

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

November 18, 2020

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
Donald S. Riley	Secretary		
David Brown	Treasurer		
Bryan I. Larco	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Sue Brasefield	Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2020, has been provided by publication thereof in the *Link* on February 27, 2020, as a “legal” advertisement and in the *Asbury Park Press* on February, 22 2020, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2020, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of October 21, 2020

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, October 21, 2020 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on October 21, 2020 if any (**NONE**)

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on October 21, 2020, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

November 18, 2020

1. Letter dated 10/15/20 received 10/19/20 from City of Long Branch Business Administrator, George Jackson, re: Long Branch Sewerage Authority – Connection Fee, Pleasure Bay Park Pool Improvements, Block 369 Lot 2
2. Letter dated 10/15/2020 received 10/23/2020 from State of New DEP, re: Compliance Evaluation Inspection/ NJPDES # NJ0024783-DSW/ Water Quality
3. Certified Letter dated 10/19/2020 received 10/23/2020 from United Steelworkers (USW), re: Blue / White Color / Union Contract Agreement Negotiations
4. Certified Letter dated 10/19/2020 received 10/23/2020 from United Steelworkers (USW), re: Blue / White Color / Union Contract Agreement upcoming negotiations breakdown required list information
5. Application dated 10/26/2020 received 10/26/2020 from Graviano Immobiliare LLC. re: 56 Passey Gardens/ 130-3.02/ Single Family
6. Copy of Letter dated 10/28//2020 received 10/28/2020 from Maser Consulting to Mark Woszczak of Mark Woszczak Mechanical Contractors Inc., re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral / Bid Rejected
7. Copy of Letter dated 10/28//2020 received 10/28/2020 from Maser Consulting to Dominick Genario of J. Fletcher Creamer & Son Inc. re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral / Bid Rejected
8. Copy of Letter dated 10/28//2020 received 10/28/2020 from Maser Consulting to Brian Cooper of Earle Asphalt Company, re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral / Bid Rejected
9. Unit Change request dated 10/21/2020 received 10/29/2020 from Jack Saban, re: 220 N. Lincoln Ave/ Block 7 Lot 7/ Change Request from five (5) to two (2) units/ Customer Cancelled this request and is keeping the property as five (5) units
10. Letter dated 10/28/2020 received 10/28/2020 from Manna & Bonello, re: Pleasure Bay Park Pool Improvements/ Block 369 Lot 2
11. Copy of a Letter dated 10/30/2020 received 10/30/2020 from Glenn Grieb to Andrew Coleman, Environmental Specialist III, D.E.P., re: Compliance Evaluation Inspection

12. Copy of an Email dated 10/23/2020 received 10/23/2020 from William Kugelman, Esq., re: Long Branch Sewerage Authority to Seventh Avenue Development, LLC / Hold Harmless Agreement
13. Copy of a Letter dated 10/30/2020 received 10/30/2020 from John Bonello to William Kugelman, Esq., re: Long Branch Sewerage Authority to Seventh Avenue Development, LLC
14. Public Notice of Hearing received 10/30/2020 from Courtney Lopez, City of Long Branch Planning Board, re: Block 48 Lot 12, 246 Highland Ave., Application for bulk variances for the construction of a rear deck.
15. Letter dated 10/30/2020 received 10/30/2020 from State of New Jersey, D.E.P., re: NJIB Project No. S340336-09, Authorization to Award, Long Branch Sewerage Authority, Hoey Avenue Sanitary Pump Station Force Main Replacement (Contract 2 of 3)
16. Copy of letter dated 11/02/2020 received 11/03/2020 from Maser Consulting, Inc. to Matthew Marcinczyk of Allied Construction Group, Inc., re: Lincoln Gardens Pump Station By-Pass Connection Construction Project/ Notice of Award
17. Letter dated October 2020 received 11/03/2020 from Maser Consulting, Inc. re: New Partnership with The Colliers Group which changes Maser's name from Maser Consulting P. A. to Maser Consulting, Inc.
18. Certified letter dated 10/29/2020 received 11/03/2020 from Ansell Grimm & Aaron, re: Application of Norwood KB, LLC for Premises Known as Lots 87 and 88 Block 28/ address is 310 Norwood Ave West Long Branch/ Proposed new 55 and over new townhomes
19. Certified letter dated 10/26/2020 received 11/03/2020 from R.C. Shea & Associates, re: Variance application for subdivision of Block 241 Lot 28 / 689 Morford Ave/ Requesting to propose new residential house
20. Certified letter dated 10/28/2020 received 11/03/2020 from Ansell Grimm & Aaron, re: Application of 37 White St / Block 473 Lot 14/ Applicant requesting to demolish the rear portion of the existing two-story home and construct a new two-story addition with deck
21. Letter dated 11/03/2020 received 11/03/2020 from Thomas Roguski to Susan Rosenwinkel, State of NJDEP, re: Draft Surface Water Renewal Permit Action
22. Letter dated 11/03/2020 received 11/03/2020 from Maser Consulting, Inc. re: Jemel's Star of the Sea School, LLC/ Chelsea School/ Block 278 Lot 1
23. Letter dated 11/02/2020 received 11/09/2020 from NJUAJIF (PERMA Risk Management Services), re: Public Hearing-2021 Proposed Budgets

ACTION

24. Email dated 11/04/2020 received 11/12/2020 from NJUAJIF, re: Loss Control Report

ACTION

25. Letter dated 11/11/2020 received 11/12/2020 from Maser Consulting, re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations recommendation of Award to Mark Woszczak Mechanical Contractors Inc.

ACTION

26. Letter dated 11/10/2020 received 11/12/2020 from Maser Consulting, re: Pleasure Bay Park Pool Improvements/ 275 Atlantic Ave/ Block 369 Lot 2/ Application Approval

27. Copy of letter dated 11/10/2020 received 11/12/2020 to Fidelity and Deposit Company of Maryland trading as Zurich North America Surety from Thomas Roguski, re: Obligee: Long Branch Sewerage Authority/ Principal: Premier Magnesia, LLC/ Bond No: LPM931940

VIII. Report of Executive Director for October 21, 2020

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of October 21, 2020

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of October 21, 2020 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since October 21, 2020.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since October 21, 2020.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

George	Booth	Brown	Larco	Riley
AYES		NAYS	ABSTAIN	ABSENT

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

George	Booth	Brown	Larco	Riley
AYES		NAYS	ABSTAIN	ABSENT

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

See attached Engineer's Status Report.

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

George	Booth	Brown	Larco	Riley
AYES		NAYS	ABSTAIN	ABSENT

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, Jemel's Star of the Sea School LLC., has applied for a multi-family residential building sewer connection for Chelsea Avenue (Chelsea School), Block 278, Lots 1, and

WHEREAS, the application was accompanied by the necessary plans and specifications, and

WHEREAS, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated November 3, 2020, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Jemel's Star of the Sea School LLC. for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated November 3, 2020 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Riley -
Mr. Larco -

Date: November 18, 2020

R1.11-20

Exhibit A

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations, and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, Authority Engineer, John Van Dorpe, has recommended award of the contract to the lowest bidder, Mark Woszczak Mechanical Contractor Inc., in the amount of \$160,892.10 for a two (2) year contract, per his letter dated November 11, 2020, attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached to this Resolution hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for 2021 Annual Sanitary Sewer System Repairs and Service Lateral Installations to Mark Woszczak Mechanical Contractor Inc., in the amount of \$160,892.10 for a two (2) year contract, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with Mark Woszczak Mechanical Contractor Inc., for the purpose-expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Riley -
Mr. Larco -

Date: November 18, 2020

R2.11-20

Exhibit B, C, D

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, Pleasure Bay Park Pool Improvements., has applied for a public pool and pool house sewer connection for Atlantic Avenue, Block 369, Lots 2, and

WHEREAS, the application was accompanied by the necessary plans and specifications, and

WHEREAS, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated November 10, 2020, attached hereto and made a part hereof, and

WHEREAS, the City of Long Branch has requested the waiver of connection fees for this project in their letter dated October 15, 2020, attached hereto and made a part hereof, and

WHEREAS, Authority Attorney, John Bonello has indicated that, in his opinion, the Authority has the right to waive the connection fees on the public project in his letter dated October 28, 2020, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Pleasure Bay Park Pool Improvements for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated November 10, 2020, and

BE IT FURTHER RESOLVED by the Long Branch Sewerage Authority that connection fees, application fees and review/inspection fees are waived for the Pleasure Bay Park Pool Improvements Application; and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: November 18, 2020
R3.11-20
Exhibits E, F, G

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) desires to appoint a Public Agency Compliance Officer as mandated by N.J.S.A. 10:5-31 et seq. under the direction of the Division of Contract Compliance and Equal Employment Opportunity, and

WHEREAS, as per the Division of Contract Compliance and Equal Employment Opportunity, this position must be appointed annually, and

WHEREAS, notice of this appointment shall be forwarded to the State of New Jersey, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Thomas Roguski is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the Long Branch Sewerage Authority for the Year 2021.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: November 18, 2020

R4.11-20

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr.

WHEREAS, the Long Branch Sewerage Authority hereby authorizes a holiday party for its employees, board members and professionals on Wednesday December 9, 2020 at 12 noon in the conference room at 150 Joline Ave and,

WHEREAS, the holiday party allowance is not to exceed \$700.00

NOW, THEREFORE, BE IT RESOLVED by the Members of the Long Branch Sewerage Authority that it approves the 2020 holiday party.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: November 18, 2020
R5.11-20

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, it is the policy of the Long Branch Sewerage Authority to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Long Branch Sewerage Authority has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Personnel Policies and Procedures Manual/Handbook, updated 2020, attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Authority officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual/handbook is intended to provide guidelines covering public service by Authority employees and is not a contract. The provisions of this manual/handbook may be amended and supplemented from time to time without notice and at the sole discretion of the Authority's Board of Commissioners and Executive Director.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Authority shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that Arthur Thibault as Labor Counsel has prepared and reviewed the Long Branch Sewerage Authority's Personnel Policies and Procedures Manual/Handbook, updated 2020, and

BE IT FURTHER RESOLVED that the Executive Director and all managerial/supervisory personnel are responsible for these employment practices. The Process Control/Compliance Officer and the Authority Attorney shall assist the Executive Director in the implementation of the policies and procedures in this manual/handbook.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: November 18, 2020

R6.11-20

Exhibit H

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr.

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY that:

1. The Long Branch Sewerage Authority hereby ratifies and approves the promotion of Susan Mazzei to Administrative Assistant at a rate of \$22.41 per hour.
2. This Resolution shall take effect on November 23, 2020.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: November 18, 2020
R7.11-20

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr.

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY that:

1. The Long Branch Sewerage Authority hereby ratifies and approves the wage adjustment of Marion Uyeyama, Authority Comptroller, to a rate of \$55.29 per hour.
2. This Resolution shall take effect on November 23, 2020.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: November 18, 2020
R8.11-20

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Coastal Ocean Dischargers Group is currently petitioning the NJDEP to recognize outfall pipelines as chlorine contact chambers and for demonstrating compliance with enterococcus limits, and

WHEREAS, the Long Branch Sewerage Authority is a member of the Coastal Ocean Dischargers Group; and

WHEREAS, Hall and Associates, who are also the Authority's Environmental Counsel, have been retained to coordinate the petition on behalf of the Coastal Ocean Dischargers Group, per their proposal dated September 21, 2020, attached hereto and made a part hereof; and

WHEREAS, a successful petition would allow for a reduction of chemical use for compliance with enterococcus limits benefitting the Authority while also protecting the environment; and

WHEREAS, the Authority desires to contribute to the petition effort in a pro-rata amount equally divided amongst participating Coastal Ocean Dischargers Group members.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority is authorized to contribute to the petition effort in a pro-rata amount equally divided amongst participating Coastal Ocean Dischargers Group members, in an amount not to exceed \$3,750.00.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: November 18, 2020
R9.11-20
Exhibit I

2021 AUTHORITY BUDGET RESOLUTION

Long Branch Sewerage Authority

FISCAL YEAR: FROM: January 1, 2021 **TO:** December 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending December 31, 2021, attached hereto and made a part hereof, has been presented before the governing body of the Long Branch Sewerage Authority at its open public meeting of November 18, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,333,927.00, Total Appropriations, including any Accumulated Deficit if any, of \$7,333,927.00 and Total Unrestricted Net Position utilized of none; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,238,050.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$61,250.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on November 18, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Long Branch Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 16, 2020

(Secretary's Signature) November 18, 2020

Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent

Date: November 18, 2020
R10.11-20
Exhibit J

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.

2. The general nature of the subject matter to be discussed is as follows:

3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.

4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date:
ResExSess

Capacity	Assurance							
	Present Flow	Approved Project	Est. Flow		Conceptual Project	Est. Flow		
	MGD							
		Aqua-Vista (20 + Retail)	0.00436		Broadway Arts Group (590 + 100K)	0.18700		
Oct-20	3.52	Casey Jones Redevelopment	0.00876		700 Joline Avenue	0.007		
Sep-20	3.40	Buyrite on Third Avenue	0.00121		Atlantic Avenue Community Pool	0.00525		
Aug-20	3.74	Pier Village Phase III (334)	0.10020		SICA Development	0.002636		
Jul-20	4.12	Willow Ave. Redevelopment (104)	0.01670		178 Chelsea Avenue School (34)	0.0102		
Jun-20	3.89	27, 31, 35 & 37 Third Avenue	0.00244		175 Chelsea Avenue (33)	0.0099		
May-20	3.69	Takanassee Lake (13)	0.00390		PAX Plaza (24 + retail/resturant)	0.02022		
Apr-20	3.90	The Reef (26 Townhouses)	0.00780		The Westwood (53)	0.0159		
Mar-20	3.80	Transit Village (46)	0.00810					
Feb-20	3.98	38 Sternberger Ave. Synagogue	0.000816					
Jan-20	4.09	Bluffs (33)	0.00990					
Dec-19	4.40	Ocean Gate at Cooper Avenue	0.03788					
Nov-19	3.43	180 Brighton (24 + 5.5K)	0.00595					
total	45.96	180 Morris Avenue (28 + Office)	0.00457		Total Conceptual Project	0.25811		
		Onada Surf Club Hotel	0.01290					
Design	5.4	Broadway 7-11	0.00034					
Avg.	3.830	Jemal's Church St. Apartment (12)	0.0036					
Approved	0.2294	Total Approved Project	0.229424		Approved & Conceptual	0.48753		
Conceptual	0.2581							
total	4.318	95% of capacity is	5.13		Percent of 100% capacity available	20%	1.08	MGD
					Percent of 95% capacity available	16%	0.81	MGD
Available	1.082470				Equivalent Units Available	3,608	@ 100% Capacity	
in MGD					based on 300 gals/day/ unit			
					Equivalent Units Available	2,708	@ 95% Capacity	
					based on 300 gals/day/ unit			

**LONG BRANCH SEWERAGE AUTHORITY
EXECUTIVE DIRECTOR'S REPORT
FOR THE PERIOD OCTOBER 17, 2020 TO NOVEMBER 13, 2020**

We have treated an average daily flow of 3.52 MGD, the effluent quality being of a good degree with an average suspended solid discharge of 5.4 ppm and an average B.O.D. discharge of 8.1 ppm. We have met all limits of our discharge permit.

As previously reported, the Authority's Coronavirus (COVID-19) Plan and Increased Staffing Plan have been implemented and are currently on-going. Please note that plan adjustments/changes may be needed to address new situations as they arise. Two (2) of the Authority's employees are currently quarantining due to close-contact with confirmed positive COVID-19 individuals at non-Authority related events/incidents. Said employees have taken COVID-19 tests and are awaiting results.

The Division of Contract Compliance and Equal Employment Opportunity requires that a Public Agency Compliance Officer (P.A.C.O) be appointed annually and submit contract compliance documentation to the Division. It is recommended that I be appointed as the Public Agency Compliance Officer to collect the required documents.

The Holidays are fast approaching, and the staff here would like to celebrate with and request a small lunchtime Holiday Party. Authority Commissioners and professionals are welcome to attend. It is recommended that the 2020 Holiday Party and catering for same be approved. It should be noted that the Holiday Party may be cancelled if necessary due to COVID-19.

As required by the New Jersey Municipal Excess Liability Joint Insurance Fund, the Authority's Personnel Policies and Procedures Manual has been updated by Arthur Thibault, the Authority's Labor Counsel.

I recommend the promotion of Ms. Susan Mazzei from the Clerk/Typist Position to the Administrative Assistant Position to meet the Authority's current office staffing requirements.


I recommend a wage increase for the Authority's Comptroller, Ms. Marion Uyeyama, to adjust Ms. Uyeyama's compensation to reflect the value and experience Ms. Uyeyama offers to the Authority.

The Coastal Ocean Dischargers Group is currently petitioning the NJDEP to recognize outfall pipelines as chlorine contact chambers and for demonstrating compliance with enterococcus limits. Hall and Associates, who are also the Authority's Environmental Counsel, have been retained to coordinate the petition. A successful petition would allow for a reduction of chemical use for compliance with enterococcus limits.

We have calculated daily and projected flows for the Capacity Assurance Program. Our average twelve-month flow is 3.830 MGD, with an additional 0.48753 MGD in approved and conceptual projects for a total of 4.318 MGD. This gives the Authority an additional available capacity of 1,082,470 gallons per day or 3,608 units based on 300 gallons per day per unit at full capacity, or 2,708 units based on 300 gallons per day per unit at 95% capacity.

The Authority's Collection System Crew for the month has investigated twenty-two (22) stoppages, of which seven (7) were the responsibility of the LBSA and fifteen (15) were the private owners' responsibility.

Respectfully submitted,



Thomas Roguski, PE, CME
Executive Director

**LONG BRANCH SEWERAGE AUTHORITY
RECEIPTS FOR THE MONTH OF OCTOBER 2020
AMOUNTED TO \$630,441.20**

DIVIDED AS FOLLOWS:

		<u>Acct. #</u>
Service, Fees & Interest on Sewer Charges	\$ 630,151.67	300024645
Interest on Collection Account	127.63	300024645
Interest on Developers Escrow	86.07	300032044
Interest on Payroll Checking	4.30	300024660
Interest on A/P Checking	34.44	300024652
Interest on EFT Checking	1.14	300005872
Interest on 2014 Revenue Bonds	1.49	821686
Interest on Bond Reserve Fund	0.00	217757
Interest on Revenue Fund	29.17	217800
Interest on General Fund	4.96	217801
Interest on Bond Service Fund	0.03	217802
Interest on Maintenance Reserve Fund	0.30	217803
	<u>\$ 630,441.20</u>	

Investments as of 11/18/20

C/D's

Maintenance Reserve Fund - Kearny Bank	
Interest Rate .39% Effective Date 7/12/2020 -1/12/2021	\$ 123,000.00
2002A Bond Reserve Fund - Kearny Bank	
Interest Rate .39% Effective Date 7/12/2020 -1/12/2021	\$ 140,000.00
General Fund Bonds - Kearny Bank	
Interest Rate .39% Effective Date 7/12/2020 -1/12/2021	\$ 1,250,000.00

Cash Transfers for the Month of October, 2020

From Revenue Fund to Operating - Chkg.	\$ 360,000.00
From Operating Ckg. To Payroll Ckg.	125,109.18
From General Fund to Operating Chkg.	4,153.66
From Operating to EFT	64,411.37
From Collection to Payroll Ckg	10,231.69
From Collection to Revenue Fd. Trustee	550,000.00
From Collection to Operating Ckg.	1,093.53
From Payroll to Operating	15,000.00

LONG BRANCH SEWERAGE AUTHORITY
BANK BALANCE, PETTY CASH, AND INVESTMENTS
FOR THE MONTH OF OCTOBER, 2020
AMOUNTED TO \$7,834,079.98

REVOLVING CKG ACCTS.- KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Payroll Checking	\$ 5,684.34	300024660
Accounts Payable Checking	71,112.12	300024652
EFT Checking	16.05	340785872
Petty Cash	400.00	N/A
	<u>\$ 77,212.51</u>	

ESCROW ACCT. - KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Developer's Escrow	<u>\$ 256,051.81</u>	300032044

TRUST ACCT. - KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Collection Account	<u>\$ 250,804.00</u>	300024645

TRUST ACCOUNTS - BANK OF NEW YORK

		<u>Acct. #</u>
2014 Revenue Bonds	\$ 281,149.94	821686
2014 Revenue Bonds	0.00	821687
Bond Reserve Fd. 02B	0.00	217741
Bond Service Fd. 02B	0.00	217755
Bond Reserve Fd. 02A	1,851.43	217757
Operating Fund	0.00	217567
Revenue Fund	5,936,816.16	217800
General Fund	976,626.13	217801
Bond Service Fund	1.84	217802
Maint. Reserve Fund	53,566.16	217803
	<u>\$ 7,250,011.66</u>	

Cash Requirements for Payroll

Payperiod End 10/17/20 in the amount of	\$ 58,237.11
Payperiod End 10/31/20 in the amount of	58,590.49
License Stipends & Health Insurance Waiver 3rd Quarter	20,561.16

P.O. Type: All									
Range: First to Last									
Format: Detail without Line Item Notes									
Open: N Paid: N Void: N									
Rcvd: Y Held: Y Aprv: N									
Bid: Y State: Y Other: Y Exempt: Y									
P.O. #	P.O. Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date Invoice
20000061 01/02/20 NJAME005 N.J. -AMERICAN WATER CO.									
64	150	JOLINE AVE	267.37	01-900-003-7801	B E WATER - PLANT - JOLINE AVENUE	R	01/15/20	11/17/20	
65	150	JOLINE AVE	308.33	01-900-003-7801	E WATER - PLANT - JOLINE AVENUE	R	01/15/20	11/17/20	
66	MUNI	GARAGE	234.31	01-900-003-7801	E WATER - PLANT - JOLINE AVENUE	R	01/15/20	11/17/20	
67	LINCOLN	GARDENS PS	20.20	01-900-004-7802	E WATER- PUMP STATIONS	R	01/15/20	11/17/20	
68	OCEAN AVE	PS	20.20	01-900-004-7802	E WATER- PUMP STATIONS	R	01/15/20	11/17/20	
69	OVERLOOK	PS	40.40	01-900-004-7802	E WATER- PUMP STATIONS	R	01/15/20	11/17/20	
70	WILLOW AVE	PS	50.47	01-900-004-7802	E WATER- PUMP STATIONS	R	01/15/20	11/17/20	
			941.28						
20000094 01/01/20 NJNAT005 NJ NATURAL GAS CO.									
77	150	JOLINE AVE	693.95	01-900-003-7602	B E HEAT-GAS	R	01/02/20	11/17/20	
78	UTILITY	BUILDING	259.98	01-900-003-7602	E HEAT-GAS	R	01/02/20	11/17/20	
79	150	JOLINE AVE	34.00	01-900-003-7602	E HEAT-GAS	R	01/02/20	11/17/20	
80	HOEY &	OVERLOOK AVE	38.00	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20	11/17/20	
81	LINCOLN	GARDENS PS	34.17	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20	11/17/20	
82	MC CLELLAN	ST PS	34.00	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20	11/17/20	
83	MONMOUTH	PL PS	40.00	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20	11/17/20	
84	WILLOW AVE	PS	34.00	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20	11/17/20	
			1,168.10						
20000142 01/01/20 JCPLC005 J.C.P.& L CO.									
71	150	JOLINE AVE 10/1-10/29	20,881.39	01-900-003-7701	B E ELECTRIC-DISPOSAL	R	01/01/20	11/17/20	
72	150	JOLINE AVE PRIOR BILL	2,740.81	01-900-003-7701	E ELECTRIC-DISPOSAL	R	01/01/20	11/17/20	
73	EXCHANGE	PL. PS 10/1-10/29	65.42	01-900-004-7701	E ELECTRIC-PUMP STATIONS	R	01/01/20	11/17/20	
74	MONMOUTH	PL. 9/29-10/27	40.37	01-900-004-7701	E ELECTRIC-PUMP STATIONS	R	01/01/20	11/17/20	
75	HOEY &	OVERLOOK PS	803.51	01-900-004-7701	E ELECTRIC-PUMP STATIONS	R	01/01/20	11/17/20	
76	MCCLELLAN	ST PS	37.49	01-900-004-7701	E ELECTRIC-PUMP STATIONS	R	01/01/20	11/17/20	
77	LINCOLN &	OCEAN AVE PS	239.80	01-900-004-7701	E ELECTRIC-PUMP STATIONS	R	01/01/20	11/17/20	
			24,808.79						
20000219 02/19/20 WTSSC005 WISS & COMPANY, LLP									
6	2021	AUTHORITY BUDGET	3,000.00	01-900-001-8012	B E ACCOUNTING	R	02/19/20	11/17/20	203683

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
									Enc Date	Date	
20000345	07/01/20	NJSTA005 NJ STATE LEAGUE OF MUNICIPALIT	1 NJ MUNICIPALITIES MAGAZINE	125.00	01-900-001-8605		E MISCELLANEOUS	R	08/18/20	11/17/20	
20000424	11/12/20	THOMA015 THOMAS ROGUSKI	1 LBSA DOMAIN NAME REIMBURSEMENT	227.47	01-900-001-8300		E OFFICE EXPENSES	R	11/12/20	11/17/20	
20000427	10/01/20	MASER005 MASER CONSULTING INC	1 OCTOBER ENGINEERING	525.00	01-900-001-8002		E ENGINEERING	R	10/01/20	11/17/20	614988
			2 OCTOBER HOSTING FEE	500.00	01-900-001-8002		E ENGINEERING	R	10/01/20	11/17/20	616173
			3 PREPARATION OF SPECS.	2,300.49	01-900-001-8002		E ENGINEERING	R	10/01/20	11/17/20	615034
			4 UTILITY VERIFICATION REVIEW	97.50	01-900-001-8002		E ENGINEERING	R	10/01/20	11/17/20	615022
			5 HOEY PUMP STATION FORCE MAIN	1,660.00	01-100-001-1290		G RF-DUE FROM/TO GENERAL FUND	R	10/01/20	11/17/20	615164
			6 SLUDGE HOLDING SYSTEM IMPROV.	325.86	01-100-001-1290		G RF-DUE FROM/TO GENERAL FUND	R	10/01/20	11/17/20	615012
			7 LINCOLN GARDENS PUMP STATION	2,869.52	01-100-001-1290		G RF-DUE FROM/TO GENERAL FUND	R	10/01/20	11/17/20	615024
				8,278.37							
20000428	11/01/20	EDMUN010 EDMUNDS GOVTECH	1 2021 SOFTWARE MAINTENANCE	7,040.00	01-900-001-8300		E OFFICE EXPENSES	R	10/01/20	11/17/20	21-00416
			2 2021 HARDWARE MAINTENANCE	3,567.00	01-900-001-8300		E OFFICE EXPENSES	R	10/01/20	11/17/20	21-01149
				10,607.00							
20000435	10/01/20	LOCAL005 LOCAL 32 OPEIU	1 WHITE COLLAR UNION DUES - OCT.	312.00	01-500-001-1871		G OPEIU-DUES PAYABLE	R	10/01/20	11/17/20	
20000436	10/01/20	USWIN005 USW INTERNATIONAL UNION	1 BLUE COLLAR UNION DUES - OCT	743.60	01-500-001-1870		G USW-UNION DUES	R	10/01/20	11/17/20	
Total Purchase Orders:				10	Total P.O. Line Items:	36	Total List Amount:	50,211.61	Total Void Amount:	0.00	

Totals by Year-Fund Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
	0-01	44,300.63	0.00	44,300.63	0.00	5,910.98	50,211.61
Total of All Funds:		<u>44,300.63</u>	<u>0.00</u>	<u>44,300.63</u>	<u>0.00</u>	<u>5,910.98</u>	<u>50,211.61</u>

P.O. Type: All									
Range: First to Last									
Format: Detail without Line Item Notes									
Open: N Paid: N Void: N									
Rcvd: Y Held: Y Aprv: N									
Bid: Y State: Y Other: Y Exempt: Y									
P.O. #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date
Item Description					Description				Invoice
20000004	01/01/20	UNIVA005 UNIVAR SOLUTIONS			B				
35 SODIUM HYPOCHLORITE - OCT			1,670.55	01-900-003-7504	E CHEMICALS-SODIUM HYPOCHLORITE	R	01/02/20	11/17/20	HB936935
36 SODIUM HYPOCHLORITE - OCT			1,709.40	01-900-003-7504	E CHEMICALS-SODIUM HYPOCHLORITE	R	01/02/20	11/17/20	HB937379
37 SODIUM HYPOCHLORITE - OCT			2,364.30	01-900-003-7504	E CHEMICALS-SODIUM HYPOCHLORITE	R	01/02/20	11/17/20	HB937814
38 SODIUM HYPOCHLORITE - OCT			1,343.10	01-900-003-7504	E CHEMICALS-SODIUM HYPOCHLORITE	R	01/02/20	11/17/20	HB938143
39 SODIUM HYPOCHLORITE - OCT			1,603.95	01-900-003-7504	E CHEMICALS-SODIUM HYPOCHLORITE	R	01/02/20	11/17/20	HB938615
			8,691.30						
20000005	01/02/20	FISHE005 FISHER SCIENTIFIC INC.			B				
16 NITRILE GLOVES			179.16	01-900-003-7102	E REPAIRS & SUPPLIES - LAB	R	01/02/20	11/13/20	2117221
20000006	01/02/20	HACHC005 HACH CO. INC.			B				
6 LAB SUPPLIES - OCTOBER			371.66	01-900-003-7102	E REPAIRS & SUPPLIES - LAB	R	02/11/20	11/13/20	12152662
20000009	01/02/20	GRAIN005 GRAINGER INC.			B				
67 WORK BOOTS & JACKETS			425.87	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/17/20	9683167804
68 RAIN BOOTS, JACKET & GLOVES			356.69	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/17/20	9682806337
69 CHERRY LIQUID SOAP, PADLOCKS			227.13	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/17/20	9697041664
70 MANUAL CHAIN HOIST			749.48	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/17/20	9698938538
			1,759.17						
20000010	01/02/20	GARDE005 GARDEN STATE LABS INC			B				
10 LAB ANALYSIS - SEPTEMBER			370.00	01-900-003-7102	E REPAIRS & SUPPLIES - LAB	R	01/02/20	11/17/20	505503
20000079	01/02/20	STAPL005 STAPLES ADVANTAGE			B				
12 PURELL FOR DISPENSERS			163.98	01-900-001-8300	E OFFICE EXPENSES	R	01/02/20	11/13/20	3458735331
13 PURELL SOAP FOR DISPENSERS			113.78	01-900-001-8300	E OFFICE EXPENSES	R	01/02/20	11/13/20	3458919974
			277.76						
20000089	01/28/20	WBMAS005 W.B.MASON CO. INC.			B				
25 FACE MASKS			349.90	01-900-001-8300	E OFFICE EXPENSES	R	01/02/20	11/13/20	214541177
26 SANITIZER, COFFEE, WATER, LINERS			357.37	01-900-001-8300	E OFFICE EXPENSES	R	01/02/20	11/13/20	214777585
27 LED MONITOR			112.40	01-900-001-8300	E OFFICE EXPENSES	R	01/02/20	11/13/20	214938262

