

# LONG BRANCH SEWERAGE AUTHORITY

## MINUTES OF THE REGULAR MEETING

FEBRUARY 18, 2026

### **I. and II. Opening and Attendance at Meeting and Pledge of Allegiance**

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:01 p.m., prevailing time, on Wednesday, February 18, 2026, by the Executive Director, Thomas Roguski, both in person and electronically via telecommunication conference, attended by Mr. Riley, Mr. Booth, Mr. Brown, Mr. Larco, and Mrs. Morris.

In addition to the Members of the Authority hereinabove stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, P.E., Executive Director; John L. Bonello, Esq., of the firm Manna & Bonello, P.A., Charles J. Fallon, CPA, RMA, of the firm Fallon & Company LLP, Authority Auditor; Authority Counsel; John McKelvey, of the firm Colliers Engineering and Design, Authority Engineer; and Nicole Woods, Secretary.

### **III. Announcement Pursuant to New Jersey Open Public Meeting Act.**

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2025, has been provided by publication thereof in the *Link News* on February 24, 2025 as a “legal” advertisement, in the *Asbury Park Press* on February 26, 2025 as a “legal” advertisement and in the *Coaster* on February 27, 2025 as a “legal” advertisement, and by forwarding duplicates thereof on February 20, 2025, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

Let the record reflect that Mr. Bonello arrived at 3:02 pm.

### **IV. Appointment of Board Member**

Mr. Roguski advised the Board he had received the Resolution of the Council from the City of Long Branch, reappointing Mr. Riley to the Authority for a period of five years, which is being filed with the Secretary of State.

Mr. Roguski administered the Oath of Office to Mr. Riley and formally welcomed Mr. Riley to the Board.

## V. Organization for Year Commencing February 1, 2026

### A. Organization February 1, 2026

On Motion by Mr. Riley , seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain, that the Long Branch Sewerage Authority organized itself for the year commencing February 19, 2026, pursuant to Laws and Statutes of the State of New Jersey in such case made and provided.

### B. Call for Nominations and Elections of Officers for Statutory Term

Mr. Roguski indicated that officers for 2026 are open for nominations.

#### 1. Nominations for Chairman - Mr. Donald S. Riley

On motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain; **Donald S. Riley** was nominated for **Chairman**

#### 2. Nominations for Vice-Chairman - Mr. Michael Booth

On motion by Mr. Riley, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain; **Michael Booth** was nominated for **Vice-Chairman**

#### 3. Nominations for Secretary - Mr. David G. Brown

On motion by Mr. Booth, seconded by Mr. Riley and passed by the affirmative vote of all members present, no nays, no absent, no abstain; **David G. Brown** was nominated for **Secretary**

#### 4. Nominations for Treasurer - Mr. Bryan I. Larco

On motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain; **Bryan I. Larco** was nominated for **Treasurer**

#### 5. Nominations for Assistant Secretary / Treasurer – Mrs. Susie Morris

On motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain; **Susie Morris** was nominated for **Assistant Secretary / Treasurer**.

**C. Elections**

On Motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain, and the nominees declared elected to the Offices of the Long Branch Sewerage Authority to which they have been nominated for the statutory term commencing February 1, 2026.

**D - H. Authority Committees**

Mr. Roguski stated that the committees, designated by Mr. Riley, Chairman, are as listed:

**COMMITTEES FOR YEAR 2026**

1. BUDGET & FINANCE  
Chairman – Michael Booth  
Donald Riley
2. LEGAL & ADMINISTRATIVE  
Chairman – Bryan Larco  
David Brown
3. ENGINEERING  
Chairman – Donald Riley  
David Brown
4. INSURANCE  
Chairman – Susie Morris  
Michael Booth
5. HUMAN RESOURCES  
Chairman – David Brown  
Michael Booth

Motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain that the committees remain as listed for the year 2026.

