

**AGENDA
LONG BRANCH SEWERAGE AUTHORITY
Regular Meeting**

May 20, 2015

- I. Opening of meeting at _____ p.m. by _____
- II. Notation of attendance

Name	Position	In	Out
L. Frank Blaisdell	Chairman		
Thomas George	Vice-Chairman		
David Brown	Secretary		
Michael Booth	Treasurer		
James Mazza	Asst. Secretary/ Treas.		
Joseph Martone	Executive Director		
David Kaplan	Auditor		
John L. Bonello	Counsel		
John Van Dorpe	Engineer		
Laurie Hartnett	PCC Officer		
Nicole Woods	Secretary		

- III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2015, has been provided by publication thereof in the *Link* on March 19, 2015, as a “legal” advertisement and in the *Asbury Park Press* on March 14, 2015, as a “legal” advertisement and by forwarding duplicates thereof on February 20, 2015, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

V. As to Minutes of the Regular Meeting of April 15, 2015

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on, April 15, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Executive Session held on April 15, 2015, if any **YES**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on April 15, 2015, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

VII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY**

May 20, 2015

1. Letter dated 4/13/15 received via email on 4/17/15 (received certified mail on 4/27/15) from State of New Jersey Department of Environmental Protection, re: Final Surface Water Renewal Permit Action NJPDES Permit No. NJ0024783
2. Agenda and Reports received 4/17/15, re: Toms River MUA Meeting
3. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Pump Station, policy #FLD1300997
4. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Boiler/Admin Bldg, policy #FLD1301005
5. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for policy #FLD1301000
6. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Grit Chamber, policy #FLD1301002
7. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Inlet Building, policy #FLD1300994
8. Letter dated 4/10/15 received 4/17/15 from FEMA, re: Acknowledgement of Receipt for Utility Building, policy #FLD1301006
9. Email dated 4/17/15 received 4/17/15 from Andrew Shaw from Harris Computer, re: Retirement Announcement
10. Letter dated 4/15/15 received 4/20/15 from NJ American Water, re: 192 Overlook Ave.
11. Letter dated 4/14/15 received 4/20/15 from Garden State Laboratories, Inc., re: Ammonia result for GSL report 350212022.0
12. Certified Public Notice dated 4/15/15 received 4/20/15 from DW Smith Associates, LLC, re: 12 Pullman Ave / B 29 L 13 & 14
13. Letter dated March 2015 received 4/22/15 from Municipal Excess Liability Joint Insurance Fund, re: New Jersey Safety Institute – Community Safety Leadership MEL Annual Report

14. Save the Date received from New Jersey Utility Authorities Joint Insurance Fund, re: Safety Expo 2015
15. Copy of a letter dated 4/20/15 received 4/24/15 to Monmouth County Clerk's Office from John L. Bonello, re: Westech Engineering, Inc. vs. APS Contracting, Inc., et als
16. Certified Borough of Deal Notice of Hearing received 4/29/15 from Congregation Ohel Yaacob, re: 4 Ocean Avenue, Deal, B 1.01 L1, B1 L2, 3 & 4, B2.01 L 1,2 & 3 in Deal as well as B2 L 8.03, 9.01 & 9.02 in Long Branch
17. Notice of Waiver Hearing to Property Owners Subdivision / Variance Application received 4/30/15 from Paul R. Edinger, Esq., re: 63 Community Place, B 237 L 19.01
18. Letter dated 4/26/15 received 5/1/15 from MBE Mark III Electric, Inc., re: Weekly Certified payroll reports
19. Affidavit of Publication dated 4/28/15 received 5/4/15 from The Link News, re: Notice of Regular Meetings for 2015 (reprint)
20. Affidavit of Publication dated 4/30/15 received 5/4/15 from The Link News, re: Summary of Synopsis of 2014 Audit Report
21. Letter dated 4/29/15 received 5/4/15 from United Steelworkers, re: Request for donations for the District 4 Educational Conference
22. Letter dated 4/28/15 received 5/4/15 from State of New Jersey Department of Environmental Protection, re: FY2016 renewal application
23. Copy of a Letter dated 5/5/15 received 5/5/15 to Mr. Jeff Brantly of George Harms Construction Co. Inc., from Gerald J. Freda, P.E., P.P. of Leon S. Avakian, Inc., re: Proposed Boardwalk Replacement
24. Certified Public Notice received 5/5/15 from Samuel & Joelle Engel, re: 270 Elberon Terrace, B 37 L19.01
25. Certified Public Notice received 5/5/15 from Paul R. Edinger, Esq., re: 63 Community Place, B 237 L19.01
26. Letter dated 5/7/15 received 5/7/15 from Maser Consulting P.A., re: Partial Payment Request No. 2 for MBE Mark III Electric
27. Registration packet received 5/8/15 from NJUAJIF and MELJIF, re: 2015 Safety Expos on June 5, 2015 and September 25, 2015

