

**AGENDA**  
**LONG BRANCH SEWERAGE AUTHORITY**  
**REGULAR MEETING**  
**JANUARY 17, 2024**

I. Opening of meeting at \_\_\_\_\_ p.m. by \_\_\_\_\_

II. Notation of attendance and Pledge of Allegiance

<b>Name</b>	<b>Position</b>	<b>In</b>	<b>Out</b>
Donald S. Riley	Chairman		
Michael Booth	Vice-Chairman		
David G. Brown	Secretary		
Bryan I. Larco	Treasurer		
Susie Morris	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
Charles J. Fallon	Auditor		
John L. Bonello	Counsel		
Lauren Lechner	Engineer		
Jordan Volk	Engineer		
Liz Vieira	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2022, has been provided by publication thereof in the *Link* on February 23, 2023 as a “legal” advertisement and in the *Asbury Park Press* on February 19, 2023 as a “legal” advertisement, and by forwarding duplicates thereof on February 15, 2023, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held both in-person and electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that this item of the Agenda be closed.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

V Miscellaneous Suggestions for Good of Authority

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that this item of the Agenda be closed.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Regular Meeting of December 20, 2023

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on December 20, 2023, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

VII. As to Minutes of the Executive Session held on December 20, 2023, if any **(NONE)**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the reading of the minutes of the Executive Session held on December 20, 2023, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

VIII. Correspondence

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, as to items to be received and filed.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

**LIST OF CORRESPONDENCE FOR REGULAR MEETING**  
**LONG BRANCH SEWERAGE AUTHORITY**  
**JANUARY 17, 2024**

- 1) Letter dated 12/11/23 received 12/18/23 from Charles Surmonte P.E. & L.S., re: Serviceability Request/ Subdivision Application / Block 365 Lot 4 / 240 Seventh Avenue
- 2) Letter received 12/20/23 from Charleston Wipes Settlement, re: Legal Notice
- 3) Letter dated 12/22/23 received 12/22/23 from Thomas Roguski to Charles Surmonte PE, LS, re: Letter of Service Availability / 240 Seventh Ave/ Block 365 Lot 4
- 4) Letter dated 12/20/23 received 12/26/23 from State of New Jersey DEP, re: Laboratory Certification Number 13270
- 5) Copy of letter dated 12/22/23 received 12/26/23 from Colliers Engineering to Gary Schecher, Owner, re: Ocean Acre/ 119-129 Franklin Ave/ Block 217 Lots 26 & 27
- 6) Copy of letter dated 12/22/23 received 12/26/23 from Colliers Engineering to Phil Saada, Manager, re: 333-345 Second Avenue Proposed Townhouse Development/ Bathhaus, LLC
- 7) Certified Notice of Application dated 12/21/23 received 12/28/23 to the City of Long Branch, re: Property Located at Hulick Street, Sairs Avenue and Avery Avenue/ Lot will be subdivided into portions to merge into each of the other three lots.
- 8) Certified City of Long Branch Notice of Hearing dated 12/20/23 received 12/28/23, re: Applicant is requesting a Certificate of Non-Conformity permitting current use of eight –residential families / Block 187 Lot 6/ 279 Cleveland Ave

- 9) Certified Notice of Hearing dated 12/20/23 received 12/28/23, re: Block 443 Lot 1.02/ 355 A Long Branch Ave/ Applicant is seeking a D (2) variance, expanding a nonconforming structure and seeking bulk variance relief for a proposed rear single-story addition to the existing single-family dwelling.
- 10 ) Copy of Certified letter from the NJDEP to the City of Long Branch, re: Applicant Natalio Freire, re: 9 Manahasset Park Drive/ Application for CAFRA General Permit 4/ Block 461 Lot 4.01
- 11) Certified Notice of Hearing Borough of West Long Branch, re: **NOT LBSA**
- 12) Certified public Notice of Hearing dated 12/21/23 received 12/28/23 from Ashlar Place, LLC Applicant, re: 404-410 Broadway and 425 Morris Ave / Applicant seeks to construct 94 Residential units by rehabilitating existing structures and building / Block 237 Lots 35.02 & 40.01
- 13) Certified letter dated 12/21/23 received 01/02/23 from Borough of West Long Branch, re: 45 Hollywood Ave/ Block 27 Lot 3/ Applicant is requesting verification of the absence of wetlands and wetlands transition areas on the property
- 14) Certified received 01/04/24 Revised Notice of Application to the City of Long Branch Planning Board/ Alteration single-family residential/ Block 134 Lots 7,8,9 & 11
- 15) Letter dated 01/04/24 received 01/04/24 from NJDEP, re: New Jersey Water Bank/ Project S340336-09/ Contract Inflow/ Infiltration Improvement Project
- 16) Letter dated 01/05/24 received 01/10/24 from Charles Surmonte P.E., re: Minor Subdivision/ Applicant Wesley DaSilva/ Lot 12 Block 242/ 30 Grand Ave
- 17) Letter dated 01/10/24 received 01/10/24 from Colliers Engineering & Design, re: Notice of Award/ Inflow & Infiltration Improvement Project



- 18) Copy of Letter dated 01/11/24 received 01/11/24 from Colliers Engineering & Design to Andrew Stoeckle/ NJDEP, re: NJ Environmental Infrastructure Trust
- 19) Letter dated 01/11/24 received 01/12/24 from Colliers Engineering & Design, re: Engineer's Status Report for the January 2024 Meeting

IX. Report of Executive Director for the January 17, 2024 Authority Meeting

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since December 20, 2023

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken and dispositions made by Authority Counsel, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since December 20, 2023

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XII. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken since December 20, 2023

- A. Engineer's Report on Redevelopment Projects
- B. Capital Improvement Program
- C. General Engineering

See attached Engineer's Status Report, dated January 11, 2024.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XIII. Transfers, if any

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XIV. As to Bills submitted for payment by Long Branch Sewerage Authority for the January 17, 2024 Meeting

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Schedule of Bills for the month of December 2023 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XV. Report, if any, by Investment Committee

Resolution by \_\_\_\_\_, seconded by \_\_\_\_\_ that the Investments be approved and made.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XVI. Old Business

XVII. New Business

XVIII. Adjournment at \_\_\_\_\_ o'clock p.m.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ that the meeting be adjourned.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

**PARTICIPANT'S RESOLUTION  
LEAP CHALLENGE GRANT**

\_\_\_\_\_ offered the following Resolution and moved its adoption;  
seconded by \_\_\_\_\_

**WHEREAS**, the State of New Jersey has allocated \$150,000 within each county for a statewide total of \$3.15 million in Local Efficiency Achievement Program (LEAP) funds to promote innovation among peer local units across New Jersey, and

**WHEREAS**, the Department of Community Affairs, Division of Local Government Services (DLGS) administers the LEAP grant program; and

**WHEREAS**, the LEAP Challenge Grant exists to challenge municipalities and counties to collaborate on more extensive partnership and collaborations to produce efficiencies through shared services; and

**WHEREAS**, the Long Branch Sewerage Authority along with the County of Monmouth and various wastewater agencies throughout Monmouth County, have determined to apply for a LEAP Challenge Grant through the State of New Jersey Local Efficiency Achievement Program in the amount of \$150,000.00; and

**WHEREAS**, the County of Monmouth has agreed to be the lead agency in this program;  
and

**WHEREAS**, the State of New Jersey has made LEAP grants available to assist local units to study, develop and implement new shared services initiatives; and

**WHEREAS**, the purpose of the project submitted in this grant application is intended to provide benefits to the participant local units' residents through an update to the Monmouth County Wastewater Management Plan to study the feasibility and potential implementation of a Monmouth County Biosolids Resiliency project at the Monmouth County Reclamation Center;  
and

**WHEREAS**, only funds obtained through the grant will be expended, and no financial contributions from the Long Branch Sewerage Authority are required.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Long Branch Sewerage Authority, that the Long Branch Sewerage Authority does hereby join with the County of Monmouth in applying for a LEAP challenge grant to support undertaking this endeavor.

