LONG BRANCH SEWERAGE AUTHORITY

MINUTES OF THE REGULAR MEETING

JUNE 17, 2026

I. and II. Opening and Attendance of Meeting and Pledge of Allegiance

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:03 p.m., prevailing time, on Wednesday, June 17, 2026, by the Executive Director, Thomas Roguski, both in person and electronically via telephonic communication conference call, attended by Mr. Riley, Mr. Booth, and Mr. Brown. Mr. Larco and Mrs. Morris were absent.

In addition to the Members of the Authority hereinabove stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, P.E., Executive Director; John McKelvey, P.E, of the firm Colliers Engineering and Design, Authority Engineer; Gregory Cannon, Esq. of the firm Law Office of Cannon & McGuinn, Authority Counsel, and Susan Mazzei, Secretary. Charles J. Fallon, CPA, RMA, of the firm Fallon & Company LLP, Authority Auditor; was absent.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2026 has been provided by posting a legal notice on the Long Branch Sewerage Authority's official public notice website on March 1, 2026, and by forwarding duplicates thereof on February 19, 2026 to the Clerks of the City of Long Branch, Borough of West Long Branch, and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

Mr. Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore inquired as to what the current status of the plant's capacity is, and at what point does the Authority need to notify NJDEP.

Mr. Roguski explained that the Authority is required to notify the state via the Capacity Assurance Program once 95% capacity is reached. He explained that once NJDEP is notified, there are three (3) options; reduce infiltration & inflow, increase treatment plant capacity, or implement a connection moratorium.

Mr. Lepore asked what would be required if financing is needed through the Infrastructure Bank.

Mr. Roguski explained that the state would want the Authority to reduce inflow & infiltration and exhaust all other options before requesting financing for plant expansion.

Mr. Lepore stated he was surprised to learn that LBSA did not own and operate the fountain.

Mr. Roguski explained that the fountain has always been owned by the City of Long Branch, however at one point the Authority assisted in maintaining clean water but has since been turned over to a private company who have the required licenses.

Mr. Lepore had no further questions and thanked the Board.

Mr. Roguski said he received an email from Jonathan Haines on June 16, 2026, titled "LB Smells" in reference to the smell around the Authority. Mr. Haines requested that the matter to addressed at the board meeting and questioned what would be done to address the odor and provided a Facebook page link.

Mr. Roguski explained that he would want to be notified by the public of any excessive smells and that he takes all those reports very seriously and will respond to the email.

Mr. Roguski explained that the Authority has implemented odor scrubbers and has replaced all the media, especially in the summer months, to reduce the odor.

Mr. Riley stated that he has lived around the corner for the past 20 years and has not noticed any unusual smells. Mr. Riley also noted that often the smell comes from the creek next door.

Mr. Brown said the public needs to communicate their concerns, however he stated that the odors were a problem years ago.

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

V. Miscellaneous Suggestions for the Good of the Authority

Mr. Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore stated that in response to a post on Facebook regarding the odors, he explained that it was in reference to someone wanting to purchase a home. Mr. Lepore stated LBSA has done a lot to reduce the odor by upgrading equipment to cap odors. Mr. Lepore said in his personal experience that the odors are very infrequent and could possibly be the creek next door.

Mr. Lepore expressed his concerns regarding the cost of employee healthcare benefits and feels that the Union representatives should be proactively fighting these governmental increases of insurance costs at the state level.

Mr. Lepore asked about any new business on the agenda.

Mr. Roguski stated that the Authority has an opportunity to hire a person for the Collection Crew and will be addressed in the New Business portion of the meeting.

Mr. Lepore had no further questions and thanked the Board.

On Motion by Mr. Booth seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Miscellaneous Suggestions for the Good of the Authority portion of the Meeting was closed.

VI. As to the Minutes of the Regular Meeting of May 20, 2026

On Motion by Mr. Booth seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on May 20, 2026, to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VII. As to the Minutes of the Executive Session held on May 20, 2026, if any

None

VIII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported that Correspondence Item No. 2 is a letter from Colliers Engineering and Design recommending project closeout of The Bruce Springsteen Archives & Center for American Music located at 370-382 Cedar Ave. & 565-567 Norwood Ave.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to approve and closeout the application, release the performance bond and release remaining escrow funds for the Bruce Springsteen Archives & Center for American Music / 370-382 Cedar Ave & 565-567 Norwood Ave / Block 70, Lots 1, 2, 3.02, 20 & 21.