**I. Designation of Official Internet Website for Public Notices and Legal Notices**

The following resolution was presented:

## RESOLUTION

Mr. Riley offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", is required to post public notices and legal notices in accordance with law, and

**WHEREAS**, the Authority desires to identify an official internet website for the purpose of posting public notices and legal notices in accordance with law; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Long Branch Sewerage Authority, that pursuant to P.L. 2025, c. 72, the complete text of each public notice and legal notice of the LONG BRANCH SEWERAGE AUTHORITY, MONMOUTH COUNTY may be obtained or viewed by the public on our official public notice website: <https://www.lbsa.net/public-notices/> and also may be accessed via a button labeled "Public Notices – Click Here" located on the front of the LONG BRANCH SEWERAGE AUTHORITY'S homepage website: <https://www.lbsa.net/>

**BE IT FURTHER RESOLVED** that the New Jersey Department of State (NJDOS) has been tasked with providing a statewide listing of legal notices pages. The NJDOS has announced that it is currently working to finalize the hyperlink intake process. A "Statewide Legal Notices" button is available on the NJDOS website at: <https://www.nj.gov/state/> The Statewide Legal Notices Listing webpage is located at: <https://www.nj.gov/state/statewide-legal-notices-list.shtml>

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R1.2-26

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## J. Professional Appointments

Mr. Roguski reported that Mr. Bonello was retiring and will no longer act as the Authority's general counsel. Mr. Roguski thanked Mr. Bonello for his thirty-four years of guidance to the Authority.

Mr. Roguski stated that the bids were received for the professionals and were reviewed by the Legal and Administrative Committee consisting of Mr. Brown and Mr. Larco. Mr. Roguski explained that the Authority's current professionals have provided the best combination of price, experience, and prior knowledge of the Authority. Professionals were recommended for appointment by the Legal and Administrative Committee as follows:

A. Gregory Cannon	Cannon & McGuinn, LLC (General Attorney/Counsel)
B. Charles J. Fallon	Fallon & Company, LLP (Auditor)
C. Jason Capizzi	Law Office of Jason Capizzi, LLC (Bond Attorney/Counsel)
D. David L. Isabel	Trenk, Isabel, Siddiqi & Shahdanian, PC (Environmental Attorney/Counsel)
E. Lester E. Taylor, III	Taylor Law Group, LLC (Labor Attorney/Counsel)
F. Dominic Cinelli	Brown & Brown Metro, LLC (Insurance & Risk Management Consultant)
G. Jordan R. Volk	Colliers Engineering and Design (Consulting Engineer)
H. Scott Thompson	Safenet Solutions, LLC (Information Technologies Consultant)
I. Jordan R. Volk	Colliers Engineering and Design
Leonard A. Faiola	Remington & Vernick Engineers
Keith Chairavallo	CME Associates
Mark Bean	Van Cleef Engineering
Girish Mehta	Prestige Environmental Inc.
Nicholas Rotonda	T & M Associates
William F. Bleiler	Keystone Engineering Group
Eric C. Betz	French & Parello Associates (Special/Capital Project Engineers)

The following resolutions were presented:

## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", has a need to acquire the services of an Attorney for General Attorney/Counsel, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1) year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026, per N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards, and

**WHEREAS**, Gregory J. Cannon, Esq. / Cannon & McGuinn, LLC, has submitted a proposal dated February 4, 2026, attached hereto and made a part hereof, per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, Gregory J. Cannon, Esq. / Cannon & McGuinn, LLC, has completed and submitted all documentation required per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority's Legal & Administrative Committee has recommended the Authority appoint Gregory J. Cannon, Esq. / Cannon & McGuinn, LLC, as General Attorney/Counsel.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that Gregory J. Cannon, Esq. / Cannon & McGuinn, is appointed as General Attorney/Counsel for the one (1) year term commencing on February 19, 2026, and concluding on February 17, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with Gregory J. Cannon, Esq. / Cannon & McGuinn, LLC, to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R2.2-26  
Exhibits A & B

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## **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", has a need to acquire the services of a certified public accountant or a registered municipal accountant for Auditor, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly

advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1) year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026, per N.J.S.A. 19:44A-20.5 et seq. under the “Fair and Open Process” for contract awards, and

**WHEREAS**, Charles J. Fallon / Fallon & Company LLP, has submitted a proposal dated January 19, 2026, attached hereto and made a part hereof, per the Authority’s Request for Proposals for Professional Services for 2026, and

**WHEREAS**, Charles J. Fallon / Fallon & Company LLP, has completed and submitted all documentation required per the Authority’s Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority’s Legal & Administrative Committee has recommended the Authority appoint Charles J. Fallon / Fallon & Company LLP, as Auditor.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that Charles J. Fallon / Fallon & Company LLP, is appointed as Auditor for the one (1) year term commencing on February 19, 2026, and concluding on February 17, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with Charles J. Fallon / Fallon & Company LLP, to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with

