

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting

April 15, 2020

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
Thomas George	Chairman		
Michael Booth	Vice-Chairman		
Donald S. Riley	Secretary		
David Brown	Treasurer		
Bryan I. Larco	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Sue Brasefield	Engineer		
Nicole Woods	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2020, has been provided by publication thereof in the *Link* on February 27, 2020, as a “legal” advertisement and in the *Asbury Park Press* on February, 22 2020, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2020, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of March 18, 2020 and Special Meeting of April 1, 2020

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on March 18, 2020 and of the Special Meeting of the Long Branch Sewerage Authority held on April 1, 2020, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on March 18, 2020, if any (**NONE**)

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on March 18, 2020, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

April 15, 2020

ACTION

1) Unit Change application request dated 03/30/2020 received 04/01/2020 from Lynne Chiafullo, re: 9 North Second Ave/ Block 310.02 Lot 3/ Request unit change from two (2) to one (1)/ Acc#7268-0

2) Copy of letter dated 03/23/2020 received 04/01/2020 from Mr. Roguski to Mr. Christopher Bednarski at InSite Engineering, LLC., re: Sewer Application for PV Motel, LLC/ Onada Surf Club/ Block 218 Lots 5,6 &8

ACTION

3) Letter dated 04/02/20 received 04/02/20 from Mr. Roguski, re: Hamilton Court, Block 397, Lots 16.01-16.07 & 17.01-17.04

4) Copy of a letter dated 04/02/20 received 04/02/20 from Mr. Roguski to Kelly Builders and Developers, re: 14-18 Renwick Place, Block 489 Lots 2.01-2.20, 7.01 and 7.02, Approval and Close Out

5) Copy of a letter dated 04/08/20 received 04/08/20 from Mr. Roguski to Witczak Engineering, Inc., re: 185 Morris Ave, Block 229 Lot 28

6) Copy of a letter dated 03/26/20 received 04/08/20 from Arcadia US, Inc. to New Jersey Natural Gas, re: Amendment to Response Action Outcome dated 12/20/17, Long Branch Coal Gas, 128 CP Williams Place, Block 401 Lot 13

7) Letter dated 4/6/20 received 4/6/20 from State of New Jersey DEP, re: Public Hearing on the FY2020 Annual Fee Report

VIII. Report of Executive Director for March 2020

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of March 2020.

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of March 2020 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since March 18, 2020.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since March 18, 2020.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

XV. New Business

XVI. Miscellaneous Suggestions for Good of Authority

XVII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

George	Booth	Brown	Larco	Riley
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, Lynne Chiafullo has requested a decrease in the number of units from two (2) to one (1) for service billing in an application to the Executive Director received March 30, 2020 which is attached hereto to this Resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under account #7268-0, and

WHEREAS, the Authority inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes one (1) commercial unit, based upon metered flow, for service billing as per his letter attached hereto to this Resolution and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 9 North Second Avenue, is hereby decreased from two (2) to one (1) commercial unit, based upon metered flow, as of the second quarter 2020 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: April 15, 2020
R1.4-2020
Exhibit A & B

RESOLUTION

Mr. _____ offered the following resolution and moved its adoption, seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) desires to approve and close out the application and release the performance bond for Hamilton Court Block 397 Lots 16.01-16.07 & 17.01-17.04, and

WHEREAS, the Authority Executive Director has recommended approval and closeout of said application and release of said performance bond as per, and conditional upon items referenced in, his letter dated April 2, 2020, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby approves and closes out the referenced application and releases said performance bond and unused escrow funds for Block 397 Lots 16.01-16.07 & 17.01-17.04, as per the recommendation of the Authority Executive Director per the above referenced letter, and

BE IT FURTHER RESOLVED that the Chairman and/or Executive Director is authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George -
Mr. Booth -
Mr. Riley -
Mr. Brown -
Mr. Larco -

Date: April 15, 2020
R2.4-2020
Exhibit C

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (hereinafter "the Authority") has previously authorized Maser Consulting, P.C. to provide planning, design, contract administration and project oversight for the Hoey Pump Station Force Main Replacement Project, per Resolution R6.7-18, dated July 18, 2018, and

WHEREAS, the Authority has filed an application with the New Jersey Department of Environmental Protection (hereinafter "NJDEP") and the New Jersey Infrastructure Bank (hereinafter "NJIB") for the Hoey Pump Station Force Main Replacement Project under Loan Number S340336-09, and

WHEREAS, the Authority's Consulting Engineer has filed an application with the NJDEP for Treatment Works Approval and New Jersey Transit for railroad crossing approval, and

WHEREAS, the estimated total construction cost for the Hoey Pump Station Force Main Replacement Project is approximately \$1,560,00,000.00, and

WHEREAS, the Authority has determined that the contracts required to construct and comply with approved Bid Documents should be made by public bid in accordance with law, and

WHEREAS, it is required by law that the Authority advertise for said bid, and

NOW, THEREFORE BE IT RESOLVED, by the Long Branch Sewerage Authority that:

1. The Long Branch Sewerage Authority is authorized to advertise and receive bids for the Hoey Pump Station Force Main Replacement Project in the Asbury Park Press and/or the Star Ledger, subject to New Jersey Department of Environmental Protection approval and authorization to bid, New Jersey Department of Environmental Protection Treatment Work Approval Permit and New Jersey Transit Permit approvals, New Jersey Infrastructure Bank funding approval and authorization to bid, and the Authority Executive Director's certification that funds are available for this purpose subsequent to the aforementioned approvals.

2. The Authority Chairman and Executive Director are authorized to sign any documents to effectuate this Resolution.

3. The Authority reserves the right to reject any or all bids received.

ROLL CALL:

Mr. George -

Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: April 15, 2020
R3.4-20

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority (hereinafter "the Authority") recognizes the negative impact and financial hardship presented by the COVID-19 crisis on the ratepayers of the Long Branch Sewerage Authority, and

WHEREAS, as authorized at the Authority's Special Meeting on April 1, 2020, the Authority desires to assist the ratepayers of the Long Branch Sewerage Authority during this unprecedented time by waiving interest on late payments for the month of April 2020.

NOW, THEREFORE BE IT RESOLVED, by the Long Branch Sewerage Authority, that:

1. The Authority is authorized to waived interest on late payments for the month of April 2020, and
2. The Authority Chairman and Executive Director are authorized to sign any documents to effectuate this Resolution.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date: April 15, 2020
R4.4-20

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. George	-
Mr. Booth	-
Mr. Brown	-
Mr. Riley	-
Mr. Larco	-

Date:
ResExSess

Capacity	Assurance							
	Present Flow MGD	Approved Project	Est. Flow	Conceptual Project	Est. Flow			
		Aqua-Vista (20 + Retail)	0.00436	Broadway Arts Group (590 + 100K)	0.18700			
Mar-20	3.80	Beachfront Single Family (12 Units)	0.0036	700 Joline Avenue	0.007			
Feb-20	3.98	Mark Built (55)	0.01650	Casey Jones Redevelopment	0.00876			
Jan-20	4.09	Buyrite on Third Avenue	0.00121	SICA Development	0.002636			
Dec-19	4.40	Pier Village Phase III (334)	0.10020	178 Chelsea Avenue School (32)	0.0096			
Nov-19	3.43	Willow Ave. Redevelopment (104)	0.01670					
Oct-19	3.81	FEM South Beach (47)	0.01320					
Sep-19	3.18	Takanassee Lake (13)	0.00390					
Aug-19	3.85	The Reef (26 Townhouses)	0.00780					
Jul-19	4.08	Transit Village (46)	0.00810					
Jun-19	3.64	Black Ridge (40)	0.01200					
May-19	3.88	Bluffs (33)	0.00990					
Apr-19	3.50	Ocean Gate at Cooper Avenue	0.03788					
total	45.64	180 Brighton (24 + 5.5K)	0.00595	Total Conceptual Project	0.21500			
		180 Morris Avenue (28 + Office)	0.00457					
Design	5.4	Onada Surf Club Hotel	0.01290					
Avg.	3.803	27, 31, 35 & 37 Third Avenue	0.00244					
Approved	0.2612	Total Approved Project	0.261208	Approved & Conceptual	0.47620			
Conceptual	0.2150							
total	4.280	95% of capacity is	5.13	Percent of 100% capacity available	21%	1.12	MGD	
				Percent of 95% capacity available	17%	0.85	MGD	
Available in MGD	1.120463			Equivalent Units Available based on 300 gals/day/ unit	3,735	@ 100% Capacity		
				Equivalent Units Available based on 300 gals/day/ unit	2,835	@ 95% Capacity		

LONG BRANCH SEWERAGE AUTHORITY
EXECUTIVE DIRECTOR'S REPORT
FOR THE PERIOD MARCH 18, 2020 TO APRIL 9, 2020

We have treated an average daily flow of 3.80 MGD, the effluent quality being of a good degree with an average suspended solid discharge of 3.9 ppm and an average B.O.D. discharge of 8.1 ppm. We have met all limits of our discharge permit.

As previously reported, the Authority's Coronavirus (COVID-19) Plan has been implemented as of Monday, March 16, 2020 and is currently on-going. Please note that plan adjustments/changes may be needed to address new situations as they arise.

The Lincoln Gardens Pump Station Force Main experienced an emergency failure on Saturday April 4, 2020. The Authority was onsite immediately, and with the assistance of our emergency repair contractor, Woszczak Mechanical Contractor, Inc., repairs were completed and pump station back online by end of day Monday April 6, 2020.

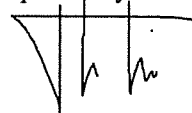
The Hoey Pump Station Force Main Replacement Project is ready for advertising and bid, subject to various agency approvals and funding. It is requested that advertisement and receipt of bids be authorized by the Board, subject to New Jersey Department of Environmental Protection approval and authorization to bid, New Jersey Department of Environmental Protection Treatment Work Approval Permit and New Jersey Transit Permit approvals, New Jersey Infrastructure Bank funding approval and authorization to bid, and the Authority Executive Director's certification that funds are available for this purpose subsequent to the aforementioned approvals.

As authorized at the April 1, 2020 Special Meeting, interest for late payments for the month of April 2020 have been waived and resolution ratifying same is attached for the Board's approval.

We have calculated daily and projected flows for the Capacity Assurance Program. Our average twelve month flow is 3.803 MGD, with an additional 0.47620 MGD in approved and conceptual projects for a total of 4.280 MGD. This gives the Authority an additional available capacity of 1,120,463 gallons per day or 3,735 units based on 300 gallons per day per unit at full capacity, or 2,835 units based on 300 gallons per day per unit at 95% capacity.

The Authority's Collection System Crew for the month has investigated twenty-nine (29) stoppages, of which ten (10) were the responsibility of the LBSA and nineteen (19) were the private owners' responsibility.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Thomas Roguski', written over a horizontal line.

Thomas Roguski, PE, CME
Executive Director

LONG BRANCH SEWERAGE AUTHORITY
RECEIPTS FOR THE MONTH OF MARCH 2020
AMOUNTED TO \$148,948.77

DIVIDED AS FOLLOWS:

		<u>Acct. #</u>
Service, Fees & Interest on Sewer Charges	\$ 142,719.67	300024645
Interest on EFT Account	1.73	300005872
Interest on Revolving Account	102.14	300004652
Interest on Collection Account	134.22	300024645
Interest on Payroll Account	2.11	300024660
Interest on Developers Escrow	80.03	300032044
Interest on 2014 Revenue Bonds	2.32	821686
Interest on Bond Reserve Fund	0.29	217757
Interest on Revenue Fund	5,221.08	217800
Interest on General Fund	644.46	217801
Interest on Bond Service Fund	0.00	217802
Interest on Maintenance Reserve Fund	40.72	217803
	<u>\$ 148,948.77</u>	

Investments as of 4/15/20

C/D's

Maintenance Reserve Fund - Kearny Bank	
Interest Rate 1.9% Eff. 12/12/19-7/12/2020	\$ 123,000.00
2002A Bond Reserve Fund - Kearny Bank	
Interest Rate 1.9% Eff. 12/12/19-7/12/2020	\$ 140,000.00
General Fund - Kearny Bank	
Interest Rate 1.9% Eff. 12/12/19-7/12/2020	\$ 1,500,000.00
Construction Fund 2014 Bond - Kearny Bank	
Interest Rate 1.9% Eff. 12/12/19-7/12/2020	\$ 275,000.00

Cash Transfers for the Month of MARCH 2020

From Revenue Trustee to Operating Ckg.	\$ 656,015.00
From Collection to Revenue Trustee	750,000.00
From Operating to Payroll CKg	116,354.68
From Operating Ckg. to EFT Checking	267,494.93
From General Trustee to Operating Ckg.	6,181.18
From Operating Ckg to Payroll Ckg.	32,254.18
From Payroll to EFT Ckg.	32,254.18

**LONG BRANCH SEWERAGE AUTHORITY
BANK BALANCE, PETTY CASH, AND INVESTMENTS
FOR THE MONTH OF MARCH 2020
AMOUNTED TO \$8,125,330.97**

REVOLVING CKG ACCTS.- KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Payroll Checking	\$ 479.10	300024660
Accounts Payable Checking	276,473.86	300024652
EFT Checking	2.25	340785872
Petty Cash	400.00	N/A
	<u>\$ 277,355.21</u>	

ESCROW ACCT. - KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Developer's Escrow	\$ 224,014.23	300032044

TRUST ACCT. - KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Collection Account	\$ 66,062.38	300024645

TRUST ACCOUNTS - BANK OF NEW YORK (CASH)

		<u>Acct. #</u>
2014 Revenue Bonds	\$ 3,087.54	821686
2014 Revenue Bonds	0.00	821687
Bond Reserve Fd. 02B	0.00	217741
Bond Service Fd. 02B	0.00	217755
Bond Reserve Fd. 02A	294.44	217757
Revenue Fund	6,291,789.63	217800
General Fund	781,774.57	217801

P.O. Type: All												
Range: First to Last												
Format: Detail without Line Item Notes												
Vendor # Name												
PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Rcvd	Chk/Void	1099
Item Description										Enc Date	Date	Invoice
ATLAN005 ATLANTIC PLUMB SUPPLY INC												
20000102	01/02/20	2020 BLANKET	B									
41 ADJ. MANHOLE RISERS					857.64	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	S3289007
42 SEWER PROTECTION BOX					203.12	01-900-002-7101	E	REPAIRS & SUPPLIES-COLLECTION	R	01/02/20	04/09/20	S3295822
					1,060.76							
Vendor Total:					1,060.76							
AUTOP005 AUTO PARTS CTR INC												
20000103	01/02/20	2020 BLANKET	B									
14 PARTS					74.37	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	321237
15 PARTS					27.98	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	321935
16 PARTS					70.86	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	3220077
17 PARTS					10.47	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	322405
18 PARTS					22.00	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	322407
					205.68							
Vendor Total:					205.68							
CHESA005 CHESAPEAKE EXTERMINATING												
20000101	01/02/20	2020 BALNKET - PEST CONTROL	B									
4 PEST CONTROL- MARCH					50.00	01-900-001-8300	E	OFFICE EXPENSES	R	01/02/20	04/09/20	N
Vendor Total:					50.00							
DELIS005 DELISA DEMOLITION & DISPOSAL												
20000104	01/02/20	2020 BLANKET	B									
4 TRASH REMOVAL - APRIL					169.44	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	181240
Vendor Total:					169.44							