ACTION

28. Copy of a Letter dated 5/5/15 received 5/8/15 to Ms. Lori Coe, President of All Surface Paving, Inc., from John Van Dorpe, Maser Consulting, re: Parking Lot Construction
29. Copy of a Letter dated 5/5/15 received 5/8/15 to Mr. Vic Eftimoski, President, Absolute Fence Services, Inc. from John Van Dorpe, Maser Consulting, re: Access Gates and Fence Replacement
30. Letter dated 5/8/15 received 5/11/15 from Allied Construction Group, Inc., re: April 2015 Monthly Reports
- ACTION** 31. Letter dated 5/12/15 received 5/12/15 from David A. Kaplan, re: Annual Calculation of Connection Fee
- ACTION** 32. Letter dated 5/13/15 received 5/13/15 from Maser Consulting P.A., re: Partial Payment Request No. 1 for P.M. Construction
33. Affidavit of Publication dated 5/14/15 received 5/14/15 from Asbury Park Press, re: Staff Engineer Ad

ADDITIONAL CORRESPONDENCE

- ACTION** 34. Application for a Unit Change dated 5/15/15 received 5/15/15 from Vera Pizzo, re: 105 Jeroleman Ave. / B465 L7.01
35. Letter dated 5/15/15 received 5/18/15 from State of New Jersey Department of Environmental Protection, re: Invoice for FY2015 New Jersey Pollutant Discharge Elimination Systems permit fee
36. Email dated 5/19/15 received 5/19/15 from Maser Consulting, re: Outfall Repairs Project Monthly Project Reports and Certified Payroll
- ACTION** 37. Letter dated 5/18/15 received 5/19/15 from Maser Consulting, re: Outfall Anchor Replacement Project, re: Change Order No. 1 and Partial Payment Request No. 3 (final)
- ACTION** 38. Letter dated 5/18/15 received 5/19/15 from Maser Consulting, re: South Beach at Long Branch, B216 L1-6, LBS-261
39. Email received 5/19/15 from New Jersey Utility Authority Joint Insurance Fund, re: 2015 Safety Expos

VIII. Report of Executive Director for April 2015

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

IX. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of April 2015

Resolution by _____, seconded by _____ that the Schedule of Bills for the Month of April 2015 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since April 15, 2015.

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since April 15, 2015.

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XII. As to Insurance Committee

1. Report, if any
2. Action, if any

XIII. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XIV. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

XV. Old Business

A. Engineer's Report on Redevelopment Projects

1. Report, if any
2. Action, if any

B. Future Capital Improvement Program

1. Report, if any
2. Action, if any

C. Parking Lot

1. Report, if any
2. Action, if any

D. Primary Tank Influent (Allied Construction)

1. Report, if any
2. Action, if any

E. Fence & Gates

1. Report, if any
2. Action, if any

F. Outfall Anchor Replacement and Repair Project

1. Report, if any
2. Action, if any

G. Flood Barriers

1. Report, if any
2. Action, if any

H. Mechanic Improvements

1. Report, if any
2. Action, if any

I. Collection Systems Rehabilitation

1. Report, if any
2. Action, if any

J. F.E.M.A.

1. Report, if any
2. Action, if any

XVI. New Business

XVII. Miscellaneous Suggestions for Good of Authority

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that
the meeting be adjourned.

Blaisdell	Booth	Brown	George	Mazza
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, # 2, from MBE Mark III Electric, Inc. for the WWTP Mechanical Improvements Project, and

WHEREAS, this request for payment is in the amount of \$173,626.60, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated May 7, 2015, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request # 2 to MBE Mark III Electric, Inc. in the amount of \$173,626.60.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Brown -
- Mr. Booth -
- Mr. Mazza -

Date: May 20, 2015

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, # 1, from P.M. Construction Corp. for the 2014 Collection Systems Rehabilitation Project, and

WHEREAS, this request for payment is in the amount of \$106,730.24, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated May 13, 2015, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request # 1 to P.M. Construction Corp. in the amount of \$106,730.24.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Brown -
- Mr. Booth -
- Mr. Mazza -

Date: May 20, 2015

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, Ms. Vera Pizzo has requested a decrease in the number of units from 2 to 1 for service billing in an application to the Executive Director received May 15, 2015, which is attached hereto to this Resolution and made a part hereof, for said property being serviced by the Long Branch Sewerage Authority under account #460-007-000, and

WHEREAS, the Authority inspector has made a physical inspection of said property and is of the opinion that the property presently constitutes 1 units for service billing, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the number of units for service billing on said property, which is known as 105 Jeroleman Ave, is hereby decreased from 2 to 1 as of the third quarter 2015 and that in the event of a change of use on said property, the Authority reserves its right to assess a connection or reconnection fee.