N.J.S.A. 19:44A-20.5 et seq. under the “Fair and Open Process” for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R3.2-25  
Exhibits C & D

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### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", has a need to acquire the services of an Attorney for Bond Attorney/Counsel, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1) year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026, per N.J.S.A. 19:44A-20.5 et seq. under the “Fair and Open Process” for contract awards, and

**WHEREAS**, Jason P. Capizzi, Esq. / Law Office of Jason P. Capizzi, LLC has submitted a proposal dated February 5, 2026, attached hereto and made a part hereof, per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, Jason P. Capizzi, Esq. / Law Office of Jason P. Capizzi, LLC has completed and submitted all documentation required per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority's Legal & Administrative Committee has recommended the Authority appoint Jason P. Capizzi, Esq. / Law Office of Jason P. Capizzi, LLC as Bond Attorney/Counsel.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that Jason P. Capizzi, Esq. / Law Office of Jason P. Capizzi, is appointed as Bond Attorney/Counsel for the one (1) year term commencing on February 19, 2026, and concluding on February 17, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with Jason P. Capizzi, Esq. / Law Office of Jason P. Capizzi, LLC to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE

Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R4.2-26  
Exhibits E & F

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## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", has a need to acquire the services of an Attorney for Environmental Attorney/Counsel, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1) year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026 per N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards, and

**WHEREAS**, David L. Isabel, Esq. / Trenk, Isabel, Siddiqi & Shahdanian, PC, has submitted a proposal received January 30, 2026, attached hereto and made a part hereof, per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, David L. Isabel, Esq. / Trenk, Isabel, Siddiqi & Shahdanian, PC, has completed and submitted all documentation required per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority's Legal & Administrative

Committee has recommended the Authority appoint David L. Isabel, Esq. / Trenk, Isabel, Siddiqi & Shahdanian, PC, as Environmental Attorney/Counsel.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that David L. Isabel, Esq. / Trenk, Isabel, Siddiqi & Shahdanian, PC, is appointed as Environmental Attorney/Counsel for the one (1) year term commencing on February 19, 2026, and concluding on February 17, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with David L. Isabel, Esq. / Trenk, Isabel, Siddiqi & Shahdanian, PC, to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R5.2-26  
Exhibits G & H

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#### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", has a need to acquire the services of an Attorney for Labor Attorney/Counsel, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1) year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026, per N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards, and

**WHEREAS**, Lester E. Taylor, III / Taylor Law Group, LLC, has submitted a proposal received February 4, 2026, attached hereto and made a part hereof, per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, Lester E. Taylor, III / Taylor Law Group, LLC, has completed and submitted all documentation required per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority's Legal & Administrative Committee has recommended the Authority appoint Lester E. Taylor, III / Taylor Law Group, LLC, as Labor Attorney/Counsel.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that Lester E. Taylor, III / Taylor Law Group, LLC, is appointed as Labor Attorney/Counsel for the one (1) year term commencing on February 19, 2026, and concluding on February 17, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with Lester E. Taylor, III / Taylor Law Group, LLC, to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.5 et seq. under the “Fair and Open Process” for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R6.2-26  
Exhibits I & J

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### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter “the Authority”, has a need to acquire the services of a professional for Insurance and Risk Management Consultant, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1)

year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026, per N.J.S.A. 19:44A-20.5 et seq. under the “Fair and Open Process” for contract awards, and

**WHEREAS**, Dominic S. Cinelli / Brown & Brown Metro, LLC, has submitted a proposal received January 28, 2026 attached hereto and made a part hereof, per the Authority’s Request for Proposals for Professional Services for 2026, and

**WHEREAS**, Dominic S. Cinelli / Brown & Brown Metro, LLC, has completed and submitted all documentation required per the Authority’s Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority’s Legal & Administrative Committee has recommended the Authority appoint Dominic S. Cinelli / Brown & Brown Metro, LLC, as Insurance and Risk Management Consultant.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that Dominic S. Cinelli / Brown & Brown Metro, LLC, is appointed as Insurance and Risk Management Consultant for the one (1) year term commencing on February 19, 2026, and concluding on February 17, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with Dominic S. Cinelli / Brown & Brown Metro, LLC, to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.5 et seq. under the “Fair and Open Process” for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to

N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R7.2-26  
Exhibits K & L

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### RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", has a need to acquire the services of a professional engineer for Consulting Engineer, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1) year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026, per N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards, and

