

**AGENDA
LONG BRANCH SEWERAGE AUTHORITY**

Regular Meeting

FEBRUARY 17, 2016

I. Opening of meeting at _____ p.m. by _____

II. Notation of attendance

Name	Position	In	Out
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Thomas Roguski	Staff Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2015, has been provided by publication thereof in the *Link* on March 19, 2015, as a "legal" advertisement and in the *Asbury Park Press* on March 14, 2015, as a "legal" advertisement and by forwarding duplicates thereof on February 20, 2015, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Appointment of Board Member (Mr. Blaisdell)

A. Report by Counsel as to:

1. Appointment by Resolution of Council
2. Filing in Office of Secretary of State
3. Qualification by Oath before City Clerk

B. Welcome by Presiding Officer

V. Organization for Year Commencing February 1, 2016

- A. Motion by _____, seconded by _____
that Long Branch Sewerage Authority organize itself for the year
commencing February 1, 2016 pursuant to Laws and Statutes of
the State of New Jersey in such case made and provided.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

B. Call by Chairman for Nominations and Elections of Officers for Statutory Term

1. Nominations for Chairman

- a. by _____ seconded by _____
- b. by _____ seconded by _____

Motion by _____, seconded by _____
that nominations for Chairman close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

2. Nominations for Vice-Chairman

- a. by seconded by
b. by seconded by

Motion by _____, seconded by _____
that nominations for Vice-Chairman close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

3. Nominations for Secretary

- a. by seconded by
b. by seconded by

Motion by _____, seconded by _____
that nominations for Secretary close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

4. Nominations for Treasurer

- a. by seconded by
b. by seconded by

Motion by _____, seconded by _____
that nominations for Treasurer close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

5. Nominations for Assistant Secretary-Treasurer

- a. by seconded by
- b. by seconded by

Motion by _____, seconded by _____
that nominations for Assistant Secretary-Treasurer close.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

C. Elections

Motion by _____, seconded by _____
that elections of Officers for the statutory term commencing February 2016 now
be held by (open) (closed) ballot.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

Note 1 – If there is but one nomination for any one or more of the
offices, the following should be offered

Motion by _____, seconded by _____
that the formalities of election be waived and the nominee(s) declared elected
to the Office(s) of the Long Branch Sewerage Authority to which he (they) has
(have) been nominated for the statutory term commencing in February.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

Note 2 - In the event of contest for any office, the Chairman shall
appoint a Judge and two Tellers if by closed vote or an Umpire if by
open vote.

Note 3 - If there are more than one nomination for Chairman, the
Chairman or Acting Chairman shall vacate the Chair after appointing a
Member who is not a candidate for the office of Chairman to act as
Chairman pro tem. Immediately after the election for Chairman is
over, the Chairman pro tem shall step down and the new Chairman
assume his duties.

Note 4 - Elections for other Offices shall be held in the same order in
which nominations for Office were received.

- D. Appointment, by Chairman, of Budget and Finance Committee
Comprised of Two Members
- E. Appointment, by Chairman, of Legal and Administrative Committee
Comprised of Two Members
- F. Appointment, by Chairman, of Engineering Committee
Comprised of Two Members
- G. Appointment, by Chairman, of Insurance Committee
Comprised of Two Members
- H. Appointment, by Chairman, of Human Resource Committee
Comprised of Two Members

COMMITTEES FOR YEAR 2016

1. BUDGET & FINANCE

Chairman – Michael Booth
L. Frank Blaisdell

2. LEGAL & ADMINISTRATIVE

Chairman – James Mazza
Thomas George

3. ENGINEERING

Chairman – David Brown
James Mazza

4. INSURANCE

Chairman – L. Frank Blaisdell
Michael Booth

5. HUMAN RESOURCES

Chairman – Thomas George
David Brown

I. Designation of Official Newspapers

Motion by _____, seconded by _____

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

J. Professional Appointments

Motion by _____, seconded by _____

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

K. Scheduling of Regular Meetings for the Year 2016

Wednesday, March 16, 2016	-	3:00 pm
Wednesday, April 20, 2016	-	5:00 pm
Wednesday, May 18, 2016	-	3:00 pm
Wednesday, June 15, 2016	-	3:00 pm
Wednesday, July 20, 2016	-	3:00 pm
Wednesday, August 17, 2016	-	3:00 pm
Wednesday, September 21, 2016	-	3:00 pm
Wednesday, October 19, 2016	-	3:00 pm
Wednesday, November 16, 2016	-	3:00 pm
Wednesday, December 21, 2016	-	3:00 pm
Wednesday, January 18, 2017	-	3:00 pm
Wednesday, February 15, 2017	-	3:00 pm