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DUPER005 DUPERON CORPORATION	20000207 03/30/20 SMV VFD										
	1 SMV VFD		713.83	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	03/30/20	04/09/20	22309		N
	Vendor Total:		713.83								
ENWIR005 ENVIRONMENTAL RESOURCE ASSOC.	20000001 01/02/20 LAB SUPPLIES - BLANKET	B									
	2 LAB SUPPLIES - MARCH		564.76	01-900-003-7102	E REPAIRS & SUPPLIES - LAB	R	01/02/20	04/09/20	928401		N
	Vendor Total:		564.76								
FISHE005 FISHER SCIENTIFIC INC.	20000005 01/02/20 LAB SUPPLIES - BLANKET	B									
	6 LAB SUPPLIES - MARCH		277.05	01-900-003-7102	E REPAIRS & SUPPLIES - LAB	R	01/02/20	04/09/20	4344014		N
	7 LAB SUPPLIES - MARCH		598.51	01-900-003-7102	E REPAIRS & SUPPLIES - LAB	R	01/02/20	04/09/20	6377597		N
			875.56								
	Vendor Total:		875.56								
GRAIN005 GRAINGER INC.	20000009 01/02/20 PARTS & SUPPLIES - BLANKET	B									
	30 PADLOCKS & SAFETY GLASSES		656.02	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	9460492961		N
	31 RATCHETING WRENCH SET		676.74	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	9463463126		N
	32 BATTERY		239.83	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	9464771402		N
	33 PADLOCKS RETURNED		471.24	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	9464771410		N
	34 LIQUID HAND SOAP		295.20	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	9469259999		N
	35 THERMOSTAT GUARD, CUTTING TIPS		231.72	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	9459472036		N
			1,628.27								
	Vendor Total:		1,628.27								
HOMED005 HOME DEPOT CREDIT SERVICES	20000137 01/02/20 2020 BLANKET	B									
	8 ASST. PARTS		83.38	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20	04/09/20	4021233		N
	9 WASHERS & SCREWS		7.15	01-900-002-7101	E REPAIRS & SUPPLIES-COLLECTION	R	01/02/20	04/09/20	6514567		N
	10 ASST. TOOLS & PARTS		75.84	01-900-002-7101	E REPAIRS & SUPPLIES-COLLECTION	R	01/02/20	04/09/20	4083116		N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Date Date	Chk/Void Date	Invoice	1099 Excl
HOMED005 HOME DEPOT CREDIT SERVICES	20000137 01/02/20 2020 BLANKET	11 ASST. TOOLS & PARTS	Continued 222.97 389.34	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 04/09/20		8024804	N
	Vendor Total:		389.34							
LYONS005 LYONS ENVIRONMENTAL SERVICES	20000011 01/02/20 2020 BLANKET	4 MARCH - LAB ANALYSIS	280.00	B 01-900-003-7102	E REPAIRS & SUPPLIES - LAB	R	01/02/20 04/09/20		LBSA0320	N
	Vendor Total:		280.00							
MAINP005 MAIN POOL & CHEMICAL COMPANY I	20000007 01/02/20 PAC - BLANKET	3 PAC- MARCH	2,754.20	B 01-900-003-7507	E CHEMICAL-ALUMINUM HYDROXIDE	R	01/02/20 04/09/20		2081838	N
	Vendor Total:		2,754.20							
MANNA005 MANNA & BONELLO	20000108 01/02/20 LEGAL SERVICE 2020 BLANKET	4 LEGAL SERVICES - MARCH	2,115.00	B 01-900-001-8008	E LEGAL	R	02/10/20 04/09/20		10809	N
	Vendor Total:		2,115.00							
ONECA005 ONE CALL CONCEPTS INC.	20000118 01/02/20 2020 BLANKET	4 MARK OUTS - MARCH	286.96	B 01-900-002-7101	E REPAIRS & SUPPLIES-COLLECTION	R	01/02/20 04/09/20		35379	N
	Vendor Total:		286.96							
ONSTI005 ON-SITE TIRE SERVICE INC	20000206 03/25/20 TIRES - EXECUTIVE DIRECTOR'S	1 TIRES - EXECUTIVE DIRECTOR'S	840.00	01-900-001-7401	E AUTO, TRUCK-REPAIRS, PARTS-ADMIN	R	03/27/20 04/09/20			N
	Vendor Total:		840.00							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract P0 Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
PILOT005 PILOT ELECTRIC CO. INC.										
	20000134 01/02/20 2020 BLANKET			B						
	3 NEW B/G BASKET KIT GASKETS		72.00	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 04/09/20		61397	N
	4 LABOR VAUGHN PUMP		527.00	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 04/09/20		61491	N
			599.00							
	Vendor Total:		599.00							
POLYD005 POLYDYNE INC.										
	20000008 01/01/20 WET & DRY POLYMER - BLANKET			B						
	4 WET & DRY POLYMER - MARCH		5,428.00	01-900-003-7503	E CHEMICALS-POLYMER	R	01/02/20 04/09/20		1442496	N
	Vendor Total:		5,428.00							
PREMI005 PREMIER MAGNESTIA LLC										
	20000002 01/02/20 MAGNESIUM HYDROXIDE			B						
	4 MAGNESIUM HYDROXIDE - MARCH		6,526.52	01-900-003-7506	E CHEMICALS-MAGNESIUM HYDROXIDE	R	01/02/20 04/09/20		585786	N
	5 MAGNESIUM HYDROXIDE - MARCH		6,516.74	01-900-003-7506	E CHEMICALS-MAGNESIUM HYDROXIDE	R	01/02/20 04/09/20		586743	N
			13,043.26							
	Vendor Total:		13,043.26							
SAFEN005 SAFENET SOLUTIONS LLC										
	20000109 01/02/20 2020 COMPUTER MAINT. BLANKET			B						
	5 MANAGED SERVICES 4/1-6/30/20		2,515.00	01-900-001-8401	E COMPUTER MAINTENANCE	R	01/02/20 04/09/20		7259	N
	Vendor Total:		2,515.00							
SEAB005 SEABOARD WELDING INC										
	20000110 01/02/20 2020 BLANKET			B						
	4 TANK RENTALS - MARCH		70.75	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 04/09/20		908217	N
	Vendor Total:		70.75							
SIPER005 SIP'S PAINT & HARDWARE										
	20000120 01/02/20 2020 BLANKET			B						
	24 HEX BUSHINGS		3.99	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/02/20 04/09/20		20521	N
	25 SPRAY PAINT		9.00	01-900-002-7101	E REPAIRS & SUPPLIES-COLLECTION	R	01/02/20 04/09/20		20546	N

Vendor # Name		Contract PO Type		Acct Type Description		Stat/Chk		First Rcvd		Chk/Void		1099
PO #	PO Date Description	Amount	Charge Account					Enc Date	Date	Date	Invoice	
Item Description												Excl
SIPER005 SIP'S PAINT & HARDWARE												
20000120	01/02/20 2020 BLANKET	Continued										
26	SPRAY PAINT	16.59	01-900-002-7101	E REPAIRS & SUPPLIES-COLLECTION		R		01/02/20	04/09/20		20547	N
27	HOUSEHOLD SPRAYER	8.97	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		20761	N
28	LYSOL SPRAY	6.99	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		20799	N
29	MASKS, SPRAYER, COFFEE FILTERS	88.56	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		20814	N
30	PIPE, BUSHINGS, BALL VALVE	14.93	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		20852	N
31	THREAD SEAL TAPE, NIPPLE	20.34	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		20867	N
32	SCREWS	19.98	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		21087	N
		189.35										
Vendor Total:		189.35										
STONY005 STONY BROOK REG. SEWERAGE AUTH												
20000208	02/01/20 SLUDGE DISPOSAL	B										
2	SLUDGE DISPOSAL - MARCH	1,113.00	01-900-003-7301	E SLUDGE REMOVAL EXPENSES		R		04/09/20	04/09/20		000537	N
Vendor Total:		1,113.00										
UNIFI005 UNIFIRST CORPORATION												
20000123	01/02/20 2020 BLANKET - UNIFORM RENTALS	B										
11	UNIFORM RENTALS - MARCH	365.02	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		0738060618	N
12	UNIFORM RENTALS - MARCH	279.91	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		0738063656	N
13	UNIFORM RENTALS - MARCH	275.92	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		0738066680	N
14	UNIFORM RENTALS - MARCH	293.22	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		0738069733	N
15	UNIFORM RENTALS - MARCH	275.92	01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL		R		01/02/20	04/09/20		0738072805	N
		1,489.99										
Vendor Total:		1,489.99										
UNIVA005 UNIVAR SOLUTIONS												
20000004	01/01/20 SODIUM HYPOCHLORITE - BLANKET	B										
6	SODIUM HYPOCHLORITE - MARCH	1,687.20	01-900-003-7504	E CHEMICALS-SODIUM HYPOCHLORITE		R		01/02/20	04/09/20		HB923446	N
7	SODIUM HYPOCHLORITE - MARCH	2,003.55	01-900-003-7504	E CHEMICALS-SODIUM HYPOCHLORITE		R		01/02/20	04/09/20		HB924219	N

Page No: 6

Vendor # Name	PO # PO Date Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
	Item Description					Enc Date Date	Date	Invoice	Excl
UNIVA005 UNIVAR SOLUTIONS									
	20000004 01/01/20 SODIUM HYPOCHLORITE - BLANKET	Continued							
	8 SODIUM HYPOCHLORITE - MARCH	01-900-003-7504	1,618.38		E CHEMICALS-SODIUM HYPOCHLORITE	R	01/02/20 04/09/20	HB924966	N
			5,309.13						
	Vendor Total:		5,309.13						
WBMA005 W.B.MASON CO.INC.									
	20000089 01/28/20 2020 BLANKET	B							
	10 PAPER CLIPS	3.79	01-900-001-8300		E OFFICE EXPENSES	R	01/02/20 04/09/20	208387185	N
	11 SPRING WATER	26.82	01-900-001-8300		E OFFICE EXPENSES	R	01/02/20 04/09/20	208552382	N
	12 PAPER, TOILET PAPER,P. TOWELS,	230.98	01-900-001-8300		E OFFICE EXPENSES	R	01/02/20 04/09/20	208700736	N
	13 TOILET PAPER	49.99	01-900-001-8300		E OFFICE EXPENSES	R	01/02/20 04/09/20	208749344	N
		311.58							
	Vendor Total:		311.58						
Total Purchase Orders: 24 Total P.O. Line Items: 57 Total List Amount: 42,002.86 Total Void Amount: 0.00									

Page No: 1

Open:	N	Paid:	N	Void:	N
Rcvd:	Y	Held:	Y	Aprv:	N
Bid:	Y	State:	Y	Other:	Y

Vendor # Name

First	Rcvd	chk/Void
Enc Date	Date	Date

BANK0005 BANK OF NEW YORK MELLON
20000217 03/18/20 2014 TRUSTEE ADMIN FEES

1	2014 TRUSTEE ADMIN FEES	3,000.00	01-900-001-8001
---	-------------------------	----------	-----------------

Vendor Total: 3,000.00

COMCA005 COMCAST
20000095 01/02/20 TELEPHONE & INTERNET

229.74	01-900-001-7901
229.73	01-900-003-7901
<u>459.47</u>	

Vendor Total: 459.47

DIREC005 DIRECT ENERGY BUSINESS

20000099 01/02/20 GAS - BLANKET

2,472.02	01-900-003-7602
0.45	01-900-003-7602
0.45	01-900-004-7101
<u>585.50</u>	01-900-003-7602
3,058.42	

Vendor Total: 3,058.42

FIS00005 FIS

20000218 04/14/20 CHARGEBACK 184 WESTWOOD AVE.

1 CHARGEBACK 184 WESTWOOD AVE. 186.00 01-800-001-4480

Vendor Total: 186.00

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract P0 Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
JCPLC005 J.C.P.& L CO.	20000142 01/01/20 ELECTRIC - BLANKET	22 150 JOLINE AVE 2/29-3-31	13,953.58	B 01-900-003-7701	E ELECTRIC-DISPOSAL	R	01/01/20 04/14/20			N
	Vendor Total:		13,953.58							
LOCAL005 LOCAL 32 OPEIU	20000221 03/01/20 WHITE COLLAR DUES - MARCH	1 WHITE COLLAR DUES - MARCH	312.00	01-500-001-1871	G OPEIU-DUES PAYABLE	R	03/01/20 04/14/20			N
	Vendor Total:		312.00							
MASER005 MASER CONSULTING P.A.	20000223 03/01/20 ENGINEERING MARCH	1 GENERAL ENGINEERING	85.00	01-900-001-8002	E ENGINEERING	R	03/01/20 04/14/20		572200	N
		2 2019 ENGINEERS REPORT	560.00	01-900-001-8002	E ENGINEERING	R	03/01/20 04/14/20		572244	N
		3 GIS SERVICES - FEB	500.00	01-900-001-8002	E ENGINEERING	R	03/01/20 04/14/20		569397	N
		4 LINCOLN GARDENS PS BY-PASS	1,710.00	01-100-001-1290	G RF-DUE FROM/TO GENERAL FUND	R	03/01/20 04/14/20		572234	N
		5 HOEY PUMP STATION ACCESS DRIVE	977.98	01-100-001-1290	G RF-DUE FROM/TO GENERAL FUND	R	03/01/20 04/14/20		572236	N
		6 I & I STUDY & IMPROV. - NJFIB	1,262.50	01-100-001-1290	G RF-DUE FROM/TO GENERAL FUND	R	03/01/20 04/14/20		572226	N
		7 HOT WATER/FINAL SETTLING TANK	340.00	01-100-001-1290	G RF-DUE FROM/TO GENERAL FUND	R	03/01/20 04/14/20		572241	N
		8 HOEY PS FORCE MAIN REPLACEMENT	74.28	01-100-001-1290	G RF-DUE FROM/TO GENERAL FUND	R	03/01/20 04/14/20		572232	N
		9 SLUDGE HANDLING IMPR. - NJFIB	170.00	01-100-001-1290	G RF-DUE FROM/TO GENERAL FUND	R	03/01/20 04/14/20		572221	N
			5,679.76							
	Vendor Total:		5,679.76							
NJWEA005 N J W E A	20000148 02/24/20 SEMINAR 3/9-3/12	1 DAVID MARTONE 3/9 / 3/11	190.00	01-900-001-8603	E EDUCATION, TRAVEL, ENTERTAINMENT	R	02/15/20 04/14/20			N
		2 GLENN GRIEB 3/10 & 3/11	190.00	01-900-001-8603	E EDUCATION, TRAVEL, ENTERTAINMENT	R	02/15/20 04/14/20			N
		3 ARTHUR WASHINGTON 3/9-11	285.00	01-900-001-8603	E EDUCATION, TRAVEL, ENTERTAINMENT	R	02/15/20 04/14/20			N
		4 DAVID SHAW 3/11	95.00	01-900-001-8603	E EDUCATION, TRAVEL, ENTERTAINMENT	R	02/15/20 04/14/20			N
		5 TERRANCE DANIELS 3/9 & 3/10	190.00	01-900-001-8603	E EDUCATION, TRAVEL, ENTERTAINMENT	R	02/15/20 04/14/20			N

