

**AGENDA**  
**LONG BRANCH SEWERAGE AUTHORITY**  
**Regular Meeting**

**December 20, 2017**

I. Opening of meeting at \_\_\_\_\_ p.m. by \_\_\_\_\_

II. Notation of attendance

<b>Name</b>	<b>Position</b>	<b>In</b>	<b>Out</b>
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
Susan Brasfield	Engineer		
John Van Dorpe	Engineer		
Nicole Woods	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2017, has been provided by publication thereof in the *Link* on February 23, 2017, as a "legal" advertisement and in the *Asbury Park Press* on February, 25 2017, as a "legal" advertisement and by forwarding duplicates thereof on February 17, 2017, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of November 15, 2017

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, November 15, 2017, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on November 15, 2017, if any

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Executive Session held on November 15, 2017, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**December 20, 2017**

1. Certified Notice of Public Hearing dated 11/7/17 received 11/16/17 from Ocean Holdings Dev, LLC, re: 200 Ocean Avenue, Block 417 Lots 4, 5.01, 12 & 13.
2. Letter of Transmittal dated 11/20/17 received 11/20/17 from In-Site Engineering, re: Pier Village – Phase 3 Buildings 9 and 11 Final Sewer Submission.
3. Letter dated 11/17/17 received 11/20/17 from Maraziti Falcon, LLP, re: Legal Authority to Waive or Reduce Connection Fees.
4. Copy of a letter dated 11/17/17 received 11/20/17 from Maraziti Falcon, LLP to Jack Plackter, Esq. with Fox Rothschild, LLP, re: Long Branch Partners Request to Waive Service and Connection Fees.
5. Letter received 11/27/17 from the Greater Long Branch Chamber of Commerce, re: 84<sup>th</sup> Annual Awards Dinner.
6. Copy of a Letter dated 11/28/17 received 11/28/17 from Thomas Roguski to John A. Buletza, P.E., Nelson Engineering, re: South Beach at Long Branch, Block 216 Lots 1-6.
7. Copy of a Letter dated 11/29/17 received 11/29/17 from Thomas Roguski to Mark L. Woszczak, Mark Woszczak Mechanical Contractors, Inc., re: Award of 2018 Annual Contract Sanitary Sewer Systems Repairs and Service Lateral Installations.
8. Copy of a Letter dated 11/29/17 received 11/29/17 from Thomas Roguski to Vincent J. Fiore, Fiore Paving Co. Inc., re: Bid Bond Return for 2018 Annual Contract Sanitary Sewer Systems Repairs and Service Lateral Installations.
9. Copy of a Letter dated 11/29/17 received 11/29/17 from Thomas Roguski to Dale A. Creamer, J. Fletcher Creamer & Son, Inc., re: Bid Bond Return for 2018 Annual Contract Sanitary Sewer Systems Repairs and Service Lateral Installations.
10. Copy of a Letter dated 11/29/17 received 11/29/17 from Thomas Roguski to Douglas Deigert, President, Karl K. Deigert Enterprises, Inc., re: Bid Bond Return for 2018 Annual Contract Sanitary Sewer Systems Repairs and Service Lateral Installations.
11. Letter dated 11/17 received 12/1/17 from Ford Motor Company, re: Customer Satisfaction Program 17N03, 2013 Explorer exhaust and carbon monoxide concerns.
12. Letter of Transmittal dated 11/27/17 received 12/1/17 from Monmouth University, re: Kessler Stadium as-constructed survey map of sanitary sewer.