**BE IT FURTHER RESOLVED** that only funds obtained through the grant will be expended, and no financial contributions from the Long Branch Sewerage Authority are required nor appropriated.

**BE IT FURTHER RESOLVED** that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

**ROLL CALL:**

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: January 17, 2024  
R1.1-24

**CERTIFICATION**

I, \_\_\_\_\_, Secretary of the Long Branch Sewerage Authority, in the County of Monmouth, and the State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Long Branch Sewerage Authority at its meeting of January 17, 2024.

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption;  
seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (hereinafter referred to as the “Authority”) desires to establish a “Hall of Fame” in the Meeting Room of the Authority to honor past and present employees, Board Members, among others; and

**WHEREAS**, the Members of the Long Branch Sewerage Authority wish to express their appreciation for individuals’ years of service on behalf of the Long Branch Sewerage Authority and contributions to the Long Branch Sewerage Authority by honoring those individuals in a Hall of Fame; and

**WHEREAS**, the Authority Chairman and/or Executive Director are authorized to induct individuals into the Hall of Fame; and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that a “Hall of Fame” in the Meeting Room of the Authority is established.

**BE IT FURTHER RESOLVED** that the Authority Chairman and/or Executive Director are authorized to induct individuals into the Hall of Fame.

### ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: January 17, 2024  
R2.1-24

**RESOLUTION  
AUTHORIZING EXECUTION OF INTERLOCAL AGREEMENT  
WITH THE CITY OF ASBURY PARK FOR  
TECHNICAL RESCUE SERVICES FOR CONFINED SPACE ENTRY**

\_\_\_\_\_ offered the following Resolution and moved its adoption;  
seconded by \_\_\_\_\_

**WHEREAS**, the Long Branch Sewerage Authority (hereinafter referred to as the “Authority”) has a need for a confined space entry rescue service; and

**WHEREAS**, the City of Asbury Park has a confined space entry rescue team; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxes; and

**WHEREAS**, the City of Asbury Park and the Authority are desirous of entering into an agreement for the providing of Technical Rescue Services for confined space entry to the Authority.

**THEREFORE, BE IT RESOLVED** that the Long Branch Sewerage Authority hereby authorizes the execution of an interlocal agreement with the City of Asbury Park for Technical Rescue Services for confined space entry, for the years 2024, 2025, and 2026, on terms and conditions similar to those in the attached agreement.

**BE IT FURTHER RESOLVED** that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: January 17, 2024  
R3.1-24  
Exhibit A

**CERTIFICATION**

I, \_\_\_\_\_, Secretary of the Long Branch Sewerage Authority, in the County of Monmouth, and the State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Long Branch Sewerage Authority at its meeting of January 17, 2024.

## RESOLUTION

\_\_\_\_\_ offered the following Resolution and moved its adoption; seconded by \_\_\_\_\_

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

### ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date:  
ResExSess



**LONG BRANCH SEWERAGE AUTHORITY**  
**EXECUTIVE DIRECTOR'S REPORT**  
**FOR THE PERIOD DECEMBER 19, 2023 TO JANUARY 12, 2024**

We have treated an average daily flow of 4.65 MGD, the effluent quality being of a good degree with an average suspended solid discharge of 4.76 ppm and an average B.O.D. discharge of 6.17 ppm. We have met all limits of our discharge permit.

Local Authorities have been working to further a potential regional biosolids facility at the Monmouth County Reclamation Center. Currently, work is ongoing with Monmouth County to apply for a NJ Department of Community Affairs, 2024 Local Efficiency Achievement Program (LEAP) Challenge Grant. The LEAP grant exists to challenge local governments to produce efficiency through shared services. If the grant application is accepted by the State, monies will be used to fund a County Wastewater Management Plan update to reflect the feasibility of a regional biosolids facility at the Monmouth County Reclamation Center. Monmouth County would become the grant administrator and retain a qualified engineering firm through an RFP process. The qualified engineering firm then completes the County Wastewater Management Plan update. Only funds obtained through the grant will be expended. No financial contributions from the LBSA are required. As part of the grant application, the State asks local governments to pass the attached resolution in support of the LEAP grant application.

The Authority desires to establish a "Hall of Fame," for individuals who greatly contributed to the success of the Authority. The "Hall of Fame" shall be utilized to honor past and current employees, Board Members, among others. Mr. Joseph Martone, previous Executive Director, is recommended to be inducted into the Hall of Fame with a plaque.

The Authority needs a Confined Space Entry Rescue Service. The nearest service provider is the City of Asbury Park, which has indicated a willingness to provide same subject to approval of the City of Asbury Park Mayor and Council. Attached is a resolution authorizing an interlocal agreement with the City of Asbury Park for the services. It should be noted that the City of Long Branch Fire Department does not currently offer these services, but work is underway to certify the Fire Department for confined space entry rescue services in the next several years. The City of Long Branch has requested that the Authority contribute financially to these certification efforts as the services would be beneficial to the Authority. The City of Long Branch is currently evaluating this and will contact the Authority to continue discussions.

The increased severity and frequency of storms is placing significant pressure on the Authority's budget, due to emergency repairs and overtime labor. The amount of rainfall, combined with select aging infrastructure, is resulting in increased emergency repair costs. Moreover, it appears that current storms routinely result in significant rainfall which erodes the Authority's treatment plant capacity, which may one day lead to NJDEP Capacity Assurance Program action. The Authority is monitoring this situation.

The Authority's jet-vac truck is approaching ten (10) years old and will require replacement soon. Work is currently ongoing to evaluate the best option to replace or supplement the existing truck.

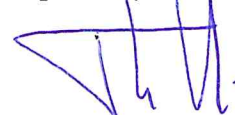
**LONG BRANCH SEWERAGE AUTHORITY**  
**EXECUTIVE DIRECTOR'S REPORT**  
**FOR THE PERIOD DECEMBER 19, 2023 TO JANUARY 12, 2024**

The Authority advertised Request for Proposals for Professional Services, with proposal openings scheduled for February 7, 2024. The Legal & Administrative Committee will evaluate/rate the proposals and make recommendations to the Board regarding professional appointments at the February 2024 meeting.

We have calculated daily and projected flows for the Capacity Assurance Program. Our average twelve-month flow is 4.197 MGD, with an additional 0.39503 MGD in approved and conceptual projects for a total of 4.592 MGD. This gives the Authority an additional available capacity of 808,306 gallons per day or 2,694 units based on 300 gallons per day per unit at full capacity, or 1,794 units based on 300 gallons per day per unit at 95% capacity.

The Authority's Collection System Crew for the month has investigated thirty-five (35) stoppages, of which twenty-six (26) were the responsibility of the LBSA and nine (9) were the private owners' responsibility.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Thomas Roguski', is written over a horizontal line.