WHEREAS, the Authority's Consulting Engineer, Colliers Engineering and Design, has recommended approval and closeout of said application, release of said performance bond and release of said remaining escrow funds as per and conditional items referenced in their letter, dated May 21, 2026, attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby approves and closes out the application, releases said performance bond and releases said remaining escrow funds for the Bruce Springsteen Archives & Center for American Music / 370-382 Cedar Ave & 565-567 Norwood Ave / Block 70, Lots 1, 2, 3.02, 20 & 21 as per the recommendation of the Authority's Consulting Engineer and conditional upon items referenced in the above referenced letter, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - ABSENT
Mrs. Morris - ABSENT

Date: June 17, 2026
R1.6-26
Exhibit A

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Mr. Roguski reported that Correspondence Item No. 4 is a letter from Colliers Engineering and Design recommending project closeout of The Seashore located at 333-345 Second Ave.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to approve and closeout the application, release the performance bond and release remaining escrow funds for 333-345 Second Ave / Block 212, Lots 4, 5 & 11.

WHEREAS, the Authority's Consulting Engineer, Colliers Engineering and Design, has recommended approval and closeout of said application, release of said performance bond and release of said remaining escrow funds as per and conditional items referenced in their letter, dated May 28, 2026, attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby approves and closes out the application, releases said performance bond and releases said remaining escrow funds for the 333-345 Second Ave/ Block 212, Lots 4,5 & 11, as per the recommendation of the Authority's Consulting Engineer and conditional upon items referenced in the above referenced letter, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - ABSENT
Mrs. Morris - ABSENT

Date: June 17, 2026
R2.6-26
Exhibit B

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Mr. Roguski reported that Correspondence Item No. 23 is a letter from Colliers Engineering & Design, for the Hoey Pump Station Improvement Project, which recommends approval of Partial Payment Request No. 4 to Rapid Pump & Meter Services Co. in the amount of $295,871.49.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority has received Partial Payment Request No. 4 from Rapid Pump & Meter Service Co. for the Hoey Pump Station Improvements Project, and

WHEREAS, this request for payment is in the amount of $295,871.49 and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has recommended approval of this request, per their letter dated June 12, 2026, attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of Partial Payment Request No. 4 to Rapid Pump & Meter Service Co. in the amount of $295,871.49, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - ABSENT
Mrs. Morris - ABSENT

Date: June 17, 2026
R3.6-26
Exhibit C

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Mr. Roguski had nothing further to report under Correspondence.

LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY
JUNE 17, 2026

1) Certified Public Notice dated 05/13/26 received 05/18/26 from the English Group, LLC., re: 10 Beach Ave / Block 461 Lot 2.02 / DEP CAFRA General Permit

ACTION

2) Letter dated 5/21/26 received 5/21/26 from Colliers Engineering & Design to Thomas Roguski, re: Project No. LBS-0344/ Bruce Springsteen Archives & Center for American Music/ 370-382 Cedar Ave & 565-567 Norwood Ave / Block 70 Lots 1, 2, 3.02, 20 & 21/ Closeout Recommendation

3) Copy of Letter dated 5/26/26 received 5/27/26 from Colliers Engineering & Design to Matthew R. DeBois, P.E. from Nelson Engineering Associates, Inc.re: Ocean Song Long Branch, LLC, Project No. LBS-0360/ 125-141 Morris Ave/ Block 229 Lots 21, 22 & 23 /Fourteen (14) single family dwellings / Conditionally Approved

ACTION

4) Letter dated and received 5/28/26 from Colliers Engineering & Design to Thomas Roguski, re: Project No. LBS-0339/ 335 -345 Second Ave / Block 212, Lots 4, 5 &11/ Closeout Recommendation