Page No: 3

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
NJWEA005 N J W E A	20000148 02/24/20 SEMINAR 3/9-3/12	6 EMIL KARAGUNOV 3/9	Continued	90.00	01-900-001-8603	E EDUCATION, TRAVEL, ENTERTAINMENT	R	02/24/20 04/14/20	N
			Continued	1,040.00					
	Vendor Total:			1,040.00					
NJAME005 N.J.-AMERICAN WATER CO.	20000061 01/02/20 WATER - BLANKET		B	332.64	01-900-003-7801	E WATER - PLANT - JOLINE AVENUE	R	01/15/20 04/14/20	N
	23 150 JOLINE AVE			590.26	01-900-003-7801	E WATER - PLANT - JOLINE AVENUE	R	01/15/20 04/14/20	N
	24 150 JOLINE AVE			219.83	01-900-003-7801	E WATER - PLANT - JOLINE AVENUE	R	01/15/20 04/14/20	N
	25 MUNI GARAGE			19.21	01-900-004-7802	E WATER- PUMP STATIONS	R	01/15/20 04/14/20	N
	26 LINCOLN GARDENS PS			19.21	01-900-004-7802	E WATER- PUMP STATIONS	R	01/15/20 04/14/20	N
	27 OVERLOOK AVE PS			48.00	01-900-004-7802	E WATER- PUMP STATIONS	R	01/15/20 04/14/20	N
	28 WILLOW AVE PS			23.43	01-900-004-7802	E WATER- PUMP STATIONS	R	01/15/20 04/14/20	N
	29 OCEAN AVE PS			1,252.58					
	Vendor Total:			1,252.58					
NJNAT005 NJ NATURAL GAS CO.	20000094 01/01/20 GAS BLANKET		B	3,535.22	01-900-003-7602	E HEAT-GAS	R	01/02/20 04/14/20	N
	21 150 JOLINE AVE			951.85	01-900-003-7602	E HEAT-GAS	R	01/02/20 04/14/20	N
	22 UTILITY BUILDING			34.62	01-900-003-7602	E HEAT-GAS	R	01/02/20 04/14/20	N
	23 150 JOLINE AVE			30.00	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20 04/14/20	N
	24 HOEY & OVERLOOK PS			35.14	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20 04/14/20	N
	25 LINCOLN GARDENS PS			34.00	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20 04/14/20	N
	26 MCCLELLAN ST. PS			29.00	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20 04/14/20	N
	27 MONMOUTH PL. PS			34.00	01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/02/20 04/14/20	N
	28 WILLOW AVE PS			4,683.83					
	Vendor Total:			4,683.83					

Vendor # Name	PO # PO Date Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Enc Date	Chk/Void	Invoice	1099
Item Description							Date	Date	Date		Exc]
NEWJ0010 NJUA JOINT INSURANCE FUND											
20000051 01/01/20 2020 LIABILITY INSURANCE			B								
4 2ND INSTALLMENT LIABILITY INS.		67,618.00		01-900-001-8500	E INSURANCE	R	01/02/20	04/14/20		NJUA653-2020SA	N
Vendor Total:		67,618.00									
PERS0005 P.E.R.S.											
20000220 03/09/20 3RD QUARTER PENSION											
1 3RD QUARTER PENSION		233.52		01-900-001-8107	E FRINGE BENEFITS-OTHER	R	04/14/20	04/14/20			N
Vendor Total:		233.52									
THEST005 THE STANDARD											
20000097 01/02/20 LIFE INSURANCE - BLANKET			B								
4 LIFE INSURANCE - MARCH		746.41		01-900-001-8106	E FRINGE BENEFITS-GROUP LIFE	R	01/02/20	04/14/20			N
Vendor Total:		746.41									
USWIN005 USW INTERNATIONAL UNION											
20000222 03/01/20 BLUE COLLAR UNION DUES- MARCH											
1 BLUE COLLAR UNION DUES- MARCH		811.20		01-500-001-1870	G USW-UNION DUES	R	03/01/20	04/14/20			N
Vendor Total:		811.20									
VERIZ005 VERIZON WIRELESS											
20000098 01/02/20 TELEPHONE - BLANKET			B								
7 TELEPHONE - MARCH		127.91		01-900-001-7901	E TELEPHONE-OFFICE	R	01/02/20	04/14/20		9850650271	N
8 TELEPHONE - MARCH		127.90		01-900-003-7901	E TELEPHONE-DISPOSAL	R	01/02/20	04/14/20		9850650271	N
		<u>255.81</u>									
Vendor Total:		255.81									
WISSC005 WISS & COMPANY, LLP											
20000219 02/19/20 ACCOUNTING SERVICES			B								
2 2020 RETAINER / MEETING		7,000.00		01-900-001-8012	E ACCOUNTING	R	02/19/20	04/14/20		196358	N

Vendor # Name		Contract PO Type		Acct Type Description		Stat/Chk		First Rcvd		Chk/Void		1099	
PO #	PO Date Description	Amount	Charge Account					Enc	Date	Date	Date	Invoice	Excl
WISSC005 WISS & COMPANY, LLP													
20000219 02/19/20 ACCOUNTING SERVICES		Continued											
3 2019 AUDIT SERVICES		15,000.00	01-900-001-8012	E	ACCOUNTING	R		02/19/20	04/14/20			196101	N
		22,000.00											
Vendor Total:		22,000.00											
Total Purchase Orders: 16 Total P.O. Line Items: 48 Total List Amount: 125,290.58 Total Void Amount: 0.00													

Range of Checking Accts: EFT CHECKING to PAYROLL Range of Check Dates: 03/19/20 to 04/14/20
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
EFT CHECKING		EFT ACCOUNT					
144	03/30/20	NJSH0010 NJSHBP		(Void Reason: INCORRECT)		03/31/20 VOID	771
20000135	3	ACTIVE EMPLOYEES	31,715.02	01-900-001-8104	Expenditure		1 1
				FRINGE BENEFITS-HEALTH PLAN			
20000135	4	RETIRED EMPLOYEES	14,723.80	01-900-001-8104	Expenditure		2 1
				FRINGE BENEFITS-HEALTH PLAN			
			46,438.82				
145	03/30/20	PERS0005 P.E.R.S.					771
20000215	2	PERS ANNUAL BILL 2020	206,015.00	01-900-001-8103	Expenditure		3 1
				FRINGE BENEFITS-PERS-PENSION			

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	1	206,015.00	46,438.82
Direct Deposit:	0	0	0.00	0.00
Total:	1	1	206,015.00	46,438.82

OPERATIONS		Operating Account					
13545	03/24/20	EZPAS010 EZ PASS					773
20000159	4	EZPASS ADMIN. VEHICLES	125.00	01-900-001-7405	Expenditure		1 1
				AUTO, TRUCK-MISC.-ADM.			
13518	03/25/20	LBSEW005 L.B. SEWERAGE AUTH. PAYROLL					765
20000209	1	PAYPERIOD END 3/21 D.D.	35,410.29	01-000-001-1021	G/L		1 1
				P/R CK'G #100024660-CJB			
20000209	2	NET CHECKS	2,577.77	01-000-001-1021	G/L		2 1
				P/R CK'G #100024660-CJB			
20000209	3	TAXES	19,050.27	01-000-001-1021	G/L		3 1
				P/R CK'G #100024660-CJB			
			57,038.33				

13519	04/09/20	LBSEW005 L.B. SEWERAGE AUTH. PAYROLL					767
20000212	1	PAYPERIOD END 4/4 D.D.	35,683.37	01-000-001-1021	G/L		1 1
				P/R CK'G #100024660-CJB			
20000212	2	NET CHECKS	3,946.51	01-000-001-1021	G/L		2 1
				P/R CK'G #100024660-CJB			
20000212	3	TAXES	19,687.14	01-000-001-1021	G/L		3 1
				P/R CK'G #100024660-CJB			
			59,317.02				

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	116,480.35	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	116,480.35	0.00

PAYROLL		PAYROLL CHECKING					
361	03/26/20	INTER005 INTERNAL REVENUE SERVICE					766
20000210	1	FICA EMPLOYEE	4,580.06	01-500-001-1810	G/L		1 1
				FICA PAYABLE-EMPLOYEE			

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
PAYROLL		PAYROLL CHECKING		Continued					
361		INTERNAL REVENUE SERVICE		Continued					
20000210	2	FEDERAL TAXES PERIOD END 3/21	6,560.47	01-500-001-1820	G/L		2	1	
				FEDERAL WITHHOLDING PAYABLE					
20000210	3	FICA EMPLOYER	4,580.06	01-900-001-8101	Expenditure		3	1	
				FRINGE BENEFITS-FICA					
20000210	4	FEDERAL UNEMPLOYMENT	0.25	01-900-001-8102	Expenditure		4	1	
				FRINGE BENEFITS-SUI & SDI					
			15,720.84						
362	03/26/20	NJST0010 NJ STATE GROSS INCOME TAX						766	
20000211	1	STATE TAXES PERIOD END 3/21	2,217.89	01-500-001-1830	G/L		5	1	
				N.J. WITHHOLDING TAX PAYABLE					
20000211	2	SUI/SDI EMPLOYEE	510.07	01-500-001-1840	G/L		6	1	
				SUI, SDI PAYABLE-EMPLOYEE					
20000211	3	SUI/SDI EMPLOYER	601.47	01-900-001-8102	Expenditure		7	1	
				FRINGE BENEFITS-SUI & SDI					
			3,329.43						
363	04/09/20	NJST0010 NJ STATE GROSS INCOME TAX						768	
20000213	1	STATE TAXES PERIOD END 4/4	2,300.22	01-500-001-1830	G/L		1	1	
				N.J. WITHHOLDING TAX PAYABLE					
20000213	2	SUI/SDI EMPLOYEE	512.33	01-500-001-1840	G/L		2	1	
				SUI, SDI PAYABLE-EMPLOYEE					
20000213	3	SUI/SDI EMPLOYER	583.50	01-900-001-8102	Expenditure		3	1	
				FRINGE BENEFITS-SUI & SDI					
			3,396.05						
364	04/09/20	INTER005 INTERNAL REVENUE SERVICE						769	
20000214	1	FEDERAL TAXES PERIOD END 4/4	6,776.22	01-500-001-1820	G/L		1	1	
				FEDERAL WITHHOLDING PAYABLE					
20000214	2	FICA EMPLOYEE	4,753.46	01-500-001-1810	G/L		2	1	
				FICA PAYABLE-EMPLOYEE					
20000214	3	FICA EMPLOYER	4,753.45	01-900-001-8101	Expenditure		3	1	
				FRINGE BENEFITS-FICA					
20000214	5	FEDERAL UNEMPLOYMET	7.96	01-900-001-8102	Expenditure		4	1	
				FRINGE BENEFITS-SUI & SDI					
			16,291.09						
Checking Account Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	4	0	38,737.41	0.00			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	4	0	38,737.41	0.00			
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>			
		Checks:	8	1	361,232.76	46,438.82			
		Direct Deposit:	0	0	0.00	0.00			
		Total:	8	1	361,232.76	46,438.82			

Range of Accounts: 01-900-001-0000 to 01-900-004-7802 As Of: 04/15/20
Current Period: 03/19/20 to 04/15/20
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date
* Transaction is included in Previous and/or Begin Balance ** Transaction is not included in Balance
En = PO Line Item First Encumbrance Date BC = Blanket Control BS = Blanket Sub

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
01-900-001-0000	ADMINISTRATION								
01-900-001-5002	OFFICE SALARIES	0.00	429,665.00	0.00	0.00	429,665.00	303,878.01	29	
		0.00	125,786.99	0.00	0.00	0.00	303,878.01		
			30,844.80		0.00	125,786.99			
Begin Balance: 03/19/20									
03/26/20 Expenditure				Reference	1501	1		15,422.40-	334,722.81
04/09/20 Expenditure				Reference	1502	1		15,422.40-	319,300.41
									303,878.01
01-900-001-5003	OFFICERS' COMPENSATION	0.00	12,500.00	0.00	0.00	12,500.00	8,966.39	28	
		0.00	3,533.61	0.00	0.00	0.00	8,966.39		
			825.32		0.00	3,533.61			
Begin Balance: 03/19/20									
04/09/20 Expenditure				Reference	1502	2		825.32-	9,791.71
									8,966.39
									MARION
01-900-001-5005	ENGINEER P/R	0.00	0.00	0.00	0.00	0.00	500.00-	0	
		0.00	500.00	0.00	0.00	0.00	500.00-		
			500.00		0.00	500.00			
Begin Balance: 03/19/20									
04/09/20 Expenditure				Reference	1502	3		500.00-	0.00
									500.00-
									MARION
01-900-001-6500	DEBT SERVICE EXPENSE-PRINCIPAL	0.00	1,861,934.00	0.00	0.00	1,861,934.00	1,644,986.81	12	
		0.00	216,947.19	0.00	0.00	0.00	1,644,986.81		
			0.00		0.00	216,947.19			