Thomas Roguski, PE, CME  
Executive Director

Capacity	Assurance							
	<b>Present Flow</b>	<b>Approved Project</b>	<b>Est. Flow</b>		<b>Conceptual Project</b>	<b>Est. Flow</b>		
	MGD							
		Aqua-Vista (20 + Retail)	0.00436		145 Brighton Avenue (12 + 0.9K)	0.00279		
Dec-23	4.65	Casey Jones Redevelopment	0.00876		700 Joline Avenue	0.007		
Nov-23	3.70	The Westwood (53)	0.0159		83 North Broadway (12 + 1.5K)	0.002625		
Sep-23	5.25	178 Chelsea Avenue School (34)	0.0102		175 Chelsea Avenue (33)	0.0099		
Aug-23	4.78	Willow Ave. Redevelopment (104)	0.01670		305 Broadway (Mixed Use)	0.016		
Jul-23	3.86	27, 31, 35 & 37 Third Avenue	0.00244		Synagogue Add. - 295 Park Ave.	0.00521		
Jun-23	4.10	Takanassee Lake (13)	0.00390		Bluffs (109)	0.0327		
May-23	3.80	665 Second Avenue (22 + Mix Use)	0.00829		215 Brighton Avenue (6)	0.0018		
Apr-23	4.77	PAX Plaza (24 + retail/resturant)	0.02022		336 Branchport (40 + 4K)	0.0148		
Mar-23	3.81	279 Third Avenue (154B + 11.1K)	0.01651		Neptune Avenue (62 + 18.4K)	0.02044		
Feb-23	3.90	SICA Development	0.002636		201 - 215 Third Avenue (40 + 8.4K)	0.01284		
Jan-23	3.76	Ocean Acre 119-129 Franklin (8)	0.00240		394 Bath Avenue	0.00120		
Dec-22	3.98	180 Brighton (24 + 5.5K)	0.00595		Reformed Church of LB Housing	0.00300		
total	50.36	180 Morris Avenue (28 + Office)	0.00457		156-164 Franklin Avenue (9)	0.00270		
		Onada Surf Club Hotel	0.00803		410 Broadway (94)	0.0282		
Design	5.4	Lower Broadway (299 + 25K)	0.05850		671 Broadway	0.00066		
Avg.	4.197	390-392 Ocean (132)	0.0396		333-345 Second Ave. (14)	0.0042		
Approved	0.2290	Total Approved Project	0.228959		Total Conceptual Project	0.16607		
Conceptual	0.1661				Approved & Conceptual	0.39503		
total	4.592	95% of capacity is	5.13		Percent of 100% capacity available	15%	0.81	MGD
					Percent of 95% capacity available	10%	0.54	MGD
<b>Available in MGD</b>	<b>0.808306</b>				<b>Equivalent Units Available based on 300 gals/day/ unit</b>	<b>2,694</b>	<b>@ 100% Capacity</b>	
					<b>Equivalent Units Available based on 300 gals/day/ unit</b>	<b>1,794</b>	<b>@ 95% Capacity</b>	

**LONG BRANCH SEWERAGE AUTHORITY  
RECEIPTS FOR THE MONTH OF DECEMBER 2023  
AMOUNTED TO \$257,635.47**

**DIVIDED AS FOLLOWS:**

		<u>Acct. #</u>
Service, Fees & Interest on Sewer Charges	\$ 219,224.02	300024645
Interest on EFT Account	4.56	300005872
Interest on Revolving Account	224.46	300004652
Interest on Collection Account	1925.14	300024645
Interest on Payroll Account	72.26	300024660
Interest on Developers Escrow	479.58	300032044
Interest on 2014 Revenue Bonds	1,122.38	821686
Interest on Bond Reserve Fund	2.70	217757
Interest on Revenue Fund	23,433.91	217800
Interest on General Fund	10,931.45	217801
Interest on Bond Service Fund	0.30	217802
Interest on Maintenance Reserve Fund	214.71	217803
	<u>\$ 257,635.47</u>	

**Investments as of 1/17/2024**

**C/D's**

Maintenance Reserve Fund - Kearny Bank	\$ 123,000.00
2002A Bond Reserve Fund - Kearny Bank	\$ 140,000.00

**Cash Transfers for the Month of December 2023**

From Collection to Operaitng	\$ 600,000.00
From Developer Escrow to Collection	564,297.69
From Operating Ckg. To Payroll Ckg.	137,777.37
From Operating to EFT Ckg.	160,912.12
From Collection to Revenue Fd.	1,900,000.00

**LONG BRANCH SEWERAGE AUTHORITY  
BANK BALANCE, PETTY CASH, AND INVESTMENTS  
FOR THE MONTH OF DECEMBER 2023  
\$11,632,052.33**

**REVOLVING CKG ACCTS.- KEARNEY FEDERAL SVGS.**

		<b><u>Acct. #</u></b>
Payroll Checking	\$ 59,619.02	300024660
Accounts Payable Checking	83,786.70	300024652
EFT Checking	100.00	340785872
Petty Cash	400.00	N/A
	<u>\$ 143,905.72</u>	

**ESCROW ACCT. - KEARNEY FEDERAL SVGS.**

		<b><u>Acct. #</u></b>
Developer's Escrow	\$ <u>368,511.37</u>	300032044

**TRUST ACCT. - KEARNEY FEDERAL SVGS.**

		<b><u>Acct. #</u></b>
Collection Account	\$ 51,023.84	300024645

**TRUST ACCOUNTS - BANK OF NEW YORK**

		<b><u>Acct. #</u></b>
2014 Revenue Bonds	\$ 0.00	821686
2014 Revenue Bonds	288,200.17	821687
Bond Reserve Fd. 02B	0.00	217741
Bond Service Fd. 02B	0.00	217755
Bond Reserve Fd. 02A	709.70	217757
Revenue Fund	7,917,436.97	217800
General Fund	2,807,016.09	217801
Bond Service Fund	101.06	217802
Maint. Reserve Fund	55,147.41	217803
	<u>\$ 11,068,611.40</u>	

**Cash Requirements for Payroll**

Payperiod End 12/23/2023 in the amount of	\$ 59,853.04
Payperiod End 1/6/2024 in the amount of	68,439.25
Sick Time Pay 12/31/22 in the amount of	15,076.07
Safet Bonus Day & Health Ins. Pay 1/11/2024 in the amount of	18,525.44

Range of Accounts: 01-900-001-0000 to 01-900-005-9013

Current Period: 12/21/23 to 01/16/24

Audit Report Type: Standard

Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date

\* Transaction is included in Previous and/or Begin Balance

En = PO Line Item First Encumbrance Date

Include Cap Accounts: Yes AS Of: 01/16/24  
Skip Zero Activity: Yes

\*\* Transaction is not included in Balance  
BC = Blanket Control

BS = Blanket Sub

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-0000	ADMINISTRATION									
01-900-001-5002	OFFICE SALARIES	0.00	483,312.96	0.00	0.00	483,312.96	1,571.36- 100			
		0.00	484,884.32	0.00	0.00	0.00	1,571.36-			
			18,465.51		0.00	484,884.32				
					Reference	2561	1	18,465.51-	16,894.15	1,571.36- MARION
01-900-001-5003	OFFICERS' COMPENSATION	0.00	12,500.00	0.00	0.00	12,500.00	95.95- 101			
		0.00	12,595.95	0.00	0.00	0.00	95.95-			
			0.00		0.00	12,595.95				
01-900-001-6500	DEBT SERVICE EXPENSE-PRINCIPAL	0.00	1,129,285.00	0.00	0.00	1,129,285.00	420,000.38 63			
		0.00	709,284.62	0.00	0.00	0.00	420,000.38			
			0.00		0.00	709,284.62				
01-900-001-6510	DEBT SERVICE EXPENSE-INTEREST	0.00	497,462.50	0.00	0.00	497,462.50	319,032.50- 164			
		0.00	816,495.00	0.00	0.00	0.00	319,032.50-			
			0.00		0.00	816,495.00				
01-900-001-7401	AUTO, TRUCK-REPAIRS, PARTS-ADMIN	0.00	6,000.00	0.00	3,000.00	9,000.00	8,640.69 4			
		0.00	349.31	10.00	0.00	0.00	8,650.69			
			0.00		0.00	359.31				
01-900-001-7402	AUTO, TRUCK-GASOLINE-ADM.	0.00	0.00	0.00	0.00	0.00	3,616.88- 0			
		0.00	3,616.88	0.00	0.00	0.00	3,616.88-			
			0.00		0.00	3,616.88				