5) Letter dated 5/28/26 received 5/29/26 from Kennedy Consulting Engineers, LLC. to Tom Roguski re: 200 Belmont Ave/ Block 280, Lots 15 & 16/ Proposed three (3) bedroom unit townhome/ Service Availability

6) Letter dated 5/28/26 received 5/29/26 from Kennedy Consulting Engineers, LLC to Tom Roguski., re: 457 Broadway/ Block 257 Lot 8/ Proposed four (4) bedroom unit (existing 3-unit apartment building to remain) / Service Availability

7) Affidavit of publication dated 5/24/26 received 6/1/26 from the Asbury Park Press, re: Official Internet Website for Public Notice and Legal Notices

8) Letter dated 6/2/26 received 6/2/26 from In Site Engineering, re: LBS-0354 / 36 Morris Ave / Block 218 Lot 4.01, PV Condo, LLC – Wave Condominium

9) Certified Public Notice dated 5/28/26 received 6/2/26 from Salvatore Alfieri, re: 1 Ocean Terrace / Block 302 Lot 12.08/ Applicant seeks variance approval for various site improvements

10) Letter dated 5/29/26 received 6/3/28 from French & Parrello Associates to LBSA re: 12 Pullman Ave. / Block 57 (29 is the correct lot) Lots 11.01 & 13.01/ Utility will-serve request

11) Copy of a letter dated 6/3/26 received 6/4/26 from Tom Roguski to Jenny Lynch, Kennedy Consulting Engineering, re: 200 Belmont Ave. / Block 280 Lots 15 & 16/ Service Availability

12) Copy of a letter dated 6/4/26 received 6/5/26 from Tom Roguski to Katherine Kile, French & Parrello Associates, re: 6 & 12 Pullman Ave / Block 29 Lots 11.01 & 13.01/ Service Availability

13) Letter dated 6/3/26 received 6/5/26 from Nelson Engineering to LBSA, re: 85 Chelsea Ave / Block 287.01 Lot 21 / Modifications

14) Affidavit of publication dated 6/4/26 received 6/8/26 from the Asbury Park Press, re: Official Internet Website for Public Notice and Legal Notices

15) Certified Notice of Hearing from Ansell, Grimm & Aaron, PC dated 6/3/26 received 6/8/26 re: 336 Ocean Blvd / Block 214, Lot 9 / Thee (3) Story Four (4) family residence / Applicant seeking preliminary and major site plan approval

16) Copy of Certified letter dated 6/2/26 and received 6/8/26 from French & Parello Associates, re: Ohel Yaacob Congregation / Borough of Deal/ Identify flood hazard area /**NOT LBSA**

17) Copy of a letter dated 6/8/26 received 6/9/26 from Colliers Engineering & Design to Eric R. Ballou P.E at Insite Engineering, LLC / re: Project No.-LBS-0354 / Wave Condominium / 36 Morris Ave/ Block 218/ Lot 4.01 / TWA endorsement

18) Copy of a letter dated and received 6/10/26 from Colliers Engineering & Design to James Lobiando of 127 Brighton, LLC / re: Project No.- LBS-0358/ 119-127 Brighton Ave/ Block 123/ Lots 5, 6 & 7 / Application review

19) Letter dated 6/10/26 received 6/11/26 from Colliers Engineering & Design, re: Engineer's Status Report for June 2026 meeting

20) Letter dated 6/11/26 from Monteforte Architectural Studio to LBSA, re: 127 Brighton Ave/ Block 123/ Lots 5-7/No subservice fixtures

21) Copy of letter dated and received 6/12/26 from Colliers Engineering & Design to Christopher Bednarski, P.E. at Insite Engineering, LLC, re: Project No.-LBS-0345 / Sephardic Torah Center/ 213 & 205 Lennox Ave/ Block 95/ Lots 5.01 & 5.02 /Application Review

22) Copy of a letter dated and received 6/12/26 from Colliers Engineering & Design to James Lobiando of 127 Brighton, LLC / re: Project No.- LBS-0358/ 119-127 Brighton Ave/ Block 123/ Lots 5, 6 & 7 / Application review and signoff

ACTION

23) Letter dated and received on 6/12/26 from Colliers Engineering & Design to Thomas Roguski, re: Partial Payment No. 4/ Project No. LBS-0330 / Hoey Pump Station Improvements Project

On Motion by Mr. Booth, seconded by Mr. Riley and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the attached List of Correspondence was ordered, received and filed.

