

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

July 20, 2016

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

| Name | Position | In | Out |
|--------------------|-------------------------|-----------|------------|
| L. Frank Blaisdell | Chairman | | |
| Thomas George | Vice-Chairman | | |
| David Brown | Secretary | | |
| Michael Booth | Treasurer | | |
| James Mazza | Asst. Secretary/ Treas. | | |
| | | | |
| Joseph Martone | Executive Director | | |
| David Kaplan | Auditor | | |
| John L. Bonello | Counsel | | |
| John Van Dorpe | Engineer | | |
| Laurie Hartnett | PCC Officer | | |
| Thomas Roguski | Staff Engineer | | |
| Nicole Woods | Secretary | | |

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2016, has been provided by publication thereof in the *Link* on February 25, 2016, as a "legal" advertisement and in the *Asbury Park Press* on February, 20 2016, as a "legal" advertisement and by forwarding duplicates thereof on February 19, 2016, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

| | | | | |
|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

V. As to Minutes of the Regular Meeting of June 15, 2016

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, June 15, 2016, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

| | | | | |
|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

VI. As to Minutes of the Executive Session held on June 15, 2016, if any

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on June 15, 2016, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

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| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

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|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

July 20, 2016

- 1) Certified letter dated 6/4/16 received 6/15/16 from Thomas D'Ambrisi, re: B 23 L 43 /11 Dennis Street, West Long Branch
- 2) Certified Public notice dated 6/6/16 received 6/15/16 from Blackridge Realty, Inc., re: B 216 L 14.01 (f/k/a Lots 14, 15 & 23) / 345 Ocean Blvd.
- 3) Certified letter dated 6/8/16 received 6/15/16 from Charles E. Lindstorm, P.E., re: B55 L10 / 74 South Lake Drive, Coastal Zone Management General Permit #5
- 4) Agenda and Reports received 6/17/16 from JIF, re: Toms River MUA meeting on June 22nd at 10:30A.M
- 5) Application for a Disconnect dated 5/26/16 received 6/17/16 from Citimortgage, Inc. re: 260 Central Ave. / B313 L11
- 6) Copy of a Letter dated 6/20/16 to Gen II Contracting Company, Inc. from Thomas Roguski, re: Contract Award for Inlet Building Roof Replacement Project
- 7) Copy of a Letter dated 6/20/16 to Alden Bailey Restoration Corp. from Thomas Roguski, re: Return of Bid Bond for Inlet Building Roof Replacement Project
- 8) Copy of a Letter dated 6/20/16 to G.C. Dynatech Construction, LLC from Thomas Roguski, re: Return of Bid Bond for Inlet Building Roof Replacement Project
- 9) Copy of a Letter dated 6/20/16 to Northeast Roof Maintenance, Inc. from Thomas Roguski, re: Return of Bid Bond for Inlet Building Roof Replacement Project
- 10) Letter dated 6/21/16 received 6/23/16 from State of New Jersey Department of Transportation, re: Bond Payment for Application O-71-C8013-2016, Route 71
- 11) Letter dated 6/22/16 received 6/24/16 from Carla Tomas, City of Long Branch Tax Collector, re: Tax Sale, September 20, 2016
- 12) Letter dated 6/22/16 received 6/24/16 from Monmouth County Planning Board, re: Meeting Cancellation Notice
- 13) Letter dated 6/28/16 received 6/28/16 from In-Site Engineering, LLC, re: Beachfront South: Sewer Extension

- 14) Letter dated 6/27/16 received 6/29/16 from King and Petracca, re: Keith Craffey, etc. v. Middlesex County Utility Authority, et al [Bay Clammers' Litigation]
- 15) Letter dated 6/30/16 received 7/1/16 from Brown and Brown, re: Business Associate Agreement
- 16) Letter dated 6/24/16 received 7/1/16 from Anthony LaBruna, re: B 4 L 14 / 7 Lincoln Gardens
- 17) Letter dated 9/24/16 received 7/1/16 from State of New Jersey, DEP, re: 2016 Water Pollution Proficiency Test Study
- 18) Notice of Public Hearing dated 6/24/16 received 7/5/16 from Martin A. McGann, Jr. Esq., re: B 216 L 9, 10 & 15 / 310 Ocean Ave
- 19) Certified Public Notice dated 6/27/16 received 7/5/16 from Peter S. Falvo, Jr. Esq., re: West Long Branch B 28 L 95 / 268 Norwood Ave.
- 20) Application for Temporary Disconnect dated 7/5/16 received 7/5/16 from Sandco 92 LLC., re: B243 L50 / 660 Art Street
- 21) Certified Legal Notice received 7/7/16 from Francis J. Devito, re: West Long Branch B 69 L 15-16 / 135 Highway 36
- 22) Copy of a letter dated 7/7/16 received 7/11/16 from State of New Jersey, DEP, re: Treatment Works Approval No. 16-0230, Academic Building Addition
- 23) Letter dated 7/11/16 received 7/11/16 from Mr. Vincent Le Pore, re: Mr. O'Scanlon's proposal
- 24) Certified Public Notice dated 7/1/16 received 7/12/16, re: West Long Branch B28 L43 / 11 Dennis St.
- 25) Certified Public Notice dated 7/1/16 received 7/12/16, re: B228 L42 & 43.01 / 213-215 Third Ave.
- 26) Letter received 7/13/16 from Monmouth County Improvement Authority, re: Pooled Government Loan Program
- 27) Letter dated 7/13/16 received 7/13/16 from Maser Consulting, re: Partial Payment request #12 from P.M. Construction for the 2014 Collection Project
- 28) Letter dated 7/11/16 received 7/14/16 from New Jersey Municipal Environmental Risk Management Fund, re: EJIF Bulletin #16-01, Property Acquisitions and Divestiture

