

LONG BRANCH SEWERAGE AUTHORITY
MINUTES OF THE REGULAR MEETING
MARCH 18, 2026

I. and II. Opening, Attendance at Meeting, and the Pledge of Allegiance

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, March 18, 2026, by the Executive Director, Thomas Roguski, both in person and electronically via telecommunication conference, attended by Mr. Riley, Mr. Booth, and Mr. Brown. Mr. Larco and Mrs. Morris were absent.

In addition to the Members of the Authority hereinabove stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, P.E., Executive Director; John McKelvey, P.E, of the firm Colliers Engineering and Design, Authority Engineer; Gregory Cannon, Esq., of the firm Law Office of Cannon & McGuinn, Authority Counsel; Charles J. Fallon, CPA, RMA, of the firm Fallon & Company LLP, Authority Auditor; and Elisabete Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2026 has been provided by posting a legal notice on the Long Branch Sewerage Authority's official public notice website on March 1, 2026, and by forwarding duplicates thereof on February 19, 2026 to the Clerks of the City of Long Branch, Borough of West Long Branch, and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

There were no members of the public present.

On Motion by Mr. Booth, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

V. Miscellaneous Suggestions for the Good of the Authority

There were no members of the public present.

On Motion by Mr. Riley, was seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Miscellaneous Suggestions for the Good of the Authority portion of the Meeting was closed.

VI. As to the Minutes of the Regular Meeting of February 18, 2026

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on February 18, 2026, to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VII. As to the Minutes of the Executive Session held on February 18, 2026, if any

None

VIII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported that Correspondence Item No. 20 is a letter from Colliers Engineering & Design for the Hoey Pump Station Improvement Project, which recommends approval of Partial Payment request No. 2 to Rapid Pump & Meter Services Co. in the amount of \$349,860.00.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority has received Partial Payment Request No. 2 from Rapid Pump & Meter Service Co. for the Hoey Pump Station Improvements Project, and

WHEREAS, this request for payment is in the amount of \$349,860.00 and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has recommended approval of this request, per their letter dated March 9, 2026, attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of Partial Payment Request No. 2 to Rapid Pump & Meter Service Co. in the amount of \$349,860.00, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: March 18, 2026

R1.3-26

Exhibit A

Mr. Roguski had nothing further to report under correspondence.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY
MARCH 18, 2026**

- 1) Certified letter dated 2/5/26 received 2/19/26 from David Massry & Michele Ashkenazi, re: Larchwood Ave & Jonathon Court/ Block 42 Lot 26 (**NOT LBSA**)
- 2) Certified letter dated 2/10/26 received 02/19/26 from Ansell Law, re: 37 Washington Ave/ Block 257 Lot 26/ Applicant seeks approval to renovate and construct a two-story addition to the existing two-family dwelling
- 3) Certified letter dated 01/23/26 received 02/19/26 from Morgan Engineering & Surveying, re: 294 Branchport Ave/ Block 356 Lots 2 & 10
- 4) Copy of letter dated 02/20/26 received 02/20/26 from Colliers Engineering & Design to East Point Engineering, LLC. re: 400 Morris Ave/ Block 230 Lot 13 & 14