BE IT FURTHER RESOLVED that the Executive Director be authorized to execute any further documents or instruments necessary to effect this Resolution.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Brown -
- Mr. Booth -
- Mr. Mazza -

Date:
R
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has undertaken the Outfall Anchor Replacement and Repair Project with Hydro-Marine Construction Co; and

WHEREAS, the inspecting engineer for the project, Maser Consulting, has recommended the approval of Change Order Number #1, in his letter dated May 18, 2015, attached hereto and made a part hereof, which extends the Project Completion Date to April 30, 2015, and decreases the cost by (\$8,400.00) to \$253,240.00 as a result of this Change Order.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Change Order #1, attached hereto and made a part hereof, is hereby approved and that the Authority Executive Director is authorized to execute any documents necessary to effectuate this Resolution.

ROLL CALL:

Mr. Blaisdell	-
Mr. George	-
Mr. Brown	-
Mr. Booth	-
Mr. Mazza	-

Date: May 20, 2015

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, the Long Branch Sewerage Authority has received a Partial Payment Request, # 3 (final), from Hydro-Marine Construction Co. for the Outfall Anchor Replacement and Repair Project, and

WHEREAS, this request for payment is in the amount of \$234,188.80, and

WHEREAS, the Authority Engineer, John Van Dorpe, has recommended payment of this request, per his letter dated May 18, 2015, attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves payment of request #3 to Hydro-Marine Construction Co. in the amount of \$234,188.80.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Brown -
- Mr. Booth -
- Mr. Mazza -

Date: May 20, 2015

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Nelson Engineering Associates Inc., has applied for sewer connection for the South Beach at Long Branch, Block 216, Lots 1-6, North Bath Avenue, Ocean Boulevard and Ocean Avenue, and

WHEREAS, a submission in the amount of \$197,685.00, based on a total of 45 equivalent units (47 proposed units less 2 existing) at the current rate of \$4,393.00 per equivalent unit.

WHEREAS, the application was accompanied by the necessary plans and specifications, and

WHEREAS, the Long Branch Sewerage Authority Engineer, John Van Dorpe, has reviewed the plans and specifications and has recommended that the application be conditionally approved in his letter dated May 18, 2015, attached hereto and made a part hereof, and

WHEREAS, there is adequate capacity to service the request, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the application of Nelson Engineering Associates Inc. for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer dated May 18, 2015 and upon the payment of all requisite fees, including but not limited to 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit and the remaining 50% due prior to issuance of any Certificate of Occupancy.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Brown -
- Mr. Booth -
- Mr. Mazza -

Date: May 20, 2015

R

Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, Gregory Marra has worked for the Long Branch Sewerage Authority for the past thirty-seven years, and

WHEREAS, Gregory Marra has submitted a letter of resignation effective June 1, 2015 attached hereto and made a part hereof, and

WHEREAS, the Members of the Long Branch Sewerage Authority wish to express their appreciation for his years of loyal service,

NOW, THEREFORE, BE IT RESOLVED that the Members of the Long Branch Sewerage Authority hereby accept the resignation of Gregory Marra, and

BE IT FURTHER RESOLVED that the Members of the Long Branch Sewerage Authority wish to thank

Gregory Marra

for his thirty-seven years of service to the Long Branch Sewerage Authority.

ROLL CALL:

- Mr. Blaisdell -
- Mr. George -
- Mr. Booth -
- Mr. Brown -
- Mr. Mazza -

Date: May 20, 2015
R
Exhibit

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____

WHEREAS, David A. Kaplan, Long Branch Sewerage Authority Auditor, has made a written report to the Authority dated May 12, 2015, attached hereto and made a part hereof, regarding the recalculation of the Authority's connection fee Pursuant to N.J.S.A. 40:14A-8; and

WHEREAS, said report recalculates the connection fee at \$4,544.00 per unit and a per gallon per day connection fee of \$23.91 per gallon for all non-residential connectors, and

WHEREAS, this new connection fee will take effect upon ratification by the Authority after a public hearing scheduled for June 17, 2015, and

WHEREAS, N.J.S.A. 40:14A-8 requires that notice of the proposed change in the connection fee and the time and place of the public hearing be published in at least two newspapers and mailed to the clerk of each municipality serviced by the Authority at least twenty days before the date the hearing is held and the new connection fee may take effect, and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that:

1. The Authority connection fee shall be increased from \$4393.00 to \$4,544.00 per unit, and a per gallon per day connection fee of \$23.91 per gallon for all non-residential connectors, subject to ratification by the Authority after a public hearing scheduled for June 17, 2015 at 2:45 p.m., and that the Authority's Rules and Regulations are amended accordingly.

2. All other terms of the existing Rules and Regulations remain in full force and effect.

3. Pursuant to law, notice of the proposed connection fee and time and place of the connection fee public hearing shall be published in the Link and the Asbury Park Press and sent to clerks of the municipalities serviced by the Authority.

ROLL CALL:

Mr. Blaisdell -
Mr. George -
Mr. Brown -
Mr. Booth -
Mr. Mazza -

Date: May 20, 2015

R

Exhibit:

RESOLUTION

Mr. _____ offered the following Resolution and moved its adoption; seconded by Mr. _____.

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Blaisdell	-
Mr. Booth	-
Mr. Brown	-
Mr. George	-
Mr. Mazza	-

Date:
ResExSess