

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

April 19, 2017

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
James Mazza	Secretary		
David Brown	Treasurer		
L. Frank Blaisdell	Asst. Secretary/ Treas.		
Laurie Hartnett	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Von Dorpe	Engineer		
Sue Brasfield	Engineer		
Thomas Roguski	Staff Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2017, has been provided by publication thereof in the *Link* on February 23, 2017, as a "legal" advertisement and in the *Asbury Park Press* on February, 25 2017, as a "legal" advertisement and by forwarding duplicates thereof on February 17, 2017, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of March 15, 2017

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, March 15, 2017, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on March 15, 2017, if any **NONE**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on March 15, 2017, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

April 19, 2017

- 1) Certified Public Notice received 03/15/17 from Borough of West Long Branch, re: New Addition to 8 Fulton Ave/ Block 51 Lot 57
- 2) Letter dated 03/15/17 received 03/16/17 from Chesapeake Exterminating Co., re: 196 Long Branch Ave Inspection
- 3) Temporary Disconnection application dated 03/15/17 received 03/16/17 from CM & Son Construction & Electric LLC, re: 1 Private Drive/ Block 15 Lot 13 / Acc# 158-0
- 4) Agenda and Reports for the Toms River MUA Meeting on March 22, 2017
- 5) Letter dated 03/16/17 received 03/17/17 from United States Environmental Protection Agency, re: Sanitary Sewer System Compliance Evaluation Inspection
- 6) Letter dated 03/14/17 received 03/20/17 from Monmouth County Planning Board, re: Meeting Cancellation Notice to be rescheduled for May 3, 2017 at 11:00AM
- 7) Temporary Disconnection Application dated 03/20/17 received 03/20/17 from Long Branch Partners, LLC., re: 116 Broadway/ Block 283 Lot 18
- 8) Temporary Disconnection Application dated 03/20/17 received 03/20/17 from Long Branch Partners, LLC., re: 118 Broadway/ Block 283 Lot 17
- 9) Temporary Disconnection Application dated 03/20/17 received 03/20/17 from Long Branch Partners, LLC., re: 120 Broadway/ Block 283 Lot 16
- 10) Temporary Disconnection Application dated 03/20/17 received 03/20/17 from Long Branch Partners, LLC., re: 122 Broadway/ Block 283 Lot 15
- 11) Temporary Disconnection Application dated 03/20/17 received 03/20/17 from Long Branch Partners, LLC., re: 8 Second Ave/ Block 283 Lot 20
- 12) Certified Letter dated 03/15/17 received 03/20/17 from French Parrello Associates, re: Flood Hazard Area Verification and Individual Permit Application for 775 Woodgate Ave / 800 Bowyer Ave
- 13) Copy of letter dated 03/22/17 received 03/22/17 from Thomas Roguski to Theresa Jasina, re: Letter of Service Availability for 47 & 55 Morris Ave / Block 221 Lots 1 & 2

