

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

November 18, 2015

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Nicole Woods	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2015, has been provided by publication thereof in the *Link* on March 19, 2015, as a "legal" advertisement and in the *Asbury Park Press* on March 14, 2015, as a "legal" advertisement and by forwarding duplicates thereof on February 20, 2015, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of October 21, 2015

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, October 21, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on October 21, 2015, if any

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on October 21, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

November 18, 2015

- 1) Agenda & Reports received 10/23/15, re: Toms River MUA 10:30 AM meeting on October 28, 2015
- 2) Copy of a letter dated 10/21/15 received 10/23/15 from John L. Bonello to Daniel C. Carmalt, Esq., APS Contracting, Inc., re: Westech Engineering, Inc. vs. APS Contracting, Inc.
- 3) Copy of a letter dated 10/21/15 received 10/23/15 from David P. Lipari to John L. Bonello, Esq., re: Municipal Mechanics Lien Claim - Raymond Electrical Contractor, Inc.
- 4) Letter dated 10/22/15 received 10/26/15 from John L. Bonello, re: Municipal Mechanic's Lien Claim – Raymond Electric Contractor
- 5) Agenda received 10/30/15 from the Monmouth County Planning Board, re: Wednesday November 4, 2015 11:00 AM meeting
- 6) Letter dated 10/30/15 received 10/30/15 from State of New Jersey DEP, re: Physical Connection Permit Renewal for 2016
- 7) Affidavit of Publication dated 10/29/15 received 11/1/15 from the Asbury Park Press, re: Furnishing and Delivering (Thioguard) Magnesium Hydroxide Slurry
- 8) Copy of a letter dated 10/28/15 received 11/1/15 from John Bonello to Hedinger & Lawless, LLC., re: Municipal Mechanic's Lien Claim – Raymond Electric Contractor, Inc.
- 9) Certified letter dated 10/30/15 received 11/5/15 from WJH Engineering, re: B 69 L11 / 205 Route 36 West, West Long Branch
- 10) Certified Legal Notice received 11/5/15 from Jemal's Church Street School, LLC, re: B 469 L11 / 465 Church Street
- 11) Letter dated 11/5/15 received 11/5/15 from Diversified Realty Advisors, LLC, re: Renewal of Inactive Service Status
- 12) Email dated 11/6/15 received 11/6/15 from New Jersey Utility Authorities Joint Insurance Fund, re: Public Hearings – 2016 Proposed Budgets
- 13) Legal Notice received 11/9/15 from Edward De Rosa, re: Case #ZB2015-09, B 71 L 25 & 26 / 43 Summers Ave., West Long Branch

14) Certified Legal Notice dated 11/6/15 received 11/10/15 from Frank J. Crupi, Esq.,
re: B 364 L17 / 456 Atlantic Ave

15) Agenda & Reports received 11/12/15, re: Caesars – Palladium C 2:30 PM
meeting on November 17, 2015

ACTION

16) Letter dated 11/11/15 received 11/12/15 from Maser Consulting, re: Flood Barrier
Project

ACTION

17) Letter dated 11/9/15 received 10/12/15 from Maser Consulting, re: 2014
Collection System Rehabilitation Project – Payment No. 7

VIII. Report of Executive Director for October 2015

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of October 2015

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of October 2015 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since October 21, 2015.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

- XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since October 21, 2015.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

- XII. As to Insurance Committee

1. Report, if any
2. Action, if any

- XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

- XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

- XV. Old Business

- A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

- B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Fence & Gates

1. Report, if any
2. Action, if any

Flood Barriers

1. Report, if any
2. Action, if any

Mechanical Improvements

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

C. F.E.M.A.

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that
the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has undertaken the Flood Barrier Project with Ray Palmer Associates; and

WHEREAS, the inspecting engineer for the project, Maser Consulting, has requested an additional \$4,600.00 for construction phase services, in his letter dated November 12, 2015, attached hereto and made a part hereof,

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority the approves the request for an additional funds not to exceed \$4,600.00 for engineering fees is hereby approved and that the Authority Executive Director is authorized to execute any documents necessary to effectuate this Resolution.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Brown	-
Mr. Booth	-
Mr. Mazza	-

Date: November 12, 2015

R1.11-15

Exhibit A

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, #7, from P.M. Construction Corp. for the 2014 Collection System Rehabilitation Project, and

WHEREAS, this request for payment is in the amount of \$132,264.30, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated November 9, 2015, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request #7 to P.M. Construction Corp. in the amount of \$132,264.30.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Brown	-
Mr. Booth	-
Mr. Mazza	-

Date: November 18, 2015

R2.11-15

Exhibit B

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for magnesium hydroxide slurry, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for magnesium hydroxide slurry to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for magnesium hydroxide slurry to Premier Magnesia, in the amount of \$2.87 per gallon, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Premier Magnesia, for the purposes expressed hereinabove.

3. The Authority Chairman and Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: November 18, 2015

R3.11-15

Exhibit C & D

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to appoint a Public Agency Compliance Officer as mandated by N.J.S.A. 10:5-31 et seq. under the direction of the Division of Contract Compliance and Equal Employment Opportunity, and

WHEREAS, as per the Division of Contract Compliance and Equal Employment Opportunity, this position must be appointed annually, and

WHEREAS, notice of this appointment shall be forwarded to the State of New Jersey, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Laurie Hartnett is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the Long Branch Sewerage Authority for the Year 2016.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: November 18, 2015
R4.11-15

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded
by _____

WHEREAS, the Long Branch Sewerage Authority hereby authorizes a holiday party for its employees, board members and professionals on Friday December 18, 2015 at 12 noon in the conference room at 150 Joline Ave and,

WHEREAS, the holiday party allowance is not to exceed \$700.00

NOW, THEREFORE, BE IT RESOLVED by the Members of the Long Branch Sewerage Authority that it approves the 2015 holiday party.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Brown	-
Mr. Booth	-
Mr. Mazza	-

Date: November 18, 2015
R5.11-15

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority anticipates exceeding certain line items in its 2015 Budget, and

WHEREAS, the Authority's Auditor, Mr. Kaplan has recommended an adjustment be made to these Line Items in the form of a Budget Transfer Resolution, and

WHEREAS, the Executive Director has prepared documentation outlining these line items for transfer, which is attached hereto and made a part hereof, and

WHEREAS, the Executive Director has certified that there are funds available from other Budget Line Items for these budget adjustments, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby approves the Budget Transfer as submitted by the Executive Director and made a part here to, and

BE IT FURTHER RESOLVED that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate the purposes of this Resolution.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: November 18, 2015

R6.11-15

Exhibit E

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.

2. The general nature of the subject matter to be discussed is as follows:

3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.

4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:
ResExSess