13. Meeting Cancellation Notice dated 11/29/17 received 12/4/17 from Monmouth County Planning Board, re: Cancellation of the AWQMP December 6, 2017 and January 3, 2018 meetings.
14. Certified Notice of Hearing received 12/4/17 from Warren O. Stillwell, Esq., re: 400 Cedar Ave., Block 39 Lot 8
15. Certified Notice dated 11/29/17 received 12/4/17 from Salvatore Alfieri, Esq., re: 42 & 44 Victor Ave, Block 6 Lots 3 & 4, West Long Branch
16. Copy of a Letter dated 12/5/17 received 12/5/17 from Thomas Roguski to Galway Builders, re: Estimated construction costs for 381 Brinley Street, Block 33 Lot 6.
17. Quote received 12/6/17 from Bank of New York Mellon, re: 2002A and 2002B Arbitrage Rebate Calculations
18. Bulletin dated 12/6/17 received 12/6/17 from NJUA-JIF, re: Automobile ID Cards and Workers Compensations Posting Notices 1/1/2018 – 1/1/2019
19. Copy of a Letter dated 12/5/17 received 12/8/17 from State of New Jersey DEP to SAMTD Acquisitions Cooper, re: Treatment Works Approval No. 17-0465, Ocean Gate.
20. Letter of Transmittal dated 12/11/17 received 12/12/17 from Christopher Bednarski, PE, re: Pier Village – Phase III Buildings 9 & 11 Final Sewer Submission
21. Copy of a letter dated 12/13/17 received 12/13/17 from Thomas Roguski to Christopher Bednarski, PE, re: Pier Village Phase III, Block 222 Lots 1-14, 15.01, 15.02, 22 & 23
22. Agenda and Reports for the JIF Meeting held at the Toms River MUA on December 20, 2017

**ACTION**

VIII. Report of Executive Director for November 2017

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of November 2017

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Schedule of Bills for the Month of November 2017 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since November 15, 2017.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since November 15, 2017.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at \_\_\_\_\_ o'clock p.m.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the  
meeting be adjourned.

Blaisdell

AYES

Booth

NAYS

Brown

ABSTAIN

George

ABSENT

Mazza

## RESOLUTION

Mr. \_\_\_\_\_ offered the following resolution to retain the services of Bank of New York Mellon for the Computation of Arbitrage Rebate Calculation for the 2002A and 2002B Sewer Revenue Bonds seconded by Mr. \_\_\_\_\_.

WHEREAS, the IRS Regulations require that a rebate of arbitrage earnings (if any) be made to the United States Treasury every five years and on the date that the bonds are discharged, and

WHEREAS, the Authority has determined it is beneficial to retain Bank of New York Mellon for the Computation of Arbitrage Rebate Calculation for an estimated fee of \$5,000.00 as per the quote, which is attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority will retain the services of Bank of New York Mellon for the Computation of Arbitrage Rebate Calculation for the 2002A and 2002B Sewer Revenue Bonds.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: December 20, 2017

R

Exhibit:



## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_

**WHEREAS**, LOCAL 32, the Office and Professional Employees International Union ("OPEIU") is the exclusive majority representative of a unit of white collar workers employed by the Long Branch Sewerage Authority (the "Authority"), pursuant to the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. (the "Act"), and

**WHEREAS**, the Authority and OPEIU are signatories to a collective negotiations agreement that expires on December 31, 2017, and

**WHEREAS**, the Act requires that the Authority and OPEIU negotiate in good faith over the terms and conditions of employment for the employees in OPEIU negotiating unit, and

**WHEREAS**, the negotiating teams of the Authority and OPEIU have negotiated in good faith pursuant to their obligations under the Act and have reached a tentative agreement as to all terms and conditions of employment for such employees, for inclusion in a successor collective negotiations agreement for the period of January 1, 2018 - December 31, 2020, and have agreed upon the form of such successor agreement as outlined in the Memorandum of Agreement a copy of which is attached hereto, subject to ratification by their principals, and

**WHEREAS**, OPEIU has informed the Authority that the Proposed Agreement will be submitted to its membership for ratification following ratification by the Authority, and

**WHEREAS**, the Commissioners of the Long Branch Sewerage Authority believe that entering into the Proposed Agreement would be in the best interest of the Authority and the public, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Long Branch Sewerage Authority, that the Proposed Agreement between the Authority and OPEIU for the period January 1, 2018 - December 31, 2020 is hereby ratified and approved, and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to take such actions as are necessary to effectuate the terms of the aforesaid Agreement.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: December 20, 2017

