

LONG BRANCH SEWERAGE AUTHORITY

MINUTES OF THE REGULAR MEETING

JULY 16, 2025

I. and II. Opening and Attendance of Meeting and Pledge of Allegiance

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:02 p.m., prevailing time, on Wednesday, July 16, 2025, by the Executive Director, Thomas Roguski, both in person and electronically via telephonic communication conference call, attended by Mr. Riley, Mr. Booth and Mr. Larco. Mr. Brown & Mrs. Morris were absent.

In addition to the Members of the Authority hereinabove stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, P.E., Executive Director; John McKelvey P.E., of the firm Colliers Engineering and Design, Authority Engineers; Charles J. Fallon, CPA, RMA, of the firm Fallon & Company LLP, Authority Auditor; David L. Isabel, of the firm Trenk Isabel Siddiqi & Shahdanian P.C., Authority Environmental Counsel; and Elisabete Vieira, Secretary. John L. Bonello, Esq., of the firm Manna & Bonello, P.A., was absent.

III. Announcement Pursuant to New Jersey Open Public Meeting Act

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2025, has been provided by publication thereof in the *Link News* on February 24, 2025 as a "legal" advertisement, in the *Asbury Park Press* on February 26, 2025 as a "legal" advertisement and in the *Coaster* on February 27, 2025 as a "legal" advertisement, and by forwarding duplicates thereof on February 20, 2025, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation.

Mr. Vincent Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore questioned Correspondence Item No. 15 regarding the \$6,750 and the additional \$500 fee for legal services. Mr. Roguski replied that the amount questioned is costs related to the work, printing, obtaining certain documentation, and computer research for potential funding from PFAS legal settlements.

Next, Mr. Lepore inquired if Mr. Bonello will also be reviewing the information. Mr. Roguski replied that Mr. Bonello will look it over, but the memo will come from Mr. Isabel and will be presented to the Board, providing the path forward. Mr. Lepore also questioned the 30

hours allocated and what is the timeframe for those hours. Mr. Roguski stated that there is no timeframe. We're starting as soon as possible as Mr. Roguski would like the Authority to be ready to participate in PFAS legal settlements for PFAS treatment if required.

Next Mr. Lepore questioned Mr. Roguski's report. It mentioned an employee resignation and if the employee left on good terms. Mr. Roguski replied affirmatively.

Finally, Mr. Lepore inquired as to why a former commissioner, Mr. Frank Blaisdell and wife, are receiving the semi-annual Medicare reimbursement of \$1,110.00. Mr. Roguski explained that Mr. Blaisdell was a tier one commissioner, and those are the benefits that are given to tier one commissioners as per State law. Mr. Lepore stated that he understood that there was a new State law that revealed part-time government employees are no longer entitled to medical benefits. Mr. Roguski answered, for Commissioners and part-time employees hired or appointed after a certain date, medical benefits are no longer available. However, Commissioners and part-time employees that were hired or appointed prior to that date are grandfathered into the program. Next, Mr. Lepore asked which Commissioners are currently receiving benefits. Mr. Roguski replied, Mr. Booth.

Mr. Lepore had no further questions and thanked the Board.

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

V. Miscellaneous Suggestions for the Good of the Authority

Mr. Vincent Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore reported that there is a new law going into effect April of 2026. He stated that the law will allow for posting of bids directly to the website of the municipality, instead of going to newspapers and online newspapers. Mr. Roguski confirmed that all municipalities and sewer authorities are going to be required to do that and post them to their website. Mr. Roguski stated that the Authority fully intends to comply with the law, and that he has reviewed the law. Mr. Roguski explained that the meeting schedule is already online along with meeting call-in information and postings for any new positions.

