

**AGENDA**  
**LONG BRANCH SEWERAGE AUTHORITY**  
**Regular Meeting**

**October 18, 2017**

I. Opening of meeting at \_\_\_\_\_ p.m. by \_\_\_\_\_

II. Notation of attendance

<b>Name</b>	<b>Position</b>	<b>In</b>	<b>Out</b>
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Susan Brasefield	Engineer		
Thomas Roguski	Executive Director		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2017, has been provided by publication thereof in the *Link* on February 23, 2017, as a “legal” advertisement and in the *Asbury Park Press* on February, 25 2017, as a “legal” advertisement and by forwarding duplicates thereof on February 17, 2017, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of September 20, 2017

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, September 20, 2017, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on September 20, 2017, if any (**NONE**)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Executive Session held on September 20, 2017, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY**

**October 18, 2017**

- 1) Copy of letter dated 09/19/17 received 09/20/17 from Thomas Roguski to Monteforte Construction, Inc., re: Letter of Service Availability for 365 Pacific Ave / Block 371 Lot 9
- 2) Agenda and Reports for the JIF Meeting held at the Toms River MUA on September 27, 2017
- 3) Copy of letter dated 09/21/17 received 09/21/17 from Thomas Roguski to Takanassee Developers, LLC., re: Bond Reduction approval for Ocean Blvd between North Lake and South Lake Drives / Block 60 / Lots 11 to 13
- 4) Certified Public Notice of Hearing received 09/25/17 from the Borough of West Long Branch, re: 268 Norwood Ave/ Block 28 Lots 95 & 96 / Variance Application
- 5) Letter dated 09/21/17 received 09/25/17 from United Steel Workers, re: Blue color Bargaining Process
- 6) Letter dated 09/20/17 received 09/25/17 from Insite Engineering, re: Utility Availability Sewer/ 212 Ocean Ave/ Block 417 Lots 4, 5.01, 12 & 13
- 7) Affidavit of Publication received 09/25/17 from the Asbury Park Press, re: Notice to Bidders for the 2018 Annual Contract for Sanitary Sewer System Repairs
- 8) Letter dated 09/21/17 received 09/25/17 from Oswald Enterprises, Inc., re: Daily Rental T.V. Inspection and Vac-Con Equipment
- 9) Tort Claim dated 09/26/17 received 09/26/17 from Danielle Jenkins, re: 515 Sairs Ave/ Block 131 Lot 29/ Personal Damage Claim
- ACTION** 10) Inspection Report dated 09/26/17 received 09/28/17 from Tom Roguski, re: Application for Disconnection request from Mr. Christopher Ciufo for 656 Broadway / Block 241 Lot 1
- 11) Letter dated 09/27/17 received 09/28/17 from InSite Engineering, re: Prime LLC. Sewer Connection for 213-215 Third Ave/ Block 228 Lots 42 & 43.01
- 12) Letter dated 09/29/17 received 09/29/17 from Trina Peduto Colford, re: Official retirement notice/ Retirement Date April 1, 2018

- 13) Copy of letter dated 10/2/17 received 10/2/17 from Tom Roguski to Mr. Hinton, re: Letter of Service Availability for 229 Seaview Ave / Block 398 Lot 6
- 14) Certified letter received 10/3/17 from the City of Long Branch Zoning Board, re: 185 Morris Ave/ Block 229 Lot 28 /Zoning application to demolish existing building and construct a 5-story multi-use building for apartments and commercial space
- 15) Letter dated 09/27/17 received 10/2/17 from Monmouth County Planning Board, re: Meeting Cancellation Notice and scheduled new meeting date
- 16) Application for new sewer dated 10/3/17 received 10/3/17 from Toby Yadid, re: 35 Lincoln Ave / Block 13 Lot 5.01 / request is for one (1) unit
- 17) Copy of letter dated 10/4/17 received 10/4/17 from Tom Roguski to Terry Fisher, re: Letter of Service Availability for 172 Long Branch Ave / Block 401 Lot 19
- 18) Copy of Certified letter dated 10/3/17 received 10/6/17 from Foss, San Filippo & Milne to the City of Long Branch, re: DKD Investors, LLC. / 20 Third Ave / Block 276 Lot 7,9,13 &14 / Application for Final Major Site Approval
- 19) Certified Public Notice received 10/6/17 from the City of Long Branch, re: 52 Sternberger Ave / Block 86 Lot 2 / Applicant seeks to amend a prior approval and construct a different single family house than previously approved
- 20) Invitation received 10/10/17 from Long Branch Community Advisory Panel, re: Former Manufactured Gal Plant at Long Branch Ave / Wednesday, November 8, 2017 @ 5:30 pm
- 21) Revised Plans dated 10/10/17 received 10/10/17 from InSite Engineering, re: SAMTD Acquisitions Cooper Avenue Urban Renewal LLC / Block 306, 307 Lot 1.01, 13, 16, 18 & 22
- 22) Letter dated 10/3/17 received 10/10/17 from Hardesty & Hanover, re: Central ADA, Contract Route 71 / A proposed highway project / Control Section Rt 49 (Sea Girt Ave) to Rt. 35 (Main St.)
- 23) Letter dated 10/3/17 received 10/11/17 from the State of NJDEP, re: Change in Personnel Request/ Josh Pelcher replaced Laurie Hartnett in the Laboratory Personnel List
- 24)

VIII. Report of Executive Director for September 2017

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of September 2017

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Schedule of Bills for the Month of September 2017 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since September 20, 2017.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since September 20, 2017.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

Electrical Substation

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at \_\_\_\_\_ o'clock p.m.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the  
meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_.