R

Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, LOCAL 4-149, the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial, and Service Workers International Union ("USW") is the exclusive majority representative of a unit of blue collar workers employed by the Long Branch Sewerage Authority (the "Authority"), pursuant to the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. (the "Act"), and

**WHEREAS**, the Authority and USW are signatories to a collective negotiations agreement that expired on December 31, 2017, and

**WHEREAS**, the Act requires that the Authority and USW negotiate in good faith over the terms and conditions of employment for the employees in USW negotiating unit, and

**WHEREAS**, the negotiating teams of the Authority and USW have negotiated in good faith pursuant to their obligations under the Act and have reached a tentative agreement as to all terms and conditions of employment for such employees, for inclusion in a successor collective negotiations agreement for the period of January 1, 2018 - December 31, 2020, and have agreed upon the form of such successor agreement as outlined in the Memorandum of Agreement a copy of which is attached hereto, subject to ratification by their principals, and

**WHEREAS**, USW has informed the Authority that the Proposed Agreement will be submitted to its membership for ratification following ratification by the Authority, and

**WHEREAS**, the Commissioners of the Long Branch Sewerage Authority believe that entering into the Proposed Agreement would be in the best interest of the Authority and the public, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Long Branch Sewerage Authority, that the Proposed Agreement between the Authority and USW for the period January 1, 2018 - December 31, 2020 is hereby ratified and approved, and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to take such actions as are necessary to effectuate the terms of the aforesaid Agreement.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: December 20, 2017

R

Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, Thomas Roguski and Marion Uyeyama have requested permission to attend Rutgers State University for the "Principles of Public Purchasing II" course, and

**WHEREAS**, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that the request of Thomas Roguski and Marion Uyeyama to attend Rutgers State University for the "Principles of Public Purchasing II" course be approved, and

**BE IT FURTHER RESOLVED** that the participants will follow the rules for "Schooling" covered in the appropriate Article in their contract.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: December 20, 2017

R

Exhibit:

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, David Martone has requested permission to attend Monmouth County Vocation School for the "Welding I" course, and

**WHEREAS**, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that the request of David Martone to attend Monmouth County Vocational School for the "Welding I" course be approved, and

**BE IT FURTHER RESOLVED** that the participants will follow the rules for "Schooling" covered in the appropriate Article in their contract.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: December 20, 2017

R

Exhibit:

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority anticipates exceeding certain line items in its 2017 Budget, and

**WHEREAS**, the Authority's Auditor, Mr. Kaplan has recommended an adjustment be made to these Line Items in the form of a Budget Transfer Resolution, and

**WHEREAS**, the Executive Director has prepared documentation outlining these line items for transfer, which is attached hereto and made a part hereof, and

**WHEREAS**, the Executive Director has certified that there are funds available from other Budget Line Items for these budget adjustments, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it hereby approves the Budget Transfer as submitted by the Executive Director and made a part here to, and

**BE IT FURTHER RESOLVED** that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate the purposes of this Resolution.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: December 20, 2017

R

Exhibit:

2018 ADOPTED BUDGET RESOLUTION

**LONG BRANCH SEWERAGE  
AUTHORITY**

	<b>FROM:</b>	<b>TO:</b>
<b>FISCAL YEAR:</b>	<b>January</b>	<b>December</b>
	<b>1, 2018</b>	<b>31, 2018</b>

WHEREAS, the Annual Budget and Capital Budget/Program for the Long Branch Sewerage Authority for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented for adoption before the governing body of the Long Branch Sewerage Authority at its open public meeting of December 20, 2017; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,884,743 Total Appropriations, including any Accumulated Deficit, if any, of \$7,344,743 and Total Unrestricted Net Position utilized of \$460,000; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$3,285,000 and Total Unrestricted Net Position planned to be utilized of \$None; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on December 20, 2017 that the Annual Budget and Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2018 and, ending December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

_____ (Secretary's Signature)	December 20, 2017
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Governing Body	Recorded Vote			
Member:	Aye	Nay	Abstain	Absent

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:  
ResExSess