L. Frank Blaisdell
Chairman

Motion by _____, seconded by _____

Blaisdell	Booth	Brown	George	Mazza
AYES		NAYS	ABSTAIN	ABSENT

L. Bank Account Resolution

Motion by _____, seconded by _____

Blaisdell	Booth	Brown	George	Mazza
AYES		NAYS	ABSTAIN	ABSENT

M. Cash Management Plan

Motion by _____, seconded by _____

Blaisdell	Booth	Brown	George	Mazza
AYES		NAYS	ABSTAIN	ABSENT

VI. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES		NAYS	ABSTAIN	ABSENT

VII. As to Minutes of the Regular Meeting of January 20, 2016

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, January 20, 2016 be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES		NAYS	ABSTAIN	ABSENT

VIII. As to Minutes of the Executive Session held on January 20, 2016

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on January 20, 2016, be dispensed with, and

that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

FEBRUARY 17, 2016

- 1) Certified Public Hearing Notice received 01/20/16, from the borough of WLB re: application of NY SMSA Limited Partnership d/b/a Verizon Wireless for premises 175 Monmouth Rd / Block 67 Lots 1 & 2
- 2) Certified Public Hearing Notice received 01/20/16 from the City of Long Branch, re: property owners are seeking relief from the requirements of the single family zone district and request the issuance of a certificate for current and pre-existing nonconforming two family use in a single family zone / property address 365 Willow Ave / Block 190 Lot 5
- 3) Certified Public Hearing Notice received 01/20/16 from the City of Long Branch, re: the planning board received new application from Emgee Realty LLC to construct a four-story building with commercial use on the first floor and 12 residential apartments on the remaining three floors / property address is 57-61 Brighton Ave / Block 127 Lot 5
- 4) Letter dated 01/18/16 received 1/21/16 from Maser Consulting, re: Renewal and Replacement Fund – 2016 (Maintenance and Reserve Account)
- 5) Letter dated 01/19/16 received 01/21/16 from Hall & Associates, re: Professional Appointment of Hall & Associates Special Counsel for NJPDES Matters
- 6) Agenda and Reports received 01/21/16 from JIF, re: Toms River MUA meeting at 10:30AM / January 27, 2016
- 7) Copy of letter dated 01/21/16 received 01/21/16 from Tom Roguski to Dominic Tozzo at TDB Associates Inc., re: Marine Terrace Development project / Block 301 Lots 4 & 7
- 8) Copy of letter dated 01/21/16 received 01/21/16 from Tom Roguski to Michael Markovitz at Mark Built Properties at Long Branch, LLC. re: Ocean Blvd between North Bath and Pavilion Avenues / Block 216 Lots 9, 10 & 25
- 9) Letter dated 12/18/15 received 01/22/16 from Dominick Cinelli (Brown & Brown), re: Professional Appointment
- 10) Certified letter dated 01/18/16 received 01/22/16 from Law offices of John Bazzurro, LLC., re: TORT CLAIM / Hodge v. City of Long Branch / Patricia Hodge (claimant)
- 11) Permit received 01/22/16 from the City of Long Branch Fire Marshall, re: Fire Safety Permit Certificate for the Torch/ Welding Cutting
- 12) Permit received 01/22/16 from the City of Long Branch Fire Marshall, re: Fire Safety Permit Certificate for the Storage and Handling of Flammable Liquids