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Date	Invoice
20000089	01/28/20	WBMAS005 W.B.MASON CO.INC.	28 PENS, PAPER, PADS	Continued 101.77 921.44	01-900-001-8300	E	OFFICE EXPENSES	R	01/02/20	11/13/20	215030164
20000093	01/02/20	GENSE005 GEN SERVE INC	7 SOLENOID WILLOW AVE	412.45	01-900-002-7101	B	E REPAIRS & SUPPLIES-COLLECTION	R	01/02/20	11/16/20	0217975-IN
20000101	01/02/20	CHESA005 CHESAPEAKE EXTERMINATING	11 PEST CONTROL - OCTOBER	50.00	01-900-001-8300	B	E OFFICE EXPENSES	R	01/02/20	11/13/20	
20000102	01/02/20	ATLAN005 ATLANTIC PLUMB SUPPLY INC	59 GALV. NIPPLE, GRIPPER PLUG	256.83	01-900-003-7101	B	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/13/20	S3397140
			60 FERNCO 1056-1010 10" CPLG	30.08	01-900-004-7101		E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20	11/13/20	S3398773
			61 FERNCO 1056-88 8" CPLG	20.03	01-900-004-7101		E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20	11/13/20	S3398815
				306.94							
20000103	01/02/20	AUTOP005 AUTO PARTS CTR INC	38 SPEEDY DRY ABSORBENT	25.98	01-900-003-7101	B	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/16/20	344631
			39 WIPER BLADES	19.98	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/16/20	346754
			40 BATTERY FOR DUMP TRUCK	108.99	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/16/20	348315
			41 HI TEMP ANTI SIEZE LUBE	10.89	01-900-002-7101		E REPAIRS & SUPPLIES-COLLECTION	R	01/02/20	11/16/20	348408
			42 DEF FLUID TRUCK #6	19.98	01-900-002-7401		E AUTO, TRUCK-REPAIR, PARTS-COLL.	R	01/02/20	11/16/20	348821
			43 BATTERY TRUCK #8	159.99	01-900-002-7401		E AUTO, TRUCK-REPAIR, PARTS-COLL.	R	01/02/20	11/16/20	349171
			44 BATTERY TRUCK #8 - CORE	20.00	01-900-002-7401		E AUTO, TRUCK-REPAIR, PARTS-COLL.	R	01/02/20	11/16/20	352167
			45 DEF FLUID & JT GREASE	31.96	01-900-002-7401		E AUTO, TRUCK-REPAIR, PARTS-COLL.	R	01/02/20	11/16/20	352954
			46 PARTS TRUCK #2	51.96	01-900-002-7401		E AUTO, TRUCK-REPAIR, PARTS-COLL.	R	01/02/20	11/16/20	353605
			47 FLEX RUBBER COATING	21.96	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/16/20	353977
				431.69							
20000104	01/02/20	DELIS005 DELISA DEMOLITION & DISPOSAL	11 TRASH REMOVAL - NOVEMBER	179.22	01-900-003-7101	B	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/13/20	195682
20000108	01/02/20	MANNA005 MANNA & BONELLO	11 LEGAL SERVICES - OCTOBER	1,920.00	01-900-001-8008	B	E LEGAL	R	02/10/20	11/13/20	10886
20000110	01/02/20	SEAB005 SEABOARD WELDING INC	11 TANK RENTALS - OCTOBER	70.75	01-900-003-7101	B	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/16/20	916324

P0 #	P0 Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Date	Invoice
20000110	01/02/20	SEAB0005 SEABOARD WELDING INC	12 ASST. PARTS	71.65 142.40	01-900-003-7101 Continued	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/16/20		2119717
20000115	01/02/20	SHORE0005 SHORE BUSINESS SOLUTIONS	5 COPIER MAINT -7/19/20-10/18/20	128.34	01-900-001-8300	B E OFFICE EXPENSES	R	01/02/20 11/13/20		AR37284
20000117	01/02/20	RACHL005 RACHLES/MICHELE'S OIL COMPANY	19 UNLEADED FUEL - OCTOBER	133.88	01-900-001-7402	B E AUTO, TRUCK-GASOLINE-ADM.	R	01/02/20 11/17/20		328991
			20 UNLEADED FUEL - OCTOBER	133.88	01-900-002-7402	E AUTO, TRUCK-GASOLINE-COLL.	R	01/02/20 11/17/20		328991
			21 UNLEADED FUEL - OCTOBER	267.77 535.53	01-900-003-7402	E AUTO, TRUCK-GASOLINE-DISP.	R	01/02/20 11/17/20		328991
20000118	01/02/20	ONECA005 ONE CALL CONCEPTS INC.	11 MARK OUTS - OCTOBER	293.15	01-900-002-7101	B E REPAIRS & SUPPLIES-COLLECTION	R	01/02/20 11/13/20		105381
20000120	01/02/20	SIPER005 SIP'S PAINT & HARDWARE	76 CABLE TIES	12.58	01-900-003-7101	B E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		24834
			77 SPRAY ADHESIVE, THREAD SEAL	17.16	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		24835
			78 BLEACH, CLOROX CLEANUP, SPRAYER	22.95	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		24915
			79 QUICK SNAP RND EYE 3/4 SS	19.98	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		25135
			80 BATTERIE & O-RING	12.57	01-900-002-7101	E REPAIRS & SUPPLIES-COLLECTION	R	01/02/20 11/13/20		24855
			81 HALF FACE RESP. KIRST AID KIT	87.55	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		25072
			82 CHALK & REEL SET	8.59 181.38	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		25100
20000123	01/02/20	UNIFI005 UNIFIRST CORPORATION	42 UNIFORM RENTALS - OCTOBER	274.30	01-900-003-7101	B E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		0738153861
			43 UNIFORM RENTALS - OCTOBER	274.30	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		0738156891
			44 UNIFORM RENTALS - OCTOBER	274.30	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		0738160016
			45 UNIFORM RENTALS - OCTOBER	444.13 1,267.03	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/13/20		07738163044
20000131	01/02/20	FASTE005 FASTENAL CO.	10 SPRING PIN	1.34	01-900-003-7101	B E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/17/20		NJEAT70582
			11 XL BLACK GLOVES	145.50	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/17/20		NJEAT70636
			12 ASST. PARTS	424.29 571.13	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 11/17/20		NJEAT70750

P.O. #	P.O. Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract	P.O. Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20000132	01/02/20	USABL005 USA BLUEBOOK	7 403 DUPLEX PUMP	994.49	01-900-003-7101	B	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/13/20		378828
20000136	01/02/20	SPECT005 SPECTRASERV INC	11 SLUDGE REMOVAL - OCTOBER	28,013.00	01-900-003-7301	B	E	SLUDGE REMOVAL EXPENSES	R	01/02/20	11/17/20		28-2883
20000137	01/02/20	HOMED005 HOME DEPOT CREDIT SERVICES	16 BATTERIES, SOCKET ADAPTERS	459.17	01-900-003-7101	B	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/16/20		30277268
			17 2X12-12 #2 PRIME OR BTR PT	58.74	01-900-003-7101		E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/16/20		2027442
			18 ASST. PARTS	428.81	01-900-003-7101		E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	11/16/20		7028181
				946.72									
20000158	02/26/20	SOUTH005 SOUTH CROSS CLEANING INC	7 OFFICE CLEANING - OCTOBER	369.14	01-900-001-8300	B	E	OFFICE EXPENSES	R	02/26/20	11/13/20		7931
20000201	01/02/20	RUSSE005 RUSSELL REID	17 GRIT REMOVAL - OCTOBER	1,685.00	01-900-003-7300	B	E	GRIT REMOVAL	R	03/12/20	11/16/20		6046852
			18 SLUDGE REMOVAL - OCTOBER	1,140.00	01-900-003-7301		E	SLUDGE REMOVAL EXPENSES	R	03/12/20	11/16/20		6046877
				2,825.00									
20000391	10/01/20	INTEG005 INTEGRATED SYSTEMS & SERVICES	2 CAMERA REPAIRS	3,971.50	01-600-001-1604		G	RESERVE- PLANT SECURITY SYSTEM	R	10/01/20	11/10/20		60908
20000418	10/01/20	SEABR005 SEA BREEZE FORD, INC	1 REPAIRS TRUCK #8	2,283.69	01-900-002-7401		E	AUTO, TRUCK-REPAIR, PARTS-COLL.	R	10/01/20	11/13/20		6059129
20000419	10/01/20	ELECT005 ELECTRO MAINTENANCE INC	1 REPAIR SUMP PUMP CONTROLLER	194.00	01-900-003-7101		E	REPAIRS AND SUPPLIES-DISPOSAL	R	10/01/20	11/13/20		12239
20000420	10/01/20	ENVIR010 ENVIRONMENTAL PRODUCTS & ACCES	1 1/2' TWISTER ROTATING PENETRAT	381.68	01-900-002-7401		E	AUTO, TRUCK-REPAIR, PARTS-COLL.	R	10/01/20	11/13/20		248434
20000421	09/21/20	FEDER005 FEDERAL EXPRESS CORP.	1 POSTAGE	48.15	01-900-001-8300		E	OFFICE EXPENSES	R	09/21/20	11/13/20		712771897
20000422	10/01/20	JOHNG005 JOHN GUIRE SUPPLY LLC	1 STONE FOR LINCOLN GARDEN PS	77.37	01-900-004-7101		E	REPAIRS AND SUPPLIES-PUMPING	R	10/01/20	11/13/20		250366

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20000423	10/01/20	METTL005	METTLER-TOLEDO INC	336.30	01-900-003-7102		E REPAIRS & SUPPLIES - LAB		R	10/01/20	11/13/20		654887680
1			MAINTENANCE & CALIBRATION										
20000429	10/01/20	COOPE005	COOPER ELECTRIC SUPPLY CO	183.07	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL		R	10/01/20	11/16/20		5042004822.001
1			TRANSFORMER CONTROL										
20000430	10/01/20	RARIT005	RARITAN GROUP INC	1,304.20	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL		R	10/01/20	11/17/20		3070603
1			THICKNER BUILDING PIPING										
2			THICKNER BUILDING PIPING	2,438.33	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL		R	10/01/20	11/17/20		3070628
				3,742.53									
20000431	10/01/20	TRANS005	TRANS BEARING CO. INC.	28.86	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL		R	10/01/20	11/16/20		159538
1			THICKNER PUMP SPIDER COUPLING										
20000432	10/01/20	ABLEM005	ABLE MECHANICAL INC	338.72	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL		R	10/01/20	11/16/20		170821
1			RTU SERVICE / CAPICTOR										
20000433	11/01/20	MISSION005	MISSION COMMUNICATIONS, LLC	2,817.00	01-900-002-7101		E REPAIRS & SUPPLIES-COLLECTION		R	11/01/20	11/16/20		1046314
1			ANNUAL SERVICE										
20000434	09/29/20	ONSIT005	ON-SITE TIRE SERVICE INC	325.64	01-900-003-7401		E AUTO, TRUCK-REPAIR/PARTS-DISP.		R	09/29/20	11/16/20		32825
1			NEW TIRES										
20000437	10/28/20	AMBAS005	AMBASSADOR MEDICAL SERVICES	344.00	01-900-003-7101		E REPAIRS AND SUPPLIES-DISPOSAL		R	10/28/20	11/16/20		172354
1			RANDOM DRUG & ALCOHOL TESTS										
Total Purchase Orders:				39	Total P.O. Line Items:	79	Total List Amount:	67,210.61	Total Void Amount:	0.00			

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Long Branch Sewerage Authority
Check Register By Check Date

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Range of Checking Accts: First to Last Range of Check Dates: 10/22/20 to 11/17/20
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
EFT CHECKING EFT ACCOUNT							
160	10/26/20	PERS0005 P.E.R.S.					876
20000410	1	PERS - 10/8	4,846.64	01-500-001-1850	G/L		1 1
				PERS-PENSION			
20000410	2	BACK PENSION	32.93	01-500-001-1851	G/L		2 1
				PERS-BACK PENSION			
20000410	3	SVGS. BUY BACK	181.58	01-500-001-1851	G/L		3 1
				PERS-BACK PENSION			
20000410	4	CONTRIBUTORY INSURANCE	323.11	01-500-001-1855	G/L		4 1
				PERS-CONTRIBUTORY INSURANCE			
20000410	5	PENSION LOANS	1,179.90	01-500-001-1860	G/L		5 1
				PERS-LOANS			
20000410	6	PERS 10/22	4,893.53	01-500-001-1850	G/L		6 1
				PERS-PENSION			
20000410	7	BACK PENSION	32.93	01-500-001-1851	G/L		7 1
				PERS-BACK PENSION			
20000410	8	SVGS. BUY BACK	181.58	01-500-001-1851	G/L		8 1
				PERS-BACK PENSION			
20000410	9	CONTRIBUTORY INSURANCE	326.23	01-500-001-1855	G/L		9 1
				PERS-CONTRIBUTORY INSURANCE			
20000410	10	PENSION LOANS	1,179.90	01-500-001-1860	G/L		10 1
				PERS-LOANS			
			13,178.33				
884							
161	11/10/20	NJSH0010 NJSHBP					
20000081	23	ACTIVE EMPLOYEES	34,287.84	01-900-001-8104	Expenditure		1 1
				FRINGE BENEFITS-HEALTH PLAN			
20000081	24	RETIRED EMPLOYEES	14,363.38	01-900-001-8104	Expenditure		2 1
				FRINGE BENEFITS-HEALTH PLAN			
			48,651.22				
Checking Account Totals							
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
	Checks:	2	0	61,829.55	0.00		
	Direct Deposit:	0	0	0.00	0.00		
	Total:	2	0	61,829.55	0.00		
OPERATIONS Operating Account							
13948	10/22/20	APRUZ005 APRUZZESE MCDERMOTT MASTRO MUR					873
20000402	1	LABOR LEGAL - AUGUST	2,835.00	01-900-001-8010	Expenditure		2 1
				LEGAL-LABOR RELATIONS			
873							
13949	10/22/20	SAFEN005 SAFENET SOLUTIONS LLC					
20000109	7	MANAGED SERVICES 10/1-12/31/20	2,515.00	01-900-001-8401	Expenditure		1 1
				COMPUTER MAINTENANCE			
877							
13951	10/28/20	POSTM005 US POSTAL SERVICE					
20000411	1	POST OFFICE BOX RENEWAL	410.00	01-900-001-8300	Expenditure		1 1
				OFFICE EXPENSES			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
OPERATIONS							
		Operating Account	Continued				
13954	10/30/20	LBSEW005 L.B.SEWERAGE AUTH.PAYROLL					880
20000416	1	LICENCES D.D.	11,296.39	01-000-001-1021	G/L		1 1
				P/R CK'G #100024660-CJB			
20000416	2	LICENCES NET CHECKS	4,131.21	01-000-001-1021	G/L		2 1
				P/R CK'G #100024660-CJB			
20000416	3	TAXES	5,133.56	01-000-001-1021	G/L		3 1
				P/R CK'G #100024660-CJB			
			<u>20,561.16</u>				
13955	11/03/20	EZPAS010 EZ PASS					881
20000159	12	EZPASS ADMIN. VEHICLES	125.00	01-900-001-7405	Expenditure		1 1
				AUTO,TRUCK-MISC.-ADM.			
13952	11/04/20	LBSEW005 L.B.SEWERAGE AUTH.PAYROLL					878
20000414	1	PAYPERIOD END 10/31 - D.D.	36,895.09	01-000-001-1021	G/L		1 1
				P/R CK'G #100024660-CJB			
20000414	2	NET CHECKS	3,060.11	01-000-001-1021	G/L		2 1
				P/R CK'G #100024660-CJB			
20000414	3	TAXES	18,635.29	01-000-001-1021	G/L		3 1
				P/R CK'G #100024660-CJB			
			<u>58,590.49</u>				
13956	11/06/20	MARBB016 MARLIN BUSINESS BANK					882
20000058	12	POSTAGE METER LEASE	58.09	01-900-001-8300	Expenditure		1 1
				OFFICE EXPENSES			
13957	11/09/20	INTRA005 INTRADO ENTERPRISE COLLABORATI					883
20000164	12	MEETING CONFERENCE CALL IN	62.38	01-900-001-8605	Expenditure		1 1
				MISCELLANEOUS			
13958	11/10/20	COMCA005 COMCAST					885
20000095	21	TELEPHONE & INTERNET	233.23	01-900-001-7901	Expenditure		1 1
				TELEPHONE-OFFICE			
20000095	22	TELEPHONE & INTERNET	233.24	01-900-003-7901	Expenditure		2 1
				TELEPHONE-DISPOSAL			
			<u>466.47</u>				
13959	11/10/20	DIREC005 DIRECT ENERGY BUSINESS					885
20000099	30	HOEY & OVERLOOK PS	0.90	01-900-004-7101	Expenditure		6 1
				REPAIRS AND SUPPLIES-PUMPING			
20000099	31	UTILITY BUILDING	4.92	01-900-003-7602	Expenditure		7 1
				HEAT-GAS			
			<u>5.82</u>				
13960	11/10/20	INSTI005 INSTITUTE FOR FORENSIC PSYCHOL					885
20000417	1	MISCELLANEOUS	1,200.00	01-900-001-8605	Expenditure		8 1
				MISCELLANEOUS			
13961	11/10/20	THEST005 THE STANDARD					885
20000097	11	LIFE INSURANCE - NOV.	738.07	01-900-001-8106	Expenditure		3 1
				FRINGE BENEFITS-GROUP LIFE			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
<hr/>							
OPERATIONS		Operating Account	Continued				
13962	11/10/20	VERIZ005 VERIZON WIRELESS					885
20000098	21	TELEPHONE	127.98	01-900-001-7901	Expenditure		4 1
				TELEPHONE-OFFICE			
20000098	22	TELEPHONE	127.99	01-900-003-7901	Expenditure		5 1
				TELEPHONE-DISPOSAL			
			<u>255.97</u>				
13963	11/10/20	DIANN005 TINA BUCK		(Void Reason: WRONG AMOUNT)		11/10/20 VOID	886
20000412	1	D.BUCK FINAL MEDICARE REIMB.	677.50	01-900-001-8104	Expenditure		1 1
				FRINGE BENEFITS-HEALTH PLAN			
13964	11/10/20	DIANN005 TINA BUCK					887
20000412	1	D.BUCK FINAL MEDICARE REIMB.	722.00	01-900-001-8104	Expenditure		1 1
				FRINGE BENEFITS-HEALTH PLAN			
<hr/>							
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	14	1	88,545.45	677.50	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	<u>14</u>	<u>1</u>	<u>88,545.45</u>	<u>677.50</u>	
<hr/>							
PAYROLL		PAYROLL CHECKING					
395	10/22/20	INTER005 INTERNAL REVENUE SERVICE					875
20000408	1	FEDERAL TAXES PERIOD END 10/17	6,736.36	01-500-001-1820	G/L		1 1
				FEDERAL WITHHOLDING PAYABLE			
20000408	2	FICA EMPLOYEE	4,651.44	01-500-001-1810	G/L		2 1
				FICA PAYABLE-EMPLOYEE			
20000408	3	FICA EMPLOYER	4,651.43	01-900-001-8101	Expenditure		3 1
				FRINGE BENEFITS-FICA			
20000408	4	FEDERAL UNEMPLOYMENT	11.03	01-900-001-8102	Expenditure		4 1
				FRINGE BENEFITS-SUI & SDI			
			<u>16,050.26</u>				
396	10/22/20	NJST0010 NJ STATE GROSS INCOME TAX					875
20000409	1	STATE TAXES PERIOD END 10/17	2,281.58	01-500-001-1830	G/L		5 1
				N.J. WITHHOLDING TAX PAYABLE			
20000409	2	SUI/SDI EMPLOYEE	285.00	01-500-001-1840	G/L		6 1
				SUI, SDI PAYABLE-EMPLOYEE			
20000409	3	SUI/SDI EMPLOYER	41.68	01-900-001-8102	Expenditure		7 1
				FRINGE BENEFITS-SUI & SDI			
			<u>2,608.26</u>				
397	11/05/20	INTER005 INTERNAL REVENUE SERVICE					888
20000425	1	FEDERAL TAXES PERIOD END 10/31	6,664.19	01-500-001-1820	G/L		1 1
				FEDERAL WITHHOLDING PAYABLE			
20000425	2	FICA EMPLOYEE	4,666.76	01-500-001-1810	G/L		2 1
				FICA PAYABLE-EMPLOYEE			
20000425	3	FICA EMPLOYER	4,666.74	01-900-001-8101	Expenditure		3 1
				FRINGE BENEFITS-FICA			
20000425	4	FEDERAL UNEMPLOYMENT	16.94	01-900-001-8101	Expenditure		4 1
				FRINGE BENEFITS-FICA			
			<u>16,014.63</u>				

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Long Branch Sewerage Authority
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
PAYROLL		PAYROLL CHECKING		Continued			
398	11/05/20	NJST0010 NJ STATE GROSS INCOME TAX					888
20000426	1	STATE TAXES PERIOD END 10/31	2,275.64	01-500-001-1830	G/L		5 1
				N.J. WITHHOLDING TAX PAYABLE			
20000426	2	SUI/SDI EMPLOYEE	290.03	01-500-001-1840	G/L		6 1
				SUI, SDI PAYABLE-EMPLOYEE			
20000426	3	SUI/SDI EMPLOYER	54.99	01-900-001-8102	Expenditure		7 1
				FRINGE BENEFITS-SUI & SDI			
			2,620.66				
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
	Checks:	4	0	37,293.81	0.00		
	Direct Deposit:	0	0	0.00	0.00		
	Total:	4	0	37,293.81	0.00		
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
	Checks:	20	1	187,668.81	677.50		
	Direct Deposit:	0	0	0.00	0.00		
	Total:	20	1	187,668.81	677.50		

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	0-01	67,487.83	0.00	120,180.98	187,668.81
Total Of All Funds:		67,487.83	0.00	120,180.98	187,668.81

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	01	67,487.83	0.00	120,180.98	187,668.81
Total Of All Funds:		<u>67,487.83</u>	<u>0.00</u>	<u>120,180.98</u>	<u>187,668.81</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	0-01	67,487.83	0.00	0.00	0.00	67,487.83
Total of All Funds:		<u>67,487.83</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,487.83</u>

Range of Accounts: 01-900-001-0000 to 01-900-004-7802 Include Cap Accounts: Yes AS Of: 11/17/20
Current Period: 10/22/20 to 11/17/20 Skip Zero Activity: Yes
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
* Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Prior Budget	Amended	Transfers	Modified	Balance YTD	%Used	
		Payable YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended		
		Adopted		Reimbrsd Curr	Pd/Chrgd YTD			
Date	Transaction Data/Comment	Expended YTD	Vendor/Reference			Trans Amount	Trans Balance	User
01-900-001-0000	ADMINISTRATION							
01-900-001-5002	OFFICE SALARIES	0.00	0.00	0.00	429,665.00	70,442.20	84	
		0.00	0.00	0.00	0.00	70,442.20		
		31,721.80		0.00	359,222.80			
	Begin Balance: 10/22/20		Reference	1616	1		102,164.00	
10/22/20 Expenditure			Reference	1632	1	15,460.90-	86,703.10	MARION
10/30/20 Expenditure			Reference	1631	1	800.00-	85,903.10	MARION
11/05/20 Expenditure						15,460.90-	70,442.20	MARION
01-900-001-5003	OFFICERS' COMPENSATION	0.00	0.00	0.00	12,500.00	2,597.56	79	
		0.00	0.00	0.00	0.00	2,597.56		
		1,874.97		0.00	9,902.44			
	Begin Balance: 10/22/20		Reference	1616	3		4,472.53	
10/22/20 Expenditure			Reference	1631	3	1,041.65-	3,430.88	MARION
11/05/20 Expenditure						833.32-	2,597.56	MARION
01-900-001-5005	ENGINEER P/R	0.00	0.00	0.00	0.00	1,000.00-	0	
		0.00	0.00	0.00	0.00	1,000.00-		
		0.00		0.00	1,000.00			
01-900-001-6500	DEBT SERVICE EXPENSE-PRINCIPAL	0.00	0.00	0.00	1,861,934.00	861,463.73	54	
		0.00	0.00	0.00	0.00	861,463.73		
		0.00		0.00	1,000,470.27			
01-900-001-6510	DEBT SERVICE EXPENSE-INTEREST	0.00	0.00	0.00	506,792.00	262,148.57	48	
		0.00	0.00	0.00	0.00	262,148.57		
		244,643.43		0.00	244,643.43			

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended				
			Expended Curr	Vendor	Reimbrsd Curr	Pd/Chrgd YTD					
Continued											
01-900-001-8002	ENGINEERING										
11/17/20	PO 20000427 2 Paid Ck 14007	OCTOBER HOSTING FEE		MASER005	MASER CONSULTING INC		En 10/01/20		500.00-*	25,914.36	MARTON
11/17/20	PO 20000427 3 Paid Ck 14007	PREPARATION OF SPECS.		MASER005	MASER CONSULTING INC		En 10/01/20		2,300.49-*	25,914.36	MARTON
11/17/20	PO 20000427 4 Paid Ck 14007	UTILITY VERIFICATION REVIEW		MASER005	MASER CONSULTING INC		En 10/01/20		97.50-*	25,914.36	MARTON
01-900-001-8008	LEGAL										
		7,385.00	37,615.00	0.00	0.00	45,000.00	13,260.00	71			
		0.00	21,855.00	9,885.00	0.00	0.00	23,145.00				
			1,920.00		0.00	31,740.00					
Begin Balance: 10/22/20											
11/17/20	PO 20000108 11 Paid Ck 13984	LEGAL SERVICES - OCTOBER		MANNA005	MANNA & BONELLO		En 02/10/20	BS	1,920.00-*	13,260.00	MARTON
01-900-001-8010	LEGAL-LABOR RELATIONS										
		0.00	0.00	0.00	0.00	0.00	10,256.36-	0			
		0.00	10,256.36	0.00	0.00	0.00	10,256.36-				
			0.00		0.00	10,256.36					
Begin Balance: 10/22/20											
10/22/20	PO 20000402 1 Paid Ck 13948	LABOR LEGAL - AUGUST		APRUZ005	APRUZZESE MCDERMOTT MASTRO MUR		En 08/01/20		2,835.00-*	10,256.36-	MARTON
01-900-001-8012	ACCOUNTING										
		0.00	40,500.00	0.00	0.00	40,500.00	1,250.00-	103			
		0.00	41,750.00	0.00	0.00	0.00	1,250.00-				
			3,000.00		0.00	41,750.00					
Begin Balance: 10/22/20											
11/17/20	PO 20000219 6 Paid Ck 14013	2021 AUTHORITY BUDGET		WISSC005	WISS & COMPANY, LLP		En 02/19/20	BS	3,000.00-*	1,250.00-	MARTON
01-900-001-8013	PROFESSIONAL-OTHER										
		0.00	6,000.00	0.00	0.00	6,000.00	6,000.00	0			
		0.00	0.00	0.00	0.00	0.00	6,000.00				
			0.00		0.00	0.00					
01-900-001-8101	FRINGE BENEFITS-FICA										
		0.00	127,308.00	0.00	0.00	127,308.00	18,596.54	85			
		0.00	108,711.46	0.00	0.00	0.00	18,596.54				
			9,335.11		0.00	108,711.46					
Begin Balance: 10/22/20											
10/22/20	PO 20000408 3 Paid Ck 395	FICA EMPLOYER		INTER005	INTERNAL REVENUE SERVICE		En 10/17/20		4,651.43-*	23,280.22	MARTON

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled Pd/Chrgd YTD	Unexpended				
			Expended Curr	Vendor/Reference							
01-900-001-8101	FRINGE BENEFITS-FICA	Continued									
11/05/20 PO 20000425	3 Paid Ck 397 FICA EMPLOYER				INTER005 INTERNAL REVENUE SERVICE		En 11/05/20		4,666.74-	18,613.48	MARION
11/05/20 PO 20000425	4 Paid Ck 397 FEDERAL UNEMPLOYMENT				INTER005 INTERNAL REVENUE SERVICE		En 11/05/20		16.94-	18,596.54	MARION
01-900-001-8102	FRINGE BENEFITS-SUI & SDI										
		0.00	15,000.00	0.00	0.00	15,000.00	5,740.81	62			
		0.00	9,259.19	0.00	0.00	0.00	5,740.81				
			107.70		0.00	9,259.19					
	Begin Balance: 10/22/20									5,795.80	
10/22/20 PO 20000408	4 Paid Ck 395 FEDERAL UNEMPLOYMENT				INTER005 INTERNAL REVENUE SERVICE		En 10/17/20		11.03-*	5,795.80	MARION
10/22/20 PO 20000409	3 Paid Ck 396 SUI/SDI EMPLOYER				NJST0010 NJ STATE GROSS INCOME TAX		En 10/17/20		41.68-*	5,795.80	MARION
11/05/20 PO 20000426	3 Paid Ck 398 SUI/SDI EMPLOYER				NJST0010 NJ STATE GROSS INCOME TAX		En 11/05/20		54.99-	5,740.81	MARION
01-900-001-8103	FRINGE BENEFITS-PERS-PENSION										
		0.00	206,015.00	0.00	0.00	206,015.00	0.00	100			
		0.00	206,015.00	0.00	0.00	0.00	0.00				
			0.00		0.00	206,015.00					
01-900-001-8104	FRINGE BENEFITS-HEALTH PLAN										
		33,393.86	766,606.14	0.00	0.00	800,000.00	262,230.18	67			
		0.00	489,490.83	48,278.99	0.00	0.00	310,509.17				
			43,767.72		0.00	537,769.82					
	Begin Balance: 10/22/20									257,346.68	
10/22/20 Expenditure					Reference 1616	5			4,091.14	261,437.82	MARION
10/30/20 Expenditure					Reference 1632	2			2,500.00-	258,937.82	MARION
11/05/20 Expenditure					Reference 1631	6			4,014.36	262,952.18	MARION
11/10/20 PO 20000081	23 Paid Ck 161 ACTIVE EMPLOYEES				NJSH0010 NJSHBP		En 01/01/20 BS		34,287.84-	262,952.18	MARION
11/10/20 PO 20000081	24 Paid Ck 161 RETIRED EMPLOYEES				NJSH0010 NJSHBP		En 01/01/20 BS		14,363.38-	262,952.18	MARION
11/10/20 PO 20000412	1 Paid Ck 13963 D.BUCK FINAL MEDICARE REIMB.				DIANN005 TINA BUCK		En 11/04/20		677.50-	262,274.68	MARION
11/10/20 PO 20000412	1 Void Ck 13963 D.BUCK FINAL MEDICARE REIMB.				DIANN005 TINA BUCK				677.50 **	262,274.68	MARION
11/10/20 PO 20000412	1 Chg Amt En 11/04/20 D.BUCK FINAL MEDICARE REIMB.				DIANN005 TINA BUCK		Rc 11/10/20		44.50-	262,230.18	MARION
11/10/20 PO 20000412	1 Paid Ck 13964 D.BUCK FINAL MEDICARE REIMB.				DIANN005 TINA BUCK		En 11/04/20		722.00-*	262,230.18	MARION

