

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

January 17, 2018

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
Susan Brasefield	Engineer		
John Van Dorpe	Engineer		
Nicole Woods	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2017, has been provided by publication thereof in the *Link* on February 23, 2017, as a "legal" advertisement and in the *Asbury Park Press* on February, 25 2017, as a "legal" advertisement and by forwarding duplicates thereof on February 17, 2017, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of December 20, 2017

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, December 20, 2017, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on December 20, 2017, if any: **NONE**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on December 20, 2017, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

January 17, 2018

1. Letter dated 12/19/17 received 12/20/17 from Jason P. Capizzi, Esq., re: 2018 Request for Proposal / Bond Counsel.
2. Letter of Transmittal dated 12/20/17 received 12/20/17 from In-Site Engineering, re: Pier Village – Phase III
3. Letter dated 12/19/17 received 12/21/17 from John L. Bonello, re: Professional Appointment for 2018
4. Letter dated 1/1/18 received 12/22/17 from David A. Kaplan, re: Professional Appointment for 2018
5. Certified Legal Notice received 12/27/17 from Jemal's Church Street School, LLC., re: 465 Church Street, Block 469 Lot 11
6. Certified letter dated 12/22/17 received 12/27/17 from State of New Jersey Department of Transportation, re: Release of Restoration Guarantee, Permit #: O-71-C-8013-2016
7. Certified letter dated 12/22/17 received 12/27/17 from State of New Jersey Department of Transportation, re: Release of Prepaid Inspection Fee, Permit #: O-71-C-8013-2016
8. Copy of a letter dated 12/29/17 received 12/29/17 from Thomas Roguski to Lyndon Johnson, re: 360 Atlantic Avenue / Block 374 lot 16
9. Copy of a letter dated 12/29/17 received 12/29/17 from Thomas Roguski to Jack Mandelbaum, re: Pier Village Phase III / Block 222, Lots 1-14, 15.01, 15.02, 22 & 23
10. Letter dated 1/2/18 received 1/2/18 from NJAUJIF, re: Reorganization Meeting January 24, 2018
11. Letter dated 1/2/18 received 1/3/18 from Nelson Engineering Associates, Inc., re: FEM South Beach Urban Renewal LLC., 350 Ocean Ave. / Block 216 Lot 1.01
12. Application for connection dated 1/3/18 received 1/3/18 from L&T Developers, re: 365 Pacific St. / Block 371 Lot 9
13. Letter dated 11/8/17 received 1/8/18 from State of New Jersey Department of Environmental Protection, re: Compliance Evaluation Inspection

14. Certified Public Notice dated 1/3/18 received 1/8/18 from Mark R. Atkins, Esq., re: 135-137 Brighton Ave. / Block 123 Lots 2 and 3
15. Certified Notification Letter received 1/8/18 from Mike Greene, Envirotactics, re: CAFRA Individual Permit for Ocean Ave. / Block 417 Lots 4, 5.01, 12 & 13
16. Certified Public Notice received 1/8/18 from The Diocese of Trenton, re: 272 Willow Ave. and 266 Morris Ave. / Block 189 Lots 4 & 11 & Block 179 Lot 47
17. Letter dated 12/26/17 received 1/8/18 from Monmouth Medical Center, re: Notification of Equal Employment Opportunity / Affirmative Action Obligations
18. Letter dated 1/8/18 received 1/8/18 from Daniel Dougherty, PE, CME, re: Chabad of the Shore 602-624 Ocean Ave / Block 124 Lots 3, 4, 5.01, 5.02, 6, 7 & 8
19. Application for Commercial Sewer Service received 1/8/18 from Menachem Learning Institute, Inc., re: 602-624 Ocean Ave / Block 124 Lots 3, 4, 5.01, 5.02, 6, 7 & 8
20. Invitation received 1/8/18 from The Greater Long Branch Chamber of Commerce, re: 84th Annual Business Awards Dinner, Friday March 2, 2018
21. Letter dated 1/9/18 received 1/9/18 from John Van Dorpe, re: Renewal and Replacement Fund - 2018
22. Letter dated 1/5/18 received 1/11/18 from State of New Jersey, Department of Environmental Protection, re: Treatment Works Approval No. 17-0485, South Beach at Long Branch
23. Copy of a Letter dated 1/11/18 received 1/11/18 from Thomas Roguski to Daniel Dougherty, PE, CME, re: Chabad of the Shore 602-624 Ocean Ave / Block 124 Lots 3, 4, 5.01, 5.02, 6, 7 & 8

VIII. Report of Executive Director for December 2017

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of December 2017

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of December 2017 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since December 20, 2017.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since December 20, 2017.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the
meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, #1, from Thomas Controls, Inc. for the WWTP Electrical Systems Improvements, and

WHEREAS, this request for payment is in the amount of \$76,361.60, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated April 9, 2016, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request #1 to Thomas Controls, Inc. in the amount of \$76,361.60.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: January 17, 2018

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Thomas Roguski has been appointed as the Authority Director, and, part of the Director's duties is to manage the Public Employees' Retirement System, and

WHEREAS, Marion Uyeyama, who is the certifying officer for the Public Employees Retirement System recommended that Thomas Roguski be appointed as the Certifying Officer Supervisor for the Public Employees' Retirement System, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby approves Thomas Roguski as the Certifying Officer Supervisor for the Public Employees' Retirement System, effective February 1, 2018.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: January 17, 2018

R

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:
ResExSess