

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

December 16, 2015

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Nicole Woods	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2015, has been provided by publication thereof in the *Link* on March 19, 2015, as a "legal" advertisement and in the *Asbury Park Press* on March 14, 2015, as a "legal" advertisement and by forwarding duplicates thereof on February 20, 2015, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of November 18, 2015

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, November 18, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on November 18, 2015, if any

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on November 18, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

December 16, 2015

- 1) Loss Control Report dated 11/2/15 received 11/19/15 from New Jersey Utility Authorities Joint Insurance Fund, re: Joline Pump Station – PS #5
- 2) Letter dated 11/15/15 received 11/19/15 from Municipal Excess Liability Joint Insurance Fund, re: Cyber Liability
- 3) Letter dated 11/20/15 received 11/30/15 from New Jersey Natural Gas, re: Meter # 729861 Located at Willow in Long Branch
- 4) Agenda received 11/30/15 for Monmouth County Planning Board Meeting Wednesday December 2, 2015
- 5) Certified Letter dated 11/23/15 received 11/30/15 from Ansell, Grimm & Aaron, re: B 8 L 32 / 11 Old Farm Road
- 6) Certified Public Notice received 11/30/15 from Robert J. McGowan, Esq., re: B 217 L 3 / 116 Chelsea Ave
- 7) Letter dated 11/24/15 received 11/30/15 from the State of New Jersey Department of Environmental Protection, re: Treatment Works Approval No. 15-0416, Monmouth University
- 8) Letter dated 11/4/15 received 11/30/15 from the State of New Jersey Department of Environmental Protection, re: Compliance Evaluation Inspection Long Branch Sewerage Authority
- 9) Certified Public Notice dated 11/25/15 received 12/2/15 from Jeffrey Resnikoff, Esq., re: B 123 L 13 / 132 West End Ave
- 10) Letter dated 12/1/15 received 12/4/15 from Connell Foley LLP., re: Application for Use Variance B 67 L 8.01 / 310 State Highway Route 36, West Long Branch
- 11) Certified Notice of Public Hearing received 12/7/15 from Connell Foley LLP, re: B67 L8.01 / 310 State Highway Route 36, West Long Branch
- 12) Certified Meeting Cancellation Notice dated 12/2/15 received 12/7/15 from the Monmouth County Planning Board, re: January 6, 2016 meeting
- 13) Certified Notice of Public Hearing dated 12/3/15 received 12/7/15 from Edward De Rosa, re: B 71 L 25&26 / 43 Summers Ave, West Long Branch

- 14) Letter dated 12/7/15 received 12/7/15 from New Jersey Utility Authorities Joint Insurance Fund, re: Certificate of Insurance, State of New Jersey Department of Treasury
- 15) Letter dated 11/30/15 received 12/09/15 from State of New Jersey Department of Environmental Protection, re: Air Pollution Control GP-005 Renewal Notification
- 16) Letter dated 12/9/15 received 12/10/15 from Kennedy Consulting Engineers, LLC, re: Jemal's Church Street School, LLC
- 17) Public Notice received 12/10/15 from New Jersey Utility Authorities – JIF, re: Meeting rescheduled to Wednesday December 16, 2015
- 18) Agenda & Reports received 12/10/15, re: Toms River MUA 10:30 AM meeting on December 16, 2015 at 10:30 am
- 19) Letter dated 12/8/15 received 12/11/15 from Nelson Engineering Associates, Inc., re: B 216 L 9, 10 & 25
- 20) Announcement from Waters, McPherson, McNeill, P.C., re: John L. Kraft and Jason P. Capizzi are joining the firm

ADDITIONAL CORRESPENDENCE

- 21) Letter dated 12/10/15 received 12/11/15 from Engineering Design Associates, P.A., Peter M. Mitt, L.L.A., P.P., re: B 301 L 4 & 7
- ACTION** 22) Letter dated 12/10/15 received 12/11/15 from Maser Consulting, re: 2014 Collection System Rehabilitation Project – Payment No. 8
- ACTION** 23) Letter dated 12/11/15 received 12/14/15 from William E. Fitzgerald, P.E., re: Monmouth University, Replacement / Expansion at Kessler Field, B 39 / p/o L11, West Long Branch
- 24) Letter dated 12/15/15 received 12/16/15 from Tom Roguski, re: Stadium Replacement / Expansion at Kessler Field

VIII. Report of Executive Director for November 2015

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of November 2015

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of November 2015 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since November 18, 2015.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since November 18, 2015.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Fence & Gates

1. Report, if any
2. Action, if any

Flood Barriers

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

C. F.E.M.A.

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that
the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, #8, from P.M. Construction Corp. for the 2014 Collection System Rehabilitation Project, and

WHEREAS, this request for payment is in the amount of \$166,880.59, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated December 10, 2015, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request #8 to P.M. Construction Corp. in the amount of \$166,880.59.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Brown	-
Mr. Booth	-
Mr. Mazza	-

Date: December 16, 2015

R1.12-15

Exhibit A

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Monmouth University has applied for sewer connection for the Kessler Field Stadium Expansion know as Block 39 p/o Lot 11, and

WHEREAS, the application was accompanied by the necessary plans and specifications, and

WHEREAS, the Long Branch Sewerage Authority Staff Engineer, Thomas Roguski, has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated December 15, 2015 attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Monmouth University for connection to the sewerage system be and the same is hereby approved subject to compliance with the conditions and requirements as stated in the letter of the Authority Engineer dated December 15, 2013 and, upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: December 16, 2015

R2.12-15

Exhibit B

2016 ADOPTED BUDGET RESOLUTION

LONG BRANCH SEWERAGE AUTHORITY

	FROM:	TO:
FISCAL YEAR:	January	December
	1, 2016	31, 2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Long Branch Sewerage Authority for the fiscal year beginning January 1, 2016 and ending December 31, 2016 has been presented for adoption before the governing body of the Long Branch Sewerage Authority at its open public meeting of December 16, 2015; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 6,549,200, Total Appropriations, including any Accumulated Deficit, if any, of \$6,752,915 and Total Unrestricted Net Position utilized of \$203,715; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$250,000 and Total Unrestricted Net Position planned to be utilized of \$250,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on December 16, 2015 that the Annual Budget and Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2016 and, ending December 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

(Secretary's Signature)

December 16, 2015

Governing Body
Member:

Recorded Vote		Abstain	Absent
Aye	Nay		
Mr. George			Mr. Blaisdell
Mr. Booth			Mr. Brown
Mr. Mazza			

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:
ResExSess