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used		
		Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended			
Date	Transaction Data/Comment	Expended Curr	Expended Curr	Vendor	Reimbrsd Curr	Pd/Chrgd YTD	Trans Amount	Trans Balance	User	
01-900-001-8105 FRINGE BENEFITS-DENTAL PLAN										
		0.00	0.00	0.00	0.00	0.00	20,000.00-	0		
		0.00	18,738.02	1,261.98	0.00	0.00	18,738.02-			
			0.00		0.00	20,000.00				
01-900-001-8106 FRINGE BENEFITS-GROUP LIFE										
		0.00	0.00	0.00	0.00	0.00	17,956.92-	0		
		0.00	8,152.13	9,804.79	0.00	0.00	8,152.13-			
			738.07		0.00	17,956.92				
Begin Balance: 10/22/20										
11/10/20	PO 20000097 11 Paid Ck 13961 LIFE INSURANCE - NOV.				THEST005 THE STANDARD		En 01/02/20 BS	738.07-*	17,956.92-	MARION
									17,956.92-	
01-900-001-8107 FRINGE BENEFITS-OTHER										
		0.00	1,500.00	0.00	0.00	1,500.00	978.98	35		
		0.00	521.02	0.00	0.00	0.00	978.98			
			25.00		0.00	521.02				
Begin Balance: 10/22/20										
11/05/20	Expenditure meal allowance 11/5				Reference 1631 5		25.00-		1,003.98	MARION
									978.98	
01-900-001-8201 PROVISIONS FOR FUTURE BENEFITS										
		0.00	15,000.00	0.00	0.00	15,000.00	15,000.00	0		
		0.00	0.00	0.00	0.00	0.00	15,000.00			
			0.00		0.00	0.00				
01-900-001-8300 OFFICE EXPENSES										
		12,359.35	47,640.65	0.00	0.00	60,000.00	8,168.71	86		
		0.00	44,645.51	7,185.78	0.00	0.00	15,354.49			
			13,097.44		0.00	51,831.29				
Begin Balance: 10/22/20										
10/28/20	PO 20000411 1 Paid Ck 13951 POST OFFICE BOX RENEWAL				POSTM005 US POSTAL SERVICE		En 10/28/20	410.00-	8,806.18	MARION
11/06/20	PO 20000058 12 Paid Ck 13956 POSTAGE METER LEASE				MARB016 MARLIN BUSINESS BANK		En 01/02/20 BS	58.09-*	8,396.18	MARION
11/17/20	PO 20000079 12 Paid Ck 13998 PURELL FOR DISPENSERS				STAPL005 STAPLES ADVANTAGE		En 01/02/20 BS	163.98-*	8,396.18	MARION
11/17/20	PO 20000079 13 Paid Ck 13998 PURELL SOAP FOR DISPENSERS				STAPL005 STAPLES ADVANTAGE		En 01/02/20 BS	113.78-*	8,396.18	MARION
11/17/20	PO 20000089 25 Paid Ck 14003 FACE MASKS				WBMA005 w.B. MASON CO. INC.		En 01/02/20 BS	349.90-*	8,396.18	MARION
11/17/20	PO 20000089 26 Paid Ck 14003 SANITIZER, COFFEE, WATER, LINERS				WBMA005 w.B. MASON CO. INC.		En 01/02/20 BS	357.37-*	8,396.18	MARION
11/17/20	PO 20000089 27 Paid Ck 14003 LED MONITOR				WBMA005 w.B. MASON CO. INC.		En 01/02/20 BS	112.45-*	8,396.18	MARION
11/17/20	PO 20000089 28 Paid Ck 14003 PENS, PAPER, PADS				WBMA005 w.B. MASON CO. INC.		En 01/02/20 BS	101.77-*	8,396.18	MARION
11/17/20	PO 20000101 11 Paid Ck 13969 PEST CONTROL- OCTOBER				CHESA005 CHESAPEAKE EXTERMINATING		En 01/02/20 BS	50.00-*	8,396.18	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-8605	MISCELLANEOUS									
10/30/20	Expenditure	bank transfer fee			Reference 1636 2					
11/09/20	PO 20000164	12 Paid Ck 13957 MEETING CONFERENCE CALL IN			INTRA005 INTRADO ENTERPRISE COLLABORATI	En 02/03/20 BS		12.00-	7,086.15	MARION
11/10/20	PO 20000417	1 Paid Ck 13960 MISCELLANEOUS			INSTI005 INSTITUTE FOR FORENSIC PSYCHOL	En 10/14/20		62.38-*	7,086.15	MARION
11/16/20	PO 20000345	1 Void Ck 13812 NJ MUNICIPALITIES MAGAZINE			NJSTA005 NJ STATE LEAGUE OF MUNICIPALIT			1,200.00-*	7,086.15	MARION
11/17/20	PO 20000345	1 Paid Ck 14010 NJ MUNICIPALITIES MAGAZINE			NJSTA005 NJ STATE LEAGUE OF MUNICIPALIT	En 08/18/20		125.00 **	7,086.15	MARION
11/17/20	PO 20000345	1 Paid Ck 14010 NJ MUNICIPALITIES MAGAZINE			NJSTA005 NJ STATE LEAGUE OF MUNICIPALIT	En 08/18/20		125.00-*	7,086.15	MARION
Control: 001	Total	55,892.43	4,393,821.57	0.00	4,449,714.00		1,481,113.20	67		
		0.00	2,886,552.03	82,048.77	0.00		1,563,161.97			
			113,420.27		0.00					
01-900-002-0000	COLLECTION									
01-900-002-5001	MAINTENANCE LABOR-COLLECTION									
		0.00	284,321.00	0.00	0.00	284,321.00	36,738.28	87		
		0.00	247,582.72	0.00	0.00	0.00	36,738.28			
			23,559.27		0.00	247,582.72				
Begin Balance: 10/22/20					Reference 1616 2				60,297.55	
10/22/20	Expenditure				Reference 1632 3			10,342.50-	49,955.05	MARION
10/30/20	Expenditure				Reference 1631 2			3,400.00-	46,555.05	MARION
11/05/20	Expenditure							9,816.77-	36,738.28	MARION
01-900-002-7101	REPAIRS & SUPPLIES-COLLECTION									
		10,449.13	34,550.87	0.00	0.00	45,000.00	11,368.39	75		
		0.00	21,354.06	12,277.55	0.00	0.00	23,645.94			
			3,546.06		0.00	33,631.61				
Begin Balance: 10/22/20					GENSE005 GEN SERVE INC	En 01/02/20 BS		412.45-*	14,185.39	MARION
11/17/20	PO 20000093	7 Paid Ck 13978 SOLENOID WILLOW AVE			AUTOP005 AUTO PARTS CTR INC	En 01/02/20 BS		10.89-*	14,185.39	MARION
11/17/20	PO 20000103	41 Paid Ck 13968 HI TEMP ANTI SIEZE LUBE			ONECA005 ONE CALL CONCEPTS INC.	En 01/02/20 BS		293.15-*	14,185.39	MARION
11/17/20	PO 20000118	11 Paid Ck 13987 MARK OUTS - OCTOBER			SIPER005 SIP'S PAINT & HARDWARE	En 01/02/20 BS		12.57-*	14,185.39	MARION
11/17/20	PO 20000120	80 Paid Ck 13995 BATTERIE & O-RING			MISSI005 MISSION COMMUNICATIONS, LLC	En 11/01/20		2,817.00-	11,368.39	MARION
11/17/20	PO 20000433	1 Paid Ck 13986 ANNUAL SERVICE								
01-900-002-7401	AUTO, TRUCK-REPAIR, PARTS-COLL.									
		804.67	14,195.33	0.00	0.00	15,000.00	7,225.54	52		
		0.00	6,930.53	843.93	0.00	0.00	8,069.47			
			2,909.26		0.00	7,774.46				

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	
	Prior Budget	Expended YTD	Expended Curr	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended		
Date	Transaction Data/Comment				Reimbrsd Curr	Pd/Chrgd YTD			User
					Vendor/Reference			Trans Amount	Trans Balance
01-900-002-7401 AUTO, TRUCK-REPAIR, PARTS-COLL. Continued									
Begin Balance: 10/22/20									
11/17/20	PO 20000103 42 Paid Ck 13968	DEF FLUID TRUCK #6			AUTOP005 AUTO PARTS CTR INC		En 01/02/20 BS	19.98-*	7,225.54
11/17/20	PO 20000103 43 Paid Ck 13968	BATTERY TRUCK #8			AUTOP005 AUTO PARTS CTR INC		En 01/02/20 BS	159.99-*	7,225.54
11/17/20	PO 20000103 44 Paid Ck 13968	BATTERY TRUCK #8 - CORE			AUTOP005 AUTO PARTS CTR INC		En 01/02/20 BS	20.00 *	7,225.54
11/17/20	PO 20000103 45 Paid Ck 13968	DEF FLUID & JT GREASE			AUTOP005 AUTO PARTS CTR INC		En 01/02/20 BS	31.96-*	7,225.54
11/17/20	PO 20000103 46 Paid Ck 13968	PARTS TRUCK #2			AUTOP005 AUTO PARTS CTR INC		En 01/02/20 BS	51.96-*	7,225.54
11/17/20	PO 20000418 1 Paid Ck 13993	REPAIRS TRUCK #8			SEABR005 SEA BREEZE FORD, INC		En 10/01/20	2,283.69-*	7,225.54
11/17/20	PO 20000420 1 Paid Ck 13973	1/2' TWISTER ROTATING PENETRAT			ENVIR010 ENVIRONMENTAL PRODUCTS & ACCES		En 10/01/20	381.68-*	7,225.54
01-900-002-7402 AUTO, TRUCK-GASOLINE-COLL.									
Begin Balance: 10/22/20									
11/17/20	PO 20000117 20 Paid Ck 13989	UNLEADED FUEL - OCTOBER			RACHL005 RACHLES/MICHELE'S OIL COMPANY		En 01/02/20 BS	133.88-*	3,874.06-
01-900-002-7405 AUTO, TRUCK-MISC. -COLL.									
Begin Balance: 10/22/20									
11/17/20	PO 20000117 20 Paid Ck 13989	UNLEADED FUEL - OCTOBER			RACHL005 RACHLES/MICHELE'S OIL COMPANY		En 01/02/20 BS	133.88-*	3,874.06-
01-900-003-0000 DISPOSAL									
01-900-003-5001 OPERATING LABOR-DISPOSAL									
Begin Balance: 10/22/20									
10/22/20	Expenditure				Reference 1616 4			37,887.23-	329,461.39
10/30/20	Expenditure				Reference 1632 4			12,400.00-	317,061.39
11/05/20	Expenditure				Reference 1631 4			38,821.69-	278,239.70

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended				
		Expended Curr	Vendor/Reference	Pd/Chrgd YTD							
01-900-003-7101 REPAIRS AND SUPPLIES-DISPOSAL											
		35,117.78	150,296.22	0.00	0.00	185,414.00	8,143.53-	104			
		0.00	130,099.43	63,458.10	0.00	0.00	55,314.57				
			11,293.89		0.00	193,557.53					
Begin Balance: 10/22/20											
11/09/20	PO 20000415 1 Open								639.50-	7,160.03-	MARION
11/17/20	PO 20000009 67 Paid Ck 13979		HYDRATED LIME		JOHNG005 JOHN GUIRE SUPPLY LLC				425.87*	7,799.53-	MARION
11/17/20	PO 20000009 68 Paid Ck 13979		WORK BOOTS & JACKETS		GRAIN005 GRAINGER INC.				356.69*	7,799.53-	MARION
11/17/20	PO 20000009 69 Paid Ck 13979		RAIN BOOTS, JACKET & GLOVES		GRAIN005 GRAINGER INC.				227.13*	7,799.53-	MARION
11/17/20	PO 20000009 70 Paid Ck 13979		CHERRY LIQUID SOAP, PADLOCKS		GRAIN005 GRAINGER INC.				749.48*	7,799.53-	MARION
11/17/20	PO 20000009 71 Paid Ck 13979		MANUAL CHAIN HOIST		GRAIN005 GRAINGER INC.				256.83*	7,799.53-	MARION
11/17/20	PO 20000102 59 Paid Ck 13967		GALV. NIPPLE, GRIPPER PLUG		ATLAN005 ATLANTIC PLUMB SUPPLY INC				25.98*	7,799.53-	MARION
11/17/20	PO 20000103 38 Paid Ck 13968		SPEEDY DRY ABSORBENT		AUTOP005 AUTO PARTS CTR INC				19.98*	7,799.53-	MARION
11/17/20	PO 20000103 39 Paid Ck 13968		WIPER BLADES		AUTOP005 AUTO PARTS CTR INC				108.99*	7,799.53-	MARION
11/17/20	PO 20000103 40 Paid Ck 13968		BATTERY FOR DUMP TRUCK		AUTOP005 AUTO PARTS CTR INC				21.96*	7,799.53-	MARION
11/17/20	PO 20000103 47 Paid Ck 13968		FLEX RUBBER COATING		AUTOP005 AUTO PARTS CTR INC				179.22*	7,799.53-	MARION
11/17/20	PO 20000104 11 Paid Ck 13971		TRASH REMOVAL - NOVEMBER		DELIS005 DELISA DEMOLITION & DISPOSAL				70.75*	7,799.53-	MARION
11/17/20	PO 20000110 11 Paid Ck 13992		TANK RENTALS - OCTOBER		SEAB0005 SEABOARD WELDING INC				71.65*	7,799.53-	MARION
11/17/20	PO 20000110 12 Paid Ck 13992		ASST. PARTS		SEAB0005 SEABOARD WELDING INC				12.58*	7,799.53-	MARION
11/17/20	PO 20000120 76 Paid Ck 13995		CABLE TIES		SIPER005 SIP'S PAINT & HARDWARE				17.16*	7,799.53-	MARION
11/17/20	PO 20000120 77 Paid Ck 13995		SPRAY ADHESIVE, THREAD SEAL		SIPER005 SIP'S PAINT & HARDWARE				22.95*	7,799.53-	MARION
11/17/20	PO 20000120 78 Paid Ck 13995		BLEACH, CLOROX CLEANUP, SPRAYER		SIPER005 SIP'S PAINT & HARDWARE				19.98*	7,799.53-	MARION
11/17/20	PO 20000120 79 Paid Ck 13995		QUICK SNAP RND EYE 3/4 SS		SIPER005 SIP'S PAINT & HARDWARE				87.55*	7,799.53-	MARION
11/17/20	PO 20000120 81 Paid Ck 13995		HALF FACE RESP. KIRST AID KIT		SIPER005 SIP'S PAINT & HARDWARE				8.59*	7,799.53-	MARION
11/17/20	PO 20000120 82 Paid Ck 13995		CHALK & REEL SET		SIPER005 SIP'S PAINT & HARDWARE				274.30*	7,799.53-	MARION
11/17/20	PO 20000123 42 Paid Ck 14000		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFORMS CORPORATION				274.30*	7,799.53-	MARION
11/17/20	PO 20000123 43 Paid Ck 14000		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFORMS CORPORATION				274.30*	7,799.53-	MARION
11/17/20	PO 20000123 44 Paid Ck 14000		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFORMS CORPORATION				444.13*	7,799.53-	MARION
11/17/20	PO 20000123 45 Paid Ck 14000		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFORMS CORPORATION				1.34*	7,799.53-	MARION
11/17/20	PO 20000131 10 Paid Ck 13974		SPRING PIN		FASTE005 FASTENAL CO.				145.50*	7,799.53-	MARION
11/17/20	PO 20000131 11 Paid Ck 13974		XL BLACK GLOVES		FASTE005 FASTENAL CO.				424.29*	7,799.53-	MARION
11/17/20	PO 20000131 12 Paid Ck 13974		ASST. PARTS		FASTE005 FASTENAL CO.				994.49*	7,799.53-	MARION
11/17/20	PO 20000132 7 Paid Ck 14002		403 DUPLEX PUMP		USAB1005 USA BLUEBOOK				459.17*	7,799.53-	MARION
11/17/20	PO 20000137 16 Paid Ck 13981		BATTERIES, SOCKET ADAPTERS		HOMED005 HOME DEPOT CREDIT SERVICES				58.74*	7,799.53-	MARION
11/17/20	PO 20000137 17 Paid Ck 13981		2X12-12 #2 PRIME OR BTR PT		HOMED005 HOME DEPOT CREDIT SERVICES				428.81*	7,799.53-	MARION
11/17/20	PO 20000137 18 Paid Ck 13981		ASST. PARTS		HOMED005 HOME DEPOT CREDIT SERVICES				194.00*	7,799.53-	MARION
11/17/20	PO 20000419 1 Paid Ck 13972		REPAIR SUMP PUMP CONTROLLER		ELECT005 ELECTRO MAINTENANCE INC						

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended Curr	Vendor/Reference							
01-900-003-7101 REPAIRS AND SUPPLIES-DISPOSAL Continued										
11/17/20	PO 20000429 1 Paid Ck 13970 TRANSFORMER CONTROL				COOPE005 COOPER ELECTRIC SUPPLY CO		En 10/01/20	183.07-*	7,799.53-	MARTON
11/17/20	PO 20000430 1 Paid Ck 13990 THICKNER BUILDING PIPING				RARIT005 RARITAN GROUP INC		En 10/01/20	1,304.20-*	7,799.53-	MARTON
11/17/20	PO 20000430 2 Paid Ck 13990 THICKNER BUILDING PIPING				RARIT005 RARITAN GROUP INC		En 10/01/20	2,438.33-*	7,799.53-	MARTON
11/17/20	PO 20000431 1 Paid Ck 13999 THICKNER PUMP SPIDER COUPLING				TRANS005 TRANS BEARING CO. INC.		En 10/01/20	28.86-*	7,799.53-	MARTON
11/17/20	PO 20000432 1 Paid Ck 13965 RTU SERVICE / CAPICTOR				ABLEM005 ABLE MECHANICAL INC		En 10/01/20	338.72-*	7,799.53-	MARTON
11/17/20	PO 20000437 1 Paid Ck 13966 RANDOM DRUG & ALCOHOL TESTS				AMBAS005 AMBASSADOR MEDICAL SERVICES		En 10/28/20	344.00-	8,143.53-	MARTON
01-900-003-7102 REPAIRS & SUPPLIES - LAB										
		12,849.58	12,849.58-	0.00	0.00		En 10/01/20	33,555.25-	0	
		0.00	18,665.72	14,889.53	0.00			18,665.72-		
			1,236.22		0.00	33,555.25				
Begin Balance: 10/22/20										
11/17/20	PO 20000005 16 Paid Ck 13976 NITRILE GLOVES				FISHE005 FISHER SCIENTIFIC INC.		En 01/02/20 BS	179.16-*	33,555.25-	MARTON
11/17/20	PO 20000006 6 Paid Ck 13980 LAB SUPPLIES - OCTOBER				HACHC005 HACH CO.INC.		En 02/11/20 BS	371.66-*	33,555.25-	MARTON
11/17/20	PO 20000010 10 Paid Ck 13977 LAB ANALYSIS - SEPTEMBER				GARDE005 GARDEN STATE LABS INC		En 01/02/20 BS	370.00-*	33,555.25-	MARTON
11/17/20	PO 20000423 1 Paid Ck 13985 MAINTENANCE & CALIBRATION				METTL005 METTLER-TOLEDO INC		En 10/01/20	315.40-*	33,555.25-	MARTON
01-900-003-7300 GRIT REMOVAL										
		0.00	26,000.00	0.00	0.00	26,000.00		3,000.00	88	
		0.00	21,230.00	1,770.00	0.00	0.00		4,770.00		
			1,685.00		0.00	23,000.00				
Begin Balance: 10/22/20										
11/17/20	PO 20000201 17 Paid Ck 13991 GRIT REMOVAL - OCTOBER				RUSSE005 RUSSELL REID		En 03/12/20 BS	1,685.00-*	3,000.00	MARTON
01-900-003-7301 SLUDGE REMOVAL EXPENSES										
		3,656.50	348,743.50	0.00	0.00	352,400.00		157,894.75-	145	
		0.00	421,483.45	88,811.30	0.00	0.00		69,083.45-		
			29,153.00		0.00	510,294.75				
Begin Balance: 10/22/20										
11/17/20	PO 20000136 11 Paid Ck 13997 SLUDGE REMOVAL - OCTOBER				SPECT005 SPECTRASERV INC		En 01/02/20 BS	28,013.00-*	157,894.75-	MARTON
11/17/20	PO 20000201 18 Paid Ck 13991 SLUDGE REMOVAL - OCTOBER				RUSSE005 RUSSELL REID		En 03/12/20 BS	1,140.00-*	157,894.75-	MARTON

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	
		Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended		
Date	Transaction Data/Comment	Expended Curr		Vendor/Reference	Reimbrsd Curr	Pd/Chrgd YTD	Trans Amount	Trans Balance	User
01-900-003-7302	NJ-PERMIT & REGISTRATION FEES								
		0.00	70,000.00	0.00	0.00	70,000.00	26,624.15	62	
		0.00	43,375.85	0.00	0.00	0.00	26,624.15		
		0.00	0.00		0.00	43,375.85			
01-900-003-7401	AUTO, TRUCK-REPAIR/PARTS-DISP.								
		1,010.31	13,989.69	0.00	0.00	15,000.00	10,240.57	32	
		0.00	4,550.18	209.25	0.00	0.00	10,449.82		
			325.64		0.00	4,759.43			
	Begin Balance: 10/22/20						10,240.57		
	11/17/20 PO 20000434 1 Paid Ck 13988 NEW TIRES			ONSIT005 ON-SITE TIRE SERVICE INC			325.64--*	10,240.57	MARION
01-900-003-7402	AUTO, TRUCK-GASOLINE-DISP.								
		2,109.45	2,109.45-	0.00	0.00	0.00	7,765.62-	0	
		0.00	5,041.79	2,723.83	0.00	0.00	5,041.79-		
			267.77		0.00	7,765.62			
	Begin Balance: 10/22/20						7,765.62-		
	11/17/20 PO 20000117 21 Paid Ck 13989 UNLEADED FUEL - OCTOBER			RACHL005 RACHLES/MICHELE'S OIL COMPANY			267.77--*	7,765.62-	MARION
01-900-003-7405	AUTO, TRUCK-MISC.-DISP.								
		0.00	0.00	0.00	0.00	0.00	358.50-	0	
		0.00	358.50	0.00	0.00	0.00	358.50-		
			0.00		0.00	358.50			
01-900-003-7501	CHEMICALS								
		0.00	265,161.00	0.00	0.00	265,161.00	264,635.00	0	
		0.00	526.00	0.00	0.00	0.00	264,635.00		
			0.00		0.00	526.00			
01-900-003-7503	CHEMICALS-POLYMER								
		78.80	78.80-	0.00	0.00	0.00	72,640.40-	0	
		0.00	67,789.20	4,851.20	0.00	0.00	67,789.20-		
			0.00		0.00	72,640.40			
01-900-003-7504	CHEMICALS-SODIUM HYPOCHLORITE								
		5,444.80	5,444.80-	0.00	0.00	0.00	68,921.20-	0	
		0.00	68,308.99	612.21	0.00	0.00	68,308.99-		
			8,691.30		0.00	68,921.20			
	Begin Balance: 10/22/20						68,921.20-		
	11/17/20 PO 20000004 35 Paid Ck 14001 SODIUM HYPOCHLORITE - OCT			UNIVA005 UNIVAR SOLUTIONS			1,670.55--*	68,921.20-	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment		Expended Curr	Vendor/Reference						
01-900-003-7504 CHEMICALS-SODIUM HYPOCHLORITE Continued										
11/17/20	PO 20000004 36 Paid Ck 14001 SODIUM HYPOCHLORITE - OCT			UNIVA005 UNIVAR SOLUTIONS			En 01/02/20 BS	1,709.40-*	68,921.20-	MARION
11/17/20	PO 20000004 37 Paid Ck 14001 SODIUM HYPOCHLORITE - OCT			UNIVA005 UNIVAR SOLUTIONS			En 01/02/20 BS	2,364.30-*	68,921.20-	MARION
11/17/20	PO 20000004 38 Paid Ck 14001 SODIUM HYPOCHLORITE - OCT			UNIVA005 UNIVAR SOLUTIONS			En 01/02/20 BS	1,343.10-*	68,921.20-	MARION
11/17/20	PO 20000004 39 Paid Ck 14001 SODIUM HYPOCHLORITE - OCT			UNIVA005 UNIVAR SOLUTIONS			En 01/02/20 BS	1,603.95-*	68,921.20-	MARION
01-900-003-7505 CHEMICALS-OTHER										
		0.00	0.00	0.00	0.00	0.00	7,267.48-	0		
		0.00	7,267.48	0.00	0.00	0.00	7,267.48-			
			0.00		0.00	7,267.48				
01-900-003-7506 CHEMICALS-MAGNESIUM HYDROXIDE										
		8,468.84	8,468.84-	0.00	0.00	0.00	90,000.00-	0		
		0.00	65,203.26	24,796.74	0.00	0.00	65,203.26-			
			0.00		0.00	90,000.00				
01-900-003-7507 CHEMICAL-ALUMINUM HYDROXIDE										
		19,310.30	19,310.30-	0.00	0.00	0.00	43,047.00-	0		
		0.00	37,242.30	5,804.70	0.00	0.00	37,242.30-			
			0.00		0.00	43,047.00				
01-900-003-7602 HEAT-GAS										
		14,698.49	55,301.51	0.00	0.00	70,000.00	10,000.00	86		
		0.00	40,241.31	19,758.69	0.00	0.00	29,758.69			
			992.85		0.00	60,000.00				
Begin Balance: 10/22/20										
11/10/20	PO 20000099 31 Paid Ck 13959 UTILITY BUILDING			DIREC005 DIRECT ENERGY BUSINESS			En 01/02/20 BS	4.92-*	10,000.00	MARION
11/17/20	PO 20000094 77 Paid Ck 14009 150 JOLINE AVE			NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	693.95-*	10,000.00	MARION
11/17/20	PO 20000094 78 Paid Ck 14009 UTILITY BUILDING			NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	259.98-*	10,000.00	MARION
11/17/20	PO 20000094 79 Paid Ck 14009 150 JOLINE AVE			NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	34.00-*	10,000.00	MARION
01-900-003-7701 ELECTRIC-DISPOSAL										
		58,719.21	221,280.79	0.00	0.00	280,000.00	14,091.89-	105		
		0.00	204,514.44	89,577.45	0.00	0.00	75,485.56			
			23,622.20		0.00	294,091.89				
Begin Balance: 10/22/20										
11/17/20	PO 20000142 71 Paid Ck 14005 150 JOLINE AVE 10/1-10/29			JCPLC005 J.C.P. & L CO.			En 01/01/20 BS	20,881.39-*	14,091.89-	MARION
11/17/20	PO 20000142 72 Paid Ck 14005 150 JOLINE AVE PRIOR BILL			JCPLC005 J.C.P. & L CO.			En 01/01/20 BS	2,740.81-*	14,091.89-	MARION

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	
	Prior Budget	YTD	YTD	YTD	Reimbrsd	Canceled	Unexpended		
Date	Transaction Data/Comment	YTD	Expended Curr	Encumber	Reimbrsd Curr	Pd/Chrgd YTD		Trans Amount	Trans Balance User
01-900-003-7801	WATER - PLANT - JOLINE AVENUE								
		8,084.73	6,915.27	0.00	0.00	15,000.00	0.00	100	
		0.00	12,334.67	2,665.33	0.00	0.00	2,665.33		
			810.01		0.00	15,000.00			
Begin Balance: 10/22/20									
11/17/20	PO 20000061 64 Paid Ck 14008	150	JOLINE AVE	NJAME005 N.J. -AMERICAN WATER CO.			En 01/15/20 BS	267.37-*	0.00 MARION
11/17/20	PO 20000061 65 Paid Ck 14008	150	JOLINE AVE	NJAME005 N.J. -AMERICAN WATER CO.			En 01/15/20 BS	308.33-*	0.00 MARION
11/17/20	PO 20000061 66 Paid Ck 14008	MUNI GARAGE		NJAME005 N.J. -AMERICAN WATER CO.			En 01/15/20 BS	234.31-*	0.00 MARION
01-900-003-7901	TELEPHONE-DISPOSAL								
		666.99	5,333.01	0.00	0.00	6,000.00	968.61	84	
		0.00	3,590.35	1,441.04	0.00	0.00	2,409.65		
			361.23		0.00	5,031.39			
Begin Balance: 10/22/20									
11/10/20	PO 20000095 22 Paid Ck 13958	TELEPHONE & INTERNET		COMCA005 COMCAST			En 01/02/20 BS	233.24-*	968.61 MARION
11/10/20	PO 20000098 22 Paid Ck 13962	TELEPHONE		VERIZ005 VERIZON WIRELESS			En 01/02/20 BS	127.99-*	968.61 MARION
Control: 003	Total	170,215.78	2,281,749.22	0.00	0.00	2,451,965.00	90,022.41	96	
		0.00	2,040,573.22	321,369.37	0.00	0.00	411,391.78		
			167,548.03		0.00	2,361,942.59			
01-900-004-0000	PUMP STATIONS								
01-900-004-7101	REPAIRS AND SUPPLIES-PUMPING								
		4,331.82	25,668.18	0.00	0.00	30,000.00	23,554.09	21	
		0.00	2,617.17	3,828.74	0.00	0.00	27,382.83		
			308.55		0.00	6,445.91			
Begin Balance: 10/22/20									
11/10/20	PO 20000099 30 Paid Ck 13959	HOEY & OVERLOOK PS		DIREC005 DIRECT ENERGY BUSINESS			En 01/02/20 BS	0.90-*	23,554.09 MARION
11/17/20	PO 20000094 80 Paid Ck 14009	HOEY & OVERLOOK AVE		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	38.00-*	23,554.09 MARION
11/17/20	PO 20000094 81 Paid Ck 14009	LINCOLN GARDENS PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	34.17-*	23,554.09 MARION
11/17/20	PO 20000094 82 Paid Ck 14009	MC CLELLAN ST PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	34.00-*	23,554.09 MARION
11/17/20	PO 20000094 83 Paid Ck 14009	MONMOUTH PL PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	40.00-*	23,554.09 MARION
11/17/20	PO 20000094 84 Paid Ck 14009	WILLOW AVE PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	34.00-*	23,554.09 MARION
11/17/20	PO 20000102 60 Paid Ck 13967	FERNCO 1056-1010 10" CPLG		ATLAN005 ATLANTIC PLUMB SUPPLY INC			En 01/02/20 BS	30.08-*	23,554.09 MARION
11/17/20	PO 20000102 61 Paid Ck 13967	FERNCO 1056-88 8" CPLG		ATLAN005 ATLANTIC PLUMB SUPPLY INC			En 01/02/20 BS	20.03-*	23,554.09 MARION
11/17/20	PO 20000422 1 Paid Ck 13983	STONE FOR LINCOLN GARDEN PS		JOHNG005 JOHN GUIRE SUPPLY LLC			En 10/01/20	77.37-*	23,554.09 MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbursed YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	Trans Amount	Trans Balance	User
01-900-004-7701	ELECTRIC-PUMP STATIONS									
		2,700.58	19,799.42	0.00	0.00	22,500.00	547.37	98		
		0.00	21,629.92	322.71	0.00	0.00	870.08			
			1,186.59		0.00	21,952.63				
	Begin Balance: 10/22/20									
11/17/20	PO 20000142 73 Paid Ck 14005 EXCHANGE PL. PS 10/1-10/29				JCPLC005 J.C.P.& L CO.		En 01/01/20 BS	65.42--	547.37	MARTON
11/17/20	PO 20000142 74 Paid Ck 14005 MONMOUTH PL. 9/29-10/27				JCPLC005 J.C.P.& L CO.		En 01/01/20 BS	40.37--	547.37	MARTON
11/17/20	PO 20000142 75 Paid Ck 14005 HOEY & OVERLOOK PS				JCPLC005 J.C.P.& L CO.		En 01/01/20 BS	803.51--	547.37	MARTON
11/17/20	PO 20000142 76 Paid Ck 14005 MCCLELLAN ST PS				JCPLC005 J.C.P.& L CO.		En 01/01/20 BS	37.49--	547.37	MARTON
11/17/20	PO 20000142 77 Paid Ck 14005 LINCOLN & OCEAN AVE PS				JCPLC005 J.C.P.& L CO.		En 01/01/20 BS	239.80--	547.37	MARTON
Control: 004	Total	7,032.40	45,467.60	0.00	0.00	52,500.00	24,101.46	54		
		0.00	24,247.09	4,151.45	0.00	0.00	28,252.91			
			1,495.14		0.00	28,398.54				
01-900-004-7801	WATER									
01-900-004-7802	WATER - PUMP STATIONS									
		67.58	1,432.42	0.00	0.00	1,500.00	100.00	93		
		0.00	1,135.61	264.39	0.00	0.00	364.39			
			131.27		0.00	1,400.00				
	Begin Balance: 10/22/20									
11/17/20	PO 20000061 67 Paid Ck 14008 LINCOLN GARDENS PS				NJAME005 N.J.-AMERICAN WATER CO.		En 01/15/20 BS	20.20--	100.00	MARTON
11/17/20	PO 20000061 68 Paid Ck 14008 OCEAN AVE PS				NJAME005 N.J.-AMERICAN WATER CO.		En 01/15/20 BS	20.20--	100.00	MARTON
11/17/20	PO 20000061 69 Paid Ck 14008 OVERLOOK PS				NJAME005 N.J.-AMERICAN WATER CO.		En 01/15/20 BS	40.40--	100.00	MARTON
11/17/20	PO 20000061 70 Paid Ck 14008 WILLOW AVE PS				NJAME005 N.J.-AMERICAN WATER CO.		En 01/15/20 BS	50.47--	100.00	MARTON
Control: 004	Total	67.58	1,432.42	0.00	0.00	1,500.00	100.00	93		
		0.00	1,135.61	264.39	0.00	0.00	364.39			
			131.27		0.00	1,400.00				

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended				
			Expended Curr		Reimbrsd Curr	Pd/Chrgd YTD					
Fund: 01	Budgeted Total	246,017.19	7,053,982.81	0.00	0.00	7,300,000.00	1,645,710.72	77			
		0.00	5,230,873.66	423,415.62	0.00	0.00	2,069,126.34				
			312,743.18		0.00	5,654,289.28					
Fund: 01	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0.00				
			0.00		0.00	0.00					
Fund: 01	Total	246,017.19	7,053,982.81	0.00	0.00	7,300,000.00	1,645,710.72	77			
		0.00	5,230,873.66	423,415.62	0.00	0.00	2,069,126.34				
			312,743.18		0.00	5,654,289.28					
Final Budgeted		246,017.19	7,053,982.81	0.00	0.00	7,300,000.00	1,645,710.72	77			
		0.00	5,230,873.66	423,415.62	0.00	0.00	2,069,126.34				
			312,743.18		0.00	5,654,289.28					
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0.00				
			0.00		0.00	0.00					
Final Total		246,017.19	7,053,982.81	0.00	0.00	7,300,000.00	1,645,710.72	77			
		0.00	5,230,873.66	423,415.62	0.00	0.00	2,069,126.34				
			312,743.18		0.00	5,654,289.28					

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

October 21, 2020

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:01 p.m., prevailing time, on Wednesday, October 21, 2020, by the Chairman, Thomas George in the Meeting Room at the Authority Administration Building, 150 Joline Avenue, Long Branch, New Jersey, attended by Mr. George, Mr. Booth, and Mr. Riley. Mr. Brown arrived at 3:06 p.m. and Mr. Larco arrived at 3:20 p.m.