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD Vendor/Reference	Transfers Reimbrsd YTD Reimbrsd Curr Pd/Chrgd YTD	Modified Canceled	Balance YTD %Used Unexpended
Date Transaction Data/Comment						Trans Amount Trans Balance User
01-900-001-6510 DEBT SERVICE EXPENSE-INTEREST						
	0.00 506,792.00	0.00	0.00	0.00	506,792.00	494,317.96 2
	0.00 12,474.04	0.00	0.00	0.00	0.00	494,317.96
		0.00			12,474.04	
01-900-001-7401 AUTO, TRUCK-REPAIRS,PARTS-ADMIN						
	100.00 5,900.00	0.00	0.00	0.00	6,000.00	5,060.00 16
	0.00 840.00	100.00	0.00	0.00	0.00	5,160.00
		840.00		0.00	940.00	
Begin Balance: 03/19/20						5,900.00
04/15/20 PO 20000206 1 Paid Ck 13533 TIRES - EXECUTIVE DIRECTOR'S Tires ON-SITE TIRE SERVICE INC						En 03/27/20 840.00- MARION
01-900-001-7402 AUTO, TRUCK-GASOLINE-ADM.						
	555.20 0.00	0.00	0.00	0.00	555.20	2,694.80- 585
	0.00 213.61	3,036.39	0.00	0.00	0.00	341.59
		0.00		0.00	3,250.00	
01-900-001-7405 AUTO, TRUCK-MISC.-ADM.						
	100.00 0.00	0.00	0.00	0.00	100.00	1,596.50- ***
	0.00 571.50	1,125.00	0.00	0.00	0.00	471.50-
		125.00		0.00	1,696.50	
Begin Balance: 03/19/20						1,596.50-
03/24/20 PO 20000159 4 Paid Ck 13545 EZPASS ADMIN. VEHICLES EZPAS010 EZ PASS						En 01/01/20 BS 125.00-* 1,596.50- MARION
01-900-001-7901 TELEPHONE-OFFICE						
	817.02 0.00	0.00	0.00	0.00	817.02	3,582.98- 539
	0.00 1,072.23	3,327.77	0.00	0.00	0.00	255.21-
		357.65		0.00	4,400.00	
Begin Balance: 03/19/20						3,582.98-
04/15/20 PO 20000095 7 Paid Ck 13547 TELEPHONE & INTERNET COMCA005 COMCAST						En 01/02/20 BS 229.74-* 3,582.98- MARION
04/15/20 PO 20000098 7 Paid Ck 13559 TELEPHONE - MARCH VERIZ005 VERIZON WIRELESS						En 01/02/20 BS 127.91-* 3,582.98- MARION
01-900-001-8001 TRUSTEE FEES						
	0.00 0.00	0.00	0.00	0.00	0.00	17,662.50- 0
	0.00 17,662.50	0.00	0.00	0.00	0.00	17,662.50-
		3,000.00		0.00	17,662.50	
Begin Balance: 03/19/20						17,662.50-
04/15/20 PO 20000217 1 Paid Ck 13546 2014 TRUSTEE ADMIN FEES BANKO005 BANK OF NEW YORK MELLON						En 03/18/20 3,000.00-* 17,662.50- MARION

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Prior Budget	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	unexpended				
		YTD	Expended Curr	Vendor/reference	Pd/Chrgd YTD						
01-900-001-8002	ENGINEERING	0.00	40,000.00	0.00	0.00	40,000.00	36,797.85	8			
		0.00	3,202.15	0.00	0.00	0.00	36,797.85				
			1,145.00		0.00	3,202.15					
	Begin Balance: 03/19/20									36,797.85	
04/15/20 P0 20000223	1 Paid Ck 13552	GENERAL ENGINEERING		MASER005 MASER CONSULTING P.A.			En 03/01/20		85.00-*	36,797.85	MARION
04/15/20 P0 20000223	2 Paid Ck 13552	2019 ENGINEERS REPORT		MASER005 MASER CONSULTING P.A.			En 03/01/20		560.00-*	36,797.85	MARION
04/15/20 P0 20000223	3 Paid Ck 13552	GIS SERVICES - FEB		MASER005 MASER CONSULTING P.A.			En 03/01/20		500.00-*	36,797.85	MARION
01-900-001-8008	LEGAL	7,385.00	37,615.00	0.00	0.00	45,000.00	13,260.00	71			
		0.00	8,070.00	23,670.00	0.00	0.00	36,930.00				
			2,115.00		0.00	31,740.00					
	Begin Balance: 03/19/20									13,260.00	
04/15/20 P0 20000108	4 Paid Ck 13531	LEGAL SERVICES - MARCH		MANNA005 MANNA & BONELLO			En 02/10/20 BS		2,115.00-*	13,260.00	MARION
01-900-001-8010	LEGAL-LABOR RELATIONS	0.00	0.00	0.00	0.00	0.00	1,915.84-	0			
		0.00	1,915.84	0.00	0.00	0.00	1,915.84-				
			0.00		0.00	1,915.84					
01-900-001-8012	ACCOUNTING	0.00	40,500.00	0.00	0.00	40,500.00	3,500.00	91			
		0.00	22,000.00	15,000.00	0.00	0.00	18,500.00				
			22,000.00		0.00	37,000.00					
	Begin Balance: 03/19/20									3,500.00	
04/15/20 P0 20000219	2 Paid Ck 13560	2020 RETAINER / MEETING		WISSC005 WISS & COMPANY, LLP			En 02/19/20 BS		7,000.00-*	3,500.00	MARION
04/15/20 P0 20000219	3 Paid Ck 13560	2019 AUDIT SERVICES		WISSC005 WISS & COMPANY, LLP			En 02/19/20 BS		15,000.00-*	3,500.00	MARION
01-900-001-8013	PROFESSIONAL-OTHER	0.00	6,000.00	0.00	0.00	6,000.00	6,000.00	0			
		0.00	0.00	0.00	0.00	0.00	6,000.00				
			0.00		0.00	0.00					
01-900-001-8101	FRINGE BENEFITS-FICA	0.00	127,308.00	0.00	0.00	127,308.00	88,367.92	31			
		0.00	38,940.08	0.00	0.00	0.00	88,367.92				
			9,333.51		0.00	38,940.08					

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-8101	FRINGE BENEFITS-FICA									
Begin Balance: 03/19/20										
03/26/20 PO 20000210	361 FICA EMPLOYER		15,000.00		0.00	15,000.00	En 03/21/20	4,580.06-	97,701.43	MARION
04/09/20 PO 20000214	364 FICA EMPLOYER		6,699.88		0.00	0.00	En 04/04/20	4,753.45-	93,121.37	MARION
			1,193.18		0.00	6,699.88			88,367.92	MARION
01-900-001-8102	FRINGE BENEFITS-SUI & SDI									
Begin Balance: 03/19/20										
03/26/20 PO 20000210	4 Paid Ck 361 FEDERAL UNEMPLOYMENT						En 03/21/20	0.25-	9,493.30	MARION
03/26/20 PO 20000211	3 Paid Ck 362 SUI/SDI EMPLOYER						En 03/25/20	601.47-	9,493.05	MARION
04/09/20 PO 20000213	3 Paid Ck 363 SUI/SDI EMPLOYER						En 04/04/20	583.50-	8,891.58	MARION
04/09/20 PO 20000214	5 Paid Ck 364 FEDERAL UNEMPLOYMET						En 04/08/20	7.96-	8,308.08	MARION
04/14/20 PO 20000214	4 Void						En 04/14/20	7.96 **	8,300.12	MARION
									8,300.12	MARION
01-900-001-8103	FRINGE BENEFITS-PERS-PENSION									
Begin Balance: 03/19/20										
03/30/20 PO 20000215	2 Paid Ck 145 PERS ANNUAL BILL 2020		206,015.00		0.00	206,015.00	En 03/30/20	206,015.00-	206,015.00	MARION
04/01/20 PO 20000215	1 Deleted		206,015.00		0.00	0.00	En 04/01/20	206,015.00 **	0.00	MARION
			206,015.00		0.00	206,015.00				
01-900-001-8104	FRINGE BENEFITS-HEALTH PLAN									
Begin Balance: 03/19/20										
03/26/20 Expenditure	33,393.86		766,606.14		0.00	800,000.00	244,323.68	69		
03/30/20 PO 20000135	144 ACTIVE EMPLOYEES						En 01/01/20 BS	3,580.79	143,536.20-	MARION
03/30/20 PO 20000135	4 Paid Ck 144 RETIRED EMPLOYEES		137,755.39		0.00	0.00	En 01/01/20 BS	31,715.02-	139,955.41-	MARION
03/31/20 PO 20000135	3 Void Ck 144 ACTIVE EMPLOYEES		7,279.64-		0.00	555,676.32	BS	14,723.80-	139,955.41-	MARION
03/31/20 PO 20000135	4 Void Ck 144 RETIRED EMPLOYEES						BS	31,715.02 **	139,955.41-	MARION
04/09/20 Expenditure							BS	14,723.80 **	139,955.41-	MARION
04/14/20 PO 20000135	1 Chg Amt						En 01/01/20 BC	3,698.85	136,256.56-	MARION
								380,580.24	244,323.68	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-8104	FRINGE BENEFITS-HEALTH PLAN			Continued						
04/14/20 PO 20000135	2 Void RETIRED EMPLOYEES	0.00	0.00	0.00	NJSH0010 NJSHBP		En 01/01/20 BS	176,700.00 **	244,323.68	MARION
04/14/20 PO 20000135	3 Void ACTIVE EMPLOYEES	0.00	7,249.43	12,750.57	NJSH0010 NJSHBP		En 01/01/20 BS	31,715.02 *	244,323.68	MARION
04/14/20 PO 20000135	4 Void RETIRED EMPLOYEES	0.00	0.00	0.00	NJSH0010 NJSHBP		En 01/01/20 BS	14,723.80 *	244,323.68	MARION
01-900-001-8105	FRINGE BENEFITS-DENTAL PLAN									
		0.00	0.00	0.00	0.00	0.00	20,000.00- 0			
		0.00	7,249.43	12,750.57	0.00	0.00	7,249.43-			
		0.00	0.00	0.00	0.00	20,000.00				
01-900-001-8106	FRINGE BENEFITS-GROUP LIFE									
		0.00	0.00	0.00	0.00	0.00	17,956.92- 0			
		0.00	2,985.64	14,971.28	0.00	0.00	2,985.64-			
		0.00	746.41		0.00	17,956.92				
Begin Balance: 03/19/20									17,956.92-	
04/15/20 PO 20000097	4 Paid Lk 13557 LIFE INSURANCE - MARCH				THEST005 THE STANDARD		En 01/02/20 BS	746.41-*	17,956.92-	MARION
01-900-001-8107	FRINGE BENEFITS-OTHER									
		0.00	15,000.00	0.00	0.00	15,000.00	14,703.98 2			
		233.52	296.02	0.00	0.00	0.00	14,703.98			
			233.52		0.00	296.02				
Begin Balance: 03/19/20										
04/14/20 PO 20000220	1 Rcvd 3RD QUARTER PENSION				PERS0005 P.E.R.S.		Rc 04/14/20	233.52-	14,937.50	MARION
01-900-001-8300	OFFICE EXPENSES									
		12,359.35	47,640.65	0.00	0.00	60,000.00	31,753.40 47			
		0.00	13,014.17	15,232.43	0.00	0.00	46,985.83			
			361.58		0.00	28,246.60				
Begin Balance: 03/19/20										
04/15/20 PO 20000089	10 Paid Lk 13543 PAPER CLIPS				WBMA0005 W.B.MASON CO.INC.		En 01/02/20 BS	3.79-*	31,753.40	MARION
04/15/20 PO 20000089	11 Paid Lk 13543 SPRING WATER				WBMA0005 W.B.MASON CO.INC.		En 01/02/20 BS	26.82-*	31,753.40	MARION
04/15/20 PO 20000089	12 Paid Lk 13543 PAPER, TOILET PAPER,P. TOWELS,				WBMA0005 W.B.MASON CO.INC.		En 01/02/20 BS	230.98-*	31,753.40	MARION
04/15/20 PO 20000089	13 Paid Lk 13543 TOILET PAPER				WBMA0005 W.B.MASON CO.INC.		En 01/02/20 BS	49.99-*	31,753.40	MARION
04/15/20 PO 20000101	4 Paid Lk 13522 PEST CONTROL- MARCH				CHESA005 CHESAPEAKE EXTERMINATING		En 01/02/20 BS	50.00-*	31,753.40	MARION

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
	Paidable YTD	Expended YTD	Expended Curr	Encumber YTD	Reimbrsd YTD	Canceled	unexpended				
	Transaction Data/Comment			Vendor/Reference	Reimbrsd Curr	Pd/Chrgd YTD					
Control: 001	Total	55,892.43	4,348,293.79	0.00	0.00	4,404,186.22	2,913,041.22	34			
		233.52	978,001.61	513,143.39	0.00	0.00	3,426,184.61				
			343,529.33		0.00	1,491,145.00					
01-900-002-0000	COLLECTION										
01-900-002-5001	MAINTENANCE LABOR-COLLECTION										
		0.00	284,321.00	0.00	0.00	284,321.00	199,611.24	30			
		0.00	84,709.76	0.00	0.00	0.00	199,611.24				
			21,611.69		0.00	84,709.76					
Begin Balance: 03/19/20				Reference	1501	2			221,222.93		
03/26/20 Expenditure				Reference	1502	17			10,144.98-		MARION
04/09/20 Expenditure									11,466.71-		MARION
01-900-002-7101	REPAIRS & SUPPLIES-COLLECTION										
		10,449.13	34,550.87	0.00	0.00	45,000.00	15,984.70	64			
		0.00	8,518.05	20,497.25	0.00	0.00	36,481.95				
			598.66		0.00	29,015.30					
Begin Balance: 03/19/20				ATLAN005 ATLANTIC PLUMB SUPPLY INC			En 01/02/20 BS		203.12-*		MARION
04/15/20 PO 20000102	42 Paid Ck 13520	SEWER PROTECTION BOX		ONECA005 ONE CALL CONCEPTS INC.			En 01/02/20 BS		286.96-*		MARION
04/15/20 PO 20000118	4 Paid Ck 13532	MARK OUTS - MARCH		SIPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS		9.00-*		MARION
04/15/20 PO 20000120	25 Paid Ck 13539	SPRAY PAINT		SIPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS		16.59-*		MARION
04/15/20 PO 20000120	26 Paid Ck 13539	SPRAY PAINT		HOMED005 HOME DEPOT CREDIT SERVICES			En 01/02/20 BS		7.15-*		MARION
04/15/20 PO 20000137	9 Paid Ck 13528	WASHERS & SCREWS		HOMED005 HOME DEPOT CREDIT SERVICES			En 01/02/20 BS		75.84-*		MARION
04/15/20 PO 20000137	10 Paid Ck 13528	ASST. TOOLS & PARTS									
01-900-002-7401	AUTO, TRUCK-REPAIR, PARTS-COLL.										
		804.67	14,195.33	0.00	0.00	15,000.00	12,507.82	17			
		0.00	1,120.16	1,372.02	0.00	0.00	13,879.84				
			0.00		0.00	2,492.18					
01-900-002-7402	AUTO, TRUCK-GASOLINE-COLL.										
		1,555.20	1,555.20-	0.00	0.00	0.00	3,874.06-	0			
		0.00	837.67	3,036.39	0.00	0.00	837.67-				
			0.00		0.00	3,874.06					