- 13) Permit received 01/22/16 from the City of Long Branch Fire Marshall, re: Fire Safety Permit Certificate for the Storage and Handling of Combustible Liquids
- 14) Letter dated 01/21/16 received 01/25/16 from Kennedy Consulting Engineers, LLC., re: Letter of Serviceability for 55 Pullman Ave/ Block 56 Lot 13
- 15) Copy of Report dated 01/25/16 received 01/25/16 from PERMA to JIF Fund Commissioner, re: Newspaper Article
- ACTION** 16) Invitation received 01/25/16 from The Greater Long Branch Chamber, re: requesting the Authority's presence in honoring Tim McLoone of McLoone's Restaurant for the recipient of the Louis G. Libutti Community Service Award
- 17) Copy of letter dated 01/22/16 received 01/26/16 from Manna & Bonello to Wiss & Company, LLP., re: Long Branch Sewerage Authority Fiscal Year Ending 12/31/2015
- 18) Agenda and Reports received 01/28/16, re: Toms River MUA meeting on January 27, 2016
- 19) Letter received 01/29/16 from United States Department of Commerce, re: 2015 Annual Survey of Local Government Finances
- 20) Public Notice dated 01/22/16 received 01/29/16 from The English Group LLC., re: Property owners surrounding and sharing a property boundary within 200 feet of the property / Block 397 Lots 16.05, 16.06, 16.07, 17.03, 17.04/ Customer applying for a permit for Waterfront Development Individual Bulkhead Application
- 21) Notice received 02/01/16 from Monmouth County Planning Board, re: Areawide Water Quality Management Planning Agency
- 22) Letter dated 01/27/16 received 02/01/16 from United Steelworkers, re: members of USW Local Union 4-149 Unit 10 have now became members of USW Local Union 4-406 Unit 20
- 23) Letter dated 01/30/16 received 02/02/16 from Wiss & Company, re: Professional Appointment for 2016
- 24) Letter dated 01/29/16 received 02/02/16 from Gasiorowski & Holobinko, re: Inactive account / 600 McClellan St/ Block 350 Lot 12
- 25) Letter dated 02/01/16 received 02/02/16 from Maser Consulting, re: Consulting Engineer's Report for the Year Ending December 31, 2015
- 26) Letter dated 02/01/16 received 02/03/16 from Two Rivers Water Reclamation Authority, re: Invitation to attend an employment practices liability seminar municipality qualifies for \$250 discount on Jif premium for every attendee

27) Certified legal notice received 02/04/16 from the Jeffrey Chang Attorney, re: new application to the city of Long Branch for a new single home at 241 Seventh Ave / Block 366 Lot 4

28) Letter dated 01/25/16 received 02/04/16 from Perma, re: Newspaper Article

ACTION

29) Letter dated 02/08/16 received 02/10/16 from the Authority's staff engineer, re: Unit change request from Mr. Fiducia for property at 246 Hamilton Ave / unit change from 3 units to 2 units

30) Certified letter received 02/11/16 from Ansell Grimm & Aaron Esq., re: Notice of Hearing for a property in Oakhurst NJ / Block 8 Lot 32/ Property address is 11 Old Farm Road / Applicant is requesting approval to construct a new, two story single family

31)

X. Report of Executive Director for January 2016

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of January 2016

Resolution by _____, seconded by _____ that the Schedule of Bills for the month of January 2016 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report by Authority Counsel of the Activities of that Office and of Actions taken since January 20, 2016

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Report by Authority Auditor of the Activities of that Office and of Actions taken since January 20, 2016

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. As to Insurance Committee

1. Report, if any
2. Action, if any

XV. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XVI. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XVII. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

Fence & Gates

1. Report, if any
2. Action, if any

Flood Barriers

1. Report, if any
2. Action, if any

Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

C. F.E.M.A.

1. Report, if any
2. Action, if any

XVIII. New Business

XIX. Miscellaneous Suggestions for Good of Authority

XX. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the
meeting be adjourned.

Blaisdell Booth

AYES

Brown

NAYS

George

ABSTAIN

Mazza

ABSENT

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority, hereinafter "the Authority", is required to publish legal notices in accordance with law, and

WHEREAS, the Authority desires to name a newspaper as the official newspaper for the purpose of legal publication; and

NOW, THEREFORE, BE IT RESOLVED, that the Long Branch Sewerage Authority hereby designates the *Asbury Park Press*, the *Link News*, and the *Star Ledger* as its official newspapers, for the purpose of legal publications to be published on behalf of the Long Branch Sewerage Authority.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: February 17, 2016
R1.2-16

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of an Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, John L. Bonello, Esq., for the firm Manna & Bonello, has submitted a proposal dated January 7, 2016, indicating he will provide Legal Services as per his letter, attached hereto and made a part hereof, and

WHEREAS, John L. Bonello, Esq. for the firm Mann & Bonello has completed and submitted a Business Entity Disclosure Certification which certifies that John L. Bonello, Esq. for the firm Manna & Bonello has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit John L. Bonello, Esq. for the firm Manna & Bonello from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with John L. Bonello, Esq. for the firm Manna & Bonello as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: February 17, 2016
R2.2-16
Exhibits

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Certified Public Accountant or a Registered Municipal Accountant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Wiss & Company has submitted a proposal dated January 30, 2016 indicating they will provide Auditing Services as per the attached Professional Services Contract, attached hereto and made a part hereof, and

WHEREAS, Wiss & Company has completed and submitted a Business Entity Disclosure Certification which certifies that Wiss & Company has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Wiss & Company from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Wiss & Company, as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: February 17, 2016