**WHEREAS**, Jordan R. Volk, P.E., P.M.P. / Colliers Engineering and Design, has submitted a proposal dated February 5, 2026, attached hereto and made a part hereof, per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, Jordan R. Volk, P.E., P.M.P. / Colliers Engineering and Design, has completed and submitted all documentation required per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority's Legal & Administrative Committee has recommended the Authority appoint Jordan R. Volk, P.E. P.M.P., / Colliers Engineering and Design, as Consulting Engineer.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that Jordan R. Volk, P.E. P.M.P. / Colliers Engineering and Design, is appointed as Consulting Engineer for the one (1) year term commencing on February 19, 2026, and concluding on February 17, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with Jordan R. Volk, P.E., P.M.P. / Colliers Engineering and Design, to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R8.2-26  
Exhibits M & N

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## RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", has a need to acquire the services of a professional for Information Technologies (IT) Consultant, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1) year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026, per N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards, and

**WHEREAS**, Scott Thompson / Safenet Solutions, LLC, has submitted a proposal received January 27, 2026, attached hereto and made a part hereof, per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, Scott Thompson / Safenet Solutions, LLC, has completed and submitted all documentation required per the Authority's Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority's Legal & Administrative Committee has recommended the Authority appoint Scott Thompson / Safenet Solutions, LLC, as Information Technologies (IT) Consultant.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that Scott Thompson / Safenet Solutions, LLC, is appointed as Information Technologies (IT) Consultant for the one (1) year term commencing on February 19, 2026, and concluding on February 17, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with Scott Thompson / Safenet Solutions, LLC, to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R9.2-26  
Exhibits O & P

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### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority, hereinafter "the Authority", has a need to acquire the services of

professional engineers for Special / Capital Projects Engineers, and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11 et seq.) requires that the resolution authorizing the appointment without competitive bidding must be publicly advertised, and

**WHEREAS**, the Executive Director has determined and certified in writing that funds are available for this purpose, and

**WHEREAS**, the anticipated term of this contract is one (1) year commencing on February 19, 2026, and concluding on February 17, 2027, and

**WHEREAS**, the Authority has advertised and subsequently received professional bids on February 5, 2026, per N.J.S.A. 19:44A-20.5 et seq. under the “Fair and Open Process” for contract awards, and

**WHEREAS**, (1) Jordan R. Volk / Colliers Engineering and Design; (2) Leonard A. Faiola / Remington & Vernick Engineers; (3) Keith Chairavallo / CME Associates; (4) Mark A. Bean / Van Cleef Engineering; (5) Girish Menta / Prestige Environmental, Inc.; (6) Nicholas Rotunda / T and M Associates; (7) William F. Bleiler / Keystone Engineering Group; and (8) Eric C. Betz / French & Parello Associates have submitted proposals, attached hereto and made a part hereof, per the Authority’s Request for Proposals for Professional Services for 2025, and

**WHEREAS**, the above referenced firms have completed and submitted all documentation required per the Authority’s Request for Proposals for Professional Services for 2026, and

**WHEREAS**, the Authority’s Legal & Administrative Committee has recommended the Authority appoint the above referenced firms as Special / Capital Projects Engineers.

**NOW, THEREFORE, BE IT RESOLVED** by Long Branch Sewerage Authority that (1) Jordan R. Volk / Colliers Engineering and Design; (2) Leonard A. Faiola / Remington & Vernick Engineers; (3) Keith Chairavallo / CME Associates; (4) Mark A. Bean / Van Cleef Engineering; (5) Girish Menta / Prestige Environmental, Inc.; (6) Nicholas Rotunda / T and M Associates; (7) William F. Bleiler / Keystone Engineering Group; and (8) Eric C. Betz / French & Parello Associates, are appointed as Special / Capital Projects Engineers for the one (1) year term commencing

on February 19, 2026, and concluding on February 16, 2027.

**BE IT FURTHER RESOLVED** that the Executive Director and/or Chairman are authorized to enter into a contract with (1) Jordan R. Volk / Colliers Engineering and Design; (2) Leonard A. Faiola / Remington & Vernick Engineers; (3) Keith Chairavallo / CME Associates; (4) Mark A. Bean / Van Cleef Engineering; (5) Girish Menta / Prestige Environmental, Inc.; (6) Nicholas Rotunda / T and M Associates; (7) William F. Bleiler / Keystone Engineering Group; and (8) Eric C. Betz / French & Parello Associates to effectuate this resolution.

