Contract.
5. Any Authority Commissioners are also authorized to attend if they so desire under the same terms and conditions.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: September 21, 2022
R4-9.22

Mrs. Morris questioned if the training is something that the employees must have every year to keep their licenses. Mr. Roguski answered affirmatively.

Mr. Brown questioned if a commissioner would benefit from going to these classes. Mr. Roguski answered affirmatively. Mr. Riley showed interest in attending, and Mr. Roguski stated that they will go over the schedule of classes and sign up whoever is interested. Mrs. Morris asked if the classes are always in September, and Mr. Roguski replied that sometimes they are held in October. Also, the NJWEA classes are held twice a year, both in the spring and in the fall.

Mr. Roguski had nothing further to report.

On Motion by Mr. Booth seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved, and ordered received and filed and made part of the Minutes of this Meeting.

X. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of August 2022

The following Resolution was moved by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 21st DAY OF SEPTEMBER 2022 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of August 2022 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

XI. Report by Authority Counsel of the Activities of that Office and of Actions taken since August 17, 2022

Mr. Bonello reported that he worked with Mr. Roguski regarding the items on the agenda and specifically the waiving of the connection fees for the Senior Citizen Center.

Mr. Bonello had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XII. Report by Authority Auditor of the Activities of that Office and of Actions taken since August 17, 2022

Mr. Fallon reported that he is still waiting for the OPEB report from the State. He also stated that he will hopefully have the connection fee numbers by the end of October. Mr. Bonello requested that a copy be sent to his office.

Mr. Fallon had nothing further to report.

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XIII. Report, if any, by Investment Committee.

No Report

XIV. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, approving the Authority Transfers for the month of August 2022 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 21st DAY OF SEPTEMBER 2022 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of August 2022 as submitted by the Executive Director and orders said report received and filed.

XV. Old Business.

A. Engineer's Report on Redevelopment Projects

Mr. Roguski stated that, at today's meeting, two projects were approved, 279 Third Ave. and the Senior Citizen Center. Also, over the last month, the Certificate of Occupancy was issued for the townhouse project on Brighton Ave., west of the railroad tracks, which consists of four buildings for a total of twenty (20) townhouse units.

Mr. Roguski stated that, besides these projects, the rest is status quo.

Mr. Brown questioned if Mr. Roguski knew what is going to go into the PAX Plaza on Third Ave. and the former Casey Jones. Mr. Roguski replied that, as far as he recalls, there will be 24 residential units on top and commercial/retail/restaurant on the bottom for the PAX Plaza. He stated that Casey Jones will be condo or rental units. He does not recall the exact total units, though it is in the range of mid-30 or so residential units with retail/office on the bottom. He can get exact information if needed. Mr. Brown said that would not be necessary. Mr. Brown questioned why the Casey Jones project was taking so long. Mr. Roguski indicated that when he spoke to the developer, he was told that there were serious delays on getting the building products, like the windows, etc. He also mentioned that they have not yet connected to the sewer line.

Mr. Brown then questioned the status of the convenient store across the street from Casey Jones. Mr. Roguski replied that he did get a verbal request that they may be coming in with a residential multi-unit application.

B. Future Capital Improvement Projects

Ms. Brasefield reported that the Hot Water System Improvements Project is on hold.

The Sanitary Sewer Railroad Crossing is still waiting for DEP approval.

Regarding the Hoey Pump Station Force Main Project, the Contractor is working on the punchlist items. Final inspection and the final payment request should be coming up within the next weeks.

The Sludge Holding System Project construction is underway. There will be a request for a change order soon and a new completion date set for March 17.

The I&I Study and Improvements documents will be submitted to DEP for authorization to bid.

Regarding the Solar Feasibility Study, a meeting is scheduled with NJNG for next month.

Ms. Brasefield stated that she is in the process of finishing up the specifications for the Annual Sanitary Sewer Systems Repair contract.

Lastly, Mrs. Brasefield stated that there was a meeting with the Authority regarding planning for future improvements for the wastewater treatment plant, for which Colliers is working on a proposal to present to the Authority.

XVI. New Business

Status Quo

XVII. Miscellaneous Suggestions for the Good of the Authority

Mr. Lepore suggested that Mr. Brys and any other top Colliers engineers along with Ms. Brasefield and Mr. Roguski be present at the meeting in October with the NJNG. He urged that the Authority come to an agreement with NJNG regarding the solar panels.

XVIII. Adjournment at 3:34 p.m.

There being no further business, on Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the meeting was adjourned at 3:34 p.m.

Respectfully submitted,

David G. Brown, Secretary

Thomas Roguski, Executive Director

A GANNETT COMPANY
ASBURY PARK PRESS | APP.com

Agency:
LONG BRANCH SEWERAGE
150 JOLINE AVE
LONG BRANCH, NJ 07740
ATTN: Thomas Roguski
Acct: ASB-006080

Client: LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

SEP 19 2022

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410658	NTB SAND & GRIT NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYFC EMOVALTRANSPORTANDDISPOSALOF SANDGRITANDBARSC EENSCREENINGSSEALEDPROPOSALS FORTHE REMOVA	2 col x 63 lines	\$0.44	\$55.44
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$90.44

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE
GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN
COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID
CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE
PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT
SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT
SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. #

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE
GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR
PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING;
AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/14/2022

Federal ID #: 061032273

Signature: _____

D. Roberts

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

10-1

TOM, FILE

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$55.44 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

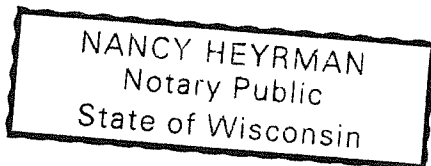
Personally appeared D. Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23

My commission expires



NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY

FOR

REMOVAL, TRANSPORT AND DISPOSAL
OF SAND, GRIT AND BAR SCREEN SCREENINGS

Sealed Proposals for the Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings will be received by the Long Branch Sewerage Authority at the Authority office located at the Treatment Plant site at 150 Joline Avenue, Long Branch, NJ 07740 on Wednesday, October 5, 2022, at 11:45 a.m., prevailing time, and at that time and place, publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract and furnish a satisfactory Performance Bond. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

Each bid must be accompanied by a Consent of Surety from a bonding company licensed to do business in the State of New Jersey guaranteeing that, if the proposal of the Bidder is accepted, they will furnish a Performance Bond in the face amount of the bid and the acceptance of the bid is contingent upon the fulfillment of this requirement.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgment may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

Donald S. Riley
(\$55.44)

0005410658-01

A GANNETT COMPANY

ASBURY PARK PRESS | APP.com

Agency:

LONG BRANCH SEWERAGE
150 JOLINE AVE

LONG BRANCH, NJ 07740

ATTN: Thomas Roguski

Acct: ASB-006080

Client:

LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410551	NTB DRY POLYMER NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORFURNISHINGANDDELIVERII RYPOLYMERSEALEDPROPOSALSFORFURNISHINGANDD	2 col x 65 lines	\$0.44	\$57.20
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$92.20

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL

I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

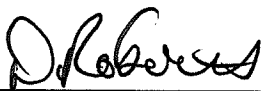
CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/14/2022

Federal ID #: 061032273

Signature: _____



Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press

New Jersey Press Media Solutions
P.O. Box 677599

TOM, FILE

10-2

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$57.20 Affidavit \$35.00

STATE OF WISCONSIN

Brown County

Personally appeared D. Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown

5.15.23
My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

FURNISHING AND DELIVERING DRY POLYMER

Sealed proposals for Furnishing and Delivering Dry Polymer to the Long Branch Sewerage Authority, to be delivered to the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey 07740 will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant Site, on **Wednesday, October 5, 2022, at 11:00 a.m.**, prevailing time, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Furnishing and Delivering Dry Polymer for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract and furnish a satisfactory Performance Bond. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

Each bid must be accompanied by a Consent of Surety from a bonding company licensed to do business in the State of New Jersey guaranteeing that, if the proposal of the Bidder is accepted, they will furnish a Performance Bond in the face amount of the bid and the acceptance of the bid is contingent upon the fulfillment of this requirement.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgment may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

Donald S. Riley
(\$57.20)

0005410551-01

A GANNETT COMPANY

ASBURY PARK PRESS APP.com

Agency:

LONG BRANCH SEWERAGE
150 JOLINE AVE
LONG BRANCH, NJ 07740
ATTN: Thomas Roguski
Acct: ASB-006080

Client: LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410580	NTB Emulsion Polymer NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORFURNISHINGANDDELIVERII MULSIONTYPEPOLYMERSEALEDPROPOSALSFORFURNIS	2 col x 65 lines	\$0.44	\$57.20
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$92.20

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL

I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

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Date: 09/14/2022

Federal ID #: 061032273

Signature: _____



Official Position: Clerk

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Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

TOM, FILE

10-3

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$57.20 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

Personally appeared D. Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5/5/23
My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

FURNISHING AND DELIVERING EMULSION TYPE POLYMER

Sealed proposals for Furnishing and Delivering Emulsion Type Polymer to the Long Branch Sewerage Authority, to be delivered to the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey 0770 will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site on Wednesday, October 5, 2022, at 11:15 a.m., prevailing time, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Furnishing and Delivering Emulsion Type Polymer for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

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BY ORDER OF CHAIRMAN

Donald S. Riley
(\$57.20)

0005410580-01

A GANNETT COMPANY
ASBURY PARK PRESS APP.com

Agency:

LONG BRANCH SEWERAGE
150 JOLINE AVE
LONG BRANCH, NJ 07740
ATTN: Thomas Roguski

Client: LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

Acct: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410537	NTB Alum Hydroxide NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORFURNISHINGANDDELIVERII LUMINUMHYDROXIDECHLORIDELSEALEDPROPOSALSFOR	2 col x 51 lines	\$0.44	\$44.88
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$79.88

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

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SIGNATURE: _____

TITLE: _____ DATE: _____

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APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

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Date: 09/14/2022

Federal ID #: 061032273

Signature: _____

D. Roberts

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

TOM FILE

10-4

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$44.88 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

Personally appeared *D. Roberts* at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

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Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23

My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

FURNISHING AND DELIVERING ALUMINUM HYDROXIDE CHLORIDE

Sealed proposals for Furnishing and Delivering Aluminum Hydroxide Chloride for flocculation and coagulation of mixed liquor for Treatment Systems for the Long Branch Sewerage Authority, to be delivered to the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey 07740 will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site, on **Wednesday, October 5, 2022, at 11:30 a.m., prevailing time**, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: **BID FOR: Furnishing and Delivering Aluminum Hydroxide Chloride** for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority of-fice, or via email at nwoods@lbsa.net.

If the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgment may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

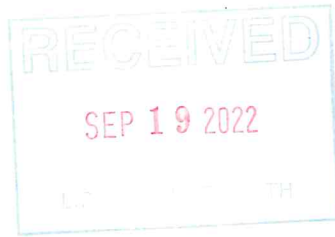
Donald S. Riley
(\$44.88)

0005410537-01

Agency:LONG BRANCH SEWERAGE
150 JOLINE AVE

LONG BRANCH, NJ 07740

ATTN: Thomas Roguski

Acct: ASB-006080**Client:**LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410675	NTB Sodium Hypochlorite NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORFURNISHINGANDDELIVERII ODIUMHYPOCHLORITesealedPROPOSALSforFURNISHI	2 col x 65 lines	\$0.44	\$57.20
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$92.20

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL

I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/14/2022

Federal ID #: 061032273

Signature: _____

A handwritten signature in black ink, appearing to read "D. Roberts".

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

Tom, FILE

10-5

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$57.20 Affidavit \$35.00

STATE OF WISCONSIN

Brown County

Personally appeared D. Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23
My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

FURNISHING AND DELIVERING SODIUM HYPOCHLORITE

Sealed proposals for Furnishing and Delivering Sodium Hypochlorite to the Long Branch Sewerage Authority, to be delivered to the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey 07740 will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site, on Wednesday, October 5, 2022, at 10:45 a.m., prevailing time, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Furnishing and Delivering Sodium Hypochlorite for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract and furnish a satisfactory Performance Bond. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

Each bid must be accompanied by a Consent of Surety from a bonding company licensed to do business in the State of New Jersey guaranteeing that, if the proposal of the Bidder is accepted, they will furnish a Performance Bond in the face amount of the bid and the acceptance of the bid is contingent upon the fulfillment of this requirement.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgment may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

Donald S. Riley
(\$57.20)

0005410675-01

A GANNETT COMPANY

ASBURY PARK PRESS | APP.com

Agency:

LONG BRANCH SEWERAGE
150 JOLINE AVE
LONG BRANCH, NJ 07740
ATTN: Thomas Roguski

Acct: ASB-006080

Client:

LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410637	NTB PUMP & MOTOR NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORFURNISHINGPUMPANDMO REPAIRSANDPURCHASEOFNEWPUMPSANDMOTORSEAL	2 col x 59 lines	\$0.44	\$51.92
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$86.92

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL

I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____


CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/14/2022

Federal ID #: 061032273

Signature: _____



Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

TOM, FILE

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

10-6

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$51.92 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

Personally appeared D. Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune,
in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties,
who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been
published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23
My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

FURNISHING PUMP AND MOTOR REPAIRS AND
PURCHASE OF NEW PUMPS AND MOTORS

Sealed proposals for Furnishing Pump and Motor Repairs and Purchase of New Pumps and Motors to the Long Branch Sewerage Authority, to be delivered to the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey 07740 will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site, on Wednesday, October 5, 2022, at 10:15 a.m., prevailing time, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Furnishing Pump and Motor Repairs and Purchase of New Pumps and Motors for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgment may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

Donald S. Riley
(\$51.92)

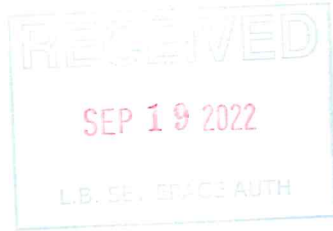
0005410637-01

A GANNETT COMPANY
ASBURY PARK PRESS | APP.com

Agency:

LONG BRANCH SEWERAGE
150 JOLINE AVE
LONG BRANCH, NJ 07740
ATTN: Thomas Roguski

Acct: ASB-006080



Client: LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410647	NTB ROAD RESTORATION NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORROADRESTORATIONINFRA DPAVINGRESTORATIONSEALEDPROPOSALSFORINFRAR	2 col x 65 lines	\$0.44	\$57.20
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$92.20

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE
GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN
COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID
CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE
PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL

I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT
SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT
SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. #

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE
GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR
PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING;
AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/14/2022

Federal ID #: 061032273

Signature:

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

TOM, FILE

10-7

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$57.20 Affidavit \$35.00

STATE OF WISCONSIN

Brown County

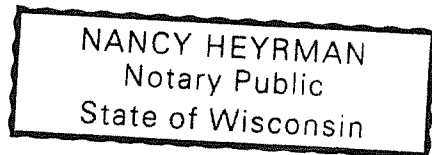
Personally appeared D Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23

My commission expires



NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

ROAD RESTORATION
(INFRARED PAVING RESTORATION)

Sealed proposals for Infrared Road Restoration (Infrared Paving Restoration) for the Long Branch Sewerage Authority, 150 Joline Avenue, Long Branch, New Jersey 07740 will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site, on Wednesday, October 5, 2022, at 9:45 a.m., prevailing time, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Road Restoration (Infrared Paving Restoration) for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract and furnish a satisfactory Performance Bond. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

Each bid must be accompanied by a Consent of Surety from a bonding company licensed to do business in the State of New Jersey guaranteeing that, if the proposal of the Bidder is accepted, they will furnish a Performance Bond in the face amount of the bid and the acceptance of the bid is contingent upon the fulfillment of this requirement.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgment may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

Donald S. Riley
(\$57.20)

0005410647-01

A GANNETT COMPANY

ASBURY PARK PRESS

APP.com

Agency:

LONG BRANCH SEWERAGE
150 JOLINE AVE

LONG BRANCH, NJ 07740

ATTN: Thomas Roguski

Acct: ASB-006080

Client: LONG BRANCH SEWERAGE

150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410609	NTB Magnesium Hydroxide NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORFURNISHINGANDDELIVERII HIOGUARDMAGNESIUMHYDROXIDESLURRYSEALEDPRO	2 col x 68 lines	\$0.44	\$59.84
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$94.84

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL

I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/14/2022

Federal ID #: 061032273

Signature: _____



Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

TOM FILE

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

10-8

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$59.84 Affidavit \$35.00

STATE OF WISCONSIN

Brown County

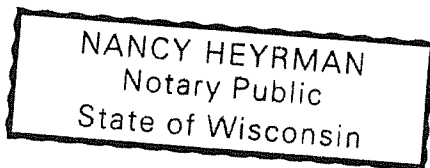
Personally appeared D. Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23

My commission expires



NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

FURNISHING AND DELIVERING (THIOGUARD) MAGNESIUM HY-
DROXIDE SLURRY

Sealed proposals for Furnishing and Delivering (Thioguard) Magnesium Hydroxide Slurry for Hydrogen Sulfide Gas Odor Control for the Collection & Treatment Systems for the Long Branch Sewerage Authority, to be delivered to the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey 07740 will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site, on **Wednesday, October 5, 2022, at 10:30 a.m., prevailing time**, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Furnishing and Delivering (Thioguard) Magnesium Hydroxide Slurry for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract and furnish a satisfactory Performance Bond. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

Each bid must be accompanied by a Consent of Surety from a bonding company licensed to do business in the State of New Jersey guaranteeing that, if the proposal of the Bidder is accepted, they will furnish a Performance Bond in the face amount of the bid and the acceptance of the bid is contingent upon the fulfillment of this requirement.

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The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

Donald S. Riley
(\$59.84)

0005410609-01

A GANNETT COMPANY
ASBURY PARK PRESS | APP.com

Agency:

LONG BRANCH SEWERAGE
150 JOLINE AVE

LONG BRANCH, NJ 07740

ATTN: Thomas Roguski

Acct: ASB-006080

Client:

LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410563	NTB ELEC MAINT NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORELECTRICALLMAINTENANC RVICESSEALEDPROPOSALSFORELECTRICALLMAINTENANCE	2 col x 57 lines	\$0.44	\$50.16
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$85.16

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL

I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/14/2022

Federal ID #: 061032273

Signature: _____



Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

TOM, FILE

10-9

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$50.16 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

Personally appeared *D. Roberts* at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23

My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

ELECTRICAL MAINTENANCE SERVICES

Sealed proposals for Electrical Maintenance Services to the Long Branch Sewerage Authority, at the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site, on Wednesday, October 5, 2022, at 10:00 a.m., prevailing time, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Electrical Maintenance Services for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgment may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

Donald S. Riley
(\$50.16)

0005410563-01

A GANNETT COMPANY
ASBURY PARK PRESS | **APP.com**

Agency:
LONG BRANCH SEWERAGE
150 JOLINE AVE
LONG BRANCH, NJ 07740
ATTN: Thomas Roguski
Acct: ASB-006080



Client: LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410623	NTB ODOR Control Media NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORFURNISHINGANDDELIVERII DORCONTROLMEDIASEALEDPROPOSALSFORFURNISHIN	2 col x 57 lines	\$0.44	\$50.16
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$85.16

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

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Date: 09/14/2022

Federal ID #: 061032273

Signature: _____

D. Roberts

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

TOM, FILE

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

10-10

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$50.16 Affidavit \$35.00

STATE OF WISCONSIN

Brown County

Personally appeared D. Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23

My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

FURNISHING AND DELIVERING ODOR CONTROL MEDIA

Sealed proposals for Furnishing and Delivering Odor Control Media to the Long Branch Sewerage Authority, to be delivered to the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey 07740 will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site, on **Wednesday, October 5, 2022, at 12:00 p.m., prevailing time**, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: **BID FOR: Furnishing and Delivering Odor Control Media** for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgment may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful Bidder shall be required to comply with the provisions of the N.J. Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the requirements of P.L. 1975, c.127 (N.J.A.C. 17:27).

BY ORDER OF CHAIRMAN

Donald S. Riley
(\$50.16)

0005410623-01

A GANNETT COMPANY
ASBURY PARK PRESS APP.com

Agency:

LONG BRANCH SEWERAGE
150 JOLINE AVE
LONG BRANCH, NJ 07740
ATTN: Thomas Roguski

Acct: ASB-006080

Client:

LONG BRANCH SEWERAGE
150 JOLINE AVE,
LONG BRANCH, NJ 07740

Acct No: ASB-006080

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005410596	NTB HVAC NOTICETOBIDDERSLONGBRANCHSEWERAGEAUTHORITYM MOUTHCOUNTYNEWJERSEYFORHEATINGVENTILATIONAND CONDITIONINGHVACMAINTENANCESERVICESSEALE	2 col x 58 lines	\$0.44	\$51.04
		Affidavit of Publication Charge	1	\$35.00
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$86.04

Run Dates: 09/14/2022

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY

I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL

I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

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Date: 09/14/2022

Federal ID #: 061032273

Signature: _____

D. Roberts

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

TOM, FILE

Asbury Park Press
New Jersey Press Media Solutions
P.O. Box 677599

10-11

AFFIDAVIT OF PUBLICATION

Publisher's Fee \$51.04 Affidavit \$35.00

STATE OF WISCONSIN
Brown County

Personally appeared D. Roberts at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue dated as follows:

09/14/2022 A.D 2022

Nancy Heyrman
Notary Public State of Wisconsin County of Brown
5.15.23

My commission expires

NANCY HEYRMAN
Notary Public
State of Wisconsin

NOTICE TO BIDDERS
LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY, NEW JERSEY

FOR

HEATING, VENTILATION AND AIR CONDITIONING (HVAC) MAINTENANCE SERVICES

Sealed proposals for Heating, Ventilation and Air Conditioning (HVAC) Maintenance Services to the Long Branch Sewerage Authority, at the Authority's Wastewater Treatment Plant site located on 150 Joline Avenue, in the City of Long Branch, New Jersey will be received by the Authority at the Authority's office located in the Administration Building at the Treatment Plant site, on Wednesday, October 5, 2022, at 12:15 p.m., prevailing time, at which time and place they will be publicly opened and read aloud.

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked: BID FOR: Heating, Ventilation and Air Conditioning (HVAC) Maintenance Services for a period of one year. Envelope shall plainly set forth the name and address of Bidder. Copies of the Specifications may be examined and obtained from 9:00 a.m. to 4:00 p.m., Monday through Friday, at the Authority office, or via email at nwoods@lbsa.net.

Each bid must be accompanied by a certified check, cash or bid bond in an amount of not less than ten (10%) per cent of the bid, but not in excess of \$20,000, payable to the Authority without any conditional endorsement as guarantee that, if the contract is awarded to the Bidder, he will, within ten (10) days thereafter, execute such contract. Upon failure to do so, he shall forfeit the deposit as liquidated damages and the acceptance of the bid will be contingent upon the fulfillment of this requirement by the Bidder. No interest shall be allowed upon any certified check or cash.

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BY ORDER OF CHAIRMAN

Donald S. Riley
(\$51.04)

0005410596-01



Thomas Controls, Inc.

14 South Woodland Avenue, East Brunswick, NJ 08816

Tel: (732)354-0603 Fax: (732)238-0701

September 19, 2022

Via E-mail and Certified Mail

Susan Brasefield
Colliers Engineering & Design
331 Newman Springs Road
Red Bank, NJ 07701



RE: Long Branch Sewerage Authority– Contract 281 Sludge Handling System and Emergency Pump Station| Enumeration of Supply Chain Delays to the Contract Schedule

Dear Mrs. Brasefield,

This letter shall serve to offer a clear and detailed description of the Supply Chain Delays and impacts to the above captioned contract for reasons outside the control of Thomas Controls, Inc. As previously communicated, the impacts to the project were unforeseen due to delays in the delivery of necessary items mentioned below. Thomas Controls Inc. will continue to make significant efforts towards recovering our impacted schedule.

The Sludge Pump VFD was initially scheduled to be delivered in May of 2022; however, due to circumstances beyond Thomas Controls Inc.'s control, the delivery date of this equipment has now changed. Based on the latest email from the supplier, Sludge Pump VFD is currently in transit and would take around 6-8 weeks to be delivered at site, therefore the anticipated delivery date would be in early November, 2022. See attached email correspondence from the VFD supplier stating the same and explaining the reasons for the delay. Also, there are other miscellaneous items such as the blind flanges and megalug accessories that are delayed by the manufacturer due to supply chain issues, thereby, impacting our previously submitted construction schedule.

Please note that the above are based on the current estimated timeframe that Thomas Controls Inc. has received from the suppliers. The above-mentioned items may be delivered on or after the estimated date stated above, and the project schedule may be adjusted accordingly.

TOM, FILE

10-12



Thomas Controls, Inc.

14 South Woodland Avenue, East Brunswick, NJ 08816

Tel: (732)354-0603 Fax: (732)238-0701

Given information currently available, we plan to achieve final completion on or about March 17, 2023. We have attached a revised project schedule reflecting these planned extensions to the original project end dates. Accordingly, we are requesting the Contract Times on the subject project be extended to accommodate the foregoing changes. Please advise at your earliest convenience.

Please do not hesitate to contact me with any questions or concerns regarding these changes.

Thanks, and Regards

Maria Mathew
Thomas Controls, Inc
Project Manager

Cc: Joji Thomas, Thomas Controls, Inc.

Maria Mathew

From: Charles Hoffman <choffman@envirep.com>
Sent: Thursday, September 15, 2022 9:28 AM
To: Maria Mathew
Cc: Josh Jossy; William LaPorte
Subject: RE: LBS 281 Submittal Status, Sludge Transfer Pump VFD Lead Time

Maria,

I heard back from the supplier this morning. They confirmed that the VFD did ship, and that it is currently in transit. They did not provide the specific date the drive shipped, but per the information provided below you should be looking at delivery of the VFD panel in less than 6-8 weeks.

I will continue to follow up with the supplier, and I will pass along any updates that I received.

Let me know if you have any questions or need more information.

Thanks,

Charles A. Hoffman III, P.E., [PSAP](#)
Envirep, Inc.
Main Office: 717-761-7884
Email: choffman@envirep.com



From: Charles Hoffman
Sent: Tuesday, September 13, 2022 5:08 PM
To: 'Maria Mathew' <maria@thomascontrols.com>
Cc: Josh Jossy <josh@thomascontrols.com>; William LaPorte <wlaporte@envirep.com>
Subject: RE: LBS 281 Submittal Status, Sludge Transfer Pump VFD Lead Time

Maria,

I sent an update request to our supplier yesterday, but I have not received a response yet. I will follow up again and ask for a response ASAP.

I have asked that the equipment be expedited if possible, but they are likely already doing all they can. The electronic component shortages are so pervasive right now that VFDs and a wide range of other electronics are nearly impossible to obtain in a timely manner.

I will forward any response that I receive from the supplier.

Thanks,

Charles A. Hoffman III, P.E., [PSAP](#)
Envirep, Inc.
Main Office: 717-761-7884
Email: choffman@envirep.com



From: Maria Mathew <maria@thomascontrols.com>
Sent: Tuesday, September 13, 2022 4:25 PM
To: Charles Hoffman <choffman@envirep.com>
Cc: Josh Jossy <josh@thomascontrols.com>; William LaPorte <wlaporte@envirep.com>
Subject: RE: LBS 281 Submittal Status, Sludge Transfer Pump VFD Lead Time
Importance: High

Charles,

Any word on the status of VFD? Our job is substantially delayed due to the delay in VFD and the Engineer is asking for an update. Please expedite.

Thanks and Regards,
Maria Mathew

Thomas Controls, Inc.



18 Connerty Court, Suite C, East Brunswick, NJ, 08816

Tel: 732-354-0603

cell: 8486676459

maria@thomascontrols.com

From: Maria Mathew
Sent: Monday, September 12, 2022 3:55 PM
To: Charles Hoffman <choffman@envirep.com>
Cc: Josh Jossy <josh@thomascontrols.com>; William LaPorte <wlaporte@envirep.com>
Subject: RE: LBS 281 Submittal Status, Sludge Transfer Pump VFD Lead Time

Charles,

What is the status of VFD unit? Did they ship it?

Thanks and Regards,
Maria Mathew

Thomas Controls, Inc.



18 Connerty Court, Suite C, East Brunswick, NJ, 08816
Tel: 732-354-0603
cell: 8486676459
maria@thomascontrols.com

From: Charles Hoffman <choffman@envirep.com>
Sent: Monday, August 29, 2022 11:42 AM
To: Josh Jossy <josh@thomascontrols.com>; William LaPorte <wlaporte@envirep.com>; Maria Mathew <maria@thomascontrols.com>
Subject: RE: LBS 281 Submittal Status, Sludge Transfer Pump VFD Lead Time

Josh,

Below is the response I received from the supplier this morning:

They finally got confirmation of when the VFD power unit is going to ship – but it is longer than expected. It is the VFD power unit that is the problem – there is a chip shortage that keeps causing the delays.

Will not be shipping from factory until early September with a 6-8 week transit time. It looks like late October or early November delivery at this point.

CF\$_EXTENDED_PART_NO	SHORTAGE STATUS	SHORTAGE NOTES
VFD-RSI-015-H2-4C	0	being mfg mid august, est ship early september 6-8 weeks transit

Let me know if you have any questions or need more information.

Thanks,

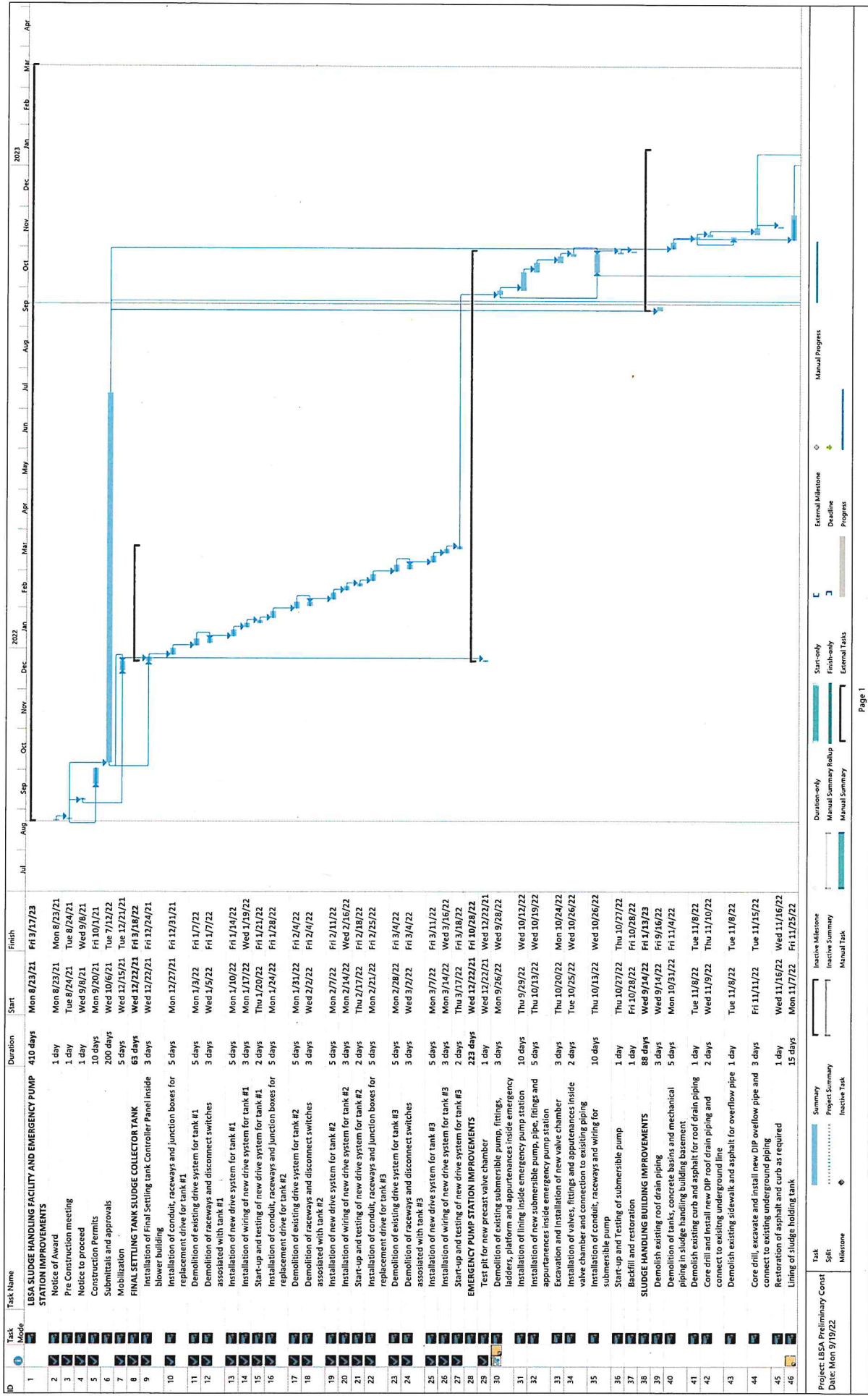
Charles A. Hoffman III, P.E., [PSAP](#)
Envirep, Inc.
Main Office: 717-761-7884
Email: choffman@envirep.com

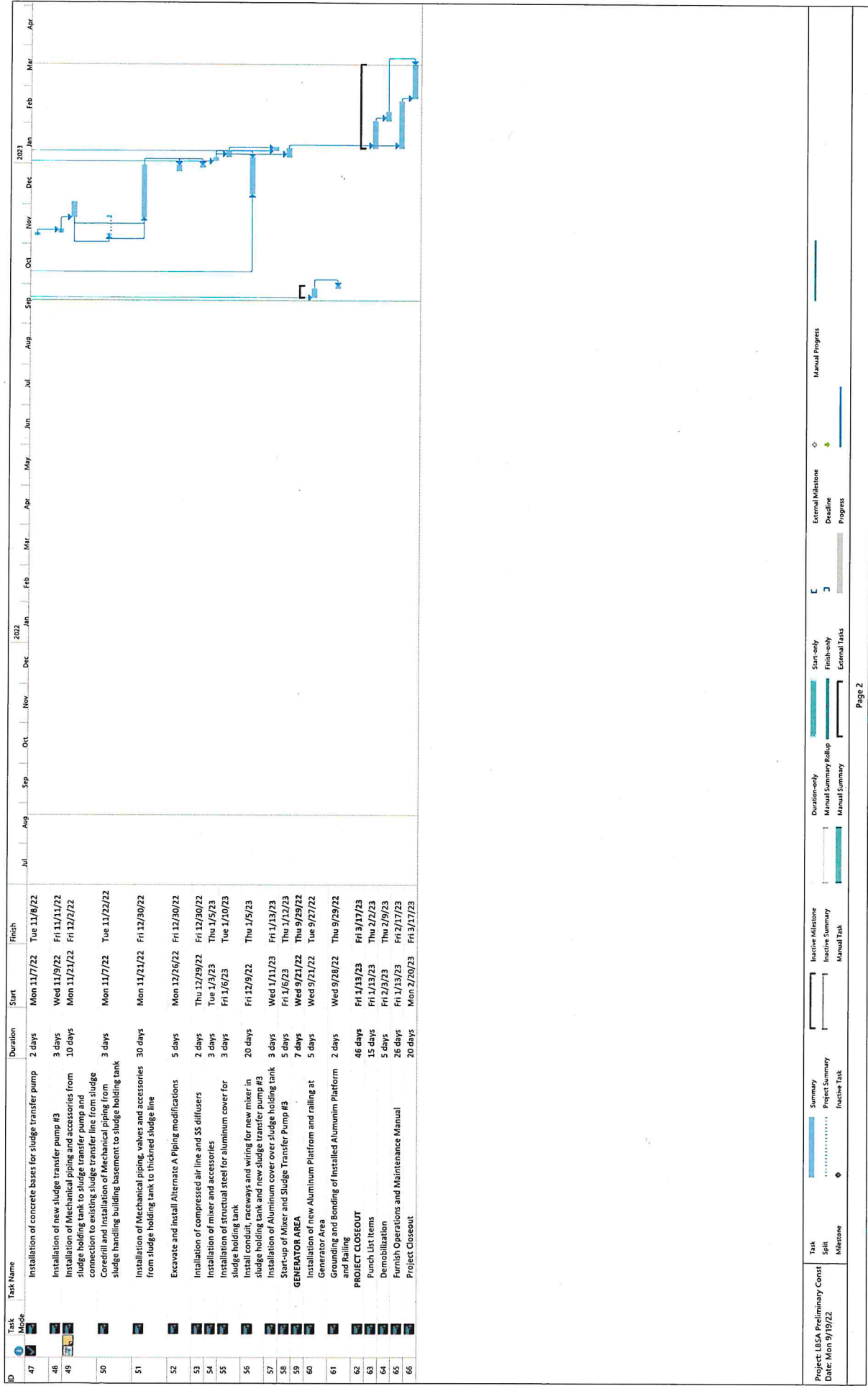


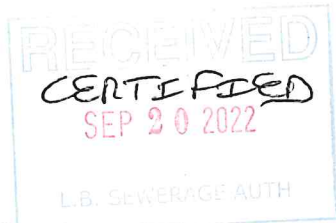
From: Josh Jossy <josh@thomascontrols.com>
Sent: Monday, August 29, 2022 9:54 AM
To: Charles Hoffman <choffman@envirep.com>; William LaPorte <wlaporte@envirep.com>; Maria Mathew <maria@thomascontrols.com>
Subject: RE: LBS 281 Submittal Status, Sludge Transfer Pump VFD Lead Time

Good morning Charles/William,
Any update on the delivery of the VFD? Please advise. Thanks,

Tag	Revised Description	Revised Quantity	Status
	12 MEGALUG Accessory PKG With Mechanical Joint Gasket for Ductile Iron	1	Not- Delivered
	12 MEGAFLANGE Flange Adapter With Stainless Steel Hardware	3	Not- Delivered
OF-8	12x08" FLG WYE GLS/PC USA	1	Not- Delivered
	8 MEGALUG Accessory PKG With Mechanical Joint Gasket for Ductile Iron	5	Not- Delivered
	12 MEGALUG Accessory PKG With Mechanical Joint Gasket for Ductile	2	Not- Delivered
SF-8A	06" FLG LR90 GLS/PC USA		Not- Delivered
SF-15A	04" BLIND FLG GLS/PC USA 1- (2"NPT)	1	Not- Delivered
SL-25A	06" BLIND FLG GLS/PC USA 1- (2"NPT)	1	Not- Delivered
SL30-A	06" BLIND FLG GLS/PC USA 1- (2"NPT)	1	Not- Delivered







NOTICE is hereby given that the Zoning Board of Adjustment of the City of Long Branch will hold a meeting for taking action on the application of Maritza DeJunco, for property located at 3 Howland Ave and also known as Block 135, Lot 10.01 as found on the city of Long Branch Tax Map. The hearing shall take place on October 3, 2022 at 7:00 pm. The meeting will be held at City Hall, 344 Broadway, Council Chambers, Second Floor, Long Branch, New Jersey.

Applicant requests approval to build an outdoor kitchen. In connection with the application the applicant requests a variance for lot coverage where 40% is permitted, where 39.22% exist and where 43.93% are proposed. The applicant also notes that the driveway is 5 feet off the property line where 10 feet are required and that the existing shed is 9 feet and 2.57 feet off the rear and side lot lines where 10 feet is required. The applicants requests variances for each of these issues.

The Applicant requests that the application be deemed amended to include and the Board grant any additional approvals, waivers, or variances determined to be necessary in the review and processing of this application. All plans and documents relating to this application are on file in the office of the Board Secretary and may be inspected by the public during normal business hours at City Hall located at 344 Broadway, Long Branch, New Jersey.

Maritza DeJunco

TOM, FILE

10-13

City of Long Branch
Office of the Tax Collector
344 Broadway
Long Branch, NJ 07740
732-571-5657
732-222-2412 (fax)



September 19, 2022

Long Branch Sewerage Authority
Thomas Roguski
P.O. Box 720
Long Branch, NJ 07740

Re: Tax Sale

Dear Mr. Roguski;

Please note that the annual Tax Sale has been scheduled for November 22, 2022. Please submit your list of unpaid sewer charges with interest to that date, certified by the collection officer, to this office by September 30, 2022.

In addition please certify to this office that all recommendations of LFN 2022-11 have been followed and that none of the properties on the Tax Sale List have applied for a payment plan or the LIHWAP Program.

As always please remember the following:

- A) 54:5-21 States that the Tax Collector must prepare the tax sale list at least 50 calendar days prior to the date of sale. This list will include all charges to be sold as well as interest to the date of sale and the cost for holding the sale.
- B) 54:5-29 States that in order to keep a property out of sale all interest charges, tax sale costs as well as prior year delinquencies must be paid.
- C) 54:5-38 States that beginning on the 50th calendar day prior to the tax sale the costs for holding a tax sale, as itemized on the tax sale list, shall be collected and paid into the treasury of the municipality.

In summary, there will no longer be a \$5 advertising fee collected but the full cost on the list is to be collected as October 3, 2022 and forwarded to the municipality.

Please advise your staff of these changes and do not hesitate to contact me if you have any questions.

Carla Tomas, CTC
Tax Collector City of Long Branch
732-571-5657

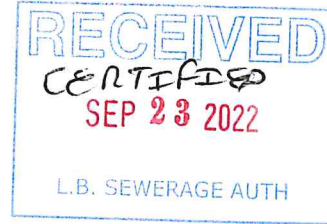
TOM, MARION
Cc: Marion Uyeyama, Liz Vieira

10-14



Corporate Office
1800 Route 34, Suite 101, Wall, New Jersey 07719

Regional Offices
King of Prussia, Pennsylvania
Bethlehem, Pennsylvania
Hackettstown, New Jersey
Camden, New Jersey
Newark, New Jersey
New York, New York
Atlanta, Georgia



VIA CERTIFIED MAIL

September 20, 2022

Long Branch Sewerage Authority

150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740

Re: **Utility Will-Serve Request –Sanitary Sewer Service**
11 Pullman Avenue
Lot 7, Block 57
City of Long Branch, Monmouth County, New Jersey
FPA No. 11622.001

To Whom It May Concern,

This office is currently preparing documents for submission to the City of Long Branch to construct a new single family dwelling and related amenities at the above referenced site. The subject property is currently undeveloped.