In addition to the Members of the Authority hereinabove-stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, Executive Director; John L. Bonello, Esq., Authority Counsel; John Van Dorpe and Sue Brasefield, of the firm Maser Consulting, Authority Engineer; David Kaplan, of the firm Wiss & Co., Authority Auditor; and Nicole Woods, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2020, has been provided by publication thereof in the *Link* on February 27, 2020, as a "legal" advertisement and in the *Asbury Park Press* on February, 22 2020, as a "legal" advertisement and by forwarding duplicates thereof on February 20, 2020, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation.

Mr. Lepore from 33 Ocean Terrace was present.

Mr. Lepore inquired about Correspondence Item Nos. 4, 18, 22, 25 and 26 and if they will be discussed during the correspondence section of the meeting. Mr. Roguski replied affirmatively that said correspondence items will be discussed under the correspondence section of the meeting.

Mr. Lepore inquired, with the rise in COVID-19 cases, if the Authority is going to return to the plan as it was in the beginning of the pandemic with the separation of the employees. Mr. Roguski stated that the Authority is operating under the increased staffing plan, which includes field employees wearing masks, socially distancing and following all safety guidelines. Mr. Roguski

further explained that the Authority is not currently operating under staggered shifts in the field but is prepared to do so if needed or if other area Authorities move to staggered shifts. A weekly call with other Authorities takes these considerations into account. Mr. Roguski added that, due to the closed environment, office employees are on staggered shifts between working remotely and in the office, while observing COVID-19 precautions such as wearing masks, socially distancing and following all safety guidelines.

Mr. Lepore also stated that, regarding the Pier Village Phase III and the Wave Hotel complex, Charles Kushner has Mechanics Liens against the project for up to four (4) million dollars. Mr. Lepore asked if these liens affect the Authority. Mr. Roguski replied that the sanitary sewer work is substantially complete and only punchlist items remain to be addressed. Mr. Roguski added that the remaining punchlist items work is guaranteed by a Performance Bond. Mr. Bonello explained that the Mechanics Lien was likely filed by a supplier, and that the reported amount of the lien may be for the full contract amount even though they may not owe the full amount. Mr. Bonello further explained that these liens are not uncommon. Mr. Bonello does not feel this will affect the Authority.

Mr. Lepore had no further questions and thanked the board.

Let the record reflect that Mr. Brown arrived at 3:06 p.m.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Public Participation portion of the Meeting was closed.

V. As to the Minutes of the Regular Meeting of September 16, 2020

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on September 16, 2020 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on September 16, 2020, if any

None

VII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski addressed three (3) items which tie into the first resolution: 1. Correspondence Item No. 4 which is a letter from Paulo Matos of PM Construction requesting withdraw of their bid

for the Hoey Avenue Sanitary Pump Station Force Main Replacement Project; Correspondence Item No. 18 which is a letter from John Bonello, Authority Counsel, regarding the bid withdraw request; and Correspondence Item No. 22 which is a letter from John Van Dorpe, Authority Engineer, recommending the award to the next lowest responsible bidder, Earle Asphalt. Mr. Roguski stated that PM Construction requested withdraw of their bid due to a clerical error in the bid which caused the total bid to be approximately \$1.3 million, and had that mistake not existed, the bid would have been approximately \$1.9 million.

Mr. Bonello explained that a contractor is legally permitted to withdraw a bid if done in writing via certified mail within five (5) days of the bid opening and under a basis that the Statute allows the withdraw. There was a clerical error in the computation of the bid, not being a substantive error, for which the Statute permits withdraw. Also, the Statute states that once the bid is withdrawn, the contractor would not be allowed to rebid if the project is bid again.

Mr. Roguski stated that after meeting with Mr. Bonello, the engineers and the engineering committee, it was deemed in the best interest of the Authority to allow PM Construction to withdraw their bid and award to the next lowest bidder, Earle Asphalt.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for the Hoey Pump Station Force Main Replacement Project, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

WHEREAS, the apparent low bidder, PM Construction Corp. has requested that their bid be withdrawn due to various clerical errors per their letter, dated September 17, 2020, attached hereto and made a part hereof, and

WHEREAS, the Authority Attorney, John Bonello, has reviewed PM Construction Corp.'s request for withdraw of their bid and has recommended that the referenced bid withdraw be approved in his letter dated September 29, 2020, attached hereto and

made a part hereof, and

WHEREAS, the Authority Engineer, John D. Van Dorpe, has indicated that the second bid submitted by Earle Asphalt Company is reasonable, that a rebid of the project would not result in lower bid results and that rebidding the project would result in delay of at least two months, in his letter dated October 2, 2020, attached hereto and made a part hereof, and

WHEREAS, the Authority Engineer, John D. Van Dorpe, has recommended the awarding of this contract to Earle Asphalt Company, in the amount of \$2,052,813.13, per his above referenced letter dated October 2, 2020, and

WHEREAS, the Authority Engineer Committee has recommended that PM Construction Corp.'s bid withdraw request be approved and the contract be awarded to Earle Asphalt Company, in the amount of \$2,052,813.13, based upon the recommendations of the Authority Attorney and Authority Engineer, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose through the New Jersey Infrastructure Bank (hereinafter "NJIB") under Loan Number S340336-09, as per the certification attached hereto and made a part hereof, conditional upon the New Jersey Department of Environmental Protection's (hereinafter "NJDEP") and New Jersey Water Bank's (hereinafter "NJWB") approval and authorization to award the contract, and

WHEREAS, award of this bid to Earle Asphalt Company is conditional upon the New Jersey Department of Environmental Protection's (hereinafter "NJDEP") and New Jersey Water Bank's (hereinafter "NJWB") approval and authorization to award the contract.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby approves PM Construction Corp.'s request for withdraw of their bid, and
2. The Long Branch Sewerage Authority hereby awards its contract for the Hoey Pump Station Force Main Replacement Project to Earle Asphalt Company, in the amount of \$2,052,813.13, subject to Earle Asphalt Company complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in

connection with this contract and included in Notice to Bidders, and conditional upon the New Jersey Department of Environmental Protection's (hereinafter "NJDEP") and New Jersey Water Bank's (hereinafter "NJWB") approval and authorization to award the contract, and

3. The Authority is authorized to enter into a contract with Earle Asphalt Company for the purpose-expressed hereinabove, conditional upon the New Jersey Department of Environmental Protection's (hereinafter "NJDEP") and New Jersey Water Bank's (hereinafter "NJWB") approval and authorization to award the contract, and
4. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- ABSENT

Date: October 21, 2020
R1.10-20
Exhibits A, B, C, D, E

Mr. Roguski explained that Correspondence Item No. 25 is a letter from Mr. Van Dorpe regarding Pier Village Phase III recommending the reduction of the performance bond by seventy percent (70%) as allowable by law. Mr. Riley inquired if the reduction is by thirty percent (30%) or seventy (70%), to which Mr. Roguski replied seventy percent (70%).

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption, seconded by Mr. Brown

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to reduce a performance bond for the Pier Village Phase III Application, and

WHEREAS, the Authority Engineer has recommended reduction of said performance bond by seventy percent (70%) from \$113,355.00 to \$34,006.50 as per his letter dated October 2, 2020, attached hereto, and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby reduces the performance bond from \$113,355.00 to \$34,006.50 for Pier Village Phase III as per the recommendation of the Authority Engineer, per the above referenced letter, and

BE IT FURTHER RESOLVED that the original Performance Bond, in the amount of \$113,355.00, be returned to the Applicant upon receipt of an acceptable revised Performance Bond in the amount of \$34,006.50, and

BE IT FURTHER RESOLVED that the Chairman and/or Executive Director are authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R2.10-20
Exhibit F

Let the record reflect that Mr. Larco arrived at 3:20 p.m.

Mr. Roguski explained that Correspondence Item No. 26 is a letter from Mr. Van Dorpe recommending conditional approval of the PAX Plaza Application. Mr. Roguski further explained that this application is for a mixed-use building including twenty-four hundred (2,400 sq. ft.) square feet of retail space, a one hundred and eighty (180) seat restaurant and twenty-four (24) residential units.

The following resolution was presented:

RESOLUTION

Mr. George offered the following Resolution and moved its

adoption; seconded by Mr. Booth

WHEREAS, Pax Construction, has applied for a residential/commercial sewer connection for Third and Belmont Avenues (Pax Plaza), Block 281, Lots 1, 2.01, 3 & 5, and

WHEREAS, the application was accompanied by the necessary plans and specifications, and

WHEREAS, Authority Engineer, John Van Dorpe has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated October 5, 2020, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Pax Construction for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated October 5, 2020 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director be authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. George - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Riley - AYE
Mr. Larco - AYE

Date: October 21, 2020
R3.10-20
Exhibit G

Mr. Roguski stated that Correspondence Item No. 28 is a letter from Mr. Van Dorpe recommending award of Lincoln Gardens Pump Station By-Pass Connection Project to Allied Construction Group in the amount of \$61,250.00. Mr. Roguski explained that the project was estimated to cost \$45,000.00. The reason for the discrepancy between the estimate and the low bid is that the estimated cost anticipated a force main depth of four (4) feet. However, when a test pit was performed to locate the force main, the actual depth was ten (10) to twelve (12) feet deep, which is very uncommon. Mr. Roguski explained that to avoid a much higher cost due to the increased depth, it was decided to bring the by-pass connection into the pump station, which is more costly than a four (4) foot deep outside connection, however much less costly than a connection at ten (10) to twelve (12) feet deep. Further, while designing the connection inside of the pump station, it was determined that select check valves, gates valves and select piping required replacement, which increased the cost. Maser Consulting designed all requested scope modifications under the original proposal cost.

The following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. George.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for the Lincoln Gardens Pump Station By-Pass Project, and

WHEREAS, in response thereto the Authority has received bids from parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, Authority Engineer, John Van Dorpe, has recommended award of the contract to the lowest responsible bidder, Allied Construction Group, Inc. 499 Washington Road, Parlin, NJ 08859, in the amount of \$61,250.00, per his letter dated October 12, 2020, attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Lincoln Gardens Pump Station By-Pass Project to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this Project as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Long Branch Sewerage Authority hereby awards its contract for the Lincoln Gardens

Pump Station By-Pass Project to Allied Construction Group, Inc. in the amount of \$61,250.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in the Notice to Bidders.

BE IT FURTHER RESOLVED that the Authority is authorized to enter into a contract with Allied Construction Group, Inc. for the purposes expressed hereinabove.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R4.10-20
Exhibits H, I, J

Mr. Roguski stated that Correspondence Item No. 31 is a letter from Mr. Van Dorpe recommending the rejection of all bids and the re-bid of the 2021 Annual Contract for Sanitary Sewer Repairs and Service Lateral Installations Contract. Mr. Roguski explained that the low bidder had an unbalanced bid in such a way that the labor cost would be about two and a half (2.5) times that of the second lowest bidder when considering a typical field crew. Mr. Roguski met with Mr. Bonello and Mr. Van Dorpe and it was decided that the best course of action would be to reject all bids, re-work the specifications to try to prevent an unbalanced bid from occurring and re-bid the contract.

The following resolution was presented.

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Brown

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for the

2021 Annual Contract for Sanitary Sewer Repairs and Service Lateral Installations, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, Authority Engineer, John Van Dorpe, has recommended that all bids be rejected and the project be re-bid as the low bid received is unbalanced in a manner that is not in the best interest of the Authority, per his letter dated October 19, 2020, attached hereto and made a part hereof, and

WHEREAS, Authority Attorney, John Bonello, has reviewed the bids and has recommended that all bids be rejected and the project re-bid, and

WHEREAS, the Authority has determined that the contracts required to construct and comply with approved Bid Documents should be made by public re-bid in accordance with law, and

WHEREAS, it is required by law that the Authority advertise for said re-bid.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Long Branch Sewerage Authority hereby rejects all bids received for the 2021 Annual Contract for Sanitary Sewer Repairs and Service Lateral Installations Bid, and

BE IT FURTHER RESOLVED that the Long Branch Sewerage Authority is authorized to rebid, advertise and receive bids for the 2021 Annual Contract for Sanitary Sewer Repairs and Service Lateral Installations in the Asbury Park Press and/or the Star Ledger, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

BE IT FURTHER RESOLVED that the Authority reserves the right to reject any or all bids received.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R5.10-20
Exhibits K, L

Mr. Roguski had nothing further to report under Correspondence.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

October 21, 2020

- 1) Copy of a letter dated 9/15/20 received 9/15/20 from Thomas Roguski to Tino & Michelle Cantaffa, re: Letter of Service Availability, 8 Catherine Street, Block 463 Lot 22
- 2) Copy of a letter dated 9/18/20 received 9/18/20 from John Van Dorpe to Nicole S. Chiafullo, Kennedy Consulting Engineers, LLC, re: Congregation Brothers of Israel of the Jersey Shore, Inc., 28 Sternberger Ave., Block 85 Lot 4
- 3) Certified Public Notice dated 9/18/20 received 9/22/20 from Morgan Engineering, LLC, re: 10 Homestead Ave, Block 112 Lot 5.01, West Long Branch, **NOT LBSA**
- 4) Letter dated 9/17/20 received 9/17/20 from Paulo Matos, PM Construction, re: Letter of Intent to Withdraw Contractor Bid. Project: Hoey Pump Station Force Main Replacement, Bid Date: September 15, 2020
- 5) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Furnishing and Delivering Aluminum Hydroxide Chloride.
- 6) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Surveillance Camera Maintenance Services
- 7) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Furnishing and Delivering Dry Polymer

ACTION

- 8) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Furnishing and Delivering Emulsion Type Polymer
- 9) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Electrical Maintenance Services
- 10) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Furnishing and Delivering Magnesium Hydroxide Slurry
- 11) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Furnishing and Delivering Odor Control Media
- 12) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Furnishing Pump and Motor Repairs and Purchase of New Pumps and Motors
- 13) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Road Restoration and Infrared Paving
- 14) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Removal, Transport and Disposal of Sand, Grit and Bar Screenings
- 15) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Sludge Removal
- 16) Affidavit of Publication dated 9/24/20 received 9/29/20 from The Asbury Park Press, re: Notice to Bidders for Furnishing and Delivering Sodium Hypochlorite
- 17) Letter dated 10/29/20 received 10/29/20 from John Van Dorpe re: 345 Ocean Blvd., Block 216 Lot 14.01 Temporary Certificate of Occupancy
- ACTION** 18) Letter dated 10/29/20 received 10/29/20 from John Bonello, re: Hoey Avenue Sanitary Pump Station Force Main Replacement Bid Date-September 15, 2020
- 19) Letter dated 10/29/20 received 10/29/20 from Kennedy Consulting Engineers, LLC, re: Congregation Brothers of Israel, 38 Sternberger Ave., Block 85 Lot 4
- 20) Certified Public Notice received 10/28/20 re: 660 Art Street, Block 243 Lot 50.01, Application for bulk variances for the installation of an above ground pool
- 21) Letter dated 10/23/20 received 10/28/20 from State of New Jersey Department of Environmental Protection, re: Laboratory Certification No. 13270, Remote/Virtual Audit Conducted August 11, 2020 Corrective Action Plan response and Closeout
- ACTION** 22) Letter dated 10/2/20 received 10/2/20 from John Van Dorpe, re: Hoey Pump Station Force Main Replacement, Recommendation of Award

23) Letter dated 10/1/20 received 10/2/20 from Kennedy Consulting Engineers, LLC, re: Chelsea School Application

24) Copy of a letter dated 10/2/20 received 10/2/20 to Nicole S. Chiafullo, Kennedy Consulting Engineers, LLC from John Van Dorpe, re: Congregation Brothers of Israel of the Jersey Shore, Inc., 38 Sternberger Ave – Resubmittal, Block 85 Lot 4

ACTION

25) Letter dated 10/2/20 received 10/2/20 from John Van Dorpe, re: Pier Village Phase III, Building 11 C/O, Release of 70% of Performance Bond

ACTION

26) Letter dated 10/5/20 received 10/5/20 from John Van Dorpe, re: Pax Plaza Re-Submittal Review, Block 281 Lots 1, 2.01, 3 & 5

27) Invitation received 10/9/20 from New Jersey Natural Gas, re: Community Update via Zoom Meeting for the Former Manufactured Gas Plant

ACTION

28) Letter dated 10/12/20 received 10/12/20 from John Van Dorpe, re: Lincoln Gardens Pump Station By-Pass Connection Construction Project, Recommendation of Award.

29) Certified Public Notice received 10/14/20 from Meghan Doyle Zimmerman, Esq., re: Block 448 Lot 7.02, 151 Atlantic Ave., Variances to expand with a second floor and relocation of garage

ADDITIONAL CORRESPONDENCE

30) Transmittal dated 10/15/20 received 10/15/20 from Michael Goldstein, CME Associates, re: Sewer Application for Pleasure Bay Pool Improvements., Atlantic Ave. at 6th Avenue, Block 369 Lot 2

ACTION

31) Letter dated 10/19/20 received 10/19/20 from John Van Dorpe, re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations, recommending rejection of all bids and rebid of contract

32) Engineer's Status Report dated 10/19/20 received 10/19/20 from John Van Dorpe, for October 2020 Meeting

On Motion by Mr. George, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

XIII. Report of Executive Director for September 2020

Mr. Roguski reported that we have treated and average daily flow of 3.40 MGD and we have met all limits of our discharge permit.

The Authority's Coronavirus (COVID-19) Plan and Increased Staffing Plan have been implemented and are currently on-going. Plan adjustments/changes may be needed to address new situations as they arise.

Mr. Roguski reported that the Authority has received bids for the 2021 Annual Contracts.

The following resolutions were presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Sodium Hypochlorite, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Sodium Hypochlorite to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Sodium Hypochlorite to Univar Solutions in the amount of \$1.12 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into contract with Univar Solutions for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R6.10-20
Exhibits M, N

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Magnesium Hydroxide Slurry, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Magnesium Hydroxide Slurry to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Magnesium Hydroxide Slurry to Premier Magnesia, in the amount of \$3.366 per gallon, subject to the bidder complying will all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Premier Magnesia, for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R7.10-20
Exhibit O, P

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Dry Polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Dry Polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Dry Polymer to Polydyne, Inc. in the amount of \$2.058 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R8.10-20
Exhibits Q, R

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Emulsion Type Polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Emulsion Type Polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Emulsion Type Polymer to Polydyne, Inc. in the amount of \$1.18 per pound, subject to the bidder complying with all of the

requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R9.10-20
Exhibits S, T

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to an approved site; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to Freehold Cartage, Inc. in the amount of \$1,640.00 per 20 yard container removed and disposed of, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Freehold Cartage, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R10.10-20
Exhibits U, V

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors; and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing Pump & Motor Repairs

and Purchase of New Pumps & Motors to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to Longo Electrical-Mechanical Inc. in the amount of \$18,300.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Longo Electrical-Mechanical Inc. for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R11.10-20
Exhibits W, X

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Road

Restoration & Infrared Paving Restoration, and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Road Restoration Infrared Paving Restoration to L & L Paving Company, Inc., in the amount of \$19,000.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with, L & L Paving Company, Inc., for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R12.10-20
Exhibits Y, Z

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Electrical Maintenance Services; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Electrical Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Electrical Maintenance Services to Electro Maintenance, Inc. in the amount of \$78,800.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with Electro Maintenance, Inc. for the purposes expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R13.10-20
Exhibits AA, BB

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Surveillance Camera Maintenance Services; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract Surveillance Camera Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Surveillance Camera Maintenance Services to Integrated Systems & Services in the amount of \$10,008.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Integrated Systems & Services for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R14.10-20
Exhibits CC, DD

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivering Odor Control Media, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing and Delivering Odor Control Media to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivering Odor Control Media to Nichem Co. in the amount of \$15,977.76, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.
2. The Authority is authorized to enter into a contract with Nichem Co. for the purposes expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R15.10-20
Exhibits EE, FF

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivery of Aluminum Hydroxide Chloride, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for furnishing and delivery of aluminum hydroxide to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivery of Aluminum Hydroxide to Main Pool & Chemical in the amount of \$3.09 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Main Pool & Chemical, for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R16.10-20
Exhibit GG, HH

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Removal, Transport and Disposal of Liquid Sludge to an Approved Site for a Period of Five Years; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Removal, Transport and Disposal of Liquid Sludge to an Approved Site for a Period of Five Years to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Removal, Transport and Disposal of Liquid Sludge to an Approved Site for a Period of Five Years to Freehold Cartage, Inc. in the amounts, for five years, as

follows: Year 1: \$0.1248 per gallon, Year 2: \$0.1248 per gallon, Year 3: \$0.1248 per gallon, Year 4: \$0.1329 per gallon, Year 5: \$0.1329 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Freehold Cartage, Inc. for the purposes expressed hereinabove.
3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Riley	- AYE
Mr. Larco	- AYE

Date: October 21, 2020
R17.10-20
Exhibits II, JJ

Mr. Roguski had nothing further to report.

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of September 2020

The following Resolution was moved by Mr. George, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 21th DAY OF OCTOBER 2020 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of September 2020 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since September 16, 2020

Mr. Bonello reported that he worked with Mr. Roguski on the bid packages including the research of the right to withdraw bids and the right to reject bids.

Mr. Bonello had nothing further to report.

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since September 16, 2020

Mr. Kaplan introduced 2021 Budget, citing that the State of New Jersey requires a sixty (60) day review period from when the Budget is presented to when it is adopted. Mr. Kaplan explained that the budget called for no rate increase and has some significant variances from the prior year, mainly in the operating appropriations which are up about twelve percent (12%), due to process changes. Offsetting the increase is a decrease in bond principle. The overall budget is \$31,000.00 less than the prior year.

The following resolution was presented:

2021 AUTHORITY BUDGET RESOLUTION

Long Branch Sewerage Authority

FISCAL YEAR: FROM: January 1, 2021 TO: December 31, 2021

WHEREAS, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending December 31, 2021, attached hereto and made a part hereof, has been presented before the governing body of the Long Branch Sewerage Authority at its open public meeting of October 21, 2020; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$7,333,927.00, Total Appropriations, including any Accumulated Deficit if any, of \$7,333,927,000.00 and Total Unrestricted Net Position utilized of none; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$6,973,050.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of none; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on October 21, 2020 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2021 and ending December 31, 2021 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Long Branch Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 16, 2020

(Secretary's Signature) October 21, 2020

Governing Body Member:	Recorded Vote				
	Aye	Nay	Abstain	Absent	
	Mr. George				
	Mr. Booth				
	Mr. Brown				
	Mr. Riley				
	Mr. Larco				

Date: October 21, 2020
R18.10-20
Exhibits KK

Mr. Kaplan had nothing further to report.

On Motion by Mr. George, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Let the record reflect that Mr. Kaplan has signed off at 3:47 pm.

XII. Report, if any, by Investment Committee.

No Report.

XIII. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Booth, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, approving the Authority Transfers for the month of September 2020 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 21th DAY OF OCTOBER 2020 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of September 2020 as submitted by the Executive Director and orders said report received and filed.

XIV. Old Business.

Mr. Van Dorpe reported that the Hot Water System Improvements is being reviewed by the Authority and Maser Consulting in light of the fact that some of the scheduled work has been completed by LBSA staff.

Mr. Van Dorpe reported that, regarding the Sanitary Sewer Railroad Crossing Study and Improvements, one of the railroad crossings has been televised and the others will be done once traffic control is coordinated. The television inspection work is scheduled for late October or early November.

Mr. Van Dorpe reported that NJDEP approved the project documents for the Hoey Pump Station Force Main Replacement Project. Bids were received September 15, 2020 and authorization to award letter and supporting documents have been sent to NJDEP for award to the 2nd lowest bidder Earle.

Mr. Van Dorpe reported that the Sludge Holding System Modifications and Final Settling Tank Improvements project was submitted to NJDEP for authorization to bid on Tuesday October 20, 2020.

Mr. Van Dorpe reported that the I&I Study TV Inspection of the pipes on Ocean Avenue is being scheduled for late October or early November.

Mr. Van Dorpe reported that the bids for the Lincoln Garden Pump Station By-Pass Piping were received on October 8, 2020 and recommendation of award to the lowest bidder, Allied Construction, was sent to LBSA on October 12, 2020, which was awarded at today's meeting.

Mr. Van Dorpe reported that bids were received for the Annual Emergency Sewer Repair Contract on October 8, 2020. Recommendation of the rejection of all bids has been issued to LBSA. The project will be re-bid with minor modifications as approved at today's meeting.

XV. Miscellaneous Suggestions for the Good of the Authority

Mr. Lepore inquired about the program with Rutgers and how long it takes to get the results. Mr. Roguski replied that this is a pilot study and is not meant to deliver instant results. However, if a sample is delivered on Wednesday, as typically done, the results are typically received the following Monday. Mr. Roguski explained that the results allow us to make better decisions here at the plant and the results are shared with the City's Health Department for their planning as well.

Mr. Lepore informed the Board that the remaining tract of land in Beachfront South owned by Fusco received approval at the Planning Board meeting for higher density development.

Mr. Lepore asked Mr. Bonello if the Authority is required to be served regarding the Mechanics Lien. Mr. Bonello replied negatively.

Mr. Lepore had no further comments.

XVI. Adjournment at 3:55 p.m.

There being no further business, on Motion by Mr. George, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,

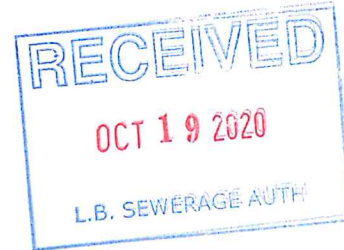
Donald S. Riley, Secretary

Thomas Roguski, Executive Director



CITY OF LONG BRANCH, MUNICIPAL BUILDING, 344 BROADWAY, LONG BRANCH, N.J. 07740 (732)222-7000

GEORGE JACKSON
Business Administrator



October 15, 2020

Via Regular and Electronic Mail (troguski@lbsa.net)

Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, NJ 07740

Attn: Thomas Roguski, PE-Executive Director

**Re: Long Branch Sewerage Authority- Connection Fee
Pleasure Bay Park Pool Improvements
Block 369, Lot 2
City of Long Branch, Monmouth County, NJ**

Dear Mr. Roguski:

The City of Long Branch is making application for new service to be provided by the Long Branch Sewerage Authority for the above mentioned project. The connection fee has been calculated based on an estimated 1.5959 service units and a usage of 2,683 gallons/ day. The connection fee has been estimated to cost \$65,799.52. It should be noted that the calculated usage includes backwash from the pool, which will only take place during the summer season. Please see the sanitary estimate and sanitary sewer report for specific details concerning the connection fee and the usage calculation.