R3.2-16

Exhibits

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Jason Capizzi, Esq. from Waters, McPherson and McNeill has submitted a proposal dated December 21, 2015, indicating he will provide Bond Counseling Services as per his letter, attached hereto and made a part hereof, and

WHEREAS, Jason Capizzi, Esq. from Waters, McPherson and McNeill has completed and submitted a Business Entity Disclosure Certification which certifies that Jason Capizzi, Esq. from Waters, McPherson and McNeill has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Jason Capizzi, Esq. from Waters, McPherson and McNeill from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Jason Capizzi, Esq. from Waters, McPherson and McNeill as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: February 17, 2016
R4.2-16
Exhibits

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of an Environmental Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, the firm Hall & Associates has submitted a proposal dated January 19 2016, indicating they will provide Environmental Attorney Services as per their Agreement, attached hereto and made a part hereof, and

WHEREAS, the firm Hall & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Hall & Associates has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Hall & Associates from making any reportable contributions through the term of the contract, and

WHEREAS, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Hall & Associates as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: February 17, 2016

R5-2.16

Exhibits

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has submitted a proposal dated January 5, 2016, indicating they will provide Labor Counsel Services as per their Agreement, attached hereto and made a part hereof, and

WHEREAS, Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has completed and submitted a Business Entity Disclosure Certification which certifies that Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy from making any reportable contributions through the term of the contract, and

WHEREAS, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with Arthur R. Thibault, Jr., Esq. for the firm Apruzzese, McDermott, Mastro & Murphy as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: February 17, 2016
R6.2-16
Exhibits

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Long Branch Sewerage Authority has a need to acquire a Insurance Agent as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, the firm Brown & Brown Insurance has submitted a proposal dated December 16, 2015, indicating they will provide Insurance Services as per their Agreement, attached hereto and made a part hereof, and

WHEREAS, the firm Brown & Brown Insurance has completed and submitted a Business Entity Disclosure Certification which certifies that Brown & Brown Insurance has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit the firm Brown & Brown Insurance from making any reportable contributions through the term of the contract, and

WHEREAS, the Executive Director has certified that there are funds available for this purchase as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with the firm Brown & Brown Insurance as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: February 17, 2016

R7.2-16

Exhibits

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority has a need to acquire the services of a Licensed Professional Engineer as a far and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5, and

WHEREAS, the Executive Director has determined and certified in writing that the value of the acquisition will exceed \$17,500, and

WHEREAS, the anticipated term of this contract is one (1) year, and

WHEREAS, John Van Dorpe of the firm Maser Consulting has submitted a proposal dated January 4, 2016 indicating they will provide Engineering Services as per the attached Agreement for Professional Engineering Services, attached hereto and made a part hereof, and

WHEREAS, John Van Dorpe of the firm Maser Consulting has completed and submitted a Business Entity Disclosure Certification which certifies that John Van Dorpe of the firm Maser Consulting has not made any reportable contributions to a political or candidate committee in the City of Long Branch in the previous one year, and that the contract will prohibit John Van Dorpe of the firm Maser Consulting from making any reportable contributions through the term of the contract, and

NOW, THEREFORE, BE IT RESOLVED that Long Branch Sewerage authorizes the Executive Director and/or Chairman to enter into a contract with John Van Dorpe of the firm Maser Consulting as described herein, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and

BE IT FURTHER RESOLVED that the Authority shall publish notice of this professional services appointment pursuant to N.J.S.A. 40A:11-5.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: February 17, 2016

R8.2-16

Exhibits

RESOLUTION

_____ offered the following Resolution and moved its adoption;
seconded by _____

WHEREAS, N.J.S.A. 10:4-18 requires public bodies at least once annually to post and distribute a schedule of the regular meetings of the public body for the succeeding year; and

WHEREAS, the schedule of regular meetings of the Long Branch Sewerage Authority, including dates, times and locations of meetings, up to and including the Authority 2016 annual reorganization meeting, is attached to the Resolution hereto and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that the said schedule of meetings is approved by the Long Branch Sewerage Authority and said schedule of meetings shall be posted and distributed pursuant to N.J.S.A. 10:4-18.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: February 17, 2016
R9.2-16
Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

BE IT RESOLVED that the following are hereby designated as depositories of the Long Branch Sewerage Authority and that accounts be opened and maintained in the name of the Long Branch Sewerage Authority as follows:

KEARNY FEDERAL SAVINGS

LBSA - Revolving Fund, Collection Account
LBSA - Revolving Fund, Payroll Checking Account
LBSA - Revolving Fund Checking Account
LBSA – Revolving Fund, EFT Checking Account
LBSA – Treasurer Fund, Developer's Escrow