Enclosed, please find two (2) copies of the existing survey for the above referenced. Please review & mark-up one (1) copy of the enclosed survey confirming, or modifying, the existing servicing utility. Please return the marked-up copy to this office for our records.

Additionally can you provide a letter stating you will service the proposed dwelling. Therefore, I am requesting written confirmation in addition to identification of the existing service lines be provided to this office of your company's intention to provide service to the project.

If you have any questions, please feel free to contact me at this office.

Respectfully,

FRENCH & PARELLO ASSOCIATES

Keith B. Smith, PE, PP, CME
Senior Vice President

Keith.Smith@FPAengineers.com

Tom Felle

p: 732.312.9800

fpaengineers.com

f: 732.312.9801

10-15



ANSELL GRIMM & AARON PC

COUNSELORS AT LAW

1500 LAWRENCE AVENUE
CN7807
OCEAN, NEW JERSEY 07712
732-922-1000
732-922-6161 (FAX)

365 RIFLE CAMP ROAD
WOODLAND PARK, NEW JERSEY 07424
973-247-9000
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HON. RAYMOND A. HAYSER, J.T.C. (RET)

IN MEMORIAM
LEON ANSCHELEWITZ (1929-1986)
MAX M. BARR (1929-1993)
MILTON M. ABRAMOFF (1935-2004)
DAVID K. ANSELL † (1962-2019)
ROBERT I. ANSELL (1965-2022)
RICHARD B. ANSELL ‡ (1968-2021)

LICENSED ALSO IN:
Δ D.C. ♦ MASS. N.Y.
□ PENN. ~ FLA. ▽ CALIF.

† FELLOW, AMERICAN
ACADEMY OF MATRIMONIAL
LAWYERS

‡ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CIVIL TRIAL ATTORNEY

§ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
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• CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
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CITY OF LONG BRANCH



IN THE MATTER OF THE APPLICATION
OF SHLOMO SAFDIAH AND MERLE
MASSRY FOR PREMISES KNOWN AS
LOT 3 IN BLOCK 32 ON THE OFFICIAL
TAX MAP OF THE CITY OF LONG
BRANCH

NOTICE OF HEARING

Pursuant to N.J.S.A. 40:55D-12

PLEASE TAKE NOTICE that the Zoning Board of Adjustment of the City of Long Branch ("Board") will hold a public hearing on Monday, October 3, 2022 at 7:00 p.m. in the Council Chambers, City Hall, 344 Broadway, Long Branch, New Jersey to consider the application of Shlomo Safdiah and Merle Massry ("Applicants") for premises known as Lot 3 in Block 32 as shown on the Official Tax Map of the City of Long Branch and located at 965 Woodgate Avenue, Long Branch, New Jersey ("Property"). The Property is a corner lot with frontage on Woodgate Avenue and Castlewall Avenue.

The Property is located in the City's R-2 Single-Family Residential Zone District and is currently improved with a 1-½ story, single-family house and related site improvements. Applicants seek approval to raze the existing house and construct a new, two-story, single-family home along with driveway, walkway and related site improvements. The property and structures are pre-existing, nonconforming as follows:

- Lot area of 8,300 square feet, whereas a minimum of 12,500 square feet is required.
- Lot frontage (Woodgate Avenue) of 83 feet, whereas a minimum of 100 feet is required.
- Lot depth of 100 feet, whereas a minimum of 125 feet is required.
- Front yard setback (Castlewall Avenue) of 25.1 feet, whereas a minimum of 29.4 feet is required. This existing nonconformity is proposed to be improved.
- Side yard setback (south) of 9.7 feet, whereas a minimum of 10 feet is required. This existing nonconformity is proposed to be eliminated.
- Rear yard setback (east) of 31.1 feet, whereas a minimum of 35 feet is required.

TOM, FILE

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10-16

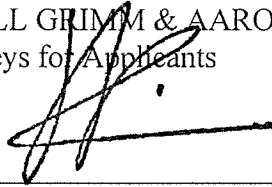
In conjunction with the application, Applicants seek bulk variance relief pursuant to NJSA 40:55D-70.c for:

- Front yard setback (Castlewall Avenue) of 26.78 feet, whereas a minimum of 29.4 feet is required.
- Rear yard setback (east) of 12.1 feet proposed, whereas a minimum of 35 feet is required.
- Providing required off-street parking on a circular driveway within a front yard, whereas circular driveways are permitted in a front provided required off-street parking is provided in a separate parking area in a rear or side yard.

Applicants also expressly make application for any additional exceptions, interpretations, waivers, variances and other approvals as reflected on the filed plans as same may be further amended from time to time without further notice and as may be determined to be necessary by the Board or its professionals during the review and processing of the application.

PLEASE TAKE FURTHER NOTICE that you are privileged to be present at said public hearing to present any and all comments you may have to the granting of said approvals. The hearing may be continued without further notice on such additional or other dates as the Board may determine. The application and supporting documents are on file with the City of Long Branch Office of Planning and Zoning, 344 Broadway, Long Branch, New Jersey and are available for inspection during the City's normal business hours.

ANSELL GRIMM & AARON, P.C.
Attorneys for Applicants



JENNIFER S. KRIMKO, ESQ.

September 21, 2022



**REMINGTON
& VERNICK
ENGINEERS**



RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

September 28, 2022

Long Branch Sewerage Authority

150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

Attn: Thomas Roguski, Executive Director
troguski@lbsa.net

Subj: Professional Services Proposal
2022 Hoey Avenue Pumping Station Improvements Project
Intersection of Hoey Avenue and Overlook Avenue

Dear Mr. Roguski:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to submit this proposal to provide professional engineering consulting services for the **Hoey Avenue Pumping Station Improvement Project** located at the intersection of Hoey Avenue and Overlook Avenue, Long Branch, New Jersey. This response has been prepared in accordance with the Request for Proposals (RFP) and the Qualified Engineers Meeting attended on August 24, 2022. The scope of work for this project will include the design, permitting, bid phase services, and construction administration / inspection services for the proposed improvements at Hoey Avenue Pump Station.

For clarity in our submission, our understanding of the project including the scope of work to be completed is as follows:

Project Understanding

The existing Hoey Avenue Pump station is a two-level pump station that has had work done in the past 10 years with the latest upgrades being the 18" force main replacement/installation. The existing station needs upgrades including, but not limited to the following:

- The existing flow meter does not work and is need of a new laminar type of flow meter with SCADA incorporation and new circular chart meter
- The existing VFD panel is located near the ¾" water source. The VFD panel will be relocated
- All existing pumps and associated valves, headers and pipes will be replaced
- A new sump pump will be included including any discharge piping if required
- A davit or hoist system will be included in the pump room to move pumps under access area. Currently, the crew must place pumps on a dolly to remove
- Current rags / wipes are an issue. A comminutor or solids handling pumps will be reviewed and included in the design
- Future development – pumps will be sized based upon anticipated flow / population increases in Long Branch. Accordingly, the pumps, valves and piping will be designed for the selected pump sizes.
- VFDs will be included in the design to handle the current flows and the lower operating end and allow for future flows. The operation will include 1 pump during normal operation with 2 identical pumps for standby / redundancy
- Based upon the new pumps, new suction lines may be required and will be reviewed
- New transducers and floats in the wet well with new rack for ease of adjustment will be incorporated
- New emergency pump shutoffs
- Coordination and installation of SCADA through Mission Control
- New washdown water piping including valving, backflow preventor and spigots in control / pump chambers that are isolated form the electric / controls
- New air supply analysis and design in control / pump chambers for proper air exchanges

TOM, F&E

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- As a result of all of the improvements, the existing electrical will be reviewed and upgraded as necessary
- Include bypass pumping during construction

To accomplish the goals of the project, the following approach will be taken:

Project Approach

Project Kickoff Meeting

Prior to beginning any work, our Team will meet with the LBSA Team to review our proposed schedule, planned work and submission deadlines. All proposed work will be reviewed to assure conformance with LBSA requirements and expectations. At this meeting, we will discuss issues experienced at the Hoey Pump Station by the LBSA, anticipated increase in flows to the station and preferred equipment manufacturers, if any. Meeting minutes will be prepared by RVE and distributed to all meeting attendees within 3 days of the meeting.

Field Work

The Field Work by our Design Team will be completed our Project Kickoff Meeting. Our engineers will be onsite to become familiar with the pump station components and more importantly, site constraints for the construction / staging/ bypass pumping. During this time, we will coordinate with the LBSA to gain access to the interior of the of the station for dry well inspection as well as review of any penetrations into the wet well. Location of the of the new water source/backflow preventor, comminutor, control panel and VFDs will be reviewed.

Other tasks we want to accomplish during the field work portion of the project is:

1. Identify how the piping, pumps, etc. may be removed
2. Identify layout down and construction areas
3. Obtain electrical information of the existing station as well as the adjacent utility poles. This information will be necessary to examine the existing electrical once the new pumps (for future flows) are sized along with the comminutor, new sump pump, VFDs, etc.
4. Examine new force main and as-builts from the recently completed project.
5. Collect miscellaneous information that may present itself and is necessary for the project.

Basis of Design (BOD)

Prior to designing the project, develop the basis of design that documents the future flows, pump requirement to handle the required flow and work with the new force main and static head. The BOD will layout the new pumps, VFDs, suction line requirements, pipe alignment and all electrical / VFDs and water source layout.

The BOD including conceptual layouts will be provided to the LBSA for review, discussion and modifications, if any, prior to beginning the design.

Included in the BOD will be the review of bypass pumping during construction. Our Team will include the possibility of installing submersible pumps, floats, and controls in the upstream manhole in lieu of a bypass pumping system powered by diesel. This will be reviewed with the LBSA for the preferred / most reliable form of bypass pumping during construction.

Pump Station Upgrade Design

Design documents will consist of project plans and specifications. It is anticipated that the following drawings will be developed during the design phase:

1. **Title Sheet**
2. **Notes, Legends & Quantities** – provide general notes associated with the project. An overall quantities table will be provided on this sheet for use during inspection to track the quantities being installed in comparison to the planned quantities
3. **Existing Conditions Site Plan** – All existing features of the site will be shown on this plan including but not limited to the existing wet well, influent manhole, discharge manhole, all inverts, any water main valves, stormwater inlets, utility poles, location of asphalt/stone/ grass, interior details including dry well and any additional features noted at the time of the Site Work. If existing plans are not available from the LBSA, our Team will field as built the site and station.

4. **Demolition Plan** – all pumps, piping that are to be removed from the existing pump station will be shown on a demolition plan
5. **Proposed Improvements Site Plan** – the proposed site improvements will be shown on the plan which will depict the location of the improvements including all piping, pumps, valves, flow meter, SCADA, suction pipe, controls, VFDs, etc. will be shown on the proposed improvements for both levels of the station.
6. **Bypass Pumping Plan** – a bypass pump plan will be developed to include the sequencing of installation and taking the station offline. As noted previously, during the design phase, we will be reviewing alternatives to a Godwin emergency bypass pump for bypass pumping. The location of the pumps, above grade hose and possible doghouse manhole will be shown on the plans.
7. **Electrical Plan** – during the design of the upgrades, the electrical system will be evaluated. We will ascertain the need to upgrade the control panels, and service panel. If the upgrade of these components is required, our Team will advise the LBSA for incorporation into the electrical plan and details. The electrical plans will show the proposed location of the new pumps, motor controllers, breakers, electrical panel, VFDs, and all wiring including air gaps, etc.
8. **Electrical Details** – details for the electrical will include single line diagram for wiring and control diagrams.
9. **Structural Plan and Details** – the existing dry well, location, diameter and depth will be depicted on the plan. The plan will show the existing equipment and piping which will be noted for removal and disposal. Any suction pipe penetration modifications will be shown including repairs to the existing concrete structure if necessary.
10. **Pump Station Detail Plan** – details of the pump station design will be provided including piping, valves, pump installation, new comminutor, new davit crane, any modification to the wet well fillets and sump pump / piping into wet well will be included.
11. **Construction Details** – construction details will be developed for all improvements including mounting requirements, supports, and details in accordance with LBSA requirements.

Project specifications will also be included as part of the bid documents. RVEs specifications follow CSI format and any LBSA specific front-end specifications will be utilized along with the prepared technical specifications. Should LBSA not have specific front end, the RVE Team will provide our vetted front-end specifications for LBSA and/or LBSA Attorney review.

Our contract specifications typically include a robust Scope of Work which details not only the work required under the contract but any sequencing which may be required.

In the past, we have included a timeline in the **Scope of Work** which advises contractors of the required start and completion dates. Due to the sensitivity of taking pump stations offline, we will incorporate language that states that the contractor cannot begin work until all equipment and materials are onsite. Accordingly, the critical path for submission of shop drawings for long lead items (submersible pumps) will be prioritized in the timeline. This sequencing that will be incorporated into the Scope of Work and therefore will become part of the legal contract with the contractor.

Project plans and specifications will be presented to the LBSA for review at the 30%, 60% and 90% design phase. Progress plans and specifications will be presented 1 week in advance of the review meeting to discuss the progress documents.

All comments from LBSA will be incorporated into the documents.

Construction Estimates

Construction estimates will be provided at the 30%, 60%, 90% and 100% design stage. Construction estimates will account for the current market and costs of materials and labor.

As noted, our Team will meet with LBSA at the 30%, 60% and 90% design phases to review the plans, specifications, and construction estimates.

Flow Bypassing

Diversion of the influent sanitary flow will be critical during the construction phase of this project. We will review the feasibility of running temporary power and utilizing submersible pumps in the upstream manhole in lieu of above grade diesel powered emergency pumps. We have employed this method of bypass pumping in the past and incorporate redundancy as well as controls/alarms which notify LBSA if a problem occurs. This type of flow bypassing may be best suited for this site to provide quite operation in the residential area.

A bypass plan will be developed early in the project so that we may review with the LBSA at the 60% submittal (if not earlier). The final bypass method and plan will be incorporated into the bid documents.

Permitting

During the early stages of the Design Phase, we will begin preparation of the permit applications. Permit applications will be identified during Basis of Design. Based upon our preliminary review of the project scope, we anticipate the following regarding permits:

- **NJDEP TWA Permit**

Based upon potential increasing the capacity of the PS and the associated pump capacity, we believe that a NJDEP TWA permit application will be required. Our Team will prepare the necessary applications and the required permit review fee check request will be prepared in advance of the 60% design submission. Upon receipt of the necessary signed applications and permit fee, the TWA permit application will be hand delivered and the Administratively Complete review will be completed with the NJDEP.

Quality Assurance / Quality Control

RVE has a strict Quality Assurance/Quality Control (QA/QC) policy. Part of this policy includes Constructability Review during design from the Onsite Field Observer who will be involved during construction. Not only does this allow construction related issues to be identified and addressed during design, but it also allows the Onsite Field Observer who will be onsite to be involved with the project during the design phase. The involvement of the Onsite Field Observer during design allows he or she to understand the project including why certain design decisions and layouts were completed. We have found that this enhances the construction phase inspection and deliverables to the client.

Bidding Phase Services

During the bid phase, RVE will provide the requested number of sets of Contract Documents for use during the bidding process. In addition, we will provide responses to potential material and contractor RFIs and preparation of addenda, as necessary. We will also provide the bid phase services associated with attendance at any pre-bid meetings. Finally, attend the bid opening, review bids and develop a bid tabulation along with recommendation of award.

Construction Administration Services

The Construction Administration portion of this project will involve both our designated PM as well as our Field Observer. The project will commence with a **Pre-construction Meeting** that will be attended by our PM and Field Observer. The meeting will detail, establish and reinforce requirements declared in the contract documents. RVE will chair, prepare, and distribute meeting minutes. A **Notice to Proceed (NTP)** will be issued.

During the design phase, the list of **shop drawing submittals** will be developed and distributed at the Preconstruction meeting. A list of long lead times items and date needed will be established for the Pump Station. These will require contractor submission within **two** weeks after NTP. RVE will prioritize and complete all submittal reviews within seven calendar days. If a submittal is incomplete or not according to specifications, the design engineer reviewer will telephone and address the situation **verbally** with the contractor to save time and eliminate back and forth submissions.

Back and forth submittal rejections may have schedule implications. The contractor or equipment supplier needs to receive submittals and correctly address each in a timely manner. RVE will take all steps necessary through complete and detailed construction documents and high level, clear communication of all needs at pre-construction and project progress meetings to improve the quality and completeness of contractor submittals. Shelf item submittals will have a 45-day window for submission.

Beyond the pumps, piping, comminutor and valves (due to current delivery delays), a key submittal needing confirmation will be the contractors staging and sequencing plan. This will need to be more detailed than the plan in the contract document, as it must be in line with the detailed project construction schedule. What will be out of service, when, and how backed up, will be of most importance.

RVE will comply with the construction phase requirements outlined in the RFP as well as any conditions of the permits. In addition, we will ensure that the contractor is adhering to permit conditions. The following highlights some of these responsibilities under Contract Administration Services:

Construction Progress Meetings: RVE will coordinate, schedule, attend and chair progress meetings every two weeks for the life of the project. We will provide an agenda, document the discussions, prepare meeting minutes and distribute minutes for each meeting as required for the projects.

RFI: RVE will track and record all contractor's Request for Information (RFI). The team will review with the Design Engineer to provide clarification of the meaning and intent of the drawings and specifications. We will create and maintain an RFI log to track all submitted RFIs and ensure timely responses.

Review of Monthly Invoices: RVE will review and approve the Contractor's initial unit schedule of values and payment applications for submission to the Owner. Invoices will comply with the NJAW submission requirements. Our Inspector will measure and maintain quantity logs for all required Pay Items that are not lump sum. We will perform quantity calculations and will prepare weekly quantity logs for comparison with contractor's quantities. Lump sum items will be estimated by percentage complete and the submitted schedule of values. Our Inspector will meet with the contractor to review and approve the quantities submitted for payment. Upon acceptance of all Pay Items, we will make recommendation for payment to NJAW.

Change Orders: The Team will review, negotiate and make recommendations for all owner initiated and/or contractor requested change order requests. In the event a field modification is necessary our Inspector will notify NJAW and upon approval from the NJAW PM, our Inspector will direct the contractor to proceed with the work. The Inspector will review cost breakdowns for fair and reasonable pricing and provide a recommendation to NJAW.

Schedule Updates: The schedule provided as part of this proposal will be updated based upon actual NTP issued to RVE and the kickoff meeting with the NJAW Team. The schedule will be updated monthly and will be submitted to NJAW to identify the work completed to date.

Additional Services: Since RVE will be providing full time Resident Observation during construction, electronic records (record drawings) will be provided that indicate any deviations from the design documents. At the completion of the project, an O&M Manual will be provided to NJAW of any materials utilized during the construction phase and submitted by the contractor.

Construction Inspection Services

The following outlines the work to be completed during Construction Inspection.

Preconstruction Photographs: RVE will ensure that the contractor properly takes preconstruction photos. The photos will be taken prior to construction and provided to NJAW after RVE review. Photos of the entire area will be taken; however, additional photos will be taken of the areas in the ROW and adjacent to private properties. We will want to ensure that these areas are documented for any future complaints by the municipality and/or private residents.

Inspection Procedures: RVE will ensure the contractor's work is being performed in accordance with the requirements of the Contract Documents and permits. Our Resident Observer and Engineers will first address the Contractor, then, make recommendations to NJAW when requirements of the contract are not being fulfilled.

Progress of the work will be recorded in the following manner:

- Daily inspection reports will be prepared for all construction activities. Reports will be electronically generated with a minimum of 5 daily digital photos that will be incorporated into the electronic inspection report. All electronic inspection reports are time stamped. The inspection reports will be provided at the end of each workweek. Should there be any questions, our Inspector and PM are immediately available to answer any questions that may be noted in the inspection report.
- Monthly progress summaries will be prepared and distributed.

The summaries will include status of construction activities, indicating percentage of work complete, estimate of actual pay item price for comparison to total contract price. Following the execution of contracts, the team will review the proposed construction schedule for all required construction tasks and activities. Our Resident Observer will provide part time inspection during critical periods of work. Should the LBSA request full time inspection, our Inspector can provide those services as well.

Construction Progress Meetings: RVE will coordinate, schedule, attend and chair progress meetings every two weeks for the life of the project. We will provide an agenda, document the discussions, prepare meeting minutes and distribute minutes for each meeting as required for the projects.

System Startup: Upon notification from the Contractor that the equipment is complete and ready for its intended use, RVE design engineers will attend all equipment and startups and oversee all testing activities.

Substantial Completion: Upon receipt from the Contractor that the work has reached completion and is ready for inspection and acceptance, our Inspector and design team will perform a substantial completion inspection of the work. With input from the PM/ Design Engineer, our Inspector will prepare a punch list and notify the Contractor of the necessary instructions for correction of deficiencies, including incomplete or unsatisfactory work along with the schedule for completion of such incomplete or unsatisfactory work. Our Inspector, with input from the PM / Design Engineer, will determine when the project is substantially complete.

Final Inspection: Upon receipt from the Contractor that the work has reached final completion and is ready for final inspection and acceptance, our Inspector will perform a final inspection of the work. A punchlist will be prepared and maintained until all open items are completed and approved. When the team finds the work to be in compliance with the Contract documents and with input and confirmation from the LBSA Team, we will issue a Certificate of Final Completion. RVE will finalize all as-built quantities for all pay items and change orders and create a final estimate for all work to close out the project.

As-Built Drawings: The team will ensure that a set of red-line as-built drawings will be prepared, maintained and updated during construction activities. The red line drawings will be converted to CADD drawings by our team after completion of the project. RVE will provide both hard copy and electronic copies of the as-built information for use by NJAW.

Project Close Out

RVE will identify, track and ensure the completion of all project close out documents. We will ensure all training and operation manuals are delivered to operations. In addition, as-built drawings will be a requirement of all closeout documents and final payment will not be made until as-built drawings are provided.

The Resident Observation Services are based upon an anticipated 232 hours of part time construction. Part time inspection during critical periods of work is typical for a project of this nature. Inspection time is based upon a construction time of 8-week construction period.

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Long Branch Sewerage Authority
2022 Hoey Avenue Pumping Station Project

Experience

RVE has completed numerous lift station upgrade projects including design, permitting, bid phase, construction administration and construction phase. **A partial list of similar projects and an organizational chart and resumes for the RVE Team proposed for this project are included herein as Attachment B.**

Cost of Services

To accomplish the scope of work and goals of the project, our **lump sum project fee is \$151,223.00** which includes part time Field Observation Services as outlined herein.

A breakdown of the overall fee is provided as Attachment C for informational purposes.

Please note the following regarding our proposed fee:

1. No permit fees have been included.

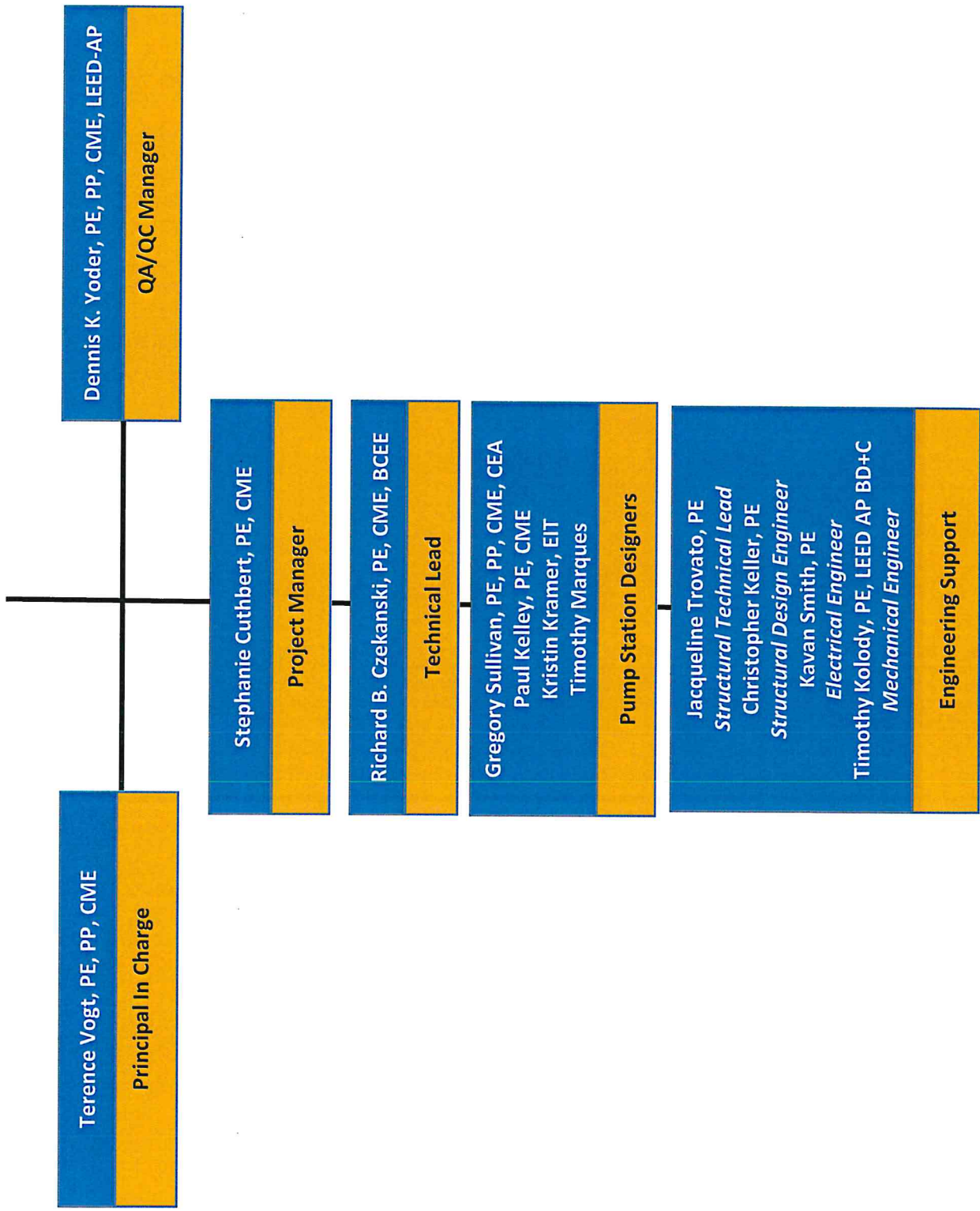
Thank you for considering RVE for this important project. Should you have any questions or require additional regarding this project or the above information, please contact Stephanie Cuthbert, PE, CME, Principal in Charge, in our Cherry Hill office at 609-680-5831 or via email at Stephanie.Cuthbert@rve.com.

Sincerely,
REMINGTON & VERNICK ENGINEERS

By 

Leonard A. Faiola, PE, PP, CME
President, CEO

Attachment B



Terence Vogt, PE, PP, CME

Principal in Charge

Executive Vice President

Overview

- More than three decades of engineering experience, specializing in municipal support services and environmental engineering
- Serves as the Regional Manager of RVE's office in Old Bridge Township. This office supports clients in Middlesex, Monmouth, Ocean and Somerset Counties
- Represents the firm at various public meetings and serves as Municipal Engineer and Planner to New Jersey communities

Work History

RVE experience: 1985 to present

Total experience: 38 years

Education

B.S., Penn State University,
Environmental Engineering, 1983

B.A., Slippery State Rock College,
Liberal Arts, 1981

Certifications/Registrations

Professional Engineer – NJ

Professional Planner – NJ

Certified Municipal Engineer – NJ

NJDEP Certified UST Specialist

40-Hour OSHA HazMat Certification

NJ Air Auditing Certification, Title V of
Federal Clean Air Act

OSHA Confined Space Training

Representative Project Experience

Authority Engineer, Township of Neptune Sewerage Authority (TNSA), NJ – RVE has served as Authority Engineer since 2020. Mr. Vogt currently serves as Principal in Charge for ongoing projects including the Wastewater Treatment Plant Odor Control Upgrades and Wastewater Treatment Plant Electrical Upgrades.

Authority Engineer, Lakewood Township, Municipal Utilities Authority, NJ – QA/QC Manager responsible for projects undertaken by RVE as Authority Engineer to the Township of Lakewood MUA. Recent projects include Woodlake Sewer Infiltration Study, Ridge Avenue Water Storage Tank Exterior Maintenance and Painting, Administration Building Expansion and Renovation, Airport Road Water Tank Replacement, Well Nos. 1 and 3 Rehabilitation, Submersible Well Pump Conversion, and Sewer Laterals, Well Nos. 1, 3 and 5 Upgrades and Well Nos. 9, 10, 15 and 16 Maintenance and Future Planning.

Authority Engineer, Middlesex County Utilities Authority, NJ – Principal in Charge responsible for managing subaqueous inspection work, reporting, and contract repair specifications for underwater infrastructure in the Raritan River, as well as a facility-wide capacity analysis of the Authority's system.

Central Plant Conveyance and Capacity Analysis, Middlesex County Utilities Authority, NJ – Principal in Charge responsible for the evaluation of the Authority's conveyance system and Central Treatment Plant based on all combined sewer outfalls being eliminated in the City of Perth Amboy. This resulted in RVE evaluating eight different Authority-selected combined sewer flow conditions ranging from an increased flow of 10.5 to 105 million gallons per day over different historical flow conditions. For the conveyance system RVE modeled the 66-inch diameter Heyden Gravity Interceptor piping for each of the eight combined sewer flow conditions for two different discharge elevations at the downstream Edison pump station. Whenever one of the models indicated surcharging would commence, RVE provided present worth construction cost estimates for parallel piping and meter chamber upgrades. For the effect of the eight additional combined sewer flow conditions at the Edward J. Patten Water Reclamation Center, RVE evaluated existing plant capacity, identified plant system upgrades required to treat the higher flow conditions to be in conformance with the discharge permit limits, and provided present worth analysis for all eight of the additional combined flow scenarios. A draft report was provided ahead of the draft report submission date. The Authority decided to implement later flow information as the basis of the peak plant flow conditions for the final report submission which RVE integrated. A draft final report was provided in sufficient time for Authority's personnel to meet the facilities' NJDPES permit requirement for providing combined sewer implementation information to the NJDEP.

Outfall Relief Evaluations, Middlesex County Utilities Authority, NJ – Principal in Charge responsible for both main outfall and relief outfall evaluations; outfall maintenance repairs and outfall maintenance contract generation. Services included managing and scheduling diving sub-consultant and RVE staff for performance of internal and external outfall evaluations; purchasing of maintenance hardware; and replacement of missing relief outfall appurtenances such as riser tees and duckbills which due to corrosion had been disconnected from the 40 feet deep relief outfall piping. Based on the maintenance work performed by the sub-consultant will be developing contract documents for a maintenance contract for future repairs.

Conveyance System Evaluation, Middlesex County Utilities Authority, NJ – Principal in Charge responsible for the evaluation of the Authority's conveyance system and Central Wastewater Treatment Plant based on all combined sewer outfalls in Perth Amboy being eliminated. This resulted in RVE evaluating eight different Authority selected combined sewer flow conditions ranging from an increased flow of 10.5 to 105 million gallons per day. For the conveyance system, RVE modeled the 66-inch interceptor piping for when surcharging would commence. For surcharging conditions RVE provided present worth construction cost estimates for proposed parallel piping systems. For the wastewater treatment plant present worth cost estimates were prepared based on the required expansion of each existing treatment process unit.

Dennis K. Yoder, PE, PP, CME, LEED-AP

QA/QC Manager

Executive Vice President; Director of Engineering

Overview

- More than 40 years of design engineering experience
- Member of the corporate management staff, serving as Executive Vice President
- Named Director of Engineering, responsible for the overall management of all projects
- Areas of expertise are water and wastewater system management
- Supports a variety of treatment, distribution, and collection systems, including system operations consulting

Work History

RVE experience: 1989 to present

Total experience: 41 years

Education

B.S., Civil Engineering, Messiah College, 1979

Certifications/Registrations

Professional Engineer – NJ, PA

Certified Municipal Engineer – NJ

Professional Planner – NJ

Member, American Water Works Association (AWWA)

Member, Water Environmental Federation (WEF)

National Society of Professional Engineers (NSPE)

Leadership in Energy & Environmental Design (LEED) Accredited

Representative Project Experience (Partial Listing)

Authority Engineer, Gloucester County Utilities Authority (GCUA), NJ - Mr. Yoder serves as Authority Engineer. Providing general engineering support and capital project services for various projects, including: Incinerator No. 1 Upgrade; Egg-Shaped Anaerobic Digester Facility Addition; Sludge Blend Tank Replacement; Pollution Minimization Plan for PCBs; DRBC Docket Modification to increase TDS; Headworks Bar Screen upgrades and renovations; Belt Filter Press rebuild upgrade; Aeration Basin piping & diffuser replacement; blower air piping replacement; Deptford Interceptor/Bells Lake Sewer Main Rehabilitation; Capital Projects Trust Fund Application Preparation; Substation No. 8 Electrical Upgrade; Pitman Golf Course Water Re-Use Project; Break Neck/Chestnut/Edwards Branch Sanitary Sewers; Clarifiers 2 and 3 Renovations; Main Plant Electrical Substation Upgrade; Shoppers Lane Force Main Improvements; HVAC Equipment Placement; Mantua Creek and Warren Street Pump Stations Electrical Upgrade; Weathervane Metering Station; Greenwich Crossing Sewer Metering Station on County Route 678; West Deptford Energy Water Reuse; Paradise Solar Utility Easement; etc.

Gloucester County Gravity & Force Main Improvements, GCUA, NJ – Mr. Yoder served as QA/QC Manager for the regional gravity and force main design project responsible for the design and permitting of approximately 14,000 LF of 8-inch HDPE 4710 DIPS gravity main from the landfill to a Swedesboro proposed pump station. At the pump station, 5,000 LF of 14-inch HDPE 4710 DIPS force main was designed for connection to the Woolwich Township system. At this point, the force main was required to be an 18-inch HDPE 4710 DIPS force main and travel for approximately 36,000 LF to the existing GCUA interceptor. Multiple air release manholes and blow-off structures were required due to the varying elevations of the alignment. Due to multiple gas main crossing, **soft dig construction** was utilized to locate the **gas main** in the presence of the gas company representative to identify the location of the gas main as well as construction material. All connections to the structures are to be of ductile iron material. The project also required an extensive bypass pumping design plan with sequencing and multiple pumps including redundancy, traffic detour plans and easement acquisition. Portions of the project require bypassing in excess of 2.39 mgd. Tasks included design of jack and bore and HDD installation for the force main under the NJ Turnpike and various stream crossings.

Arch Street Pump Station, Force Main and Sanitary Sewer, Camden County Municipal Utilities Authority (CCMUA), NJ – Mr. Yoder served as the QA/QC Manager for the engineering design and construction administration services to complete an evaluation and provide recommendations for a new pump station, force main and sanitary sewer from the pump station to CCMUA WWTP in the City of Camden. The project included basis of design, evaluation of permitting, and the design of a 30 mgd dry pit submersible pump station that included pumps, controls electrical service and building improvements.

Southern State Correctional Facility Force Main and Pump Station Replacement, Office of Design and Construction - Mr. Yoder served as QA/QC manager for the design of a new submersible chopper pump station to replace the existing dry well/wet well station that services Compound A and Compound B. To improve the hydraulic capacity of the system, a new replacement 6" force main was designed. A 300-foot section of the force main was replaced using directional drill technology to cross under the main access road and Riggins Ditch. Also retained to service three additional pump stations at Southern States and Bayside Correctional facilities.

Northern Pump Stations Rehabilitations, Ocean County Utilities Authority (OCUA), NJ - Mr. Yoder served as QA/QC Manager for this project. Mr. Yoder's role on this project included providing input during the conceptual design meeting and providing reviews at completion of design development and for the final design documents. The scope of this project included the repair and rehabilitation of seven pump stations located in the Northern Service Area: NPS-1: Brick-Princeton Avenue Pump Station; NPS-2: Point Pleasant Pump Station; NPS-3: Brick-Chambers Bridge Pump Station; NPS-5: Jackson-Hope Chapel Pump Station; NPS-6: Villanova Pump Station; NPS-7: Bay Head Lift Station; NPS-8: Point Pleasant Beach Lift Station. The project consisted of wet well modifications, replacing emergency generators for the increased electrical demands; replacing automatic transfer switches for emergency power; providing miscellaneous upgrades to electrical equipment and controls; replacing existing comminutors with new dimminutors.

Stephanie Cuthbert, PE, CME

Project Manager

Principal; Water/Wastewater Division Manager

Overview

- More than 25 years of engineering experience and was named a Senior Associate of RVE in 2016
- Responsibilities include the oversight of water & wastewater projects in the firm
- Manages and supports utility and authority clients including comprehensive project management services
- Provides expert testimony in related disciplines

Work History

RVE experience: 1993 to present

Total experience: 27 years

Education

B.S., Civil Engineering, Drexel University, 1993

Numerous Continuing Education Courses in Environmental Engineering and Compliance

Certifications/Registrations

Professional Engineer – NJ

Certified Municipal Engineer – NJ

New Jersey Air Auditing Certification – Title V of Federal Clean Air Act

40-hour OSHA HazMat Certification

OSHA Confined Space Certification

Representative Project Experience - Partial Listing

Regional Pump Station, Lakewood Township, New Jersey American Water (NJAW) – Ms. Cuthbert served as the QAQC Manager for this project. This project consisted of feasibility study, basis of design and locating a new site to replace the existing station that was undersized due to growth in Lakewood. The project included build out analysis and sizing the pump station for buildout of the regional area. The project included the design of all system components by in house disciplines including geotechnical, structural, mechanical, electrical, system controls, pump station design, permitting, bid phase, and construction administration for the project. The project also included presentation of the project at the Planning Board level for conformance with local requirements. The station consisted of a new four (4) pump system with each pump rated at 2,500 gpm, a new generator and associated automatic transfer switch, new 4,500 lb force main, muffin monster, and controls / controls building. While the project was a new station, the project included a large bypass pumping component with layout for connection into the existing system.

Atlantic Avenue Pump Station Upgrades, New Jersey American Water (NJAW) – Ms. Cuthbert served as the Project Manager and Client Representative for this project. This project consisted of feasibility study, basis of design and locating a new site to replace the Centre Street Pump Station. The Centre Street was located in a floodway of the Cooper River. Although the station was designed and constructed to be above the flood elevation, NJAW did not want to run into operational issues during flood events. In addition, this project eliminated a major, older interceptor that was inaccessible and ran thru wetlands adjacent to the Cooper River. Elimination of the interceptor reduced a significant amount of I&I from the station. The project included the design, permitting, bid phase, and construction administration for the project. Ms. Cuthbert was responsible for all phases of the project, preparation of the deliverables on time/on budget and was the single point of contact with the client.

Roberts Avenue Pump Station Upgrades, New Jersey American Water (NJAW) – Ms. Cuthbert served as the Project Manager and Client Representative for this project. This project consisted of feasibility study, basis of design and locating a new site to replace the Roberts Avenue Pump Station. The Roberts Avenue Pump Station was located in a floodway of the Cooper River. The station was undersized, older in nature with limited past improvements and flooded frequently. A new submersible pump station was designed which included the basis of design, locating a new site for the pump station relocation, new submersible pump station, valve vault, grinder, electrical/controls and site fencing/landscaping. The project included the design, permitting, bid phase, and construction administration for the project. Ms. Cuthbert was responsible for all phases of the project, preparation of the deliverables on time/on budget and was the single point of contact with the client.

Coles Mill Pump Station Rehabilitations, New Jersey American Water (NJAW) – Ms. Cuthbert served as Project Manager and Client Representative for this project. The project consisted of the expansion of the existing wet well and conversion of the station to a submersible pump station with new valve vault. All electrical and control components were replaced. The existing station was located between residential properties on a 12' x 12' parcel. The upgraded station needed to adhere to the same footprint. Due to the location of the station in the floodway of the Cooper River, an easement was obtained to run the electrical panel and generator connection to the adjacent street; Pardee Lane. This allows NJAW to access the station and utilize a portable generator when Coles Mill Road is flooded.

South Main Street Sanitary Sewer Repairs, Town of Phillipsburg, NJ – Ms. Cuthbert served as the QAQC Manager and provided engineering oversight services for emergency repairs and permitting at the South Main Street Sanitary Sewer Main. The bank of Lopatcong Creek eroded during a hurricane event. The erosion caused approximately 60 feet of gravity sewer main to fall into the creek. The sanitary sewer flow was diverted around the missing gravity main segment. However, the bypass was temporary and was only intended to be utilized until the pipe was rerouted and the missing sections were replaced. The installation and associated inspection of the necessary work was completed on an emergency basis and emergency permitting was forwarded to the NJDEP Land Use Element in accordance with their stipulated procedures. Work for this project included site evaluation, design and coordination with the emergency contractor and Town of Phillipsburg. Final plans were prepared for formal permit submission after construction.

Atlantic Avenue, Roberts Avenue Lift Station & Chestnut Street Lift Station, New Jersey American Water (NJAW) – Board Testimony – Ms. Cuthbert provided Public Testimony as the Professional Engineer at for the Planning / Zoning Board Hearing of the new Lift Stations.

Richard B. Czekanski, PE, CME, BCEE

Technical Lead

Senior Associate

Overview

- More than 40 years of engineering experience
- Provides Team Management services on design, permitting, construction management on water and wastewater project.
- Serves as client contact/project manager for multi-discipline engineering projects.
- Serves as engineer to municipal utility authority clients

Work History

RVE experience: 1992 to present

Total experience: 43 years

Education

M.S., Civil Engineering, Polytechnic Institute of New York, 1983

B.S., Civil Engineering, Villanova University, 1977

Certifications/Registrations

Professional Engineer – NJ

Certified Municipal Engineer – NJ

American Academy of Environmental Engineers, Diplomat, (BCEE – Board Certified Environmental Engineer)

Representative Project Experience (Partial Listing)

Wildwood Regional Pump Station, Wildwood, NJ – Mr. Czekanski served as the Team Manager for the design of the City 143 MGD (per pump) Pump Station. Work including Basis of Design development, pump selection, preparation of design plans, controls and specifications for bid and project oversight. Mr. Czekanski was responsible for the management of the Team and reporting to the Principal in Charge / Client Representative regarding the deliverables of the project.