IX. Report of the Executive Director for the June 17, 2026 Authority Meeting

Mr. Roguski reported that there was a daily flow of 2.15 MGD over the last month and the Authority has met all limits of the discharge permit.

Mr. Roguski explained that the agreements with the Office ("White Collar") and Plant ("Blue Collar") Unions are both due for renewal as the current agreements are in place until December 31, 2026. Mr. Roguski will be reaching out to the Union Representative to request meeting to begin negotiations for renewals. Mr. Roguski explained that negotiations may be tricky because of healthcare costs at the state level.

Mr. Roguski explained that it is recommended that a Negotiations Committee consisting of two Board Members and be voted on. Mr. Roguski explained that two Board members are absent and explained that it can be voted upon next month.

Mr. Roguski said he will reach out to the Board members individually in reference to forming the committee.

Mr. Riley expressed concern regarding Board Member attendance and indicated that increased in-person attendance would be beneficial.

Mr. Roguski stated that he has nothing further to report and asked if there were any questions.

On Motion by Mr. Riley, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved, and ordered received and filed and made part of the Minutes of this Meeting.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since May 20, 2026

Mr. Cannon stated there are no legal problems and had nothing to report.

On Motion by Mr. Booth seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and regarding each and all the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since May 20, 2026

Mr. Roguski reported that Mr. Fallon had a family emergency and could not attend the meeting.

Mr. Fallon told Mr. Roguski that he will begin the Audit next week.

On Motion by Mr. Booth, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XII. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken Since May 20, 2026

Mr. Mckelvey reported on the Hoey Pump Station Project stating that the no-cost change order discussed at the previous meeting has been fully executed and submitted to DEP. The change order revises the contract completion date to October 9, although it is anticipated that the majority of the work will be completed by the end of September.

Mr. McKelvey reported that construction of the platform is currently underway and is expected to be completed in the next week. Following completion of the platform, the station is anticipated to be placed on full bypass toward the end of next week, allowing major construction activities to commence.

Mr. McKelvey noted that Payment Certificate No. 4 in the amount of $295,871.49 had been previously reviewed and presented for Board consideration.

Mr. McKelvey stated, with respect to the DOT Bridge Project, the contractor is conducting CCTV inspections of the 18-inch and 30-inch sewer lines as part of the pre-construction assessment. Test pitting of the force main was completed prior to the gas main work, which has since been performed.

Mr. McKelvey also reported that Colliers continues its review of the vibration monitoring submittal and the 18-inch sewer lining submittal.

Mr. Mckelvey had nothing further to report.

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Consulting Engineer of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XIII. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Booth, seconded by Mr. Riley, and passed by all affirmative vote of all members present, no nays, two absent, no abstain, approving the Authority Transfers for the month of May 2026 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 17H DAY OF JUNE 2026 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT THAT THE AUTHORITY HEREBY APPROVES THE TRANSFERS MADE FOR THE MONTH OF MAY 2026 AS SUBMITTED BY THE EXECUTIVE DIRECTOR AND ORDERS SAID REPORT RECEIVED AND FILED.

XIV. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of May 2026

The following Resolution was moved by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 17th DAY OF JUNE 2026 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of May 2026 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

XV. Report, if any, by Investment Committee.

No report from the investment committee.

XVI. Old Business

No old business.

XVII. New Business

Mr. Roguski stated that he received a resume from a neighboring Authority for an experienced applicant, who the other Authority does not have a position open for currently. Mr. Roguski further explained that an employee on the LBSA Collection Crew may be retiring in the fall and said he would like to arrange an interview with the applicant and personnel committee for the potential hire to be presented at the next Board meeting.

XIII. Adjournment at 3:33 p.m.

There being no further business, on Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the meeting was adjourned at 3:33 p.m.

Respectfully submitted,

David G. Brown, Secretary

Thomas Roguski, Executive Director