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
Date	Transaction Data/Comment							
01-900-001-7405	AUTO, TRUCK-MISC.-ADM.	0.00	0.00	0.00	0.00	1,951.00- 0		
		0.00	1,650.00	0.00	0.00	301.00-		
		0.00		0.00	1,951.00			
01-900-001-7901	TELEPHONE-OFFICE	0.00	0.00	1,000.00	6,500.00	665.30 90		
		99.00	496.63	0.00	0.00	1,161.93		
		99.00		0.00	5,834.70			
01-900-001-8001	TRUSTEE FEES		0.00	0.00	25,000.00	8,290.00 67		
		0.00	0.00	0.00	0.00	8,290.00		
		0.00	0.00	0.00	16,710.00			
01-900-001-8002	ENGINEERING	0.00	0.00	0.00	50,000.00	27,705.08- 155		
		8,763.75	0.00	0.00	0.00	27,705.08-		
				0.00	77,705.08			
	Begin Balance: 12/21/23							18,941.33-
12/31/23 PO 23000555	GENERAL ENGINEERING			COLLI005 COLLIERS ENGINEERING & DESIGN		Rc 12/31/23	1,323.75-	MARION
12/31/23 PO 23000555	EGIS/GPS SYSTEM UPGRADE			COLLI005 COLLIERS ENGINEERING & DESIGN		Rc 12/31/23	400.00-	MARION
12/31/23 PO 23000555	GIS SERVICES			COLLI005 COLLIERS ENGINEERING & DESIGN		Rc 12/31/23	500.00-	MARION
12/31/23 PO 23000555	RAILROAD CROSSING STUDY			COLLI005 COLLIERS ENGINEERING & DESIGN		Rc 12/31/23	2,571.25-	MARION
12/31/23 PO 23000555	SLUDGE HOLDING IMPROV.			COLLI005 COLLIERS ENGINEERING & DESIGN		Rc 12/31/23	1,038.75-	MARION
12/31/23 PO 23000555	I&I STUDY AND IMPROVEMENTS			COLLI005 COLLIERS ENGINEERING & DESIGN		Rc 12/31/23	2,930.00-	MARION
01-900-001-8008	LEGAL	0.00	0.00	0.00	50,000.00	20,000.00 60		
		1,500.00	10,515.00	0.00	0.00	30,515.00		
			1,500.00	0.00	30,000.00			
01-900-001-8009	LEGAL-OTHER	0.00	0.00	0.00	0.00	3,600.00- 0		
		1,600.00	0.00	0.00	0.00	3,600.00-		
				0.00	3,600.00			
	Begin Balance: 12/21/23							2,000.00-
12/31/23 PO 23000542	CONTINUING DISCLOSURE			PHOEN005 PHOENIX ADVISORS, LLC		Rc 12/31/23	1,600.00-	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance User
01-900-001-8010	LEGAL-LABOR RELATIONS	0.00	0.00	0.00	0.00	0.00	180.00- 0		
		0.00	180.00	0.00	0.00	0.00	180.00-		
01-900-001-8012	ACCOUNTING	0.00	36,000.00	0.00	0.00	36,000.00	2,000.00 94		
		0.00	34,000.00	0.00	0.00	0.00	2,000.00		
01-900-001-8013	PROFESSIONAL-OTHER	0.00	6,500.00	0.00	0.00	6,500.00	6,500.00 0		
		0.00	0.00	0.00	0.00	0.00	6,500.00		
01-900-001-8101	FRINGE BENEFITS-FICA	0.00	148,720.00	0.00	0.00	148,720.00	17,255.26 88		
		0.00	131,464.74	0.00	0.00	0.00	17,255.26		
			5,537.92		0.00	131,464.74			
	Begin Balance: 12/21/23								
12/28/23 PO 23000552	3 Paid Ck 603 FICA EMPLOYER			INTER005	INTERNAL REVENUE SERVICE		En 12/28/23	4,453.28-	22,793.18
12/28/23 PO 23000552	6 Paid Ck 603 FEDERAL UNEMPLOYMENT			INTER005	INTERNAL REVENUE SERVICE		En 12/28/23	13.28-	18,339.90
12/31/23 PO 23000549	3 Paid Ck 604 FICA EMPLOYER			INTER005	INTERNAL REVENUE SERVICE		En 12/31/23	1,071.36-	18,326.62
12/31/23 PO 23000552	4 Deleted FICA EMPLOYEE			INTER005	INTERNAL REVENUE SERVICE		En 12/28/23	4,453.28 **	17,255.26
12/31/23 PO 23000552	5 Deleted FEDERAL UNEMPLOYMENT			INTER005	INTERNAL REVENUE SERVICE		En 12/28/23	13.28 **	17,255.26
01-900-001-8102	FRINGE BENEFITS-SUI & SDI	0.00	16,000.00	0.00	0.00	16,000.00	3,639.16 77		
		0.00	12,360.84	0.00	0.00	0.00	3,639.16		
			29.88		0.00	12,360.84			
	Begin Balance: 12/21/23								
12/28/23 PO 23000553	3 Paid Ck 602 NJ SUI/SDI EMPLOYER			NJST0010	NJ STATE GROSS INCOME TAX		En 12/28/23	29.88-	3,669.04
01-900-001-8103	FRINGE BENEFITS-PERS-PENSION	0.00	288,521.35	0.00	10,762.73-	277,758.62	0.00 100		
		0.00	277,758.62	0.00	0.00	0.00	0.00		
			0.00		0.00	277,758.62			



Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment		Expended Curr	Vendor/Reference							
01-900-001-8104	FRINGE BENEFITS-HEALTH PLAN	0.00	997,000.00	0.00	0.00	997,000.00	385,326.55	61			
		0.00	610,201.22	1,472.23	0.00	0.00	386,798.78				
			5,547.46-		0.00	611,673.45					
	Begin Balance: 12/21/23									379,779.09	
	12/28/23 Expenditure				Reference 2561 5				5,547.46	385,326.55	MARION
01-900-001-8105	FRINGE BENEFITS-DENTAL PLAN	0.00	0.00	0.00	0.00	0.00	17,047.45-	0			
		0.00	15,586.46	1,460.99	0.00	0.00	15,586.46-				
			0.00		0.00	17,047.45					
01-900-001-8106	FRINGE BENEFITS-GROUP LIFE	0.00	0.00	0.00	0.00	0.00	7,912.20-	0			
		0.00	6,920.90	991.30	0.00	0.00	6,920.90-				
			0.00		0.00	7,912.20					
01-900-001-8107	FRINGE BENEFITS-OTHER	0.00	1,500.00	0.00	0.00	1,500.00	6,598.86	340-			
		0.00	5,098.86-	0.00	0.00	0.00	6,598.86				
			12.50		0.00	5,098.86-					
	Begin Balance: 12/21/23									6,611.36	
	12/28/23 Expenditure				Reference 2561 4				12.50-	6,598.86	MARION
01-900-001-8201	PROVISIONS FOR FUTURE BENEFITS	0.00	15,750.00	0.00	0.00	15,750.00	15,750.00	0			
		0.00	0.00	0.00	0.00	0.00	15,750.00				
			0.00		0.00	0.00					
01-900-001-8300	OFFICE EXPENSES	0.00	65,000.00	0.00	15,000.00	80,000.00	32,700.69	59			
		2,123.19	45,958.56	1,340.75	0.00	0.00	34,041.44				
			1,743.41		0.00	47,299.31					
	Begin Balance: 12/21/23									33,351.12	
	12/21/23 PO 23000546 1 Rcvd				STAPL005 STAPLES ADVANTAGE		Rc 12/31/23		78.30-	33,272.82	NICOLE
	12/21/23 PO 23000546 2 Rcvd				STAPL005 STAPLES ADVANTAGE		Rc 12/31/23		38.19-	33,234.63	NICOLE
	12/21/23 PO 23000546 3 Rcvd				STAPL005 STAPLES ADVANTAGE		Rc 12/31/23		33.88-	33,200.75	NICOLE
	12/31/23 PO 23000547 1 Rcvd				NJAME005 N.J.-AMERICAN WATER CO.		Rc 12/31/23		500.06-	32,700.69	MARION
	01/16/24 PO 23000046 5 Void Ck 16689				SHORE005 SHORE BUSINESS SOLUTIONS		BS		379.78 **	32,700.69	MARION