Arch Street Pump Station, Force Main and Sanitary Sewer, Camden County Municipal Utilities Authority (CCMUA), NJ – Mr. Czekanski served as the Team Manager for the engineering design and construction administration services to complete a evaluation and provide recommendations for a new pump station, force main and sanitary sewer from the pump station to CCMUA WWTP in the City of Camden. The project included basis of design, evaluation of permitting, and the design of a 30 mgd dry pit submersible pump station that included pumps, controls electrical service and building improvements.

Gloucester County Gravity & Force Main Improvements, GCUA, NJ – Mr. Czekanski served as Team Manager for the regional gravity and force main design project. Mr. Czekanski was responsible for the Team and the design and permitting of approximately 14,000 LF of 8-inch HDPE 4710 DIPS gravity main from the landfill to a Swedesboro proposed pump station. At the pump station, 5,000 LF of 14-inch HDPE 4710 DIPS force main was designed for connection to the Woolwich Township system. At this point, the force main was required to be an 18-inch HDPE 4710 DIPS force main and travel for approximately 36,000 LF to the existing GCUA interceptor. Multiple air release manholes and blow-off structures were required due to the varying elevations of the alignment. All connections to the structures are to be of ductile iron material. The project also required an extensive bypass pumping design plan with sequencing and multiple pumps including redundancy, traffic detour plans and easement acquisition. Portions of the project require bypassing in excess of 2.39 mgd. Tasks included design of jack and bore and HDD installation for the force main under the NJ Turnpike and various stream crossings.

Allison Drive Pump Station Replacement, Cherry Hill Township, NJ – Mr. Czekanski served as the Team Manager for the engineering design and construction administration services for the replacement of the pump station at Allison Drive. The project involved the demolition of the existing below-grade dry well pump station and replace with the construction of an above grade self-priming Gorman Rupp type dry well pump station. RVE is evaluating the wet well sections to see if they can be reutilized. With a low average daily flow, the pump rate will be governed by producing over two feet per second velocity within the force main. The new self-priming pump station includes a wet well, connection to the existing force main, system controls, alarms as well as other site features such as chain link fencing, double swing gates for truck access. RVE is also provided a diesel powered self-priming bypass pump with a small inverter to provide a skid-mounted receptacle box. RVE prepared the demolition drawings, provided hydraulic calculations, design drawings, permits and provided construction administration services. Mr. Czekanski oversaw all phases of the project for QA/QC assurance.

Rehabilitation of Nine Pump Stations, Camden City, NJ – Mr. Czekanski served as the Team Manager responsible to review of engineering services for the rehabilitation of nine pump stations. RVE was retained by the City to evaluate the condition of nine pump stations by on-site inspection and evaluation and provide a written preliminary assessment report documenting conditions. Based on the written assessment report, the firm developed plans, specifications and contract documents allowing for the public bidding necessary to rehabilitate each station

Essex Street Pump Station & Force Main, Gloucester City, NJ – Mr. Czekanski served as the Team Manager for the design, permitting, bid phase and construction administration services for the pump station. The Essex Street Pump Station was an existing drywell/wetwell pump station with deterioration from long years of service. The pump station posed safety concerns with confined space entry to service and maintain the electrical and pumping equipment. The new station included a state-of-the-art station design, including incorporation of a grit removal chamber and solids screening system, designed to remove solids and grit to minimize wear and damage on the newly designed and installed three (3) 50 HP, 1500 gpm pumps. RVE oversaw all construction activities. All work was performed on a tight site and included a bypass piping system into the existing force main that was incorporated into the final design of the station.

Gregory Sullivan, PE, PP, CME, CEA

Senior Project Engineer

Senior Associate

Overview

- More than four decades of engineering experience
- Expertise in system evaluations, pump station assessment, process review and capital improvement plan development
- Called on as company troubleshooter during construction to resolve contractor issues and provide engineering support to field personnel

Work History

RVE experience: 1990 to present

Total experience: 43 years

Education

B.S., Mechanical Engineering,
Rutgers University, 1978

Certifications/Registrations

Professional Engineer – NJ

Professional Planner – NJ

Certified Municipal Engineer – NJ

Certified Energy Auditor –
Association of Energy Engineers

American Society of Mechanical
Eng.

OSHA Confined Space
Certification/Instructor

OSHA HazMat Certification – 40
hours

Traffic Control Coordinator

Work Zone Safety

Representative Project Experience (Partial Listing)

Wildwood Regional Pump Station, Wildwood, NJ – Mr. Sullivan served as Senior Project Engineer for the design of the City 143 MGD (per pump) Pump Station. Work including Basis of Design development, pump selection, preparation of design plans, controls and specifications for bid and project oversight. In addition, Mr. Sullivan was responsible for the design of the system controls and station sequencing.

Gloucester County Gravity & Force Main Improvements, GCUA, NJ – Mr. Sullivan served as Senior Project Engineer for the regional gravity and force main design project. Mr. Sullivan was part of the Team responsible for the design and permitting of approximately 14,000 LF of 8-inch HDPE 4710 DIPS gravity main from the landfill to a Swedesboro proposed pump station. At the pump station, 5,000 LF of 14-inch HDPE 4710 DIPS force main was designed for connection to the Woolwich Township system. At this point, the force main was required to be an 18-inch HDPE 4710 DIPS force main and travel for approximately 36,000 LF to the existing GCUA interceptor. Multiple air release manholes and blow-off structures were required due to the varying elevations of the alignment. All connections to the structures are to be of ductile iron material. The project also required an extensive bypass pumping design plan with sequencing and multiple pumps including redundancy, traffic detour plans and easement acquisition. Portions of the project require bypassing in excess of 2.39 mgd. Mr. Sullivan was the lead engineer for the pump station and force main basis of design report. Tasks included design of jack and bore and HDD installation for the force main under the NJ Turnpike and various stream crossings.

East Side Pump Station Motors, Controls & VFD Replacement, Jersey City Municipal Utilities Authority (JCMUA), NJ – Mr. Sullivan provided Senior Project Engineer services for the replacement of the motors, control system and VFDs for the East Side Pump Station. Work included development of the Basis of Design for the motors and controls, development of design documents, and assistance with bid phase services and construction administration services.

East Side and West Side Pump Station Generator Replacement, Jersey City Municipal Utilities Authority (JCMUA), NJ – Mr. Sullivan designed and performed Senior Project Engineer services, and construction management services for the replacement emergency electric generators for the two major pump stations in the City of Jersey City and station controls. Generators are elevated above the 500-year flood elevation and provide primary electric backup for the facilities. The existing generators were retained as backups. The existing below grade fuel tanks will be removed as part of the project and both generators will be fueled from the new tanks.

Mina Drive, Pine Street and 18th Street Pump Station Upgrades, Jersey City Municipal Utilities Authority (JCMUA), NJ – Mr. Sullivan served as Senior Project Engineer in feasibility phase of the station improvements and designed replacement pumps, station controls and electrical service to the combined sewer emergency outfall pump stations in the City of Jersey City. Generators are elevated above the 500-year flood elevation and provide primary electric backup for the facilities.

Route 130 Pump Station, Force Main & Sanitary Sewer, Robbinsville Township, NJ – Mr. Sullivan served as Senior Project Engineer responsible for the installation of 5060 linear feet of eight-inch PVC gravity sanitary sewer, 350 linear feet of 12-inch PVC gravity sewer and 7350 linear feet of eight-inch ductile iron pipe (DIP) force main primarily in the Right of Way of US Route 130. There are a total of 25 manholes associated with the project. This project also consisted of the construction of a prepackaged pump station, associated precast wet well and other pump station appurtenances. The traffic control on Route 130 was extensive as well as the required restoration improvements. Bypass in this area was complicated which was further compounded by working in a State ROW.

Atlantic Avenue & Roberts Avenue Lift Station, NJAW, Haddonfield – Board Testimony – Mr. Sullivan provided Public Testimony as the Professional Planner at the Planning / Zoning Board Hearing of the new Lift Stations. Mr. Sullivan has acted as Professional Planner and has represented numerous Boards during his 43-year career.

Paul Kelley, PE, CME

Senior Project Engineer

Overview

- More than 30 years of design engineering experience
- Specializes in the design of water and sewer systems, including mains, pump stations, water and wastewater treatment plants and stormwater drainage systems for highway construction projects
- Engineer to several municipalities, Planning and Zoning Boards throughout South Jersey

Work History

RVE experience: 1990 to present

Total experience: 37 years

Education

B.S., Civil Engineering, West Virginia University, 1983

Certifications/Registrations

Professional Engineer – NJ

Certified Municipal Engineer – NJ

NICET Certificates – Highway Construction, Water and Sewer and Construction Materials (Concrete, Soils, and Asphalt)

Representative Project Experience - Partial Listing

Scotch Road Extension Relief Sewer, Ewing-Lawrence Sewerage Authority, NJ – Mr. Kelley served as the Senior Project Engineer responsible for providing wastewater engineering services for the design and permitting of the Scotch Road Extension Relief Sewer. The project area consists of a wooded stream corridor (Shabakunk Creek) located between Upper Ferry and Carlton Roads. The goal of the project was to construct a new 18-inch gravity sewer line adjacent to the existing 12-inch sanitary sewer pipeline. Both sanitary lines are located within the existing 20-foot-wide permanent easement. A new 20-foot-wide temporary construction easement was obtained to perform the work.

Arch Street Pump Station, Force Main and Sanitary Sewer, Camden County Municipal Utilities Authority (CCMUA), NJ – Mr. Kelley served as the Senior Project Engineer for the engineering design and construction administration services to complete an evaluation and provide recommendations for a new pump station, force main and sanitary sewer from the pump station to CCMUA WWTP in the City of Camden. The project included basis of design, evaluation of permitting, and the design of a 30 mgd dry pit submersible pump station that included pumps, controls electrical service and building improvements.

Pine Street Pump Station & Force Main, Camden County Municipal Utilities Authority (CCMUA), NJ – Mr. Kelly served as the Senior Project Engineer responsible for providing engineering services to evaluate and provide improvements to the discharge location of the Pine Street Pump Station Force Mains to eliminate localized flooding on Delaware Avenue in the vicinity of the Camden City's C-10 and C-11 Combined Sewer Outfalls. In addition, the project consists of the lining of the 72-inch diameter Cooper Street Combined Sewer Interceptor.

Essex Street Pump Station & Force Main, Gloucester City, NJ – Mr. Kelly served as the Senior Project Engineer responsible for providing comprehensive design, environmental, geotechnical and construction management services for the Essex Street Pump Station which was designed to receive combined sewer flows from the combined sewer system. The project included a state-of-the-art station design, including incorporation of a grit removal chamber and solids screening system, designed to remove solids and grit to minimize wear and damage on the newly designed and installed three (3) 50 HP, 1500 gpm pumps. RVE oversaw all construction activities.

Cherry Valley, Olney Avenue and Harvard Avenue Pump Station Upgrades, Cherry Hill Township, NJ – Mr. Kelly served as the Senior Project Engineer responsible for providing engineering and permitting services for the replacement of Cherry Valley, Olney Avenue and Harvard Avenue Pump Stations; project included design, permitting and construction of conversions to submersible pump stations, mechanical bar screens and bypass pumps and the demolition of the existing dry prime pump station wet wells. The project also included the elimination and demolition of Timber Cove and Willowdale Pump Stations.

Kings Street, Klemm Avenue & Nicholson Road Pump Station Replacements, Gloucester City, NJ – Mr. Kelly served as the Senior Project Engineer responsible for providing design, permitting, bid phase and construction administration services for the replacement of Kings Street, Klemm Avenue and Nicholson Road Pump Stations; project included design, permitting and construction of new submersible pump stations.

High Street Combined Sewer Overflow Study and Separation, Pennsauken Sewerage Authority, NJ – Mr. Kelly served as the senior Project Engineer responsible for providing wastewater engineering services to develop a long-term plan to eliminate the combined sewer. The 43rd and High Street Pump Station receives both stormwater and sanitary sewer flows from the High Street drainage area. There is 8,200 linear feet of combined sanitary and storm sewer in this region varying in size from 24-inch to 45-inch. The system had an overflow relief pipe that sends excessive flow to the City of Camden's combined sewer system during large storm events. Services included: televising inspection of 8,200 LF of pipe (15-inch to 48-inch RCP pipe), preparing contract for spot repairs for problem areas identified, completing eight week flow metering study, measuring flows at sewer locations and the pump station, developing concept plans for elimination of combined sewer including cost estimates, developing concept plan for stormwater pump station to mitigate flooding, completing flow monitoring at Pump Stations No. 1, No. 4 and No. 5 to identify extraneous flows and determining gallons/per inch/mile for various pipe segments

Wastewater Treatment Plant and Collection System Improvements, Bordentown Sewerage Authority, NJ – Mr. Kelly served as Project Engineer responsible for providing wastewater engineering services for the Authority's wastewater treatment plant and collection system, including preparation of biddable contract documents and NJEIT funding coordination. Also provided wastewater engineering services for the Georgetown Road Force Main Bypass and Relocation.

Kristin Kramer, EIT

Senior Engineering Technician

Overview

- Expertise in the evaluation, modeling, design, permitting, cost estimating, bid phase and construction management of water and wastewater conveyance / distribution systems and lift stations.
- Experience with CAD 3D, WaterCAD, ArcGIS

Work History

RVE experience: 2019 to present
Total experience: 2 years

Education

B.S., Environmental Engineering,
University of Central Florida, 2016
M.S., Environmental Engineering,
Temple University, 2017
Certificate in Stormwater
Management, Temple University,
2017

Certifications/Registrations

Engineer in Training – FL
Certificate, 40 Hr. OSHA

Representative Project Experience (Partial Listing)

Concord Pump Station Replacement, Chester Utility Authority, PA – Ms. Kramer was responsible for the Feasibility Study to establish a new pump station site including identification of permits, force main alignment, construction estimates. The former pump station was located in a flood area and required to be relocated. Ms. Kramer prepared the Design Memorandum for the sizing of the station and force main routing. The selected site has multiple environmental permits that required identification prior to approval of the site for purchase. Ms. Kramer is acting as Senior Engineering Technician for the design and permitting of the new station which includes new generator, building, site grading, site security, and SCADA. In addition, to avoid environmental permitting and restoration, the force main is being designed as a combination of open cut and trenchless technologies.

North Avenue Pump Station, Hillside, NJ – Ms. Kramer was part of the design team and was directly responsible for identifications, preparation and securing all permits necessary for the pump station and force main upgrades. Permits were developed and received on time.

Piscataway Regional Sanitary Station Upgrades/Replacement, Middlesex Borough, NJ – Ms. Kramer is the lead designer involved in the replacement of the existing station. The project includes the feasibility phase which investigates potential layouts for the new station, investigation of the environmental permitting (i.e., wetlands) and development of the Basis Design. During the feasibility stage, it was determined that in lieu of upgrades to the station, the station could be reconstructed on a different lot and a new force main could be redirected for a more efficient system. This was particularly important because the existing station was experiencing a large amount of I&I and the station was undersized and frequently flooded. Accordingly, the proposed improvements included the necessary replacement station including Basis of Design Report, wet well / valve vault, comminutor, electrical, controls, emergency generator and layout of the new 2.5-mile force main and route. Ms. Kramer also is completing all necessary permitting including the TWA permit, Conrail Railroad Crossing Permit, applications and County Soil Erosion Permit. The force main was designed and located to avoid all NJDEP Land Use permitting.

Phase 7B Sewer Rehabilitations, Jersey City MUA, NJ – Ms. Kramer provided design services for the rehabilitation of the combined sewer at 50 locations for the MUA. Design was completed utilizing Water CAD for the layout of all mains and utilities to avoid conflicts. The main locations are throughout the City of Jersey City, with the longest replacement runs being on Audubon Avenue and Arlington Avenue. Most of the combined sewer main segments to be replaced are identified as vitrified clay pipe or brick ranging in various sizes and shapes. The Jersey City MUA is currently under a Consent Order with the USEPA and this project was completed under the regulatory timeframes associated with that consent order.

System Capacity and Performance Evaluations, Middlesex County Utilities Authority (MCUA), NJ – Ms. Kramer was part of the design team of professionals and provided assistance in carrying out capacity and performance evaluations and in generating flow profiles for varying performance value flows for the Heyden Gravity and Edison pump station section of the MCUA conveyance system. Ms. Kramer evaluated the existing system and computed present worth cost analysis for all performance value flow scenarios.

Dimond Drive Pump Station Rehabilitation, Ocean Township, NJ – Ms. Kramer was part of the design team for the pump station upgrades. The design of the pump station included the replacement of pumps with submersible pumps, new VFDs, new top slab of the vault to include a larger hatch, new electrical and elevated generator. Ms. Kramer worked with the design leader and designed all elements of the project minus the elevated platform for the new generator and electrical portion of the project. RVE involvement in the project ended after the bid phase services.

Timothy Marques, EIT

Senior Engineering Technician

Overview

- Areas of expertise include civil, site and utility system design and pump station design
- Responsibilities include design; plans, profiles, sections and detail drawings; preparation of cross-sections, plans and detail drawings; engineering estimates and quantity takeoffs; construction sequencing; maintenance and protection of traffic; signage; drainage; roadway lighting

Work History

RVE experience: 2003 to present

Total experience: 34 years

Education

B.S., Architectural Engineering,
Milwaukee School of Engineering,
1999

Project Management, Certificate,
Villanova Online, 2012

Representative Project Experience - Partial Listing

Bayshore Drive Pump Station Replacement, Ocean Township, NJ – Mr. Marques provided site engineering design services for the replacement of an existing pumping station that was past its useful life. The project was developed as a need due to recent continued failures at the existing facility. The engineering included demolition of the existing station, site layout for the location and depth of a new wet well and valve vault, bypass capabilities for maintenance of the station, emergency back electrical power, reconnection to the gravity and force mains of the station. The facility also was re-graded for continual access to the equipment.

North Drive Pump Station Upgrades, Hillside, NJ – Mr. Marques provided site/civil design engineering services for the pump station upgrades. The design of the pump station included modifications and interior rehabilitation (coating) to the wet well, new pumps, electric, and controls. Due to flooding, Mr. Marques was responsible for the design of the site and setting of associated structures to above flood elevation.

Lenola Drive Pump Station Improvements, Maple Shade, NJ – Mr. Marques provided site/civil design for the pump station improvements. The existing station is located within a narrow drainage easement located between two residential properties. A drainage channel is located on the site. Due to the small footprint of the site, the drainage channel would be impacted during construction. Mr. Marques designed the final site grading and interim site grading to allow the drainage feature of the site to function during construction and restore the channel after construction. It was imperative that none of the adjacent residential properties were negatively impacted by stormwater during the project.

Golden Avenue Storm Water Pump Station Improvements, Town of Secaucus, NJ – Mr. Marques provided the engineering for the project layout and grading of the site for the stormwater pump station improvements.

Gloucester County Gravity & Force Main Improvements, GCUA, NJ – Mr. Marques served as the Design Engineer for the regional gravity and force main design project. Mr. Marques was part of the Team responsible for the design and permitting of approximately 14,000 LF of 8-inch HDPE 4710 DIPS gravity main from the landfill to a Swedesboro proposed pump station. At the pump station, 5,000 LF of 14-inch HDPE 4710 DIPS force main was designed for connection to the Woolwich Township system. At this point, the force main was required to be an 18-inch HDPE 4710 DIPS force main and travel for approximately 36,000 LF to the existing GCUA interceptor. Multiple air release manholes and blow-off structures were required due to the varying elevations of the alignment. All connections to the structures are to be of ductile iron material. The project also required an extensive bypass pumping design plan with sequencing and multiple pumps including redundancy, traffic detour plans and easement acquisition. Portions of the project require bypassing in excess of 2.39 mgd. Tasks included design of jack and bore and HDD installation for the force main under the NJ Turnpike and various stream crossings.

Jacqueline Trovato, PE

Structural Tech Lead

Associate

Overview

- More than 10 years of engineering experience
- Structural engineering design of pump station wet wells, buildings, bridges, foundations, retaining walls and bulkheads; structural analysis on existing and proposed structures
- Performance of structural inspections and preparation of construction documents such as drawings, specifications and cost estimates for a variety of projects
- Projects supported include water and wastewater facilities, stormwater facilities, educational facilities, and bridge/building inspections

Work History

RVE experience: 2013 to present

Total experience: 12 years

Education

B.S., Civil & Environmental Engineering, Lafayette College, 2010
B.A., Architectural Studies, Lafayette College, 2010

Certifications/Registrations

Professional Engineer – NJ, PA, DE, CT, NY, RI, VA, MA, MD

Certified Municipal Engineer – NJ

Construction Specifications Institute (CSI) – Certified Document Technologist (CDT)

American Society of Civil Engineers (ASCE), Associate Member

ASCE Practitioner of the Year Award, 2012

Representative Project Experience – Partial Listing

Roberts Avenue Pump Station Upgrades, New Jersey American Water (NJAW) – Ms. Trovato served as the Structural Technical Lead for this project. This project consisted of feasibility study, basis of design and locating a new site to replace the Roberts Avenue Pump Station. The Roberts Avenue Pump Station was located in a floodway of the Cooper River. The station was undersized, older in nature with limited past improvements and flooded frequently. A new submersible pump station was designed which included the basis of design, locating a new site for the pump station relocation, new submersible pump station, valve vault, grinder, electrical/controls and site fencing/landscaping. The project included the design, permitting, bid phase, and construction administration for the project. Ms. Trovato was responsible for leading the structural design of the new wet well, structure and direct communication to the PM.

Lakewood Chestnut Street PS Upgrades, New Jersey American Water (NJAW) – Ms. Trovato served as the Structural Technical Lead for this project. This project included a new submersible pump station to replace an undersized pump station. The station was designed for anticipated build out conditions due to the influx of development in Lakewood. This project was required for the approval of several planned developments. Accordingly, the design and construction timeframes were fast tracked. The project consisted of feasibility study for force main routing and basis of design. A new submersible pump station was designed which included new 25-foot-deep wet well, valve vault, hydraulic grinder, electrical/controls and site fencing/landscaping. In addition, a new building was constructed to house the natural gas generator, electrical and controls. The project included the design, permitting, planning board permit/testimony, bid phase, and construction administration for the project. Ms. Trovato provided Structural Technical Lead services for the wet well design and new single story building to house the electrical and controls for the pump station.

Baltic Avenue Canal Drainage Improvements, City of Atlantic City, NJ – Ms. Trovato served as Project Manager Structural Engineer of the design of the Baltic Avenue Drainage Canal Improvement Project at Atlantis Avenue (Site A) and Fisherman's Park (Site B) resulting in construction savings of over \$3 million for the City of Atlantic City. As part of this project, survey services were provided, including field survey of topography and utilities, sounding information near existing outfalls and bulkheads, and existing conditions plans with tidal datums and riparian/tideland grants; geotechnical engineering, including test borings for proposed pump stations and bulkhead, laboratory testing to determine engineering index values, pile and steel sheet pile analysis, and a geotechnical report of findings; structural engineering, including support piles, pile location plan and details, an evaluation of pre-cast concrete versus cast-in-place structures, design of sheet piles for proposed bulkhead, and design for proposed pump station structures; civil/mechanical engineering, including drainage calculations for the canal drainage area, and stormwater pump station design for current and future construction phases; electrical engineering, including electrical calculations and single line diagrams, selection and sizing of equipment, including generator, design of equipment enclosures and panel boards, and coordination of electrical service for current and future loads; and bid procurement services, including preparation of a complete set of plans, specifications, and bid documents, conducting a pre-bid meeting with prospective bidders, preparation of addenda in response to bidder questions, and coordination of the bid documents with various funding agencies.

Foundation and Structural Framing of Anaerobic Digesters, Gloucester County Utilities Authority (GCUA), NJ – Ms. Trovato served as Structural Engineer for the design of the foundation and structural support of the digesters at the GCUA Wastewater Treatment Plant. The design included concrete ring walls, mat foundations and concrete ground improvements to increase soil bearing capacities. Structural design also included the control building and support for all equipment and piping appurtenances. The bio-gas from these egg shaped digesters is used for the combined heat and power (CHP) generation facility as part of the plants sludge handling process.

Water Treatment Plant Improvements, City of Woodbury, NJ – Ms. Trovato served as Structural Engineer for design improvements to the water treatment plant and overall water system. Structural design included modifications to the existing building structure to raise the interior roof height for installation of Granular Activated Carbon (GAC) Filtration. Design included extension of existing bearing walls and modifications to existing roof trusses.

Christopher Keller, PE

Structural Design Engineer

Overview

- More than 7 years of engineering experience
- Structural engineering design of pump station wet wells, buildings, retaining walls and bulkheads; structural analysis on existing and proposed structures
- Performance of structural inspections and preparation of construction documents such as drawings, specifications and cost estimates for a variety of projects
- Projects supported include water and wastewater facilities, educational facilities, and bridge/building inspections

Work History

RVE experience: 2013 to present

Total experience: 7 years

Education

B.S., Civil & Environmental Engineering, Penn State, 2013

Certifications/Registrations

EIT Certification, 2015

40-Hour OSHA Trained

Representative Project Experience – Partial Listing

93rd Street Pump Station Replacement, Stone Harbor, NJ -Mr. Keller served as the Structural Design Engineer for this project. This project consisted of feasibility study, basis of design and locating a new pump station. The design included a new pump station, wet well, building, and all new equipment. Mr. Keller was responsible for the design of the new wet well, structure and direct communication to the PM.

Allison Drive Pump Station Replacement, Cherry Hill Township, NJ - Mr. Keller served as the Structural Design Engineer for this project that included the design and construction administration services for the replacement of the pump station at Allison Drive. The project involved the demolition of the existing below-grade dry well pump station and replace with the construction of an above grade self-priming Gorman Rupp type dry well pump station. RVE evaluated the wet well sections to see if they can be reutilized. With a low average daily flow, the pump rate will be governed by producing over two feet per second velocity within the force main. Because the project site is located in a known wetlands area, RVE submitted and obtained the proper NJDEP environmental permits. The new self-priming pump station included a wet well, connection to the existing force main, system controls, alarms as well as other site features such as chain link fencing, double swing gates for truck access and new generator. RVE prepared the demolition drawings, provided hydraulic calculations, design drawings, permits and provided construction administration services. Mr. Keller was the structural engineer that worked on the station demolition, wet well evaluation, and building design.

Atlantic Avenue Pump Station Upgrades, New Jersey American Water (NJAW) – Mr. Keller served as the Structural Design Engineer for this project. This project consisted of feasibility study, basis of design and locating a new site to replace the Centre Street Pump Station. The Centre Street was located in a floodway of the Cooper River. Although the station was designed and constructed to be above the flood elevation, NJAW did not want to run into operational issues during flood events. In addition, this project eliminated a major, older interceptor that was inaccessible and ran thru wetlands adjacent to the Cooper River. Elimination of the interceptor reduced a significant amount of I&I from the station. The project included the design, permitting, bid phase, and construction administration for the project. Mr. Keller was responsible for the design of the new wet well and enclosures. Mr. Keller was involved with both the bid phase and construction phase services including answering contractor structural questions and review of structural shop drawings / calculations.

Roberts Avenue Pump Station Upgrades, New Jersey American Water (NJAW) – Mr. Keller served as the Structural Design Engineer for this project. This project consisted of feasibility study, basis of design and locating a new site to replace the Roberts Avenue Pump Station. The Roberts Avenue Pump Station was located in a floodway of the Cooper River. The station was undersized, older in nature with limited past improvements and flooded frequently. A new submersible pump station was designed which included the basis of design, locating a new site for the pump station relocation, new submersible pump station, valve vault, grinder, electrical/controls and site fencing/landscaping. The project included the design, permitting, bid phase, and construction administration for the project. Mr. Keller was responsible for the design of the new wet well and enclosures. Mr. Keller was involved with both the bid phase and construction phase services including answering contractor structural questions and review of structural shop drawings / calculations.

Lakewood Chestnut Street PS Upgrades, New Jersey American Water (NJAW) – Mr. Keller served as the Structural Design Engineer for this project. This project included a new submersible pump station to replace an undersized pump station. The station was designed for anticipated build out conditions due to the influx of development in Lakewood. This project was required for the approval of several planned developments. Accordingly, the design and construction timeframes were fast tracked. The project consisted of consisted of feasibility study for force main routing and basis of design. A new submersible pump station was designed which included new 25-foot-deep wet well, valve vault, hydraulic grinder, electrical/controls and site fencing/landscaping. In addition, a new building was constructed to house the natural gas generator, electrical and controls. The project included the design, permitting, planning board permit/testimony, bid phase, and construction administration for the project. Mr. Keller was responsible for the design of the new wet well and enclosures. Mr. Keller was involved with both the bid phase and construction phase services including answering contractor structural questions and review of structural shop drawings / calculations.

Kavan Smith, PE

Electrical Engineer

Overview

- Excellent analytical and programming skills developed through academic projects and work experience
- Eight years of experience with complex hands-on technical projects, including residential and commercial electrical wiring
- Designs lighting and power electrical plans, involving riser diagrams and load diversity calculations
- Designs and programs control panels, involving the automation control of servos, VFDs, relays & PLCs

Work History

RVE experience: 2019 to present

Total experience: 13 years

Education

B.S., Electrical Engineering, Drexel University, 2015

Certifications/Registrations

Professional Engineer - NJ

Representative Project Experience

Main Street Stormwater Pump Station Repair, Little Ferry Borough, NJ – Electrical Engineer responsible for the rehabilitation of the Borough of Little Ferry's Main Street Storm Pump Station. The project involves the replacement of the existing pumps and controls, checked valves, external air release valves on force mains, existing roof, indoor and outdoor lighting fixtures, holes on outdoor wall of pump station and building doors. This project will also include the design and installation of a standby electric generator to as an electric auxiliary power source. Duration:

Pump Stations #1, #2 & #3 and Grit System Improvements, Buena Borough Municipal Utilities Authority, NJ – Engineering Technician responsible for supporting the engineering services related to the upgrade of three pump stations and the Wastewater Treatment Plant Grit System. RVE provided planning and design services, as well as the development of as-built condition drawings, electrical, mechanical, site and process design. This project was funded through the New Jersey Infrastructure Bank Program. RVE will initiate the New Jersey Infrastructure Bank funding process, including a letter of intent, prepare the Environmental Planning Documents, Loan Engineering Certifications, cost estimates and assist with the Loan Application.

Well No. 2 Sand Filtration System, Winslow Township, NJ – Engineering Technician responsible for providing engineering services for the design, permitting and contract phases for the proposed Sand Filtration System at Well No. 2. Due to the high iron content of the well water, treatment is required to reduce iron content and maintain operation of the well. An initial pilot study indicated that a silica sand filtration system would be effective to reduce the iron content of the water to levels acceptable to the NJDEP. Iron removal will be facilitated through the addition of chemicals, sodium hypochlorite for oxidizing the iron and caustic soda for PH adjustment. These chemicals will cause the iron to precipitate out of the water and then be captured in the sand filters. RVE will perform a second pilot study to determine the expected chemical dosing and backwashing requirements of the treatment system to be incorporated into the design. A concrete foundation and an addition to the existing building for the placement of the new sand filters will be required. The building addition will house the face piping for the filters and new control equipment, while the remaining portion of the filters will be situated outside of the building. A geotechnical investigation will also be performed for the foundation system and a report will be submitted to the Township. RVE will obtain the required environmental permit and NJ IBank Funding Program applications. RVE will also support the construction phase of this project.

Park Avenue Boulevard CCMUA Direct Connections, Cherry Hill Township, NJ – Electrical Engineer for this project, which included a new sanitary sewer connection with metering station. Electrical design included new service for metering cabinet and metering equipment.

Timothy Kolody, PE, LEED AP BD+C

Mechanical Engineer

Associate

Overview

- More than a decade of mechanical engineering experience
- Areas of concentration involve design and application of mechanical, plumbing, and fire protection systems
- Experience includes renovation and new construction projects for schools, office buildings, correctional facilities and many other types of commercial and industrial applications

Work History

RVE experience: 2009 to present

Total experience: 12 years

Education

B.S., Mechanical Engineering,
Cedarville University, 2009

Certifications/Registrations

Professional Engineer – NJ

LEED Approved Professional
Building Design & Construction

Representative Project Experience

Pump Station Evaluation and Rehabilitation, City of Camden, NJ – Provided mechanical engineering services to evaluate the condition of the HVAC of nine pump stations by on-site inspection and evaluation and provide a written preliminary assessment report documenting conditions. The pump stations were rehabilitated and upgraded by replacing the pumps and pump controls system; adding a SCADA system to each station; conducting structural improvements to stabilize or reconstruct walls, roofs, ceilings, and wet wells; replacing roofs; replacing pipe, valves, and appurtenances; replacing the electric power system and adding back-up power supply (diesel generator); replacing the ventilation systems; and upgrading the security system (sealing windows, hardening doors, replacing security grates, etc.).

Millbrook/Ford Sanitary Pump Station, Township of Edison, NJ – Provided mechanical engineering services for the design of the HVAC for the new sanitary pump station and dualized force main to receive flows from the redevelopment of the former Ford Manufacturing site. The pump station was required to be designed for 10 mgd and was located on a small parcel between the NJ Turnpike, a high-pressure gas main, a petroleum gas main and the Millbrook. Due to the phased development of the Ford site, the wet well and force main were designed for future flows and pumps could be added in the future to achieve full capacity. Project included geotechnical, new building design, electrical, controls, odor control, and extensive land use permitting including an H&H analysis.

Riggs Center Alternative High School Sewage Pumping Station, Camden City Board of Education, NJ – Provided mechanical engineering services for the replacement of the Sewage Pumping Station at the Riggs Center Alternative High School. The goal of the project was to provide the District a complete, turn-key sewage pumping station. Work included: review and document existing conditions; provide recommendations as to replacement, reconstruction or modification of existing HVAC facilities; and prepare mechanical project documents.

PATCO Woodcrest Station Rehab, Delaware River Port Authority (DRPA) - Mechanical Engineer for the Parking Lot Rehabilitations for the PATCO High-Speed Line at Woodcrest Station in Cherry Hill, NJ. A full-depth reclamation (FDR) was performed of the existing asphalt parking lot and surface course paving to the elevations on the project plans. Concrete curb ramps were reconstructed to meet ADA compliance. This project included grading to base elevation installation of base and top pavement installation of sewer pump station and underdrain system for the existing station. Mr. Kolody designed the stormwater pump and coordinated with the pump manufacturer.

William Miller Water Treatment Plant Emergency Generator System Investigation/Evaluation, Brick Township Municipal Utilities Authority, NJ – Provided Mechanical Engineer services to investigate and evaluate the emergency generator system at the William Miller Water Treatment Plant. There are two 750 kW Detroit diesel generators in service for nearly 20 years and one 600 kW Caterpillar diesel generator in service for more than 30 years. The generators are all located in the Generator Building that provides the back-up power. Mr. Kolody worked with the BTMUA to provide cost-effective emergency generator system options to best meet the current and future needs of the water treatment facility.

Water Treatment Plant Facility, Egg Harbor City, NJ – Project Manager responsible for designing a new HVAC system including treatment ventilation, pumping equipment, fire protection and plumbing for a new Water Treatment Plant. Project included innovative geothermal heating and cooling design utilizing treated well water, as well as coordination of alarms and controls for the treatment areas of the facility.

Northern Pump Stations – 20 to 32 MGD – IBank, Design, Construction Management/Field Oversight

Ocean County, NJ

Client:
Ocean County Utilities Authority

Duration:
May 2009 to June 2011

Fees:
\$101,470

Client Reference:
William T. Suchodolski, PE, Director of
Engineering and Construction
732-269-4500



RVE was retained by the Ocean County Utilities Authority (OCUA) for this Pump Station Upgrade Project. The OCUA owns and operates three wastewater treatment plants ranging in size from 20 to 32 MGD and 40 wastewater pumping stations. The service area covers all of Ocean County and a portion of southern Monmouth County. The scope of this project included the repair and rehabilitation of seven pump stations located in the Northern Service Area identified below.

The previous pump stations were approximately 30 years old and had minor modifications completed since their original construction. Overall the pump stations were in satisfactory condition; however there was deterioration of the concrete in the wet wells and upgrades were required to various electrical and mechanical equipment to improve pump station operations. The improvements for Construction Management and Field Oversight included:

- Temporary bypass pumping
- repairs and restoration of the concrete walls of the wet wells
- concrete coating system addition to prolong the life of the concrete structure and reduce future maintenance
- increase the pumping capacity of NPS-5 to provide an additional 4700 gpm of supplemental pumping capacity to increase the station capacity to handle a peak flow of 21.2 mgd
- the replacement of emergency generators for the increased electrical demands, the replacement of automatic transfer switches for emergency power
- miscellaneous upgrades to electrical equipment and controls
- the replacement of existing comminutors
- the installation of new piping
- connections for permanent by-pass pumping

Work included the preparation of complete plans and specifications in accordance with NJ IBank for the public bidding of the pump station improvements. Construction services were provided including oversight, shop drawing review, RFI review, inspection reports, contractor coordination and work in accordance with funding requirements.

Influent PS Rehabilitation/Cleaning - 120 MGD

Little Ferry, NJ

Client:

Bergen County Utilities Authority

Duration:

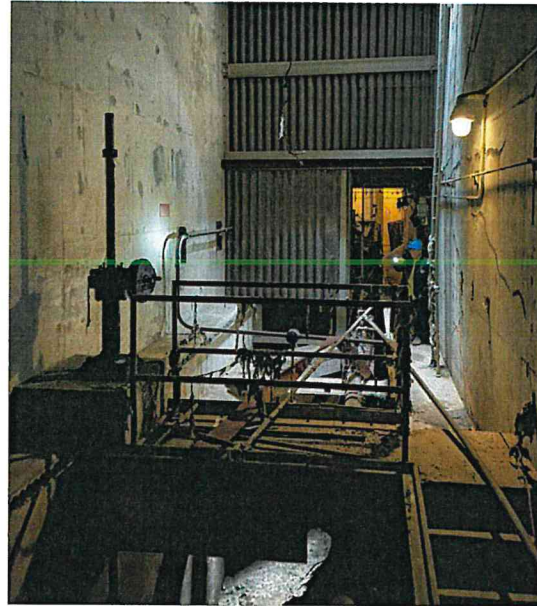
May 2022 to current

Fees:

\$220,000

Client Reference:

Ronald Phillips, Chairman
201-641-2552



RVE was retained by the Bergen County Utilities Authority (BCUA) to assist in the bypass pumping, cleaning, and rehabilitation of its WWTP influent station. Hurricane Ida doubled the hydraulic capacity of the system (240 mgd recorded vs. 120 mgd). The high flow rate persisted for multiple days. This rush of flood water carried significant quantities of grit, debris, and trash.

Due to the volume of flow and the inability to easily bypass the station, the BCUA had never inspected or cleaned the influent station. The deposition from Hurricane Ida has since made the temporary bypass pumping, inspection, and rehabilitation of the influent station a priority.

The biggest challenge of the project was the development of a bypass plan that would handle the flows, be protective of the plant and protect worker safety. Work included ventilation, lighting and wet well walkway improvements for safety of the workers. Accordingly, much work was required prior to starting any wet well work.

In addition, many drain lines and recirculation lines discharged directly to the wet well. Isolation of these lines was necessary during cleaning. It was also necessary to confirm that the sluice gates could hold and would withstand during the cleaning and rehabilitation of the wet well.

Construction work, rehabilitation and Inspection will be 24 hours per day /7 days per week once bypass pumping begins. Construction services including oversight, shop drawing review, RFI review, inspection reports, contractor coordination and reinstate of flow.

Rehabilitation/Expansion of Coles Mill Pump Station

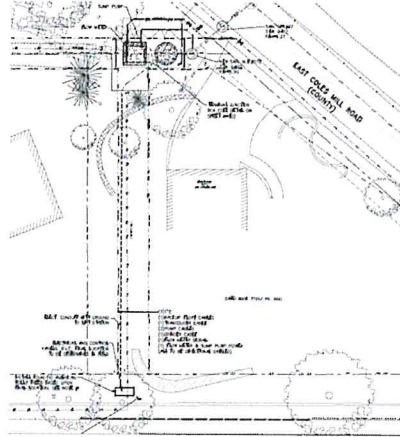
Haddonfield, NJ

Client:
New Jersey American Water (NJAW)

Duration:
October 2016 to June 2018

Reference:
Carmen Tierno, Director of Operations,
609-605-2271

Construction Cost:
\$430,000



RVE was retained by NJAW to assess their recently purchased pump station referred to as the Coles Mill Pump Station (Station). The station was older, had not been improved in many years, was located adjacent to the Cooper River which floods during significant rain events. In addition, the Station is located on a 12' x 12' parcel located between two residential properties. RVE was tasked with developing a plan that would allow continued operation during flood events including access to a generator. However, due to the flood elevation in the area, the pump station controls and the generator would be required to be constructed seven feet above existing grade. Due to the small site and adjacent residents, this was not an option.

RVE developed a design which completed the following:

- Demolished the existing building which was in need of significant repairs
- Expanded the wet well and converted the system to a submersible pump station with new valve vault
- Constructed new electrical and controls
- Obtained an easement from the adjacent property owners which would allow the electrical and controls to be run between the two properties to the adjacent street (Pardee Lane) right of way. The electrical panel and controls were constructed in the R.O.W. of the adjacent street which is outside of the floodway and were installed with an emergency generator connection. Accordingly, during a flood event, NJAW personnel may access the controls and electrical associated with the Station. Should there be a power failure, a portable generator can be installed on the adjacent street (outside of the flood waters) allowing the pump station continued operation
- Installed influent comminutor
- Designed and installed a permanent bypass connection. During construction, a bypass system was installed to allow continuous operation during construction without interruption to the local residents. Due to the close proximity of the residents and the location of the station within the floodway, a temporary power source was designed and submersible pumps and controls were installed in the influent manhole so that an aboveground pump system could be eliminated. A new manhole was installed to minimize the bypass pumping.
- Installed odor control to eliminate previous odor complaints from the residents

Under this project, all work was performed by RVE in-house staff which included the feasibility study, conceptual designs, designs, design meetings at 30%, 75% and 90%, permitting, easement assistance, bid assistance, construction management and construction inspection and weekly progress meetings.