Finally, Mr. Lepore questioned the matter of energy costs and where the Authority currently stands in the position of energy costs. Mr. Roguski stated that the Authority's current contract for energy expires in the fall. Mr. Roguski said that he will have a meeting with the energy consultant that handles the bidding in the fall. If the market is volatile and we don't know what's going to happen, we may decide not to bid on it and just go back to the utility rate. Mr. Roguski continued to respond to Mr. Lepore's other question about where we stand on energy costs. Mr. Roguski stated that the Authority has experienced an energy cost increase due to a change in law. We're required to pay it, he said, even though it was a bid price. He continued, it's a direct, straight pass-through, however he does not foresee a problem with the budget this year.

Mr. Roguski stated, next year, the line item of electricity is going to be greater, and we will review the budget at that time.

Mr. Lepore had no other questions and thanked the Board.

On Motion by Mr. Booth, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Miscellaneous Suggestions for the Good of the Authority portion of the Meeting was closed.

VI. As to the Minutes of the Regular Meeting of June 18, 2025

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on June 18, 2025, to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VII. As to the Minutes of the Executive Session held on June 18, 2025, if any

None

VIII. Correspondence

Mr. Roguski introduced Mr. David Isabel, the environmental attorney from Trenk, Isabel Siddiqi & Shahdanian. Mr. Isabel submitted a proposal from his firm to investigate some of the PFAS monies that may be available to the Authority through legal settlements. Mr. Isabel stated that he has been practicing environmental law for over 30 years and was delighted when he was selected to be the environmental counsel for the Long Branch Sewerage Authority. He stated that he met with the executive director and general counsel and discussed some of the litigations and settlements that his firm has been tracking for other public clients that may be of interest to the Long Branch Sewerage Authority.

Mr. Isabel stated there was a settlement that was recently reached by the State of New Jersey – a 3M settlement of the statewide PFAS litigation. He continued that there was some preliminary research done and there appears to be a \$450 million settlement. Mr. Isabel expressed that they have been tracking the settlement for approximately a year, however they have been involved in that case for about five years.

Mr. Isabel believes that, regarding the wastewater improvements, it looks like there may be some immediate benefits. He continued to say that there are two major litigations, one federal litigation and one state. Mr. Isabel mentioned Brick Water Supply, as a litigation example. Mr. Isabel explained some solutions for the Township of Brick, one being for example, installing a GAC system, a granulated activated carbon treatment system, to scrub out PFAS before it gets to consumers.

Mr. Isabel expressed that, at the state level, he believes there is more of an immediate return, as the rules and the qualifications come into focus. Mr. Isabel also stated that, at the federal level, he foresees it to trail behind a little bit as the plaintiff's regroup and start to work with the sewerage authorities, as opposed to just the water suppliers and bodily injury claims.

Mr. Isabel said his firm would perform a thorough assessment and look at other financial settlements to make sure that they are not missing anything at the state and federal levels. He also stated that they have composed a memo for the Board making some recommendations about how to proceed. The memo, he said, contains a status report about where each of these litigations is with respect to sewerage authorities and tracking.

Mr. Roguski said this is a first step forward. He also stated that there's a lot of talk at the DEP level regarding PFAS treatment requirements, and we at the Authority want to make sure we are prepared. Mr. Roguski thanked Mr. Isabel for a great presentation and a great overview. Mr. Roguski stated that Correspondence Item No. 15 is a proposal from Trenk, Isabel Siddiqi & Shahdanian to perform work as detailed by Mr. Isabel.

The following resolution was presented:

RESOLUTION

Mr. Riley offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore received a proposal from its Environmental Counsel, Trenk Isabel Siddiqi & Shahdanian P.C., dated June 17, 2025, for Professional Services for Assessment of PFAS Settlement Funding Opportunities, and

WHEREAS, the Authority's Executive Director has reviewed the proposal and recommended that the contract be awarded to Trenk Isabel Siddiqi & Shahdanian P.C., per their proposal, dated June 17, 2025, attached hereto and made a part hereof, for Professional Services for Assessment of PFAS Settlement Funding Opportunities, and

WHEREAS, the cost for the services is not to exceed \$7,250.00 for Professional Services for Assessment of PFAS Settlement Funding Opportunities, and

WHEREAS, the Authority's Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards Trenk Isabel Siddiqi & Shahdanian P.C. the proposal for Professional Services for Assessment of PFAS Settlement Funding Opportunities in the total amount of not to exceed \$7,250.00 subject to Trenk Isabel Siddiqi & Shahdanian P.C. complying with all of the requirements of the terms and conditions of the proposal.