The City of Long Branch is respectfully requesting this fee to be waived as this project serves to benefit the city and community.

Should you have any questions or require additional information, please do not hesitate to contact me at this office.

Very truly yours,

George S. Jackson
Business Administrator

cc: John Pallone, Mayor
Louis Rainone, City Attorney
Laura Neumann, City Engineer

File/TOM

11-1



State of New Jersey

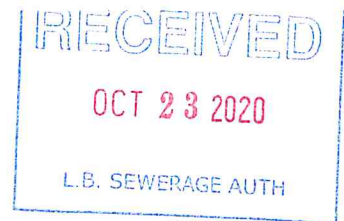
DEPARTMENT OF ENVIRONMENTAL PROTECTION
WATER COMPLIANCE & ENFORCEMENT
CENTRAL REGIONAL OFFICE

401 East State Street
P.O. Box 420, Mail Code 44-03
Trenton, New Jersey 08625-0420
Fax. (609) 292-6450

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

CATHERINE R. McCABE
Commissioner



Glen Grieb, Superintendent
Long Branch Sewerage Authority
P.O. Box 700
150 Joline Avenue
Long Branch, New Jersey 07740

October 15, 2020

RE: Compliance Evaluation Inspection
Long Branch Sewerage Authority
NJPDES No. NJ0024783 – DSW
PROGRAM INTEREST ID # 46559
PROGRAM: Water Quality
Compliance Activity # SCI 200001
Long Branch / Monmouth County

Dear Mr. Grieb:

A Compliance Evaluation Inspection of the Long Branch Sewerage Authority's ("LBSA") wastewater treatment facility was conducted by a representative of this Bureau on June 29, 2020. A copy of the completed inspection report is enclosed for your information.

The following deficiency was noted:

1. The Department reviewed your DMRs from November 2018 through July 2020. The following exceedance of an effluent limitation contained in Part III of your Permit was noted:

<u>Parameter</u>	<u>Effluent Limitation</u>	<u>Reported Value</u>	<u>% Excursion</u>
April 2019			
Oil & Grease	15 mg/l Instant Max	18.4 mg/l	23%

The Department applauds LBSA for the clear quality of its effluent discharged at the DSN 001A outfall during the inspection.

TOM, GLENN

The Department offers the following reminder:

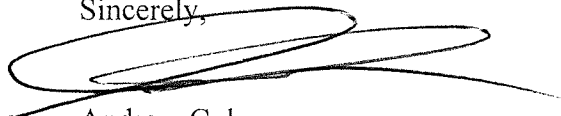
- A. LBSA reported daily maximum flow values to the Department that exceeded 8 and 9 million gallons during heavy rain events in October 2019 and July 2020. This is more than double the average flow that LBSA reports during dry months. The Department is aware that the city of Long Branch plans to add additional commercial and residential contributors (resulting in additional flow) in the years ahead. The Department recommends that LBSA continue to identify and remove groundwater and stormwater I&I intrusion into its collection system to reduce the likelihood that your average flow entering the plant approaches 95% of your Permitted flow.

This Bureau has reviewed the March 2019 Phase I Sewer System Evaluation Study conducted by Mazar Consulting. This Bureau applauds LBSA's proactive efforts to identify and remove I&I. These efforts have led to recognizable results. LBSA decreased the average flow of wastewater entering its plant in January 2020 to 71% of its Permitted flow. In 2018 that number was 80% (see https://www.nj.gov/dep/dwq/pdf/CAP_12Mo_AvgFlow.pdf). LBSA should continue these proactive efforts.

The deficiency noted herein may place your facility in violation of the terms and conditions of your NJPDES permit and/or Water Pollution Control Act. A written report concerning specific details of remedial measures to be instituted for this item, as well as an implementation timetable, must be submitted to this Bureau within thirty (30) calendar days of receipt of this correspondence.

Please address correspondence regarding the inspection to this writer by telephone at (609)439-6422, by email at Andrew.Coleman@dep.nj.gov, or by letter through this Bureau.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Coleman', with a large, sweeping flourish extending to the right.

Andrew Coleman
Environmental Specialist III

enclosure

Compliance Evaluation Summary and Checklist with Included flag (No Block/Lot)

Date Printed: 10/15/2020

Activity: SCI 200004 *Standard Compliance Inspection (46559)
Title Description: LBSA FY20 CEI
Start Date/Time: 06/29/2020 **End Date/Time:** 06/29/2020

Program Interest: LONG BRANCH SEWERAGE
 AUTHORITY
 46559 (NJPDES)
 150 JOLINE AVE,
 LONG BRANCH CITY, MONMOUTH
 COUNTY

Mailing Address: PO BOX 720 Long Branch NJ 07740

Responsibility Entity(s) **Program Interests included in Inspection:**

Long Branch City
 Sewerage Auth 46559 (Njpdcs)

<u>Lead Investigator</u>	<u>Other Investigators</u>	<u>Persons Interviewed</u>	<u>Witnesses</u>
Coleman, Andrew		Glen Grieb, Superintendent & Licensed Operator, phone #732-558-2611.	

General Comments

1. Due to the Covid-19 crisis, the DEP relaxed sampling requirements for bioassay and toxic parameters through June 30, 2020. 2020 bioassay and cyanide sampling were allowed to be lapsed.

Inspection Attribute(s):	Quantity(s)
Number of Attributes: 0	

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

46559 GDR 0 - General Discharge Requirements

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Are all violations reported to the Department as required in N.J.A.C. 7:14A-6.10?. [N.J.A.C. 7:14A- 6.10]	IC	Facility is aware of reporting responsibilities.	DSW 190001 14 T
Does the facility employ a licensed operator who holds the appropriate classification of license to operate the treatment works?. [N.J.A.C. 7:10A- 1.1]	IC	Glen Grieb is the S4 operator of record. Emil Kraganov is backup with an S4. Joe Nunez has an S3. Josh Pelcher and Dave Martone have S2 licenses. Several operators have S1 licenses. All operators at the plant are licensed.	DSW 190001 22 T
Does the permittee have any discharges not authorized by a valid permit?. [N.J.A.C. 7:14A- 6.2(a)1]	IC		DSW 190001 27 T
Has the permittee notified the Department's Examination and Licensing Unit of any changes in licensed operator status?. [N.J.A.C. 7:10A- 1.1]	NA	No changes since the previous inspection.	DSW 190001 24 T
Submit a complete permit renewal application 180 days before the Expiration Date.	IC	Submitted 12/13/19.	DSW 190001 11 T

46559 A 0 - Sanitary Wastewater

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
MONITORING REQUIREMENTS	H		DSW 190001 1 T
Were all analyses performed by a New Jersey Certified Laboratory? Indicate lab name(s). [N.J.A.C. 7:14A- 6.5 (a)2]	IC	Dan Lyons Env Services analyzes Entero. VOCs, Oil & Grease, Ammonia, Pesticides, and Alkalinity by Garden State Labs. American Aquatics does bioassay. Remaining analysis by LBSA, cert #13270.	DSW 190001 3 T
Were analyses of wastewater performed in accordance with the appropriate analytical test procedures? . [N.J.A.C. 7:14A- 6.5(a)2]	IC		DSW 190001 4 T
Was sampling conducted in accordance with the Field Sampling Procedures Manual or other Department approved method?. [N.J.A.C. 7:14A- 6.5(b)4]	NI	Sampling not witnessed by DEP. All samples collected by LBSA and picked up by lab.	DSW 190001 6 T

IC - In Compliance

ND - Compliance Not
Determined

N - No

NA - Not
ApplicablePV - Potential
Violation

H - Heading

NI - Not Inspected

NC - No Obvious
ConcernON - Out of Compliance,
Non-referred

Y - Yes

OC - Out of
ComplianceDC - Data
CollectionS - Sub-
HeadingRTC - Return to
Compliance

.46559 A 0 - Sanitary Wastewater

Requirement	Status RTC	Results or Comments	Reqd Source Ref # Reqd. Type
Was all monitoring conducted in accordance with Part III of the Permit?. [N.J.A.C. 7:14A- 6.5(b)]	IC		DSW 190001 7 T
If the permittee took additional samples above the minimum specified in the permit, were all of the results reported on the Monitoring Report Forms?. [N.J.A.C. 7:14A- 6.8(e)]	IC	Additional samples noted in "frequency of analysis" column,	DSW 190001 8 T
Were WCR samples collected at the same time as the Whole Effluent Toxicity samples?. [N.J.A.C. 7:14A- 6.5 (b)2]	IC	Samples collected together in May 2019.	DSW 190001 10 T
RECORDKEEPING	H		DSW 190001 11 T
Does the permittee appropriately retain monitoring records? . [N.J.A.C. 7:14A- 6.6(a)]	IC	On site and available.	DSW 190001 14 T
REPORTING	H		DSW 190001 17 T
Did the permittee complete monitoring reports in accordance with the current Discharge Monitoring Report Manual and any updates?. [N.J.A.C. 7:14A- 6.5 (b)3]	IC		DSW 190001 27 T
Did the permittee report "CODE=N" as required by the permit?. [N.J.A.C. 7:14A- 6.5(b)3]	IC		DSW 190001 29 T
DISCHARGE REQUIREMENTS.	S		DSW 190001 50 T
Did the permittee discharge only at the authorized location(s)?. [N.J.A.C. 7:14A-13.16(a)1]	IC		DSW 190001 51 T
Was there a discharge of objectionable color or odor in the receiving stream? . [N.J.A.C. 7:14A-12.6(a)3]	IC	Discharge was clear.	DSW 190001 53 T
Did the discharge exhibit a visible sheen? . [N.J.A.C. 7:14A-12.8(c)]	IC	None.	DSW 190001 54 T
Did the permittee develop a Capacity Assurance Program if its flow reached or exceeded 80% of the committed flow?. [N.J.A.C. 7:14A-22.16(a)]	IC	95% limit not approached. As of Jan 2020, average flow reached 71%.	DSW 190001 56 T
For more information concerning the CAP, please contact the Bureau of Construction and Connection Permits at (609) 984-6840.	DC	Permittee info.	DSW 190001 60 T
OPERATION, MAINTENANCE, AND EMERGENCY CONDITIONS.	S		DSW 190001 69 T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

.46559 A 0 - Sanitary Wastewater

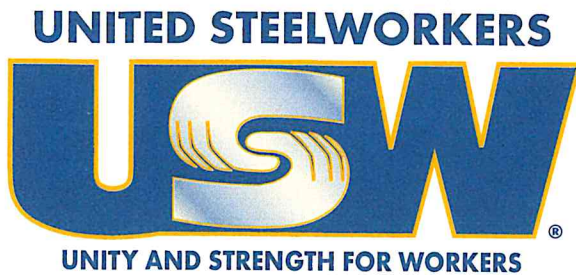
Requirement	Status RTC	Results or Comments	Reqt Source Ref # Reqt. Type
Does the permittee operate and maintain the treatment works as specified in the O&M Manual?. [N.J.A.C. 7:14A- 6.12(a)]	IC		DSW 190001 71 T
Submit an acute whole effluent toxicity test report within twenty-five days after the end of every 12 month monitoring period beginning from the effective date of the permit (EDP). The permittee shall submit toxicity test results on appropriate forms.	IC		DSW 190001 85 T
Fecal Coliform/Enterococci shall comply with the permit limitations specified in the Surface Water DMR Limits and Monitoring Requirements in Part III of the permit. Frequency of sampling for Fecal Coliform/Enterococci shall be in accordance with Part III of this permit. Fecal coliform/Enterococci shall be monitored immediately after disinfection. This requirement does not apply to sanitary sewer jetting. [N.J.A.C. 7:14A- 6.2(A)1]	IC	Entero sampled at Joline pump station.	DSW 190001 154 T
Did the permittee maintain a cross-connections to potable water system(s) in violation of the Permit?. [N.J.A.C. 7:14A- 6.2(A)1]	IC	Physical connections Permit No. 1583 in effect. Two back-flow devices at STP. Also devices at Hoey and Joline pump stations.	DSW 190001 176 T
Chlorine Produced Oxidants Decay Factor Calculation Procedure	S		DSW 190001 181 T
The permittee shall collect the effluent CPO grab samples at the effluent weir after the effluent is discharged from the chlorine contact tank. The measured effluent weir CPO concentration value (C) in mg/L will be adjusted using the following CPO decay factor equation.	IC	Collected at end of chlorine contact tank.	DSW 190001 182 T
The permittee is authorized to use the CPO decay factor equation: $DyF_{decay} = e^{-k_1 t^*}$ where: DyF_{decay} = fraction of CPO remaining in the effluent at point of discharge due to decay in the pipeline, decimal k_1 = a decay rate for the effluent, (1/hour). The site specific decay rate of 0.25/hour is to be used. t^* = time of travel through the outfall pipeline, hours. (see 14.a.ii.below). (Reserved).	DC	Permittee info.	DSW 190001 183 T
The Department has approved the following equation for calculating the "time of travel through the outfall pipe, t^* " (as needed in the CPO decay factor equation in 14.a.above) based on effluent flow rate: Time of travel (t^*) in hours = $3.938/(\text{effluent flow in MGD})$ where flow = effluent flow rate in MGD.	DC	Permittee info.	DSW 190001 184 T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance

46559 A 0 - Sanitary Wastewater

Requirement	Status RTC	Results or Comments	Reqt Source Ref # Req. Type
The analytically measured CPO concentration value is adjusted with the CPO decay factor if the monitoring location was at the treatment plant prior to discharge into the outfall pipe. The analytically measured CPO concentration value is adjusted for CPO decay using the following equation: $CD = C * (DyFDecay)$ where: CD = the CPO concentration value after the CPO decay adjustment has been made to the measured effluent CPO concentration (i.e. concentration after decay adjustment). C = the analytically measured CPO concentration value. DyFDecay = the decay factor (as determined in 14.a.i. above).	DC	Permittee info.	DSW 190001 185 T
Did the permittee submit a Pretreatment Program Report which consists of a listing of all indirect users which meet the significant indirect user definition?. [N.J.A.C. 7:14A-19]	NA	No SIU's in city of Long Branch.	DSW 190001 213 T
Custom Requirement	H		DSW 190001 298 T

IC - In Compliance	ND - Compliance Not Determined	N - No	NA - Not Applicable	PV - Potential Violation	H - Heading	NI - Not Inspected
NC - No Obvious Concern	ON - Out of Compliance, Non-referred	Y - Yes	OC - Out of Compliance	DC - Data Collection	S - Sub-Heading	RTC - Return to Compliance



District 4

Del Vitale
District Director

Michael L. Fisher
Sub-District Director

October 19, 2020

CERTIFIED MAIL

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, NJ 07740-0702

Local Union #4-00406-20

Dear Mr. Roguski:

Pursuant to the provisions of the collective bargaining agreement dated January 1, 2018, now in effect between the Company and the Union, and in accordance with the Labor Management Relations Act of 1947, as amended, you are hereby notified that said agreement shall terminate in accordance with its provisions as of December 31, 2020.

You are also hereby notified, pursuant to said termination provisions, that the Union desires to negotiate the terms and conditions of a new collective bargaining agreement on wages, rates of pay, hours of work and other conditions of employment, including supplemental unemployment benefits, insurance and pensions.

The Union hereby requests the Company to meet with it at such early time, within the time specified in the agreement, and suitable place as may be mutually convenient for the purpose of such negotiations.

We await your suggestions as to time and place of meeting.

Sincerely yours,
UNITED STEELWORKERS

Del Vitale

DEL VITALE
DIRECTOR, DISTRICT 4

DV/rc

cc: USW Contract Department
Steve Green, Staff Representative
Cary Krand, President, LU # 4-00406

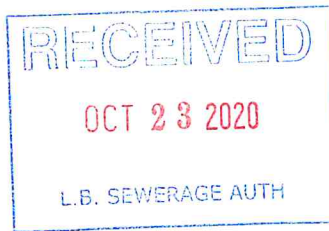
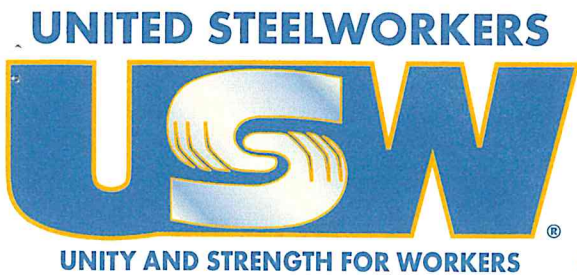
United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union

2025 Lincoln Highway, Suite 130, Edison, NJ 08817 • 732-287-4011 • 732-248-0353 (Fax) • www.usw.org



TOM, MARCON

11-3



District 4

Del Vitale
District Director

Michael L. Fisher
Sub-District Director

October 19, 2020

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, NJ 07740-0702

Re: Local Union # 4-00406-20 Negotiations

Dear Mr. Roguski:

In preparation for the upcoming negotiations with our Local Union # 4-00406-20, the Union is requesting the following information:

1. A breakdown of how many employees are employed in each Labor grade and the rate of pay for each Labor grade.
2. Total straight time hours worked during the past twelve (12) months.
3. Overtime hours worked during the past twelve (12) months.
4. Total straight time earnings paid during the past twelve (12) months.
5. Total overtime earnings paid during the past twelve (12) months.
6. Breakdown of number of employees eligible for each level of vacation.
7. Medical Insurance Premium cost information. Company monthly contribution for the following:
 - a). Single employee
 - b). Married employee with dependents
 - c). Total monthly premium cost for each of the above
8. Life Insurance Premium cost information. Company monthly contribution for each Employee:
 - a). Total monthly premium cost per employee.
 - b). Cost of each \$1,000 of coverage.

TOM I MARZON

17-4

9. Sick and Accident Insurance. Company monthly contribution for this benefit:

- a). Cost of each \$100.00 of coverage.

10. Pension Information needed:


- a). Active Pension Plan participants categorized by age, seniority and credited service (vesting and benefit).
- b). Retired participants categorized by date of retirement, age, credited service at retirement, amount and type of monthly benefit.
- c). Annual Company contributions to the Pension Plan with schedule of dates and level of contributions.
- d). The two (2) most recent actuarial evaluations.
- e). The two (2) latest Department of Labor 5500 forms.
- f). An up-to-date copy of the Plan Document.

11. A complete seniority list.

Please have this information available to me no later than the opening day of negotiations.

If you have any questions, please do not hesitate to contact me.

Very truly yours,



Steve Green

Staff Representative

SG/rc

LONG BRANCH SEWERAGE AUTHORITY
150 JOLINE AVENUE
P.O. BOX 720
LONG BRANCH, NJ 07740



FORM E-1 (Page 1 of 2)

**APPLICATION FOR INDIVIDUAL CONNECTION OF RESIDENTIAL
SANITARY SEWER INTO EXISTING LONG BRANCH SEWERAGE
AUTHORITY SYSTEM**

FILL IN AS EACH ITEM MAY APPLY - USE N/A IF NON-APPLICABLE

Date 10/26/2020

Application for **PERMIT FOR CONNECTION OF SANITARY SEWER INTO EXISTING LONG BRANCH SEWERAGE AUTHORITY SYSTEM, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.** This application must be filed with the Executive Director of the Authority, accompanied by plan showing the proposed plumbing layout and/or connection. Please answer all questions.

FEES: Application: \$ \$4,631.00

Applicant (check one): ☒ Owner ☐ Developer

Owner Name Graviano Immobiliare LLC Phone 732-816-4151

Address P.O. Box 3341, Long Branch, NJ 07740

Developer Name Lopez Restorations LLC Phone 732-239-3216

Address 2419 Dwight Ave. Point Pleasant, NJ 08742

Contact Person Michael Lopez

Phone# 732-239-3216 Fax # _____

E-Mail Address renovations1@live.com

SERVICE LOCATION: Street Address	Block No.	Lot No.
<u>56 Passey Gardens</u>	<u>130</u>	<u>3.02</u>
_____	_____	_____

TOM FILE

11-5

FORM E-1 (Page 2 of 2)

**APPLICATION FOR INDIVIDUAL CONNECTION OF RESIDENTIAL
SANITARY SEWER**

Registered Plumber: _____ Phone _____ Emerg. Phone _____
Polo Plumbing & Heating 732-767-1800 _____

TYPE OF STRUCTURE: ☒ House _____ Commercial _____ Industry _____

NUMBER OF UNITS 1 _____

TECHNICAL REQUIREMENTS:

Under no circumstance shall any fixture be installed in a building lower than the front curb elevation or street centerline elevation, whichever is higher, unless special precautions are incorporated into the fixture installation to prevent surcharging of fixture from the sanitary sewer main from high flow or blockage. In any event the Sewerage Authority will not be responsible for any back-ups.

The Authority's approved Contractor shall perform all work related to the installation of the sewer lateral from the curb to the main, including all road restoration. The cost related to lateral installation and road restoration shall be passed on to the applicant, on a dollar for dollar basis. An Authority representative shall be present at the time of the lateral installation and the tapping of the Authority main.

The applicant, through the Authority, shall be responsible for all costs related to permits, including Road Opening Permit. Applicant shall be responsible for surface joining, during and after construction, and for all restoration.

All construction shall be in compliance with the LBSA Rules and Regulations.

Any details needed may be obtained from the Sewerage Authority.

10/26/2020
Date


Signature of Applicant



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists



Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

October 28, 2020

VIA E-MAIL

Mr. Mark Woszczak
Mark Woszczak Mechanical Contractors Inc.
1700 Atlantic Avenue
Manasquan, NJ 08736

Re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
MC Project No. LBS-307

Dear Mr. Woszczak:

Please be advised that all bids received for the 2021 Annual Sanitary Sewer Repairs and Service Lateral Installations Contracts have been rejected due to the low bid being unbalanced in a form not in the best interest of the Authority to be awarded.

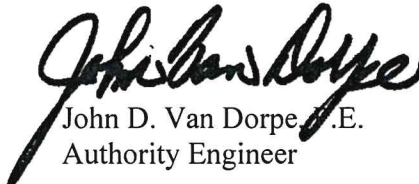
Although SP-4 of the Contract Specifications allows for unbalanced bids to be accepted if deemed to be in the best interest of the Authority, in this specific case, award to the low bidder would result in typical project costs being significantly greater than costs based on the second low bid and possible other bids.

It is therefore proposed that the project will be re-bid with some minor modifications, which should address the issue. All previous bidders will be provided the revised Specifications at no additional cost and Bid Bonds will be returned.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING, INC.


John D. Van Dorpe, P.E.
Authority Engineer

JVD/lsl/msd

Cc. Thomas Roguski, P.E.
John Bonello, Esq.

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Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists



Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

October 28, 2020

VIA E-MAIL

Mr. Dominick Genario
J. Fletcher Creamer & Son Inc.
101 East Broadway
Hackensack, NJ 07601

Re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
MC Project No. LBS-307

Dear Mr. Genario:

Please be advised that all bids received for the 2021 Annual Sanitary Sewer Repairs and Service Lateral Installations Contracts have been rejected due to the low bid being unbalanced in a form not in the best interest of the Authority to be awarded.

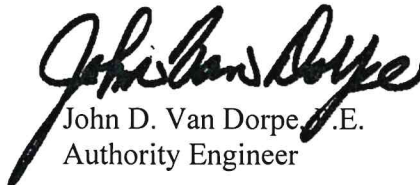
Although SP-4 of the Contract Specifications allows for unbalanced bids to be accepted if deemed to be in the best interest of the Authority, in this specific case, award to the low bidder would result in typical project costs being significantly greater than costs based on the second low bid and possible other bids.

It is therefore proposed that the project will be re-bid with some minor modifications, which should address the issue. All previous bidders will be provided the revised Specifications at no additional cost and Bid Bonds will be returned.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING, INC.


John D. Van Dorpe, P.E.
Authority Engineer

JVD/lsl/msd

Cc. Thomas Roguski, P.E.
John Bonello, Esq.

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Maser Consulting will be known as Colliers Engineering & Design in 2021

TOM FILE

11-7



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists



Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

October 28, 2020

VIA E-MAIL

Mr. Brian Cooper
Earle Asphalt Company
P.O. Box 556
Farmingdale, NJ 07727

Re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
MC Project No. LBS-307

Dear Mr. Cooper:

Please be advised that all bids received for the 2021 Annual Sanitary Sewer Repairs and Service Lateral Installations Contracts have been rejected due to the low bid being unbalanced in a form not in the best interest of the Authority to be awarded.

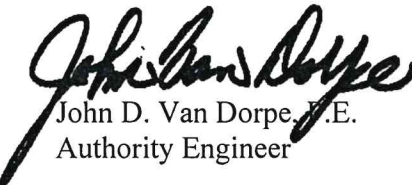
Although SP-4 of the Contract Specifications allows for unbalanced bids to be accepted if deemed to be in the best interest of the Authority, in this specific case, award to the low bidder would result in typical project costs being significantly greater than costs based on the second low bid and possible other bids.

It is therefore proposed that the project will be re-bid with some minor modifications, which should address the issue. All previous bidders will be provided the revised Specifications at no additional cost and Bid Bonds will be returned.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING, INC.

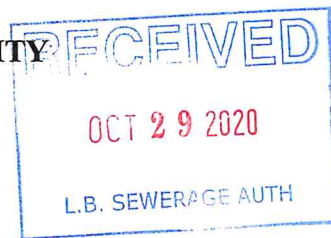

John D. Van Dorpe, P.E.
Authority Engineer

JVD/lsl/msd

Cc. Thomas Roguski, P.E.
John Bonello, Esq.

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LONG BRANCH SEWERAGE AUTHORITY
150 JOLINE AVENUE
P.O. BOX 720
LONG BRANCH, NJ 07740



FORM E-6 (Page 1 of 2)

APPLICATION FOR CHANGE OF USE OF EXISTING SEWERAGE FACILITIES
(UNIT CHANGES)

FILL IN AS EACH ITEM MAY APPLY - USE N/A IF NON-APPLICABLE

Date October 21, 2020

Application for **CHANGE OF USE OF SEWERAGE FACILITIES IN LONG BRANCH, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**. This application must be filed with the Executive Director of the Authority. Please answer all questions.

Application is hereby made for a change of use of existing sewerage facilities for a ruling on the system layout, characteristics, capacity, and requirements.

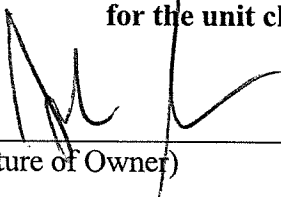
1. Applicant's Name Jack Saban
Address 220 North Lincoln Avenue, Elberon New Jersey 07740
Phone (917) 607-4024
Contact Person Name Jack Saban Phone (917) 607-4024
2. Name of Present Property Owner Jack Saban
Address 1233 East 22nd Street Brooklyn, New York 11210-4514
Phone (917) 607-4024
3. Interest of applicant if other than owner of property _____
4. Key Location or Street Location of Project 220 North Lincoln Avenue
Elberon, New Jersey 07740
Block No. 7 Lot No. 7

FORM E-6 (Page 2 of 2)

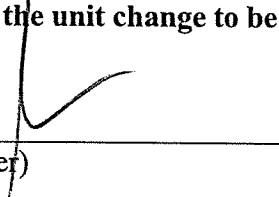
(UNIT CHANGES)

5. Describe: a) prior use 5 multi dwelling unit residence
b) new use 2 family residence
6. Effective Date of Change of Use we are currently in the process of submitting plans to the town for the change. Property will be vacant for 2 years.
7. Owner and applicant have read the LBSA Rules and Regulations and fully understand all necessary requirements. Yes ☒

All sewer service charges must be paid up to date in order for the unit change to be effective.



(Signature of Owner)



(Signature of Applicant)

Jack Saben

(Name of Owner, typed/printed)

(Name of Applicant, typed/printed)

(Owner's Position or Title)

(Applicant's Position or Title)

8. Inspectors Report _____

Utility Account Maintenance

Account Id: 54 - 0 Type: MFM Section: ...
 Prop Loc: 220 N. LINCOLN AVE. Location Id: 54 ...
 Serv Loc: 220 N. LINCOLN AVE. ...
 City Id: Block: 7 7 ...
 Owner: ROWLEY, ROBERT ...
 Bill To: ROWLEY, ROBERT ...
 Alternate Id: 007007000 ...

Notes Exist

Status: Active Active Date: / / Inactive Date: / /
 Cycle: 1 Ded Code: Unpaid Int: .00
 Exempt from Penalty/Interest: ☐ Budget Plan
 Budget: N Start Date: / /
 Amount: .00

Bill Codes

Seq	Bill Code	Description	Units	Meter Group	Primary Bill Code	Calc Interest	Calc Type
1	MFM	FLAT MULTI-FAMILY	5.00		Y	Y	Flat

* Indicates the Bill Code is disabled.

Account Id: 54 - 0 ... Type: MFM ... Section: ...
 Prop Loc: 220 N. LINCOLN AVE. ... Location Id: 54 ...
 Serv Loc: 220 N. LINCOLN AVE. ...
 City Id: ... Block: 7 ...
 Owner: ROWLEY, ROBERT ...
 Bill To: ROWLEY, ROBERT ...
 Alternate Id: 007007000 ...

Notes Exist

Recent Billings:

Service Types	Billing Date	Due Date	Amount Billed	Amount Due	Usage	Principal Balance	Penalty
Sewer	01/03/20	11/01/20	420.00	420.00		420.00	0.00
Sewer	01/03/20	03/01/20	420.00	0.00		0.00	0.00
Sewer	01/03/20	05/01/20	420.00	0.00		0.00	0.00
Sewer	01/03/20	02/01/20	420.00	0.00		0.00	0.00
Sewer	01/03/19	11/01/19	420.00	0.00		0.00	0.00
Sewer	01/03/19	03/01/19	420.00	0.00		0.00	0.00
Sewer	01/03/19	05/01/19	420.00	0.00		0.00	0.00
Sewer	01/03/19	02/01/19	420.00	0.00		0.00	0.00

Recent Payments & Adjustments:

Type	Date	Amount	Info
Payment	08/26/20	1,774.50	CK T8897/CK T8898
Payment	08/26/19	2,289.00	CS
Payment	06/11/18	426.30	CK 6972
Payment	02/28/18	420.00	CK 2492

Current Balances:

Principal: 420.00
 Penalty: .00
 Total: 420.00
 Deposit: .00

Sewer Cycle: 1 Status: Active

Active Date: / /

MANNA & BONELLO

A Professional Corporation

Counselors at Law

648 Ocean Avenue

Long Branch, New Jersey 07740

John L. Bonello

John C. Manna (1968--1997)

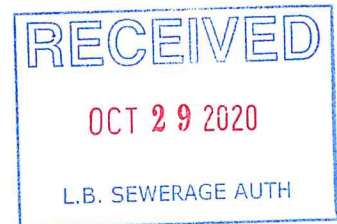
Phone: (732)728-1300

Fax: (732)728-1333

E-mail: bonellolaw@yahoo.com

October 28, 2020

Tom Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, New Jersey 07740



RE: Long Branch Sewerage Authority – Connection Fee
Pleasure Bay Park Pool Improvements
Block 369, Lot 2
City of Long Branch, Monmouth County, New Jersey

Dear Tom:

I am in receipt of the request for the waiver of the connection fee due for the above project by the City of Long Branch.