- 5) Certified letter dated 02/20/26 received 02/25/26 from Zager Fuchs, re: 346 Norwood Ave/ Block 28 Lot 85/ Applicant proposes to remove the existing detached garage and construct a new detached garage
- 6) Certified letter received 02/25/26 from Zager Fuchs, re: 464 Ocean Avenue North/ Block 470 Lot 9/ Applicant proposes to elevate and expand the existing structure and convert the premises from single-family dwelling to a two-family residential dwelling
- 7) Affidavit of Publication dated 02/20/26 received 02/26/26 from the Asbury Park Press, re: Official Internet Website for Public Notice and Legal Notices
- 8) Copy of letter dated 02/27/26 received 02/27/26 from Thomas Roguski to Hope Maguire, re: Request for Service Availability: Sanitary Sewer/ Proposed Community Center & Existing Place of Worship/ 250 Park Place/ Block 22.01 Lot 31
- 9) Public Notice received 03/02/26 from Nelson Engineering Associates, re: Ocean Song Long Branch LLC/ 125-141 Morris Ave / Block 229 Lots 21, 22 & 23/ Applicant proposes to demolish two existing residences and construct fourteen (14) single-family
- 10) Certified letter dated 02/14/26 received 03/03/26 from French & Parrello Associates (FPA), re: 85 Chelsea Ave/ Block 287.01 Lot 21/ Notification regarding application for Flood Hazard Area
- 11) Certified letter dated 02/27/26 received 03/03/26 from State of New Jersey DEP, re: Rt. 36 Bridge Over Troutman's Creek/ Preliminary Engineering invoices
- 12) Letter dated 02/19/26 received 03/03/26 from Nelson Engineering Associates, re: Ocean Song Long Branch/ 125-141 Morris Ave/ Block 229 Lots 21, 22 & 23/ Applicant proposes to remove the existing dwellings on lots 22 and 23/125 Morris Ave (14 Single units)
- 13) Letter dated 02/26/26 received 02/27/26 from Nelson Engineering Associates, Inc., re: Ocean Song Long Branch LLC/ 125-141 Morris Ave/ Block 229 Lots 21, 22 & 23/ Application
- 14) Copy of letter dated 03/05/26 received 03/05/26 from Thomas Roguski to David Boesch, re: Request for Service Availability Sanitary Sewer/ Ocean Song Long Branch/ 125-141 Morris Ave/ Block 229 Lots 21, 22 & 23
- 15) Affidavit of Publication dated 03/05/26 received 03/09/26 from the Asbury Park Press, re: Official Internet Website for Public Notice and Legal Notices
- 16) Certified Notice of Hearing received 03/09/26 from Paul Edinger, ESQ., re: 329 Jersey Ave/ Block 71 Lot 2 /Applicant proposes to modify the existing building footprint on an undersized lot with a proposed in ground swimming pool

- 17) Certified Notice of Hearing received 03/09/26 from Paul Edinger, ESQ., re: 3 Beechwood Avenue/ Block 29 Lot/ Applicant proposes a second story addition over the existing first floor and a 2-Car garage
- 18) Certified letter dated 03/04/26 received 03/09/26 from Ansell Grimm & Aaron, re: 304 Wall St/ Block 60 Lot 216.01/ **NOT LBSA**
- 19) Certified letter dated 03/04/26 received 03/09/26 from Ansell Grimm & Aaron, re: 465 Monmouth Rd/ Block 46 Lot 21/ **NOT LBSA**
- ACTION** 20) Letter dated 03/09/26 received 03/09/26 from Colliers Engineering & Design, re: Hoey Pump Station Improvements Project / Partial Payment No. 2
- 21) Certified letter received 03/11/26 from Juscelucio Da Silva, Esq., re: 275 Cleveland Avenue/ Block 187 Lot 4/ Applicant requires building permits for second story addition
- 22) Letter dated 03/12/26 received 03/12/26 from Colliers Engineering & Design, re: Engineer's Status Report/ March 2026 Meeting

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

IX. Report of Executive Director for the March 18, 2026 Authority Meeting

Mr. Roguski reported that the Authority treated an average daily flow of 2.36 MGD over the last month, and the Authority met all limits of the discharge permit.

Mr. Roguski stated that EMEX, which is the company that handles the Authority's public auctions for the gas and electric utilities, recommends conducting online bidding for a natural gas supply contract for either a one (1) year and a two (2) year period. He continued to state that, previously, the recommendation was for the Authority to remain on utility costs for natural gas since it was on the low side. However, EMEX has recently revised their recommendation based upon geopolitical developments.

Mr. Roguski suggests initiating a reverse auction for natural gas to receive competitive pricing. If pricing is favorable, a decision can be made to move forward with the contract. He indicated that upon receipt of pricing, he will contact the Board Members for input. Mr. Roguski concluded that, if the pricing is approved, the contract must be executed on the same day.