**WHEREAS**, Mr. Christopher Ciufu has requested a termination of sewer service in an Application for Disconnection to the Executive Director dated August 4, 2017, attached hereto to this Resolution and made a part hereof, for said property at 656 Broadway being serviced by the Long Branch Sewerage Authority under account #5626, and

**WHEREAS**, the Authority has verified that the buildings currently on the property are unoccupied, and

**WHEREAS**, Mr. Ciufu's contractor satisfactorily disconnected the sanitary sewer lateral servicing the property, and

**WHEREAS**, this disconnection is conditional upon all service charges being paid to date, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it terminates service on said property as of the last quarter of 2017 and that an application for resumption of sewer service for said property shall be considered an application for sewer service, de novo, and subject to the procedures and costs set forth in the Rules and Regulations of the Long Branch Sewerage Authority, and

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to affect this Resolution.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017

R1.10-17

Exhibit



## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded Mr.

\_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for sodium hypochlorite, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for sodium hypochlorite to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for sodium hypochlorite to Miracle Chemical in the amount of \$0.964 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Miracle Chemical for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017

R2.10-17

Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for magnesium hydroxide slurry, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for magnesium hydroxide slurry to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for magnesium hydroxide slurry to Premier Magnesia, in the amount of \$2.97 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Premier Magnesia, for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017

R3.10-17

Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for furnishing and delivery of aluminum hydroxide, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for furnishing and delivery of aluminum hydroxide to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for furnishing and delivery of aluminum hydroxide to Main Pool & Chemical in the amount of \$2.27 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Main Pool & Chemical, for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017

R4.10-17

Exhibit

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for dry polymer, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for dry polymer to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for dry polymer to Polydyne, Inc. in the amount of \$1.62 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017  
R5.10-17  
Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for emulsion type polymer, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for emulsion type polymer to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for emulsion type polymer to Polydyne, Inc. in the amount of \$0.99 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017  
R6.10-17  
Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for removal, transport and disposal of sand, grit and bar screen screenings to an approved site; and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for removal, transport and disposal of sand, grit and bar screen screenings to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

### **NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for removal, transport and disposal of sand, grit and bar screen screenings to Freehold Cartage, Inc. in the amount of \$1,685.00 per 20 yard container removed and disposed of, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Freehold Cartage, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017

R7.10-17

Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors; and

**WHEREAS**, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to Pilot Electric Co. Inc. in the amount of \$11,700.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Pilot Electric Co. Inc. for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017

R8.10-17

Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Road Restoration & Infrared Paving Restoration, and

**WHEREAS**, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award this contract to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Long Branch Sewerage Authority hereby awards its contract for Road Restoration Infrared Paving Restoration to L & L Paving Company, Inc., in the amount of \$15,000.00, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with, L & L Paving Company, Inc., for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017  
R9.10-17  
Exhibits



## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Electrical Maintenance Services to an approved site; and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for Electrical Maintenance Services to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for Electrical Maintenance Services to Electro Maintenance, Inc. in the amount of \$78,500.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Electro Maintenance, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017

R10.10-17

Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_.

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Surveillance Camera Maintenance Services; and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract Surveillance Camera Maintenance Services to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED**, that

1. The Long Branch Sewerage Authority hereby awards its contract for Surveillance Camera Maintenance Services to Integrated Systems & Services in the amount of \$8,688.00 subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Integrated Systems & Services for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017

R11.10-17

Exhibits

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by Mr. \_\_\_\_\_

**WHEREAS**, Thomas Roguski and several LBSA employees desire to attend the AEA Annual Conference to be held November 14, 2017 to November 15, 2017 at the Caesars in Atlantic City, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY THAT:**

1. Thomas Roguski and any of the aforementioned employees who have the approval of Mr. Roguski and the Board, are authorized to attend the AEA Annual Conference to be held November 14, 2017 to November 15, 2017 at the Caesars in Atlantic City
2. The Authority will pay all registration fees for this purpose including accommodations.
3. The Authority will allow a maximum amount of \$50.00 per day per person for reimbursable expenses.
4. The Authority will provide all transportation costs for attending the meeting.
5. Any Authority Commissioners are also authorized to attend if they so desire under the same terms and conditions.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: October 18, 2017  
R12.10-17  
Exhibits

# 2018 AUTHORITY BUDGET RESOLUTION

## Long Branch Sewerage Authority

**FISCAL YEAR: FROM:** January 1, 2018 **TO:** December 31, 2018

**WHEREAS**, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending December 31, 2018 has been presented before the governing body of the Long Branch Sewerage Authority at its open public meeting of October 18, 2017; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$6,884,743, Total Appropriations, including any Accumulated Deficit if any, of \$ 7,344,743 and Total Unrestricted Net Position utilized of \$ 460,000 none; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$3,285,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$None; and

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on October 18, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending December 31, 2018 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Long Branch Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 20, 2017

October 18, 2017

\_\_\_\_\_  
(Secretary's Signature)

Governing Body  
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

## RESOLUTION

Mr. \_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by  
Mr. \_\_\_\_\_.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

### ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:  
ResExSess