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-002-7405	AUTO, TRUCK-MISC. -COLL.	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00	71.50- 0 71.50-			
Control: 002	Total	12,809.00 0.00	331,512.00 95,257.14 22,210.35	0.00 24,905.66	0.00 0.00 120,162.80	224,158.20 35 249,063.86			
01-900-003-0000	DISPOSAL								
01-900-003-5001	OPERATING LABOR-DISPOSAL	0.00 0.00	429,665.00 319,312.86 75,452.99	0.00 0.00	0.00 0.00 319,312.86	110,352.14 74 110,352.14		185,805.13 147,888.69 110,352.14	MARION MARION MARION
Begin Balance: 03/19/20									
03/26/20 Expenditure				Reference 1501 3			37,916.44-		
04/09/20 Expenditure				Reference 1502 4			37,536.55-		
01-900-003-7101	REPAIRS AND SUPPLIES-DISPOSAL	35,117.78 0.00	150,296.22 47,699.44 6,204.71	0.00 136,497.32	0.00 0.00 184,196.76	1,217.24 99 137,714.56			
Begin Balance: 03/19/20									
04/15/20 P0 20000009	30 Paid Ck 13527	PADLOCKS & SAFETY GLASSES	GRAIN005 GRAINGER INC.			En 01/02/20 BS	656.02-*	1,931.07	MARION
04/15/20 P0 20000009	31 Paid Ck 13527	RATCHETING WRENCH SET	GRAIN005 GRAINGER INC.			En 01/02/20 BS	676.74-*	1,931.07	MARION
04/15/20 P0 20000009	32 Paid Ck 13527	BATTERY	GRAIN005 GRAINGER INC.			En 01/02/20 BS	239.83-*	1,931.07	MARION
04/15/20 P0 20000009	33 Paid Ck 13527	PADLOCKS RETURNED	GRAIN005 GRAINGER INC.			En 01/02/20 BS	471.24 *	1,931.07	MARION
04/15/20 P0 20000009	34 Paid Ck 13527	LIQUID HAND SOAP	GRAIN005 GRAINGER INC.			En 01/02/20 BS	295.20-*	1,931.07	MARION
04/15/20 P0 20000009	35 Paid Ck 13527	THERMOSTAT GUARD, CUTTING TIPS	GRAIN005 GRAINGER INC.			En 01/02/20 BS	231.72-*	1,931.07	MARION
04/15/20 P0 20000102	41 Paid Ck 13520	ADJ. MANHOLE RISERS	ATLAN005 ATLANTIC PLUMB SUPPLY INC			En 01/02/20 BS	857.64-*	1,931.07	MARION
04/15/20 P0 20000103	14 Paid Ck 13521	PARTS	AUTOP005 AUTO PARTS CTR INC			En 01/02/20 BS	74.37-*	1,931.07	MARION
04/15/20 P0 20000103	15 Paid Ck 13521	PARTS	AUTOP005 AUTO PARTS CTR INC			En 01/02/20 BS	27.98-*	1,931.07	MARION
04/15/20 P0 20000103	16 Paid Ck 13521	PARTS	AUTOP005 AUTO PARTS CTR INC			En 01/02/20 BS	70.86-*	1,931.07	MARION
04/15/20 P0 20000103	17 Paid Ck 13521	PARTS	AUTOP005 AUTO PARTS CTR INC			En 01/02/20 BS	10.47-*	1,931.07	MARION
04/15/20 P0 20000103	18 Paid Ck 13521	PARTS	AUTOP005 AUTO PARTS CTR INC			En 01/02/20 BS	22.00-*	1,931.07	MARION
04/15/20 P0 20000104	4 Paid Ck 13523	TRASH REMOVAL - APRIL	DELIS005 DELISA DEMOLITION & DISPOSAL			En 01/02/20 BS	169.44-*	1,931.07	MARION
04/15/20 P0 20000110	4 Paid Ck 13538	TANK RENTALS - MARCH	SEAB0005 SEABOARD WELDING INC			En 01/02/20 BS	70.75-*	1,931.07	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
			Expended Curr	Vendor/Reference						
01-900-003-7101	REPAIRS AND SUPPLIES-DISPOSAL			Continued						
04/15/20 PO 20000120	24 Paid Ck 13539	HEX BUSHINGS		SUPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS	3.99-*	1,931.07	MARTON
04/15/20 PO 20000120	27 Paid Ck 13539	HOUSEHOLD SPRAYER		SUPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS	8.97-*	1,931.07	MARTON
04/15/20 PO 20000120	28 Paid Ck 13539	LYSOL SPRAY		SUPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS	6.99-*	1,931.07	MARTON
04/15/20 PO 20000120	29 Paid Ck 13539	MASKS, SPRAYER, COFFEE FILTERS		SUPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS	88.56-*	1,931.07	MARTON
04/15/20 PO 20000120	30 Paid Ck 13539	PIPE, BUSHINGS, BALL VALVE		SUPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS	14.93-*	1,931.07	MARTON
04/15/20 PO 20000120	31 Paid Ck 13539	THREAD SEAL TAPE, NIPPLE		SUPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS	20.34-*	1,931.07	MARTON
04/15/20 PO 20000120	32 Paid Ck 13539	SCREWS		SUPER005 SIP'S PAINT & HARDWARE			En 01/02/20 BS	19.98-*	1,931.07	MARTON
04/15/20 PO 20000123	11 Paid Ck 13541	UNIFORM RENTALS - MARCH		UNIFI005 UNIFIRST CORPORATION			En 01/02/20 BS	365.02-*	1,931.07	MARTON
04/15/20 PO 20000123	12 Paid Ck 13541	UNIFORM RENTALS - MARCH		UNIFI005 UNIFIRST CORPORATION			En 01/02/20 BS	279.91-*	1,931.07	MARTON
04/15/20 PO 20000123	13 Paid Ck 13541	UNIFORM RENTALS - MARCH		UNIFI005 UNIFIRST CORPORATION			En 01/02/20 BS	275.92-*	1,931.07	MARTON
04/15/20 PO 20000123	14 Paid Ck 13541	UNIFORM RENTALS - MARCH		UNIFI005 UNIFIRST CORPORATION			En 01/02/20 BS	293.22-*	1,931.07	MARTON
04/15/20 PO 20000123	15 Paid Ck 13541	UNIFORM RENTALS - MARCH		UNIFI005 UNIFIRST CORPORATION			En 01/02/20 BS	275.92-*	1,931.07	MARTON
04/15/20 PO 20000134	3 Paid Ck 13534	NEW B/G BASKET KIT GASKETS		PILOT005 PILOT ELECTRIC CO. INC.			En 01/02/20 BS	72.00-*	1,931.07	MARTON
04/15/20 PO 20000134	4 Paid Ck 13534	LABOR VAUGHN PUMP		PILOT005 PILOT ELECTRIC CO. INC.			En 01/02/20 BS	527.00-*	1,931.07	MARTON
04/15/20 PO 20000137	8 Paid Ck 13528	ASST. PARTS		HOMED005 HOME DEPOT CREDIT SERVICES			En 01/02/20 BS	83.38-*	1,931.07	MARTON
04/15/20 PO 20000137	11 Paid Ck 13528	ASST. TOOLS & PARTS		HOMED005 HOME DEPOT CREDIT SERVICES			En 01/02/20 BS	222.97-*	1,931.07	MARTON
04/15/20 PO 20000207	1 Paid Ck 13524	SMV VFD		DUPER005 DUPERON CORPORATION			En 03/30/20	713.83-	1,217.24	MARTON
01-900-003-7102	REPAIRS & SUPPLIES - LAB									
		12,849.58	12,849.58-	0.00	0.00	0.00	32,200.14-	0		
		0.00	6,371.66	25,828.48	0.00	0.00	6,371.66-			
			1,720.32		0.00	32,200.14				
Begin Balance: 03/19/20										
04/15/20 PO 20000001	2 Paid Ck 13525	LAB SUPPLIES - MARCH		ENVTR005 ENVIRONMENTAL RESOURCE ASSOC.			En 01/02/20 BS	564.76-*	32,200.14-	MARTON
04/15/20 PO 20000005	6 Paid Ck 13526	LAB SUPPLIES - MARCH		FISHE005 FISHER SCIENTIFIC INC.			En 01/02/20 BS	277.05-*	32,200.14-	MARTON
04/15/20 PO 20000005	7 Paid Ck 13526	LAB SUPPLIES - MARCH		FISHE005 FISHER SCIENTIFIC INC.			En 01/02/20 BS	598.51-*	32,200.14-	MARTON
04/15/20 PO 20000011	4 Paid Ck 13529	MARCH - LAB ANALYSIS		LYONS005 LYONS ENVIRONMENTAL SERVICES			En 01/02/20 BS	280.00-*	32,200.14-	MARTON
01-900-003-7300	GRIT REMOVAL									
		0.00	26,000.00	0.00	0.00	26,000.00	0.00	100		
		0.00	3,370.00	22,630.00	0.00	0.00	22,630.00			
			0.00		0.00	26,000.00				

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended				
		Expended Curr	Vendor/reference			Pd/Chrgd YTD					
01-900-003-7301	SLUDGE REMOVAL EXPENSES										
		3,656.50	348,743.50	0.00	0.00	352,400.00	55,371.00-	116			
		0.00	122,941.50	284,829.50	0.00	0.00	229,458.50				
			1,113.00		0.00	407,771.00					
	Begin Balance: 03/19/20									30,371.00-	
04/09/20 PO 20000208	1 Open								23,887.00-	54,258.00-	NICOLE
04/15/20 PO 20000208	2 Paid Ck 13540								1,113.00-	55,371.00-	MARION
	SLUDGE DISPOSAL			STONY005 STONY BROOK REG. SEWERAGE AUTH				BC			
	SLUDGE DISPOSAL - MARCH			STONY005 STONY BROOK REG. SEWERAGE AUTH				En 04/09/20 BS			
01-900-003-7302	NJ-PERMIT & REGISTRATION FEES										
		0.00	70,000.00	0.00	0.00	70,000.00	68,625.00	2			
		0.00	1,375.00	0.00	0.00	0.00	68,625.00				
			0.00		0.00	1,375.00					
01-900-003-7401	AUTO, TRUCK-REPAIR/PARTS-DISP.										
		1,010.31	13,989.69	0.00	0.00	15,000.00	10,566.21	30			
		0.00	4,188.40	245.39	0.00	0.00	10,811.60				
			0.00		0.00	4,433.79					
01-900-003-7402	AUTO, TRUCK-GASOLINE-DISP.										
		2,109.45	2,109.45-	0.00	0.00	0.00	7,765.62-	0			
		0.00	1,692.83	6,072.79	0.00	0.00	1,692.83-				
			0.00		0.00	7,765.62					
01-900-003-7405	AUTO, TRUCK-MISC. -DISP.										
		0.00	0.00	0.00	0.00	0.00	253.50-	0			
		0.00	253.50	0.00	0.00	0.00	253.50-				
			0.00		0.00	253.50					
01-900-003-7501	CHEMICALS										
		0.00	265,161.00	0.00	0.00	265,161.00	265,161.00	0			
		0.00	0.00	0.00	0.00	0.00	265,161.00				
			0.00		0.00	0.00					
01-900-003-7503	CHEMICALS-POLYMER										
		78.80	78.80-	0.00	0.00	0.00	72,640.40-	0			
		0.00	24,352.40	48,288.00	0.00	0.00	24,352.40-				
			5,428.00		0.00	72,640.40					
	Begin Balance: 03/19/20									72,640.40-	
04/15/20 PO 20000008	4 Paid Ck 13535								5,428.00-*	72,640.40-	MARION
	WET & DRY POLYMER - MARCH			POLYD005 POLYDYNE INC.				En 01/02/20 BS			

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-003-7504	CHEMICALS-SODIUM HYPOCHLORITE	5,444.80	5,444.80-	0.00	0.00	0.00	80,983.60- 19,218.13-	0		
	Begin Balance: 03/19/20	0.00	19,218.13	61,765.47	0.00	80,983.60				
			5,309.13		0.00				80,983.60-	
04/15/20 PO 20000004	6 Paid Ck 13542 SODIUM HYPOCHLORITE - MARCH				UNIVA005 UNIVAR SOLUTIONS		En 01/02/20 BS	1,687.20-*	80,983.60-	MARTON
04/15/20 PO 20000004	7 Paid Ck 13542 SODIUM HYPOCHLORITE - MARCH				UNIVA005 UNIVAR SOLUTIONS		En 01/02/20 BS	2,003.55-*	80,983.60-	MARTON
04/15/20 PO 20000004	8 Paid Ck 13542 SODIUM HYPOCHLORITE - MARCH				UNIVA005 UNIVAR SOLUTIONS		En 01/02/20 BS	1,618.38-*	80,983.60-	MARTON
01-900-003-7505	CHEMICALS-OTHER	0.00	0.00	0.00	0.00	0.00	6,329.48- 6,329.48-	0		
		0.00	6,329.48	0.00	0.00	6,329.48				
01-900-003-7506	CHEMICALS-MAGNESIUM HYDROXIDE	8,468.84	8,468.84-	0.00	0.00	0.00	90,000.00- 26,086.52-	0		
		0.00	26,086.52	63,913.48	0.00	0.00			90,000.00-	
			13,043.26		0.00	90,000.00				
04/15/20 PO 20000002	4 Paid Ck 13536 MAGNESIUM HYDROXIDE - MARCH				PREMI005 PREMIER MAGNESIA LLC		En 01/02/20 BS	6,526.52-*	90,000.00-	MARTON
04/15/20 PO 20000002	5 Paid Ck 13536 MAGNESIUM HYDROXIDE - MARCH				PREMI005 PREMIER MAGNESIA LLC		En 01/02/20 BS	6,516.74-*	90,000.00-	MARTON
01-900-003-7507	CHEMICAL-ALUMINUM HYDROXIDE	19,310.30	19,310.30-	0.00	0.00	0.00	43,047.00- 7,528.20-	0		
		0.00	7,528.20	35,518.80	0.00	0.00			43,047.00-	
			2,754.20		0.00	43,047.00				
04/15/20 PO 20000007	3 Paid Ck 13530 PAC- MARCH				MAINP005 MAIN POOL & CHEMICAL COMPANY I		En 01/02/20 BS	2,754.20-*	43,047.00-	MARTON
01-900-003-7602	HEAT-GAS	14,698.49	55,301.51	0.00	0.00	70,000.00	10,000.00 86 51,094.39			
		0.00	18,905.61	41,094.39	0.00	0.00				
			7,579.66		0.00	60,000.00				
04/15/20 PO 20000094	21 Paid Ck 13555 150 JOLINE AVE				NJNAT005 NJ NATURAL GAS CO.		En 01/02/20 BS	3,535.22-*	10,000.00	MARTON
04/15/20 PO 20000094	22 Paid Ck 13555 UTILITY BUILDING				NJNAT005 NJ NATURAL GAS CO.		En 01/02/20 BS	951.85-*	10,000.00	MARTON
04/15/20 PO 20000094	23 Paid Ck 13555 150 JOLINE AVE				NJNAT005 NJ NATURAL GAS CO.		En 01/02/20 BS	34.62-*	10,000.00	MARTON