CSO Facility - East Side Pump Station Improvements

Jersey City, NJ

Client:
Jersey City MUA

Fee:
\$82,000

Reference:
Richard Haytas, Senior Sewer Engineer
201-432-1150



Jersey City Municipal Utilities Authority (JCMUA) engaged RVE to perform Construction Management Services for the upgrade of the East Side Sanitary Sewer Pumping Station. This station is one of two major combined sewer pumping stations for JCMUA. The station consists of four 250 HP Motors for the pumps. The existing system had a Variable Frequency Drive system that was past its useful life and exhibiting multiple failures. The project was to replace the Motors, Pump Shafts, VFD's and Control System for the Station. RVE's role was Construction Management only.

RVE performed Shop drawing review, Construction Observation and Construction Management. The project was complicated by the original design engineering company and the contractor going out of business during the project. The Project was funded by NJ EIT and as such RVE completed all required documentation for project closeout.

The project, with the large 250 HP motors on VFD's experienced stray electric currents resulting in bearing failures. During construction, our Inspector noted issues with the existing design. RVE performed investigative procedures to determine that additional grounding was required at the incoming electric service and oversaw the installation of Aegis grounding rings on each motor to safely direct the currents to ground. The change orders were processed through NJ EIT funding for the JCMUA.

RVE conducted biweekly job progress meetings to keep the project on schedule and to resolve job related issues before they resulted in project delays. **RVE documentation was reviewed by NJ EIT personnel who complimented JCMUA on the high quality of the reports and summaries by RVE.**

Attachment C

RVE Fee Breakdown
Long Branch Sewerage Authority -
2022 Hoey Avenue Pump Station Improvements Project

Task / Employee	Hours	Rate	Fee	Mileage
Project Kickoff Meeting				
Client Representative	2	\$190.00	\$380.00	
Project Manager	2	\$185.00	\$370.00	\$100.00
Design Engineer - W.WW	2	\$145.00	\$290.00	
Field Work				
Project Manager	8	\$185.00	\$1,480.00	
Senior Design Engineer - W/WW	8	\$185.00	\$1,480.00	\$250.00
Design Engineer - W.WW	12	\$145.00	\$1,740.00	
Basis of Design				
Client Representatives	4	\$190.00	\$760.00	
Project Manager	8	\$185.00	\$1,480.00	
Technical Lead	12	\$185.00	\$2,220.00	
Design Engineer - W/WW	40	\$145.00	\$5,800.00	\$0.00
Senior Engineer - W/WW	8	\$185.00	\$1,480.00	
Senior Draftsperson	4	\$165.00	\$660.00	
Senior Engineering Technician	3	\$145.00	\$435.00	
Pump Station Upgrade Design				
Client Representative	8	\$190.00	\$1,520.00	
Project Manager	12	\$185.00	\$2,220.00	
Technical Lead	16	\$185.00	\$2,960.00	
Design Engineer - W.WW	138	\$145.00	\$20,010.00	
Senior Design Engineer - W/WW	2	\$185.00	\$370.00	
Design Engineer - Electrical	68	\$180.00	\$12,240.00	
Design Engineer - HVAC	68	\$180.00	\$12,240.00	\$200.00
Senior HVAC Engineer	2	\$185.00	\$370.00	
Senior Electrical Engineer	2	\$190.00	\$380.00	
Senior Structural Engineer	4	\$185.00	\$740.00	
Structural Engineer	24	\$145.00	\$3,480.00	
Senior Draftsperson	88	\$165.00	\$14,520.00	

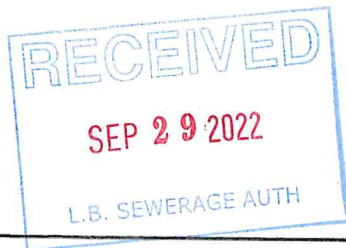
Senior Engineering Technician	10	\$145.00	\$1,450.00	
Task / Employee	Hours	Rate	Fee	Mileage
Permitting				
Project Manager	8	\$185.00	\$1,480.00	
Engineering Technician	68	\$115.00	\$7,820.00	\$0.00
Senior Engineering Technician	8	\$145.00	\$1,160.00	
QAQC				
QAQC Manager	12	\$190.00	\$2,280.00	\$0.00
Bid Phase				
Client Representative	2	\$190.00	\$380.00	
Project Manager	4	\$185.00	\$740.00	
Design Engineer - W.WW	12	\$145.00	\$1,740.00	
Electrical Engineer	2	\$180.00	\$360.00	\$100.00
Reproduction	2	\$115.00	\$230.00	
Technical Aide	2	\$80.00	\$160.00	
Construction Admin				
Client Representative	8	\$190.00	\$1,520.00	
Project Manager	10	\$185.00	\$1,850.00	
Design Engineer - W.WW	40	\$145.00	\$5,800.00	\$200.00
Design Engineer - Electrical	11	\$180.00	\$1,980.00	
Design Engineer - HVAC	11	\$180.00	\$1,980.00	
Senior Engineering Technician	8	\$145.00	\$1,160.00	
Construction Inspection **				
Observation Manager	32	\$169.00	\$5,408.00	
Observer	200	\$155.00	\$31,000.00	\$1,000.00
			TOTAL PROJECT FEE	\$165,573.00

** Construction Observation is based upon part time inspection during critical parts of construction for an estimated construction time of 7 weeks

REMINGTON & VERNICK ENGINEERS
PRELIMINARY CONSTRUCTION ESTIMATE

PROJECT NAME: LBSA 2022 HOEY PS IMPROVEMENTS

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	TOTAL
1	MOBILIZATION MAXIMUM 5% OF TOTAL BID COST; INCLUDING PRECONSTRUCTION VIDEO	1	LS	\$20,000.00	\$20,000.00
2	TEMPORARY BY-PASS PUMPING, COMPLETE	1	LS	\$35,000.00	\$35,000.00
3	WASTEWATER GRINDER, COMPLETE	1	LS	\$120,000.00	\$120,000.00
4	MECHANICAL IMPROVEMENTS, COMPLETE	1	LS	\$90,000.00	\$90,000.00
5	ELECTRICAL WORK INCLUDING UTILITY COORDINATION, COMPLETE	1	LS	\$75,000.00	\$75,000.00
6	MISCELLANEOUS PUMP STATION DEMOLITION AND IMPROVEMENTS, COMPLETE, NOT LISTED ELSEWHERE	1	LS	\$15,000.00	\$15,000.00
7	PUMP UPGRADES - 3 TOTAL	1	LS	\$160,000.00	\$160,000.00
8	PIPING & VALVES UPGRADES	1	UN	\$110,000.00	\$110,000.00
9	ALLOWANCE FOR LOCAL PERMIT FEES AND EXTRA WORK DESIGNATED BY OWNER IN WRITING	1	LS	\$25,000.00	\$25,000.00
TOTAL CONSTRUCTION COST ESTIMATE					\$650,000.00



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

September 28, 2022

Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740

Attn: Mr. Thomas Roguski, PE, CME, Executive Director

**Re: Proposal for Professional Services for the
2022 Hoey Avenue Pumping Station Improvements Project
Our File No. PLB00300.01**

Dear Mr. Roguski:

In response to your request for a proposal, we wish to thank you for considering CME Associates for the above-referenced Project which primarily involves Design, Permitting, Bid and Construction Phase Services for the rehabilitation and upgrade of the Hoey Avenue Pump Station, with the following Project Key Objectives/Goals:

1. New pumps (3 dry pit submersibles), pump controls and variable frequency drives.
2. Design pump station to operate at lower end of pumping capacity to allow for future increased influent flow (pump curves, VFDs, impellers, etc.). Specifically address these provisions with the Authority for future implementation.
3. New piping/valving gallery with new vertical bypass. New suction penetrations to wet well may be required.
4. New transducers and floats in wet well, with new rack at surface for ease of adjustment.
5. New equipment to remove pumps to surface.
6. Update electric as needed; keep or replace existing panels/conduits to extent practical and based upon cost-effectiveness and condition. New electric wires.
7. New flow meter reporting to SCADA and new circular chart recorder.
8. Coordinate and install SCADA through Mission Control.
9. New pump emergency shutoffs.
10. New sump pump.
11. New air supply system into control/pump chambers for proper air turnover.
12. New washdown potable water piping, valving, backflow prevention device and spigots within control/pump chambers. Isolate from electric/controls.
13. New mechanical means to grind wipes/rags at wet well influent.
14. Design to eliminate or minimize clogging from wipes/rags.

TOM, FILE



Mr. Thomas Roguski, PE, CME, Executive Director
Long Branch Sewerage Authority
Re: RFP for 2022 Hoey Avenue Pumping Station Improvements Project

September 28, 2022
Our File No. PLB00300.01
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15. Include provisions for pumping station bypass during construction. Construction to start after all equipment, materials, etc. are delivered to minimize bypass time.

Our Proposal has considered all the elements of the work and our Firm has the capabilities of providing the necessary services associated with the Project. Accordingly, please find enclosed one (1) original copy of our response to the Authority's Request for Proposal.

INTRODUCTION

We understand the primary objective of this Project is to upgrade the Hoey Avenue Pump Station in order to increase reliability and improve the ability of the Staff to maintain the station and its equipment. The budgetary construction cost of the scope of work included in the RFP is approximately \$1,250,000.00. The costs will be further refined during the Design Phase of the Project based on the final scope of work for the rehabilitation.

SCOPE OF SERVICES

The Long Branch Sewerage Authority ("LBSA") owns, operates and maintains the sanitary sewerage collection system and appurtenances within its service area. The following proposed scope of services includes the Professional Engineering Services to be provided in order to complete the Project described herein. Broadly, the proposed scope of work includes design, permitting, bidding and construction phase services.

PHASE I – DESIGN PHASE SERVICES

With regard to the design phase for the Project, we anticipate meeting with representatives of the Authority prior to commencing the design phase in order to review the Project schedule and other preliminary issues.

In addition, we anticipate the design work in this phase will include the preparation of the necessary construction plans and bid documents for the specified scope of work and will include, but not be limited to, the following:

- Perform field investigation to obtain operating data of existing equipment, verify locations of existing pumps, valves, piping and electrical control panels in order to develop base drawings of the existing buildings and facilities and review proposed improvements with the Authority.



Mr. Thomas Roguski, PE, CME, Executive Director
Long Branch Sewerage Authority
Re: RFP for 2022 Hoey Avenue Pumping Station Improvements Project

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- Develop functional description to formulate the basis of the upgrade and design based on field investigations, previous studies and the recommendations and requirements of the Authority;
- Design pump modifications including replacement of the piping and valves for each of the three pumps. The piping will be replaced to the 90 degree elbow located at the inside of the pump station wall. New suction penetrations to wet well will be included in the design if required;
- Select pumps to allow for future increased influent flow to the pump station;
- Design grinder installation including wet well modifications to the existing grating platform as necessary;
- Evaluate existing electric supply and develop electrical details and specifications required for the new pumps, grinder and controls as required;
- Design HVAC improvements to allow for proper air turnover in the control/pump chambers. The existing electric unit heaters will remain;
- Required SCADA modifications will be coordinated with the Authority. The existing mission system will remain;
- Prepare bid documents, including plans, specifications and engineer's estimate of construction costs;

PHASE II - PERMITTING

Concerning the permit acquisition phase of the Project, we anticipate submitting a complete application to the NJDEP Division of Water Quality for a Treatment Works Approval and our scope of services will include one (1) plan revision to comply with the review agency comments. This work includes the preparation of a design report to respond to NJDEP criteria including necessary calculations and other pumping station design related information. It is anticipated that all permit fees will be paid directly by the Authority.

PHASE III – BID PHASE

CME Associates shall perform bid phase services which will generally include the furnishing of plans and specifications prior to advertisement for bids, coordination with prospective bidders during the bid period, issuance of any addenda required, attendance at the bid opening, and the preparation of a report recommending award of the Project.



Mr. Thomas Roguski, PE, CME, Executive Director
Long Branch Sewerage Authority
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PHASE IV – CONSTRUCTION PHASE SERVICES

We will provide the following services in conjunction with the Construction Phase of the Project:

- Assist the Authority in arranging and conducting a pre-construction meeting with the Contractor and Authority representatives and the preparation of written notes of the meeting;
- In-office review of shop drawings for material and equipment to be utilized by the Contractor and incorporated into the work;
- In-office review of Contractor's requests for payment including the measurement and/or calculation of quantities involved and on the basis that work has progressed to the point indicated and that the quality of the work is in accordance with the construction contract documents;
- Full time on-site observation is anticipated during critical activities of construction. Periodic on-site observation and monitoring of the Contractor's Work and installation of the required elements will be provided during the remainder of the Project;
- On-site observation of equipment start-up and testing;
- Participate in the final observation of the completed work;
- Review all pay items of work and prepare final estimate of payment to the Contractor;
- Prepare record drawings based upon information provided by the Contractor;

STAFFING PLAN

CME Associates proposes to assign for this Project a team of experienced Professionals with a proven record of successfully completing pump station improvement projects. The team includes the following key members:

- Managing Partner – David J. Samuel, PE, PP, CME
- Partner-In-Charge - Michael J. McClelland, PE, PP, CME
- Director, Water/Wastewater Division – Keith Chiaravallo, PE, CME
- Project QA/QC – Henry Johnsen, PE
- Project Engineer – Mackenzie Binder, PE
- Survey Project Manager – Michael McGurl, PLS
- Electrical Project Manager – James Coyle, PE
- Construction Services Manager – Donald Stevens, PE



Mr. Thomas Roguski, PE, CME, Executive Director
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EXPERIENCE AND ABILITY TO PERFORM REQUIRED SERVICES

CME Associates is a full service, multi-disciplinary Firm and we possess all the skills to accomplish the design, bidding and construction phase engineering services as required for the Authority's Project. CME Associates has over thirty-eight (38) years of demonstrated knowledge and experience in wastewater collection, conveyance and treatment facilities. Our ability to perform the required services is greatly enhanced by our approximately 270 experienced Staff and dedicated professionals located in eight (8) New Jersey offices.

PUMP STATION EXPERIENCE

Project experience directly relevant to the Authority's Hoey Avenue Pump Station Rehabilitation Project is:

- Township of Aberdeen – Wastewater Pump Station Rehabilitation Project
 - Included a total of ten (10) pump stations that were rehabilitated. Nine (9) of the stations were converted from "can-type" facilities to submersible style pump stations.
 - Project cost: \$1,680,000.00
 - Reference: Bryan A. Russell, Township Manager, (732) 583-4200 ext. 117
- Brick Township Municipal Utilities Authority – Wastewater Pump Station Rehabilitation Phase II
 - Included the upgrades and improvements to nine (9) sanitary sewer pump stations, six (6) of the stations included conversion from "can-type" facilities to submersible style pump stations.
 - Project cost: \$4,931,336.00
 - Reference: Stephen T. Specht, P.E. – Deputy Executive Director and Director of Engineering/Operations (732) 458-7000
- South Monmouth Regional Sewerage Authority – Various Pump Station Projects
 - Projects included upgrades / replacement of the Sea Girt, Pennsylvania Avenue, and Lake Como Pumping Stations
 - Project cost: \$5,000,000.00
 - Reference: Ryan Krause, Executive Director (732) 681-0611



Mr. Thomas Roguski, PE, CME, Executive Director
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- Western Monmouth Utilities Authority – Pump Station Upgrades
 - Projects included upgrades of five (5) existing pump stations
 - Project cost: \$4,600,000.00
 - Reference: James Carr, Chief Operating Officer (732) 446-9300

COST PROPOSAL

For the Design, Permitting, Bid and Construction Phase Services, it is proposed that these services be provided in accordance with the attached hourly rate schedule. We will not exceed these costs without authorization.

It is anticipated that a Treatment Works Approval Permit will be required. Our Design Fee noted below includes the preparation of an application and submittal to the New Jersey Department of Environmental Protection, Division of Water Quality. Submittals required by this agency in addition to the design plans and specifications, or additional permits are not anticipated and any such additional submittals required by the review agencies can be provided at our hourly rates when authorized by LBSA. Permit fees will be the responsibility of LBSA.

Please note that the Construction Task services fees are approximate and may vary depending on the Contractor's, Subcontractor's and equipment suppliers' schedule/performance and the unforeseen nature of the construction project. We will keep LBSA apprised of the progress of construction throughout the Project.

When the Construction Phase engineering fees reach approximately 75% of the budgeted amount and if it appears that the construction time will exceed the estimated time frame and the amount of engineering effort estimated in this proposal will be exceeded due to the performance of the Contractor or unforeseen circumstances, we will provide LBSA with an estimate of the necessary supplemental Construction Phase Services required based upon our hourly rates. This will allow LBSA the opportunity to either revise the original budget or adjust the scope of the remaining services. However, the below referenced total cost will not be exceeded without first receiving authorization from LBSA.



Mr. Thomas Roguski, PE, CME, Executive Director
Long Branch Sewerage Authority
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CME Associates proposes to perform the tasks described above for the estimated cost not to exceed the following:

• Phase I - Design	\$ 70,735.00
• Phase II - Permitting	\$ 5,346.00
• Phase III - Bid Phase	\$ 5,538.00
• Phase IV - Contract Administration	\$ 114,838.00

TOTAL PROPOSED NOT-TO-EXCEED-FEE: \$ 196,457.00

CME Associates will invoice LBSA monthly based on the actual hours expended on the project in accordance with our hourly rate schedule. Our hourly rates shall be firm until the completion of the project, after which may they be subject to re-negotiation. Out of pocket expenses would be invoiced in accordance with our rate schedule.

Although not anticipated, if any of the following tasks are required, they will be performed in accordance with the attached hourly rate schedule. Any such services will not be initiated without prior authorization from the Authority.

- Modifications to the existing emergency generator and transfer switch;
- NJ I-BANK Funding;
- Exploratory or testing work, interpretations or conclusions related to determination of potential chemical, toxic, radioactive, or other types of contaminants found on the site;
- Geo-technical services to establish foundation design loadings;
- Preparation of applications for required permits other than those specified above;
- Cost of permit application fees;
- Surveying other than specified above;
- Underground utility investigations, including the use of ground penetrating radar or similar methods;
- Structural analysis of existing Pump Station Facilities.
- Obtaining NJDEP Land Use Permits as all work is anticipated to be performed within an existing impervious surface.



Mr. Thomas Roguski, PE, CME, Executive Director
Long Branch Sewerage Authority
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Additional Services

If the LBSA desires to have CME Associates perform additional services for work related to the project which is not covered by the Scope of Services stated herein, such additional work shall be performed only after written authorization by LBSA or after negotiation of a written Supplementary Agreement to the Contract duly executed by the parties. Payment for such services, if authorized, will be made in accordance with the attached hourly rate schedule.

Thank you for permitting our Firm to submit this proposal and we look forward to serving the Long Branch Sewerage Authority. Should you have any questions concerning this matter, please do not hesitate to contact this office.

Very truly yours,
CME ASSOCIATES



Michael J. McClelland, P.E., P.P.
Partner

MJM/KC/mb



September 28, 2022

VIA EMAIL

Thomas Roguski, P.E., Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 700
Long Branch, NJ 07740

Proposal for Professional Services
Design, Bidding and Construction Services
Hoey Pump Station Improvements
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Proposal No. LBS-0330P

Dear Mr. Roguski,

Colliers Engineering & Design, Inc. (DBA Maser Consulting) is pleased to submit this proposal to provide professional services for Design, Bidding, and Construction Phase Services for Improvements to the Hoey Pump Station. Improvements will include replacement of the pumps with dry pit submersible pumps and replacement of associated equipment at Hoey Pump Station.

It is understood that the project consists of the following:

- Installation of three (3) new dry pit submersible pumps, pump controls, and variable frequency drives. Design of these pumps must allow operation at the lower end of the pumping capacity and provide for future increased influent flow (pump curves, VFDs, impellers, etc). Provisions for future upgrades shall be provided for and documented for the Authority for future implementation, if required.
- Installation of new piping/valving gallery with new vertical bypass. New suction penetrations to the wet well may be required. The by-pass connection will be equipped with isolation and check valves and provisions for a quick coupling suitable for connecting with LBSA by-pass pumping equipment.
- Installation of new transducers and floats in wet well, with new rack at surface for ease of adjustment.
- Installation of new davit crane/hoist for pump removal.

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- Updating of the electrical service as required; existing electrical panels/conduits may be kept or replaced to extent practical and based upon cost-effectiveness and condition. Installation of new electrical wires.
- Installation of new flow meter with ability to transmit to SCADA and new circular chart recorder. Coordination and installation of SCADA through Mission Control.
- Installation of new pump emergency shut-offs.
- Installation of new sump pump.
- Installation of new air supply system in control/pump chambers for proper air turnover.
- Installation of new washdown potable water piping, valving, backflow prevention device, and spigots within control/pump chambers. Potable water shall be isolated from electric/controls.
- Installation of new mechanical means to remove or grind wipes/rags at wet well influent.
- Design shall minimize clogging from wipes/rags.
- Design shall include provisions for pumping station bypass during construction. Construction shall be required to be scheduled after all equipment, materials, etc. are delivered to minimize bypass time.
- The equipment selection will be reviewed to confirm that the existing electric panel generator and ATS is adequate since they will not be replaced.

The total construction cost is estimated to be approximately \$1,100,000.

Maser Consulting P.A. prepared a record drawing of Hoey pump station in 2009 (LBS187) and a survey and record drawing of the site in 2012 (LBS195D). This survey data will be used for the base map for this project, and will be field verified prior to design.

We will be subcontracting electrical services to Instrumentation, Control & Energy Engineering, LLC (IC&EE). IC&EE specializes in electrical work for wastewater systems and has prepared design documents for several LBSA projects.

This proposal has been broken down into phases and tasks to better provide a sequence, schedule, and description for the proposed work as follows:

Section I – Scope of Services

Section II – Business Terms and Conditions

Section III – Technical Staff Hourly Rate Schedule and Reimbursable Expenses

Section IV – Client Contract Authorization

The order in which the following scope of services are presented generally follows the sequence in which the project will be accomplished; however, depending on the project, the various authorized services contained in this proposal may be performed in a sequence as deemed appropriate by Colliers Engineering & Design to meet project schedules.

Section I – Scope of Services

Based on our conversations and information noted above, we propose to complete the following:

PHASE 1.0 DESIGN OF PUMP STATION IMPROVEMENTS

1. Initial start-up meeting with LBSA and Colliers Engineering & Design, Inc. personnel to confirm design requirements and manufacturers preferences. In addition, the design schedule, milestones, responsibilities and obligations, specific goals, and other requirements will be reviewed and discussed.
2. Colliers Engineering & Design, Inc. will perform site inspections to confirm as-built conditions and to obtain more detailed information necessary to complete the design. Locations of existing equipment will be confirmed.
3. Preliminary design plans will be prepared (approximately 50% complete) including preliminary pump sizing and selection, pipe layout, refinement of space requirements, equipment layout, and preliminary cost estimates.
4. Provide the Authority with preliminary design documents (plans, specifications, cost estimate) at 50% and 95% design milestones.
5. A meeting with LBSA will be scheduled to review preliminary plans prior to completion of final plans.
6. Contract drawings and specifications will include design of the following:
 - Replacement of the existing pumps, pump controls, and other mechanical, electrical, and structural improvements required to replace the existing pumps with new dry pit submersible pumps.
 - Electrical and mechanical layouts and details for the proposed equipment and piping modification.
 - Electrical plans, including wire and conduit layouts.
 - Confirm conformance with applicable codes.
 - Structural design of foundations.
 - Provisions for installation and operation of the new equipment and facilities.
 - Site work as applicable.
 - A site plan of the overall project area indicating site improvements.

- Connection of utility failure alarms, pump on/fail alarms to existing SCADA system landings.
- An updated construction cost estimate will be prepared prior to bidding.

The contract specifications will include Notice to Bidders, Form of Bid Proposal, Form of Bid Bond, Contract, Labor and Materials, Payment Bond, Performance Bond, Instructions to Bidders (IB), General Conditions (GC), Special Provisions (SP), and detailed Technical Specification sections.

PHASE 2.0 BIDDING SERVICES

The scope of work will include the following tasks:

- Prepare construction plans and specification bid document package for advertising;
- Advertise for bids;
- Prepare and administer pre-bid meeting and site walk-through;
- Address pre-bid phase requests for information (RFIs) by bidders;
- Issue contract clarifications and/or addenda;
- Attend bid opening;
- Tabulation and analysis of bid results;
- Furnish recommendation on the award of the construction contract; and
- Assist in the preparation of formal contract documents for the award of contract.

PHASE 3.0 CONSTRUCTION ADMINISTRATION AND OBSERVATION SERVICES

3.1 Construction Administration Services

A qualified and experienced Project Manager will be responsible for the overall supervision and coordination of the project. The Project Manager's duties will consist of coordination between CED, LBSA, and the Contractor; coordination of activities between field and office personnel; supervision of office operations including shop drawing review; review of requests for information (RFIs); preparation and certification of payment requests and change orders; review insurance claims; attend job meetings, as required; and start-up and supervise other contract administrative tasks that would normally be required. We anticipate that the construction time period will be six (6) months.

The scope of services will include the following tasks:

- Provide general communication with the Authority and contractor throughout the duration of construction regarding issues such as progress, submittal status, and construction issues and their resolution;
- Conduct a pre-construction meeting, establish agenda, and issue notice to proceed;
- Review and approve Progress Schedule, Schedule of Submittals, and Schedule of Values required to be submitted by the contractor;
- Provide minor plan changes based upon actual field conditions;

- Provide construction observation at a frequency necessary to ensure Contractor's compliance with the Contract Documents;
- Provide photographs of work in progress;
- Review other submittals as required to evaluate that the proposed materials and equipment conform to the contract documents;
- Review shop drawings provided by the contractor and/or provide engineering redesign if needed to adapt to actual field conditions;
- Review inspection reports; and,
- Prepare record drawings at the completion of the project; this includes as-builts of the new by-pass chamber.

3.2 Construction Observation Services

The services of a qualified Construction Observer will be provided to ensure that construction work is performed in substantial conformance with the contract documents. The Construction Observer will be supervised by a qualified supervisor to assure contract compliance.

The Construction Observer duties will consist of part-time observation of construction work, record-keeping of the work performed and materials installed by the Contractor, and other duties that may be assigned by the Project Manager.

The scope of services will include the following tasks:

- Provide part-time construction inspection/observation services during critical periods to monitor the contractor's progress and compliance with the contract drawings and specifications, including the contractor's environmental protection and restoration measures. We are anticipating up to 3 months of active construction time to complete this project;
- Prepare inspection reports;
- Review monthly payment requests including the final payment request;
- Participate in the review and evaluation of potential change orders, including detailed review of cost proposals;
- Participate in the resolution of issues involving unforeseen field conditions;
- Prepare a punch list of remaining work items; and,
- Evaluate substantial and final completion and issue certificates of substantial or final completion as appropriate.

ALLOWANCES FOR EXPENSES

Deliveries, blue prints, microfilm, reproduction costs, overnight mail service and postage costs are not included in the lump sum fees and will be invoiced separately. It is recommended that a budget allowance be provided for these items.

All services will be performed in accordance with our existing contract for engineering services.

Schedule of Fees

For your convenience, we have broken down the total estimated cost of the project into the categories identified within the scope of services.

Phase Name	Fee
PHASE 1.0 DESIGN OF PUMP STATION IMPROVEMENTS	\$ 44,900.00
PHASE 2.0 BIDDING SERVICES	\$ 3,800.00
PHASE 3.0 CONSTRUCTION ADMINISTRATION AND OBSERVATION SERVICES	
3.1 Construction Administration Services	\$ 32,000.00
3.2 Construction Observation Services	\$ 41,900.00
ALLOWANCE FOR EXPENSES	\$ 2,000.00
TOTAL FEE	\$124,600.00

This Contract and Fee Schedule are based upon the acceptance of Colliers Engineering & Design's Business Terms and Conditions contained in our yearly Contract. **Payment terms are NET30 of receipt of invoice.**

ADDITIONAL SERVICES

If additional services beyond the scope presented herein are required and authorized, then such work shall be provided. Additional services may include, but are not limited to, preparation of additional permit applications beyond those currently anticipated to be required as indicated in this proposal; additional meetings or reproduction costs that exceed the allowance estimated in this proposal; special studies not indicated to be included; additions to the scope of services at the request of the Authority; and revisions and/or supplemental work, if required after review of the prepared documents by the client and review agencies.

All fees for additional services will be based on our current Schedule of Hourly Rates or if a negotiated fee basis after specific scope of work for additional services has been defined.

No additional services will be performed without written authorization of the Authority. We will advise the Authority immediately upon our knowledge of the need for any potential additional services.

INFORMATION TO BE PROVIDED BY CLIENT

This proposal assumes the following information or work will be performed by the client:

- Copies of all available mapping of the pump station, site layout, and other utilities;
- Authority assistance where necessary to obtain required data for this project; and,
- Authority assistance with inspection of facilities including confined space entry, if and where required, etc.

Exclusions and Understandings

Services relating to the following items are not anticipated for the project or cannot be quantified at this time. Therefore, any service associated with the following items is specifically excluded from the scope of professional services within this agreement.

- Services not specifically outlined in Section I;
- Permits and/or approvals not specifically indicated to be included;
- Deliveries, blueprints, microfilm, and reproduction costs, unless specifically indicated to be included within the project scope. Costs for these items will be added to invoices and are part of the client's responsibility. An allowance has been provided within the scope of this proposal for a limited anticipated number of copies of plans and specifications.
- Permit, application, or advertisement fees; and,
- Changes and revisions beyond our control or changes in basic concept after work has been completed.

If an item listed herein, or otherwise not specifically mentioned within this agreement, is deemed necessary, Colliers Engineering & Design may prepare an addendum to this agreement for your review, outlining the scope of additional services and associated professional fees regarding the extra services.

Section II – Business Terms and Conditions

The Business Terms and Conditions are in accordance with our yearly contract.

Section III – Rate Schedule

The 2022 Rate Schedule is on file with the Authority.

Section IV – Client Contract Authorization

I hereby declare that I am duly authorized to sign binding contractual documents. I also declare that I have read, understand, and accept this contract.

Signature

Date

Printed Name

Title

If you find this proposal acceptable, please sign where indicated above in Section IV, and return one signed copy to this office **Payment terms are NET30 of receipt of invoice.** This proposal is valid until November 28, 2022.

We very much appreciate the opportunity of submitting this proposal and look forward to performing these services for you.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)



Susan S. Brasefield, P.E., P.P., CME
Principal Associate/Geographic Discipline Leader

SSB/sab

September 28, 2022

Mr. Thomas Roguski, PE, CME
Executive Director
Long Branch Sewerage Authority
150 Joline Avenue,
P.O. Box 720
Long Branch, New Jersey 07740-0702



**Re: Proposal for Professional Engineering Services (Van Cleef #T22167.00)
2022 Hoey Avenue Pumping Station Improvements Project**

Dear Mr. Roguski:

Van Cleef Engineering Associates, LLC (Van Cleef) is pleased to present the Long Branch Sewerage Authority (LBSA) with this Proposal for Professional Engineering Services associated with the 2022 Hoey Avenue Pumping Station Improvements Project (Project). The Work described herein is to be achieved at the existing facility located adjacent to the intersection of Hoey Avenue and Overlook Avenue in Long Branch.

This Proposal has been prepared in accordance with the LBSA's outlined description of Project key objectives and goals provided in writing to us at the August 24, 2022 site meeting, as well as notes from our discussions with LBSA staff on that day. Additionally, Van Cleef was able to re-visit the facility on September 22, 2022 to verify some of the facility features, focus our ideas and finalize our Project approach to best serve the LBSA. No further information including as-built and record drawings of the facility, reports, records, etc. was provided prior to submission of this Proposal.

We are excited about this initial opportunity to deliver the Project for you and the LBSA, and our Proposal is organized to demonstrate this. Since Van Cleef has already been pre-qualified by the LBSA as a Special/Capital Projects Engineer, our Proposal highlights the technical understanding and approach, scope of work, team, schedule and value rather than overall corporate qualifications.

OFFICE LOCATIONS

www.vancleefengineering.com

Lebanon, NJ 908-735-9500	Hamilton, NJ 609-689-1100	Toms River, NJ 732-573-0490	Freehold, NJ 732-303-8700	Bethlehem, PA 610-332-1772
Hillsborough, NJ 908-359-8291	Mt. Arlington, NJ 862-284-1100	Phillipsburg, NJ 908-454-3080	Doylestown, PA 215-345-1876	Leesport, PA 610-670-6630

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Project Understanding

It is our understanding that the LBSA has key goals and objectives for the Project that include the following Work components:

- 1) Entirely remove and replace the existing pump system with three new dry pit submersible pumps, pump control systems and variable frequency drives (VFDs);
- 2) Provide for new pump flexibility to account for future increased influent sewage flow by allowing sufficient capacity based upon the pump operating curves with minimum pump modifications required (current average flow in summer is 1-1.2 MGD and peak is about 1.5 MGD);
- 3) Remove and replace the existing piping and valve gallery with a new system including a vertical bypass, and remove and replace with three new suction pipe penetrations between the wet and dry wells;
- 4) Install new replacement transducers and level floats in the raw sewage wet well, and provide a new equipment rack at the surface to provide better operator adjustment access;
- 5) Provide new equipment (e.g., beam and trolley in lower level) to access and remove lower level pumps for needed service, and return same when completed, via the existing access hatches located on the above ground slab;
- 6) Assess the electrical wiring and panels from more recent upgrades in order to update as needed only those panels, conduits and devices that are inadequate for the improvements being made (current design is 208/120V, 3 phase);
- 7) Install in the lower level a new sewage flow meter capable of communicating with the existing SCADA digital network, and install an analog circular chart recorder in the upper level;
- 8) Coordinate with LBSA's SCADA contractor the connection of new equipment via the existing Mission Controls module;
- 9) Provide emergency shut-off controls for the new pumps;
- 10) Replace the lower level sump pump with a new pump and controls as needed;
- 11) Improve facility ventilation via a new fresh air supply system in both the upper and lower levels that meets the required turnover or air change frequency;
- 12) Provide for improved potable water supply and configuration in the facility including new wash-down piping, valving for isolation and bypassing, backflow prevention, and service spigots in several locations, and eliminate existing conflicts/interferences with electrical control, instrumentation and control (I&C), and wiring runs;
- 13) Address the increased problems handling disposable wipes and rags, etc. by providing for a mechanical way of either separating out the material or grinding the material into smaller portions at the wet well prior to being introduced to the pumping system;
- 14) Incorporate other means of reducing and removing rags/wipes and other solids at the wet well into the improvements design; and

- 15) Provide in the design for maintenance of facility operation (MOFO) during construction of improvements, including the details associated with temporary bypass pumping such as location, configuration, connections, power, maintenance and timely reversion back to the new permanent improvements.

To achieve the above, Van Cleef has developed a practical and cost-effective Project approach in this Proposal that guides our vision for the understood LBSA improvements. Our approach is then further refined into a scope of work with milestones and deliverables.

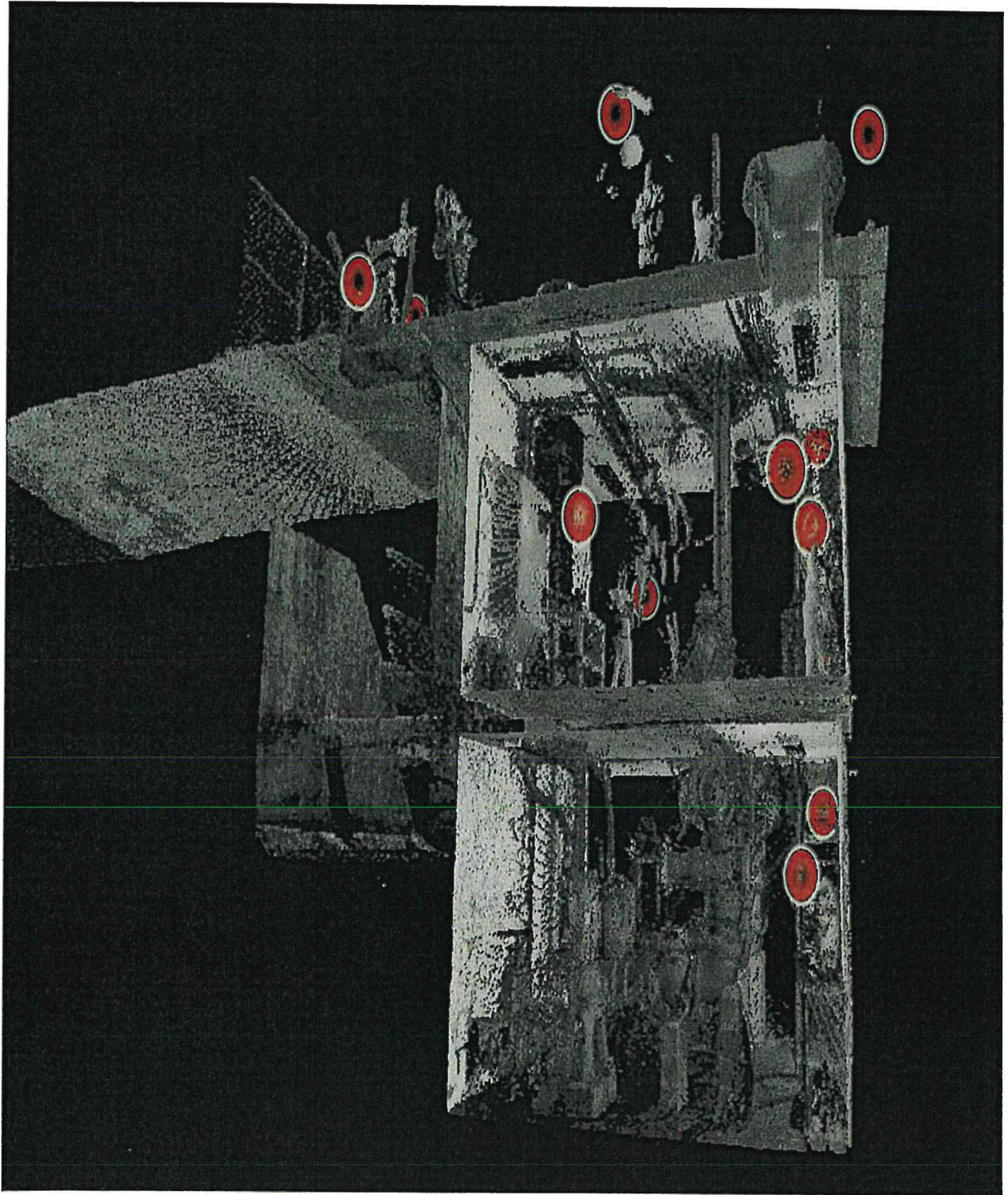
Project Approach

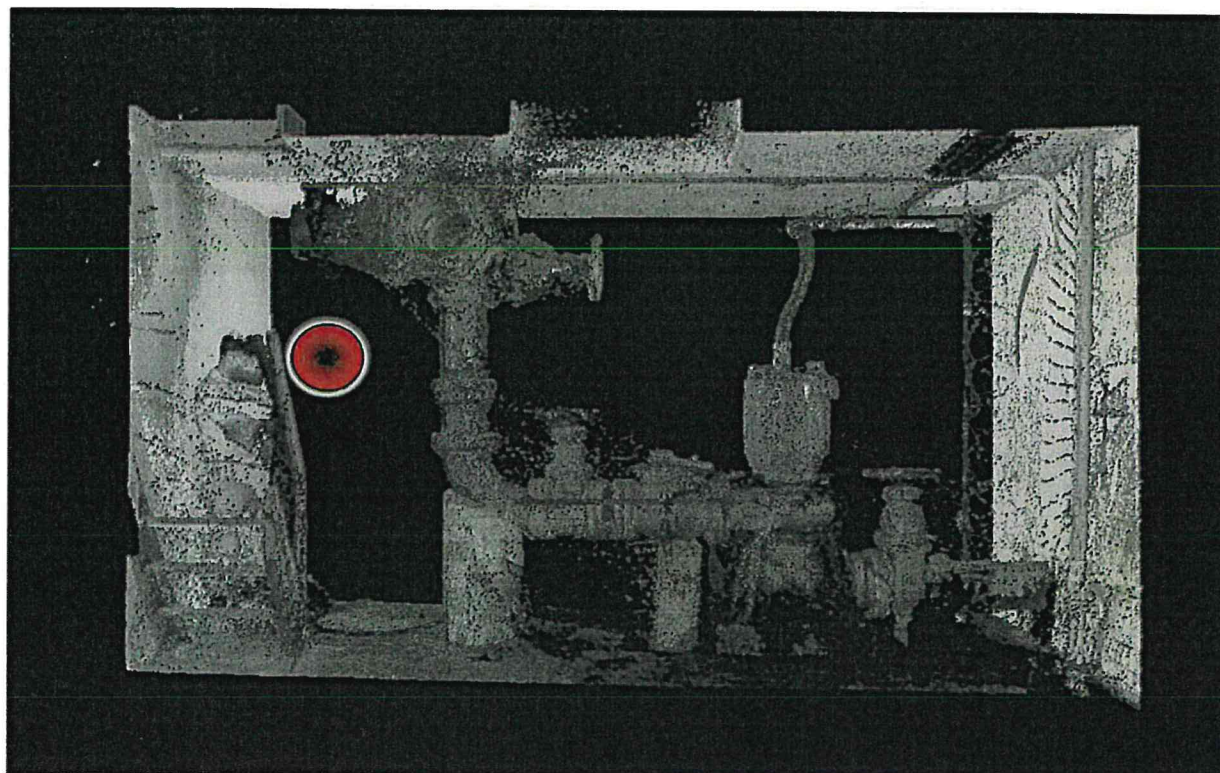
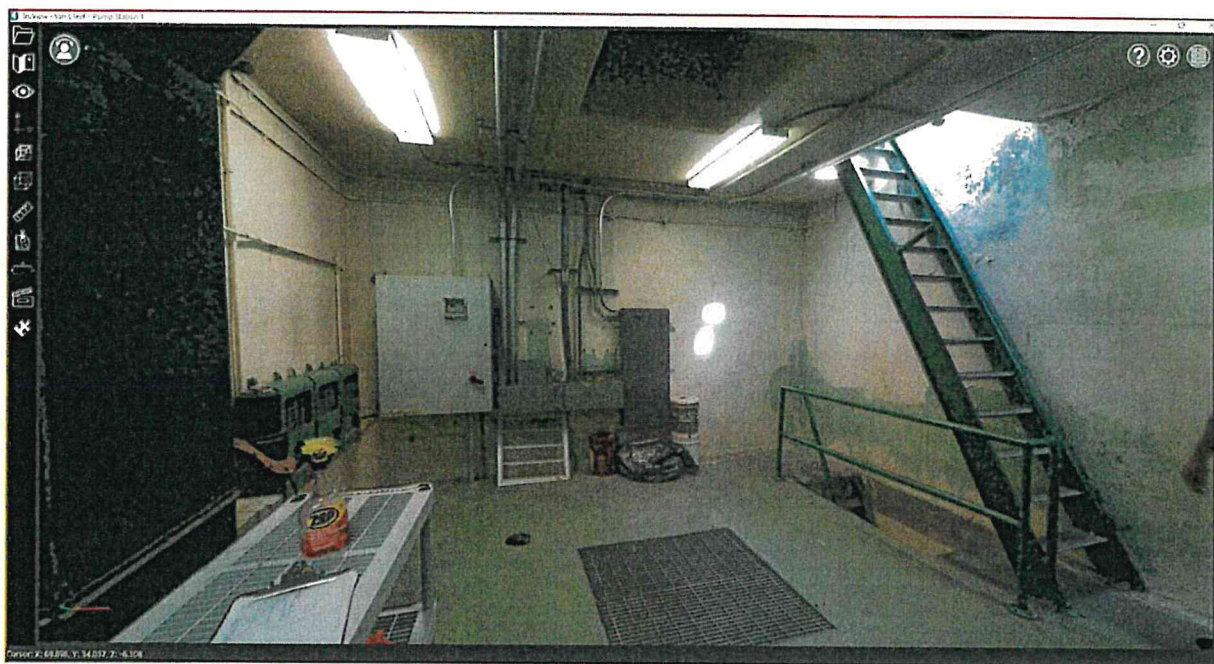
Based upon our Project understanding, Van Cleef has crafted an approach to the Work that is cost-effective and fulfills the LBSA's Project goals and objectives. Our approach includes several key points as described herein:

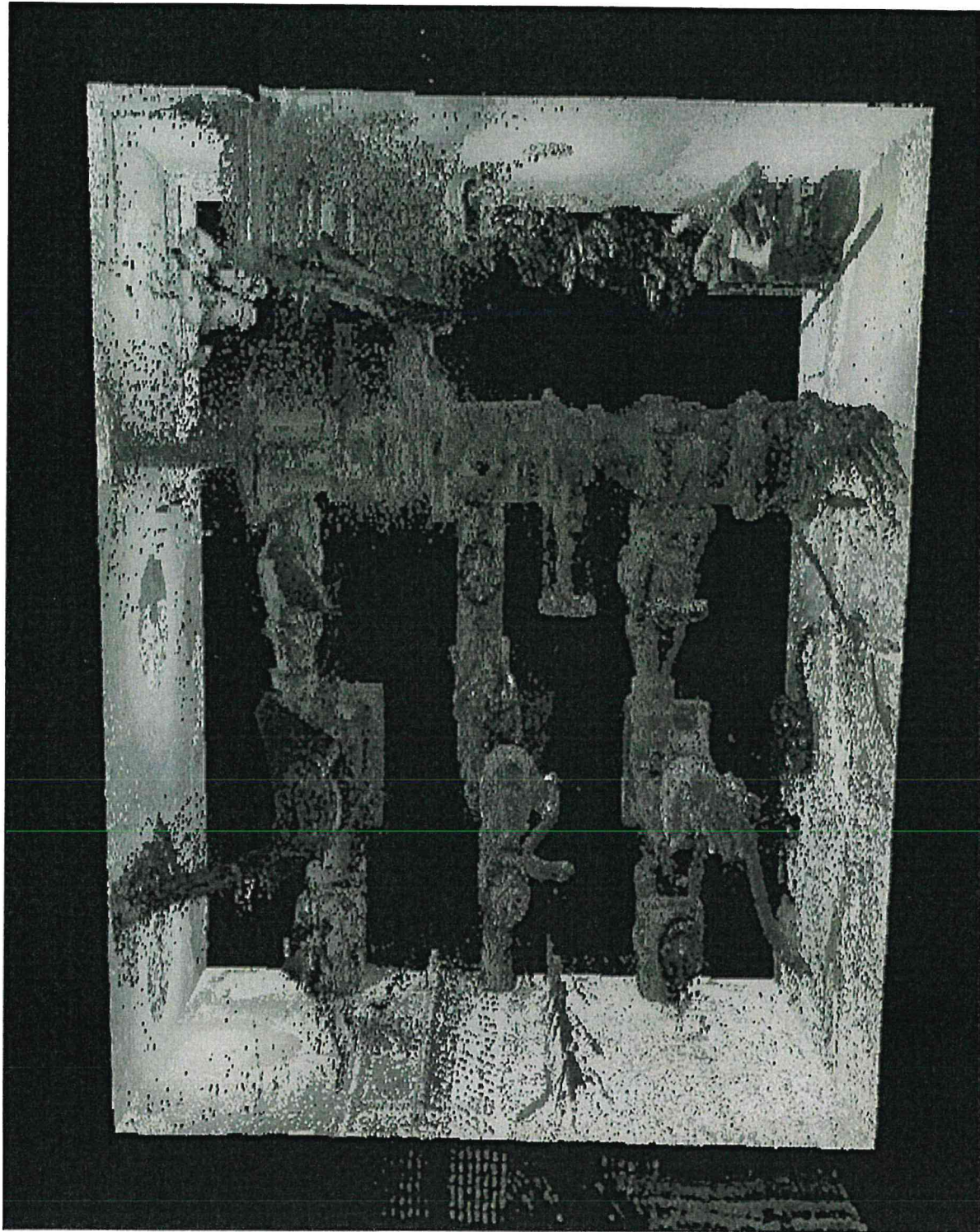
- Perform a pump test utilizing the existing flow meter, VFD and pressure gauge. The pump test will be utilized to determine the actual system head curve of the new force main, providing information necessary to design the pumping system;
- Evaluate two options for installation of a grinder for the pump station:
 - Gravity sewer in-line prefabricated grinder chamber
 - Wet well mounted grinder;
- Limit bypass operations utilizing the LBSA collection system as a wet well. As required the wet well needs to be removed from service to install new properly sized suction piping and possibly a wet well mounted grinder. Once the wet well has been temporarily removed from service, the contractor can core drill the new access openings for larger suction pipes. The new suction piping will be installed with suction gate valves in the closed position. Once that work is complete the wet well will be returned to service for use as during bypass operations thus eliminating any possibilities of backing up the sewage collection system;
- Install an I-Beam and trolley in the lower level of the pump station to assist in pump/motor removal;
- Declassify the atmosphere in the upper and lower levels of the pump station from a Class 1, Division 2 rating to an unclassified atmosphere. A Class 1, Division 2 rating requires the entire pump station to have expensive explosion -roof equipment and materials that would include but not be limited to heating, electric, lighting, conduits, controls, pumps, motors, sump pump, etc. Declassification can be accomplished by continuously operating a ventilation system complying with NFPA air change requirements:

- Replace ventilation equipment in the upper and lower levels to comply with NFPA 820 air change requirements
- Ventilation for the dry well requires continuous ventilation at 6 air changes per hour. Ductwork and air terminal outlets arrangement will be designed for removal of lighter-than-air and heavier-than-air gasses
- Ventilation alarm system will be provided to indicate system failure; and
- Consideration of the future requires all pumps, motors, piping, valves, VFDs, control panels, flow meter and appurtenances will be removed and replaced from the lower and upper levels of the pump station. Replacement of these items are to be sized for future flow projections provided by LBSA. Pumps will be sized to accommodate future flows through impeller changes and/or VFD speed control. It is anticipated that a single pump will handle existing flow plus an allowance for some future development. The second pump will handle future flow and the third pump would be a backup (redundant). This operation is an “N+1+1” pump approach generally preferred in critical infrastructure such as this;
- Operational options will be reviewed with LBSA leadership and operations staff for their preferences so that our design will be collaborative and incorporate O&M considerations; and
- Make use of modern imaging technology to aid with the design of Project improvements. Examples of the Pump Station images from our site visit are shown below and display the type of detail, clarity, resolution and precision that we can provide from point cloud to Revit 3D model, etc. which is then used for two dimensional drawings in AutoCAD.









Project Scope of Work, Milestones and Deliverables

Task 1 – Concept Design Plan Services

30% Design Stage

- Upon authorization to proceed, arrange and attend a kick-off meeting;
- Obtain and review available data from LBSA including Pump Station and 4,500 LF HDPE Force Main as-built and record drawings, reports, flow records with average and peak information, and future flow projections;
- Conduct an existing system pump test using flow meter and pressure gauges;
- Call for utility mark-outs as needed;
- Conduct needed site visits to verify information, locate key physical features and known utilities within the site;
- Consider design options for the key goals and objectives such as mechanical and electrical design criteria, pump maintenance movement within the lower level, alternatives for rags/wipes management, VFDs and impeller change outs, pump curve performance accommodation for future flows, etc.; and
- Prepare, schedule and lead a 30% Design Stage meeting with LBSA, at their discretion, to review concept plans, sketches and drawings.

The key milestone for this Task is the convening of the 30% Design Stage meeting. The deliverable for this Task is a 30% design for LBSA review including drawings, sketches, and equipment recommendations.

Task 2 – Scanning and Base Mapping Services

- Scan the Pump Station lower and upper levels, and aboveground surface to get precise as-built and dimensioning;
- Lay out plan and section cuts for key objectives and goals items such as pumps, VFDs, valves and piping runs, HVAC ductwork, fans, etc.;
- Conduct any additional needed field data collection to fill data gaps such as benchmark elevations, manhole and wet well invert depths, etc.; and
- Incorporate scans into a base map showing as-built conditions for use in the final Project design effort.

The key milestone for this Task is the completion of the base map, which also represents the deliverable for this Task.

Task 3 – Final Design Plan Services

60% Design Stage

- Organize, chair and participate in a meeting at the 60% design stage threshold with the LBSA, at their discretion, for review and comments; prepare and distribute meeting minutes, incorporate comments and re-issue;
- Communicate as needed with Long Branch services such as the Police Department, and Emergency Services regarding design elements;
- Prepare a Master Project Schedule, and update the timeline and critical path during Project activities;
- Prepare a Construction Cost Estimate that includes the Work items in a Base Bid approach, with provision for alternate Bid items should the LBSA so direct;
- Perform any further field site visits to assist with base map depictions, potential interferences and community impacts requiring mitigation;
- Conduct engineering design plans and specifications for the Project including:
 - Plan Sheets (cover, construction notes, traffic control plan notes, sewer and pump station notes, existing conditions, site utilities, soil erosion and sediment control, mechanical and electrical control, I&C including SCADA interconnection, bypass pumping, construction phase sequencing, etc.); and
 - General and Detailed Specifications for Pump Station structures construction, and pumping improvements; and
- Conduct initial discussions with agencies having jurisdiction (AHJs) for permitting requirements associated with the Work (Note – for this Proposal no NJDEP or other permit applications have been identified, so this may not be an issue).

100% Design Stage

- Prepare professional engineering construction documents for the project bid package on behalf of the LBSA;
- Incorporate LBSA, and AHJ comments if any, into the construction documents;
- Receive needed AHJ permits if any to complete design;
- Furnish a detailed drawing plan set for the Project Work that will include NJ Professional Engineer signed and sealed sheets encompassing a title sheet, existing conditions and all proposed improvements, construction details, and construction phase sequencing;
- Drawing plan set will be a full size paper set suitable for reproduction, and an electronic version in both AutoCAD and PDF file formats;

- Furnish a complete specifications book for the Project Work to complement the detailed drawing plan set;
- The specifications book will include both detailed and general specifications, special considerations, a bid price breakdown sheet, as well as all “front end” documents such as invitation to bid, instructions to bidders, bid forms, bid submittal summary and prevailing wage information;
- A Master Project Schedule for the Project Work as designed in the detailed drawing plan set and specifications will be provided; and
- A Construction Cost Estimate for the Project Work as designed in the detailed drawing plan set and specifications will be provided.

The key milestones for this Task is the convening of the 60% Design Stage meeting and completion of the 100% Design. The deliverables for this Task are a 60% design for LBSA review, followed by completion of design documents - Master Schedule, Construction Cost Estimate, Plan Sheets and Specifications, and bid book.

Task 4 - Advertisement and Bidding Services

- At LBSA direction, advertise for bids in the local newspaper, Dodge Reports and Construction Data News;
- Organize and chair a Project pre-bid meeting and site visit, and prepare minutes;
- Respond to bidder questions and issues requiring clarification during the period between advertisement and receipt of bids, including preparation of any addenda;
- Attend and participate in the bid opening;
- Review and tabulate bids received and provide a recommendation for award based upon the lowest responsible bid; and
- Prepare a Project Notice of Award.

The key milestones for this Task are advertising for bid and Project bid award. The deliverables for this Task are: a pre-bid meeting, bid opening, and notices of Project award and to proceed.

Task 5 – Construction Administration Services

- Provide construction administration services for the Project during the full duration of construction activity;
- Prepare a Project Notice to Proceed;
- Organize, schedule and chair a pre-construction meeting with the contractor, then prepare minutes for distribution to the LBSA and contractors;
- Review and approve shop drawings and submittals, catalog data, schedules, insurance certificates and other data that the construction contract documents require to be provided;
- Review and respond to requests for information or clarification from the contractor regarding the design intent;
- Review and execute change orders, if required, subject to the approval of the LBSA;
- Review, check and approve all of the contractor's monthly vouchers and payment requests;
- Provide recommendation for substantial completion notification;
- Prepare a final punchlist for the Project contractor;
- Coordinate final documentation with LBSA; and
- Close-out the Project contract on behalf of the LBSA.

The key milestones for this Task are the pre-construction meeting, substantial completion and Project close-out. The deliverable for this Task is Project construction and close-out.

Task 6 – Construction Inspection Services

- Provide part-time construction inspection services for the Project work to monitor compliance with the construction contract documents, consult and troubleshoot as necessary;
- Recommend to the LBSA disapproval or rejection of construction work which appears defective or not in conformance with the construction contract documents; and
- Provide part-time inspection for testing and acceptance of construction work.

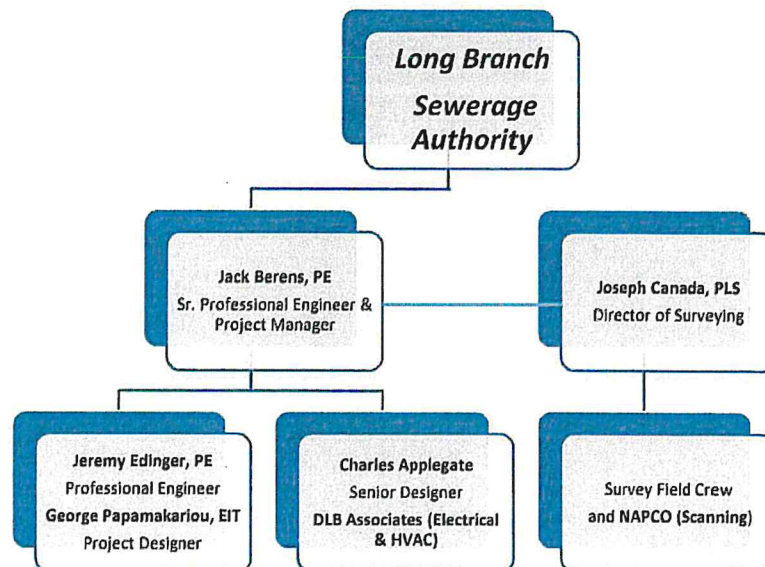
The key milestone and deliverable for this Task is part-time construction inspection on-site through Project completion.

Project References

Client	Work Scope	Reference Name	Contact Information
Ocean Co. Utilities Authority	Northern Pump Station #5 Design & Construction Services	Mr. William Suchodolski, Director Engineering & Construction	wsuchodolski@ocua.com 732-269-4500
Borough of Bay Head	Strickland Avenue Pump Station Design & Construction Services	Mr. Frank Pannucci – Borough Administrator	fpannucci@bayheadnj.us 732-892-8920
Lakewood Township Municipal Utilities Authority	Gravity Sanitary Sewer – East County Line Road to Ridge Avenue Extension Design & Construction Services	Mr. Justin Flancbaum – Executive Director	justinf@lakewoodmua.com 732-363-4422
Jackson Township Municipal Utilities Authority	Sanitary Manhole Lining and Hampshire Hill Pump Station Upgrade Design & Construction Services	Mr. David Harpell – Executive Director	dharpell@jacksonmua.com 732-928-2222

Project Organization

Our Project organization chart identifies Van Cleef key staff and project roles.



Van Cleef intends to use two named Subconsultants to support our staff: Napco which will provide scanning and base map support in Task 2, and DLB Associates which will provide electrical and HVAC engineering support in Tasks 1, 3 and 5.

Project Schedule

Van Cleef has reviewed the Project Work activities, and also discussed with some specialty contractors that perform Pump Station improvement work. Based on our review and discussions, we believe that the construction duration from notice to proceed through Project close-out is expected to be about 34 weeks. Once the contractor is mobilized and long lead items are ordered and delivered on-site per the Project schedule, the active period of construction within this duration is estimated to be about 16 weeks.

Therefore, our envisioned Project schedule for the Work, subject to adjustments for material availability due to supply chain issues, is as follows:

- Task 1 – Concept Design Plan Services – 8 weeks;
- Task 2 – Scanning and Base Mapping Services – 4 weeks;
- Task 3 – Final Design Plan Services – 10 weeks;
- Task 4 – Advertisement and Bidding Services – 4 weeks;
- Task 5 – Construction Administration Services – 34 weeks; and
- Task 6 – Construction Inspection Services – 16 weeks (Task activity occurs within the 34 weeks above).

The overall Project schedule is therefore expected to be about 56 weeks (~>1 year), with the opportunity for schedule acceleration due to simultaneous execution of multiple Tasks such as 1 and 2 for example.

Project Cost

For the purposes of this Proposal, Van Cleef has estimated the current construction cost of the Project to be **approximately \$1.2 million**, inclusive of material, equipment, labor, contingency, and contractor overhead and profit. This current value reflects both recent inflationary impacts and supply chain issues.

It is proposed that the above Scope of Work be performed by Van Cleef on a Lump Sum Basis for Tasks 1 through 4, and a Time and Materials (T&M) Basis for Tasks 5 and 6.

For Project Work components, it is proposed that the above Scope of Work be performed by Van Cleef on the basis of our LBSA approved 2022 hourly rates, and future LBSA approved 2023 hourly rates, with budgets for Tasks 1 through 6 as follows:

- Task 1 \$10,300
- Task 2 \$ 2,900
- Task 3 \$68,600
- Task 4 \$ 3,000

LUMP SUM - \$ 84,800 Tasks 1-4

- Task 5 \$39,500
- Task 6 \$29,000 (based upon 225 hours)

T&M N-T-E - \$ 68,500 Tasks 5 and 6

The proposed budgets are inclusive of our Subconsultants – Napco and DLB Associates, as well as typical, reasonable expenses for travel, computers and communications.

Since we foresee some overlap between the T&M Tasks, Van Cleef requests from the LBSA the latitude to allocate unused budget from one Task to another Task with no bottom line effect on the total budget.

It is difficult to estimate the time and effort required for Construction Administration and Inspection Services as they are dependent upon the capabilities and progress of the “Low Bid” contractor. Our estimated hours to perform these Tasks are based on our best estimation from past projects and our professional experience. The N-T-E cost means that the LBSA will only be billed for time actually spent by the individuals performing the services. Therefore, if the Project runs smoothly, the LBSA will not experience additional costs, and potentially may even see a savings.

Invoices shall be rendered on a monthly basis to LBSA for our Professional Engineering Services in Tasks 1 – 6.

Project Assumptions

- Permit applications are not needed for the Project.
- Permit application fees, if any, for approvals needed from regulatory agencies are not included in this Proposal. Application fees, if any, are to be LBSA responsibility.
- Long Branch Planning Board approval is not required and is therefore not included in this Proposal.
- New electrical service from JCP&L is not needed for the Project.
- Existing generator and gas service will remain for use.
- SCADA/alarm system from Mission Controls will remain.

Thank you for the opportunity to submit this Proposal. We look forward to working with you and the LBSA team on this important Project.

Should you have any questions concerning this matter, please do not hesitate to contact our office.

Very truly yours,

VAN CLEEF ENGINEERING ASSOCIATES, LLC



Glenn R. DiGiovanni, PE, CCM
Director, Water & Wastewater

cc: F. William Groff III, PE, Van Cleef
Jack Berens, PE, Van Cleef

Long Branch Sewerage Authority

Donald S. Riley
Chairman

Michael Booth
Vice-Chairman

David G. Brown
Secretary

Bryan I. Larco
Treasurer

Susie Morris
Asst. Sec. Treas.

150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

(732) 222-0500
Fax (732) 222-7947

Thomas Roguski, PE, CME
Executive Director

Fallon & Co., LLP
Accountants

Colliers Engineering & Design
Consulting Engineers

Manna & Bonello, P.A.
Counsel

September 30, 2022



NJDOT, Division of Project Management, Team B
Attn: George Kuhn, Project Management Specialist 3
E & O Building, 3rd Floor, DPM
1035 Parkway Avenue, PO Box 600
Trenton NJ 08625-0600

RE: Rt 71, Bridge over NJ Transit (NJCL)
Borough of Deal, Monmouth County
UECA-07-71-154490
UPC Code: 154490

Dear Mr. Kuhn:

Attached please find requested documents, for the above referenced project, as follows:

- Three (3) originals of Municipal Utility Engineering and Construction Agreement [UECAMUNS (2-17-2022), UECA-07-71-154490, UPC Code: 154490, Contract ID No.: 21-12093];
- Three (3) originals of Utility Engineering and Construction Agreement Municipal Amendment with Exhibits 1-10 [UECA Municipal Amendment w/ or w/o State Contractor (New 2017), UECA-07-71-154490, UPC Code: 154490, Contract ID No.: 21-12093];
- Buy America Commitment Letter, dated September 30, 2022;
- Three (3) certified originals of the Long Branch Sewerage Authority's Resolution R2.6-2022, dated June 15, 2022; and,
- One (1) original of the Vendor Identification Form.

Should you have any questions, or require additional information, please do not hesitate to contact me.

Very truly yours,

LONG BRANCH SEWERAGE AUTHORITY

A handwritten signature in black ink, appearing to read "T. Roguski".

Thomas Roguski, PE, CME
Executive Director

Enclosures

Cc: Namgiao Tran, Assistant Project Manager (via email namgiao.tran@dot.nj.gov)

TOM

10-21

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 3, 2022

VIA EMAIL

Mr. Steve Silverman
Third Clinton, LLC/Third Hudson, LLC
30 Park Road
Monmouth Beach, NJ 07750

Sanitary Sewer Application – Review Comments
279 Third Avenue
Block 205, Lot 1; Block 206, Lot 2; Block 207 Lot 1; Block 208 Lot 2
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-0326

Dear Mr. Silverman,

Please be advised that at the September 21, 2022 meeting, the Long Branch Sewerage Authority (LBSA) conditionally approved the 279 Third Avenue Sanitary Sewer Application, based upon the following documents:

- Plans entitled, "Preliminary & Final Major Site Plan for 279 Third Avenue, Block 205, Lot 1; Block 206, Lot 2; Block 207, Lot 1; Block 208, Lot 2, Tax Map Sheet #24, 279 Third Avenue, City of Long Branch, Monmouth County, NJ" Sheet C400 – Grading & Drainage Plan, and Sheet C801 Construction Details, dated January 19, 2022;
- Long Branch Sewerage Authority Form A, Application for Conceptual Review;
- Check No. 7427, totaling \$3,600.00, representing the initial Application and Review Escrow;
- Sanitary Sewer Report and Technical Specifications dated July 19, 2022; and,
- Sanitary Construction Cost Estimate dated July, 19 2022.

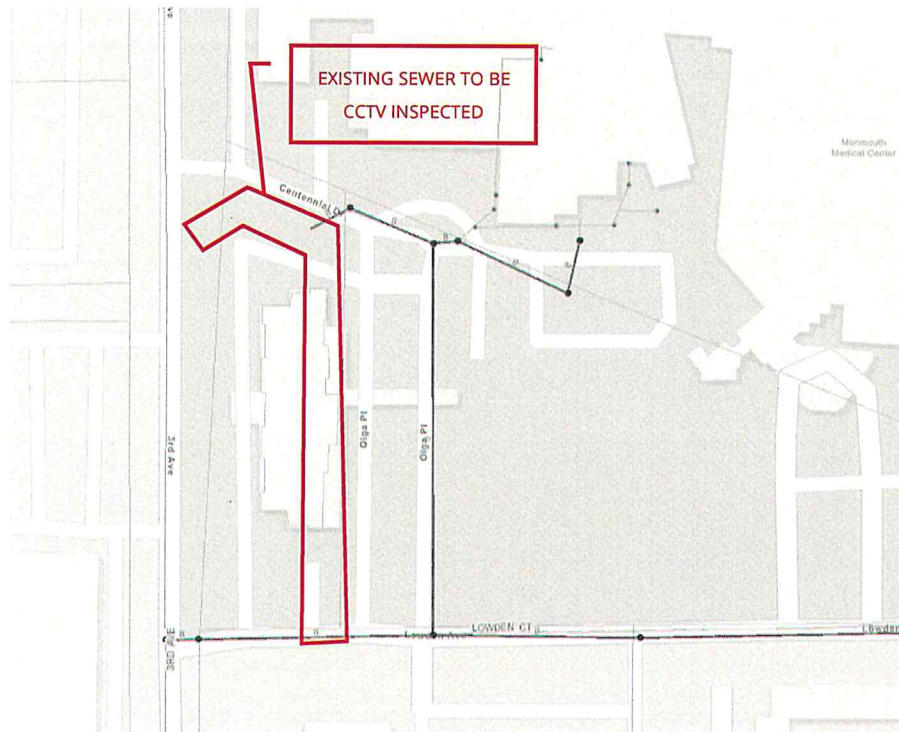
Approval is subject to compliance with the following:

1. The Applicant shall submit a Treatment Works Approval (TWA) package to the New Jersey Department of Environmental Protection (NJDEP) with reference to the above project for review and approval.

TOM, FILE

10-22

2. The Applicant shall perform and provide CCTV and Report for the existing downstream sewer, from the existing building to the intersection at Lowden Ct (see below map).



3. Submission of two (2) signed and sealed originals and one (1) PDF of complete final drawings incorporating the following revisions:
 - Site Clearing & Demolition Plan shall be provided, with the following:
 - Existing property laterals and points of connection to main shall be shown directly on the plan for structures proposed to be demolished. All existing sanitary sewer connections shall be abandoned and plugged at the point of connection to the main in accordance with the LBSA Rules and Regulations. The Authority Engineer must be present for all lateral abandonment operations. Indicate same directly on the plans.
 - The following note shall be added to the plans: "Contractor/Applicant shall be responsible to locate the existing sanitary sewer laterals and abandon them per LBSA requirements. The LBSA Engineer shall be notified a minimum of forty-eight (48) hours prior to abandonment of operations."

- Grading & Utilities Plan
 - PVC sewer lateral length, actual slope, and type (SDR-35, push-on, gasketed joint) shall be noted directly on the plan.
 - Cleanout invert and rim elevations shall be indicated directly on the Plan.
 - The following Utility Notes shall be provided:
 - The contractor shall perform test pits to verify existing utility depths, sizes, and locations prior to connecting the proposed sanitary sewer lateral to the existing manhole. The Contractor shall notify the Engineer in writing of any conflicts so that design modifications can be made.
 - Sanitary sewer lateral minimum cover shall be three (3') feet. If a minimum cover of three (3') feet cannot be provided, ductile iron pipe (Class 52) shall be provided. Cover of less than two and one-half (2.5') feet shall not be permitted.
 - Any damage caused to the Long Branch Sewerage Authority sanitary sewer system as a result of construction activities, as solely determined by the Long Branch Sewerage Authority, shall be repaired by the Contractor/Applicant, at the Contractor's/Applicant's cost, to the satisfaction of the Authority.
 - All work shall be performed in accordance with Long Branch Sewerage Authority Rules and Regulations and Standard Details.
 - Prior to acceptance, the sanitary sewer facilities shall be tested in accordance with Long Branch Sewerage Authority Rules and Regulations, and witnesses and approved by the Authority.
 - Prior to acceptance, As-Built Plans, both in electronic and paper formats, for the sanitary sewer lateral, shall be submitted to Long Branch Sewerage Authority for review and approval.
 - Two (2) weeks prior to the start of construction, notification shall be provided to Long branch Sewerage Authority to allow for the scheduling of a pre-construction meeting.
- 4. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Engineer's Report, incorporating the following revision:
 - Include a capacity calculation to confirm existing downstream pipe capacity.
 - Revise Engineer's Report to indicate that the net increase to the proposed average daily demand will be 3,385 gpd.

- Confirm proposed pipe slope in capacity calculations to match slope to be added to plans.
5. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Plumbing Plans. Plumbing Plans must comply with Section 7A.6 "Elevation of Sanitary Fixtures" of the LBSA Rules and Regulations.
 6. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Architectural Plans.
 7. Response to additional revisions/comments that may be required upon future review of documents.
 8. Submission of a Performance Bond or Letter of Credit in the amount of 100% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Performance Bond be submitted prior to the start of construction.
 9. Submission of Engineering Inspection Fees in the amount 10% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Engineering Inspection Fees be submitted prior to the start of construction.
 10. Submission of Connection Fees in the amount of \$180,145.90, based upon a total of 70 new residential units, less 31.1 credits, as calculated below:

70 proposed – 31.1 credits = 38.9 net units at the current rate of \$4,631 per unit = \$180,145.90

Total Connection Fee = \$180,145.90

The Connection Fee above is based upon information provided in the previously referenced Transmittal Letter and is subject to change based upon actual facilities/units proposed verified by Architectural Plans, once submitted.

Payment of 50% of the Connection Fees is required prior to the issuance of a Building Permit for each building, and the remaining 50% of the Connection Fees prior to the issuance of a Certificate of Occupancy for the building.

The Applicant is advised that the Connection Fee due is based upon the Connection Fee Rate in effect at the time of payment and is subject to change accordingly.

11. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA to allow for the scheduling of a pre-construction meeting.
12. Shop drawings for all materials must be submitted to LBSA for approval prior to installation.

13. Operation and maintenance of the sanitary sewer laterals, exclusively serving the 279 Third Ave development, shall be the responsibility of the property owner(s).
14. Even though operation and maintenance of the sanitary sewer laterals, exclusively serving the 279 Third Ave development, will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design
(DBA Maser Consulting)



Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

SSB/LSL/sab

Cc: Thomas Roguski, Executive Director (via e-mail)
Eric Ballou, P.E., InSite Engineering, LLC (via e-mail)

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 3, 2022

VIA EMAIL

Jordan Rizzo, P.E.
CME Associates
1460 Route 9 South
Howell, NJ 07731

Review Comments
Long Branch Senior Center Improvements
85 2nd Avenue
Block 287.01, Lots 18.01, 19.01, 20, 22.02, and 22.04
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-0327

Dear Mr. Rizzo,

Please be advised that at the September 21, 2022 meeting, the Long Branch Sewerage Authority (LBSA) conditionally approved the Long Branch Senior Center Improvements Application, based upon the following documents:

- Plans entitled, "City of Long Branch, Monmouth County, New Jersey, Contract Drawings, Long Branch Senior Center" dated June 2022;
- Long Branch Sewerage Authority Form A, Application for Conceptual Review;
- Check No. 053460, totaling \$100.00, representing the initial application fee;
- Check No. 053461, totaling \$1,000.00, representing the initial escrow deposit;
- Sanitary Sewer Report dated July 2022;
- Technical Specifications dated June 2022;
- Sanitary Construction Cost Estimate; and,
- USGS Map.

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10-23

Approval is subject to compliance with the following:

1. Submission of two (2) signed and sealed originals and one (1) PDF of complete final drawings incorporating the following revisions:
 - Grading & Utilities Plan
 - Revise the 4" PVC lateral to a 6" PVC lateral.
 - All 6" sanitary sewer laterals shall have cleanouts every 100 feet, including one at the curblineline and one at the building wall. Cleanout invert and rim elevations shall be indicated directly on the Plan.
 - Provide note on the Plan designating that lateral tie-in to the existing main shall be performed with "Inserta Tee" connection. Invert of connection shall be indicated directly on the Plan.
 - The following Utility Notes shall be provided:
 - The contractor shall perform test pits to verify existing utility depths, sizes, and locations prior to connecting the proposed sanitary sewer lateral to the existing manhole. The Contractor shall notify the Engineer in writing of any conflicts so that design modifications can be made.
 - Sanitary sewer lateral minimum cover shall be three (3') feet. If a minimum cover of three (3') feet cannot be provided, ductile iron pipe (Class 52) shall be provided. Cover of less than two and one-half (2.5') feet shall not be permitted.
 - Any damage caused to the Long Branch Sewerage Authority sanitary sewer system as a result of construction activities, as solely determined by the Long Branch Sewerage Authority, shall be repaired by the Contractor/Applicant, at the Contractor's/Applicant's cost, to the satisfaction of the Authority.
 - All work shall be performed in accordance with Long Branch Sewerage Authority Rules and Regulations and Standard Details.
 - Prior to acceptance, the sanitary sewer facilities shall be tested in accordance with Long Branch Sewerage Authority Rules and Regulations, and witnesses and approved by the Authority.
 - Prior to acceptance, As-Built Plans, both in electronic and paper formats, for the sanitary sewer lateral, shall be submitted to Long Branch Sewerage Authority for review and approval.

- Two (2) weeks prior to the start of construction, notification shall be provided to Long branch Sewerage Authority to allow for the scheduling of a pre-construction meeting.
- Construction Details
 - The following LBSA Standard Details shall be included:
 - A Clean-out Protection Box detail.
 - Inserta Tee detail.
 - A copy of the Long Branch Sewerage Authority Details is available upon request.
- 2. Submission of two (2) signed and sealed originals and one (1) PDF of Sanitary Sewer Specifications, with the following sections of the LBSA Rules and Regulations included:
 - Section 9 – Technical Design and Construction Standards
 - Section 10 – Inspection and Testing of Installed Facility
 - Section 11 – Specifications for Sewer Construction
- 3. Submission of two (2) signed and sealed originals and one (1) PDF of Sanitary Sewer Estimate, updated to reflect 6" sanitary sewer lateral.
- 4. Submission of two (2) signed and sealed originals and one (1) PDF of Sanitary Sewer Service Report, updated to reflect 6" sanitary sewer lateral.
- 5. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Plumbing Plans. Plumbing Plans must comply with Section 7A.6 "Elevation of Sanitary Fixtures" of the LBSA Rules and Regulations.
- 6. Connection fees have been waived by the Authority for this Application, because it is a City Project.
- 7. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA to allow for the scheduling of a pre-construction meeting.
- 8. Shop drawings for all materials must be submitted to LBSA for approval prior to installation.
- 9. Operation and maintenance of the sanitary sewer lateral, exclusively serving the Long Branch Senior Center, shall be the responsibility of the property owner(s).

10. Even though operation and maintenance of the sanitary sewer lateral, exclusively serving the Long Branch Senior Center, will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design
(DBA Maser Consulting)



Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

SSB/LSL/sab

Cc: Thomas Roguski, Executive Director (via e-mail)
George Jackson, City of Long Branch (via e-mail)



Corporate Office
1800 Route 34, Suite 101, Wall, New Jersey 07719

Regional Offices
King of Prussia, Pennsylvania
Bethlehem, Pennsylvania
Hackettstown, New Jersey
Camden, New Jersey
Newark, New Jersey
New York, New York
Atlanta, Georgia

VIA CERTIFIED MAIL

October 4, 2022

Long Branch Sewerage Authority

150 Joline Avenue

P.O. Box 720

Long Branch, NJ 07740



Re: **Utility Will-Serve Request –Sanitary Sewer Service**
11 Pullman Avenue
Lot 7, Block 57
City of Long Branch, Monmouth County, New Jersey
FPA No. 11622.001

To Whom It May Concern,

This office is currently preparing documents for submission to the City of Long Branch to construct a new single family dwelling and related amenities at the above referenced site. The subject property is currently undeveloped.

Please can you provide a letter stating that your utility will be able to provide service to the proposed dwelling. The letter can be emailed to my attention at the address below.

If you have any questions, please feel free to contact me at this office.

Respectfully,

FRENCH & PARELLO ASSOCIATES

Catherine Rooney
Designer

Catherine.Rooney@FPAengineers.com

TOM, FILE

p: 732.312.9800

fpaengineers.com

f: 732.312.9801

10-24

October 3, 2022

290 Ocean LLC
LAKEWOOD, NJ 08701

RECEIVED
CERTIFIED
OCT 05 2022

L.B. SEWERAGE AUTH

RE: 290 Ocean LLC
290 Ocean Avenue
Block 216, Lots 11, 12 and 24
City of Long Branch, Monmouth County, New Jersey
Settlement Agreement
NJDEP File No. 1325-16-0007.1 LUP 210001

This letter is to provide you with legal notification that the New Jersey Department of Environmental Protection (Department or DEP), Division of Land Resource Protection (Division), has entered into a Settlement Agreement, dated August 5, 2022, with 290 Ocean LLC (SA), which will result in the issuance of a Coastal Area Facility Review Act (CAFRA) Individual Permit (Authorization) that would permit the construction of a high-rise building consisting of 8 residential floors and 109 residential units and 234 garage parking spaces at the above referenced property. Notice of the Department's decision to enter into the SA will appear in the DEP Bulletin on October 5, 2022, under the Division's section. Comments regarding this settlement should be sent to:

New Jersey Department of Environmental Protection
Janet Stewart, Manager, Bureau of Coastal Permitting
Division of Land Resource Protection
P.O. Box 420, Mail Code 501-02A
Trenton, NJ 08625-0420

Email: janet.stewart@dep.nj.gov
Phone: (609) 633-2289

Requests for information or submissions by the applicant regarding this action should be submitted via email to janet.stewart@dep.nj.gov with a return email address provided. Comments must be received by the Department within sixty (60) days of this publication, or December 3, 2022.

Pursuant to the SA, the following link is to the proposed revised stormwater plans: <https://www.dropbox.com/sh/1nz55xm1wacrmz7/AADlsV0PF6jtQMivipBZl5bVa?dl=0>. In order to access the plans, please type the link into an internet browser, access the site, and proceed to follow the download instructions. The 45-day public comment period for these stormwater plans will commence on or about October 5, 2022 and expire on or about November 19, 2022.

Very truly yours,



Giordano, Halleran & Ciesla, P.C.
Attorneys for Applicant

MJG/mpc

Docs #5960197-v1

TOM, FILE

10-25

**NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
NOTICE OF INTENT TO SETTLE**

CAFRA INDIVIDUAL PERMIT

TAKE NOTICE THAT THE DEPARTMENT OF ENVIRONMENTAL PROTECTION has entered into a Settlement Agreement that would issue a Coastal Area Facility Review Act (CAFRA) Individual Permit (Authorization) that would resolve the appeal of CAFRA Individual permit #1325-16-0007.1, LUP210001. Said Authorization would permit the construction of a high-rise building consisting of 8 residential floors and 109 residential units and 234 garage parking spaces. The Authorization would be issued pursuant to the Coastal Zone Management Rules (N.J.A.C. 7:7-1.1 et seq.). The Project is as shown on plans in eighteen (18) sheets collectively entitled "Preliminary & Final Major Site Plan For 290 Ocean Avenue Block 216, Lots 11, 12 & 24 Tax Map Sheet #24 290 Ocean Avenue, City of Long Branch, Monmouth County, NJ" dated December 11, 2020, last revised January 10, 2022, and prepared by InSite Engineering, LLC. Notice of the final permit decision will appear in the DEP Bulletin under the section entitled Division of Land Resource Protection.

IN THE MATTER OF: 290 Ocean, LLC
 File No. 1325-16-0007.1 APL210001
 Block: 216 Lot: 11, 12 & 24
 City of Long Branch, Monmouth County

Comments regarding this settlement should be sent to: Janet Stewart, Manager, Bureau of Coastal Permitting, at Division of Land Resource Protection, NJDEP, P.O. Box 420, Mail Code 501-02A, Trenton, NJ 08625-0420, or by email care of janet.stewart@dep.nj.gov or the office may be reached by telephone: (609) 633-2289.

Requests for information or submissions by the applicant regarding this action should be submitted via email to janet.stewart@dep.nj.gov with return email address provided.

Comments must be received by NJDEP within sixty (60) days of this publication, or December 3, 2022.



Borough of
West Long Branch
New Jersey



BOROUGH OF WEST LONG BRANCH
☐ PLANNING BOARD ☐ ZONING BOARD

SAMPLE FORM OF PUBLIC NOTICE

PLEASE TAKE NOTICE that on the 27th day of October, 2022 at 7:00
(Day) (Month) (Year)
P.M. at the Municipal Building, 965 Broadway, West Long Branch, New Jersey, a Public Hearing
will be held before the West Long Branch Board of Adjustment to consider the application of
(Planning Board or Board of Adjustment)
Doug + Justine Muh for premises at 57 Poplar Ave and
(Applicant's Name) (Street Location)
designated as Block 82, Lot(s) 18 on the official tax map
(Block) (Lot Numbers)

of the Borough of West Long Branch, Zone District R-15, at which time and place all
(Zone Designation)
interested persons will be given an opportunity to be heard.