**BE IT FURTHER RESOLVED** that this appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5 et seq.

**BE IT FURTHER RESOLVED** that this appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.5 et seq. under the "Fair and Open Process" for contract awards.

**BE IT FURTHER RESOLVED** that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R10.2-26  
Exhibits Q, R, S, T, U, V, W, X & Y

\*\*\*\*

**K. Scheduling of Regular Meetings for the Year 2026**

Mr. Roguski reported that the meeting dates are shown on the agenda and that all the dates are scheduled for the third Wednesday of each month with one exception. The November meeting will be moved to the second Thursday of the

month to accommodate the AEA Convention that takes place on the third Wednesday in November and Veteran's Day which falls on the second Wednesday in November.

The following resolution was presented:

### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, N.J.S.A. 10:4-18 requires public bodies at least once annually to post and distribute a schedule of the regular meetings of the public body for the succeeding year, and

**WHEREAS**, the schedule of regular meetings of the Long Branch Sewerage Authority, including dates, times and locations of meetings, up to and including the Authority 2026 annual reorganization meeting, is attached to the Resolution hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that the said schedule of meetings is approved by the Long Branch Sewerage Authority and said schedule of meetings shall be posted and distributed pursuant to N.J.S.A. 10:4-18.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: February 18, 2026  
R11.2-26  
Exhibit Z

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### **L. Bank Account Resolutions**

The following resolution was presented:

**RESOLUTION**

Mr. Riley offered the following Resolution and moved its adoption; seconded by Mr. Booth

**BE IT RESOLVED** that the following are hereby designated as depositories of the Long Branch Sewerage Authority and that accounts be opened and maintained in the name of the Long Branch Sewerage Authority as follows:

**KEARNY FEDERAL SAVINGS**

- LBSA - Revolving Fund, Collection Account
- LBSA - Revolving Fund, Payroll Checking Account
- LBSA - Revolving Fund Checking Account
- LBSA – Revolving Fund, EFT Checking Account
- LBSA – Treasurer Fund, Developer’s Escrow

**DESIGANTION OF DEPOSITORIES AND TRUSTEE BANKS**

Mellon	Depository Bank:	The Bank of New York
and Its Division	Depository Bank:	Kearny Federal Savings
Central Jersey Bank	Depository Bank:	New Jersey Cash
Management Fund	Trustee Bank:	The Bank of New York
Mellon		

**ROLL CALL:**

- Mr. Riley - AYE
- Mr. Booth - AYE
- Mr. Brown - AYE
- Mr. Larco - AYE
- Mrs. Morris - AYE

Date: February 18, 2026  
R12.2-26

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**M. Cash Management Plan**

The following resolution was presented:

**RESOLUTION**

Mr. Riley offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Authority desires to adopt a Cash Management Plan pursuant to N.J.S.A. 40A:5-14, attached hereto and made apart hereof.

**NOW, THEREFORE BE IT RESOLVED** by the Long Branch Sewerage Authority that the Authority hereby adopts the attached Cash Management Plan and that the Authority Executive Director is authorized to execute any documents to effectuate the purpose of this Resolution.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R13.2-26  
Exhibit AA

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**VI. Public Participation.**

Mr. Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore inquired why Mr. Bonello will no longer be the Authority's general counsel. Mr. Bonello replied that he is retiring. Mr. Lepore thanked Mr. Bonello for his service.

Mr. Lepore asked how many proposals were received for the appointment of General Counsel. Mr. Roguski replied that he did not have that information with him at this time but would get back to him.

Mr. Lepore further stated that Mr. Cannon is the attorney for the Planning / Zoning Board for the City of Long Branch and inquired if that would be a conflict of interest. Mr. Roguski

stated that he does not feel that it would be a conflict since we are a separate entity from the Planning / Zoning Board and perform different functions in the development process.

Mr. Lepore had no further questions.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Public Participation portion of the Meeting was closed.

## **VII. Miscellaneous Suggestions for the Good of the Authority**

Mr. Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore thanked the Board for the posting of Legal Notices on the Authority's website.

Mr. Lepore inquired why the Authority incurred the legal fees for the transfer of ownership of the easements sold to the State for the Troutman Creek Bridge Project instead of the State paying the legal fees. Mr. Roguski replied that by law the engineering fees are reimbursed by the State, however legal fees are not reimbursable.