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD Vendor/Reference	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended
Date	Transaction Data/Comment					Trans Amount      Trans Balance User
01-900-001-8300	OFFICE EXPENSES					
01/16/24 PO 23000046	5 Rcvd En 01/03/23 CONTRACT USAGE 4/19/23-7/18/23 SHOREE005 SHORE BUSINESS SOLUTIONS				Rc 11/07/23 BS	379.78-* 32,700.69 MARION
01-900-001-8401	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.00	15,652.80-
		0.00	0.00	0.00	0.00	15,652.80-
01-900-001-8402	COMPUTER SUPPLIES	0.00	0.00	0.00	15,652.80	0
		0.00	0.00	0.00	0.00	150.00-
		0.00	0.00	0.00	0.00	150.00-
01-900-001-8500	INSURANCE	0.00	0.00	0.00	150.00	0
		0.00	0.00	0.00	0.00	35,331.63
		0.00	0.00	0.00	0.00	35,331.63
01-900-001-8603	EDUCATION, TRAVEL, ENTERTAINMENT	0.00	0.00	18,237.27-	285,075.63	88
		0.00	0.00	0.00	0.00	9,482.98-
		95.47	0.00	0.00	0.00	9,482.98-
			95.47	0.00	9,482.98	
	Begin Balance: 12/21/23			SUSTIE005 SUSTIE MORRIS		95.47-
12/31/23 PO 23000539	1 Rcvd REIMBURSEMENT MRS.MORRIS				Rc 12/31/23	9,387.51- 9,482.98- MARION
01-900-001-8604	ADVERTISING-MEETINGS & BIDS	0.00	0.00	0.00	0.00	0
		0.00	0.00	0.00	0.00	2,451.76-
		0.00	0.00	0.00	2,451.76	0
01-900-001-8605	MISCELLANEOUS	0.00	0.00	10,000.00	30,000.00	62
		0.00	100.00	0.00	0.00	11,597.88
	Total	0.00	0.00	0.00	18,502.12	86
Control: 001		14,181.41	4,157,364.71	0.00	4,157,364.71	563,746.44
			3,575,581.37	18,036.90	0.00	581,783.34
			32,299.98	0.00	3,593,618.27	0.00

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
01-900-002-0000	COLLECTION								
01-900-002-5001	MAINTENANCE LABOR-COLLECTION	0.00	391,208.00	0.00	11,000.00-	380,208.00	125,438.40 67		
		0.00	254,769.60	0.00	0.00	0.00	125,438.40		
			11,053.37		0.00	254,769.60			
Begin Balance: 12/21/23									
12/28/23 Expenditure									
01-900-002-7101	REPAIRS & SUPPLIES-COLLECTION	0.00	49,000.00	0.00	0.00	49,000.00	28,051.71- 157		
		1,885.67	70,826.49	6,225.22	0.00	0.00	21,826.49-		
			1,885.67		0.00	77,051.71		11,053.37-	136,491.77
Begin Balance: 12/21/23									
12/31/23 PO 23000083 1 Chg Amt 2023 BLANKET									
01-900-002-7401	AUTO, TRUCK-REPAIR, PARTS-COLL.	0.00	24,000.00	0.00	0.00	24,000.00	18,880.19 21		
		0.00	4,179.10	940.71	0.00	0.00	19,820.90		
			0.00		0.00	5,119.81			
01-900-002-7402	AUTO, TRUCK-GASOLINE-COLL.	0.00	0.00	0.00	0.00	0.00	6,970.07- 0		
		0.00	6,970.07	0.00	0.00	0.00	6,970.07-		
		0.00	0.00	0.00	0.00	6,970.07			
Control: 002	Total	0.00	464,208.00	0.00	11,000.00-	453,208.00	109,296.81 76		
		1,885.67	336,745.26	7,165.93	0.00	0.00	116,462.74		
			12,939.04		0.00	343,911.19			
01-900-003-0000	DISPOSAL								
01-900-003-5001	OPERATING LABOR-DISPOSAL	0.00	1,300,807.87	0.00	95,000.00-	1,205,807.87	136,588.56 89		
		0.00	1,069,219.31	0.00	0.00	0.00	136,588.56		
			38,509.09		0.00	1,069,219.31		38,509.09-	175,097.65
Begin Balance: 12/21/23									
12/28/23 Expenditure									
				Reference	2561	3			136,588.56
				Reference	2561	3			136,588.56

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD %Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Payable YTD	Expended YTD Expended Curr	Encumber YTD	Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Canceled Pd/Chrgd YTD	unexpended			
01-900-003-7101	REPAIRS AND SUPPLIES-DISPOSAL	0.00	196,789.19	0.00	90,000.00	286,789.19	33,504.80 88			
		7,859.74	218,237.25	35,047.14	0.00	0.00	68,551.94			
			7,859.74		0.00	253,284.39				
	Begin balance: 12/21/23								32,984.95	
12/27/23	PO 23000056 1 Chg Amt	2023 BLANKET								
12/31/23	PO 23000554 1 Rcvd	T.MACGOWAN BOOT REIMBURSEMENT			DELIS005 DELISA DEMOLITION & DISPOSAL			769.80	33,754.75	MARION
					TOMMA005 TOM MACGOWAN			249.95-	33,504.80	MARION
01-900-003-7102	REPAIRS & SUPPLIES - LAB	0.00	0.00	0.00	0.00	0.00	49,263.15- 0			
		4,475.00	41,976.78	7,286.37	0.00	0.00	41,976.78-			
			4,475.00		0.00	49,263.15				
01-900-003-7300	GRIT REMOVAL	0.00	28,000.00	0.00	0.00	28,000.00	660.00 98			
		1,740.00	27,340.00	0.00	0.00	0.00	660.00			
			1,740.00		0.00	27,340.00				
01-900-003-7301	SLUDGE REMOVAL EXPENSES	0.00	610,000.00	0.00	0.00	610,000.00	1,340.00 100			
		45,988.80	577,499.52	31,160.48	0.00	0.00	32,500.48			
			45,988.80		0.00	608,660.00				
01-900-003-7302	NJ-PERMIT & REGISTRATION FEES	0.00	75,000.00	0.00	0.00	75,000.00	29,663.18 60			
		0.00	45,336.82	0.00	0.00	0.00	29,663.18			
			0.00		0.00	45,336.82				
01-900-003-7401	AUTO, TRUCK-REPAIR/PARTS-DISP.	0.00	16,000.00	0.00	0.00	16,000.00	14,227.87 11			
		0.00	1,041.70	730.43	0.00	0.00	14,958.30			
			0.00		0.00	1,772.13				
01-900-003-7402	AUTO, TRUCK-GASOLINE-DISP.	0.00	0.00	0.00	0.00	0.00	10,898.69- 0			
		0.00	10,898.69	0.00	0.00	0.00	10,898.69-			
			0.00		0.00	10,898.69				
01-900-003-7405	AUTO, TRUCK-MISC.-DISP.	0.00	0.00	0.00	0.00	0.00	699.50- 0			
		0.00	699.50	0.00	0.00	0.00	699.50-			
			0.00		0.00	699.50				