2. The Authority is authorized to enter into a contract with Trenk Isabel Siddiqi & Shahdanian P.C. for the purpose expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - ABSENT
Mr. Larco - AYE
Mrs. Morris - ABSENT

Date: July 16, 2025

R4.7-25

Exhibits D & E

Let the record reflect that Mr. Isabel left the meeting with his business being concluded.

The attached list of Correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski stated that Correspondence Item No. 3 is a unit change application for 237 Albert Place. Mr. Roguski reported that this is a previous three (3) unit property, which is now being converted into one (1) unit. The existing structure has been demolished, and plans have been submitted for a single-family home.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, the property owner, Robert Missry, has requested a reduction in the number of units from three (3) to one (1) for service billing at 237 Albert Place., Block 22.02, Lot 8, in an application to the Executive Director received June 26, 2025 which is attached hereto and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under Account #305-0, and

WHEREAS, the Authority inspector has made a physical inspection of said property, and the property is presently temporarily disconnected and will constitute one (1) unit for service per application made and plans provided for future construction.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 237 Albert Place., Block 22.02, Lot 8, is hereby reduced from three (3) units to one (1) unit as of the third quarter 2025 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to execute any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- ABSENT
Mr. Larco	- AYE
Mrs. Morris	- ABSENT

Date: July 16, 2025

R1.7-25

Exhibit A

Mr. Roguski reported that Correspondence Item No. 9 is a letter from Colliers Engineering and Design recommending approval of Change Order No. 1 for the Hoey Avenue

Pump Station Improvement Project. This change order is a no-cost change order and is strictly for a time extension. The reason for the extension is due to the manufacturer delivery timeframe for the pumps, generator, and electrical equipment.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has undertaken the Hoey Avenue Pump Station Improvements Project with Rapid Pump & Meter Service Co., and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has recommended approval of Change Order No. 1, in their letter dated July 2, 2025, attached hereto and made a part hereof, and,

WHEREAS, Change Order No. 1 results in no change to the total contract price and results in an increase to the completion time only for the contact.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Change Order No. 1, attached hereto and made a part hereof, is hereby approved.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- ABSENT
Mr. Larco	- AYE
Mrs. Morris	- ABSENT

Date: July 16, 2025
R2.7-25
Exhibit B

Lastly, Mr. Roguski stated that Correspondence Item No. 12 is a letter from Colliers Engineering and Design. The letter recommends conditional approval of the application for 85

Chelsea Avenue. The location is the parking lot at the intersection of Chelsea Avenue and Second Avenue, next to the Senior Center. The project is for ten (10) units consisting of two (2) buildings. The applicant proposes to connect into Chelsea Avenue.

Mr. Roguski stated that there's no concern with capacity on Chelsea Avenue. He continued to express that there is a sanitary sewer interceptor that runs very close to the project. Therefore, there is a requirement that the applicant must televise the interceptor prior to starting the work and then televise it again post-construction to check for any potential damages caused by construction. If any damage is done, the applicant will be responsible for addressing those damages.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, Ian Holdings, LLC has applied for sewer connection for 85 Chelsea Ave, known as Block 287.01, Lot 21, and

WHEREAS, the application was accompanied by the necessary documentation, and

WHEREAS, the Authority Consulting Engineer, Colliers Engineering & Design, has reviewed the application and associated documents, and has recommended that the application be conditionally approved in their letter, dated July 9, 2025, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity at the treatment plant to service the request.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Ian Holdings, LLC for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Consulting Engineer, Colliers Engineering & Design, dated July 9, 2025 and upon the payment of all requisite fees, including, but not limited to, 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit, and the remaining 50% due prior to issuance of any Certificate of Occupancy.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - ABSENT
Mr. Larco - AYE
Mrs. Morris - ABSENT