The following resolution was presented:

**A RESOLUTION OF LONG BRANCH SEWERAGE
AUTHORITY AUTHORIZING THE PURCHASE OF
NATURAL GAS SUPPLY SERVICES FOR PUBLIC USE ON
AN ONLINE AUCTION WEBSITE**

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, Long Branch Sewerage Authority has determined to move forward with an EMEX Reverse Auction in order to procure natural gas for the Long Branch Sewerage Authority; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of natural gas supply service for public use through the use of an online auction service; and

WHEREAS, the Long Branch Sewerage Authority will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to, if awarded; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price acceptable to the Long Branch Sewerage Authority for any period and at terms favorable to the Long Branch Sewerage Authority, then the Long Branch Sewerage Authority may award a contract to the winning supplier for the selected period at the sole discretion of the Long Branch Sewerage Authority's Chairman and/or Executive Director.

NOW THEREFORE BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that the Chairman and/or Executive Director of the Long Branch Sewerage Authority are hereby authorized to execute on behalf of the Long Branch Sewerage Authority any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price acceptable to the Long Branch Sewerage Authority for any period and at terms favorable to the Long Branch Sewerage Authority at the sole discretion of the Long Branch Sewerage Authority's Chairman

and/or Executive Director.

BE IT RESOLVED FURTHER RESOLVED that the Long Branch Sewerage Authority may award a contract to the winning supplier for the selected period at the sole discretion of the Long Branch Sewerage Authority's Chairman and/or Executive Director.

BE IT RESOLVED FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - ABSENT
Mrs. Morris - ABSENT

Date: March 18, 2026
R2.3-26

Mr. Roguski had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved, and ordered, received and filed and made part of the Minutes of this Meeting.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since February 18, 2026

Mr. Roguski introduced Mr. Gregory Cannon as the Authority's new attorney. On March 3, 2026, Mr. Cannon met with Mr. Roguski to go over the procedures for conducting the Board meetings. Mr. Cannon introduced himself, stating that he began his career as a litigator. He was later elected as a council member in his hometown Aberdeen Township, New Jersey, which sparked his interest in public policy.

Mr. Roguski added that Mr. Cannon served as the Authority's labor attorney for many years and noted he is always available and responsive. Mr. Cannon stated that he is available continuously to serve the Authority in any capacity.

Mr. Cannon had nothing further to report at this time.

On Motion by Mr. Brown seconded by Mr. Booth and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and regarding each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since February 18, 2026

Mr. Fallon had nothing to report.

On Motion by Riley, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and regarding each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken Since February 18, 2026

Mr. McKelvey reported that the Hoey Pump Station Improvement Project shop drawing review is essentially complete and noted that payment request number 2 was approved at this meeting. The change order approved at last month's meeting has been submitted to the DEP for execution. He stated that Colliers Engineering and Design is reviewing the loan documents that were received from Mr. Roguski. Colliers Engineering and Design is working to expedite the start of construction by Rapid Pump & Meter Services Co. A meeting is scheduled for the upcoming week.

Lastly, Mr. McKelvey stated that the development projects have been relatively quiet throughout the month, with one new application submitted for eleven (11) units on Brighton Avenue.

Mr. McKelvey had nothing further to report.

On Motion by Mr. Brown, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Consulting Engineer of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XIII. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Brown, seconded by Mr. Riley, and passed by the affirmative vote all members present, no nays, two absent, no abstain approving the

Authority Transfers for the month of February 2026 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF MARCH 2026 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of February 2026 as submitted by the Executive Director and orders said report received and filed

XIV. As to Bills submitted for payment by Long Branch Sewerage Authority for the March 18, 2026 Authority Meeting

The following Resolution was moved by Mr. Brown, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, two absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF MARCH 2026 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of February 2026 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Fund, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

XV. Report, if any, by Investment Committee.

None

XVI. Old Business

None

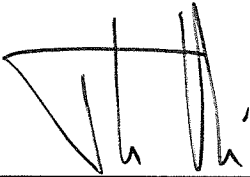
XVII. New Business

None

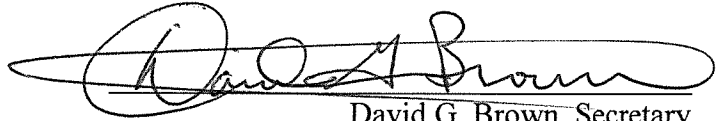
XVIII. Adjournment at 3:12 p.m.

There being no further business, on Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the meeting was adjourned at 3:12 p.m.

Respectfully submitted,



Thomas Roguski, Executive Director



David G. Brown, Secretary