- 14) Copy of letter dated 03/22/17 received 03/22/17 from Thomas Roguski to Jessica Southard, re: Letter of Service Availability for Ocean Terrace, Ocean Ave North and Seaview Ave / Block 302 Lots 12, 13, 14 & 15
- 15) Letter dated 03/24/17 received 03/24/17 from the NJ Natural Gas, re: Gas Facility Removal Demolition Request for 196 Long Branch Ave
- 16) Copy of letter dated 03/24/17 received 03/24/17 from Tom Roguski to Gary Schecher, re: Estimated Construction and Connection Costs for New Connection at 77 Sixth Ave/ Block 324 Lot 9.01
- 17) Certified Letter dated 03/22/17 received 03/24/17 from Richard DiFolco at JKR Engineering and Planning Service LLC., re: Notification of CAFRA Permit Application / Block 179 Lot 47 and Block 189 Lots 4 & 11
- 18) Certified letter dated 03/16/17 received 03/28/17 from United States Environmental Protection Agency, re: Sanitary Sewer System Compliance Evaluation Inspection/ NJPDES Tracking ID # NJ0024783
- 19) Unit change request dated 03/29/17 received 03/28/17 from Collard Realty, re: 473 Broadway / Block 257 Lot 11
- 20) Temporary Disconnection dated 03/24/17 received 03/28/17 from 235 Highland Ave LLC. re: 235 Highland Ave/ Block 48 Lot 10.01
- 21) Application for new sewer connection dated 03/24/17 received 03/28/17 from 235 Highland Ave LLC. re: 241 Highland Ave / Block 48 Lot 10.02
- 22) Invitation from NJ Water Environment Association received 04/04/17, re: 102 Annual Conference and Exposition in Atlantic City from May 8- May 12
- 23) Letter dated 03/30/17 received 04/10/17 from NJDEP, re: Treatment Works Approval No. 17-0054 Beachfront South
- 24) Seminar save the date received 04/10/17 from JIF, re: Understanding Your Cyber Liability Policy/ What to do in the Event of a Breach / Dates April 20 and May 23
- 25) Certified Notice of Public Hearing received 04/11/17 from Borough Of Deal, re: 1 Pleasant Place/ B 4 Lots 1,2,7 & 8/ Applicant seeks to expand an existing second dwelling on the property/ Not LBSA Sewer
- 26) Certified letter received 04/12/17 from Borough of West Long Branch, re: 12 Nolan Dr/ Applicant seeks to construct a one-story bedroom Suite addition/ NOT LBSA SEWER

- 27) Certified letter received 04/12/17 from Borough of West Long Branch, re: 33 Rivington Ave / Applicant seeks to add a second level to the one family dwelling, NOT LBSA SEWER
- 28) Application for Change of Use of Existing Sewerage dated 04/06/17 received 04/12/17 from Dynamic Ventures Group, re: 185 Morris Ave / Block 229 Lot 28/ Change from Restaurant to Mixed Use: Retail & Residential

VIII. Report of Executive Director for March 2017

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of March 2017

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of March 2017 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since March 15, 2017.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since March 15, 2017.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

C. Inlet Roof

1. Report, if any
2. Action, if any

D. Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

E. Electrical Substation

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised with Emex LLC for receipt of bids for electrical power generation services

WHEREAS, in response thereto the Authority has received bid results from Emex LLC., bid amounts as specified on the email attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for natural electrical power services for a period of two years to the lowest responsible bidder, and

NOW THEREFORE BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for electrical power generation services to Constellation NewEnergy, Inc. in the amount of \$ 0.06570 per Kilowatt hours,
2. The Authority is authorized to enter into a contract with Constellation NewEnergy, Inc. for the purposes expressed hereinabove.
3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: April 19, 2017

R

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, Laurie Hartnett and several LBSA employees desire to attend the NJWEA Annual Conference to be held May 8, 2017 to May 12, 2017 at Bally's in Atlantic City, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY THAT:

1. Laurie Hartnett and any of the aforementioned employees who have the approval of Mrs. Hartnett and the Board, are authorized to attend the NJWEA Annual Conference to be held May 8, 2017 to May 12, 2017 at Bally's in Atlantic City.
2. The Authority will pay all registration fees for this purpose including accommodations.
3. The Authority will allow a maximum amount of \$50.00 per day per person for reimbursable expenses.
4. The Authority will provide all transportation costs for attending the meeting.
5. Any Authority Commissioners are also authorized to attend if they so desire under the same terms and conditions.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: April 19, 2017

R

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, Loreta CaFolla have requested a decrease in the number of units from two (2) to one (1) unit for service billing in an application to the Executive Director received January 29, 2017, which is attached hereto to this Resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under account #4396-0, and

WHEREAS, the Long Branch Sewerage Authority board has reviewed all the necessary information and based on the Authority's engineer inspection have denied the decrease in the number of units from two (2) to one (1), and

WHEREAS, the Authority feels that the property is a two unit based that it has two kitchens one on each floor, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 319 Poole Ave, is hereby approved by the board for the decrease request in units from two (2) to one (1), and

BE IT FURTHER RESOLVED the account # 4396-0 is active and billed as two service units.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date: April 19, 2017

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-
Mr. Blaisdell	-

Date:
ResExSess