Mr. Lepore inquired if the Authority has the funds in the budget to handle the upcoming potential increases in water costs. Mr. Roguski replied that at this time we do, however increase in the future may pressure the budget.

Mr. Lepore stated that he hopes that Mr. Bonello will be available with any insight if needed. Mr. Lepore thanked Mr. Bonello and wished him well.

Mr. Lepore had no further questions.

On Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Miscellaneous Suggestions for the Good of the Authority portion of the Meeting was closed.

## **VIII. As to the Minutes of the Regular Meeting of January 21, 2026**

On Motion by Mrs. Brown, seconded by Mr. Booth and passed by the affirmative vote of three members present, no nays, no absent, one abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on January 21, 2026, to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

**IX. As to the Minutes of the Executive Session held on January 21, 2026, if any (NONE)**

None

**X. Correspondence**

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported that Correspondence Item No. 10 is a letter from Colliers Engineering and Design regarding Change Order No. 2 for the Hoey Pump Station Improvements Project. Mr. Roguski further stated that this change order increases the project cost by \$22,204.68 from \$1,738,000.00 to \$1,760,204.68. Mr. McKelvey stated that this change order covers three (3) issues, first the size of the elevated platform which needed to be increased to accommodate the electrical spacing changes, the second item was for additional modifications to the grading above the pumps to allow for the fabrication of access planes to lift the pumps and; the third was a small credit for a change in materials used.

Mr. Roguski stated that the pump station will be elevated to avoid any flooding issues from Lake Takanassee. Mr. Roguski further stated that the access panels were designed to allow for the pumps to be lifted via a hoist without the need to lift any grates. The access panels are too small for anyone to fall into whereas the removal of the grates would pose a fall hazard.

The following resolution was presented.

**RESOLUTION**

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has undertaken the Hoey Pump Station Improvements Project with Rapid Pump & Meter Service Co., and

**WHEREAS**, the Authority Consulting Engineer, Colliers Engineering & Design, has recommended approval of Change Order No. 2, in their letter dated February 4, 2026, attached hereto and made a part hereof, which increases the project cost by \$22,204.68 from \$1,738,000.00 to \$1,760,204.68 as result of this Change Order.

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that Change Order No. 2, attached hereto and made a part hereof, is hereby approved.

**BE IT FURTHER RESOLVED** that the Authority

Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R14.2-26  
Exhibit BB

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Mr. Roguski reported Correspondence Item No. 11 is a change of use application for 532-538 Broadway, which is going from three (3) to two (2) units.

The following resolution was presented.

#### **RESOLUTION**

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Riley

**WHEREAS**, 532 Broadway, LLC has requested a decrease in the number of units from three (3) to two (2) for service billing in an application to the Executive Director received in February 4, 2026, which is attached hereto to this resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under Account #4292

**WHEREAS**, the Authority Inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes two (2) units for service billing, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 532-538 Broadway is hereby decreased from three (3) units to two (2) units as of the second quarter 2026 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

**BE IT FURTHER RESOLVED** that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R15.2-26  
Exhibit CC

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Mr. Roguski had nothing further to report under correspondence.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY  
FEBRUARY 18, 2026**

1. Certified Notice of Hearing dated 1/12/26 and received 1/20/26 from Applicant Krista & Eric Parker, re: Block 25 Lot 7/ West Long Branch ( NOT LBSA)
2. Affidavit of Publication dated 1/14/26 received 1/21/26 from the Asbury Park Press, re: Official Internet Website for Public Notice and Legal Notices
3. Affidavit of Publication dated 1/22/26 received 1/28/26 from the Asbury Park Press, re: Official Internet Website for Public Notice and Legal Notices
4. Certified Notice of Hearing received 1/29/26 from Carol Zocco, re: 317 Norwood Ave. / Block 105 Lot 17, Applicant is requesting Certificate of Nonconforming use for an existing two-family house.
5. Certified Notice of Hearing received 1/29/26 from Carol Zocco, re: 657 Campbell Ave / Block 166 Lot 1, Applicant is requesting Certificate of Nonconforming use for an existing two-family house.
6. Affidavit of Publication dated 1/25/26 received 1/30/26 from the Asbury Park Press, re: Official Internet Website for Public Notice and Legal Notices.
7. Letter dated 2/2/26 received 2/2/26 from Colliers Engineering & Design, re: 336 Branchport Ave. / Block 357, Lots 2,3,4 & 5.