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD Vendor/Reference	Transfers Reimbrsd YTD Reimbrsd Curr	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-003-7501	CHEMICALS	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	431,750.00 0.00 0.00	431,750.00 431,750.00 0			
01-900-003-7503	CHEMICALS-POLYMER	0.00 3,703.00	0.00 1,093.25	0.00 0.00 0.00	0.00 0.00 103,900.00	103,900.00- 102,806.75- 0			
01-900-003-7504	CHEMICALS-SODIUM HYPOCHLORITE	0.00 10,473.75	0.00 0.00	0.00 0.00 0.00	0.00 0.00 134,120.35	134,120.35- 134,120.35- 0			
01-900-003-7505	CHEMICALS-OTHER	0.00 0.00	0.00 1,091.61	0.00 0.00 0.00	0.00 0.00 5,000.61	5,000.61- 3,909.00- 0			
01-900-003-7506	CHEMICALS-MAGNESIUM HYDROXIDE	0.00 9,150.13	0.00 0.00	0.00 0.00 0.00	0.00 0.00 118,565.08	118,565.08- 118,565.08- 0			
01-900-003-7507	CHEMICAL-ALUMINIUM HYDROXIDE	0.00 0.00	0.00 17,784.55	0.00 0.00 0.00	0.00 0.00 53,879.65	53,879.65- 36,095.10- 0			
01-900-003-7602	HEAT-GAS	0.00 0.00	0.00 7.15	2,000.00 0.00 0.00	102,000.00 0.00 90,414.23	11,585.77 11,592.92 89			
01-900-003-7701	ELECTRIC-DISPOSAL	0.00 31,515.80	0.00 0.00	0.00 0.00 0.00	290,000.00 0.00 279,954.85	10,045.15 10,045.15 97			
01-900-003-7801	WATER - PLANT - JOLINE AVENUE	0.00 0.00	0.00 5,629.21	3,000.00 0.00 0.00	19,200.00 0.00 16,000.00	3,200.00 8,829.21 83			

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
01-900-003-7901	TELEPHONE-DISPOSAL	0.00	6,000.00	0.00	0.00	6,000.00	1,214.10 80		
		0.00	4,280.00	505.90	0.00	0.00	1,720.00		
			0.00		0.00	4,785.90			
Control: 003	Total	0.00	3,070,547.06	0.00	0.00	3,070,547.06	197,452.40 94		
		114,906.22	2,772,758.57	100,336.09	0.00	0.00	297,788.49		
			153,415.31		0.00	2,873,094.66			
01-900-004-0000	PUMP STATIONS								
01-900-004-7101	REPAIRS AND SUPPLIES-PUMPING	0.00	32,000.00	0.00	5,000.00	37,000.00	5,083.84 86		
		0.00	27,174.19	4,741.97	0.00	0.00	9,825.81		
			0.00		0.00	31,916.16			
01-900-004-7701	ELECTRIC-PUMP STATIONS	0.00	24,500.00	0.00	5,000.00	29,500.00	3,683.24- 112		
		3,136.67	33,057.84	125.40	0.00	0.00	3,557.84-		
			3,136.67		0.00	33,183.24			
	Begin Balance: 12/21/23								
12/31/23 PO 23000028	2 Chg Amt				JCPLC005 J.C.P.& L CO.		En 01/17/23 BC	125.40-	1,444.27-
12/31/23 PO 23000028	101 Rcvd				JCPLC005 J.C.P.& L CO.		Rc 12/31/23 BS	922.22-	1,569.67-
12/31/23 PO 23000028	102 Rcvd				JCPLC005 J.C.P.& L CO.		Rc 12/31/23 BS	2,993.93	2,491.89-
12/31/23 PO 23000028	104 Rcvd				JCPLC005 J.C.P.& L CO.		Rc 12/31/23 BS	548.36-	1,118.05-
12/31/23 PO 23000028	105 Rcvd				JCPLC005 J.C.P.& L CO.		Rc 12/31/23 BS	232.17-	1,666.41-
12/31/23 PO 23000028	106 Rcvd				JCPLC005 J.C.P.& L CO.		Rc 12/31/23 BS	1,784.66-	1,898.58-
					JCPLC005 J.C.P.& L CO.		Rc 12/31/23 BS	1,784.66-	3,683.24-
Control: 004	Total	0.00	56,500.00	0.00	10,000.00	66,500.00	1,400.60 98		
		3,136.67	60,232.03	4,867.37	0.00	0.00	6,267.97		
			3,136.67		0.00	65,099.40			
01-900-004-7801	WATER								
01-900-004-7802	WATER- PUMP STATIONS	0.00	1,600.00	0.00	1,000.00	2,600.00	1,100.00 58		
		0.00	1,229.50	270.50	0.00	0.00	1,370.50		
			0.00		0.00	1,500.00			

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
Control: 004		Total	0.00	1,600.00	0.00	1,000.00	2,600.00	1,100.00	58	
01-900-005-0000		0.00	1,229.50	270.50	0.00	0.00	0.00	1,370.50		
01-900-005-9003	CAPITAL VEHICLES	0.00	30,000.00	0.00	0.00	0.00	30,000.00	0.00	100	
		0.00	30,000.00	0.00	0.00	0.00	0.00	0.00		
01-900-005-9005	TREATMENT PLANT EQUIPMENT	0.00	0.00				30,000.00			
		0.00	60,000.00	0.00	0.00	0.00	60,000.00	0.00	100	
01-900-005-9006	ROOF REPLACEMENT	0.00	60,000.00	0.00	0.00	0.00	0.00	0.00		
		0.00	0.00				60,000.00			
01-900-005-9007	SECONDARY TREATMENT PLANT	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	100	
		0.00	10,000.00	0.00	0.00	0.00	0.00	0.00		
		0.00	0.00				10,000.00			
01-900-005-9008	DIGESTER CLEANING/COVERS	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	100	
		0.00	65,000.00	0.00	0.00	0.00	0.00	0.00		
		0.00	65,000.00	0.00	0.00	0.00	0.00	0.00		
01-900-005-9009	JET VAC TRUCK	0.00	0.00				65,000.00			
		0.00	35,000.00	0.00	0.00	0.00	35,000.00	0.00	100	
		0.00	35,000.00	0.00	0.00	0.00	0.00	0.00		
01-900-005-9011	COLLECTION SYSTEM IMPROVEMENTS	0.00	0.00				35,000.00			
		0.00	22,500.00	0.00	0.00	0.00	22,500.00	0.00	100	
		0.00	22,500.00	0.00	0.00	0.00	0.00	0.00		
		0.00	0.00				22,500.00			