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	
		Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	unexpended		
Date	Transaction Data/Comment		Expended Curr	Vendor/reference	Reimbrsd Curr	Pd/Chrgd YTD		Trans Amount	Trans Balance User
01-900-003-7602	HEAT-GAS			Continued					
04/15/20	PO 20000099 8 Paid Ck 13548	150 JOLINE	221,280.79	0.00	0.00	280,000.00	En 01/02/20 BS	2,472.02-*	10,000.00 MARION
04/15/20	PO 20000099 9 Paid Ck 13548	150 JOLINE	62,167.30	231,924.59	0.00	0.00	En 01/02/20 BS	0.45-*	10,000.00 MARION
04/15/20	PO 20000099 11 Paid Ck 13548	UTILITY BUILDING	13,953.58		0.00	294,091.89	En 01/02/20 BS	585.50-*	10,000.00 MARION
01-900-003-7701	ELECTRIC-DISPOSAL								
		58,719.21					14,091.89- 105		
		0.00					217,832.70		
Begin Balance: 03/19/20									
04/15/20	PO 20000142 22 Paid Ck 13550	150 JOLINE AVE	2/29-3-31	JCPLC005 J.C.P.& L CO.			En 01/01/20 BS	13,953.58-*	14,091.89- MARION
01-900-003-7801	WATER - PLANT - JOLINE AVENUE								
		8,084.73	2,084.73-	0.00	0.00	6,000.00	9,000.00- 250		
		0.00	6,876.05	8,123.95	0.00	0.00	876.05-		
			1,142.73		0.00	15,000.00			
Begin Balance: 03/19/20									
04/15/20	PO 20000061 23 Paid Ck 13554	150 JOLINE AVE		NJAME005 N.J.-AMERICAN WATER CO.			En 01/15/20 BS	332.64-*	9,000.00- MARION
04/15/20	PO 20000061 24 Paid Ck 13554	150 JOLINE AVE		NJAME005 N.J.-AMERICAN WATER CO.			En 01/15/20 BS	590.26-*	9,000.00- MARION
04/15/20	PO 20000061 25 Paid Ck 13554	MUNI GARAGE		NJAME005 N.J.-AMERICAN WATER CO.			En 01/15/20 BS	219.83-*	9,000.00- MARION
01-900-003-7901	TELEPHONE-DISPOSAL								
		666.99	5,333.01	0.00	0.00	6,000.00	968.61 84		
		0.00	1,072.21	3,959.18	0.00	0.00	4,927.79		
			357.63		0.00	5,031.39			
Begin Balance: 03/19/20									
04/15/20	PO 20000095 8 Paid Ck 13547	TELEPHONE & INTERNET		COMCA005 COMCAST			En 01/02/20 BS	229.73-*	968.61 MARION
04/15/20	PO 20000098 8 Paid Ck 13559	TELEPHONE - MARCH		VERIZ005 VERIZON WIRELESS			En 01/02/20 BS	127.90-*	968.61 MARION
Control: 003	Total	170,215.78	1,535,424.22	0.00	0.00	1,705,640.00	55,207.57 97		
		0.00	679,741.09	970,691.34	0.00	0.00	1,025,898.91		
			134,059.21		0.00	1,650,432.43			

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-004-0000	PUMP STATIONS									
01-900-004-7101	REPAIRS AND SUPPLIES-PUMPING	4,331.82	25,668.18	0.00	0.00	30,000.00	23,936.04 20			
		0.00	563.55	5,500.41	0.00	0.00	29,436.45			
			162.59		0.00	6,063.96				
Begin Balance: 03/19/20										
04/15/20 PO 20000094	24 Paid Ck 13555	HOEY & OVERLOOK PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	30.00-*	23,936.04	MARION
04/15/20 PO 20000094	25 Paid Ck 13555	LINCOLN GARDENS PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	35.14-*	23,936.04	MARION
04/15/20 PO 20000094	26 Paid Ck 13555	MCCLELLAN ST. PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	34.00-*	23,936.04	MARION
04/15/20 PO 20000094	27 Paid Ck 13555	MONMOUTH PL. PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	29.00-*	23,936.04	MARION
04/15/20 PO 20000094	28 Paid Ck 13555	WILLOW AVE PS		NJNAT005 NJ NATURAL GAS CO.			En 01/02/20 BS	34.00-*	23,936.04	MARION
04/15/20 PO 20000099	10 Paid Ck 13548	HOEY & OVERLOOK AVE PS		DIREC005 DIRECT ENERGY BUSINESS			En 01/02/20 BS	0.45-*	23,936.04	MARION
01-900-004-7701	ELECTRIC-PUMP STATIONS	2,700.58	19,799.42	0.00	0.00	22,500.00	7,500.00 67			
		0.00	6,862.03	8,137.97	0.00	0.00	15,637.97			
			0.00		0.00	15,000.00				
Control: 004	Total	7,032.40	45,467.60	0.00	0.00	52,500.00	31,436.04 40			
		0.00	7,425.58	13,638.38	0.00	0.00	45,074.42			
			162.59		0.00	21,063.96				
01-900-004-7801	WATER									
01-900-004-7802	WATER- PUMP STATIONS	67.58	1,432.42	0.00	0.00	1,500.00	100.00 93			
		0.00	297.77	1,102.23	0.00	0.00	1,202.23			
			109.85		0.00	1,400.00				
Begin Balance: 03/19/20										
04/15/20 PO 20000061	26 Paid Ck 13554	LINCOLN GARDENS PS		NJAME005 N.J.-AMERICAN WATER CO.			En 01/15/20 BS	19.21-*	100.00	MARION
04/15/20 PO 20000061	27 Paid Ck 13554	OVERLOOK AVE PS		NJAME005 N.J.-AMERICAN WATER CO.			En 01/15/20 BS	19.21-*	100.00	MARION
04/15/20 PO 20000061	28 Paid Ck 13554	WILLOW AVE PS		NJAME005 N.J.-AMERICAN WATER CO.			En 01/15/20 BS	48.00-*	100.00	MARION
04/15/20 PO 20000061	29 Paid Ck 13554	OCEAN AVE PS		NJAME005 N.J.-AMERICAN WATER CO.			En 01/15/20 BS	23.43-*	100.00	MARION
Control: 004	Total	67.58	1,432.42	0.00	0.00	1,500.00	100.00 93			
		0.00	297.77	1,102.23	0.00	0.00	1,202.23			
			109.85		0.00	1,400.00				

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Fund: 01									
	Budgeted Total								
	246,017.19	6,262,130.03	0.00	0.00	6,508,147.22	3,223,943.03	50		
	233.52	1,760,723.19	1,523,481.00	0.00	0.00	4,747,424.03			
		500,071.33		0.00	3,284,204.19				
Fund: 01 Non-Budgeted Total									
	0.00	0.00	0.00	0.00	0.00	0.00	0		
	0.00	0.00	0.00	0.00	0.00	0.00			
		0.00		0.00	0.00				
Fund: 01 Total									
	246,017.19	6,262,130.03	0.00	0.00	6,508,147.22	3,223,943.03	50		
	233.52	1,760,723.19	1,523,481.00	0.00	0.00	4,747,424.03			
		500,071.33		0.00	3,284,204.19				
Final Budgeted									
	246,017.19	6,262,130.03	0.00	0.00	6,508,147.22	3,223,943.03	50		
	233.52	1,760,723.19	1,523,481.00	0.00	0.00	4,747,424.03			
		500,071.33		0.00	3,284,204.19				
Final Non-Budgeted									
	0.00	0.00	0.00	0.00	0.00	0.00	0		
	0.00	0.00	0.00	0.00	0.00	0.00			
		0.00		0.00	0.00				
Final Total									
	246,017.19	6,262,130.03	0.00	0.00	6,508,147.22	3,223,943.03	50		
	233.52	1,760,723.19	1,523,481.00	0.00	0.00	4,747,424.03			
		500,071.33		0.00	3,284,204.19				

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Regular Meeting

March 18, 2020

I. and II. Opening and Attendance at Meeting.

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:06 p.m., prevailing time, on Wednesday, March 18, 2020, by the Executive Director, Mr. Thomas Roguski, electronically via telephonic communication conference call attended by Mr. George, Mr. Booth, Mr. Brown, Mr. Riley and Mr. Larco.

In addition to the Members of the Authority hereinabove-stated, via telephonic communication conference call, were the following professional attaches: Thomas Roguski, Executive Director; John L. Bonello, Esq., Authority Counsel; Sue Brasefield and John Van Dorpe of the firm Maser Consulting, Authority Engineer; David Kaplan, of the firm Wiss & Co., Authority Auditor; and Elisabete Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2020, has been provided by publication thereof in the *Link* on February 27, 2020, as a “legal” advertisement and in the *Asbury Park Press* on February, 22 2020, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2020, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation.

Mr. Lepore from 38 Ocean Terrace was present via telephonic communication.

Mr. Lepore suggested that the Authority use a different option for their conference calls. He suggested the Authority use the Skype system or something similar.

Mr. Lepore next questioned the Authority's financial plans for the coronavirus crisis and if the budget anticipated same. Mr. Lepore also questioned how chemical suppliers are going to provide the Authority with the proper chemicals without supply interruptions. Lastly, Mr. Lepore questioned if multiple employees are affected with the virus, does the Authority have a backup plan.

Mr. Roguski advised that Mr. Lepore's concerns are very well taken and the Authority has the same concerns, and in fact that every Authority in the state has the same concerns. The Authority is working towards a resolution regarding those concerns. He explained that some of these questions may not have answers currently, but the Authority is planning for same.

Mr. Roguski stated that a pandemic was not budgeted for and if the virus passes quickly, the Authority will not have a large impact on its budget. However, if the virus is a prolonged event or if there is reduced staff and the Authority needs to cover positions with overtime or hazard pay, and if prices go up due to limited supply of chemicals, then the budget may be strained and exceeded. He stated that there are many unknowns right now, and the Authority is putting together a list of concerns which will be passed on to the New Jersey Association of Environmental Authorities and they will be reaching out to the State Legislature to try and get answers and help with these items/concerns. Mr. Roguski stated that the main concern now is the health and safety of the Authority's staff and the proper operations of the Long Branch Sewerage Authority.

Mr. Lepore had no further questions and thanked the board.

On Motion by Mr. George seconded by Mr. Booth and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Public Participation portion of the Meeting was closed.

V. As to the Minutes of the Regular Meeting of February 19, 2020

On Motion by Mr. Booth, seconded by Mr. George, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on February 19, 2020 to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VI. As to the Minutes of the Executive Session held on February 19, 2020, if any

None

VII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported that correspondence item # 27 is a letter that he prepared regarding the Renwick Place, Marina and Townhouses Project. He stated that the application originally came in around 2008, and the project is now completed.

The following resolution was presented:

RESOLUTION

Mr. George offered the following resolution and moved its adoption, seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to approve and close out the application and release the performance bond for 14-18 Renwick Place/ Marina and Townhouses/ Block 489 Lots 2.01-2.20, 7.01 and 7.02, and

WHEREAS, the Authority Executive Director has recommended approval and closeout of said application and release of said performance bond as per, and conditional upon items referenced in, his letter dated March 5, 2020, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby approves and closes out the referenced application and releases said performance bond and unused escrow funds for Block 489 Lots 2.01-2.20, 7.01 and 7.02 as per the recommendation of the Authority Executive Director per the above referenced letter, and

BE IT FURTHER RESOLVED that the Chairman and/or Executive Director is authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Riley	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE

Date: March 18, 2020
R1.3-2020
Exhibit A

Mr. Roguski had nothing further to report under correspondence.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

March 18, 2020

- 1) Copy of letter dated 02/18/2020 received 02/18/2020 from Thomas Roguski to Jenny Lynch at Kennedy Consulting Engineers, LLC., re: Letter of Service Availability for 6 Private Dr./ Block 16 Lot 11
- 2) Copy of letter dated 02/18/2020 received 02/18/2020 from Thomas Roguski to Jenny Lynch at Kennedy Consulting Engineers, LLC., re: Letter of Service Availability for 3 Ocean Court/ Block 15 Lot 18
- 3) Letter dated 02/19/2020 received 02/19/2020 from InSite, re: Letter Revising last month's correspondence number thirty-nine (39)
- 4) Certified Notice of Letter dated 02/12/2020 received 02/19/2020 from Ansell Grimm & Aaron, re: Zoning Board Application proposing to construct a tennis court (including fence) and related site improvements to the existing single house/ Block 18 Lots 8.01, 8.02 & 9/ Owner Albert Sutton
- 5) Certified Public Notice dated 02/05/2020 received 02/19/2020 from the Long Branch Zoning Board, re: Variance Permit Approval for an addition to a single-family residence at 520 Atlantic Ave /Block 360 Lot 6.01
- 6) Certified Public Notice received 02/19/2020 from Robert Witek, Esquire, re: Variance Relief for 16 Myrtle Ave/ Block 238 Lot 13
- 7) Certified Public Notice dated 02/02/2020 received 02/19/2020 from Borough of West Long Branch, re: Planning / zoning Board of Adjustment Variance Application/ 96 Wall St (Block 28 Lot 62) **(NOT LBSA SEWER)**
- 8) Copy of letter dated 02/21/2020 received 02//21/2020 from Thomas Roguski to Jason Fichter, PE, re: Ocean- Cooper Revitalization Limited Liability Company/ Ocean Gate Project/ Cooper Ave between Ocean Blvd and Long Branch Ave/ Block 306 Lot 1.01/ Block 307 Lots 13-16- & 18-22
- 9) Copy of letter dated 02/21/2020 received 02//21/2020 from Thomas Roguski to Jason Fichter, PE, re: Proposed Single-Family Dwelling / 134 Witmer Place/ Block 308 Lot 18.01

- 10) Application E-1 dated 02/20/2020 received 02/20/2020 from Lamberto Builders LLC, re: 115 Atlantic Ave/ Block 463 Lot 1/ Single family home
- 11) Copy of letter dated 02/20/2020 received 02/24/2020 from Manna & Bonello to Wiss & Company, LLP, re: Long Branch Sewerage Authority Fiscal Year Ending 12/31/2019
- 12) Certified letter dated 02/26/2020 received 02/28/2020 from InSite, re: Flood Hazard Area General Permit- By- Certification 5/ 134 Witmer Place/ Block 308 Lot 18.01
- 13) Letter dated 02/25/2020 received 02/28/2020 from Stony Brook Regional Sewerage Authority, re: Liquid Sludge Disposal Agreement
- 14) Letter dated 02/28/2020 received 03/02/2020 from Maser Consulting to InSite Engineering, LLC., re: Application approval for Gemstone Apartments / The Belmont / Block 280 Lots 11.01, 12, 13 & 14
- 15) Certified Public Notice dated 02/20/2020 received 03/02/2020 from Long Branch Zoning, re: Variance Permit to approve an addition to a single-family residence/520 Atlantic Ave/ Block 360 Lot 6.01
- 16) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 meeting dates
- 17) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Counsel/ John Bonello, Esq.
- 18) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Special Legal Counsel/ Maraziti Falcon, LLC.
- 19) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Bond Counsel/ Jason Capizzi, LLC
- 20) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Insurance Consultant/ Brown & Brown
- 21) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Labor Counsel / Arthur Apruzzese, McDermott, Mastro & Murphy
- 22) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Auditor/ Wiss & Company LLP