8. Certified Notice of Hearing dated 1/27/26 received 2/2/26 from Louis E. Granata, Esq., re: 129 Joline Ave / Block 405 Lot 4, subdivision of lot into two (2) lots.
9. Resolution R-13-26 from the City of Long Branch, re: re-appointment for Donald S. Riley to the Board of the Long Branch Sewerage Authority
- ACTION** 10. Letter dated 2/4/26 received 2/4/26 from Colliers Engineering & Design, re: Change Order No. 2 for the Hoey Pump Station Improvements Project
- ACTION** 11. Change of Use application dated 2/4/26 received 2/4/26 from 532 Broadway, LLC, re: 536 Broadway Unit change from three (3) units to two (2) units
12. Certified Notice of Hearing received 2/6/26 from Paul R. Edinger, Esq., re: 54 Dudley Street / Block 258 Lot 14
13. Notice received on 2/9/26 from NJWEA, re: 2026 Winter Technology Transfer Seminar
14. Certified Notice of Hearing dated 2/2/26 received 2/10/26 from Richard C. Sciria, Esq., re: 65 Summers Ave / Block 71 Lots 14.01 & 14.02 / West Long Branch (**NOT LBSA**)
15. Letter dated 2/11/26 received 2/12/26 from Colliers Engineering & Design, re: Engineer's Status Report for February 2026 Meeting
16. Letter dated 2/12/26 received 2/12/26 from Kevin J. Hayes, Sr., re: 119 Lincoln Sq. / Block 11 Lot 1, Letter of Service Availability
17. Affidavit of Publication dated 2/8/26 received 2/13/26 from the Asbury Park Press, re: Official Internet Website for Public Notice and Legal Notices

On Motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

#### **XI. Report of Executive Director for the February 18, 2026 Authority Meeting**

Mr. Roguski reported that the Authority treated an average daily flow of 2.15 MGD over the last month, and the Authority met all limits of the discharge permit.

Mr. Roguski stated that the Authority has received proposals for Professional Services, for which professionals were appointed earlier in the meeting.

Mr. Roguski reported that, as approved a couple months ago, the Authority posted two Operator/Utility Crew positions on Indeed and received many applications and resumes.

Interviews were conducted. Mr. Roguski suggested the hiring of Bailey Lilienkamp and Kevin McNelis. Mr. Roguski explained that his vision for the future is to phase out the Utility Department and spread the workload among the various other staff members to increase efficiency for the Authority. Mr. Roguski further stated that each of the applicants has experience either in the utility world or factory settings.

The following resolutions were presented.

### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY** that it hereby ratifies and approves the hiring of Bailey Lilienkamp as Operator / Utility Position effective February 19, 2026, or at a starting date thereafter as determined by the Executive Director, at a rate of compensation of \$25.07 per hour. This resolution and employment are conditional upon Bailey Lilienkamp successfully completing a pre-employment physical test, drug test, alcohol test, driver's license (CDL) check, and background check, all to the sole satisfaction of the Long Branch Sewerage Authority. This resolution and employment will become void should Bailey Lilienkamp not successfully complete a pre-employment physical test, drug test, alcohol test, driver's license (CDL) check, and background check, all to the sole satisfaction of the Long Branch Sewerage Authority.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R16.2-26

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### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY** that it hereby ratifies and approves the hiring of Kevin McNelis as Operator / Utility Position effective February 19, 2026, or at a starting date thereafter as determined by the Executive Director, at a rate of compensation of \$25.07 per hour. This resolution and employment are conditional upon Kevin McNelis successfully completing a pre-employment physical test, drug test, alcohol test, driver's license (CDL) check, and background check, all to the sole satisfaction of the Long Branch Sewerage Authority. This resolution and employment will become void should Kevin McNelis not successfully complete a pre-employment physical test, drug test, alcohol test, driver's license (CDL) check, and background check, all to the sole satisfaction of the Long Branch Sewerage Authority.

**ROLL CALL:**

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R17.2-26

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Mr. Roguski stated the New Jersey Water Environmental Association (NJWEA) will hold the 2026 Winter Technology Transfer Seminar March 9-12, 2026, at the Eatontown Sheraton.

The following resolution was presented.