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-005-9012	PUMP STATION EQUIPMENT									
		0.00	10,000.00	0.00	0.00	10,000.00	0.00 100			
		0.00	10,000.00	0.00	0.00	0.00	0.00			
			0.00		0.00	10,000.00				
Control: 005	Total	0.00	242,500.00	0.00	0.00	242,500.00	0.00 100			
		0.00	242,500.00	0.00	0.00	0.00	0.00			
			0.00		0.00	242,500.00				
Fund: 01	Budgeted Total	0.00	7,992,719.77	0.00	0.00	7,992,719.77	872,996.25 89			
		134,109.97	6,989,046.73	130,676.79	0.00	0.00	1,003,673.04			
			201,791.00		0.00	7,119,723.52				
Fund: 01	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00 0			
		0.00	0.00	0.00	0.00	0.00	0.00			
			0.00		0.00	0.00				
Fund: 01	Total	0.00	7,992,719.77	0.00	0.00	7,992,719.77	872,996.25 89			
		134,109.97	6,989,046.73	130,676.79	0.00	0.00	1,003,673.04			
			201,791.00		0.00	7,119,723.52				
Final Budgeted		0.00	7,992,719.77	0.00	0.00	7,992,719.77	872,996.25 89			
		134,109.97	6,989,046.73	130,676.79	0.00	0.00	1,003,673.04			
			201,791.00		0.00	7,119,723.52				
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00 0			
		0.00	0.00	0.00	0.00	0.00	0.00			
			0.00		0.00	0.00				
Final Total		0.00	7,992,719.77	0.00	0.00	7,992,719.77	872,996.25 89			
		134,109.97	6,989,046.73	130,676.79	0.00	0.00	1,003,673.04			
			201,791.00		0.00	7,119,723.52				



Range of Accounts: 01-900-001-0000 to 01-900-005-9013

Current Period: 12/21/23 to 01/16/24

Audit Report Type: Standard

Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date

\* Transaction is included in Previous and/or Begin Balance

En = PO Line Item First Encumbrance Date

Include Cap Accounts: Yes As of: 01/16/24

Skip Zero Activity: Yes

\*\* Transaction is not included in Balance

BC = Blanket Control

BS = Blanket Sub

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance User
01-900-001-0000	ADMINISTRATION								
01-900-001-5002	OFFICE SALARIES	0.00	497,812.35	0.00	0.00	497,812.35	478,608.65	4	
		0.00	19,203.70	0.00	0.00	0.00	478,608.65		
			19,203.70		0.00	19,203.70			
Begin Balance: 12/21/23									
01/11/24	Expenditure				Reference	2565 1		19,203.70-	497,812.35 478,608.65 MARION
01-900-001-5003	OFFICERS' COMPENSATION								
		0.00	12,500.00	0.00	0.00	12,500.00	11,458.35	8	
		0.00	1,041.65	0.00	0.00	0.00	11,458.35		
			1,041.65		0.00	1,041.65			
Begin Balance: 12/21/23									
01/11/24	Expenditure				Reference	2565 2		1,041.65-	12,500.00 11,458.35 MARION
01-900-001-6500	DEBT SERVICE EXPENSE-PRINCIPAL								
		0.00	1,375,135.00	0.00	0.00	1,375,135.00	1,375,135.00	0	
		0.00	0.00	0.00	0.00	0.00	1,375,135.00		
			0.00		0.00	0.00			
01-900-001-6510	DEBT SERVICE EXPENSE-INTEREST								
		0.00	472,548.00	0.00	0.00	472,548.00	472,548.00	0	
		0.00	0.00	0.00	0.00	0.00	472,548.00		
			0.00		0.00	0.00			
01-900-001-7401	AUTO, TRUCK-REPAIRS, PARTS-ADMIN								
		0.00	6,000.00	0.00	0.00	6,000.00	6,000.00	0	
		0.00	0.00	0.00	0.00	0.00	6,000.00		
			0.00		0.00	0.00			

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-7405	AUTO, TRUCK-MISC.-ADM.	0.00	0.00	0.00	0.00	0.00	2,600.00- 0			
		210.00	210.00	2,390.00	0.00	0.00	210.00-			
			210.00		0.00	2,600.00				
Begin Balance: 12/21/23										
01/16/24 PO 24000029	1 Open			EZ PASS - BLANKET	EZPAS010 EZ PASS					0.00
01/16/24 PO 24000029	2 Rcvd			EZ PASS	EZPAS010 EZ PASS					2,390.00- 2,600.00- MARTON MARTON
01-900-001-7901	TELEPHONE-OFFICE	0.00	5,500.00	0.00	0.00	5,500.00	5,500.00 0			
		0.00	0.00	0.00	0.00	0.00	5,500.00			
			0.00		0.00	0.00				
01-900-001-8001	TRUSTEE FEES	0.00	25,000.00	0.00	0.00	25,000.00	25,000.00 0			
		0.00	0.00	0.00	0.00	0.00	25,000.00			
			0.00		0.00	0.00				
01-900-001-8002	ENGINEERING	0.00	50,000.00	0.00	0.00	50,000.00	50,000.00 0			
		0.00	0.00	0.00	0.00	0.00	50,000.00			
			0.00		0.00	0.00				
Begin Balance: 12/21/23										
01/16/24 PO 23000555	1 Deleted			ENGINEERING - DECEMBER	COLLI005 COLLIERS ENGINEERING & DESIGN					50,000.00
								1,323.75 **		50,000.00 MARTON
01-900-001-8008	LEGAL	0.00	50,000.00	0.00	0.00	50,000.00	50,000.00 0			
		0.00	0.00	0.00	0.00	0.00	50,000.00			
			0.00		0.00	0.00				
01-900-001-8012	ACCOUNTING	0.00	36,000.00	0.00	0.00	36,000.00	36,000.00 0			
		0.00	0.00	0.00	0.00	0.00	36,000.00			
			0.00		0.00	0.00				
01-900-001-8013	PROFESSIONAL-OTHER	0.00	6,500.00	0.00	0.00	6,500.00	6,500.00 0			
		0.00	0.00	0.00	0.00	0.00	6,500.00			
			0.00		0.00	0.00				

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-001-8101	FRINGE BENEFITS-FICA	0.00	153,181.60	0.00	0.00	153,181.60	153,181.60	0		
		0.00	0.00	0.00	0.00	0.00	153,181.60			
01-900-001-8102	FRINGE BENEFITS-SUI & SDI	0.00	16,000.00	0.00	0.00	16,000.00	16,000.00	0		
		0.00	0.00	0.00	0.00	0.00	16,000.00			
01-900-001-8103	FRINGE BENEFITS-PERS-PENSION	0.00	296,549.57	0.00	0.00	296,549.57	296,549.57	0		
		0.00	0.00	0.00	0.00	0.00	296,549.57			
01-900-001-8104	FRINGE BENEFITS-HEALTH PLAN	0.00	997,000.00	0.00	0.00	997,000.00	256,914.25	74		
		78,937.37	73,010.91	667,074.84	0.00	0.00	923,989.09			
			73,010.91		0.00	740,085.75				
Begin Balance: 12/21/23										
01/02/24 PO 24000018	1 Open	HEALTH INSURANCE BLANKET			NJSH0010 NJSHBP			667,074.84	997,000.00	MARTON
01/02/24 PO 24000018	2 Rcvd	ACTIVE EMPLOYEES			NJSH0010 NJSHBP		RC 01/16/24 BS	37,378.36	329,925.16	MARTON
01/02/24 PO 24000018	3 Rcvd	RETIRED EMPLOYEES			NJSH0010 NJSHBP		RC 01/16/24 BS	18,211.21	292,546.80	MARTON
01/11/24 Expenditure					Reference 2565 6			5,926.46	274,335.59	MARTON
01/15/24 PO 24000032	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			GREGW005 GREG W. MARRA		RC 01/16/24	989.40	280,262.05	MARTON
01/15/24 PO 24000033	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			SUSAN005 SUSAN MARRA		RC 01/16/24	989.40	279,272.65	MARTON
01/15/24 PO 24000034	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			GAILK005 GAIL KANE		RC 01/16/24	989.40	278,283.25	MARTON
01/15/24 PO 24000035	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			NANCY005 NANCY J. FAYE		RC 01/16/24	989.40	277,293.85	MARTON
01/15/24 PO 24000035	2 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			NANCY005 NANCY J. FAYE		RC 01/16/24	989.40	276,304.45	MARTON
01/15/24 PO 24000036	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			HOWAR005 HOWARD B. BUCK		RC 01/16/24	989.40	275,315.05	MARTON
01/15/24 PO 24000036	2 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			HOWAR005 HOWARD B. BUCK		RC 01/16/24	989.40	274,325.65	MARTON
01/15/24 PO 24000037	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			ELITZA005 ELIZABETH A. BROWN		RC 01/16/24	989.40	273,336.25	MARTON
01/15/24 PO 24000038	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			MYRAB005 MYRA BUCK		RC 01/16/24	989.40	272,346.85	MARTON
01/15/24 PO 24000039	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			LOUIS005 LOUIS N. CHIAFULLO		RC 01/16/24	989.40	271,357.45	MARTON
01/15/24 PO 24000040	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			WILL0015 WILLIAM D. STEELE		RC 01/16/24	989.40	270,368.05	MARTON
01/15/24 PO 24000040	2 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			WILL0015 WILLIAM D. STEELE		RC 01/16/24	989.40	269,378.65	MARTON
01/15/24 PO 24000041	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			LOUAN005 LOUANN WHITE		RC 01/16/24	989.40	268,389.25	MARTON
01/15/24 PO 24000042	1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			FRANK005 FRANK BLATSDILL		RC 01/16/24	989.40	267,399.85	MARTON
01/15/24 PO 24000042	2 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE			FRANK005 FRANK BLATSDILL		RC 01/16/24	1,384.80	266,015.05	MARTON
								1,384.80	264,630.25	MARTON