The applicant seeks the following: (Insert what the applicant is seeking to include ordinance and measurements)

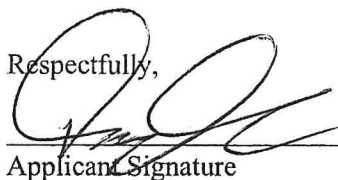
- Install 6ft-high Fence along Franklin Parkway property line, up to
Front corner of house (66 Feet)
- Install 6ft-high Fence into front corner of house (14 Feet)
- Install 6ft-high Fence into rear of shed (15 Feet)

The applicant also seeks all other variances or waivers as may be required in connection of this application.

The application and supporting documents are on file at the Office of the West Long Branch Borough Clerk, 965 Broadway, West Long Branch, New Jersey and available for inspection by the public during regular business hours (8:30 a.m. to 4:30 p.m.).

This notice is sent to you as an owner of property in the immediate vicinity of this application, and is also published, as required by law. Any interested parties may appear at said hearing and participate therein in accordance with the rules of the Board of Adjustment.
(Planning Board or Board of Adjustment)

Respectfully,


Applicant Signature

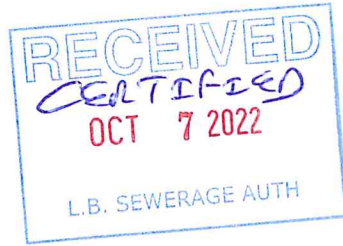
Date: 10/3/22

NOT LBSA, TOM

10-26₆

September 23, 2022

--- Via Certified Mail ---



CIVIL ENGINEERING
ENVIRONMENTAL
SURVEYING
LANDSCAPE ARCHITECTURE

RE: Public Notification, NJDEP Land Use Regulation Permits
Perimeter Path at Seven Presidents Oceanfront Park
Block 419.01 Lot 1
City of Long Branch, Monmouth County, New Jersey

To Whom This May Concern,

This letter is to provide you with legal notification that an application for a CAFRA individual permit has been submitted to the New Jersey Department of Environmental Protection, Division of Land Resource Protection for the development shown on the enclosed plan(s). The project will consist of circulation improvements such as new sidewalk paths, ADA ramps, and crosswalks. The proposed improvements will be along the northern, western, and southern border of the site.

The complete permit application package can be reviewed at either the municipal clerk's office in the municipality in which the site subject to the application is located, or by appointment at the Department's Trenton Office. Either a 30-day public comment period or public hearing will be held on the application in the future. Individuals may request a public hearing on the application within 15 calendar days of the date of receiving this letter. Requests for a public hearing shall be sent to the Department at the address below and shall state the specific nature of the issues to be raised at the hearing:

New Jersey Department of Environmental Protection
Division of Land Resource Protection
P.O. Box 420, Code 501-02A
Trenton, New Jersey 08625
Attn: City of Long Branch Supervisor

If you have any questions regarding this application, please feel free to call our office.

Sincerely,
Engineering & Land Planning Associates, Inc.

Robert A. Benedetto, P.E.
Project Manager

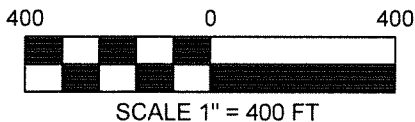
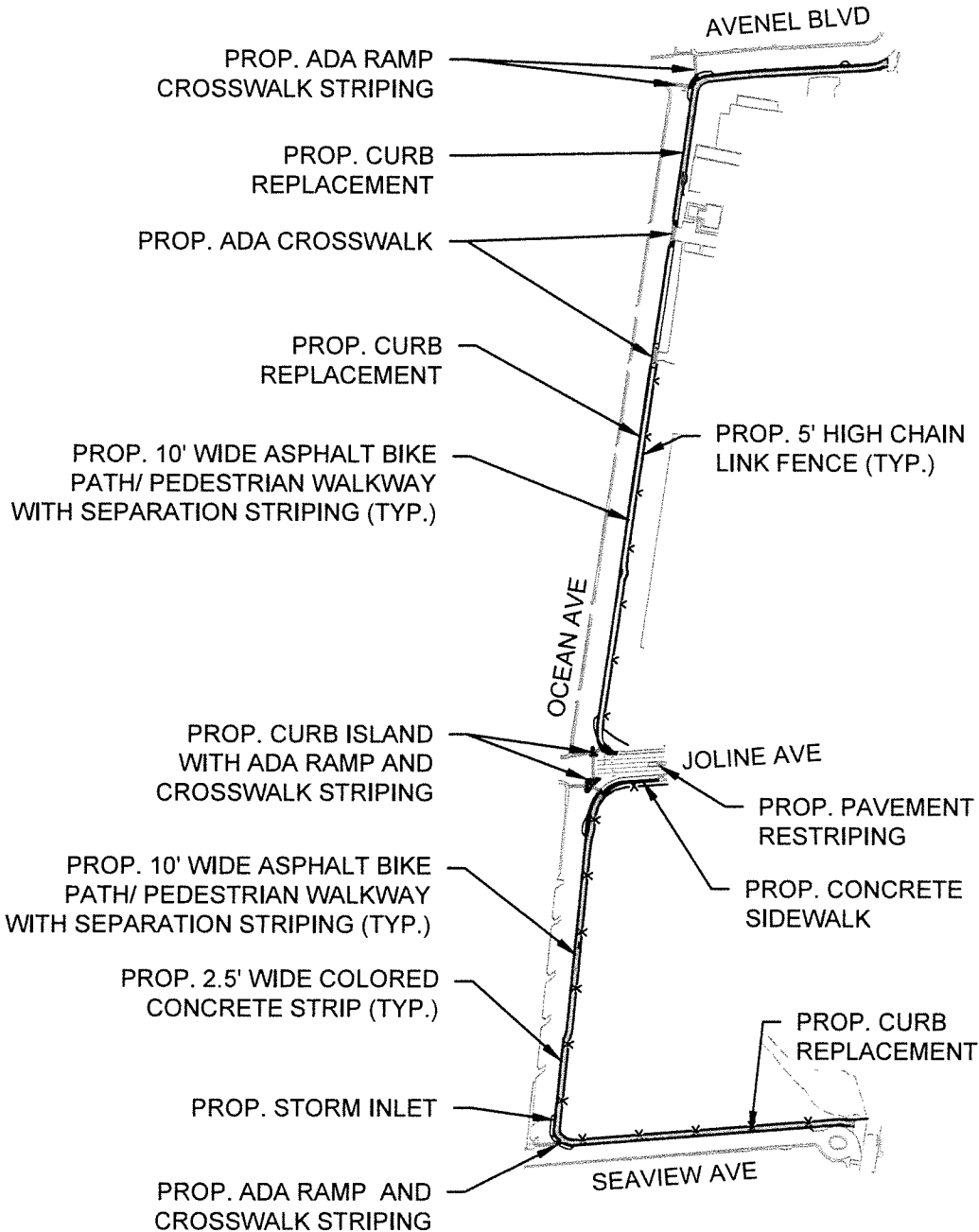


Headquarters
140 West Main Street | High Bridge, NJ 08829
T: 908.238.0544

Clinton | Asbury Park | Netcong | Philadelphia

TOM, FILE

10-27



TITLE:

NJDEP NOTICING PLAN EXHIBIT



140 WEST MAIN STREET, HIGH BRIDGE, NJ 08829
(908) 238-0544 FAX: (908) 238-9572
C.O.A. #: 24GA28021500

A PROFESSIONAL ASSOCIATION

LOCATION:
SEVEN PRESIDENTS
OCEANFRONT PARK
OCEAN AVE BTW AVENEL BLVD
AND SEAVIEW AVE
CITY OF LONG BRANCH,
MONMOUTH COUNTY, NJ

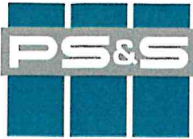
DATE: 09/26/2022

PROJECT NO.: 0221018

FILENAME: Noticing.DWG

FIGURE No.

1



October 7, 2022
04336-0030

Thomas Roguski
Executive Director
Long Branch Sewerage Authority
150 Jolie Avenue
P.O. Box 720
Long Branch, NJ 07740



Education

Energy Utility

Healthcare

Public Works

Real Estate

Science & Technology

Re: "Will-Serve" Request – Sanitary Sewer Service
Second Ave Multi-Use Development
Block 89, Lot 13, and Block 91, Lot 5
City of Long Branch, Monmouth County, New Jersey

Dear Mr. Roguski:

Please accept this letter as a request for water service to the above-referenced project. The project consists of two separate lots located at the corner of Second Avenue and New Court (Block 89, Lot 13), and on New Court (Block 91, Lot 5) in the City of Long Branch, Monmouth County, New Jersey. Lot 13 currently consists of two (2) two-story frame dwelling buildings with a restaurant and associated parking lot and landscaped area. Lot 5 currently consists of an existing asphalt pavement parking lot. The proposed project consists of the construction of a two-story mixed-use building and associated improvements on Lot 13, and a new parking lot on Lot 5. The projected daily sanitary sewer flow is 8,290 GPD, as indicated on the attached *Sewer Flow Calculations* worksheet. The location of the site is indicated on the attached USGS Map and Aerial Map.

Kindly provide a "Will-Serve" response indicating availability of sanitary sewer service. Should you have any questions or require any additional information, please do not hesitate to contact me at (732) 584-0444 or respasa@psands.com.

Sincerely,
PAULUS, SOKOLOWSKI AND SARTOR, LLC

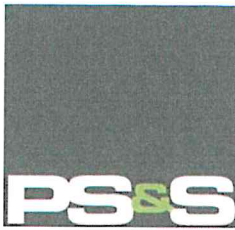
Robert Espasa, PE, LEED AP, ENV SP

Vice President

Central Monmouth
Business Park
1433 State Route 34
Suite A-4
Wall, NJ 07727
t. 848.206.2626
www.psands.com

FILE, TOM

10-28



Paulus, Sokolowski and Sartor, LLC
3 Mountainview Road
Warren, NJ 07059
732-560-9700
www.psands.com

Project Name: SECOND AVENUE MULTI-USE DEVELOPMENT
Project Location: City of Long Branch, Monmouth County, NJ
Project No.: 04336-0030
Date: 7/22/2022
Prepared By: RE

SEWER FLOW CALCULATIONS

The estimated sewer flow for the proposed Project is based on *N.J.A.C. 7:14A-23*. A 3-story 29,970 GSF mixed-use building with 950 GSF ground floor retail, 22 dwelling units comprised of 2 one-bedroom units, and 20 two-bedroom units; and 400 GSF of amenity and retail space are proposed as part of this project. Amenity space occupancy is determined per the 2018 International Fire Code Table 1004.1.2 for exercise room occupancy and 50 GSF/occupant; this generates an occupancy of 45 max occupancy for the proposed amenity space

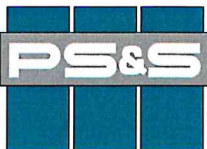
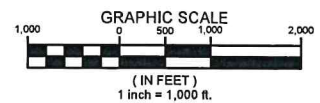
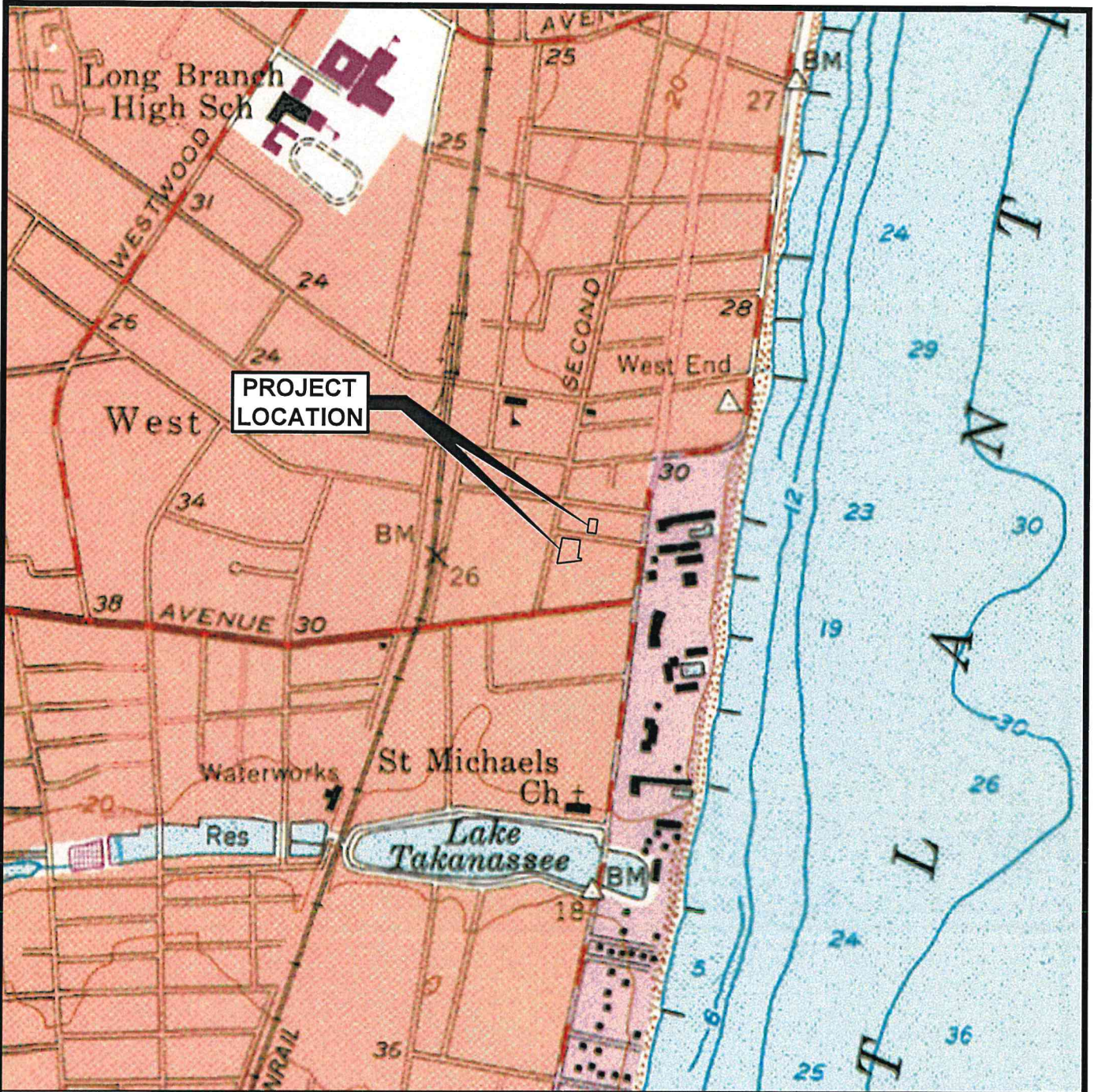
Projected Daily Sewer Flow (Table under N.J.A.C. 7:14A-23)

Type of Establishment	Projected Sewer Flow per unit	Number of Units/Square Footage	Flow (sewer flow per unit x number of units)
Retail	0.1 GPD/SF	400 GSF	40 GPD
1 bedroom unit	150 GPD per unit	2	300 GPD
2 bedroom unit	225 GPD per unit	20	4,500 GPD
Lobby/Amenity Space	75 GPD/Member	46	3,450 GPD

Flow Calculations:

Total Projected Daily Sewer Flow = 8,290 GPD
= 0.008 MGD

FILE NAME: \\pss-aze-fs-01\Projects\04336\003\DWG\Civil\Plots\Figures\USGS Map.dwg USGS LAST EDIT: 10/07/2022 - 12:54:09 PM LOGIN: wguevara@Wguevara - Civil



PAULUS, SOKOLOWSKI
AND SARTOR, LLC.

3 MOUNTAINVIEW ROAD
P.O. BOX 4039
WARREN, NJ 07059
PHONE: (732) 560-9700

CERTIFICATE OF AUTHORIZATION NO. 24GA28032700

PROJECT TITLE

**SECOND AVENUE MULTI-USE DEVELOPMENT
BLOCK 89, LOT 13 AND BLOCK 91, LOT 5**
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY

SHEET TITLE

USGS MAP

PROJ. NO.: 04336.0030

DRN. BY: W.G.

SCALE: 1" = 1000'

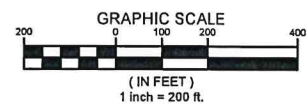
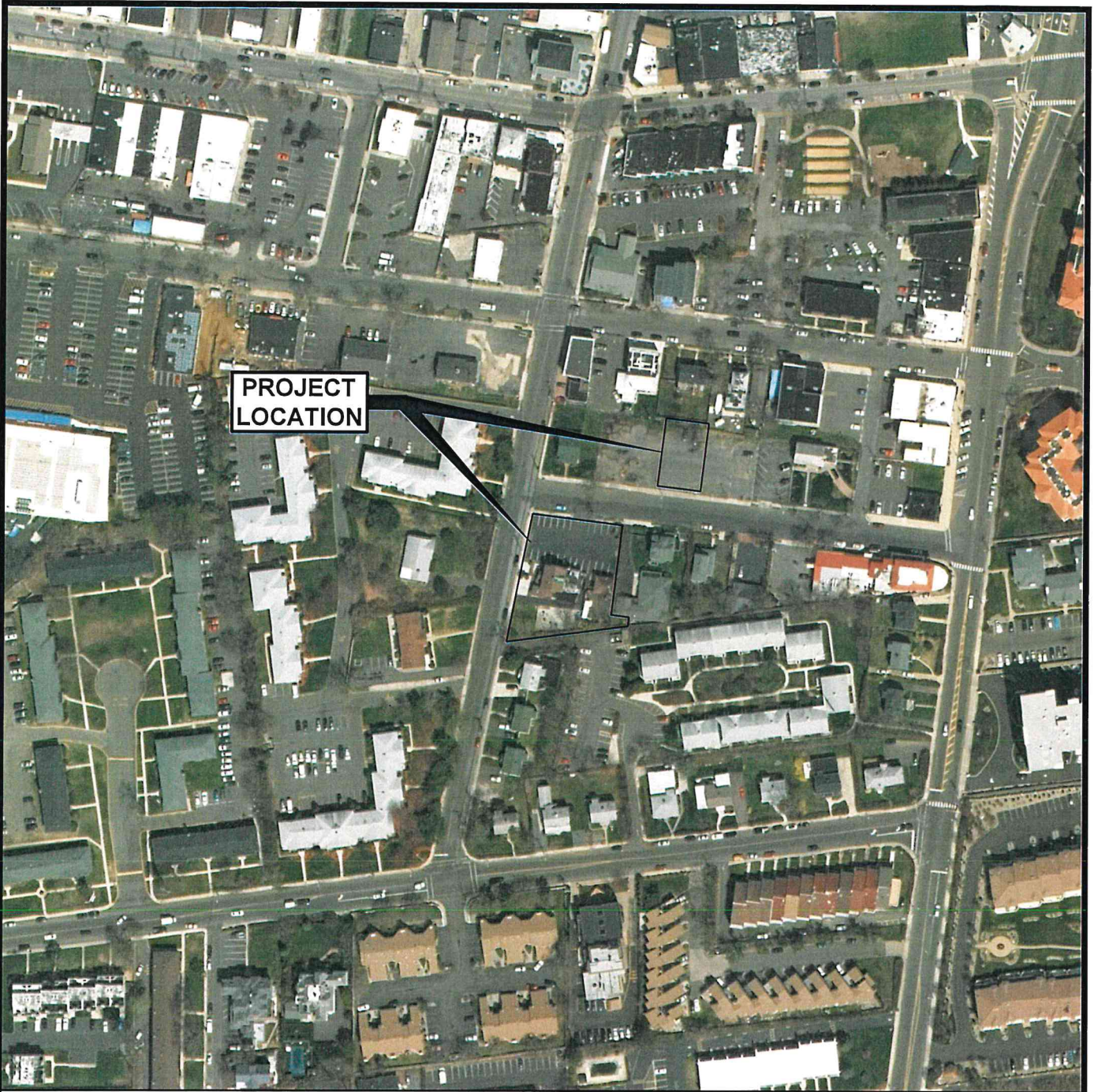
DATE:

10/07/2022

CK'D BY: R.E.

SHT. NO.: 1

FILE NAME: \\ps-aze-fs-01\Projects\04336\0030\DWG\Aerial Map.dwg AERIAL LAST EDIT: 10/07/2022 - 01:19:21 PM LOGIN: wguevara@WGuevara - Civil



PAULUS, SOKOLOWSKI
AND SARTOR, LLC.

3 MOUNTAINVIEW ROAD
P.O. BOX 4039
WARREN, NJ 07059
PHONE: (732) 560-9700

CERTIFICATE OF AUTHORIZATION NO. 24GA28032700

PROJECT TITLE

**SECOND AVENUE MULTI-USE DEVELOPMENT
BLOCK 89, LOT 13 AND BLOCK 91, LOT 5**
CITY OF LONG BRANCH, MONMOUTH COUNTY, NEW JERSEY

SHEET TITLE

AERIAL MAP

PROJ. NO.: 04336.0030

DRN. BY: W.G.

SCALE: 1" = 200'

DATE: 10/07/2022

CK'D BY: R.E.

SHT. NO.: 1



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

October 11, 2022

Sent via Regular Mail and Email (susan.bradshaw@collierseng.com)

Colliers Engineering and Design
331 Newman Springs Road
Suite 203
Red Bank, NJ 07701

Attn: Susan S. Brasefield, PE, PP, CME

**Re: LBSA Response Letter
Long Branch Senior Center Improvements
City of Long Branch, Monmouth County, New Jersey
CME File No.: HLB00507.01
Colliers File No.: LBS-0327**



Dear Ms. Brasefield:

Our office is in receipt of the comments contained within the October 3, 2022 letter by your office concerning the above-mentioned project. This letter serves to address each of the comments from the aforementioned review memo. The following items are enclosed in support of this response letter:

- Two (2) signed and sealed copies of the Long Branch Senior Center Contract Drawings, prepared by CME Associates, consisting of sixteen (16) sheets, dated June 2022, last revised October 4, 2022;
- Two (2) copies of the Sanitary Sewer Service Report for the Long Branch Senior Center Improvements, prepared by CME Associates, dated July, 2022, last revised October, 2022;
- Two (2) copies of the project specifications, beginning at Division 2 of the contract book;
- Two (2) copies of the Sanitary Sewer Cost Estimate;
- Plumbing Plans will be submitted under separate cover.

Approval is subject to compliance with the following:

1. The Grading and Utility Plan (sheet 5 of 16) has been revised as follows:
 - The proposed lateral has been increased from 4" to 6".
 - Cleanouts have been proposed with a maximum spacing of 100 feet.
 - The label for the sanitary sewer service connection has been revised to indicate an inserta tee connection.
 - Sanitary Sewer Notes 1 through 9 have been provided on the plan sheet.

The Construction Details (sheet 14 of 16) has been revised to provide the LBSA standard detail for the clean-out protection box and an inserta Tee Connection.

S:\Long Branch City\Project Files\HLB00507.01 - Senior Center Improvements\Applications\LBSA\22-10-11 LBS07 LBSA Response.docx

CONSULTING AND MUNICIPAL ENGINEERS

1460 ROUTE 9 SOUTH • HOWELL, NEW JERSEY 07731 • (732) 462-7400 • FAX: (732) 409-0756

TOM, FREE

10-29



Long Branch Sewerage Authority
Re: Long Branch Senior Center

October 11, 2022
Our File No. HLB0507.01
Page 2

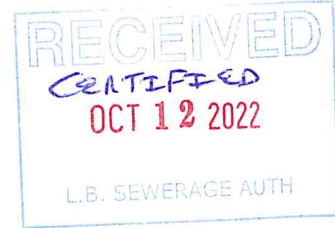
2. Enclosed please find the project specifications, which has been revised to include Sections 9-11 of the LBSA Rules and Regulations.
3. Enclosed please find the revised Sanitary Sewer Estimate which has been revised to reflect the cost of the 6" sanitary sewer lateral.
4. Enclosed please find the revised Sanitary Sewer Service Report which has been updated to reflect a 6" sanitary sewer lateral.
5. Plumbing Plans will be submitted under separate cover.
6. No response necessary.
7. Acknowledged. Notification will be sent at least two (2) weeks before start of construction.
8. Acknowledged. Shop drawings will be submitted to LBSA for approval.
9. Acknowledged. No response required.
10. Acknowledged. No response required.

Should you have any questions or require any further information, please do not hesitate to contact this office.

Very truly yours,
CME Associates


Jordan A. Rizzo, PE
City Engineer's Office

JAR/MDG
cc: Thomas Roguski, Executive Director (troguski@lbsa.net)



Via Certified Mail

**Subject: CAFRA Individual Permit Application
Single Family Residence Redevelopment
Block 57, Lot 3
Applicant: LB Land Blue, LLC
City of Long Branch, Monmouth County, New Jersey**

To Whom It May Concern:

This letter is to provide you with legal notification that an application for an authorization under Coastal General Permit 4 has submitted to the New Jersey Department of Environmental Protection, Division of Land Resource Protection for the development shown on the enclosed plan(s). A brief description of the proposed project follows:

Development of a single family residence and accessory improvements

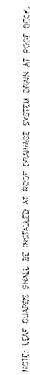
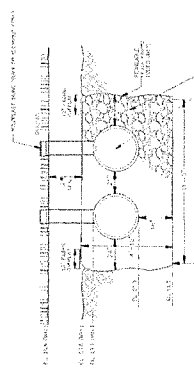
The complete permit application package can be reviewed at either the municipal clerk's office in the municipality in which the site subject to the application is located, or by appointment at the Department's Trenton Office. The Department of Environmental Protection welcomes comments and any information that you may provide concerning the proposed development and site. Please submit your written comments within 15 calendar days of receiving this letter to:

New Jersey Department of Environmental Protection Division of Land Resource Protection
P.O. Box 420, Code 501-02A
Trenton, New Jersey 08625
Attn: City of Long Branch Supervisor"

Attachments: Permit Drawing

Tom, FILE

10-30

[illegible]

2'-0" 1'-0" 0'-0"

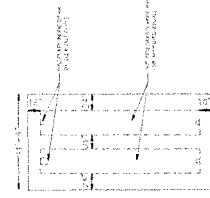
RECHARGE TRENCH DETAIL

NOT TO SCALE

NOTE: TRENCH TO BE FILLED WITH GRAVEL AND COVERED WITH A 4" LAYER OF GRAVEL.

1'-0" 0'-0" 0'-0"

0'-0" 0'-0" 0'-0"



AGEE TRENCH PLAN VIEW

[illegible]

General Construction Notes

- [illegible]

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 12, 2022

VIA EMAIL

Mr. Dave Helfrich
New Jersey Department of Environmental Protection
Division of Water Quality
Municipal Finance & Construction Element
Bureau of Construction, Payments and Administration (BCPA)
401 East State Street, 3rd Floor
P.O. Box 420 - Mail Code 401-03D
Trenton, NJ 08625-0420

New Jersey Environmental Infrastructure Trust
NJDEP Project No. S340336-08
Sludge Handling System and Emergency Pump Station Improvements
Hot Water Improvements Project
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-281 and LBS-272

Dear Mr. Helfrich,

On behalf of the Long Branch Sewerage Authority (LBSA), the purpose of this correspondence is to request approval to amend the construction phase of the engineering contract for the Sludge Handling System and Emergency Pump Station Improvement and Hot Water Improvement Project.

We previously received approval to re-allocate all available funds for the Capital Improvements for the Wastewater Treatment Plant to the Sludge Handling System and Emergency pump Station Improvements project. The WWTP Hot Water Improvements Project was removed from the loan because the bids for the Sludge Handling System and Emergency Pump Station Improvements project came in over the estimate and will require all of the available construction loan funds. The WWTP Hot Water Improvements Project will be constructed at a later date.

LBSA awarded the construction contract to Thomas Controls, Inc. in the amount of \$1,346,600.

We request approval to re-allocate the available construction phase engineering funds for the Wastewater Treatment Plant Capital Improvements from the Hot Water Improvement project to the Sludge Handling System and Emergency Pump Station Improvements project.

The fees that we propose to move from the Hot Water Improvement project are \$19,360 for Construction Administration and \$22,400 for Construction Observation for a total of \$41,760. This will bring the total construction phase fee for the Sludge Handling System and Emergency Pump Station Improvements Project to \$104,760.

Maser Consulting is now Colliers Engineering & Design

TOM, FILE

10-31



It is noted that the total proposed construction phase engineering costs (construction administration and observation) of \$110,200 is 8.78 % of the Construction low bid cost of \$1,346,600 which is below the 12% of construction costs that NJIB uses as a benchmark.

Should you have any questions regarding the above, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)

A handwritten signature in blue ink that reads "Susan S. Brasefield". The signature is fluid and cursive.

Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

SSB/sab

cc: Thomas Roguski, PE, Long Branch Sewerage Authority (via email)
Charles Jenkins, New Jersey Department of Environmental Protection (via email)
Andrew Stoeckle, New Jersey Department of Environmental Protection (via email)

R:\Projects\I-L\lbs\LBS281\Correspondence\OUT\221012_ssb_Helfrich_Request to Reallocate funds.docx

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 14, 2022

VIA EMAIL

Thomas Roguski, PE, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740

WWTP Sludge Handling System and Emergency Pump Station Improvements
Change Order No. 1
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-281

Dear Mr. Roguski,

Enclosed please find Change Order 1 for the additional costs for the modification to the aluminum access hatch and addition of level transducer to the sludge holding tank. This change order results an increase of \$6,797.97 to the Contract, and the new total is \$1,353,397.94.

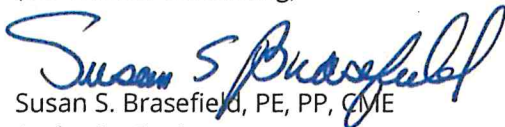
There is also a non-compensable time extension of 167 days to the Contract, and the resulting completion date is March 17, 2023.

We recommend Change Order No. 1 be approved by the Authority.

Should you have any questions, or require additional information, please do not hesitate to contact me.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)


Susan S. Brasefield, PE, PP, CME
Authority Engineer

SSB/IsI/
Enclosures


R:\Projects\W-L\lbs\LBS281\Correspondence\OUT\221014_ssb_Roguski_CO1.docx

TOM, FILE

10-32
Accelerating success.

Page 1 of 3

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

9. ISSUING OFFICE Long Branch Sewerage Authority	10. PROJECT NO. S340336-08	11. CONTRACT NO. LBS281	12. MODIFICATION NO. 1
13. CONTRACTOR'S PROPOSAL – CHANGE IN CONTRACT PRICE (Detailed breakdown, attach additional sheets as necessary)			
(Proposed)			
See attached Change Order Recommendation by Susan S. Brasefield of Colliers Engineering & Design, dated October 13, 2022.			
The Change Order is in agreement with Thomas Controls Inc, Long Branch Sewerage Authority, and Colliers Engineering & Design.			
NET INCREASE \$ <u>\$6,797.94</u>		NET DECREASE \$ <u>---</u>	
		CALENDER DAYS INCREASE <u>167</u> DAYS	
DATE: <u>10-13-2022</u>	TYPE NAME AND TITLE: Maria Mathew Project Manager Thomas Controls Inc		SIGNATURE: 

CCS-002

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

14. ISSUING OFFICE & PROJECT NO. Long Branch Sewerage Authority S340336-08	15. CONTRACT NO. LBS-281	16. MODIFICATION NO. 1
17. ORIGINAL CONTRACT BID PRICE \$ <u>1,346,600.00</u> TOTAL OF PREVIOUS CHANGE ORDERS \$ <u>=</u> TOTAL CONTRACT COST INCLUDING CHANGE ORDERS ... \$ <u>1,353,397.94</u>		
18. NECESSITY FOR CHANGE AND REASON FOR OMISSION FROM PLANS AND SPECIFICATIONS: See attached Change Order Recommendation by Susan S. Brasefield of Colliers Engineering & Design, dated October 13, 2022.		
19. OTHER IMPACTS RESULTANT OF THIS CHANGE: None.		
20. RESUME OF NEGOTIATIONS OR RECOMMENDATIONS (Loanee's Representative) : See attached Change Order Recommendation by Susan S. Brasefield of Colliers Engineering & Design, dated October 13, 2022.		
DATE:	TYPE NAME AND TITLE OF LOANEE'S REPRESENTATIVE: Thomas Roguski, PE Long Branch Sewerage Authority	SIGNATURE:

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 14, 2022

VIA EMAIL

Thomas Roguski, PE, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

WWTP Sludge Handling System and Emergency Pump Station Improvements
Partial Payment Request No. 5
Long Branch Sewerage Authority
Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-281

Dear Mr. Roguski,

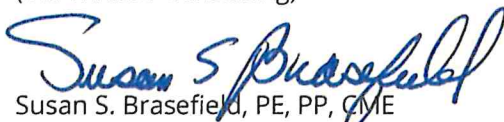
Based upon my review of the work completed by Thomas Controls, Inc, and documents submitted in support of their request for payment for work completed on the WWTP Sludge Handling System and Emergency Pump Station Improvements, I recommend approval of Partial Payment Request No. 5 in the amount of \$94,666.14. Attached please find the following in support of their request:

1. Partial Payment Request Certificate No. 5

Should you have any questions regarding our recommendation, please do not hesitate to contact me.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)


Susan S. Brasefield, PE, PP, CME
Authority Engineer

SSB/IsI/
Enclosures

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TOM, FILE

10-33

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/Cna

PAGE 1 OF 1

TO OWNER

Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, NJ 07740

FROM CONTRACTOR

Thomas Controls, Inc
14 South Woodland Avenue
East Brunswick, NJ 08816

PROJECT:
WWTP Sludge Handling System and
Emergency PS Improvements
Contract No. LBS-286

APPLICATION NUMBER: 5

PERIOD TO: 9/30/2022

CONTRACT DATE:

VIA PROJECT MANAGER:
VIA ARCHITECT/ENGINEER:
Maria Mathew
Susan Brassefield

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	CONSTRUCTION
<input type="checkbox"/>	MANAGER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR

331 Newman Springs Rd, Red Bank, NJ 07701

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1.	ORIGINAL CONTRACT SUM	\$1,346,600.00
2.	Net Change By Change Orders.....	\$0.00
3.	CONTRACT SUM TO DATE (Line 1 +2).....	\$ 1,346,600.00
4.	TOTAL COMPLETED & STORED TO DATE..... (Column L on G703)	\$949,263.28
5.	RETAINAGE: a. 2% of Completed Work	\$18,985.27

b.	Total Retainage	\$18,985.27
6.	TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$930,278.01
7.	LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$835,611.88
8.	CURRENT PAYMENT DUE	\$94,666.14
9.	BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 416,321.99

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.
CONTRACTOR: Thomas Controls, Inc

DATE 10-13-2022

BY: Maria Mathew

State of: New Jersey, County of: Middlesex

Subscribed and sworn before me this 1 st day of February 2016

Notary Public:

My Commission Expires:

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Construction Manager certifies that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 94,666.14
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)
ARCHITECT: COLLIER ENGINEERING&DESIGN, INC.

By: Susan S. Pringle Date: 10/14/2022

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

[illegible]

13.12	FURNISH AND INSTALL LOCAL RACEWAYS (FROM MOTOR STARTER PANEL TO NEMA 4X JB AT BLOWER BLDG WALL)	LS	1	7,500.00	7,500.00	1.00	7,500.00	-	-	1.00	7,500.00	100.00%	-	-
13.13	FURNISH AND INSTALL #14ZAWG WIRINGS (FROM MOTOR STARTER PANEL TO NEMA 4X JB AT BLOWER BLDG WALL)	LS	1	35,000.00	35,000.00	1.00	35,000.00	-	-	1.00	35,000.00	100.00%	-	-
13.14	FURNISH AND INSTALL SCH-80 PVC RACEWAYS (FROM NEMA 4X JB AT BLOWER BLDG WALL TO COLLECTOR DRIVES)	LS	1	55,000.00	55,000.00	1.00	55,000.00	-	-	1.00	55,000.00	100.00%	-	-
13.15	FURNISH AND INSTALL WIRINGS (FROM NEMA 4X JB AT BLOWER BLDG WALL TO COLLECTOR DRIVES)	LS	1	25,000.00	25,000.00	1.00	25,000.00	-	-	1.00	25,000.00	100.00%	-	-
13.16	FURNISH AND INSTALL SCH-80 PVC RACEWAYS (FROM COLLECTOR DRIVES TO LIMIT SWITCHES)	LS	1	2,500.00	2,500.00	1.00	2,500.00	-	-	1.00	2,500.00	100.00%	-	-
13.17	FURNISH AND INSTALL #14ZAWG WIRINGS (FROM COLLECTOR DRIVES TO LIMIT SWITCHES)	LS	1	18,000.00	18,000.00	1.00	18,000.00	-	-	1.00	18,000.00	100.00%	-	-
14	RESTORATION AND DEMOBILIZATION	LS	1	6,000	6,000.00	-	-	-	-	-	-	0.00%	1.00	6,000.00
15	ALLOWANCE FOR CONCRETE REPAIRS	LS	1	12,000	12,000.00	-	-	-	-	-	-	0.00%	1.00	12,000.00
16	ALTERNATE A - REPAIR SLUDGE PIPE WALL PENETRATION													
16.01	DEMOLITION OF EXISTING PIPE	LS	1	10,000.00	10,000.00	-	-	-	-	-	-	0.00%	1.00	10,000.00
16.02	SOE FOR EXCAVATION	LS	1	20,000.00	20,000.00	-	-	1.00	20,000.00	1.00	20,000.00	100.00%	-	-
16.03	TESTPIST AND EARTHWORK	LS	1	10,000.00	10,000.00	-	-	1.00	10,000.00	1.00	10,000.00	100.00%	-	-
16.04	FURNISH AND INSTALL NEW PIPING INCLUDING CORE DRILL	LS	1	10,000.00	10,000.00	-	-	-	-	-	-	0.00%	1.00	10,000.00
16.05	BACKFILL AND RESTORATION	LS	1	10,000.00	10,000.00	-	-	-	-	-	-	0.00%	1.00	10,000.00
	TOTAL			1,346,600			852,665.18			96,598.10			70%	397,336.72

Prepared By: MARIA MATHEW

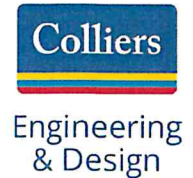
We hereby certify the foregoing to be a true and correct estimate of the amount and value of work completed to date.

Maria Mathew, Project Manager

949,263.28
18,985.27
930,278.01
835,611.88
94,666.13

Net Amount Payable This Estimate
Less Amount Previously Paid
Amount Now Payable

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 14, 2022

VIA EMAIL

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740

Engineer's Status Report
October 2022 Meeting
Colliers Engineering & Design Project No. LBS-001

Dear Mr. Roguski,

The following is a report on the status of projects for which Colliers Engineering & Design, Inc. (CED) is responsible:

1. WWTP Hot Water System Improvements (LBS-272)

The project was originally bid on February 11, 2020, and there were no bidders. A site meeting was held on July 6, 2021. Colliers Engineering & Design has revised the plans per the meeting and the project will be held for construction until a later date. A PDF of the plans will be provided to LBSA.

2. Sanitary Sewer Railroad Crossing Study and Improvements (LBS-274)

The contract documents for lining of the crossings were provided to LBSA for review and have been submitted to NJDEP.

3. Hoey Pump Station Force Main Replacement (LBS-275)

Final paving is complete. Final walkthrough with Earle occurred on August 12, 2022 and Contractor is working on punchlist items. As-builts were provided to LBSA on October 12, 2022 and will be uploaded to VueWorks. Working on NJT closeout, NJDEP final inspection was held September 1.

4. Sludge Holding System Modifications & Final Settling Tank Improvements (LBS-281)

Construction is underway. Most equipment has been received. Progress meeting was held September 20, 2022. Remaining work in sludge tank to be scheduled. Emergency pump station work to be scheduled.

Tom

5. I/I Study and Improvements (LBS-284)

Survey has been completed and design is being finalized. Documents will be submitted to NJDEP for authorization to bid.

6. Solar Feasibility Study (LBS-0320)

The report was presented at the August Authority meeting. A meeting is being scheduled with NJNG.

7. Planning Document for Infrastructure Bill (LBS-001)

The letters of Intent have been submitted to NJIB. A Planning Document is being prepared and will be submitted to NJDEP.

8. WWTP Expansion Study (LBS-0329P)

Proposal is being prepared.

9. Hoey Pump Station Improvements (LBS-0330P)

A proposal was submitted September 28, 2022.

10. WWTP Window Lintel Replacement Evaluation (LBS-0331P)

A letter report was provided on September 12, 2022. A meeting was held October 11, 2022 to discuss the finding and future action. A plant walkthrough to visually inspect all windows is to be scheduled.

11. Annual Repair Contract (LBS-0332)

Specifications have been prepared for receipt in November.

12. Active Escrow Projects

LBS-278 – The Reef (in construction)

Final tests and inspection are being scheduled. Draft as-builts have been submitted and are under review.

LBS-285 – 298 Westwood Avenue

One-year TWA extension approved April 2022.

LBS-290 – Takanassee (in construction)

Sanitary main and laterals installed. Final testing to be performed. Punchlist was sent to Applicant on June 7, 2021.

LBS-291 – Wave Spa

New application has been received and under review. Review letter to be sent this week.

LBS-292 – Proposed 7-Eleven

Approval letter was sent January 7, 2021 to the Applicant.

LBS-295 – Broadway Place (Phase I/II)

Approval letter sent May 12, 2020. Developer's agreement and fees were sent to the Applicant on July 9, 2020.

LBS-299 – The Belmont (in construction)

Pre-construction meeting was held July 6, 2022. Shop drawings have been returned. Construction is underway.

LBS-305 – Pax Plaza

Revised connection fees letter was provided to Applicant on February 22, 2022.

LBS-308 – Chelsea School

Pre-construction meeting was held on August 23, 2022.

LBS-309 – Rt. 36 Resurfacing

Review letter was sent on December 23, 2020 to NJDOT.

LBS-310 – Pleasure Bay Park Pool Improvements (in construction)

Construction is substantially complete. Final walkthrough to be scheduled, followed by project closeout. As-builts to be submitted.

LBS-314 – The Enclave at West End (in construction)

Final testing and inspection have been completed. Draft as-builts have been reviewed and returned for revisions. Certificate of Occupancy was approved on September 12th.