ACTION

- 29) Email received 7/15/16 from Data Transfer Solutions, re: VueWorks Velvet Sessions – Knowledge Transfer Symposium
- 30) Affidavit of Publication dated 6/23/16 received 7/15/16 from The Link News, re: Summary of Synopsis of 2015 Audit Report
- 31) Letter dated 7/6/16 received 7/15/16 from Jersey Central Power & Light, re: Electric Service for premise number: 302373, Exchange Place

Additional Correspondence:

- 32) Letter dated 7/11/16 received 7/15/16 from Kearney Bank, re: Audit Confirmation
- 33) Letter dated 7/13/16 received 7/15/16 from Hardesty & Hanover, re: Central ADA, Contract 1, Route 71
- 34) Email dated 7/15/16 received 7/18/16 from Brown & Brown, re: Renewal Schedules for 2017-2018

ACTION

- 35) Letter dated 7/19/16 received 7/19/16 from Thomas Roguski, Authority Engineer, re: New application from East Point Engineering, LLC. / DKD Investments, LLC. / Transit Village Third and Pavilion Avenues / Block 228 Lot 32, 33, 34 and 35 (46 proposed units less 5 existing units)

ACTION

- 36) Letter dated 7/19/16 received 7/20/16 from Thomas Roguski, Authority Engineer, re: Beachfront South – Offsite Sanitary Sewer Extension

VIII. Report of Executive Director for June 2016

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

| | | | | |
|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of June 2016

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of June 2016 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

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|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since June 15, 2016.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

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|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since June 15, 2016.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

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|-----------|-------|-------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
|-----------|-------|-------|--------|-------|

AYES NAYS ABSTAIN ABSENT

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

| | | | | |
|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

| | | | | |
|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Flood Barriers

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any

2. Action, if any

Electrical Substation

1. Report, if any

2. Action, if any

Cell Tower

1. Report, if any

2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the
meeting be adjourned.

| | | | | |
|-----------|-------|---------|--------|-------|
| Blaisdell | Booth | Brown | George | Mazza |
| AYES | NAYS | ABSTAIN | ABSENT | |

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by
Mr. _____

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, #11, from P.M. Construction Corp. for the 2014 Collection System Rehabilitation Project, and

WHEREAS, this request for payment is in the amount of \$171,075.05, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated July 13, 2016, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request #12 to P.M. Construction Corp. in the amount of \$171,075.05

ROLL CALL:

| | |
|---------------|---|
| Mr. Blaisdell | - |
| Mr. George | - |
| Mr. Brown | - |
| Mr. Booth | - |
| Mr. Mazza | - |

Date: July 20, 2016

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, DKD Investments, LLC. has applied for sewer connection for Third and Pavilion Avenues, for forty-one (41) new equivalent units (46 proposed units less 5 existing units) known as Block 288, Lots 32, 33, 34 & 35, and

WHEREAS, the application was accompanied by the necessary plans and specification, and

WHEREAS, the Long Branch Sewerage Authority Staff Engineer, Tom Roguski, has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated July 19, 2016, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of DKD Investments, LLC. for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Staff Engineer dated July 19, 2016 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: July 20, 2016

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, Insite Engineering, LLC, has applied for the Beachfront South - Offsite Sanitary Sewer Extension in Ocean Boulevard right of way between North Bath and Pavilion Avenues, and

WHEREAS, the application was accompanied by the necessary plans and specification, and

WHEREAS, the Long Branch Sewerage Authority Staff Engineer, Tom Roguski, has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated July 19, 2016, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Insite Engineering, LLC. for the Beachfront South - Offsite Sanitary Sewer Extension be and the same is hereby approved conditionally as per the letter of the Authority Staff Engineer dated July 19, 2016.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: July 20, 2016

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by
Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

| | |
|---------------|---|
| Mr. Blaisdell | - |
| Mr. Booth | - |
| Mr. Brown | - |
| Mr. George | - |
| Mr. Mazza | - |

Date:
ResExSess