Date: July 16, 2025
R3.7-25
Exhibit C

Mr. Roguski had nothing further to report.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY
JULY 16, 2025**

- 1) Certified Notice of Public Hearing dated 06/09/25 received 06/17/25 from Steven Gouin, Esq. re; Jemal's Star of the Sea School, LLC/179 Chelsea Ave / Block 278 Lot 1/ The applicant received amended preliminary and final major site plan approval
- 2) Letter dated 06/25/25 received 06/25/25 from InSite Engineering, re: Utility Availability Request/ Sewer Proposed Single Family Homes/ 100 Lincoln Ave & Lincoln Gardens/ Block 4 Lots 9.02, 9.03, 10 & 11
- ACTION** 3) Unit change request application dated 06/26/25 received 06/26/25 from Ike Nesser, re: 237 Albert Place / Block 22.02 Lot 8
- 4) Letter dated 06/26/25 received 06/27/25 from Colliers Engineering & Design, re: Hoey Pump Station Improvements/ Executed Contract Book
- 5) Letter dated 06/13/25 received 06/30/25 from L2A Land Design LLC, re: The permit application request for authorization to construct a multi-family building consisting of twenty-eight (28) one-bedroom, sixty-four (64) two-bedroom and thirty-two (32) three-bedroom units/ 145 Morris Ave/ Block 229 Lot 24

- 6) Letter dated 06/23/25 received 06/24/25 from Dynamic Engineering, re: North Light, LLC/ Proposed Mix-Use Residential & Retail/ 305 Broadway/ Block 268 Lots 1-7, 32 & 33
- 7) Copy of letter dated 07/01/25 received 07/01/25 from Thomas Roguski to Kevin J. Hayes, re: Request for Service Availability: Sanitary Sewer/ Proposed Development/100 Lincoln Avenue and 4, 6, & 8 Lincoln Gardens / Block 4 Lots 9.02, 9.03, 10 & 11
- 8) Certified Notice of Hearing received 07/02/25 from Paul Edinger, Esq. re: 172 Second Ave/ Block 229 Lot 17.01/ Application is to expand the existing onsite residential building via conforming additions and to remove and replace virtually all appurtenant site improvements
- ACTION** 9) Letter from Colliers Engineering & Design dated 07/02/25 received 07/02/25, re: Change Order No. 1/ Hoey Pump Station
- 10) Certified Letter dated 07/01/25 received 07/08/25 from Ansell Grimm & Aaron, re: 22 Palmer Ave/ Block 42 Lot 1 (**NOT LBSA**)
- 11) Letter dated 07/09/25 received 07/09/25 from Colliers Engineering & Design, re: Engineer's Status Report
- ACTION** 12) Letter dated 07/09/25 received 07/10/25 from Colliers Engineering & Design, re: Application Approval /Ian Holding LLC. / 85 Chelsea Ave/ Block 287.01 Lot 21
- 13) Letter dated 07/09/25 received 07/09/25 from InSite Engineering, re: PV Condo, LLC-Wave Condominium/ 36 Morris Ave / Block 218 Lot 4.01/ 46 Units
- 14) Letter dated 07/09/25 received 07/10/25 from East Point Engineering, re: Residential Sewer Application/ 400 Morris Avenue/ Block 230 Lots 13 & 14/ 8 Units Total
- ACTION** 15) Letter dated 06/17/25 received 06/17/25 from Trenk Isabel Siddiqi & Shahdanian P.C., re: Environmental Counsel for proposal for settlement money.
- 16) Letter dated 07/10/25 received 07/11/25 from State of NJ Department of transportation, re: Urgent request for right of entry agreement – Route 36 Bridge Over Troutman's Creek / Block 401 Lot 13

On Motion by Mr. Booth, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the attached List of Correspondence was ordered received and filed.

IX. Report of the Executive Director for July 16, 2025 Authority Meeting

Mr. Roguski reported that over the last month the Authority treated an average of 2.53 MGD and met all the limits of our discharge permit.