LBS-315 – NJDOT Bridge over Troutman's Creek

A meeting with NJDOT took place on Friday June 10, 2022.

LBS-0316 – Ocean Gate (in construction)

An additional preconstruction meeting was held in the field on November 22, 2021. Sanitary construction stopped pending submission of shop drawings and revised drawings. A site meeting was held on April 6, 2022. Revised site plans were approved July 5, 2022.

LBS-0317 – 175 Chelsea Avenue

Review letter was sent on June 8, 2021 to the Applicant. A revised submission was made, and a letter was sent to the Applicant on September 9, 2021 outlining remaining items to be submitted.

LBS-0318 – 15 Atlantic Avenue Townhouse (in construction)

Pre-construction meeting was held on November 4, 2021. The lateral from adjacent lot has been installed.

LBS-0321 – 290 Ocean Avenue

Review letter was sent on January 10, 2022 to the Applicant.

LBS-0322 – Franklin Beach Townhomes

Resubmitted documents were received. Review letter was sent on August 25th.

LBS-0324 – West End LB Development (in construction)

Preconstruction meeting was held September 13, 2022. Awaiting shop drawings.

LBS-0325 – 185 Morris Avenue (in construction)

Preconstruction meeting was held July 15, 2022. Awaiting submission of revised plans and shop drawings.

LBS-0326 – 279 Third Avenue

Review letter was sent to Applicant on October 3, 2022.

LBS-0327 – Long Branch Senior Center Improvements

Review letter was sent to Applicant on October 3, 2022. Revised documents were received October 11, 2022.

Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)



Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

SSB/lsl/sab

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 14, 2022

VIA EMAIL

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

Chabad of the Shore
602-624 Ocean Avenue
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-276

Dear Mr. Roguski,

Please be advised that based upon our final inspection and review of the above referenced project, sanitary sewer site work has been satisfactorily completed, and the as-built plan has been received and accepted.

Prior to final acceptance of the sanitary sewer facilities and release of the Performance Bond for the above referenced project, the following items remain to be addressed:

- All outstanding and project close-out engineering and Authority fees being paid; and,
- Submission of a two (2) year Maintenance Bond in the amount of \$3,426.67, based upon Section 8.7 Maintenance Bond of the LBSA Rules and Regulations.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)

A handwritten signature in blue ink that reads "Susan S. Brasefield".

Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

SSB/lsl/sab

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331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



Engineering
& Design

October 14, 2022

OCT 17 2022

VIA EMAIL

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, NJ 07740

Wave Spa
36 Morris Avenue; 34 Morris Avenue
70 Ocean Avenue, 176 Ocean Avenue
Block 218, Lots 4, 5, 6, and 8
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-291

Dear Mr. Roguski,

Please be advised that I have received and reviewed documents submitted by InSite Engineering, LLC for Long Branch Sewerage Authority (LBSA) Sanitary Sewer Application Approval, as follows:

- Plans entitled, "Preliminary and Final Major Site Plan for Wave Spa", Utility Plan, Sheet C500; Utility Plan, Sheet C501; Profiles, Sheet C700; Construction Details, Sheet C803; last revised August 22, 2022;
- Long Branch Sewerage Authority Form A, Application for Conceptual Review;
- Check No. 309, totaling \$2,775.00, representing the initial Application and Review Escrow;
- "Sanitary Sewer Report and Technical Specifications", dated August 22, 2022;
- "Sanitary Sewer Cost Estimate", dated August 17, 2022;
- TWA-1 Permit Application Form;
- WQM-003 Statements of Consent Form; and,
- WQM-006 Engineer's Report for Domestic Treatment Works approval Application Form.

The Applicant is proposing a hotel that contains two pools, office space, bars, a pool deck, and a spa along with associated valet parking. To service the new development, an 8" SDR-35 sewer lateral and

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sanitary manhole is proposed. The lateral will connect to an existing sanitary manhole located within Morris Ave.

Based upon review of the above referenced documents, it is recommended that the Wave Spa Application be approved subject to compliance with the following:

1. Submission of two (2) signed and sealed originals and one (1) PDF of complete final drawings incorporating the following revisions:
 - Site Clearing & Demolitions Plan shall be provided with the following:
 - Existing property laterals and points of connection to main shall be shown directly on the plan for structures proposed to be demolished. All existing sanitary sewer connections shall be abandoned and plugged at the point of connection to the main in accordance with the LBSA Rules and Regulations. The Authority Engineer must be present for all lateral abandonment operations. Indicate same directly on the plans.
 - The LBSA Engineer shall be notified a minimum of forty-eight (48) hours prior to abandonment of operations.
 - Grading & Utilities Plan
 - PVC sewer lateral type (SDR-35, push-on, gasketed joint) shall be noted directly on the plan.
 - The following Utility Notes shall be provided:
 - All work shall be performed in accordance with Long Branch Sewerage Authority Rules and Regulations and Standard Details.
 - Two (2) weeks prior to the start of construction, notification shall be provided to Long Branch Sewerage Authority to allow for the scheduling of a pre-construction meeting.
 - Construction Details
 - The following LBSA Standard Details shall be included in lieu of the currently included details:
 - Sanitary Manhole Frame & Cover
2. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Plumbing Plans. Plumbing Plans must comply with Section 7A.6 "Elevation of Sanitary Fixtures" of the LBSA Rules and Regulations.
3. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Architectural Plans.

4. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Sanitary Sewer Report, incorporating the following revisions:
 - Include proposed average daily flows for the spa/pool use in the Flow Calculations.
 - Include proposed average daily flows for the bars in the Flow Calculations.
5. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Sanitary Sewer Cost Estimate, incorporating the following revisions:
 - Include 10% of the sub-total for contingencies
 - Include 10% of the sub-total for inspection fees (minimum \$1,000)
 - Include 2% of the sub-total for as-built drawings
6. Provide the City of Long Branch Office of Planning and Zoning Resolution Approval for the project.
7. Response to additional revisions/comments that may be required upon future review of documents.
8. Submission of a Performance Bond or Letter of Credit in the amount of 100% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Performance Bond be submitted prior to the start of construction.
9. Submission of Engineering Inspection Fees in the amount 10% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Engineering Inspection Fees be submitted prior to the start of construction.
10. Submission of Connection Fees, which will be calculated based upon revised flow calculations.
11. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA to allow for the scheduling of a pre-construction meeting.
12. Shop drawings for all materials must be submitted to LBSA for approval prior to installation.
13. Operation and maintenance of the sanitary sewer laterals, exclusively serving the Wave Spa, shall be the responsibility of the property owner(s).
14. Even though operation and maintenance of the sanitary sewer laterals, exclusively serving the Wave Spa will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.

Project No. LBS-291
October 14, 2022
Page 4 | 4



Engineering
& Design

Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design
(DBA Maser Consulting)

A handwritten signature in black ink that reads "Susan S. Brasefield". The signature is fluid and cursive, with the first name "Susan" and last name "Brasefield" clearly legible.

Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

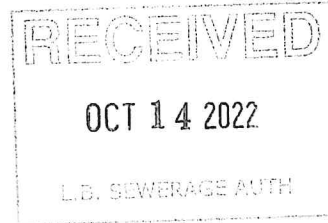
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331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



Engineering
& Design



October 14, 2022

VIA EMAIL

Thomas Roguski, PE, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740

WWTP Sludge Handling System and Emergency Pump Station Improvements
Change Order No. 1
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-281

Dear Mr. Roguski,

Enclosed please find Change Order 1 for the additional costs for the modification to the aluminum access hatch and addition of level transducer to the sludge holding tank. This change order results an increase of \$6,797.97 to the Contract, and the new total is \$1,353,397.94.

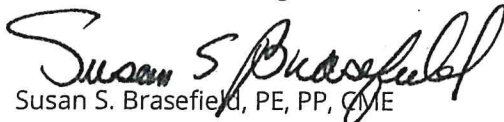
There is also a non-compensable time extension of 167 days to the Contract, and the resulting completion date is March 17, 2023.

We recommend Change Order No. 1 be approved by the Authority.

Should you have any questions, or require additional information, please do not hesitate to contact me.

Sincerely,

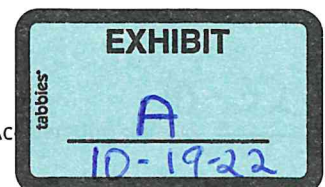
Colliers Engineering & Design, Inc.
(DBA Maser Consulting)


Susan S. Brasefield, PE, PP, CME
Authority Engineer

SSB/IsI/
Enclosures

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Colliers

Engineering
& Design

To: THOMAS CONTROLS INC
18 CONNERTY CT, SUITE C
EAST BRUNSWICK, NJ 08816

CONTRACT CHANGE ORDER NO. 1

WWTP Sludge Handling

System & Emergency PS LBS-281

PROJECT	CONTRACT NO.
---------	--------------

City of Long Branch

MUNICIPALITY

Monmouth

NJ

COUNTY

STATE

DATE October 13, 2022

You are hereby requested to comply with the following change from the contract plans and specifications.

Item Number (1)	Description of charges (Quantities, units, unit prices, Change in completion schedule, etc.) (2)	Decrease in contract price (3)	Increase in contract price (4)
COI-1	Modifications to aluminum hatch dimensions and addition of level transducer		\$ 6,797.94
	Change in contract price due to this Change Order:		
	Total:	\$ -	\$ 6,797.94
	Difference between col. (3) & (4)	\$ 6,797.94	
	Net difference	\$ 6,797.94	

There is a \$ 6,797.94 increase to the total contract price, and the new total is:

\$ 1,353,397.94

The time period for completion in the contract is increased by 167 days, and the new completion date is March 17, 2023.

THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT AND ALL PROVISIONS OF THE CONTRACT WILL APPLY HERETO

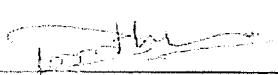
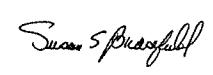
Owner

Contractor

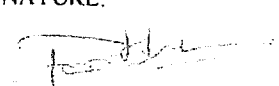
MARIA MATHEW

Project Engineer

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

1. ISSUING OFFICE Long Branch Sewerage Authority	2. PROJECT NO. S340336-08	3. CONTRACT NO. LBS281	4. MODIFICATION NO. 1										
5. TO (CONTRACTOR) Thomas Controls Inc 18 Connerty Ct, Suite C East Brunswick, NJ 08816		6. PROJECT LOCATION AND DESCRIPTION WWTP Sludge Handling System & Emergency PS Improvements City of Long Branch, New Jersey											
<p>7. A proposal is required for making the hereinafter described change in accordance with specification and drawing revisions cited herein or listed in attachment hereto. Submit your proposal in space indicated on page 2, attach detailed breakdown of prime and sub-contract costs (See the clause of this contract entitled, "Changes". DO NOT start work under this proposed change until you receive a copy signed by the Contracting Officer or a directive to proceed).</p>													
Date	Thomas Roguski, Executive Director Type Name and Title	Signature											
<p>8. DESCRIPTION OF CHANGE: Pursuant to the clause of this contract covering changes, the contractor shall furnish all labor and material, and all work and equipment necessary to accomplish the following described work:</p> <p>Provide field supervision, temporary facilities, all material, labor, and equipment to perform Contract and all authorized Additional Work, and all field and general direct, indirect, and overhead costs as necessary for the completion of all Work through the final, adjusted Date of Contract Completion of March 17, 2023, at no additional cost to the Owner</p> <p>As a result of the above, the contract price is revised as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">ITEM NO.</th> <th style="text-align: left;">ITEM DESCRIPTION</th> <th style="text-align: right;">UNIT PRICE</th> <th style="text-align: right;">EST. QTY.</th> <th style="text-align: right;">TOTAL COST</th> </tr> </thead> <tbody> <tr> <td>COI-1</td> <td>Modifications to aluminum hatch and addition of transducer</td> <td style="text-align: right;">\$6,797.94</td> <td style="text-align: right;">1 Unit</td> <td style="text-align: right;">\$6,797.94</td> </tr> </tbody> </table>				ITEM NO.	ITEM DESCRIPTION	UNIT PRICE	EST. QTY.	TOTAL COST	COI-1	Modifications to aluminum hatch and addition of transducer	\$6,797.94	1 Unit	\$6,797.94
ITEM NO.	ITEM DESCRIPTION	UNIT PRICE	EST. QTY.	TOTAL COST									
COI-1	Modifications to aluminum hatch and addition of transducer	\$6,797.94	1 Unit	\$6,797.94									
<p>Contractor agrees that the time extension and cost of this Contract Modification (Change Order) shall be full and complete compensation to the Contractor for the Work described herein and, as such, Contractor, its officers, employees, successors and assigns, hereby releases the Owner, its Board Members, officers, employees and consultants of any and all claims, including, but not limited to, disruption, delay, loss of productivity, idle time for persons and equipment, home office overhead, extended or disrupted performance, additional mobilizations, re-mobilizations, indirect or impact claims, loss of profit, together with any other damages, that relate in any way to the Work described in this Contract Modification (Change Order).</p>													
<p>TOTAL COST OF THIS MODIFICATION: <u>\$ 6,797.94</u></p> <p>The contract time is hereby: increased <input checked="" type="checkbox"/> decreased <input type="checkbox"/> or remains the same <input type="checkbox"/> by <u>167</u> calendar days as a result of this modification.</p> <p>The foregoing modifications are hereby accepted:</p>													
 _____ CONTRACTOR		 _____ OWNER (NJPE SEAL) ENGINEER											
BY: <u>Maria Mathew</u> DATE: <u>10/13/2022</u>		BY: <u>Thomas Roguski</u> DATE: <u>10/14/22</u>											
APPROVAL: _____ <div style="display: flex; justify-content: space-between;"> STATE OF NEW JERSEY DATE </div>													

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

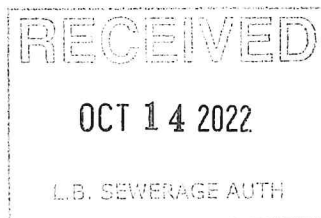
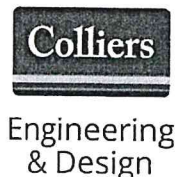
9. ISSUING OFFICE Long Branch Sewerage Authority	10. PROJECT NO. S340336-08	11. CONTRACT NO. LBS281	12. MODIFICATION NO. 1
13. CONTRACTOR'S PROPOSAL – CHANGE IN CONTRACT PRICE (Detailed breakdown, attach additional sheets as necessary)			
<p>(Proposed)</p> <p>See attached Change Order Recommendation by Susan S. Brasefield of Colliers Engineering & Design, dated October 13, 2022.</p> <p>The Change Order is in agreement with Thomas Controls Inc, Long Branch Sewerage Authority, and Colliers Engineering & Design.</p>			
NET INCREASE \$ <u>\$6,797.94</u>		NET DECREASE \$ <u>---</u>	
		CALENDER DAYS INCREASE <u>167</u> DAYS	
DATE: <u>10-13-2022</u>	TYPE NAME AND TITLE: Maria Mathew Project Manager Thomas Controls Inc		SIGNATURE: 

CCS-002

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

14. ISSUING OFFICE & PROJECT NO. Long Branch Sewerage Authority S340336-08	15. CONTRACT NO. LBS-281	16. MODIFICATION NO. 1
17. ORIGINAL CONTRACT BID PRICE \$ <u>1,346,600.00</u> TOTAL OF PREVIOUS CHANGE ORDERS \$ <u>--</u> TOTAL CONTRACT COST INCLUDING CHANGE ORDERS ... \$ <u>1,353,397.94</u>		
18. NECESSITY FOR CHANGE AND REASON FOR OMISSION FROM PLANS AND SPECIFICATIONS: See attached Change Order Recommendation by Susan S. Brasefield of Colliers Engineering & Design, dated October 13, 2022.		
19. OTHER IMPACTS RESULTANT OF THIS CHANGE: None.		
20. RESUME OF NEGOTIATIONS OR RECOMMENDATIONS (Loanee's Representative) : See attached Change Order Recommendation by Susan S. Brasefield of Colliers Engineering & Design, dated October 13, 2022.		
DATE:	TYPE NAME AND TITLE OF LOANEE'S REPRESENTATIVE: Thomas Roguski, PE Long Branch Sewerage Authority	SIGNATURE:

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 14, 2022

VIA EMAIL

Thomas Roguski, PE, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

WWTP Sludge Handling System and Emergency Pump Station Improvements
Partial Payment Request No. 5
Long Branch Sewerage Authority
Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-281

Dear Mr. Roguski,

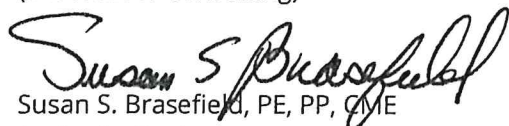
Based upon my review of the work completed by Thomas Controls, Inc, and documents submitted in support of their request for payment for work completed on the WWTP Sludge Handling System and Emergency Pump Station Improvements, I recommend approval of Partial Payment Request No. 5 in the amount of \$94,666.14. Attached please find the following in support of their request:

1. Partial Payment Request Certificate No. 5

Should you have any questions regarding our recommendation, please do not hesitate to contact me.

Sincerely,

Colliers Engineering & Design, Inc:
(DBA Maser Consulting)


Susan S. Brasefield, PE, PP, CME
Authority Engineer

SSB/Is/
Enclosures

\\maserconsulting.com\ren\Projects\I-L\lbs\LBS281\Correspondence\OUT\221014_ssb_Roguski_pp5.docx

TOM, FILE

Acc



APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/Cna

PAGE 1 OF 1

TO OWNER

Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, NJ 07740

FROM CONTRACTOR

Thomas Controls, Inc
14 South Woodland Avenue
East Brunswick, NJ 08816

PROJECT:
WWTP Sludge Handling System and
Emergency PS Improvements
Contract No. LBS-286

APPLICATION NUMBER: 5

PERIOD TO: 9/30/2022

CONTRACT DATE:

Maria Mathew
Susan Brasefield

VIA PROJECT MANAGER:
VIA ARCHITECT/ENGINEER:

331 Newman Springs Rd, Red Bank, NJ 07701

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	CONSTRUCTION MANAGER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in accordance with the Contract. Continuation Sheet, AIA Document G703, is attached.

1.	ORIGINAL CONTRACT SUM	\$1,346,600.00
2.	Net Change By Change Orders.....	\$0.00
3.	CONTRACT SUM TO DATE (Line 1 +2).....	\$ 1,346,600.00
4.	TOTAL COMPLETED & STORED TO DATE..... (Column L on G703)	\$949,263.28
5.	RETAINAGE:	
a.	2% of Completed Work	\$18,985.27

b.	Total Retainage	\$18,985.27
6.	TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total)	\$930,278.01
7.	LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$835,611.88
8.	CURRENT PAYMENT DUE	\$94,666.14
9.	BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 416,321.99

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total Approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Thomas Controls, Inc

DATE 10-13-2022

BY: Maria Mathew

State of: New Jersey, County of: Middlesex
Subscribed and sworn before me this 1 st day of February 2016
Notary Public:
My Commission Expires:

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Construction Manager certifies that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 94,666.14

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified).

ARCHITECT: COLLIER ENGINEERING&DESIGN, INC.

By: Susan S. Pappalardo Date: 10/14/2022

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

THOMAS CONTROLS, INC. 14 SOUTH WOODLAND AVENUE EAST BRUNSWICK NJ 08816				CURRENT PAYMENT APPLICATION				Contract No: LBS-286				Period Ending: 9/30/2022 Application #: 5.00 Estimate Date: 9/30/2022			
LONG BRANCH SEWERAGE AUTHORITY				Engineer: SUSAN BRASEFIELD COLLIERS ENGINEERING&DESIGN INC 331 NEWMAN SPRINGS ROAD RED BANK, NEW JERSEY 07701				Start Date: 10/01/21 Time for Completion: 365 DAYS Final Completion Date: 10/01/22 Base Contract Amount: \$1,346,600							
ITEM	DESCRIPTION	Unit	Qty	Unit Price	Ext Price	Quantity	Amount	Quantity	Amount	Quantity	Amount	Percent Complete	Balance Remaining to Date	Quantity	Amount
	Description											%			
1	CLEARING SITE & MOBILIZATION														
1.01	MOBILIZATION, TEMPORARY FACILITIES	LS	1	60,000.00	60,000.00	1.00			60,000.00	1.00		100.00%			
2	SLUDGE HANDLING BUILDING DEMOLITION														
2.01	DEMOLISH AND DISPOSE CHEMICAL TANKS, PUMPS & PADS	LS	1	20,000.00	20,000.00	1.00			20,000.00	1.00		100.00%			
2.02	DEMOLISH PIPING AND PLUG AS REQUIRED	LS	1	7,000.00	7,000.00	-			-	-		0.00%		1.00	7,000.00
2.03	REMOVE EXISTING DISCONNECT SWITCHES, CONDUITS AND WIRES	LS	1	5,000.00	5,000.00	-			-	-		0.00%		1.00	5,000.00
3	EMERGENCY PUMP STATION DEMOLITION														
3.01	DEMOLITION OF PUMP, PIPING & ACCESSORIES	LS	1	5,000.00	5,000.00	-			-	-		0.00%		1.00	5,000.00
3.02	REMOVE AL UNISTRUT BACK, CONDUITS AND WIRING	LS	1	2,000.00	2,000.00	-			-	-		0.00%		1.00	2,000.00
3.03	REMOVE 100A LOCAL DISCONNECT SWITCH	LS	1	1,000.00	1,000.00	-			-	-		0.00%		1.00	1,000.00
4	SLUDGE HANDLING BUILDING MODIFICATIONS														
4.01	FURNISH AND INSTALL CONCRETE PUMP PAD	LS	1	5,000.00	5,000.00	1.00			5,000.00	1.00		100.00%			
4.02	FURNISH AND INSTALL CONCRETE CURB	LS	1	3,000.00	3,000.00	-			-	1.00	3,000.00	100.00%			
4.03	FURNISH AND INSTALL ROTARY CORE PUMP	LS	1	65,000.00	65,000.00	1.00			65,000.00	1.00		100.00%			
4.04	FURNISH AND INSTALL PROCESS PIPES	LS	1	80,000.00	80,000.00	0.64			51,033.70	0.11	8,966.30	0.75	60,000.00	0.25	20,000.00
4.05	FURNISH AND INSTALL PROCESS VALVES	LS	1	35,000.00	35,000.00	0.63			21,875.00	0.13	4,375.00	0.75	26,350.00	0.25	8,750.00
4.06	CORE DRILLING	LS	1	4,000.00	4,000.00	1.00			4,000.00	-	-	1.00	4,000.00	-	-
4.07	FURNISH AND INSTALL PIPE SUPPORTS	LS	1	25,000.00	25,000.00	0.15			3,750.00	0.40	10,000.00	0.55	13,750.00	0.45	11,250.00
4.08	POWER WASHING OF TANKS	LS	1	10,000.00	10,000.00	1.00			10,000.00	-	-	1.00	10,000.00	-	-
4.09	FURNISH AND INSTALL TANK CONCRETE COATINGS	LS	1	40,000.00	40,000.00	-			-	-	-	-	-	1.00	40,000.00
4.10	FURNISH AND INSTALL COMPRESSED AIR DIFFUSERS	LS	1	10,000.00	10,000.00	0.40			4,000.00	0.50	5,000.00	0.90	9,000.00	0.10	1,000.00
4.11	FURNISH AND INSTALL STAINLESS STEEL MIXER	LS	1	55,000.00	55,000.00	0.60			33,000.00	-	-	0.60	33,000.00	60.00%	22,000.00
4.12	FURNISH AND INSTALL HATCH	LS	1	6,000.00	6,000.00	-			-	-	-	-	-	1.00	6,000.00
4.13	TANK COVER & NUPE	LS	1	50,000.00	50,000.00	-			-	-	-	-	-	1.00	50,000.00
4.14	PIPE PAINTING	LS	1	10,000.00	10,000.00	-			-	-	-	-	-	1.00	10,000.00
4.15	START UP AND TESTING OF PUMP AND MIXER	EA	2	1,000.00	2,000.00	-			-	-	-	-	-	2.00	2,000.00
5	EMERGENCY PUMP STATION MODIFICATIONS														
5.01	PATCH WORKS AND WET WELL INTERIOR LINING	LS	1	15,000.00	15,000.00	-			-	-	-	-	-	1.00	15,000.00
5.02	FURNISH AND INSTALL NEW SUBMERSEIBLE PUMP	LS	1	65,000.00	65,000.00	0.60			39,000.00	-	-	0.60	39,000.00	60.00%	26,000.00
5.03	FURNISH AND INSTALL PROCESS PIPES	LS	1	20,000.00	20,000.00	0.40			8,017.48	-	-	0.40	8,017.48	40.09%	11,982.52
5.04	FURNISH AND INSTALL PROCESS VALVES	LS	1	12,000.00	12,000.00	0.67			8,039.00	-	-	0.67	8,039.00	66.59%	3,961.00
5.05	FURNISH AND INSTALL PIPE SUPPORTS	LS	1	5,000.00	5,000.00	0.15			750.00	0.61	3,068.00	0.76	3,818.00	0.24	1,182.00
5.06	EARTHWORK FOR THE INSTALLATION OF VALVE CHAMBER	LS	1	8,000.00	8,000.00	-			-	-	-	-	-	1.00	8,000.00
5.07	FURNISH AND INSTALL NEW VALVE CHAMBER ASSEMBLY (INCLUDING LADDERS AND ACCESS HATCH)	LS	1	22,000.00	22,000.00	-			-	0.44	9,688.80	0.44	9,688.80	0.56	12,311.20
5.08	PIPE COATINGS	LS	1	5,000.00	5,000.00	-			-	-	-	-	-	1.00	5,000.00
5.09	START UP AND TESTING OF PUMP	LS	2	1,000.00	2,000.00	-			-	-	-	-	-	1.00	2,000.00
6	ELECTRICAL AND CONTROL WORK														
	SLUDGE HANDLING BUILDING BASEMENT ELECTRICAL IMPROVEMENTS														
6.01	FURNISH AND INSTALL 30A DISCONNECT SWITCH	LS	1	1,000.00	1,000.00	-			500.00	0.50	500.00	0.50	500.00	0.50	500.00
6.02	FURNISH AND INSTALL MIXER CONTROL PANEL	LS	1	7,000.00	7,000.00	0.60			4,200.00	-	-	0.60	4,200.00	60.00%	2,800.00
6.03	INSTALL SLUDGE TRANSFER PUMP#3 CONTROL PANEL	LS	1	1,000.00	1,000.00	-			-	-	-	-	-	1.00	1,000.00

13.12	FURNISH AND INSTALL LOCAL RACEWAYS (FROM MOTOR STARTER PANEL TO NEMA 4X JB AT BLOWER BLOW WALL)	L5	1	7,500.00	7,500.00	1.00	7,500.00	-	-	1.00	7,500.00	100.00%	-
13.13	FURNISH AND INSTALL BIZAWG WIRINGS (FROM MOTOR STARTER PANEL TO NEMA 4X JB AT BLOWER BLOW WALL)	L5	1	35,000.00	35,000.00	1.00	35,000.00	-	-	1.00	35,000.00	100.00%	-
13.14	FURNISH AND INSTALL SCH 80 PVC RACEWAYS (FROM NEMA 4X JB AT BLOWER BLOW WALL TO COLLECTOR DRIVES)	L5	1	55,000.00	55,000.00	1.00	55,000.00	-	-	1.00	55,000.00	100.00%	-
13.15	FURNISH AND INSTALL WIRINGS (FROM NEMA 4X JB AT BLOWER BLOW WALL TO COLLECTOR DRIVES)	L5	1	25,000.00	25,000.00	1.00	25,000.00	-	-	1.00	25,000.00	100.00%	-
13.16	FURNISH AND INSTALL SCH 80 PVC RACEWAYS (FROM COLLECTOR DRIVES TO LIMIT SWITCHES)	L5	1	2,500.00	2,500.00	1.00	2,500.00	-	-	1.00	2,500.00	100.00%	-
13.17	FURNISH AND INSTALL #14AWG WIRINGS (FROM COLLECTOR DRIVES TO LIMIT SWITCHES)	L5	1	18,000.00	18,000.00	1.00	18,000.00	-	-	1.00	18,000.00	100.00%	-
14	RESTORATION AND DEMOBILIZATION	L5	1	6,000	6,000.00	-	-	-	-	-	-	0.00%	1.00
15	ALLOWANCE FOR CONCRETE REPAIRS	L5	1	12,000	12,000.00	-	-	-	-	-	-	0.00%	1.00
16	ALTERNATE A - REPAIR SLUDGE PIPE WALL PENETRATION												
16.01	DEMOLITION OF EXISTING PIPE	L5	1	10,000.00	10,000.00	-	-	-	-	-	-	0.00%	1.00
16.02	SOE FOR EXCAVATION	L5	1	20,000.00	20,000.00	-	-	1.00	20,000.00	1.00	20,000.00	100.00%	-
16.03	TESTIPT AND EARTHWORK	L5	1	10,000.00	10,000.00	-	-	1.00	10,000.00	1.00	10,000.00	100.00%	-
16.04	FURNISH AND INSTALL NEW PIPING INCLUDING CORE DRILL	L5	1	10,000.00	10,000.00	-	-	-	-	-	-	0.00%	1.00
16.05	BACKFILL AND RESTORATION	L5	1	10,000.00	10,000.00	-	-	-	-	-	-	0.00%	1.00
	TOTAL				1,346,600		852,665.18		96,598.10		949,263.28	70%	397,336.72

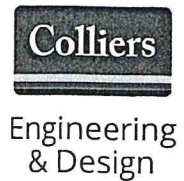
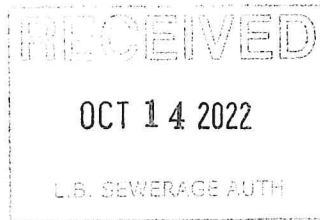
Prepared By: MARIA MATHEW

We hereby certify the foregoing to be a true and correct estimate of the amount and value of work completed to date.

Maria Mathew, Project Manager

949,263.28
 Less 2% Retained
 Net Amount Payable This Estimate
 930,278.01
 Less Amount Previously Paid
 835,611.88
 Amount Now Payable
 94,666.13

331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 14, 2022

VIA EMAIL

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

Chabad of the Shore
602-624 Ocean Avenue
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-276

Dear Mr. Roguski,

Please be advised that based upon our final inspection and review of the above referenced project, sanitary sewer site work has been satisfactorily completed, and the as-built plan has been received and accepted.

Prior to final acceptance of the sanitary sewer facilities and release of the Performance Bond for the above referenced project, the following items remain to be addressed:

- All outstanding and project close-out engineering and Authority fees being paid; and,
- Submission of a two (2) year Maintenance Bond in the amount of \$3,426.67, based upon Section 8.7 Maintenance Bond of the LBSA Rules and Regulations.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)

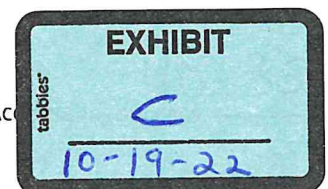
Susan S Bradford

Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

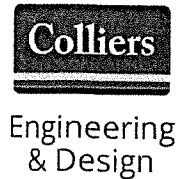
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TOM, FILE



331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 14, 2022

VIA EMAIL

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

Chabad of the Shore
602-624 Ocean Avenue
City of Long Branch, Monmouth County, New Jersey
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Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)

A handwritten signature in black ink that reads "Susan S. Brasefield". The signature is fluid and cursive.

Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

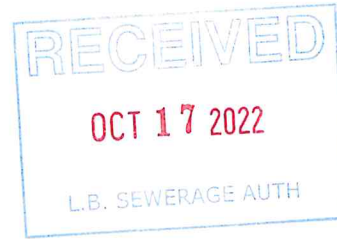
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331 Newman Springs Road
Suite 203
Red Bank New Jersey 07701
Main: 877 627 3772



October 14, 2022



VIA EMAIL

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, NJ 07740

Wave Spa
36 Morris Avenue; 34 Morris Avenue
70 Ocean Avenue, 176 Ocean Avenue
Block 218, Lots 4, 5, 6, and 8
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-291

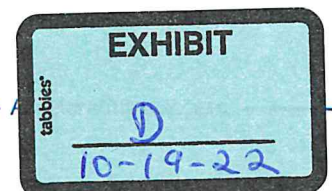
Dear Mr. Roguski,

Please be advised that I have received and reviewed documents submitted by InSite Engineering, LLC for Long Branch Sewerage Authority (LBSA) Sanitary Sewer Application Approval, as follows:

- Plans entitled, "Preliminary and Final Major Site Plan for Wave Spa", Utility Plan, Sheet C500; Utility Plan, Sheet C501; Profiles, Sheet C700; Construction Details, Sheet C803; last revised August 22, 2022;
- Long Branch Sewerage Authority Form A, Application for Conceptual Review;
- Check No. 309, totaling \$2,775.00, representing the initial Application and Review Escrow;
- "Sanitary Sewer Report and Technical Specifications", dated August 22, 2022;
- "Sanitary Sewer Cost Estimate", dated August 17, 2022;
- TWA-1 Permit Application Form;
- WQM-003 Statements of Consent Form; and,
- WQM-006 Engineer's Report for Domestic Treatment Works approval Application Form.

The Applicant is proposing a hotel that contains two pools, office space, bars, a pool deck, and a spa along with associated valet parking. To service the new development, an 8" SDR-35 sewer lateral and

TOM, FILE

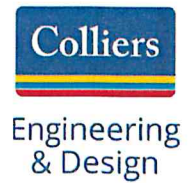


sanitary manhole is proposed. The lateral will connect to an existing sanitary manhole located within Morris Ave.

Based upon review of the above referenced documents, it is recommended that the Wave Spa Application be approved subject to compliance with the following:

1. Submission of two (2) signed and sealed originals and one (1) PDF of complete final drawings incorporating the following revisions:
 - Site Clearing & Demolitions Plan shall be provided with the following:
 - Existing property laterals and points of connection to main shall be shown directly on the plan for structures proposed to be demolished. All existing sanitary sewer connections shall be abandoned and plugged at the point of connection to the main in accordance with the LBSA Rules and Regulations. The Authority Engineer must be present for all lateral abandonment operations. Indicate same directly on the plans.
 - The LBSA Engineer shall be notified a minimum of forty-eight (48) hours prior to abandonment of operations.
 - Grading & Utilities Plan
 - PVC sewer lateral type (SDR-35, push-on, gasketed joint) shall be noted directly on the plan.
 - The following Utility Notes shall be provided:
 - All work shall be performed in accordance with Long Branch Sewerage Authority Rules and Regulations and Standard Details.
 - Two (2) weeks prior to the start of construction, notification shall be provided to Long Branch Sewerage Authority to allow for the scheduling of a pre-construction meeting.
 - Construction Details
 - The following LBSA Standard Details shall be included in lieu of the currently included details:
 - Sanitary Manhole Frame & Cover
2. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Plumbing Plans. Plumbing Plans must comply with Section 7A.6 "Elevation of Sanitary Fixtures" of the LBSA Rules and Regulations.
3. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Architectural Plans.

4. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Sanitary Sewer Report, incorporating the following revisions:
 - Include proposed average daily flows for the spa/pool use in the Flow Calculations.
 - Include proposed average daily flows for the bars in the Flow Calculations.
5. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Sanitary Sewer Cost Estimate, incorporating the following revisions:
 - Include 10% of the sub-total for contingencies
 - Include 10% of the sub-total for inspection fees (minimum \$1,000)
 - Include 2% of the sub-total for as-built drawings
6. Provide the City of Long Branch Office of Planning and Zoning Resolution Approval for the project.
7. Response to additional revisions/comments that may be required upon future review of documents.
8. Submission of a Performance Bond or Letter of Credit in the amount of 100% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Performance Bond be submitted prior to the start of construction.
9. Submission of Engineering Inspection Fees in the amount 10% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Engineering Inspection Fees be submitted prior to the start of construction.
10. Submission of Connection Fees, which will be calculated based upon revised flow calculations.
11. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA to allow for the scheduling of a pre-construction meeting.
12. Shop drawings for all materials must be submitted to LBSA for approval prior to installation.
13. Operation and maintenance of the sanitary sewer laterals, exclusively serving the Wave Spa, shall be the responsibility of the property owner(s).
14. Even though operation and maintenance of the sanitary sewer laterals, exclusively serving the Wave Spa will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.



Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design
(DBA Maser Consulting)

A handwritten signature in blue ink that reads "Susan S. Brasefield". The signature is fluid and cursive.

Susan S. Brasefield, P.E., P.P., CME
Geographic Discipline Leader

SSB/LSL/sab

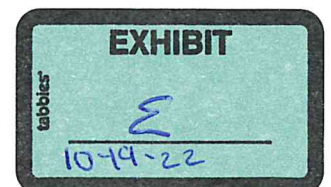
**2023 BID RESULTS
SAND, GRIT & BAR SCREENINGS**

October 5, 2022 @ 12:00 pm

COMPANY	AMOUNT (PER 20 YARD CONTAINER) (APPROX. 8 LOADS PER YEAR)
Freehold Cartage	\$1,740.00
Spectraserv	\$2,424.00
Russell Reid	\$1,750.00

Last Year's Price (2022) Freehold Cartage \$1,640.00

Lowest Bidder: Freehold Cartage



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$1,740.00** per load

PURPOSE: **REMOVAL, TRANSPORT AND DISPOSAL OF SAND, GRIT AND BAR SCREEN SCREENINGS**

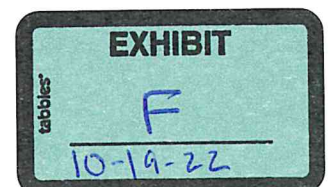
ACCOUNT TO BE CHARGED: ***Sludge Removal / 01-900-003-7300***

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

Freehold Cartage

CERTIFICATION DATED: ***October 19, 2022***

Thomas Roguski, Executive Director



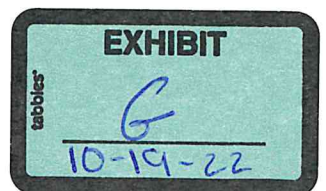
2023 BID RESULTS DRY POLYMER

October 5, 2022 @ 11:00 am

COMPANY	AMOUNT (PER POUND)
Univar Solutions Inc.	\$5.6319
Polydyne, Inc.	\$2.25

Last Year's Price (2022) Polydyne \$2.15

Lowest Bidder: Polydyne, Inc.



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$2.25 per pound**

PURPOSE: FURNISHING AND DELIVERING DRY POLYMER

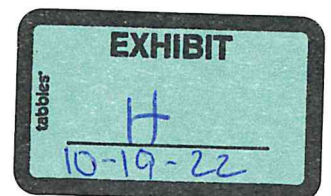
ACCOUNT TO BE CHARGED: ***Chemicals Polymer / 01-900-7503***

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

Polydyne Inc.

CERTIFICATION DATED: ***October 19, 2022***

Thomas Roguski, Executive Director



2023 BID RESULTS EMULSION POLYMER

October 5, 2022 @ 11:15 am

COMPANY	AMOUNT (PER POUND)
Univar Solutions	\$3.0772
Polydyne Inc.	\$1.65

Last Year's Price (2022) Polydyne \$1.39

Lowest Bidder: Polydyne



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$1.65 per pound**

PURPOSE: FURNISHING AND DELIVERING EMULSION TYPE POLYMER

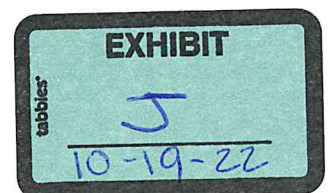
ACCOUNT TO BE CHARGED: *Chemicals Polymer / 01-900-003-7503*

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

Polydyne Inc.

CERTIFICATION DATED: *October 19, 2022*

Thomas Roguski, Executive Director



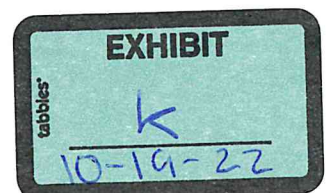
2023 BID RESULTS ALUMINUM HYDROXIDE CHLORIDE

October 5, 2022 @ 11:30 am

COMPANY	AMOUNT (PER GALLON)
Univar Solutions	\$3.90
Chemtrade	\$10.88
Coyne Chemical	\$6.4026

Last Year's Price (2022): Main Pool & Chemical \$3.14

Lowest Bidder: Univar Solutions



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$3.90 per gallon**

PURPOSE: **FURNISHING AND DELIVERING ALUMINUM HYDROXIDE CHLORIDE**

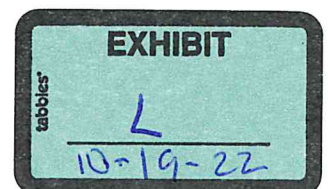
ACCOUNT TO BE CHARGED: *Chemical Other / 01-900-003-7505*

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

Univar Solutions

CERTIFICATION DATED: *October 19, 2022*

Thomas Roguski, Executive Director



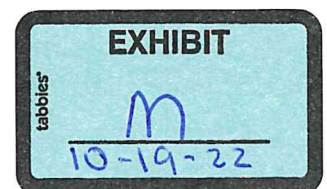
2023 BID RESULTS SODIUM HYPOCHLORITE

October 5, 2022 @ 10:45 am

COMPANY	AMOUNT (PER GALLON)
Univar Solutions	\$2.45
Kuehne Chemical Co.	\$4.95
JCI Jones Chemicals , Inc.	\$3.1519*
Miracle Chemical Co.	\$2.745

Last Year's Price (2022) Univar Solutions \$1.15per gallon

Lowest Bidder: Univar Solutions



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

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PURPOSE: FURNISHING AND DELIVERING SODIUM HYPOCHLORITE

ACCOUNT TO BE CHARGED:

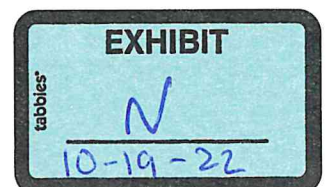
Chemical Sodium Hypochlorite / 01-900-003-7504

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

Univar Solutions

CERTIFICATION DATED: *October 19, 2022*

Thomas Roguski, Executive Director



2023 BID RESULTS
FURNISHING PUMP & MOTOR REPAIRS
PURCHASE OF NEW PUMPS & MOTORS
October 5, 2022 @ 10:15 am

COMPANY	TOTAL AMOUNT
A.C. Shultes, Inc.	\$24,300.00

Last Year's Price (2022) Longo Electrical – Mechanical \$18,300

Lowest Bidder: A.C. Shultes



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$24,300.00**

**PURPOSE: FURNISHING PUMP AND MOTOR REPAIRS AND
NEW PUMPS AND MOTORS**

ACCOUNT TO BE CHARGED:

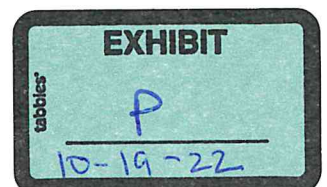
Repairs & Supplies Disposal / 01-900-003-7101

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

A.C. Shultes, Inc.