DESIGNATION OF DEPOSITORIES AND TRUSTEE BANKS

Depository Bank:	Investors Savings Bank
Depository Bank:	The Bank of New York Mellon
Depository Bank:	Kearny Federal Savings and Its Division Central Jersey Bank
Depository Bank:	New Jersey Cash Management Fund
Trustee Bank:	The Bank of New York Mellon

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Mazza	-

Date: February 17, 2016
R10.2-16

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, the Authority desires to adopt a Cash Management Plan pursuant to N.J.S.A. 40A:5-14, attached hereto and made apart hereof, and

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby adopts the attached Cash Management Plan and that the Authority Executive Director is authorized to execute any documents to effectuate the purpose of this Resolution.

ROLL CALL:

Mr. Blaisdell -

Mr. George -

Mr. Booth -

Mr. Brown -

Mr. Mazza -

Date: February 17, 2016

R11.2-16

Exhibit

**RESOLUTION
RISK MANAGEMENT CONSULTANT**

Mr. _____ offered the following Resolution and moved its adoption;
seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority is a member of the New Jersey Utility Authorities Joint Insurance Fund, and

WHEREAS, the bylaws of said Funds require that each Authority appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the bylaws indicate a minimum fee equal to six percent (6%) of the Authority's assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Authority; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical; and

NOW THEREFORE, be it resolved that the Long Branch Sewerage Authority does hereby appoint a representative of Brown & Brown as its Risk Management Consultant in accordance with the Fund's by laws as attached hereto and made a part hereof, and

BE IT FURTHER resolved that the Governing Body are hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1) (a) (i).

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Booth -
Mr. Brown -
Mr. Mazza -

Date: February 17, 2016
R12.2-16
Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, The Long Branch Sewerage Authority (hereinafter called the "Authority") supports the activities and functions of the Long Branch Chamber of Commerce, and

WHEREAS, The Chamber of Commerce is sponsoring a dinner honoring Mr. Tim McLoone, and

WHEREAS, attendance at this dinner will encourage cooperation between the City of Long Branch and the Authority, and

WHEREAS, the price for this dinner is \$100.00 per person, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby authorizes any Authority Commissioners and approved staff to attend this dinner as guests of the Authority.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Brown	-
Mr. Booth	-
Mr. Mazza	-

Date: February 17, 2016
R13.2-16

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, Mr. Augustine Fiducia has requested a decrease in the number of units from three (3) to two (2) for service billing in an application to the Executive Director received January 29, 2016, which is attached hereto to this resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under account #315-029-000, and

WHEREAS, the Authority inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes of two (2) units for service billing, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 246 Hamilton Ave is hereby decreased from three (3) to two (2) as of the first quarter 2016 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date: February 17, 2016

R14.2-16

Exhibit

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority, hereinafter “the Authority”, is required to make an emergency repair and replacement of its Main Electrical 2000 Amp Automatic Transfer Switch, and

WHEREAS, the repair and replacement is necessary to ensure the safety and proper operation of the Authority’s Treatment Facility, and

WHEREAS, the Authority’s Executive Director, Engineer, and Attorney has Certified this repair and replacement, as an emergency, and

WHEREAS, N.J.S.A. 40A:11-6 allows the Authority to enter into a contract to make the necessary emergency repairs without competitive bid, and

WHEREAS, the Authority Auditor has confirmed that there are funds available to pay the parties who performed the emergency repairs, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that payment for the following work performed on an emergency basis is hereby authorized and the Executive Director is hereby authorized to execute any documents necessary to effectuate the purpose of this resolution:

1. Repair and replacement the Main Electrical 2000 Amp Automatic Transfer Switch.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:

R15.2-16

Exhibits

RESOLUTION

_____ offered the following resolution and moved its adoption; seconded by _____

WHEREAS, several of employees have requested permission to attend a Technology Transfer Seminar sponsored by NJWEA at the Sheraton in Eatontown from February 29th through March 3rd, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees continue their education and obtain licenses, and

NOW, THEREFORE, BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY, that this request to attend NJWEA Technology Transfer Seminars is hereby approved subject to the Executive Director's scheduling and approval of employees, and

BE IT FURTHER RESOLVED that the participants will follow the rules for "Schooling" covered in the appropriate Article in their Contract.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Brown	-
Mr. Booth	-
Mr. Mazza	-

Date: February 17, 2016
R16.2-16

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date: February 19, 2014
ResExSess