As you know, this is a public service pool located in a public park for use by the residents of the City of Long Branch for approximately four months each year during the summer season. My understanding is that the cost of the improvements of this project was born by a developer of the Ocean Gate project located off of Ocean Avenue, south of Broadway. It is important to note that this project has generated \$800,000.00 worth of connection fees and as part of the approvals, there was a commitment by the developer to fund the pool installation for the Atlantic Avenue Pool.

It is also important to note that the original Sewerage Authority was created with the City transferring the then sewer collection and treatment facility to the Authority at no cost.

Under the By-Laws and general statutory authorities, N.J.S.A. 14A-1, et seq., the Authority has the right to exempt public projects from the connection fees, especially for a project in a public park or similar basis, such as the public pool. A similar situation was allowed by the Court in Camden County vs. Pennsauken Sewerage Authority, 28 N.J. Super. 586; aff'd 15 N.J. 456.

Therefore, my opinion is that the Authority has the right to waive the connection fees on the public project under statutory and reported case law and reported decisions.

Very truly yours,

JOHN L. BONELLO

JLB/mk

cc: John Van Dorpe

TOM, FILE

11-10

Thomas J. George
Chairman

Michael Booth
Vice-Chairman

Donald S. Riley
Secretary

David G. Brown
Treasurer

Bryan I. Larco
Asst. Sec. Treas.

Long Branch Sewerage Authority

150 Joline Avenue

P.O. Box 720

Long Branch, NJ 07740-0702

(732) 222-0500

Fax (732) 222-7947

Thomas Roguski
Executive Director

Wiss & Co., LLP
Accountants

Maser Consulting, P.A.
Consulting Engineers

John L. Bonello
Counsel

October 30, 2020

Andrew Coleman, Environmental Specialist III
Department of Environmental Protection
Water Compliance & Enforcement
Central Regional Office
401 East State Street
PO Box 420 / Mail Code 44-03
Trenton, NJ 08625-0420



VIA EMAIL AND 1ST CLASS MAIL

Re: Compliance Evaluation Inspection
Long Branch Sewerage Authority
NJPDES No. NJ0024783 – DSW
PROGRAM INTEREST ID # 46559
PROGRAM: Water Quality
Compliance Activity # SCI 200001
Long Branch, Monmouth County

Dear Mr. Coleman:

The Long Branch Sewerage Authority (LBSA) has received and reviewed the New Jersey Department of Environmental Protection's (NJDEP) letter, dated October 15, 2020, and the Compliance Evaluation Summary and Checklist, enclosed therewith.

This letter is submitted in response to outline measures to be instituted to address the comment regarding oil and grease, as well as provide an implementation timetable for same.

During the initial investigation into the oil and grease, it was concluded that the final drive for the east tank potentially leaked grease from the gear box. Potentially, this residual grease had gotten into the final tank. This may have resulted in the onetime exceedance that we saw during our sampling event that month, which I had reported in my email on May 17th, 2019. The Authority followed up with four (4) grab samples and our results were all less than 5mg/l, resulting in a more compliant monthly average concentration of 7.68 mg/l. The following months results were less than 5mg/l. Also, we cannot rule out laboratory error, which is my main suspect in this event, as all samples taken after the onetime exceedance were all within limits. Notwithstanding, I continued to investigate any potential sources from within the facility itself and have implemented new mitigation procedures.

Tom Glem

11-11

I have since implemented a way to mitigate any oil or grease from entering the final tank from the drive units as follows: (1) weekly hosing down of the final tanks' drive unit platforms (this procedure was begun immediately after we received notice of the oil and grease exceedance back in April 2019); and (2) use of absorbent pads to maintain area dryness and limit the impact of grease or oil loss from drive units if such an event would to reoccur.

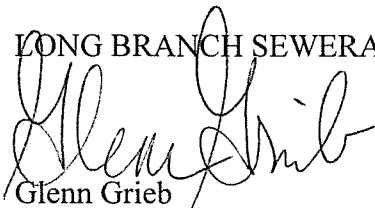
Further, the final tank drive units are currently proposed to be replaced with new drive units. This project is currently in the final stages of approval, with plans and specifications submitted to NJDEP on October 20, 2020 for authorization to bid under the Authority's New Jersey Infrastructure Bank (I-Bank) Loan #S340336-08. Bid advertisement is anticipated in the next two or so months, with work anticipated to begin winter/spring 2021, pending acceptable bids and NJDEP/I-Bank authorizations and approvals. I expect this changeover to aid in keeping our effluent free from any oil or grease residue because the design of the newer units should require less oil and grease usage overall during operation.

It is important to note that, following the initial onetime exceedance, the Authority has not had any issues with our oil and grease effluent parameter for our DMR.

Thank you very much for your time and cooperation in this matter. If there are further questions, please do not hesitate to contact me by letter or phone at 732-222-0500 X116.

Sincerely,

LONG BRANCH SEWERAGE AUTHORITY

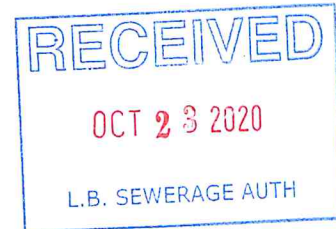


Glenn Grieb
Superintendent

Tom Roguski

From: William Kugelman <wkugelman@lawppl.com>
Sent: Friday, October 23, 2020 5:27 PM
To: John Bonello
Cc: Tom Roguski; frank monteforte
Subject: Long Branch Sewerage Authority to Seventh Avenue Development, LLC
Attachments: Hold Harmless Agreement.docx

Follow Up Flag: FollowUp
Flag Status: Completed



John:

As you may recall, this office represents Seventh Avenue Development, LLC, of which Frank Monteforte is the Managing Member. In furtherance of our most recent telephone conversation, and the conversation last week between Frank and Tom, attached hereto is the proposed Hold Harmless Agreement. Kindly advise if the same is acceptable.

Thank you,
Bill Kugelman

William R. Kugelman, Esq.
Powell & Roman, LLC
131 White Oak Lane
Old Bridge, NJ 08857
Tel: (732) 679-3777
Fax: (732) 679-6433
www.lawppl.com

30 Wall Street – 8th Floor
New York, NY 10005
Tel: (212) 709-8007

This e-mail and any attachments contain information from the law firm of Powell & Roman, LLC which may be privileged and/or confidential and is intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please e-mail the sender immediately and delete this message and all attachments from your system.

WIRE TRANSFER WARNING: If you are involved in a transaction that calls for a wire transfer of funds, please do not initiate any wire transfer without first calling our office and personally speaking to the attorney with whom you are working to confirm the authenticity of any wiring instructions you may have received. Even if an email with wire instructions appears as if it originated from Powell & Roman, LLC or someone involved with your transaction, you should call Powell & Roman, LLC first to verify the information before sending any money via wire transfer.

Tom, File

11-12

HOLD HARMLESS AGREEMENT

THIS AGREEMENT dated October ____, 2020, by and among The Long Branch Sewerage Authority ("Authority") with offices located at _____ and Seventh Avenue Development, LLC ("Seventh Avenue"), with offices located at 335 Broadway, Long Branch, New Jersey 07740.

WHEREAS, Authority is the owner in fee simple title the real property designated as Block 267, Lot 54, located in the City of Long Branch, New Jersey ("the Property").

WHEREAS, Seventh Avenue has entered into an Agreement for Sale with the Estate of Nathan Cain to purchase the real property designated on the tax map of the City of Long Branch as Block 267, Lot 51, and more commonly known as 339 Broadway, Long Branch, New Jersey.

WHEREAS, Authority has agreed to convey the Property to Seventh Avenue, and Seventh Avenue has agreed to acquire the Property pursuant to the terms and conditions of this Hold Harmless Agreement.

NOW, THEREFORE, for the sum of \$1.00 and other good and valuable consideration as provided in this Agreement, the parties agree as follows:

1. Conveyance of Property: Authority hereby conveys and transfers all of its right, title and fee simple interest in the Property to Seventh Avenue.
2. Abandonment of Easement: Authority hereby abandons and relinquishes all of its right, title and interest in the Access Easement to the Property.
2. Consideration: In addition to the sum of \$1.00, the receipt of which is hereby acknowledged, in consideration for the Authority's conveyance of the Property, Seventh Avenue hereby agrees:
 - a. to indemnify, defend, and hold harmless the Authority, its officers, directors, employees, agents, and representatives harmless from (a) any claims, losses, damages and expenses, including reasonable attorneys' fees and or costs, whether for personal injury, property damage, or any other damage occurring on or to the Property.
 - b. defend, indemnify, and hold harmless the Authority, its officers, directors, employees, agents, and representatives, from and against any claims, demands, penalties, fines, liabilities, damages occurring to the Property or Block 267, Lot 51 only, including reasonable attorneys' fees and costs due to the presence, disposal, spillage, discharge, emission, leakage, or release of any Hazardous Substance from the Property.
3. Authority represents to the best of its knowledge, understanding, information and belief that the Property is free from any pollutants, dangerous substances, toxic substances, hazard wastes, hazardous materials or hazardous substances as those terms are defined by the Industrial Site Recovery Act ("ISRA"), the Spill Compensation and Control Act, the Solid Waste Management Act,

the Resource Conservation and Recovery Act ("RCRA"), the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA"), and any other substances prohibited by state, federal or local environmental law (hereinafter "Hazardous Substances"), and there are no outstanding violations of any municipal, county, state or federal codes, rules, regulations, ordinances or statutes affecting the Property.

4. Authority represents to the best of its knowledge, understanding, information and belief that it has not received notice, citation, directive, letter or other communication, written or oral, from the New Jersey Department of Environmental Protection ("DEP") concerning any intentional or unintentional action or omission on its part resulting in the releasing, spilling, leaking, pumping, pouring, emitting, emptying or dumping of Hazardous Substances into the waters or onto the lands of the State of New Jersey or into the waters outside the jurisdiction of the State of New Jersey, resulting in damage to the lands, waters, fish, shellfish, wildlife, air and other resources owned, managed, held in trust or otherwise controlled by the State of New Jersey.

5. To the best of the Authority's knowledge, understanding, information, and belief, the Property is in full compliance with all New Jersey and Federal environmental laws, rules, regulations and requirements.

6. The undersigned represent that each is a duly organized and existing legal entity under the laws of the State of New Jersey, and that each have the full power and authority to execute, deliver and perform this Agreement and all agreements and documents referred to in this Agreement. The individuals who execute this Agreement on behalf of each respective party, by such execution represents and warrants such person has the authority to do so.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the day and year first above written.

Long Branch Sewerage Authority

Seventh Avenue Development, LLC

By: _____
Thomas Roguski, Director

By: _____
Frank Monteforte, Managing Member

MANNA & BONELLO
A Professional Corporation

John L. Bonello
John C. Manna (1968-1997)

Counselors at Law Fax: (732) 728-1333
648 Ocean Avenue Email: BonelloLaw@yahoo.com
West End, Long Branch
New Jersey 07740
(732) 728-1300

October 30, 2020



VIA EMAIL AND REGULAR MAIL

William R. Kugelman, Esq.
Powell & Roman, LLC
131 White Oak Lane
Old Bridge, NJ 08857

RE: **LONG BRANCH SEWERAGE AUTHORITY TO
SEVENTH AVENUE DEVELOPMENT, LLC**

Dear Mr. Kugelman:

As you know, I represent the Long Branch Sewerage Authority. I have been given a copy of your "Hold Harmless Agreement" for review and have the following comments:

1. Paragraph 3 is not acceptable, as the property will be transferred "as is" and "where is".
2. Paragraph 5 is the same as Paragraph 3 where the property is taken "as is" and "where is". I cannot make any representations.

It would be appreciated if you would forward us a copy of the easement that we are abandoning and attach a copy to the agreement.

If you have any additional questions, please contact me.

Very truly yours,

JOHN L. BONELLO
For the Firm

JLB:cc

cc: Thomas Roguski, PE, CME

PUBLIC NOTICE OF HEARING

PLEASE BE ADVISED that City of Long Branch Zoning Board of Adjustments will hold a virtual public hearing on Monday, November 9, 2020 at 7:00 p.m. to consider application ZB 20-07 for Joseph and Miriam Mandil, for premises known as Lot 12, Block 48 as shown on the Official Tax Map of the City of Long Branch located at 247 Highland Avenue, City of Long Branch, County of Monmouth, State of New Jersey.



The property is 6,250 square feet in size and located in the R-2 zone. The property is 50 feet wide and 125 feet. The lot is undersized by current zoning standards for the R-2 zone. The owners are proposing to build an above ground wood deck in the rear yard. The required rear yard setback is 35 feet. The owners respectfully request a waiver of this requirement to allow the deck to be built leaving a 20 foot setback. The existing sideyard setbacks are non-conforming. The proposed deck would not decrease the existing sideyard setbacks. The proposed total lot coverage would increase from 36% to 45%. The allowed lot coverage is 40%.

Bulk Variances:

- ORD 345-7: Lot, yard and bulk requirements
- ORD 345-11 V (1) b: Any deck or patio located in a side or rear yard must be at least at least 10 feet from any side or rear property line.
- ORD 345-11 V (10) c: Elevated decks located in a side or rear yard must meet the side or rear yard setback requirement for buildings of the particular residential zone in which they are located.
- ORD 345-103: R-2 One-Family Zone District

The applicant reserves the right to request additional variance and/or design waiver relief as same is determined to be necessary or appropriate by the Board or its staff prior to or during public hearing.

Please take notice that due to the current Coronavirus/COVID-19 State Directives, the above meeting will be conducted virtually/remotely via the Zoom operating system. To join the hearing via smart phone, computer or tablet, use the following web address: <https://us02web.zoom.us/j/87600497650>

This remote meeting is open to the public, and interested parties are permitted to participate. The meeting will be conducted using the Zoom operating system, but interested parties do not need a computer to participate; they may also participate by calling in from a landline or cell phone. Dial in using one of the numbers below, if you receive a busy signal, you may try any number on the list: (929) 205-6099; (312) 626-6799; (301) 715-8592; (346) 248-7799; (669) 900-6833; and (253) 215-8782.

The Zoom webinar identification (ID) is: 876-0049-7650

Members of the public calling in may participate by dialing *9 on their phones to "raise their hand" in the virtual meeting. The meeting host will either call your name or the last 3 digits of your phone number when it is your turn to participate. At that point, you will be unmuted to speak and you must state your name and address.

Application materials will be on file and available for viewing no less than 10 days in advance of the meeting for which a particular application is scheduled.

Application materials will be posted online and can be obtained via:
<https://www.longbranch.org/departments/PlanningZoning>

It is recommended that interested parties submit exhibit materials to the Planning Board Secretary no later than forty-eight (48) hours in advance of the hearing date and time. Please send exhibit materials via email to: clopez@longbranch.org

For those needing to view paper copies of the application materials, they will be available between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday, with the exception of the following legal holidays: Memorial Day, May 25, 2020; Independence Day (observed), July 3, 2020; Labor Day, September 7, 2020; Columbus Day, October 12, 2020; Election Day, November 3, 2020; Veteran's Day, November 11, 2020; Thanksgiving Day, November 26, 2020; and the day after Thanksgiving, November 27, 2020 where City Hall is closed, in a bin outside the Planning & Zoning Office located at the Long Branch Municipal Complex, 344 Broadway, Long Branch, New Jersey 07740.

Those having questions regarding the meetings may contact the Board Secretary, Courtney Lopez, at (732) 222-7000 ext. 5432 or via email at clopez@longbranch.org



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

State of New Jersey
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Division of Water Quality
Municipal Finance & Construction Element
PO Box 420, Mail Code 401-03D
Trenton, New Jersey 08625-0420
WWW.NJ.GOV/DEP/DWQ

October 30, 2020

Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
Long Branch, NJ 07740-0720

Dear Mr. Roguski:

Subject: New Jersey Infrastructure Bank (NJIB)
Project No. S340336-09
Authorization to Award
Long Branch Sewerage Authority
Hoey Avenue Sanitary Pump Station Force Main Replacement (Contract 2 of 3)

After reviewing the material submitted, we wish to inform you that, provided there are no outstanding bid protests, you are hereby authorized to award the following contract:

Contract: Hoey Avenue Sanitary Pump Station Force Main Replacement to Earle Asphalt Company, in the amount of \$2,052,813.13, all of which is allowable for loan participation.

After the contract has been signed, we will require a certified copy for our files. Forward only the contract pages that show the contract amount, the date, and the signatures of both parties, exclusive of the accompanying specifications. Certification that flood insurance, as appropriate, has been purchased must be included.

In addition, within 10 days of the award of construction contracts over \$10,000, we require you to submit a separate letter for our files listing:

- a. Loanee name, project and contract numbers, and site location of the contract.
- b. Name, address, telephone number, and employee ID number (tax number) of the contractor who was awarded the contract.
- c. Amount of award.
- d. Estimated starting and completion date.

You are to contact this department by telephone to schedule a preconstruction conference in accordance with the enclosed Form G-2-E.

Any correspondence regarding this matter should be directed to Andrew Stoeckle at (609) 633-1180, Municipal Finance and Construction Element, P.O. Box 420, Trenton, NJ 08625-0420.

Very truly yours,

William Machotka

William P. Machotka, P.E., Section Chief
Construction Section
Bureau of Construction, Payments and Administration
Municipal Finance and Construction Element

c: David Zimmer, NJEIT
Mary Pearsall, NJEIT
Maria Andujar, NJEIT
Office of Equal Opportunity & Public Contract Assistance – Rohini L. Gandhi
Eugene Chebra, MFCE
Charles Jenkins, MFCE
Piyush Tilvawala, MFCE
Kevin Power, MFCE
David Helfrich, MFCE
Deborah Mikolite, McCarter & English
Sean Duane, McCarter & English
Kelsey Howard, Maser Consulting

Project Name: Long Branch Sewerage Authority

Project No.: S340336-09

Contract: Hoey Avenue Sanitary Pump Station Force Main Replacement

PRECONSTRUCTION CONFERENCE

As per requirements of the New Jersey Environmental Infrastructure Financing Program, it is necessary for a Preconstruction Conference to be held prior to the start of construction. This conference must be attended by the loanee, his engineer, the chief construction inspector representing the applicant, the applicant's environmental inspector, the contractor and a representative from this office.

The following guidelines are suggested:

1. Call the N.J. Department of Environmental Protection, Bureau of Construction, Payments & Administration to establish a date.
2. Invite only the above listed attendees to this part of the meeting.
3. Schedule this part of the preconstruction conference in two segments--
 - a. A quick tour of the site (WWTP or PS) or route (pipeline).
 - b. A meeting immediately following to discuss applicable construction and environmental requirements.

This part of the conference will be limited to items primarily concerned with the New Jersey Environmental Infrastructure Financing Program assisted projects. It is not necessary to have representatives of the police, fire department, utilities, etc., at this part of the conference.

If you have any questions, please contact this office at (609) 633-1180.

Form G-2-E

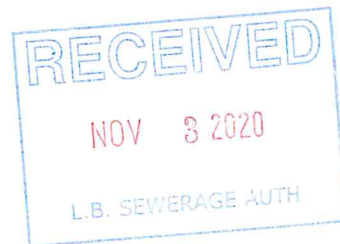


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Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

November 2, 2020

VIA E-MAIL



Mr. Matthew Marcinczyk
Allied Construction Group, Inc.
499 Washington Road
Parlin, NJ 08859

Re: Lincoln Gardens Pump Station By-Pass Connection Construction Project
Notice of Award
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
MC Project No. LBS-297

Dear Mr. Marcinczyk:


The Long Branch Sewerage Authority has passed a Resolution to award your firm a contract for the above referenced project in the amount of \$61,250.00.

Please execute five (5) originals of the enclosed contract and return same to this office within ten (10) days, together with five (5) copies of the Performance Bond, Payment Bond, and Certificate of Insurance naming the Authority and the Engineer as Additional Insured.

Should you have any questions regarding our recommendation, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING, INC.


John D. Van Dorpe, P.E.
Authority Engineer

JVD/lsl/msd
Enclosures

cc: Thomas Roguski, P.E., Long Branch Sewerage Authority
John Bonello, Esq., Authority Attorney

\\HQFAS1\General\Projects\Lbs\LBS-297\Correspondence\OUT\201102_jvd_Marcinczyk_NOA.docx

Customer Loyalty through Client Satisfaction

TOM FILE

11-16

CONTRACT

THIS AGREEMENT, made this _____ day of _____ in the year of Our Lord Two Thousand and _____, between the LONG BRANCH SEWERAGE AUTHORITY hereinafter called "Owner" and ALLIED CONSTRUCTION GROUP, INC. hereinafter called the Contractor.

WITNESSETH: That the Owner and the Contractor, for the consideration hereinafter specified, agree as follows:

ARTICLE ONE: SCOPE OF WORK. Contractor covenants and agrees to provide all necessary machinery, tools and equipment and to furnish and deliver all materials, and to do and perform in a good and workmanlike manner all the work and labor required to be furnished and delivered, done and performed in conformity with the Contractor Documents hereto annexed which said Contract Documents and Contractor's Proposal annexed thereto are hereby made a part of this agreement as fully and with the same effect as if the same had been set forth in the body of this agreement.

ARTICLE TWO: TIME OF DELIVERY AND PERFORMANCE: Said delivery of performance shall be in accordance with the provisions of the Contract Documents annexed hereto or if no time is set forth therein, as directed by the Owner.

ARTICLE THREE: PAYMENT: Owner agrees to pay Contractor for said work and materials when completed or delivered, as the case may be, in accordance with the said Contract Documents within the time stated for the actual quantity of authorized work done under each item scheduled in the Proposal at the respective unit prices bid therefore by the Contractor, which payment, according to the estimated quantities will amount to Sixty One Thousand Two Hundred Fifty Dollars and Zero Cents (\$61,250.00), payments to be made in accordance with the Owner's manual requirements for submission of invoices and vouchers and approval by authorized official(s). It is further agreed that the Owner reserves the right to reduce or increase any and all of the quantities in each item at the unit price bid. Acceptance of the final payment to the Contractor shall be understood to be a release in full of all claims against the Owner arising out of or by reason of the work done and the materials furnished under this Contract.

ARTICLE FOUR: INDEMNIFICATION: The Contractor shall indemnify and hold harmless the Owner, the Engineer, and the Counsel and their agents and employees from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of or resulting from the performance of the work provided that any such claim, damage, loss or expense (a) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the work itself), including the loss of use resulting therefrom and (b) is caused in whole or in part of any negligent act or omission of the Contractor, and subcontractor, any directly or indirectly employed by any of them or anyone for whose acts any of them may be

liable, regardless or whether or not it is caused in part by a party indemnified hereunder.

In any and all causes against the Owner, the Engineer, or the Counsel or any of their agents, or employees by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this Article Four shall not be limited in any way by any limitation of the amount or type of damages, compensation, or benefits payable by or from the Contractor or any subcontractor under workmen's compensation acts, disability benefits acts, or other employee benefit acts.

ARTICLE FIVE: ASSIGNMENT OF SUBLETTING: Contract covenants and agrees not to assign or sublet the work specified or covered under the terms of this agreement without the prior approval in writing of the Owner.

ARTICLE SIX: DISCRIMINATION: It is agreed that the provisions contained in N.J.S.A. 10:2-1 prohibiting discrimination by reasons of race, creed, color, national origin, ancestry, sex or sexual orientation and providing for the imposition of penalties against Contractor for such discrimination and the right of cancellation and incidental remedies in favor of the Owner in the event of such discrimination shall become a part of this Contract as if fully set forth herein.

This Contract shall be binding upon the Owner, its successors, and assigns, and upon the Contractor, its successors, and assigns of heirs, executors, administrators and assigns.

ARTICLE SEVEN: DISPUTE RESOLUTION: In accordance with N.J.S.A. 40A:11-50 provisions for alternate dispute resolution is to be provided through mediation. The contractor shall carry on work and maintain the progress schedule during the dispute resolution proceedings, unless otherwise agreed by Contractor and Owner in writing.

Mediation:

- A. Owner and Contractor agree that all claims, disputes or other matters in question between the parties to this Contract arising out of or relating to this Contract or breach thereof shall be subject to mediation before Owner or Contractor may appeal any such claims or disputes to a court of competent jurisdiction. Mediation shall be conducted in accordance with the Construction Industry Mediation Rules of the American Arbitration Association in effect at the time of bidding.
- B. Demand for mediation shall be filed in writing with the other party to this Contract and with the American Arbitration Association. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen and only after the Engineer has made a final decision in writing with respect to claim or dispute. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations.
- C. The parties agree to allow the American Arbitration Association to appoint a single mediator having at least ten years experience in the construction industry field and holding a Professional Engineering license for the State of New Jersey.
- D. No mediation arising out of or relating to this Contract shall include, by consolidation, joinder or any other manner, an additional person or entity not a party to this Contract, except by written consent containing a specific reference to this Contract signed by the Owner and any other person or entity sought to be joined. Consent to mediation of any claim, dispute or other matter in question not described in the written consent or with a person or entity not named or described therein. The foregoing agreement to mediate and other agreements to mediate with an additional person or entity duly consented to by the parties to this Contract shall be specifically enforceable in accordance with applicable law and any court having jurisdiction thereof.
- E. The award rendered by the mediator shall be nonbinding on the parties. Should mediation terminate by execution of a settlement agreement by the parties such agreement shall be enforceable and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof. Should mediation terminate by written declaration of the mediator that mediation is no longer worthwhile or by written declaration of either party for any reason, the claim or dispute may be appealed to a court of competent jurisdiction. During any and all mediation, the Contractor shall continue to work on the project and the time to complete the project shall not be extended as a result of the processing of mediation hereunder.

IN WITNESS WHEREOF, the Owner has caused this instrument to be signed by

_____ attested by

_____ and the
(Municipality) seal to be hereunto affixed, and the Contractor hereunto set their hands
and seals, or caused these presents to be signed by their proper corporate seal to be
hereto affixed, the day and year first above mentioned.

OWNER _____

SIGNED BY _____

SIGNATURE _____ (s)

TITLE _____

ATTEST:

(SEAL)

CONTRACTOR _____

1. SIGNED BY _____

SIGNATURE _____ (s)

TITLE _____

2. SIGNED BY _____

SIGNATURE _____ (s)

TITLE _____

3. SIGNED BY _____

SIGNATURE _____ (s)

TITLE _____

ATTEST:

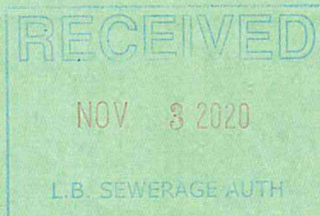
(SEAL)

NOTE: Attach additional signature sheets in the above form if necessary.



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Corporate Headquarters
331 Newman Springs Road, Suite 203
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To: Whom It May Concern:

Date: October 2020

Please note that Maser Consulting P.A. has recently entered into a new collaboration with The Colliers Group, which will further strengthen our substantial resources and allow us to greatly expand our engineering and design capabilities across multiple disciplines for all of our clients including, of course, you. With this new partnership comes some changes, including our name. Since we are a professional services firm currently operating in 35 states across the country, we are sure you can appreciate that this change-over takes time and will be ongoing. As many of you know, we have already taken the first step in changing our name to reflect our new corporate structure, as Maser Consulting Inc. (from Maser Consulting P.A.).

As part of this ongoing process, we will eventually transition in 2021 to our new name as "Colliers Engineering & Design, Inc." This is an exciting time for us! Please know that nothing else will change, other than our name. Our same team will continue to work with you and your team. We will continue to provide you with the same superior services we have always provided and to which you have come to expect from us.

Thank you.



ANSELL GRIMM & AARON PC

COUNSELORS AT LAW

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CN7807
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732-922-1000
732-922-6161 (FAX)

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800-569-3886

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BRIAN E. ANSELL ‡
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EDWARD J. AHEARN
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NICOLE D. MILLER ◻
ALFRED M. CASO
ANTHONY J. D'ARTIGLIO
SETH M. ROSENSTEIN •

COUNSEL
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STACEY R. PATTERSON
JAMES A. SYLVESTER
ROY W. HIBBERD ◻
HON. RAYMOND A. HAYSER, J.T.C. (RET)
KELLY M. CAREY

RETIRED
ROBERT I. ANSELL
LISA GOLDWASSER •

IN MEMORIAM
LEON ANSCHELEWITZ (1929-1986)
MAX M. BARR (1929-1993)
MILTON M. ABRAMOFF (1935-2004)
DAVID K. ANSELL ‡ (1962-2019)

LICENSED ALSO IN:
Δ D.C. • MASS. • N.Y. • WASH.
◻ PENN. • FLA. ◻ CALIF.

‡ FELLOW, AMERICAN
ACADEMY OF MATRIMONIAL
LAWYERS

‡ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CIVIL TRIAL ATTORNEY

§ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CRIMINAL TRIAL ATTORNEY

• CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
MATRIMONIAL LAW ATTORNEY

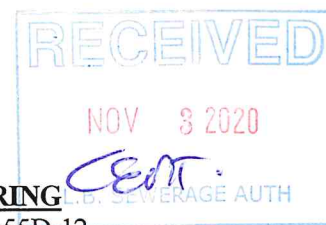
Email: jsk@ansellgrimm.com

Telephone No. 732-922-1000

BOROUGH OF WEST LONG BRANCH

IN THE MATTER OF THE APPLICATION OF
NORWOOD KB, LLC FOR PREMISES KNOWN
AS LOTS 87 AND 88 IN BLOCK 28 ON THE
OFFICIAL TAX MAP OF THE BOROUGH OF
WEST LONG BRANCH

NOTICE OF HEARING
Pursuant to N.J.S.A. 40:55D-12



PLEASE TAKE NOTICE that the Planning Board of the Borough of West Long Branch will hold a public hearing on Tuesday, November 10, 2020 at 7:30 p.m. in the Council Chambers, Borough Hall, 965 Broadway, West Long Branch, New Jersey, to consider the application of Norwood KB, LLC for premises known as Lots 87 and 88 in Block 28 as shown on the Official Tax Map of the Borough of West Long Branch and located at 310 Norwood Avenue, West Long Branch, New Jersey.

The 6.4 acre property, which contains the remains of a two-story residence previously destroyed by fire, is located in the Borough's SH-1 Senior Housing-1 Residential Overlay Zone within the R-15 Residential Zone. Applicant seeks preliminary and final major site plan approval to develop the property with an age-restricted, townhome community for residents 55 and older consisting of 43, three-bedroom townhomes and 10, affordable, one-, two- and three-bedroom garden apartments. There will be 7, two-story townhome buildings, comprised of a range of 3 to 8 townhomes per building and 1, two-story, garden apartment building. In addition, Applicant is proposing site enhancements including: off-street parking; sidewalks; lighting; trash enclosure; landscaping; stormwater management; and related improvements. In addition to onsite utilities connecting from Norwood Avenue, Applicant proposes an off-site sanitary sewer line through a proposed 20 foot-wide utility easement over adjacent property (Lot 72, Block 28) located at 26 Brookwillow Avenue and through Brookwillow Avenue to connect the project to an existing gravity sewer in Brookwillow Avenue.