CERTIFICATION DATED: *October 19, 2022*

Thomas Roguski, Executive Director

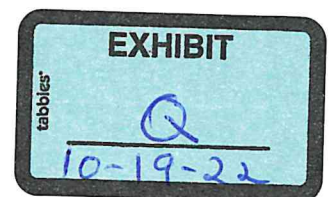


2023 BID RESULTS
ROAD RESTORATION & INFRARED PAVING
October 5, 2022 @ 9:45 am

COMPANY	TOTAL AMOUNT
Power Patch Inc.	\$17,100.00 (incomplete bid)
L & L Paving Co.	\$21,000.00

Last Year's Price (2022) L&L Paving \$19,000.00

Lowest Responsible Bidder: L & L Paving Co.



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$21,000.00**

PURPOSE: **ROAD RESTORATION AND INFRARED PAVING**

ACCOUNT TO BE CHARGED:

Repairs & Supplies Collection Systems & Disposal

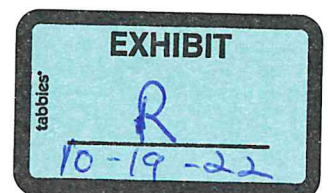
01-900-002-7101 & 01-900-003-7101

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

L & L Paving Co.

CERTIFICATION DATED: *October 19, 2022*

Thomas Roguski, Executive Director

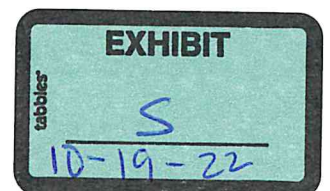


2023 BID RESULTS MAGNESIUM HYDROXIDE SLURRY (THIOGUARD)
October 5, 2022 @ 10:30 am

COMPANY	AMOUNT (PER GALLON)
Premier Magnesia, LLC	\$4.58

Last Year's Price (2022) Premier Magnesia \$3.673 per gallon

Lowest Bidder: Premier Magnesia



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$4.58 per gallon**

PURPOSE: FURNISHING AND DELIVERING OF MAGNESIUM HYDROXIDE

ACCOUNT TO BE CHARGED:

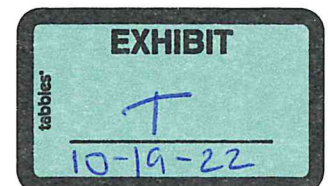
Chemical Magnesium Hydroxide / 01-900-003-7506

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

Premier Magnesia, LLC

CERTIFICATION DATED: *October 19, 2022*

Thomas Roguski, Executive Director



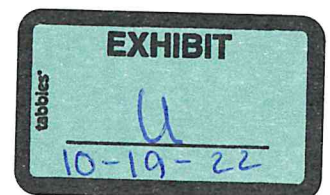
**2023 BID RESULTS
ELECTRICAL MAINTENANCE SERVICES**

October 5, 2022 @ 10:00 am

COMPANY	AMOUNT
Electro Maintenance, Inc.	\$88,200.00
EDC Corp.	\$85,400.00
Travis Inc.	\$122,900.00
Magic Touch Construction Co.	\$152,325.00

Last Year's Price (2022) EDC Corp. \$84,400.00

Lowest Bidder: EDC Corp.



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$85,400.00**

PURPOSE: **Electrical Maintenance Services**

ACCOUNT TO BE CHARGED:

Repairs & Supplies Collection Systems & Disposal

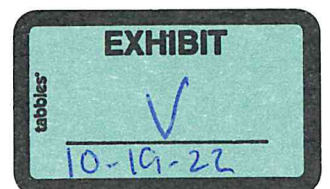
01-900-002-7101 & 01-900-003-7101

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

Electrical Design and Construction Corp.

CERTIFICATION DATED: ***October 19, 2022***

Thomas Roguski, Executive Director

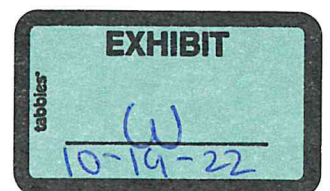


2023 BID RESULTS ODOR CONTROL MEDIA
October 5, 2022 @ 12:15 PM

COMPANY	AMOUNT
Nichem	\$21,282.00

Last Year's (2022) price: Nichem \$19,500.00

Lowest Bidder: Nichem



I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$21,282.00**

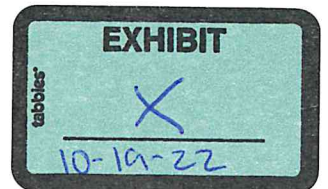
ACCOUNT TO BE CHARGED:

General Fund / U/R Net Position Future

Capital Projects / 07-700-001-2201

Nichem Co.

Thomas Roguski, Executive Director



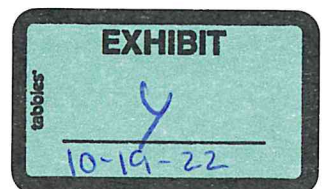
2023 BID RESULTS HVAC MAINTENANCE

October 5, 2022 @ 12:30 am

COMPANY	AMOUNT
Unitemp Mechanical Degrees	\$14,930.00
Air Systems Maintenance, Inc.	\$32,400.00
Supreme Condition Systems	\$14,620.00
Binsky	\$17,250.00
Hutchins HVAC	\$12,750.00
Peterson's Service Co.	\$16,940.00
McCloskey Mechanical Contractors	\$25,200.00
Able Mechanical Inc.	\$25,900.00

Last Year's Price (2022) Supreme Conditioning Systems, Inc. \$14,180.00

Lowest Bidder: Hutchins HVAC



CERTIFICATION REQUIRED BY THE LOCAL FINANCE BOARD

I, THOMAS ROGUSKI, EXECUTIVE DIRECTOR OF THE LONG BRANCH SEWERAGE AUTHORITY, COUNTY OF MONMOUTH, HEREBY CERTIFY THAT THERE ARE FUNDS AVAILABLE FOR THE PURPOSE OF AWARDING A CONTRACT AND/OR EXPENDING FUNDS FOR THE PURPOSE IDENTIFIED BELOW. THE AMOUNT OF THE CONTRACT AND/OR EXPENDITURE IS: **\$12,750.00**

PURPOSE: **HEATING, VENTILATION AND AIR CONDITIONING (HVAC)
MAINTENACE SERVICES**

ACCOUNT TO BE CHARGED:

Repairs & Supplies Collection Systems & Disposal

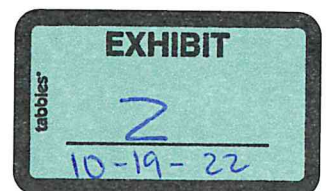
01-900-002-7101 & 01-900-003-7101

NAME OF PAYEE AND/OR SUCCESSFUL BIDDER:

Hutchins HVAC

CERTIFICATION DATED: ***October 19, 2022***

Thomas Roguski, Executive Director



Donald S. Riley
Chairman

Michael Booth
Vice-Chairman

David G. Brown
Secretary

Bryan I. Larco
Treasurer

Susie Morris
Asst. Sec. Treas.

Long Branch Sewerage Authority

150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

(732) 222-0500
Fax (732) 222-7947

Thomas Roguski, PE, CME
Executive Director

Fallon & Co. LLP
Accountants

Colliers Engineering & Design
Consulting Engineers

Manna & Bonello, P.A.
Counsel

October 17, 2022

The Link News
176 Broadway
Long Branch, NJ 07740

Attn: Legal Advertising Department

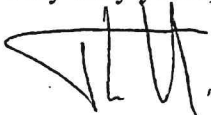
To Whom It May Concern:

Please publish the attached "Notice of Public Hearing" as a legal ad in the 10/20/22 edition of your newspaper, one time only.

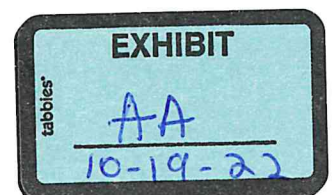
Kindly forward your Affidavit of Publication and bill to:

Long Branch Sewerage Authority
P.O. Box 720
Long Branch, NJ 07740
Customer #006080

Very truly yours,



Thomas Roguski
Executive Director



Donald S. Riley
Chairman

Michael Booth
Vice-Chairman

David G. Brown
Secretary

Bryan I. Larco
Treasurer

Susie Morris
Asst. Sec. Treas.

Long Branch Sewerage Authority

150 Joline Avenue

P.O. Box 720

Long Branch, NJ 07740-0702

(732) 222-0500

Fax (732) 222-7947

Thomas Roguski, PE, CME
Executive Director

Fallon & Co. LLP
Accountants

Colliers Engineering & Design
Consulting Engineers

Manna & Bonello, P.A.
Counsel

October 17, 2022

Asbury Park Press
Box 1550
3601 Highway #66
Neptune, NJ 07753

Attn: Legal Advertising Department

To Whom It May Concern:

Please publish the attached "Notice of Public Hearing" as a legal ad in the 10/20/22 edition of your newspaper, one time only.

Kindly forward your Affidavit of Publication and bill to:

Long Branch Sewerage Authority
P.O. Box 720
Long Branch, NJ 07740
Customer #006080

Very truly yours,



Thomas Roguski
Executive Director

THE LONG BRANCH SEWERAGE AUTHORITY
MONMOUTH COUNTY

NOTICE OF PUBLIC HEARING ON SERVICE CHARGES, OTHER
CHARGES AND PROPOSED SCHEDULE THEREOF

Public Notice is hereby given that at 2:45 P.M. or shortly thereafter on the ninth day of November, 2022, at the Administrative Office of the Long Branch Sewerage Authority, 150 Joline Avenue, Long Branch, in the City of Long Branch, County of Monmouth, New Jersey, the Long Branch Sewerage Authority will consider the rents, rates, fees or other charges (herein sometimes referred to as "service charges") to be charged and collected for direct or indirect connection with, or the use of services of, the sewerage system, and will consider and may take action on and prescribe a schedule of such service charges in accordance with the Sewerage Authorities Law of the State of New Jersey, and that at such time and place a public hearing will be held by said Authority with respect to such service charges and said schedule at which all persons interested may appear and will be heard. A tentative schedule of such service charges has been prepared and is on file and may be inspected during reasonable business hours at the said office of said Authority and said tentative schedule will be considered at said public hearing and may thereafter be amended or revised and be adopted and prescribed with or without amendments.

THE LONG BRANCH SEWERAGE AUTHORITY

Donald S. Riley, Chairman

Fiscal Year Start Year End Year
 2023 – 2023

Authority Budget of:
Long Branch Sewerage Authority

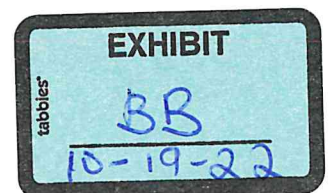
State Filing Year 2023

For the Period: *January 1, 2023* to *December 31, 2023*

LBSA.NET
Authority Web Address



Division of Local Government Services



**2023 AUTHORITY BUDGET
CERTIFICATION SECTION**

2023

Long Branch Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2023 PREPARER'S CERTIFICATION

Long Branch Sewerage Authority

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2023 to December 31, 2023

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	
Name:	Marion Uyeyama
Title:	Comptroller
Address:	150 Joline Ave. Long Branch, NJ 07740
Phone Number:	732-222-0500
Fax Number:	732-222-7947
E-mail Address:	muyeyama@lbsa.net

AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	LBSA.NET
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Marion Uyeyama
Title of Officer Certifying Compliance:	Comptroller
Signature:	muyeyama@lbsa.net

**2023 AUTHORITY BUDGET
NARRATIVE AND INFORMATION SECTION**

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. Complete a brief statement on the Fiscal Year 2023 proposed Annual Budget and make comparison to the Fiscal Year 2022 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

The 2023 proposed Annual Budget anticipates a 9.532% increase in user rates. Anticipated revenues for 2023 are \$7,992,720 as compared to \$7,338,927 for the prior year, which is a 10.1% increase. The increase is necessary to balance the budget. Other than the increase in user rates there are no other significant differences in revenues. The proposed Annual Budget has an increase in health, dental and group life insurances of 15.3%. as the State has already informed the Authority of the cost for next year. The PERS contribution is anticipated to increase by 15.4%. Other increases include the JIF and Flood insurances, 10% as indicated by the Authority insurance broker, chemicals, 42.5%, heat (natural gas), 42.9%, both of which are bids obtained by the Authority, and interest on bonds, 16.6%, as the Authority anticipates to close on a construction loan with the IBank in the spring. A reduction in the trustee fee of 16.6% as there will be less bond issues next year

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The local regional economy will remain strong as the beachfront and other areas of town are experiencing an increase in development. The Authority is experiencing an increase in othr cost due to higher than normal inflation

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

N/A

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

N/A

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

The Authority has not yet received the audit report from last year. We anticipate that the Authority's Undesignated Net Position will remain the same as last year. An expected decrease of 1,000,000.00 due to an anticipated unfavorable GASB 75 report will offset the known increases including the GASB 68 report. The authority will continue to accumulate cash and manage its other debts in order to fund the Pension and OPEB liabilities. Rates are increasing 9.532% with a hearing anticipated on November 9, 2022. We are anticipating an increase in the connection charge later this year.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?

2023 AUTHORITY BUDGET MESSAGE & ANALYSIS

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided. Do not attach answers as a separate document.

6. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

AUTHORITY CONTACT INFORMATION

2023

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Long Branch Sewerage Authority		
Federal ID Number:	21-6005749		
Address:	150 Joline Ave		
City, State, Zip:	Long Branch, NJ 07740		
Phone: (ext.)	732-222-0500	Fax:	732-222-7947

Preparer's Name:	Marion Uyeyama		
Preparer's Address:	150 Joline Ave		
City, State, Zip:	Long Branch, NJ , 07740		
Phone: (ext.)	732-222-0500 ext. 113	Fax:	732-222-7947
E-mail:	muyeyama@lbsa.net		

Chief Executive Officer*	Thomas Roguski		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	732-222-0500 ext. 112	Fax:	732-222-7947
E-mail:	troguski@lbsa.net		

Chief Financial Officer*	Marion Uyeyama		
<i>*Or person who performs these functions under another title.</i>			
Phone: (ext.)	732-222-0500 ext. 113	Fax:	732-222-7947
E-mail:	muyeyama@lbsa.net		

Name of Auditor:	Chuck Fallon, CPA RMA		
Name of Firm:	Fallon & Company, LLP		
Address:	1390 NJ-36 Suite 102		
City, State, Zip:	Hazlet, NJ 07730		
Phone: (ext.)	732-888-2070	Fax:	
E-mail:	chuckfallon@falloncpa.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

27

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 1,716,829.97

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

0

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Yes

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract*?

No

*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

10. Did the Authority pay for meals or catering during the current fiscal year?

Yes

If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

Yes

If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No

No

No

No

No

No

No

No

No

If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

If "yes", provide explanation, including amount paid.

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

If "yes", provide explanation including amount paid.

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.

AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Use the space below to provide clarification for any Questionnaire responses.

10) Personell committee meets with Executive Director and collective bargaining unit's represenatives.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

Long Branch Sewerage Authority

FISCAL YEAR: January 01, 2023 to December 31, 2023

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key Employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest Compensated Employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Long Branch Sewerage Authority
For the Period January 01, 2023 to December 31, 2023

				Position	Reportable Compensation from Authority (W-2/ 1099)					Estimated amount of other compensation from the Authority (health benefits, pension, etc.)		Total Compensation from Authority	
				Commissioner	Officer	Key Employee	Highest Compensated	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		
Average Hours per Week Dedicated to Position				Title	Name								
1	Glenn Grieb	Licensed Plant Superintendent	40			x			\$ 155,183.30			None	\$ 155,183.30
2	Thomas Roguski	Executive Director	40			x			\$ 143,485.57			None	\$ 143,485.57
3	Thomas Rogers	Collection System Superintendent	40			x			\$ 121,729.08			None	\$ 121,729.08
4	Marion Uyeyama	Comptroller	40			x			\$ 119,971.73			None	\$ 119,971.73
5	Donald Riley	Chairman		x					\$ 2,500.00			None	\$ 2,500.00
6	Micheal Booth	Vice Chairman		x					\$ 2,500.00			None	\$ 2,500.00
7	David Brown	Secretary		x					\$ 2,500.00			None	\$ 2,500.00
8	Bryan Larco	Treasurer		x					\$ 2,500.00			None	\$ 2,500.00
9	Susie Morris	Asst. Secretary/ Treasurer		x					None **			None	\$ -
10	** Appointed 8/17/2022												\$ -
11													\$ -
12													\$ -
13													\$ -
14													\$ -
15													\$ -
16													\$ -
17													\$ -
18													\$ -
19													\$ -
20													\$ -
21													\$ -
22													\$ -
23													\$ -
24													\$ -
25													\$ -
26													\$ -
27													\$ -
28													\$ -
29													\$ -
30													\$ -
31													\$ -
32													\$ -
33													\$ -
34													\$ -
35													\$ -
Total:									\$ 550,369.68	\$ -	\$ -	\$ -	\$ 550,369.68

Schedule of Health Benefits - Detailed Cost Analysis

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

If no health benefits, check this box: ☐

# of Covered Members (Medical & Rx)	Annual Cost Estimate per Employee	Total Cost Estimate	# of Covered Members (Medical & Rx)	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost							
Single Coverage	7	13,928.23	97,497.60	6	11,451.00	68,706.00	28,791.60
Parent & Child	3	24,845.52	74,536.56	4	19,853.00	79,412.00	(4,875.44)
Employee & Spouse (or Partner)	5	28,360.80	141,804.00	2	22,934.00	45,868.00	95,936.00
Family	4	37,965.00	151,860.00	7	31,861.00	223,027.00	(71,167.00)
Employee Cost Sharing Contribution (enter as negative -)			(121,627.12)		(108,191.00)	(13,436.12)	12.4%
Subtotal	19		344,071.04	19	308,822.00	35,249.04	11.4%
Commissioners - Health Benefits - Annual Cost							
Single Coverage	1	13,674.49	13,674	1	11,209.00	11,209.00	2,465.49
Parent & Child			-		-	-	-
Employee & Spouse (or Partner)			-		-	-	-
Family			-	1	31,319.88	31,319.88	(31,319.88)
Employee Cost Sharing Contribution (enter as negative -)						-	-100.0%
Subtotal	1		13,674	2	42,528.88	(28,854.39)	-67.8%
Retirees - Health Benefits - Annual Cost							
Single Coverage	11	7,374.00	81,114.00	10	6,660.74	66,607.44	14,506.56
Parent & Child			-		-	-	-
Employee & Spouse (or Partner)	8	12,152.00	97,216.00	9	10,282.56	92,543.04	4,672.96
Family	3	15,364.00	46,092.00	1	13,968.00	13,968.00	32,124.00
Employee Cost Sharing Contribution (enter as negative -)						-	-
Subtotal	22		224,422.00	20	173,118.48	51,303.52	29.6%
GRAND TOTAL							
	42		582,167.53	41	524,469.36	57,698.17	11.0%

Is medical coverage provided by the SHBP (Yes or No)?
 Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes
Yes

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

If no accumulated absences, check this box: ☐

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of		Legal Basis for Benefit		
		Accrued	Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Burke, Amber	13.04	\$ 1,240.25		x		
Caldwell, Marc	32.28	\$ 5,516.89		x		
Daniels, Terrance	9.72	\$ 2,371.38		x		
Figueroa, Jorje	45.61	\$ 10,469.78		x		
Grieb, Glenn	30.06	\$ 5,406.24		x		
Martone, David	3.36	\$ 1,123.62		x		
Mazzei, Susan	29.88	\$ 4,137.57		x		
Mincielli, Robert	2.53	\$ 433.28		x		
Morris, Melvin	39.1	\$ 8,914.73		x		
Newland, Anthony	23.25	\$ 5,581.20		x		
Nunez, Joseph	44.99	\$ 7,473.84		x		
Pelcher, Joshua ***	102.13	\$ 15,000.00		x		
Rogers, Thomas	82.64	\$ 30,649.93		x		
Roguski, Thomas ***	78	\$ 15,000.00		x		
Shaw, David	14.7	\$ 3,638.61		x		
Sheridan, Micheal	22.47	\$ 2,180.83		x		
Uyeyama, Marion	42.99	\$ 11,643.75		x		
Vassallie, Joseph ***	66.51	\$ 15,000.00		x		
Total liability for accumulated compensated absences at per most recent audit (this page only)		\$ 145,781.90				

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of		Legal Basis for Benefit		
			Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Vieira, Elisabete	54.38	\$	11,626.24			
Washington, Arthur	35.67	\$	4,582.39			
Woods, Nicole	46.29	\$	9,002.61			
FICA 0.0765		\$	13,080.97			
Employees capped at \$15,000.00 ***						
Total liability for accumulated compensated absences at per most recent audit (this page only)			\$ 38,292.21			

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit			
			Approved Labor Agreement	Resolution	Individual Employment Agreement	
Total liability for accumulated compensated absences at per most recent audit (all pages)		\$ 184,074.11				

Schedule of Shared Service Agreements

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

If no shared services, check this box:

If no shared services, check this box:
Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

TABLE

[illegible]

**2023 AUTHORITY BUDGET
FINANCIAL SCHEDULES SECTION**

SUMMARY

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

	FY 2023 Proposed Budget						FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Operation			Operation						
	Sewer	#2	#3	#4	#5	#6				Total All Operations
REVENUES										
Total Operating Revenues	\$ 7,612,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,612,220	\$ 6,958,427	\$ 653,793	9.4%
Total Non-Operating Revenues	380,500	-	-	-	-	-	380,500	380,500	-	
Total Anticipated Revenues	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793	8.9%
APPROPRIATIONS										
Total Administration	2,530,617	-	-	-	-	-	2,530,617	2,313,213	217,404	9.4%
Total Cost of Providing Services	3,592,855	-	-	-	-	-	3,592,855	3,356,373	236,482	7.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,129,285	-	-	-	-	-	1,129,285	1,105,285	24,000	2.2%
Total Operating Appropriations	7,252,757	-	-	-	-	-	7,252,757	6,774,871	477,886	7.1%
Total Interest Payments on Debt	497,463	-	-	-	-	-	497,463	426,556	70,907	16.6%
Total Other Non-Operating Appropriations	242,500	-	-	-	-	-	242,500	137,500	105,000	76.4%
Total Non-Operating Appropriations	739,963	-	-	-	-	-	739,963	564,056	175,907	31.2%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793	8.9%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793	8.9%
ANTICIPATED SURPLUS (DEFICIT)	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ (0)	\$ 0	-3900.0%

Revenue Schedule

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget							FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES									
<i>Service Charges</i>									
Residential	5,539,191						\$ 5,539,191	\$ 5,031,427	\$ 507,764 10.1%
Business/Commercial	1,103,120						1,103,120	1,002,000	101,120 10.1%
Industrial							-	-	#DIV/0!
Intergovernmental	489,909						489,909	445,000	44,909 10.1%
Other							-	-	#DIV/0!
Total Service Charges	7,132,220	-	-	-	-	-	7,132,220	6,478,427	653,793 10.1%
<i>Connection Fees</i>									
Residential	400,000						400,000	400,000	- 0.0%
Business/Commercial	80,000						80,000	80,000	- 0.0%
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	480,000	-	-	-	-	-	480,000	480,000	- 0.0%
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	7,612,220	-	-	-	-	-	7,612,220	6,958,427	653,793 9.4%
NON-OPERATING REVENUES									
<i>Other Non-Operating Revenues (List)</i>									
Delinquent Penalties	85,000						85,000	85,000	- 0.0%
Miscellaneous	10,500						10,500	10,500	- 0.0%
Reserve for Rate Stabilization	250,000						250,000	250,000	- 0.0%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Non-Operating Revenue	345,500	-	-	-	-	-	345,500	345,500	- 0.0%
<i>Interest on Investments & Deposits (List)</i>									
Interest Earned	35,000						35,000	35,000	- 0.0%
Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Interest	35,000	-	-	-	-	-	35,000	35,000	- 0.0%
Total Non-Operating Revenues	380,500	-	-	-	-	-	380,500	380,500	- 0.0%
TOTAL ANTICIPATED REVENUES	\$ 7,992,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,992,720	\$ 7,338,927	\$ 653,793 8.9%

Prior Year Adopted Revenue Schedule

Long Branch Sewerage Authority

FY 2022 Adopted Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential	5,031,427						\$ 5,031,427
Business/Commercial	1,002,000						1,002,000
Industrial							-
Intergovernmental	445,000						445,000
Other							-
Total Service Charges	6,478,427	-	-	-	-	-	6,478,427
<i>Connection Fees</i>							
Residential	400,000						400,000
Business/Commercial	80,000						80,000
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	480,000	-	-	-	-	-	480,000
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	-	-	-	-	-	-	-
Total Operating Revenues	6,958,427	-	-	-	-	-	6,958,427
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Delinquent Penalties	85,000						85,000
Miscellaneous	10,500						10,500
Reserve for Rate Stabilization	250,000						250,000
							-
							-
							-
Other Non-Operating Revenues	345,500	-	-	-	-	-	345,500
<i>Interest on Investments & Deposits</i>							
Interest Earned	35,000						35,000
Penalties							-
Other							-
Total Interest	35,000	-	-	-	-	-	35,000
Total Non-Operating Revenues	380,500	-	-	-	-	-	380,500
TOTAL ANTICIPATED REVENUES	\$ 7,338,927	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,338,927

Appropriations Schedule

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget							FY 2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 495,813						\$ 495,813	\$ 477,224	\$ 18,589 3.9%
Fringe Benefits	1,467,491						1,467,491	1,291,250	176,241 13.6%
Total Administration - Personnel	1,963,304	-	-	-	-	-	1,963,304	1,768,474	194,830 11.0%
<i>Administration - Other (List)</i>									
Other Expenses	567,313						567,313	544,739	22,574 4.1%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	567,313	-	-	-	-	-	567,313	544,739	22,574 4.1%
Total Administration	2,530,617	-	-	-	-	-	2,530,617	2,313,213	217,404 9.4%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	1,692,016						1,692,016	1,626,939	65,077 4.0%
Fringe Benefits							-	-	#DIV/0!
Total COPS - Personnel	1,692,016	-	-	-	-	-	1,692,016	1,626,939	65,077 4.0%
<i>Cost of Providing Services - Other (List)</i>									
Other Expenses	1,900,839						1,900,839	1,729,434	171,405 9.9%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	1,900,839	-	-	-	-	-	1,900,839	1,729,434	171,405 9.9%
Total Cost of Providing Services	3,592,855	-	-	-	-	-	3,592,855	3,356,373	236,482 7.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,129,285	-	-	-	-	-	1,129,285	1,105,285	24,000 2.2%
Total Operating Appropriations	7,252,757	-	-	-	-	-	7,252,757	6,774,871	477,886 7.1%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	497,463	-	-	-	-	-	497,463	426,556	70,907 16.6%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation							-	-	#DIV/0!
Other Reserves	242,500						242,500	137,500	105,000 76.4%
Total Non-Operating Appropriations	739,963	-	-	-	-	-	739,963	564,056	175,907 31.2%
TOTAL APPROPRIATIONS	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793 8.9%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	7,992,720	-	-	-	-	-	7,992,720	7,338,927	653,793 8.9%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 7,992,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,992,720	\$ 7,338,927	\$ 653,793 8.9%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 362,637.86 \$ - \$ - \$ - \$ - \$ - \$ 362,637.86

AUTHORITY PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

Line Item:	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Operating Approps. Personell Services:						
Administrative Salaries:						
Office & Executive Director Salaries	483,312.96					
Officers' Compensation	12,500.00					
Sub Total Admin Salaries	495,812.96					
Disposal Plant-Operating Salaries	1,300,807.87					
Collection System -Maintenance						
Salaries	391,208.23					
Sub Total Service Salaries	1,692,016.10					
Employee Fringe Benefits:						
Social Security Tax	148,720.00					
Unemployment Compensation						
Insurance	16,000.00					
Hospitalization - Health, Dental						
GroupTermLife	997,000.00					
Other	1,500.00					
Public Employee Retirement System	288,521.35					
Provision for Future Benefits	15,750.00					
Sub Total Employee Fringe Benefits	1,467,491.35					
Administrative Expenses:						
Professional Services:						
Engineering	50,000.00					
Legal	50,000.00					
Accounting	36,000.00					
Trustee	25,000.00					
Other	6,500.00					
Telephone	5,500.00					
Office & Maintenance	65,000.00					
Insurance	303,312.90					
Automobile	6,000.00					
Miscellaneous	20,000.00					
Sub Total Administrative Expenses	567,312.90					

AUTHORITY PROPOSED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

Line Item:	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Operations and Maintenance Expenses:						
Disposal System						
Repairs and Supplies	196,789.19					
Removal of Sludge	610,000.00					
Grit Removal	28,000.00					
Operating Permit	75,000.00					
Automobile and Truck Expenses	16,000.00					
Chemicals	431,750.00					
Heat	100,000.00					
Electricity	290,000.00					
Water	16,200.00					
Telephone	6,000.00					
Pumping Stations:						
Repairs and Supplies	32,000.00					
Electricity	24,500.00					
Water	1,600.00					
Collection Systems:						
Automobile and Truck Expenses	24,000.00					
Repairs and Supplies	49,000.00					
Sub-Total Services Other Exp.	1,900,839.19					
Total Operating Appropriations	6,123,472.50					
Capital Outlays:						
Administration:						
Vehicles	30,000.00					
Other Plant Equipment	60,000.00					
Roof Replacements	10,000.00					
Secondary Treatment Equipment	10,000.00					
Digester Covers & Cleaning	65,000.00					
Collection System:						
Collection System Improvements	22,500.00					
Jet Truck	35,000.00					
Pump Station Improvements	10,000.00					
Total Capital Outlays :	242,500.00					

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"

[illegible]

Prior Year Adopted Appropriations Schedule

Long Branch Sewerage Authority

	FY 2022 Adopted Budget						Total All
	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 477,224						\$ 477,224
Fringe Benefits	1,291,250						1,291,250
Total Administration - Personnel	1,768,474	-	-	-	-	-	1,768,474
<i>Administration - Other (List)</i>							
Other Expenses- See attached	544,739						544,739
Miscellaneous Administration*							-
Total Administration - Other	544,739	-	-	-	-	-	544,739
Total Administration	2,313,213	-	-	-	-	-	2,313,213
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	1,626,939						1,626,939
Fringe Benefits							-
Total COPS - Personnel	1,626,939	-	-	-	-	-	1,626,939
<i>Cost of Providing Services - Other (List)</i>							
Other Expenses	1,729,434						1,729,434
Miscellaneous COPS*							-
Total COPS - Other	1,729,434	-	-	-	-	-	1,729,434
Total Cost of Providing Services	3,356,373	-	-	-	-	-	3,356,373
Total Principal Payments on Debt Service in Lieu of Depreciation	1,105,285	-	-	-	-	-	1,105,285
Total Operating Appropriations	6,774,871	-	-	-	-	-	6,774,871
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	426,556	-	-	-	-	-	426,556
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves	137,500						137,500
Total Non-Operating Appropriations	564,056	-	-	-	-	-	564,056
TOTAL APPROPRIATIONS	7,338,927	-	-	-	-	-	7,338,927
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	7,338,927	-	-	-	-	-	7,338,927
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 7,338,927	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,338,927

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 338,743.55 \$ - \$ - \$ - \$ - \$ - \$ 338,743.55

AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

FY 2022 Adopted Budget

Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"

Line Item:	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Operating Approps. Personell Services:						
Administrative Salaries:						
Office & Executive Director Salaries	464,724.00					
Officers' Compensation	12,500.00					
Sub Total Admin Salaries	477,224.00					
Disposal Plant-Operating Salaries	1,250,776.80					
Collection System -Maintenance						
Salaries	376,161.76					
Sub Total Service Salaries	1,626,938.56					
Employee Fringe Benefits:						
Social Security Tax	143,000.00					
Unemployment Compensation						
Insurance	16,000.00					
Hospitalization - Health, Dental	865,000.00					
GroupTermLife						
Other	1,500.00					
Public Employee Retirement System	250,000.00					
Provision for Future Benefits	15,750.00					
Sub Total Employee Fringe Benefits	1,291,250.00					
Administrative Expenses:						
Professional Services:						
Engineering	50,000.00					
Legal	50,000.00					
Accounting	36,000.00					
Trustee	30,000.00					
Other	6,500.00					
Telephone	5,500.00					
Office & Maintenance	65,000.00					
Insurance	275,739.00					
Automobile	6,000.00					
Miscellaneous	20,000.00					
Sub Total Administrative Expenses	544,739.00					

AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS

APPROPRIATION DETAIL PAGE

Long Branch Sewerage Authority

FY 2022 Adopted Budget

Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"

Line Item:	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6
Operations and Maintenance Expenses:						
Disposal System						
Repairs and Supplies	192,134.57					
Removal of Sludge	610,000.00					
Grit Removal	28,000.00					
Operating Permit	75,000.00					
Automobile and Truck Expenses	16,000.00					
Chemicals	303,000.00					
Heat	70,000.00					
Electricity	290,000.00					
Water Telephone	16,200.00					
Telephone	6,000.00					
Pumping Stations:						
Repairs and Supplies	32,000.00					
Electricity	24,500.00					
Water	1,600.00					
Collection Systems:						
Automobile and Truck Expenses	16,000.00					
Repairs and Supplies	49,000.00					
Sub-Total Services Other Exp.	1,729,434.57					
Total Operating Appropriations	5,669,586.13					
Capital Outlays:						
Administration:						
Office Equipment						
Geographical Information System						
Telecommunication System						
Treatment Plant:						
Plant Security System						
Vehicles	20,000.00					
Other Plant Equipment	10,000.00					
Roof Replacements	10,000.00					
Secondary Treatment Equipment	10,000.00					
Digester Covers & Cleaning	35,000.00					
Sub Total Capital Outlays:	85,000.00					

Debt Service Schedule - Principal

Long Branch Sewerage Authority

If Authority has no debt, check this box: ☐

	Date of Local Finance Board Approval	Fiscal Year Ending in							Total Principal Outstanding
		2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter
Sewer									
See Attached		\$ 1,105,285	\$ 1,129,285	\$ 1,375,135	\$ 1,400,135	\$ 1,419,135	\$ 1,361,592	\$ 1,294,850	\$ 11,043,119
Total Principal									\$ 19,023,249
Operation #2									
		1,105,285	1,129,285	1,375,135	1,400,135	1,419,135	1,361,592	1,294,850	11,043,119
Total Principal									19,023,249
Operation #3									
		-	-	-	-	-	-	-	-
Total Principal									
Operation #4									
		-	-	-	-	-	-	-	-
Total Principal									
Operation #5									
		-	-	-	-	-	-	-	-
Total Principal									
Operation #6									
		-	-	-	-	-	-	-	-
Total Principal									
TOTAL PRINCIPAL ALL OPERATIONS									
		\$ 1,105,285	\$ 1,129,285	\$ 1,375,135	\$ 1,400,135	\$ 1,419,135	\$ 1,361,592	\$ 1,294,850	\$ 11,043,119
									\$ 19,023,249

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.			
		Moody's	Standard & Poors
Bond Rating		Aa3	
Year of Last Rating		2014	

Debt Service Schedule - Interest

Long Branch Sewerage Authority

If Authority has no debt, check this box: ☐

	2022 (Adopted Budget)	2023 (Proposed Budget)	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
Sewer									
See Attached	\$ 426,556	\$ 497,463	\$ 472,548	\$ 447,923	\$ 423,923	\$ 397,338	\$ 367,713	\$ 2,897,616	\$ 5,504,521
Operation #2									
Total Interest Payments	426,556	497,463	472,548	447,923	423,923	397,338	367,713	2,897,616	5,504,521
Operation #3									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #4									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #5									
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #6									
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ 426,556	\$ 497,463	\$ 472,548	\$ 447,923	\$ 423,923	\$ 397,338	\$ 367,713	\$ 2,897,616	\$ 5,504,521

Net Position Reconciliation

Long Branch Sewerage Authority

For the Period: January 01, 2023 to December 31, 2023

FY 2023 Proposed Budget

	Sewer	Operation #2	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 17,819,124						\$ 17,819,124
Less: Invested in Capital Assets, Net of Related Debt (1)	23,118,624						23,118,624
Less: Restricted for Debt Service Reserve (1)	140,287						140,287
Less: Other Restricted Net Position (1)	200,000						200,000
Total Unrestricted Net Position (1)	(5,639,787)	-	-	-	-	-	(5,639,787)
Less: Designated for Non-Operating Improvements & Repairs	1,978,095						1,978,095
Less: Designated for Rate Stabilization	815,786						815,786
Less: Other Designated by Resolution	1,833,837						1,833,837
Plus: Accrued Unfunded Pension Liability (1)	3,422,771						3,422,771
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	7,750,424						7,750,424
Plus: Estimated Income (Loss) on Current Year Operations (2)	275,000						275,000
Plus: Other Adjustments (attach schedule)	-						-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	1,180,690	-	-	-	-	-	1,180,690
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	1,000,000	-	-	-	-	1,000,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	1,000,000	-	-	-	-	1,000,000
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR Last issued Audit Report (4)	\$ 1,180,690	\$ (1,000,000)	\$ -	\$ -	\$ -	\$ -	\$ 180,690

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 362,638 \$ - \$ - \$ - \$ - \$ - \$ 362,638

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2023

Long Branch Sewerage Authority

(Authority Name)

2023 AUTHORITY CAPITAL BUDGET/PROGRAM

2023 CAPITAL BUDGET/PROGRAM MESSAGE

Long Branch Sewerage Authority

Fiscal Year: January 01, 2023 to December 31, 2023

Answer all questions below using the space provided.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

No

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

No

No

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

New Jersey Infrastructure Bank Financing

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

Proposed Capital Budget

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
Inflow & Infiltration Study/ Railroad Crossing	\$ 2,869,387			\$ 2,869,387		
Hoey Pump Station Force Main	2,367,613			2,367,613		
Sludge Holding System Improvements	1,700,000			1,700,000		
Total	6,937,000	-	-	6,937,000	-	-
Operation #2						
Hoey Pump Station Improvements	1,000,000	\$ 1,000,000				
Vehicles	30,000					30,000
Other Plant Equipment	60,000					60,000
Secondary Treatment Plant Equipment	10,000					10,000
Total	1,100,000	1,000,000	-	-	-	100,000
Operation #3						
Digester Covers & Cleaning	65,000					\$ 65,000
Jet Truck	35,000					35,000
Collection System Improvements	22,500					22,500
Pump Station Equipment	10,000					10,000
Total	132,500	-	-	-	-	132,500
Operation #4						
Roof Replacement	10,000					\$ 10,000
	-					
	-					
Total	10,000	-	-	-	-	10,000
Operation #5						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #6						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 8,179,500	\$ 1,000,000	\$ -	\$ 6,937,000	\$ -	\$ 242,500

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2023	2024	2025	2026	2027	2028
Sewer							
Inflow & Infiltration Study/ Railroad Crossing	\$ 2,869,387	\$ 2,869,387					
Hoey Pump Station Force Main	2,367,613	2,367,613					
Sludge Holding System Improvements	1,700,000	1,700,000					
Total	6,937,000	6,937,000	-	-	-	-	-
Operation #2							
Hoey Pump Station Improvements	1,000,000	1,000,000					
Vehicles	30,000	30,000					
Other Plant Equipment	60,000	60,000					
Secondary Treatment Plant Equipment	10,000	10,000					
Total	1,100,000	1,100,000	-	-	-	-	-
Operation #3							
Digester Covers & Cleaning	65,000	65,000					
Jet Truck	35,000	35,000					
Collection System Improvements	22,500	22,500					
Pump Station Equipment	10,000	10,000					
Total	132,500	132,500	-	-	-	-	-
Operation #4							
Roof Replacement	10,000	10,000					
	-	-					
	-	-					
Total	10,000	10,000	-	-	-	-	-
Operation #5							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
Operation #6							
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 8,179,500	\$ 8,179,500	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Long Branch Sewerage Authority
For the Period: January 01, 2023 to December 31, 2023

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Sewer						
Inflow & Infiltration Study/ Railroad Crossing	\$ 2,869,387	\$ 2,869,387				
Hoey Pump Station Force Main	2,367,613	2,367,613				
Sludge Holding System Improvements	1,700,000	1,700,000				
Total	6,937,000	-	-	6,937,000	-	-
Operation #2						
Hoey Pump Station Improvements	1,000,000	\$ 1,000,000				
Vehicles	30,000	30,000				
Other Plant Equipment	60,000	60,000				
Secondary Treatment Plant Equipment	10,000	10,000				
Total	1,100,000	1,100,000	-	-	-	-
Operation #3						
Digester Covers & Cleaning	65,000	\$ 65,000				
Jet Truck	35,000	35,000				
Collection System Improvements	22,500	22,500				
Pump Station Equipment	10,000	10,000				
Total	132,500	132,500	-	-	-	-
Operation #4						
Roof Replacement	10,000	\$ 10,000				
	-					
	-					
Total	10,000	10,000	-	-	-	-
Operation #5						
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #6						
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL	\$ 8,179,500	\$ 1,242,500	\$ -	\$ 6,937,000	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 8,179,500					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11

Contracting Unit: _____ Long Branch Sewerage Authority _____ Year Ending: _____ December 31, 2021

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

None

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☐ and certify below.

Date

Clerk/Secretary to the Governing Body

Appendix to Budget Document