ACTION

- 23) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Environmental Attorney/ Hall & Associates
- 24) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Backflow Prevention Contract/ Hughes Environmental Services
- 25) Affidavit of Publication dated 02/22/2020 received 03/02/2020 from the "Asbury Park News", re: 2020 reappointment of Authority Engineer/ Maser Consulting
- 26) Letter dated 03/03/2020 received 03/05/2020 from Apruzzese, McDermott, Mastro & Murphy, re: Agreement to Provide Legal Services for the Year 2020
- 27) Letter dated 03/05/2020 received 03/05/2020 from Thomas Roguski, re: 14-18 Renwick Place/ Marina & Townhouses/ Block 489 Lots 2.01, 7.01 & 7.02/ Recommendation for Close-out and final approval
- 28) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 meeting dates
- 29) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Counsel/ John Bonello, Esq.
- 30) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Special Legal Counsel/ Maraziti Falcon, LLC.
- 31) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Bond Counsel/ Jason Capizzi, LLC
- 32) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Insurance Consultant/ Brown & Brown
- 33) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Labor Counsel / Arthur Apruzzese, McDermott, Mastro & Murphy
- 34) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Auditor/ Wiss & Company LLP
- 35) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Environmental Attorney/ Hall & Associates
- 36) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Backflow Prevention Contract/ Hughes Environmental Services

- 37) Affidavit of Publication dated 02/27/2020 received 03/09/2020 from the "Link News", re: 2020 reappointment of Authority Engineer/ Maser Consulting
- 38) Letter dated 03/04/2020 received 03/09/2020 from Maser Consulting, re: Pier Village Phase III/ Reviewed Television Inspection Videos and reports
- 39) Letter dated 03/06/2020 received 03/06/2020 from InSite Engineering, re: PV Motel LLC/ Onada Surf Club/ LBSA Response Letter and TWA Submission/ Block 218 Lots 5,6, & 8
- 40) Letter dated 03/05/2020 received 03/09/2020 from NW Capital Markets Inc., re: Debt Savings Opportunity for the Long Branch Sewerage Authority
- 41) Certified Letter dated 03/04/2020 received 03/09/2020 from State of New Jersey DEP, re: Rt.36 Clifton Ave/ James St to CR520 (Rumson Rd) Signed Utility Agreement, Amendment & Exhibit Copies
- 42) Certified Notice of Public Hearing dated 03/05/2020 received 03/10/2020 from City of Long Branch Planning Board, re: 179 Chelsea Ave/ Block 278 Lot 1 / The Applicant proposes to rehabilitate the property existing improvements to create a residential development that will consist of 34 residential units with 37 parking spaces
- 43) Certified Notice of Public Hearing received 03/10/2020 from the City of Long Branch Planning Board, re: 57 West End / Block 130 Lot 3 /application for minor subdivision approval to allow the creation of two (2) lots from one (1) lot
- 44) Certified Letter dated 03/06/2020 received 03/10/2020 from AFP 104 Corp. Ocean Place Resort & Spa, re: Application for Coastal General Permit 22/ Ocean Place Resort & Spa/ Block 294 Lot 16.01/ Block 298 Lots 5.01 & 6
- 45) Certified Letter dated 03/04/2020 received 03/10/2020 from Foss, San Filippo & Milne, LLC. Counselors at Law, re: FEM South Beach Urban Renewal, LLC. / 350 Ocean Ave/ Block 216 Lot 1.01 / Application for Amended Preliminary and Final Site Plan approval to amend a site plan approved resolution dated December 16, 2014
- 46) Copy of letter dated 03/12/2020 received 03/12/2020 from Thomas Roguski to Mario Ercolino, re: New Sanitary Sewer Connection/ 342 Eastbourne Ave/ Block 160 Lot 5.05
- 47) Copy of letter dated 03/12/2020 received 03/12/2020 from Thomas Roguski to PJ Kiernan, re: New Sanitary Sewer Connection/ 153 Second Ave/ Block 227 Lot 2.02
- 48) Copy of letter dated 03/12/2020 received 03/12/2020 from Thomas Roguski to Vincent Lamberto, re: New Sanitary Sewer Connection/ 115 Atlantic Ave/ Block 463 Lot 1

49) Email dated 3/16/2020 from Mr. Vincent Lepore, re: professional contracts.

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the attached List of Correspondence was ordered, received, and filed.

X. Report of Executive Director for February 2020

Mr. Roguski reported that the Authority treated an average daily flow of 3.98 MGD. The Authority has met all limits of our discharge permit.

Mr. Roguski stated that the Authority has solicited and received quotations for Lawn Services for the 2020 and 2021 Seasons. Mark's Landscaping LLC submitted the lowest quote at a rate of \$295.00 per week, for a total two (2) year contract amount of \$16,520.00. Mr. Roguski explained that Mark's Landscaping is a local company; he met with Mark and saw all his equipment and feels that he's capable of doing the work.

The following resolution was presented:

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") has solicited quotations for Lawn Services, with said proposals attached hereto and made a part hereof, and

WHEREAS, Mark's Landscaping LLC was the lowest quote at a rate of \$295.00 per week, for a total two (2) year contract amount of \$16,520.00, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it is authorized to enter into an agreement for lawn service with Mark's Landscaping LLC Inc. for a two (2) year period, and

BE IT FURTHER RESOLVED that the Chairman and/or Executive Director is authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Riley	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE

Date: March 18, 2020
R2.3-2020
Exhibit B & C

Next Mr. Roguski stated that Maser Consulting and Oswald Enterprises are continuing television inspection and the only portions of sewer remaining to be televised are Ocean Boulevard south of Takanassee Lake and the railroad crossings, for which traffic control is required.

Maser Consulting, PA, on behalf of the Authority, has solicited and received quotations for traffic control, as required by the City of Long Branch Police Department, along Ocean Boulevard and at railroad crossings for television inspection services required under the Infiltration & Inflow Improvements and Sanitary Sewer Railroad Crossing Investigation/Rehabilitation Projects. Traffic Plan submitted the lowest quote in an amount of not to exceed \$13,100.00. City of Long Branch Police traffic control is also required and not included and shall be paid directly to the Police Department.

The following resolution was presented:

RESOLUTION

Mr. George offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, Maser Consulting, PA, on behalf of the Long Branch Sewerage Authority (herein after "the Authority") has solicited quotations for Traffic Control Services, with said proposals attached hereto and made a part hereof, and

WHEREAS, Traffic Control Services are required by the City of Long Branch Police Department along Ocean Boulevard and at railroad crossings for television inspection services for the Infiltration & Inflow Improvements and Sanitary Sewer Railroad Crossing Investigation/Rehabilitation Projects, and

WHEREAS, City of Long Branch Police traffic control is also required and not included, and shall be paid directly to the Police Department, and

WHEREAS, Traffic Plan was the lowest quote in the amount of not to exceed \$13,100.00, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it is authorized to enter into an agreement for Traffic Control Services with Traffic Plan in the amount of not to exceed \$13,100.00, and

BE IT FURTHER RESOLVED that the Chairman and/or Executive Director is authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Riley	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE

Date: March 18, 2020
R3.3-2020
Exhibit D & E

Mr. Roguski reported that Authority's Coronavirus (COVID-19) Plan has been implemented as of Monday, March 16, 2020, as discussed with the board members individually on March 16th. The plan consists of closing the office to the public. He stated that the City of Long Branch and most municipalities also implemented a similar procedure. The Authority is available via email or phone and is still handling all daily business.

Mr. Roguski continued by stating that the other step that was taken was to minimize shifting level to the bare minimum and to stagger shifts in the office, plant and collection system. In the office, one employee comes in per day while the others work from home. In the plant, two separate teams are working on a weekly staggering basis. In the collection system, two separate teams are working on a daily staggering basis. This will allow the Authority to socially distance employees and to keep them as separate as possible as per the Center for Disease Control's

recommendations. When an employee is on a home shift, they are getting paid and are on call for any emergency that arises. Mr. Roguski explained that the Authority trying to minimize exposure. For example, if an employee was to contract this virus, that employee would not expose all staff rather would potentially expose only his or her team, avoiding quarantining the entire Authority staff. The plan was discussed and formulated after the President's speech on Wednesday and it was implemented on March 16, 2020 and is in place now. If approved by the Board, he explained that the executive director, the chairman, and managerial/supervisory staff would have authorization to utilize emergency measures and make adjustments/changes to plan as needed. He went on to explain that a pandemic was not actively planned for and the Authority is doing the best that they can. Further, Mr. Roguski indicated that a written plan will be prepared for the Board's review and ratification. He asked the board if they had any questions or concerns.

Mr. Booth stated that what the Authority implemented was very appropriate and he thanked Mr. Roguski for his diligence. Mr. Roguski thanked Mr. Booth and explained that it's a team effort.

Mr. Van Dorpe offered Masers help for anything that is required by the Authority.

Mr. Roguski stated that the Authority is implementing one additional measure as an extra precaution which is adding chlorine to the headwork of the plant to try to sterilize the flow that is coming in.

Mr. Larco stated that wants to reiterate that it's great that the Authority is paying personnel despite this crisis since its no fault of their own that we are in this and that their hours would not be impacted because of the situation. He questioned if there is a forecast of the financial costs of this. Mr. Roguski stated that currently there is minimal overtime costs for coverage, however should the situation arise that requires overtime pay to cover for employees out sick or quarantined, or if hazard pay is needed, then the costs can easily exceed budget.

Mr. Roguski explained to Mr. Larco that the priority at this time is to keep everyone safe and healthy. He further explained that if one of the employees gets the virus and that employee was in contact with team A, the current guidance is that team A goes home and isolates for fourteen (14) days, which would require team B to cover for team A leading to overtime costs for the additional hours needed. He's trying to obtain more information regarding isolation requirements from the local health department and Monmouth Medical. He mentioned this is not a problem unique to just our Authority but to all the Authorities throughout the state and it's a problem being discussed throughout all essential services sectors.

Mrs. Brasefield reported that AEA is talking to the DEP that in the event staffing reduction happened to the Authorities, can some of the permit requirements be relaxed so that the existing staff does not have to work as many hours to do all of those requirements.

Mr. Larco questioned if there is a built-in surplus for a situation like this. Mr. Kaplan responded affirmatively and stated that the audit is just about done so he has a good idea on the budget numbers. He mentioned that the Authority has about 4.6 million dollars in reserve. He continued to say that if there was an issue where people couldn't pay their bills, the Authority

would be fine for about one year with its current reserve.

Mr. Bonello questioned Mr. Kaplan if he has budgeted all the anticipated connection fees. Mr. Kaplan replied that the connection fees are not all budgeted. Mr. Bonello asked if there was an idea on the extra connection fees. Mr. Roguski stated that connection fees can be a bit of a wild card at this time because it depends if the economy goes into a recession. There is no guarantee that the projects will continue to move forward. There is still a significant amount of connection fees outstanding but as of right now we don't want to bank on them.

Mr. Roguski stated that the Authority has always saved for situations like this and is in good financial shape to weather this situation for a year or so as mentioned by Mr. Kaplan. Mr. Kaplan stated that the connection fees that were anticipated were half a million dollars in the 2020 budget. Mr. Bonello stated that most of those projects are ongoing, which is not the case on the Lower Broadway Project, that can be a problem, but all others under construction are just waiting for closings to generate the other connection fees. Mr. Bonello continued to state that in case of a recession there could be a delay on the ongoing projects. Mr. Kaplan stated that in 2019 the Authority budgeted \$340,000 and realized \$760,000 in connection fee revenue, that is where the \$500,000 for the 2020 budget was realized.

Mr. Riley asked if there is a map or layout as to where the necessary things are, like the valves, which can be given in the event that an outside crew would come in for operations. Mr. Roguski stated that there is an operation and maintenance manual and a map of the facility. Mr. Brown stated that these are all good questions and good thoughts and that Mr. Roguski did an excellent job explaining the process. He also stated that it's something that we have to sit down with other Authorities and have a contingent agreement in case this ever happens again in the future. Mr. Bonello stated that all the Authorities have met and been in contact. Mr. Brown stated that he was aware that they have met but there should be another plan so we can be more familiar in case of another crisis. Mr. Roguski stated that once we get past the current crisis, it will be something that the Authority will be looking at, just like after Hurricane Sandy there were many changes that were made and this situation will be also be addressed once it's all over.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. George.

WHEREAS, Governor Murphy issued Executive Order No. 103 on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, and

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") has implemented its Coronavirus (COVID-19) Plan as of Monday, March 16, and

WHEREAS, staggered shifts have been employed to maximize “social distancing” of the staff. Staggered shifts are as follows: (1) onsite shift; and (2) offsite, work at home, on call shift, and

WHEREAS, the Authority desires to compensate employees of both shifts at each employee’s standard wage rate, and per the provisions of each respective union agreement, and

WHEREAS, the Authority desires to close the Front Offices & Drive Through to the public to protect residents and employees and to help stop the spread of the coronavirus (COVID-19). Staff will be available to assist customers by phone or email. The Authority’s services (blockage clearing, sewerage handling/treatment, etc.) are unchanged, and

WHEREAS, the Authority recognizes the Novel Coronavirus (COVID-19) situation is changing rapidly and that Coronavirus (COVID-19) Plan adjustments/changes and additional measures may be needed to address new situations as they arise, and

WHEREAS, the Chairman, Executive Director and/or managerial/supervisory personnel may be required to utilize emergency measures and/or make adjustments/changes to the Coronavirus (COVID-19) Plan and/or implement additional measures to quickly and effectively address new situations as they arise, and

WHEREAS, the Authority recognizes the Novel Coronavirus (COVID-19) situation may result in increased budgetary costs to the Authority, over and above what has been allocated for a typical year under the 2020 Budget, for additional manpower, equipment, chemicals, materials, etc. and all other incidentals, known and unknown, to mitigate the effect of Novel Coronavirus (COVID-19) on the Authority and its personnel/staff, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it is authorized to implement its Coronavirus (COVID-19) Plan, and staggered shifts are authorized to be employed to maximize “social distancing” of the staff, as detailed above, and

BE IT FURTHER RESOLVED the Authority shall compensate employees of both shifts, as detailed above, at each

employee's standard wage rate, and per the provisions of each respective union agreement, and

BE IT FURTHER RESOLVED the Authority authorizes the closure of the Front Offices & Drive Through to the public to protect residents and employees and to help stop the spread of the coronavirus (COVID-19). Staff will be available to assist customers by phone or email. The Authority's services (blockage clearing, sewerage handling/treatment, etc.) are unchanged, and

BE IT FURTHER RESOLVED the Authority authorizes the Chairman, Executive Director and/or managerial/supervisory personnel to utilize emergency measures and/or make adjustments/changes to the Coronavirus (COVID-19) Plan and/or implement additional measures to quickly and effectively address new situations as they arise, and

BE IT FURTHER RESOLVED the Authority acknowledges the Novel Coronavirus (COVID-19) situation may result in increased budgetary costs to the Authority, over and above what has been allocated for a typical year under the 2020 Budget, for additional manpower, equipment, chemicals, materials, etc. and all other incidentals, known and unknown, to mitigate the effect of Novel Coronavirus (COVID-19) on the Authority and its personnel/staff, and

BE IT FURTHER RESOLVED that the Chairman, Executive Director and/or managerial/supervisory personnel are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- AYE
Mr. Booth	- AYE
Mr. Riley	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE

Date: March 18, 2020
R4.3-2020

Mr. Roguski stated that the Authority is doing everything they can to control costs, however the reality is that additional monies may be needed to address challenges created by the COVID-19 crisis. Mr. Bonello questioned if Mr. Roguski has any idea of the actual increase of

costs that are going to come or what activity will generate them as a result of the virus. Mr. Roguski stated that if someone tests positive and the Authority has to isolate staff, then there will be overtime costs or hazard pay costs. He stated that if that would happen, he would call each board member individually and discuss the situation. Hopefully we don't have to go that route, but the Authority does need coverage to meet its permit and operational obligations. He continued to say that it's unknown or unclear right now how this crisis will unfold.