In conjunction with the approval, Applicant seeks bulk variance relief pursuant to NJSA 40:55D-70.c as follows:

1. Front yard setback of 20.7 feet proposed for the townhomes, whereas a minimum of 75 feet is required. The front yard setbacks for the townhome buildings range from 20.7 feet to 49.0 feet.
2. Rear yard setback of 28 feet proposed for the townhomes, whereas a minimum of 100 feet is required. The rear yard setbacks for the townhome buildings range from 28 feet to 49.9 feet.
3. Side yard setback (one side):

A commitment to excellence. A commitment to people. Since 1929.

TOM FILE

11-18

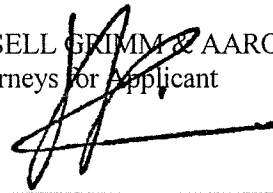
- a. South: 39.7 feet proposed for the townhomes, whereas a minimum of 50 feet is required. The south side setbacks for the townhome buildings range from 39.7 feet to 43.0 feet.
 - b. North: 43.5 feet proposed for the townhomes and 42.7 feet proposed for the apartment building, whereas a minimum of 50 feet is required. The north side setbacks for the townhome buildings range from 43.5 feet to 60.5 feet
 - c. East: 26.7 feet proposed for the apartment building.
4. Side yard setback (both sides) of 73.1 feet, whereas a minimum of 100 feet is required.
 5. Building coverage of 28%, whereas a maximum of 25% is permitted.
 6. Impervious coverage of 56.4%, whereas a maximum of 50% is permitted.
 7. Clubhouse or community room of not less than 530 square feet (10 square feet/unit) required, whereas none is proposed.
 8. Recreation facilities of not less than 2,650 square feet (50 square feet/unit) required, whereas none is proposed.
 9. Landscape buffer of 11.3 feet to 60.5 feet, whereas 25 feet is required.
 10. Fence height in a front yard of 6 feet, whereas the 3 feet is the maximum permitted.
 11. Two (2) signs proposed, whereas a maximum of 1 sign is permitted.
 12. Sign setbacks to street line of 10 feet proposed, whereas a minimum of 20 feet is required.

Applicants are also seeking design waivers for: HDPE pipe proposed, whereas concrete or corrugated metal pipe is required; 6-inch inlet heads, whereas a minimum of 8-inch heads are required; and, sidewalks that are raised and curbed 4 inches above the parking area, whereas a minimum of 6 inches is required. Additionally, Applicants expressly make application for any additional exceptions, waivers, variances and/or other approvals as reflected on the filed plans (as same may be further amended from time to time without further notice) as may be determined to be necessary by the Board during the review and processing of the application.

Due to the current Coronavirus/COVID-19 Borough and State Directives, please be advised that masks will be required for any participants in attendance and social distancing practices will be in place.

PLEASE TAKE FURTHER NOTICE that you are privileged to be present at said public hearing to present any and all comments you may have to the granting of said approvals. The hearing may be continued without further notice on such additional or other dates as the Board may determine. The application and supporting documents are on file with the Borough of West Long Branch Planning Board, 965 Broadway, West Long Branch, New Jersey are available for inspection during the Borough's normal business hours. In order to review these materials please contact the Board Secretary at (732) 229-1756 ext.111 or cdegenaro@westlongbranch.org.

ANSELL GRIMM & AARON, P.C.
Attorneys for Applicant



JENNIFER S. KRIMKO, ESQ.

October 29, 2020

R. C. SHEA & ASSOCIATES

COUNSELLORS AT LAW, P.C.

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ROBERT C. SHEA

MARC S. GALELLA †

DINA M. VICARI

MICHAEL J. DEEM ▪

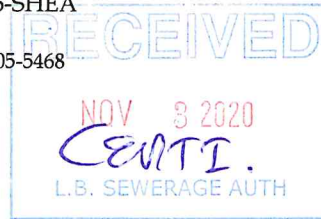
CHRISTOPHER R. SHEA *

ROBERT C. SHEA II

* Member NJ & PA Bars
LLM in Trial Advocacy

† Member Nat'l Academy of Elder Law Attorneys
▪ Certified by the Supreme Court of New Jersey as a Civil
Trial Attorney

Certified By The National Board of Trial Advocacy As
A Civil Trial Advocate
Rule 1:40 Qualified Mediator



BRICK AREA
(732) 451-0800

MANCHESTER AREA
(732) 408-9455

CITY OF LONG BRANCH PLANNING BOARD

PLEASE TAKE NOTICE that on the 10th day of November, 2020, at 7:30 p.m., a virtual hearing will be held before the City of Long Branch Planning Board with its offices located at the Municipal Building, 344 Broadway, Long Branch, New Jersey, on an application for Preliminary and Final Major Site Plan and Major Subdivision along with Bulk Variance approval filed by Adam Ponsi for property known as Block 241, Lot 28, located at 689 Morford Avenue, City of Long Branch, Monmouth County, New Jersey. The Applicant is proposing to subdivide the existing Lot 28 into two (2) Residential building lots. The subject property is located within the R-4 Zone. The Applicant is proposing the subdivision of existing Lot 28 into two (2) residential building lots. The existing single-family residential dwelling is to remain on a newly created 5,797 SF lot, and a new single-family residential dwelling is proposed on the new 5,954 SF lot. The proposed single-family residential dwelling consists of a 1,200 SF building footprint, along with a covered porch in the front yard as well as a covered patio and deck in the rear yard and other site improvements. The revised plans included removal of the landscaping along Lot 29 and replacement with a 6' and 4' high fence to maintain access alongside of Lot 29 dwelling. See instructions for participation in hearing below.

APPLICANT REQUESTS THE FOLLOWING VARIANCES FROM THE CITY LONG BRANCH LAND USE AND DEVELOPMENT REGULATIONS:

1. The applicant is requesting a variance for Section 345-23 and Section 345-105, where the existing Lot 28 with lot frontage of 80 feet is to be subdivided into two (2) lots (Proposed 28.01 and 28.02) each with 40 feet of frontage, whereas 50 feet is required.
2. The applicant is requesting a variance for Section 345-23 and Section 345-105, front yard setback for the existing dwelling, where 25 ft., is required, whereas 24.1 feet to building and 18.1 feet to the porch is proposed for Lot 28.01 (therefore it is an existing non-conformity).
3. The applicant is requesting a variance for Section 345-23 and Section 345-105, front yard setback for the existing dwelling, where 25 ft., is required, whereas 21.9 feet to the porch is proposed for Lot 28.02
4. The applicant is proposing a variance from Section 345-23 and Section 345-105 - Side yard setbacks are required 10 feet whereas proposed Lot 28.01, 1.1 feet and 16.5 feet

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R. C. SHEA & ASSOCIATES

COUNSELLORS AT LAW, P.C.

Page 2 of 3

(conforming) are provided, for a combined side yard setback total of 17.6 feet, whereas 20 feet are required.

5. The applicant is proposing a variance from Section 345-23 and Section 345-105 - Side yard setback are required 10 feet whereas proposed Lot 28.02, 0.1 feet and 10 feet (conforming) are provided, for a combined side yard setback total of 10.1 feet, whereas 20 feet are required.
6. The applicant is requesting a variance for Section 345-11 and 345-23 -proposed minimum side yard accessory structure is required 10 feet, whereas proposed Lot 28.02 proposes a setback of 1.6 feet to AC unit and 7.3 feet to rear deck/patio area for the proposed dwelling.
7. The applicant is requesting a variance for Section 345-23 and 345-105 - where the maximum building height is permitted to a maximum height of 30 feet or 2.5 stories, whereas the proposed single-family dwelling on proposed Lot 28.02 is proposed to be 31.75 feet high from average grade and 2.5 stories.
8. The applicant is requesting a variance for Section 345-23 and 345-105 where the existing dwelling on proposed Lot 28.01 is not being altered therefore the minimum gross habitable floor area conditions are an existing nonconformity. No additional rooms or living spaces are being added to the existing single-family dwelling. Proposed dwelling on Lot 28.02 complies with minimum gross habitable floor area requirements.
9. The applicant is requesting a variance for Section 345-23 and 345-42, which requires 10 feet minimum to the street line or property line, whereas 8.2 feet is provided for proposed lot 28.01 and 3.2 feet is provided for proposed lot 28.02.
10. The applicant is requesting a variance where a kitchen is proposed in the basement of the proposed dwelling (as well as in the main living area).
11. The applicant is requesting a variance from maximum driveway coverage in front yard, whereas 20% is permitted, and 22.46% is provided for proposed Lot 28.01 and 22.48% is provided for proposed Lot 28.02.

TOGETHER WITH ANY AND ALL OTHER VARIANCES AND/OR WAIVERS THAT MAY BE REQUESTED OR REQUIRED BY THE CITY OF LONG BRANCH PLANNING BOARD:

It should be further noted that the plans and papers are on file with the City of Long Branch Planning Board and can be requested at the Clerk's Office located at 344 Broadway, Long Branch, Monmouth County, New Jersey and are available for inspection, they will be available between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday, with the exception of the following legal holidays: Memorial Day, May 25, 2020, Independence Day (observed), July 3, 2020 and

R. C. SHEA & ASSOCIATES

COUNSELLORS AT LAW, P.C.

Page 3 of 3

Labor Day, September 7, 2020, whereas City Hall is closed, in a bin outside the Planning & Zoning Office located at the Long Branch Municipal Complex, 344 Broadway, Long Branch, New Jersey 07740 to wit: City of Long Branch Planning & Zoning Board Development Plan Application; Preliminary and Final Major Site Plan and Minor Subdivision Plan for 689 Morford Avenue, Block 241, Lot 28, prepared by Sean Delany with Bowman Consulting dated May 23, 2019, and last revised June 24, 2020, consisting of 6 sheets; the Architectural Plans, prepared by Monteforte Architectural Studio, LLC, dated May 23, 2019, consisting of 2 sheets; The Boundary and Topographic Survey for Lot 28 Block 241, Morford Avenue, City of Long Branch, Monmouth County, New Jersey, prepared by GTS Consultants, dated February 27, 2019, consisting of 1 sheet and The Storm Water Management Report prepared by Bowman Consulting dated May 24, 2019. Any interested party may appear at said hearing and participate therein in accordance with the rules of the said Planning Board.

Due to the Covid-19 Pandemic State of Emergency the City of Long Branch Planning Board regularly scheduled meeting for the City of Long Branch Planning Board will be held using the Zoom Video Conferencing Platform, by means of communication equipment and services. The foregoing Electronic Public Meetings are being conducted due to the current situation involving the COVID-19 Virus and directives of State and County governments. The meetings will be conducted using the Zoom operating system. To join the hearing via smart phone, computer or tablet, use the following web address: <https://us04web.zoom.us/j/81138653880> You do not need a computer join, you can use your landline or cell phone to call in. Dial in using one of the numbers below, if you receive a busy signal, you may try any number on the list: (929) 205-6099; (312) 626-6799; (301) 715-8592; (346) 248-7799; (669) 900-6833; and (253) 215-8782. The Zoom webinar identification (ID) is: **811-3865-3880**

Members of the public calling in may participate by dialing *9 on their phones to “raise their hand” in the virtual meeting. The meeting host will either call your name or the last 3 digits of your phone number when it is your turn to participate. At that point, you will be unmuted to speak and you must state your name and address.

Application materials for each application will be on file and available for viewing no less than 10 days in advance of the meeting for which a particular application is scheduled. Application materials and Agendas will be posted online and can be obtained **via:** <https://www.longbranch.org/departments/PlanningZoning>

It is recommended that interested parties submit exhibit materials to the Planning Board Secretary no later than forty-eight (48) hours in advance of the hearing date and time. Please send exhibit materials via email to: clopez@longbranch.org. Those having questions regarding the meetings may contact the Board Secretary, Courtney Lopez, at (732) 222-7000 ext. 5432 or via email at clopez@longbranch.org

Date: October 26, 2020

Attorney for the Applicant
Robert C. Shea, Esquire
R.C. Shea & Associates
Toms River, New Jersey



ANSELL GRIMM & AARON PC

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PRINCETON, NEW JERSEY 08540
609-751-5551

140 GRAND STREET
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WHITE PLAINS, NEW YORK 10601
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JAMES A. SYLVESTER
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HON. RAYMOND A. HAYSER, J.T.C. (RET)
KELLY M. CAREY

RETIRED
ROBERT I. ANSELL
LISA GOLDWASSER *

IN MEMORIAM
LEON ANSCHELEWITZ (1929-1986)
MAX M. BARR (1929-1993)
MILTON M. ABRAMOFF (1935-2004)
DAVID K. ANSELL ‡ (1962-2019)

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□ PENN. - FLA. ▽ CALIF.

† FELLOW, AMERICAN
ACADEMY OF MATRIMONIAL
LAWYERS

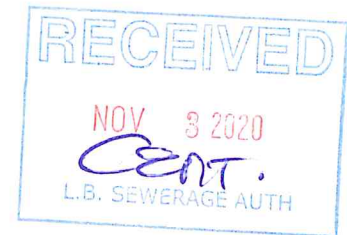
‡ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CIVIL TRIAL ATTORNEY

§ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CRIMINAL TRIAL ATTORNEY

* CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
MATRIMONIAL LAW ATTORNEY

Email: jsk@ansellgrimm.com
Telephone No. 732-922-1000

CITY OF LONG BRANCH



IN THE MATTER OF THE APPLICATION OF 37
WHITE STREET, LLC FOR PREMISES KNOWN AS
LOT 14 IN BLOCK 473 ON THE OFFICIAL TAX MAP
OF THE CITY OF LONG BRANCH

NOTICE OF HEARING

Pursuant to N.J.S.A. 40:55D-12

PLEASE TAKE NOTICE that the Zoning Board of Adjustment of the City of Long Branch will hold a virtual/remote public hearing on Monday, November 9, 2020 at 7:00 p.m. to consider the application of 37 White Street, LLC for premises known as Lot 14 in Block 473 as shown on the Official Tax Map of the City of Long Branch and located at 37 White Street, Long Branch, New Jersey.

Due to the current Coronavirus/COVID-19 State Directives, the above meeting will be conducted virtually/remotely via the Zoom operating system. This remote meeting is open to the public, and interested parties are invited to participate. To join the meeting via smart phone, computer or tablet, use the following web address:

<https://us02web.zoom.us/j/87600497650>

When prompted, input meeting ID number: 876-0049-7650.

Interested parties do not need a computer, smart phone or tablet to participate. You may also participate by calling in from a landline or cell phone. Dial in using one of the following numbers: (929) 205-6099; (312) 626-6799; (301) 715-8592; (346) 248-7799; (669) 900-6833; and (253) 215-8782. If you receive a busy signal, you may try any number listed. When prompted, key in meeting ID number: 876-0049-7650.

Members of the public accessing through the computer, smart phone or tablet may participate by raising their virtual hand and those calling in may participate by dialing *9 on their phones to "raise their hand" in the virtual meeting. The meeting host will either call your name or the last 3 digits of your phone number when it is your turn to participate. At that point, you will be unmuted to speak and you must state your name and address.

Application materials for each application will be on file and available for viewing no less than ten (10) days in advance of the meeting. Application materials will be posted online and can be obtained via:
<https://www.longbranch.org/departments/PlanningZoning>.

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TOM, FILE

11-20

It is recommended that interested parties submit exhibit materials to the Planning Board Secretary no later than forty-eight (48) hours in advance of the hearing date and time. Please send exhibit materials via email to clopez@longbranch.org.

For those needing to view paper copies of the application materials in advance of this hearing, they will be available between the hours of 9:00 a.m. and 3:00 p.m., Monday through Friday (with the exception of the legal holidays including Election Day, November 3, 2020, where the Hall is closed) in a bin outside the Planning & Zoning Office located at the Long Branch Municipal Complex, 344 Broadway, Long Branch, New Jersey 07740.

Those having questions regarding the meeting may contact the Board Secretary, Courtney Lopez, at (732) 222-7000 ext. 5432 or via email at clopez@longbranch.org.

Applicant is proposing to demolish the rear portion of the existing, two-story home and construct a new two-story addition with decks and associated site improvements, including: permeable paver driveway; sidewalks; fencing; and, related improvements. The property and structures are pre-existing, nonconforming as follows:

1. Lot frontage of 50 feet existing, whereas a minimum of 75 feet is required.
2. Front yard setback of 9.9 feet existing, whereas a minimum of 35 feet is required.
3. Driveway setback (east) of 1.4 feet, whereas a minimum of 10 feet is required.
4. Accessory garage/shed building of 837 square feet, whereas a maximum of 700 square feet is permitted.

In conjunction with the approval, Applicant seeks bulk variance relief pursuant to NJSA 40:55D-70.c as follows:

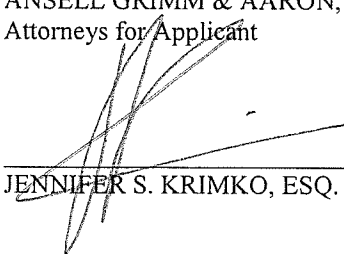
1. Side yard setback (west) to the principal building and 1st and 2nd floor rear decks of 7.6 feet, whereas a minimum of 10 feet is required.*
2. Lot coverage of 45.9%, whereas a maximum of 35% is permitted.
3. Driveway setback (east) of 1.4 feet, whereas a minimum of 10 feet is required.
4. Elevated deck in the front yard, whereas elevated decks are not permitted in a front yard.

*The Ordinance requires a minimum of 10 feet for each individual side yard. The east side setback to the principal building and 2nd floor rear deck is 10.4 feet, which conforms. The Ordinance further requires a combined side yard setback to be a minimum of 30% of the lot width, which in this case calculates to 15 feet. The proposed combined side yard setback is 18 feet, which Applicant believes conforms to the 30% of lot width requirement. However, to the extent the Board determines that the combined side yard setback requirement is 20 feet (the combination of the two individual minimums) then the Applicant also seeks bulk variance relief for the combined side yard setback.

Applicant expressly makes application for any additional exceptions, interpretations, waivers, variances and other approvals as reflected on the filed plans as same may be further amended from time to time without further notice and as may be determined to be necessary by the Board or its professionals during the review and processing of the application.

PLEASE TAKE FURTHER NOTICE that you are privileged to attend this virtual/remote hearing either by the Zoom operating system or telephone as outlined above to present any and all comments you may have to the granting of said approvals. The hearing may be continued without further notice on such additional or other dates as the Board may determine. The application and supporting documents are on file with the City of Long Branch Office of Planning and Zoning, 344 Broadway, Long Branch, New Jersey and are available for inspection as outlined above.

ANSELL GRIMM & AARON, P.C.
Attorneys for Applicant



JENNIFER S. KRIMKO, ESQ.

October 28, 2020

Thomas J. George
Chairman

Michael Booth
Vice-Chairman

Donald S. Riley
Secretary

David G Brown
Treasurer

Bryan I. Larco
Asst. Sec. Treas.

Long Branch Sewerage Authority

150 Joline Avenue

P.O. Box 720

Long Branch, NJ 07740-0702

(732) 222-0500

Fax (732) 222-7947

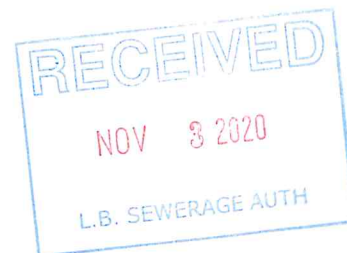
Thomas Roguski
Executive Director

Wiss & Co., LLP
Accountants

Maser Consulting, P.A.
Consulting Engineers

John L. Bonello
Counsel

November 3, 2020



Susan Rosenwinkel
State of New Jersey
Department of Environmental Protection
Mail Code – 401-02B
Water Pollution Management Element
Bureau of Surface Water Permitting
P.O. Box 420 – 401 E State St
Trenton, NJ 08625-0420

Via Email (Susan.Rosenwinkel@dep.nj.gov)

Re: Draft Surface Water Renewal Permit Action
Category: A - Sanitary Wastewater
NJPDES Permit No. NJ0024783
Long Branch Sewerage Authority, Long Branch City, Monmouth County

Dear Ms. Rosenwinkel:

Please note that the Long Branch Sewerage Authority has reviewed the draft NJPDES permit and has no objections or requests for modifications.

However, there may still be additional editorial corrections for the parameter of Total Cyanide that need to be made to Tables III-A-1 to 3 in Part III in the final document. This would include final confirmation of the appropriate sampling frequency and sample type. Since this has been one of the few changes from the previous permit issued in 2015, clarification of these details is necessary for accurate monitoring and reporting.

The Long Branch Sewerage Authority looks forward to continuing to maintain compliant discharge as per the final NJPDES permit.

TOM, JOSH, GLENN

11-21

Please do not hesitate to contact us should you have any questions or require additional information.

Very truly yours,

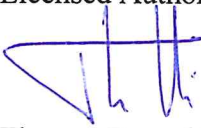
LONG BRANCH SEWERAGE AUTHORITY



Josh Pelcher
Compliance Officer



Glenn Grieb, S4, C4
Licensed Authority Superintendent



Thomas Roguski, PE, CME
Executive Director

Cc: Dayvonn Jones, Environmental Specialist 1 (Via Email Dayvonn.Jones@dep.nj.gov)

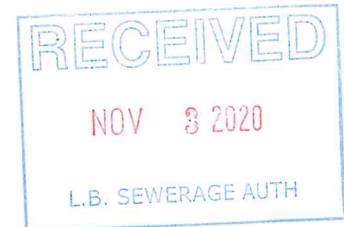


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Red Bank, NJ 07701
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www.maserconsulting.com

November 3, 2020

VIA E-MAIL



Mr. Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

Re: Long Branch Sewerage Authority
Jemel's Star of the Sea School, LLC
Chelsea School
Block 278, Lot 1
City of Long Branch, Monmouth County, New Jersey
MC Project No. LBS-308

Dear Mr. Roguski:

Please be advised that I have received and reviewed documents submitted by Kennedy Consulting Engineers, LLC for Long Branch Sewerage Authority (LBSA) Sanitary Sewer Application Approval, as follows:

- Plans entitled, "Preliminary/Final Major Site Plan, Prepared for Chelsea School, 179 Chelsea Avenue, Lot 1 in Block 278, City of Long Branch, Monmouth County, New Jersey," prepared by Kennedy Consulting Engineers, dated November 14, 2019, last revised September 10, 2020;
- Sanitary Sewer Engineer's Report, prepared by Kennedy Consulting Engineers, LLC, dated September 15, 2020;
- Sanitary Sewer Construction Specifications, prepared by Kennedy Consulting Engineers, LLC, dated September 15, 2020;
- City of Long Branch Office of Planning and Zoning Resolution Approval for the project, dated September 15, 2020;
- Long Branch Sewerage Authority Form A, Application for Conceptual Review; and
- Checks totaling the amount of \$1,100.00, representing the Application Fee and the initial Application Review Escrow.

Customer Loyalty through Client Satisfaction

TOM, FILE

11-22



Based upon review of the above referenced documents, it is recommended that the Jemel's Star of the Sea School, LLC Application be approved subject to compliance with the following:

1. Submission of two (2) signed and sealed originals and one (1) PDF copy of complete final drawings incorporating the following revisions:
 - Site Layout Plan (Sheet 2 of 8)
 - A note shall be added to indicate that the Contractor/Applicant shall be responsible to locate the existing sanitary sewer laterals.
 - Existing property laterals and points of connection to the main shall be shown directly on the plan for the structures proposed to be demolished. All existing sanitary sewer connections shall be abandoned and plugged at the point of connection to the main in accordance with the LBSA Rules and Regulations. The Authority Engineer must be present for all lateral abandonment operations. Indicate same directly on the plans.
 - Grading & Utility Plan (Sheet 3 of 8)
 - Revise the Inserta-tee connection to a sewer saddle – for reference, an acceptable saddle can be found at (<https://romac.com/cb-sewer>). It has come to our attention that Inserta-tee is not recommended for a 6" lateral on 8" main. Revise any utility notes as such.
 - The following Utility Notes shall be provided:
 - The Contractor shall perform test pits to verify existing utility depths, sizes and locations prior to connecting the proposed sanitary sewer lateral to the existing sewer main. The Contractor shall notify the Engineer in writing of any conflicts so that design modifications can be made.
 - Any damage caused to the Long Branch Sewerage Authority sanitary sewer system as a result of construction activities, as solely determined by the Long Branch Sewerage Authority, shall be repaired by the Contractor/Applicant, at the Contractor's/Applicant's cost, to the satisfaction of the Authority.
 - All work shall be performed in accordance with Long Branch Sewerage Authority Rules and Regulations and Standard Details.
 - Prior to acceptance, the sanitary sewer facilities shall be tested in accordance with Long Branch Sewerage Authority Rules and Regulations and witnessed and approved by the Authority.
 - Prior to acceptance, As-Built Plans, both in electronic and paper formats, for the sanitary sewer lateral, shall be submitted to Long Branch Sewerage Authority for review and approval.



2. The Applicant's compliance with any additional revisions/comments that may be required upon review of submittal and/or resubmittal documents.
3. Submission of a Performance Bond or Letter of Credit in the amount of 100% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Performance Bond be submitted prior to the start of construction.
4. Submission of Engineering Inspection Fees in the amount 10% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Engineering Inspection Fees be submitted prior to the start of construction.
5. Submission of two (2) signed and sealed originals and one (1) PDF copy of overall Architectural Plans, for unit count verification purposes, for review and approval. Submission of two (2) signed and sealed originals and one (1) PDF copy of Plumbing Plans, for review and approval. Plumbing Plans must comply with Section 7A.6 "Elevation of Sanitary Fixtures" of the LBSA Rules and Regulations.
6. Submission of Connection Fees in the amount of \$115,775.00, based upon a total of 34 new residential units, less 9 existing units as calculated below:

34 proposed units – 9 existing units = 25 net units at the current rate of \$4,631 per unit = \$115,775.00

Total Connection Fee = \$115,775.00

The Connection Fee above is based upon information provided in the previously referenced submitted documents and is subject to change based upon actual facilities/units proposed.

Payment of 50% of the Connection Fees is required prior to the issuance of a Building Permit, and the remaining 50% of the Connection Fees prior to the issuance of a Certificate of Occupancy for the building.

The Applicant is advised that the Connection Fee due is based upon the Connection Fee Rate in effect at the time of payment and is subject to change accordingly.

7. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA to allow for the scheduling of a pre-construction meeting.
8. Operation and maintenance of the on-site sanitary sewer lateral, exclusively serving the Jemel's Star of the Sea School, LLC Development, shall be the responsibility of the property owner(s).



Mr. Thomas Roguski
MC Project No. LBS-308
November 3, 2020
Page 4 of 4

9. Even though operation and maintenance of the on-site sanitary sewer lateral, exclusively serving the Jemel's Star of the Sea School, LLC Development, will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.

Should you have any questions, or require additional information, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING, INC.

A handwritten signature in black ink, reading 'John D. Van Dorpe'.

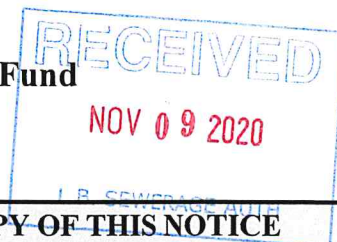
John D. Van Dorpe, P.E.
Authority Engineer

JVD/lsl/msd

\\HQFAS1\General\Projects\Lbs\LBS-308\Correspondence\OUT\201103_jvd_Roguski.docx

New Jersey Utility Authorities Joint Insurance Fund

9 Campus Drive – Suite 216
Parsippany, NJ 07054



**IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT, A COPY OF THIS NOTICE
SHOULD BE POSTED ON THE PUBLIC BULLETIN BOARD WITHIN THE AUTHORITY.**

November 2, 2020

Memo to: Member Municipalities & Entities – New Jersey Utility Authorities Joint Insurance Fund

Subject: PUBLIC HEARING – 2021 PROPOSED BUDGETS

From: PERMA Risk Management Services

Please find enclosed for your review the 2021 Proposed Budget for the New Jersey Utility Authorities Joint Insurance Fund, as introduced at the Public Meeting of the Fund held on October 28, 2020.

The Public Hearing for the proposed 2021 budget is scheduled for **Tuesday, November 17, 2020 at 10:30 AM** and will take place via Zoom. Information to access the meeting via phone or computer is below.

The New Jersey Utility Authorities Joint Insurance Fund is a member of the Municipal Excess Liability Joint Insurance Fund (MEL), the Municipal Excess Liability Residual Claims Fund (RCF) and the New Jersey Environmental Risk Management Fund (E-JIF). Below is a list of MEL, RCF and EJIF enclosed budgets.

MEL - 2021 introduced on May 1st, adopted on June 3rd and revised on October 21, 2020

RCF - 2019 amended budget (to accept local JIF transfer of Fund Year 2015 outstanding liability)
Introduced on June 3rd and adopted on September 2nd, 2020

RCF - 2021 introduced on September 2nd and adopted on October 21, 2020

E-JIF - 2021 introduced on September 2nd and adopted on October 21, 2020

Zoom Details for the Public Hearing for the NJUA JIF 2021 Budget is as follows:

Join via computer link

<https://permainc.zoom.us/j/91720689373>

Meeting ID: 917 2068 9373

Or

Call In Number: 1-929-205-6099

Meeting ID: 917 2068 9373

Tom, GLENN, MANEON

11-23

In accordance with the Open Public Meetings Act, we ask that you post a copy of this notice on your public bulletin board.