**RESOLUTION**

Mr. Brown offered the following resolution and moved its adoption; seconded by Mr. Riley

**WHEREAS**, several of employees have requested permission to attend the New Jersey Water Environmental Association (NJWEA) 2026 Winter Technology Transfer Seminar scheduled for March 9, 2026, to March 12, 2026, and

**WHEREAS**, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education

and obtain licenses, and

**NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY**, that this request to attend the New Jersey Water Environmental Association (NJWEA) 2026 Winter Technology Transfer Seminar is hereby approved subject to the Executive Director's scheduling and approval of employees, and

**BE IT FURTHER RESOLVED** that the participants follow the rules for "Schooling" covered in the appropriate Article in their Contract.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R18.2-26

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Mr. Roguski explained that the New Jersey Authorities Joint Insurance Fund requires the appointment of a Risk Management Consultant. Mr. Roguski further stated that Mr. Dominic Cinelli of the firm Brown and Brown Metro, LLC have previously served as the Authority's Risk Management Consultant and recommends reappointing the same.

The following resolution was presented:

**RESOLUTION  
RISK MANAGEMENT CONSULTANT**

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth

**WHEREAS**, the Long Branch Sewerage Authority (hereinafter referred to as the "Authority") is a member of the New Jersey Utility Authorities Joint Insurance Fund (hereinafter referred to as the "Fund"), and

**WHEREAS**, the bylaws of said Funds require that each Authority appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws;

and

**WHEREAS**, the term of this Agreement shall be one (1) year. However, this agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter; and

**WHEREAS**, the Fund's bylaws indicate a minimum fee equal to six percent (6%) of the Authority's assessment, which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Authority; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders competitive bidding impractical.

**NOW THEREFORE BE IT RESOLVED** that the Long Branch Sewerage Authority does hereby appoint a representative of Dominic Cinelli / Brown & Brown Metro, LLC as its Risk Management Consultant in accordance with the Fund's by laws, and

**BE IT FURTHER** resolved that the Governing Body are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - AYE  
Mrs. Morris - AYE

Date: February 18, 2026  
R19.2-26  
Exhibit DD

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Mr. Roguski had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved, and ordered received and filed and made part of the Minutes of this Meeting.

**XII. Report by Authority Counsel of the Activities of that Office and of Actions taken since January 21, 2026**

Mr. Bonello stated that it has been a pleasure to serve as the Authority's counsel for the past thirty-four years and thanked the Board.

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

**XIII. Report by Authority Auditor of the Activities of that Office and of Actions taken since January 21, 2026**

Mr. Fallon thanked the Board for his reappointment as Auditor.

Mr. Fallon had nothing to report.

On Motion by Mr. Brown, seconded by Mr. Booth and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

**XIV. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken since January 21, 2026**

Mr. McKelvey thanked the Board for his reappointment.

Mr. McKelvey reported that with the approval of the change order for the Hoey Pump Station Improvements, the contractor will be notified to proceed with the fabrication of the platform and hope to begin in the spring.

Mr. McKelvey reported that there have been no new applications for development this month and construction has been minimal.

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Engineer of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

**XV. Transfers, if any.**

The transfers are as listed.

The following Resolution was moved by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, one absent, no abstain, approving the Authority Transfers for the month of January 2026 as listed.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF FEBRUARY 2026 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of January 2026 as submitted by the Executive Director and orders said report received and filed

**XVI. As to Bills submitted for payment by Long Branch Sewerage Authority for the February 18, 2026 Authority Meeting**

The following Resolution was moved by Mr. Brown seconded by Mr. Riley and passed by the affirmative vote of all members present, no nays, no absent, no abstain.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF FEBRUARY 2026 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of January 2026 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

**XVII. Report, if any, by Investment Committee.**

None

**XVIII. Old Business.**

None

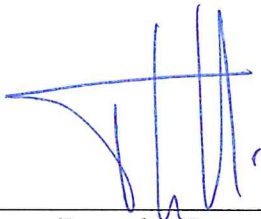
**XIX. New Business**

None

**XX. Adjournment at 3:48 p.m.**

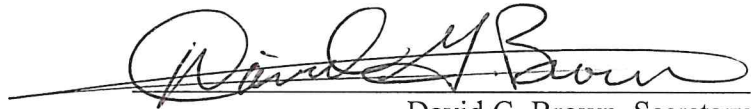
There being no further business, on motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the meeting was adjourned at 3:48 p.m.

Respectfully submitted,



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Thomas Roguski, Executive Director



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David G. Brown, Secretary