On Motion by Mr. Booth, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved and ordered received and filed and made part of the Minutes of this Meeting.

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of February 19, 2020

The following Resolution was moved by Mr. George, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF MARCH 2020 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of February 2020 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Fund, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since February 19, 2020

Mr. Bonello reported that he and Mr. Roguski reviewed his report. Further, he researched the statutes regarding the allowance of a telephonic meeting and determined it is allowable.

Mr. Bonello had nothing further to report.

On Motion by Mr. Brown, seconded by Mr. Riley, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and with regard to each and all of the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since February 19, 2020

Mr. Kaplan reported that the 2019 Audit field work is completed. He has a draft report completed however the State has not released the GASB 68 & 75, so the report can't be released until the state comes out with their numbers. He stated that the Authority has a good report and there are no significant issues with the Audit. He also mentioned that the government emergency declaration authorized all governmental entities to not have the local public contracts law apply during this emergency period, so if the Authority needs to buy something and it's over the threshold there won't be a requirement to get quotes. Mr. Roguski would have to report and point out to the board showing that local public contracts law provision has been waived. Mr. Roguski stated that the waiver of the local public contracts law is very helpful, giving the Authority ability to react very quickly in case of emergencies.

Mr. Kaplan had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

XII. As to Insurance Committee.

Status Quo

XIII. Report, if any, by Investment Committee.

The investments are as listed.

On Motion by Mr. , seconded by Mr. , and passed by the affirmative vote of three members present, no nays, no absent, no abstain; the Authority Investments were approved and made.

XIV. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote all members present, no nays, no absent, no abstain approving the Authority Transfers for the month of February 2020 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF MARCH 2020 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT that the Authority hereby approves the Transfers made for the month of February 2020 as submitted by the Executive Director and orders said report received and filed.

XV. Old Business.

A. Engineer's Report on Redevelopment Projects

Ms. Brasefield stated that Maser's inspectors are still working just not having office hours. Mr. Roguski stated that the City of Long Branch inspectors are still working and doing as much as they can.

B. Future Capital Improvement Program

Ms. Brasefield reported that Maser is working on revising the plans and specifications for the combined Sludge Handling and Final Tank Improvements Project for submittal to DEP and subsequent bid.

The Hot Water Project is on hold for right now until further direction from the Authority.

Ms. Brasefield stated that the I&I television inspection should be done by the end of next week and then we should have a good idea as to what repairs must be done. The railroad television inspection is anticipated to be completed over spring break when schools are closed.

The Hoey Avenue Force Main Replacement Project has been submitted to NJ Transit and NJDEP for review and approval.

Maser is working on the draft plan for the Lincoln Gardens Pump Station Bypass Project. Once completed, the plans will be provided to Mr. Roguski for review and comment.

The Access Road Pavement Project was submitted to NJ Transit for approval, but Maser has yet to receive any comments.

Mr. Roguski stated that he met with the Engineering Committee regarding putting the Hot Water Piping Project on hold and combining the Sludge Handling Project and Final Settling Tank Project into one large mechanical project. The Engineering Committee agreed with this approach.

XVI. New Business

None

XVII. Miscellaneous Suggestions for the Good of the Authority

Mr. Lepore stated that he has gone to these meetings for a while and thanked the previous Executive Director, Mr. Martone, and the staff for getting the Authority through Hurricane Sandy. Mr. Lepore has full confidence in the new Executive Director, Mr. Roguski, and the staff and professionals to get us through the current crisis and asked the Board to give both the Director and staff as much discretion as possible to obtain this goal.

XVIII. Adjournment at 3:59 p.m.

There being no further business, on Motion by Mr. George, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the meeting was adjourned at 3:59 p.m.

Respectfully submitted,

Donald S. Riley, Secretary

Thomas Roguski, Executive Director

LONG BRANCH SEWERAGE AUTHORITY

Minutes of the Special Meeting

April 1, 2020

I. and II. Opening and Attendance at Meeting.

A Special Meeting of the Long Branch Sewerage Authority was called to order at 3:06 p.m., prevailing time, on Wednesday, April 1, 2020, by the Executive Director, Mr. Thomas Roguski, electronically via telephonic communication conference call attended by Mr. Booth, Mr. Brown, Mr. Riley and Mr. Larco. Mr. George was absent.

In addition to the Members of the Authority hereinabove-stated, via telephonic communication conference call, were the following professional attaches: Thomas Roguski, Executive Director; John Van Dorpe and Sue Brasefield, of the firm Maser Consulting, Authority Engineer; Mr. John L. Bonello Esq. Authority Counsel, and Elisabete Vieira, Secretary.

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act and to Public Law 2020, C.11, that

Adequate Notice of this Special Meeting has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation

Mr. Lepore from 38 Ocean Terrace was present.

Mr. Lepore stated that he reviewed the Authority's plan and noticed the line "extraordinary action without board's approval" which he didn't mind, however asked Mr. Roguski if he will consult the Authority's professionals before any action is taken. Mr. Roguski indicated that the board members and appropriate professionals will be consulted for any action, unless there is an immediate health and safety concern. Mr. Roguski explained that, previously, whenever there has been a change that needed to be made, he has contacted all board members individually and has reached out to the professionals as needed for insight.

Mr. Lepore questioned plan item #4 regarding the coordination of additional deliveries of chemicals, fuels, materials, etc. and asked how the Authority is assuring chemical supply.

Mr. Roguski stated that item #4 means that the Authority is trying to keep everything topped off to the extent possible in the event there is a disruption to the Authority's supply chain. Further, Mr. Roguski explained that the Authority has a listing of alternate suppliers of chemicals and materials should the Authority's primary sources be disrupted.

Lastly, Mr. Lepore questioned the reduced monitoring/sampling stipulated by NJDEP and if there would be any residual odor temporarily emanating from the plant due to disruption of movement of the solids at the plant. Mr. Roguski stated that he does not foresee any unusual odors at the plant and explained that the Authority is keeping the sludge/solid inventory to a minimum in the event that the Authority's current sludge hauler has a disruption. Mr. Roguski stated that the Authority also prepared a list of alternate companies that offer sludge hauling in the event the Authority's primary or secondary haulers are disrupted. Mr. Roguski reported that NJDEP also recommended keeping sludge inventory low at the plant to allow for solid storage at the plant in the event of sludge hauling disruption, in which case an increase of odor may result.

Mr. Lepore had no further questions and thanked the board.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, one absent, no abstain; the Public Participation portion of the Meeting was closed.

V. Novel Coronavirus (COVID-19)

Mr. Roguski reported the main reason for this meeting was to discuss the Authority's Coronavirus (COVID-19) Plan, response and the actions that have been taken since the last meeting in March. He explained that each board member received a copy of the written plan, and he had spoken to each board member individually and implemented any comments.

Mr. Bonello stated that Mr. Roguski performed significant research and was in contact with other Authorities to formulate this plan and wanted the board to be aware of that. Mr. Roguski explained that he has been in contact with other Authorities in Monmouth County, which have enacted similar plans tailored to their specific situation.

Mr. Roguski reported that every Monday or Tuesday morning there is a conference call between various Monmouth County Authorities, and the New Jersey Association of Environmental Authorities also hosts a weekly call with many New Jersey Authorities participating. The purpose of these calls is to share ideas, lessons learned, coordination, etc. Mr. Bonello stated that he wants the board to be aware that Mr. Roguski has worked hard on putting this together and has done an excellent job. Both Mr. Booth and Mr. Brown agreed and thanked Mr. Roguski.

The following resolution was presented:

RESOLUTION

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (herein after "the Authority") approved and ratified Resolution R4.3-2020, dated March 18, 2020, at the Authority's March 18, 2020 meeting, which remains valid and in full force, and

WHEREAS, Resolution R1.4(a)-2020 herein serves as a continuance of and is supplemental to Resolution R4.3-2020, dated March 18, 2020, and

WHEREAS, the World Health Organization (WHO) characterized the Novel Coronavirus (COVID-19) virus a global pandemic on March 11, 2020, and

WHEREAS, the spread of COVID-19 may result in staffing shortages, equipment/chemical shortages and otherwise disrupt operations at the Authority, and

WHEREAS, the United States and State of New Jersey have implemented unprecedented social distancing measures including, but not limited to, non-essential business limitations, school and childcare closures, quarantines, business and restaurant closures, mandated government intervention, etc. that will inevitably affect the Authority and employees both personally and professionally, and

WHEREAS, the Authority recognizes the impact of these measures and the COVID-19 crisis on the Authority, Authority Staff and resources and anticipates that the COVID-19 crisis, and the Authority's response, will be required to be sustained through at least the Summer of 2020, and

WHEREAS, protecting the health and safety of employees and ensuring the continuity of the Authority are of the highest priorities and the Authority recognizes that emergency measures shall be required to address the fluid COVID-19 situation and unprecedented social disruption in a manner that requires decisive action by the Chairman, Executive Director and/or managerial/supervisory personnel in a timely fashion independent of the Authority's typical monthly meeting schedule, and

WHEREAS, the Authority's Coronavirus (COVID-19) Plan, "Working Copy," Dated March 16, 2020, Last Updated March 30, 2020, is attached hereto and made a part hereof, with all items, declarations, provisions and conditions therein, and

NOW, THEREFORE BE IT RESOLVED, by the Long Branch Sewerage Authority, that a STATE OF EMERGENCY exists at the Authority due to the Novel Coronavirus (COVID-19) crisis, and that extraordinary action may be required by the Authority without formal Board approval that would otherwise require formal action by the Board, and

BE IT FURTHER RESOLVED that the Chairman, Executive Director and/or managerial/supervisory personnel are hereby authorized to take emergency measures throughout the duration of the COVID-19 crisis, which includes, but is not limited to the following:

1. Relaxation of policies as deemed necessary, and
2. Public meeting alternatives (telephone conference platform or unofficial signed ballots, all actions of which will be ratified at a later date), and
3. Blanket authorization to make bill list payments and that the appropriate Authority officials are hereby authorized to pay all necessary and proper bills and claims which may be incurred by the Authority if public meetings are precluded, and
4. Blanket authorization for the Chairman, Executive Director and/or Comptroller to transfer funds as necessary among Authority accounts if public meetings are precluded, and
5. Invoke the emergency procurement sections of the local public contracts law in N.J.S.A. 40A:11-6, and
6. Blanket authorizations for shared service agreements with other local entities, authorities and utilities as they pertain to emergency measures to address the COVID-19 crisis; and
7. Any and all additional unforeseen measures that may emerge as the COVID-19 crisis unfolds.

BE IT FURTHER RESOLVED that the Authority's Coronavirus (COVID-19) Plan, "Working Copy," Dated March 16, 2020, Last Updated March 30, 2020, attached hereto and made a part hereof, is hereby approved with all items, declarations, provisions and conditions therein, and

BE IT FURTHER RESOLVED that any and all emergency measures taken by the Chairman, Executive Director and/or managerial/supervisory personnel will require formal ratification by the Board once the crisis has ended and the exact scope of measures can be quantified, and

BE IT FURTHER RESOLVED that the Authority's Resolution R4.3-2020, dated March 18, 2020, remains valid and in full force, and that Resolution R1.4(a)-2020 herein serves as a continuance of and is supplemental to Resolution R4.3-2020, dated March 18, 2020, and

BE IT FURTHER RESOLVED that the Chairman, Executive Director and/or managerial/supervisory personnel are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. George	- ABSENT
Mr. Booth	- AYE
Mr. Riley	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE

Date: April 1, 2020
R1.4(a)-2020
Exhibit A

Mr. Roguski reported that he has been in touch with the board members quite regularly regarding this plan and wanted to thank them for their time, effort and suggestions. He stated that he appreciates everyone's help and thanked everyone.

Mr. Larco stated that he thinks that everyone on the board would agree with him on expressing their gratitude to Mr. Roguski and the Authority staff working and putting their own safety on the line for the greater good of Long Branch and its residents. He wanted Mr. Roguski to express their gratitude to all the employees. Mr. Roguski thanked Mr. Larco and stated that everyone is doing their best.

Mr. Roguski reported that he had one additional item that he wanted to discuss with the Board in that select Authorities are forgiving interest on late payments of sewer bills. Mr. Roguski inquired if this is something that the Board would be willing to do for the month of April 2020. The amount that would be waived for the month of April is approximately \$5,758.00. He explained that it's not principal forgiveness, only interest for April. Mr. Riley stated that he completely agrees with waiving interest for April, and both Mr. Booth and Mr. Brown agreed. Mr. Roguski will have a resolution prepared for ratification at the April 15th meeting.

VI. Miscellaneous Suggestions for Good of Authority

Mr. Lepore questioned Mr. Roguski regarding the waiving of the interest, and whether he consulted with other Authorities regarding their decision. Mr. Roguski stated that early this week during the NJAEA conference call, it was reported that several Authorities are waving interest for April and even May.

Mr. Lepore indicated that Authority staff working from home should look into tax laws to deduct their home use as an office for business.

XVII. Adjournment at 3:33 p.m.

There being no further business, on Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, one absent, no abstain, the meeting was adjourned at 3:33 p.m.

Respectfully submitted,

Donald S. Riley, Secretary

Thomas Roguski, Executive Director