Mr. Roguski said that, last month, he reported about the need for new capital improvement projects to try to capitalize on some possible principal forgiveness. He reported that since that time, he has put out a request for proposals from our qualified special/capital improvements engineers. There was a meeting here at the office and a tour of the plant, and then there were a few questions for the Authority. Mr. Roguski issued answers to those questions and a formal request for a proposal along with photos and backup information. He reported that the proposals are due September 9, 2025. Once proposals are received from the professionals, the Authority staff will meet with the engineering committee, go over all the proposals, and rank those proposals, and then a report and recommendation will be issued to the Board for the September meeting.

Mr. Roguski stated that this week one of our collection system crew members, Mr. Michael Henry, has put in his two-week resignation notice. His last day at the Authority is July 25th, so we will need to find a replacement for that position. Additionally, upon looking over our staffing, we still need one Utility Crew position at the Authority. Mr. Roguski asked the Board for authorization to go out and seek qualified applicants for the following positions: Collection System Crew/Utility Crew position and Utility Crew/Operator position. Mr. Roguski requested the Board's authorization to advertise the jobs. The Board granted authorization accordingly.

Mr. Roguski had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Riley and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved, and ordered received and filed and made part of the Minutes of this Meeting.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since June 18, 2025

Mr. Roguski reported that Mr. Bonello couldn't be present today, but he did speak with him. Mr. Roguski advised that Mr. Bonello said that he reviewed the agenda and had nothing to report.

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and regarding each and all the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since June 18, 2025

Mr. Fallon stated that they are working on the Authority's 2024 Audit, and it should be completed by the end of the month.

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XII. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken Since June 18, 2025

Mr. McKelvey reported that, on the capital projects, there are no real updates on the older 08 and 09 projects, and all the closeout paperwork has been submitted to the DEP.

The other ongoing capital project at this point is the Hoey Avenue Pump Station Project. Colliers Engineering and Design received several shop drawings and have reviewed and returned them.

Mr. McKelvey stated that, on the development projects, there have been a few new applications that will be reviewed.

Lastly, Mr. McKelvey said, one item under the development projects is the NJDOT Trautmann's Creek Bridge Project. Colliers Engineering and Design have reviewed several submissions from the DOT engineer. He continued that DOT are going to be doing some work on the LBSA utilities out by the bridge. We also believe that they're raising two clean-out covers and two manhole covers. Mr. McKelvey continued, we've reviewed the plans and specs for that and have approved of them. Mr. McKelvey stated that Mr. Roguski is working with the DOT for escrow for engineering services and monies that required during construction.

Mr. McKelvey had nothing further to report.

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Consulting Engineer of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XIII. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Riley, seconded by Mr. Booth, and passed by all the affirmative vote of all members present, no nays, two absent, no abstain, approving the Authority Transfers for the month of June 2025 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 16TH DAY OF JULY 2025 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT THAT THE AUTHORITY HEREBY APPROVES THE TRANSFERS MADE FOR THE MONTH OF JUNE 2025 AS SUBMITTED BY THE EXECUTIVE DIRECTOR AND ORDERS SAID REPORT RECEIVED AND FILED.

XIV. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of June 2025

The following Resolution was moved by Mr. Booth, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, two absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 16th DAY OF JULY 2025 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of June 2025 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

XV. Report, if any, by Investment Committee.

No report from the Investment Committee.

XVI. Old Business.

No old business.

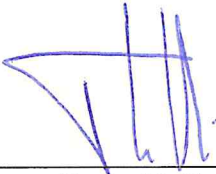
XVII. New Business

No new business.

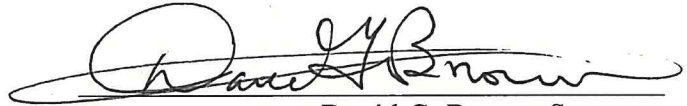
XVIII. Adjournment at 3:38 p.m.

There being no further business, on Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the meeting was adjourned at 3:38 p.m.

Respectfully submitted,



Thomas Roguski, Executive Director



David G. Brown, Secretary