As always, should you have any questions regarding these budgets or meeting dates, please don't hesitate to contact the Fund office.

cc: Fund Commissioners, Risk Management Consultants and Fund Professionals, *via email*

	NJUA MUNICIPAL JOINT INSURANCE FJND				
	2021 PROPOSED BUDGET				
	APPROPRIATIONS	Annualized 2020	Projected 2021	\$	%
	I. Claims and Excess Insurance	(A)	(B)	CHANGE	CHANGE
	Claims				
1	Property	414,173.00	422,000.00	7,830.00	1.89%
2	Liability	895,090.00	847,000.00	(48,090.00)	-5.37%
3	Auto	152,010.00	147,000.00	(5,010.00)	-3.30%
4	Workers' Comp.	2,574,400.00	2,489,000.00	(85,400.00)	-3.32%
5	LFC	102,973.00	50,000.00	(52,973.00)	-51.44%
6	Aggregate XS LFC	66,732.00	0.00	(66,732.00)	-100.00%
7	Deductible Aggregate	7,500.00	7,500.00	0.00	0.00%
8	Subtotal - Claims	4,212,875.00	3,962,500.00	(250,375.00)	-5.94%
9	Premiums				
10	Property	2,974,205.00	3,351,879.00	377,673.00	12.70%
11	\$10M ex \$1 M Liability	545,192.00	578,977.00	33,785.00	6.20%
12	MEL Ex WC	496,257.00	494,661.00	(1,596.00)	-0.32%
13	MEL Ex Liability	225,669.00	174,706.00	(50,963.00)	-22.58%
14	MEL FFB	15,567.00	15,720.00	153.00	0.98%
15	\$10M X \$2M POL/EPL	295,525.00	310,641.00	15,116.00	5.11%
16	'POL/EPL	675,456.60	819,155.00	143,698.40	21.27%
17	Environmental Fund	382,685.00	379,003.00	(3,682.00)	-0.96%
18	SubTotal Premiums	5,610,557.60	6,124,742.00	514,184.40	9.16%
19	Total Loss Fund	9,823,432.60	10,087,242.00	263,809.40	2.69%
20					
21	II. Expenses, Fees & Contingency				
22					
23	Claims Adjustment	211,613.31	215,846.00	4,232.69	2.00%
24	Litigation Mangement	101,757.62	100,000.00	(1,757.62)	-1.73%
25	Safety Director	183,669.94	187,343.00	3,673.06	2.00%
26	Consultant	0.00			
27	Safety expo	14,245.00	14,245.00	0.00	0.00%
28	Incentive	2,660.00	2,660.00	0.00	0.00%
29	Breakfast	1,064.00	1,064.00	0.00	0.00%
30	Communication	14,893.00	14,893.00	0.00	0.00%
31	MEL Safety Institute	70,274.00	71,148.00	874.00	1.24%
32	Misc	707.00	707.00	0.00	0.00%
33		0.00			
34	Administration	323,185.27	329,650.00	6,463.73	2.00%
35	Actuary	35,369.00	36,076.00	707.00	2.00%
36	Auditor	22,231.00	22,676.00	445.00	2.00%
37	Attorney	20,995.00	21,416.00	420.00	2.00%
38	Treasurer	22,127.00	22,570.00	443.00	2.00%
39	Internal Auditor	11,329.71	11,556.00	226.29	2.00%
40	Underwriting Manager	91,308.13	93,134.00	1,825.87	2.00%
41	Director's Fee	19,800.00	19,800.00	0.00	0.00%
42	. Contingency	109,231.41	50,000.00	(59,231.41)	-54.23%
43	. Producer Commission	707,228.00	721,406.00	14,178.00	2.00%
44	Total Exp, Comms & Surplus	1,963,690.40	1,936,190.00	(27,500.40)	-1.40%
45	Total Loss Fund and Expenses	11,787,123.00	12,023,432.00	236,309.00	2.00%
46	New Member LFC		0.00		
47	Total Appropriations	11,787,123.00	12,023,432.00	236,309.00	2.00%

MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND				
2021 BUDGET FOR RATE DEVELOPMENT				
MUNICIPALITIES ONLY - CURRENT DATA				
	A	B	B-A	B-A
	BUDGET	BUDGET		
APPROPRIATIONS	2020 RATES	2021 RATES	\$	%
I. CLAIMS AND EXCESS INSURANCE PREMIUMS	MUNIS ONLY	MUNIS ONLY	CHANGE	CHANGE
CLAIMS				
Excess Liability:				
1 To 500K	2,157,919	2,157,919	-	0.0%
2 1.5MIL Ex 500K	4,722,953	4,722,953	-	0.0%
3 Excess WC	6,129,312	6,129,312	-	0.0%
4 Excess Property Claims	3,044,282	3,044,282	-	0.0%
5 POL/EPL Land Use	1,042,919	1,042,919	-	0.0%
6 Aggregate Excess LFC	13,920	13,957	37	0.3%
7 JIF Faithful Performance Bond	197,448	197,448	-	0.0%
8 Surety Bond	296,816	296,816	-	0.0%
9 Sub Total	17,607,569	17,607,606	37	0.0%
10 PREMIUMS				
11 3MIL ex 2MIL	3,069,128	3,069,128	-	0.0%
12 Optional Excess Liability	2,131,417	2,131,468	51	0.0%
13 Optional Excess POL/EPL	629,275	629,275	-	0.0%
14 Excess WC	2,501,301	2,501,301	-	0.0%
15 Excess Property	9,380,411	9,379,124	(1,287)	0.0%
16				
17 Loss Fund Contingency	1,582,525	1,582,525	-	0.0%
18 Sub Total	19,294,057	19,292,821	(1,236)	0.0%
19 Total Claims & Premiums	36,901,626	36,900,427	(1,199)	0.0%
20				
21 II. EXPENSES				
22 Claims Adjustment	1,072,065	1,072,065	-	0.0%
23 Property Adjustment	173,189	173,189	-	0.0%
24 Administration	1,223,772	1,223,772	-	0.0%
25 Loss Fund Management	138,319	138,319	-	0.0%
26 Actuary	52,140	52,140	-	0.0%
27 Attorney	46,925	46,925	-	0.0%
28 Deputy Attorney	1,566	1,566	-	0.0%
29 Attorney-OPRA	17,665	17,665	-	0.0%
30 Auditor	29,902	29,902	-	0.0%
31 Treasurer	26,437	26,437	-	0.0%
32 Underwriting Manager	550,387	550,387	-	0.0%
33 Reinsurance Manager	317,826	317,826	-	0.0%
34 Safety and Education Committee	206,166	206,166	-	0.0%
35 Computer Services	146,457	146,457	-	0.0%
36 Legislative Committee	28,026	28,026	-	0.0%
37 Internal Audit Committee	61,397	61,397	-	0.0%
38 Strategic Planning Committee	30,699	30,699	-	0.0%
39 Coverage Committee	40,663	40,663	-	0.0%
40 Communications Committee	126,368	126,368	-	0.0%
41 Expense Contingency	85,806	85,806	-	0.0%
42 Subtotal	4,375,775	4,375,775	-	0.0%
43				
44 MEL Safety Institute	1,056,675	1,056,675	-	0.0%
45 Total Appropriations	42,334,076	42,332,877	(1,199)	0.0%

MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND
2019 AMENDED BUDGET

	2019 PROPOSED BUDGET	2019 Amendment 2015 Assessments	2019 Revised Budget	\$ CHANGE
APPROPRIATIONS				
MEL	297,473	9,685,750	9,983,223	9,685,750
BMEL	0	0	0	0
ATLANTIC	46,735	807,657	854,392	807,657
BERGEN	13,056	1,056,261	1,069,317	1,056,261
BURSCO	19,549	475,021	494,570	475,021
CAMDEN	22,478	375,747	398,225	375,747
MONMOUTH	25,780	1,122,437	1,148,218	1,122,437
MORRIS	19,616	1,381,025	1,400,641	1,381,025
NJUA	16,107	687,618	703,725	687,618
OCEAN (incl Brick) incremental inr	57,400	985,592	1,042,992	985,592
PMM	8,104	59,173	67,277	59,173
SOUTH BERGEN	20,963	968,854	989,817	968,854
SUBURBAN ESSEX	20,409	1,078,225	1,098,635	1,078,225
TRICO	29,273	533,884	563,157	533,884
SUBURBAN MUNICIPAL	3,306	189,396	192,702	189,396
CENTRAL JERSEY	45,191	927,442	972,633	927,442
NJPHA	15,558	754,444	770,002	754,444
TOTAL	661,000	21,088,527	21,749,527	21,088,527

MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND
2019 AMENDED BUDGET

	2019 PROPOSED BUDGET	2019 Amendment 2015 Assessments	2019 Revised Budget	
APPROPRIATIONS				
CLAIMS	0	21,088,527	21,088,527	21,088,527
REINSURANCE PREMIUMS	28,000		28,000	0
LOSS FUND CONTINGENCY	0		0	0
SUBTOTAL LOSS FUND	28,000	21,088,527	21,116,527	21,088,527
EXPENSES				
ADMINISTRATOR	201,806		201,806	0
DEPUTY ADMINISTRATOR	68,648		68,648	0
ATTORNEY	41,779		41,779	0
CLAIMS SUPERVISION & AUDIT	60,395		60,395	0
TREASURER	39,225		39,225	0
AUDITOR	23,171		23,171	0
ACTUARY	41,367		41,367	0
MISCELLANEOUS	24,312		24,312	0
SUBTOTAL	500,703	0	500,703	0
EXPENSE CONTINGENCY	132,297		132,297	0
SUBTOTAL EXPENSES	633,000	0	633,000	0
TOTAL BUDGET	661,000	21,088,527	21,749,527	21,088,527

MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND
2021 ADOPTED BUDGET

	2020 ANNUALIZED BUDGET	2021 ADOPTED BUDGET	\$ CHANGE	% CHANGE
APPROPRIATIONS				
CLAIMS	0	0	0	
Run-in Claim Receivable	10,000	15,000	5,000	50%
LOSS FUND CONTINGENCY	0	0		
SUBTOTAL LOSS FUND	10,000	15,000	5,000	50%
EXPENSES				
ADMINISTRATOR	205,842	209,959	4,117	2%
DEPUTY ADMINISTRATOR	70,021	71,421	1,400	2%
ATTORNEY	42,615	43,467	852	2%
CLAIMS SUPERVISION & AUDIT	61,603	62,835	1,232	2%
TREASURER	40,010	40,810	800	2%
AUDITOR	23,634	24,107	473	2%
ACTUARY	42,194	43,038	844	2%
MISCELLANEOUS	24,798	25,294	496	2%
SUBTOTAL	510,717	520,931	10,214	2%
EXPENSE CONTINGENCY	135,283	136,639	1,356	1%
TOTAL BUDGET	656,000	672,570	11,570	1.8%

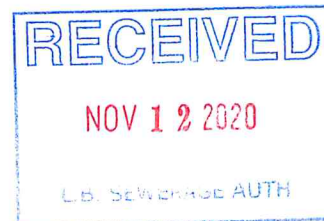
NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND
2021 ADOPTED BUDGET BASED ON 2010 CENSUS

10/21/2020 11:39		2020	2021		
		TOTAL	TOTAL	CHANGE	CHANGE
	I. Claims and Excess Insurance			\$	%
	Claims				
1	Third Party (Non-Site Specific)	417,402	413,645	(3,757)	-0.9%
2	On Site Cleanup (Site Specific)	248,180	234,179	(14,001)	-5.6%
3	PO Pollution Liability	169,212	157,579	(11,633)	-6.9%
4	Tank Systems	224,849	212,294	(12,555)	-5.6%
5	DMA Waste Sites (Superfund Buyout)	1,195,901	1,170,898	(25,003)	-2.1%
6	LFC	29,002	29,002	-	0.0%
7	Total Loss Fund	2,284,546	2,217,597	(66,949)	-2.9%
8					
9	II. Expenses, Fees & Contingency				
10	Professional Services				
11	Actuary	62,500	62,500	-	0.0%
12	Attorney	85,273	86,979	1,706	2.0%
13	Auditor	16,604	16,936	332	2.0%
14	Executive Director	314,846	321,143	6,297	2.0%
15	Treasurer	20,478	20,887	409	2.0%
16	Legislative Agent	45,000	45,000	-	0.0%
17	Underwriting Managers	249,369	254,357	4,988	2.0%
18	Environmental Services	445,978	454,897	8,919	2.0%
19	Claims Administration	29,477	30,066	589	2.0%
20					
21	Subtotal - Contracted Prof Svcs	1,269,525	1,292,765	23,240	1.8%
22					
23	Non-Contracted Services				
24	Postage	5,617	5,617	-	0.0%
25	Printing	4,361	4,361	-	0.0%
26	Telephone	2,491	2,491	-	0.0%
27	Expenses contingency	15,203	15,203	-	0.0%
28	Member Testing	8,233	8,233	-	0.0%
29					
30	Subtotal - Non-contracted svcs	35,905	35,905	-	0.0%
31					
32	Subtotal-Contracted/Non-contracted s	1,305,430	1,328,670	23,240	1.8%
33					
34	Excess Aggregate Insurance	508,143	508,143	-	0.0%
35					
36	General Contingency	214,884	214,884	-	0.0%
37					
38	Total Exp, Fees & Contingency	2,028,457	2,051,697	23,240	1.1%
39					
40	TOTAL JIF APPROPRIATIONS	4,313,003	4,269,294	(43,709)	-1.0%

LOSS CONTROL REPORT

New Jersey Utility Authorities Joint Insurance Fund

Long Branch Sewerage Authority



To: Mr. Thomas Roguski, Fund Commissioner
Submitted by: Mr. Brian Maitland, CSP, CIT
Date of Survey: November 4, 2020
Contact & Title: Mr. Glen Grieb, Superintendent/Safety Coordinator

NOTE TO FUND COMMISSIONER:

All MEL Safety Institute (MSI) instructor-led courses have been canceled until further notice. Please take advantage of our new Zoom Safety Webinars please visit <https://njmel.org/2020/05/mel-safety-institute-live-webinars/>.

In addition, the MEL Media Library now has a new video streaming service called **MSI NOW**. The new service has about 170 titles available for streaming right to your workplace. We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations.

To access the streaming videos, log-in to the Learning Management System (LMS), and select the MSI NOW and Online Training College on the bottom right side of the page. When the College is opened, the streaming videos are on the right side of the page, listed by ten categories. When a category is selected, a drop-down menu of the available titles is shown. Online classes are still listed on the left side of the College.

OBJECTIVES OF THE SURVEY:

1. Conduct a Loss Control Survey of Various Authority Facilities.
2. Review of the MEL Safety Institute (MSI) Resources.
3. New and Outstanding Suggestions for Improvement.

SURVEY RESULTS:

OBJECTIVE #1: Conduct a Loss Control Survey of Various Authority Facilities.

Mr. Grieb accompanied me and we surveyed the following locations:

- Effluent Station
- Hoey Avenue Wastewater Pump Station
- Joline Avenue Wastewater Pump Station

This report does not and is not intended to address every loss potential, but covers only those conditions specifically examined at time of the survey. There may be other conditions not examined or brought to our attention at the time of this survey, that may contain a potential for liability. This report does not include matters of a legal nature or violations of any federal, state or local statute, ordinance or regulation, except as specifically noted in the report.

- Lincoln Gardens Wastewater Pump Station
- McClennan Wastewater Pump Station
- Monmouth Place Wastewater Pump Station
- Willow Avenue Wastewater Pump Station

Housekeeping was exceptional at the facilities on both the interior and exterior. Each station had signage displaying the name of the location and emergency contact information. Labeling at each station was exceptional, especially the Right to Know labeling. All the confined spaces were properly identified and machine guarding was utilized on the pumps.

OBJECTIVE #2: Review of the MEL Safety Institute (MSI) Resources.

The Authority should consider attending the MSI Zoom webinars and utilize the Learning Management System (LMS) online courses/videos. All training completed should be kept in a well-organized central file that is readily accessible.

Please visit the MEL website at <https://nimmel.org/mel-safety-institute/overview-2/> to become familiar with the items discussed during our survey. To access the written program model policies, please visit <https://nimmel.org/mel-safety-institute/model-policies/>.

To access the Zoom Webinar registration and calendar, please visit <https://nimmel.org/2020/05/mel-safety-institute-live-webinars/>.

OBJECTIVE #3: New and Outstanding Suggestions for Improvement.

New Suggestions for Improvement

New Suggestions for Improvement system are classified as followed:

- **"Urgent" (U)** SFI's refer to situations of "imminent danger" or "critical" safety/health issues, which may cause serious physical harm or death.
- **"Important" (I)** SFI's would encompass regulatory concerns and hazards not classified as either "Urgent" or "Program Improvement" suggestions.
- **"Program Improvement" (PI)** SFI's would encompass suggestions related to safety, process improvements, management systems, and other practices that would improve the overall safety, quality, and effectiveness of the organization.

There are no new Suggestions for Improvement.

Outstanding Suggestions for Improvement

Outstanding Suggestions for Improvement (OSFI) status is based upon information provided to J. A. Montgomery during the survey:

SFI Number	Rating	Status	Comment
1-2019	I	Closed	The Authority now inspections the fire extinguisher at the pump stations monthly.
2-2019	I	Closed	The Authority labeled the diesel tank on the generator with the CAS# diesel.

There are no Outstanding Suggestions for Improvement.

Please distribute copies of this report to all the previously mentioned departments. For additional information or any questions regarding this survey, contact this office.

cc: Mr. Glen Grieb, Superintendent/Safety Coordinator
Mr. Dominick Cinelli, Brown & Brown Metro
Ms. Crystal Robinson, Brown & Brown Metro
Mr. George Lewis, Chair, Executive Safety Committee
Ms. Cate Kiernan, PERMA
Mr. Brad Stokes, PERMA
Ms. Karen Read, PERMA

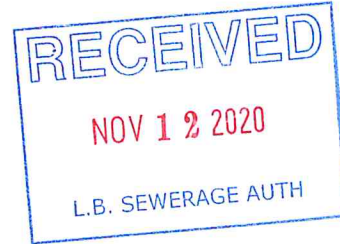


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331 Newman Springs Road, Suite 203
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www.maserconsulting.com

November 11, 2020

VIA E-MAIL



Mr. Thomas Roguski, P.E.
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

Re: 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations
Recommendation of Award
Long Branch Sewerage Authority
City of Long Branch, Monmouth County, New Jersey
MC Project No. LBS-307

Dear Mr. Roguski:

Based upon my review of the bids received and the documents submitted, I recommend award of the 2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations Project to Mark Woszczak Mechanical Contractors Inc., 1700 Atlantic Avenue, Manasquan, NJ 08736, in the amount of \$160,892.10, based upon a two year contract.

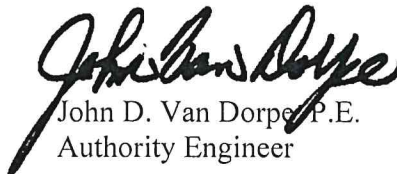
This recommendation is contingent upon review and approval by the Authority Attorney and the availability of funds.

Enclosed is a Bid Tabulation Sheet for your reference.

Should you have any questions regarding our recommendation, please do not hesitate to contact me.

Very truly yours,

MASER CONSULTING, INC.


John D. Van Dorpe, P.E.
Authority Engineer

JVD/msd
Enclosures

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Maser Consulting will be known as Colliers Engineering & Design in 2021

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BID TALLY SHEET
Long Branch Sewerage Authority
2021 Annual Contract Sanitary Sewer Repairs and Service Lateral Installations
City of Long Branch, Monmouth County, New Jersey
MC Project No. LBS-307

City of Long Branch, Monmouth County, New Jersey MC Project No. LBS-307				Mark Woszczak Mechanical Contractors, Inc. 1700 Atlantic Avenue Manasquan, NJ 08736		J. Fletcher Creamer & Son, Inc. 101 East Broadway Hackensack, NJ 07601		Earle Asphalt Company P.O. Drawer 556 Farmingdale, NJ 07727	
Item	Description	Qty.	Unit	Unit Price	Total Item	Unit Price	Total Item	Unit Price	Total Item
1	Mobilization and Demobilization	20	UNITS	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	\$ 669.64	\$ 13,392.80
2	Four Wheel Utility Tractor with Front Loader and Backhoe Attachment	80	HR	\$ 40.00	\$ 3,200.00	\$ 0.01	\$ 0.80	\$ 120.00	\$ 9,600.00
3	Equipment Operator	80	HR	\$ 150.00	\$ 12,000.00	\$ 350.00	\$ 28,000.00	\$ 195.00	\$ 15,600.00
4	Laborers	240	HR	\$ 130.00	\$ 31,200.00	\$ 100.00	\$ 24,000.00	\$ 144.00	\$ 34,560.00
5	Foreman	80	HR	\$ 0.01	\$ 0.80	\$ 350.00	\$ 28,000.00	\$ 195.00	\$ 15,600.00
6	Dump Truck								
A	Single Axle	40	HR	\$ 0.01	\$ 0.40	\$ 0.01	\$ 0.40	\$ 45.00	\$ 1,800.00
B	Tandem	40	HR	\$ 40.00	\$ 1,600.00	\$ 0.01	\$ 0.40	\$ 60.00	\$ 2,400.00
7	Diaphragm or Trash Pump Including Hoses								
A	2" Pump	20	HR	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	\$ 1.00	\$ 20.00
B	3" Pump	20	HR	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	\$ 1.00	\$ 20.00
C	4" Pump	20	HR	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	\$ 1.00	\$ 20.00
D	6" Pump	20	HR	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	\$ 130.00	\$ 2,600.00
E	8" Pump	20	HR	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	\$ 200.00	\$ 4,000.00
8	Portable Compressor	80	HR	\$ 30.00	\$ 2,400.00	\$ 0.01	\$ 0.80	\$ 1.00	\$ 80.00
9	Hand-Held Jackhammer or Pavement Breaker	80	HR	\$ 0.01	\$ 0.80	\$ 0.01	\$ 0.80	\$ 1.00	\$ 80.00
10	Manually Guided Compactor-Vibratory Plate Type	80	HR	\$ 0.01	\$ 0.80	\$ 0.01	\$ 0.80	\$ 1.00	\$ 80.00
11	Roller								
A	8 Ton Roller	80	HR	\$ 0.01	\$ 0.80	\$ 0.01	\$ 0.80	\$ 20.00	\$ 1,600.00
B	10 Ton Roller	80	HR	\$ 0.01	\$ 0.80	\$ 0.01	\$ 0.80	\$ 27.00	\$ 2,160.00
12	Trackhoe (Caterpillar 225 or Equivalent)	80	HR	\$ 50.00	\$ 4,000.00	\$ 0.01	\$ 0.80	\$ 55.00	\$ 4,400.00
13	Material (\$10,000 Cost Plus Coverage)	10,000	%	\$ 0%	\$ 10,000.00	\$ 7%	\$ 10,700.00	\$ 10%	\$ 11,000.00
14	Reset Manhole Castings	25	UNITS	\$ 0.01	\$ 0.25	\$ 100.00	\$ 2,500.00	\$ 500.00	\$ 12,500.00
15	Pavement Saw Cutting (Complete Including Saws, Blades, Other Materials/Equipment and Labor)								
A	Base Cost - 2" Pavement Depth Cut	2,000	LF	\$ 0.01	\$ 20.00	\$ 0.01	\$ 20.00	\$ 0.43	\$ 860.00
B	Additional - 1" Pavement Depth(s) Cut	2,000	LF	\$ 0.01	\$ 20.00	\$ 0.01	\$ 20.00	\$ 0.22	\$ 440.00
16	Initial Project Meetings/Site Visits/Responses	20	UNITS	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20	\$ 0.01	\$ 0.20
17	Uniformed Police Officers (\$10,000 Cost Estimate Plus Mark-up) (If and Where Directed)	10,000	%	\$ 0%	\$ 10,000.00	\$ 1%	\$ 10,100.00	\$ 0%	\$ 10,000.00
18	Disposal of Debris and Unsuitable Material (\$5,000 Cost Plus Mark-up)	5,000	%	\$ 0%	\$ 5,000.00	\$ 10%	\$ 5,500.00	\$ 0%	\$ 5,000.00
19	Fuel Price Adjustment Allowance	1	ALLOW	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
TOTAL BID (BID ITEMS 1-19):					\$ 80,446.05		\$ 109,847.80		\$ 148,813.00
ALTERNATE BID									
A1	One (1) Year Contract Extension - 2nd Year Cost	Increase	%	\$ 0%	\$ 80,446.05	\$ 0%	\$ 109,847.80	\$ 0%	\$ 148,813.00
TOTAL BID (BASE BID AND ALTERNATE BID)					\$ 160,892.10		\$ 219,695.60		\$ 297,626.00



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

Corporate Headquarters
331 Newman Springs Road, Suite 203
Red Bank, NJ 07701
T: 732.383.1950
F: 732.383.1984
www.maserconsulting.com

November 10, 2020

VIA E-MAIL



Mr. Thomas Roguski, Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, NJ 07740-0702

Re: Long Branch Sewerage Authority
Pleasure Bay Park Pool Improvements
275 Atlantic Avenue
Block 369, Lot 2
City of Long Branch, Monmouth County, New Jersey
MC Project No. LBS-310

Dear Mr. Roguski:

Please be advised that I have received and reviewed documents submitted by CME Associates, Long Branch Sewerage Authority (LBSA) Sanitary Sewer Application Approval, as follows:

- Sewer Plans entitled, "Pleasure Bay Park Pool Improvements, Lot 2 & Block 369, City of Long Branch, Monmouth County, NJ," prepared by CME Associates, dated October 6, 2020;
- Site Plans entitled, "Pleasure Bay Park Pool Improvements, Contract Drawings, City of Long Branch, Monmouth County, NJ," prepared by CME Associates, dated June 2020, last revised October 5, 2020;
- Sanitary Sewer Engineer's Report, prepared by CME Associates, dated October 6, 2020;
- Sanitary Sewer Construction Cost Estimate, prepared by CME Associates;
- Long Branch Sewerage Authority Form A, Application for Conceptual Review;
- Long Branch Sewerage Authority Form H, Swimming Pool Drain Approval;
- City of Long Branch Planning Board Resolution of Memorialization, dated November 28, 2017; and
- Check Nos. 47232 and 47233 totaling \$1,300.00, representing the remaining Application Fee and the initial Application Review Escrow.

Based upon review of the above referenced documents, it is recommended that the Pleasure Bay Park Pool Improvements Application be approved subject to compliance with the following:

Maser Consulting will be known as Colliers Engineering & Design in 2021

TOM, FILE

11-26



1. Submission of two (2) signed and sealed originals and one (1) PDF of complete final drawings incorporating the following revisions:
 - Utility Plan (Sheet 5 of 10)
 - The Utility Plan shall be revised to show the same proposed sanitary sewer lateral and connection as the Sewer Plan.
 - Sewer Plan (Sheet 1 of 3)
 - Sanitary sewer lateral minimum cover shall be three (3') feet. If a minimum cover of three (3') feet cannot be provided, ductile iron pipe (Class 52) shall be provided. Cover of less than two and one-half (2.5') feet shall not be permitted. Note same directly on plans.
 - Revise the sewer connection to be 1 ft higher than the existing inverts.
 - The following Utility Notes shall be provided:
 - The Contractor shall perform test pits to verify existing utility depths, sizes and locations prior to connecting the proposed sanitary sewer lateral to the existing sewer main. The Contractor shall notify the Engineer in writing of any conflicts so that design modifications can be made.
 - Any damage caused to the Long Branch Sewerage Authority sanitary sewer system as a result of construction activities, as solely determined by the Long Branch Sewerage Authority, shall be repaired by the Contractor/Applicant, at the Contractor's/Applicant's cost, to the satisfaction of the Authority.
 - All work shall be performed in accordance with Long Branch Sewerage Authority Rules and Regulations and Standard Details.
 - Prior to acceptance, the sanitary sewer facilities shall be tested in accordance with Long Branch Sewerage Authority Rules and Regulations and witnessed and approved by the Authority.
 - Prior to acceptance, As-Built Plans, both in electronic and paper formats, for the sanitary sewer lateral, shall be submitted to Long Branch Sewerage Authority for review and approval.
2. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Sanitary Sewer Construction Specifications incorporating the following revisions:
 - Include Section 9 – Technical Design and Construction Standards
 - Include Section 10 – Inspection and Testing of Installed Facility



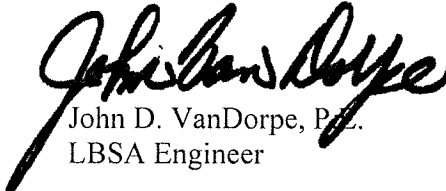
Mr. Thomas Roguski
MC Project No. LBS-310
November 10, 2020
Page 3 of 3

3. The Applicant's compliance with any additional revisions/comments that may be required upon review of submittal and/or resubmittal documents.
4. In accordance with the enclosed LBSA Attorney's Letter, Connection fees may be waived for this Application.
5. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA to allow for the scheduling of a pre-construction meeting.
6. Operation and maintenance of the on-site sanitary sewer lateral, exclusively serving the Pleasure Bay Park, shall be the responsibility of the property owner(s).
7. Even though operation and maintenance of the on-site sanitary sewer lateral, exclusively serving the Pleasure Bay Park, will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Very truly yours,

MASER CONSULTING, INC.



John D. VanDorpe, P.E.
LBSA Engineer

JVD/lsl/msd
Enclosure

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Thomas J. George
Chairman

Michael Booth
Vice-Chairman

Donald S. Riley
Secretary

David G. Brown
Treasurer

Bryan I. Larco
Asst. Sec. Treas.

Long Branch Sewerage Authority

150 Joline Avenue

P.O. Box 720

Long Branch, NJ 07740-0702

(732) 222-0500

Fax (732) 222-7947

Thomas Roguski
Executive Director

Wiss & Co., LLP
Accountants

Maser Consulting, P.A.
Consulting Engineers

John L. Bonello
Counsel

November 10, 2020



Fidelity and Deposit Company of Maryland
trading as Zurich North America Surety
Attn: Surety Service Center
1299 Zurich Way
Schaumburg, IL 60196

Via 1st Class Mail

Re: Oblige: Long Branch Sewerage Authority
Principal: Premier Magnesia, LLC
Bond No: LPM9319410

Dear Sir/Madam:

The Long Branch Sewerage Authority is in receipt of the attached Notice of Non-Renewal, dated October 8, 2020, for Bond No. LPM9319410, Oblige Long Branch Sewerage Authority, Principal Premier Magnesia, LLC. The Authority has no objections to the cancellation of the above referenced bond effective January 1, 2021.

Should you have any questions, or require additional information, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Tom Roguski".

Thomas Roguski, PE, CME
Executive Director

TOM, FILE

11-27



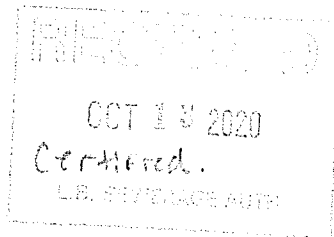
Fidelity and Deposit Company of Maryland

Surety Service Center 1299 Zurich Way Schaumburg, IL 60196

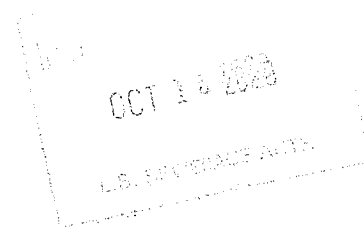
Bond No. LPM9319410

NOTICE OF NON-RENEWAL

Long Branch Sewage Authority
150 Joline Ave.
Long Branch NJ 07740



Date: OCTOBER 8, 2020



The undersigned Surety upon a certain Bond in your favor as follows:

Principal: Premier Magnesia, LLC

Bond No: LPM9319410

License No:

Amount of Coverage: \$ 56,200

Effective Date: 01/01/2020

hereby notifies you that it desires to cancel and does hereby cancel said bond as an entirety. Such non-renewal to become effective at the next renewal period 01/01/2021. Please send written confirmation of this notice to the address below.

This notice is given to you in accordance with the cancellation provision contained in said bond.

By:

Lisa L. Schumacher

Lisa L. Schumacher

, Attorney-in-Fact

Fidelity and Deposit Company of Maryland
trading as Zurich North America Surety
Attn: Surety Service Center
1299 Zurich Way
Schaumburg, IL 60196

CC: THE GRAHAM COMPANY
1 PENN SQ W THE GRAHAM BUILDING
PHILADELPHIA PA 19102-4826

Premier Magnesia, LLC
Glenhardie One, 1275 Drummers Lane, Suite 102
Wayne PA 19087

Long Branch Sewage Authority

Obligee

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint LISA L. SCHUMACHER, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND** this, 8TH day of OCTOBER, A.D. 2020.

ATTEST:

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND**



By: Robert D. Murray
Vice President

By: Dawn E. Brown
Secretary

**State of Maryland
County of Baltimore**

On this 8TH day of OCTOBER, A.D. 2020, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Constance A. Dunn, Notary Public
My Commission Expires: July 9, 2023