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Prior Budget Payable YTD	Encumber YTD	Reimbrsd YTD	Canceled Pd/Chrgd YTD	Unexpended				
01-900-001-8104	FRINGE BENEFITS-HEALTH PLAN									
01/15/24	PO 24000043 1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE	JOSEPH MARTONE	JOSEPH MARTONE		Rc 01/16/24		1,384.80-	263,245.45	MARION
01/15/24	PO 24000043 2 Rcvd	SPOUSE	JOSEPH MARTONE	JOSEPH MARTONE		Rc 01/16/24		1,384.80-	261,860.65	MARION
01/15/24	PO 24000044 1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE	LAURIE HARTNETT	LAURIE HARTNETT		Rc 01/16/24		989.40-	260,871.25	MARION
01/15/24	PO 24000044 2 Rcvd	SPOUSE	LAURIE HARTNETT	LAURIE HARTNETT		Rc 01/16/24		988.80-	259,882.45	MARION
01/15/24	PO 24000045 1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE	JANICE STATHUM	JANICE STATHUM		Rc 01/16/24		989.40-	258,893.05	MARION
01/16/24	PO 24000049 1 Rcvd	SEMI ANNUAL MEDICARE REIMBURSE	FRANCES SORRENTINO	FRANCES SORRENTINO		Rc 01/16/24		989.40-	257,903.65	MARION
01/16/24	PO 24000049 2 Rcvd	SPOUSE	FRANCES SORRENTINO	FRANCES SORRENTINO		Rc 01/16/24		989.40-	256,914.25	MARION
01-900-001-8105	FRINGE BENEFITS-DENTAL PLAN									
		0.00	0.00	0.00	0.00	20,000.00-	0			
		1,629.26	18,370.74	0.00	0.00	1,629.26-				
		1,629.26		0.00	20,000.00					
Begin Balance: 12/21/23										
01/02/24	PO 24000026 1 Open	DENTAL INSURANCE - BLANKET	DELTA005	DELTA DENTAL OF NEW JERSEY, INC		BC		18,370.74-	18,370.74-	MARION
01/02/24	PO 24000026 2 Rcvd	DENTAL INSURANCE	DELTA005	DELTA DENTAL OF NEW JERSEY, INC		Rc 01/16/24 BS		1,629.26-	20,000.00-	MARION
01-900-001-8107	FRINGE BENEFITS-OTHER									
		0.00	0.00	0.00	1,500.00	1,475.00	2			
		0.00	0.00	0.00	0.00	1,475.00				
		25.00		0.00	25.00					
Begin Balance: 12/21/23										
01/11/24	Expenditure		Reference	2565	5			25.00-	1,500.00	MARION
01-900-001-8201	PROVISIONS FOR FUTURE BENEFITS									
		0.00	0.00	0.00	15,750.00	15,750.00	0			
		0.00	0.00	0.00	0.00	15,750.00				
		0.00		0.00	0.00					
01-900-001-8300	OFFICE EXPENSES									
		0.00	0.00	0.00	65,000.00	58,525.00	10			
		5,275.00	1,200.00	0.00	0.00	59,725.00				
				0.00	6,475.00					
Begin Balance: 12/21/23										
01/16/24	PO 24000025 1 Open	FIOS INTERNET - BLANKET	VERIZON	VERIZON		BC		1,200.00-	63,800.00	MARION
01/16/24	PO 24000053 1 Rcvd	YEARLY MAILING	POST0010	POSTMASTER-RED BANK		Rc 01/16/24		5,275.00-	58,525.00	MARION

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
	Paidable YTD	Expended YTD	Expended Curr	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended				
	Transaction Data/Comment			Vendor/Reference	Reimbrsd Curr	Pd/Chrgd YTD					
01-900-001-8500	INSURANCE	0.00	303,312.90	0.00	0.00	303,312.90	209,246.90	31			
		94,066.00	94,066.00	0.00	0.00	0.00	209,246.90				
		94,066.00			0.00	94,066.00					
	Begin Balance: 12/21/23									303,312.90	
01/16/24 PO 24000051	1 Rcvd INSURANCE				NEWJ0010 NJUA JOINT INSURANCE FUND		Rc 01/16/24		94,066.00-	209,246.90	MARION
01-900-001-8605	MISCELLANEOUS	0.00	20,000.00	0.00	0.00	20,000.00	14,260.00	29			
		5,740.00	5,740.00	0.00	0.00	0.00	14,260.00				
		5,740.00			0.00	5,740.00					
	Begin Balance: 12/21/23									20,000.00	
01/02/24 PO 24000052	1 Rcvd AEA REGULAR MEMBER DUES				ASSOC005 ASSOC.OF ENVIRONMTL.AUTH.		Rc 01/16/24		5,740.00-	14,260.00	MARION
Control: 001	Total	0.00	4,405,289.42	0.00	0.00	4,405,289.42	3,516,052.32	20			
		185,857.63	200,201.52	689,035.58	0.00	0.00	4,205,087.90				
			200,201.52		0.00	889,237.10					
01-900-002-0000	COLLECTION	0.00	402,944.48	0.00	0.00	402,944.48	390,208.77	3			
01-900-002-5001	MAINTENANCE LABOR-COLLECTION	0.00	12,735.71	0.00	0.00	0.00	390,208.77				
			12,735.71		0.00	12,735.71					
	Begin Balance: 12/21/23									402,944.48	
01/11/24 Expenditure					Reference 2565 3		12,735.71-			390,208.77	MARION
01-900-002-7101	REPAIRS & SUPPLIES-COLLECTION	0.00	49,000.00	0.00	0.00	49,000.00	49,000.00	0			
		0.00	0.00	0.00	0.00	0.00	49,000.00				
			0.00		0.00	0.00					
	Begin Balance: 12/21/23									24,000.00	
01/11/24 Expenditure										24,000.00	
01-900-002-7401	AUTO, TRUCK-REPAIR, PARTS-COLL.	0.00	24,000.00	0.00	0.00	24,000.00	24,000.00	0			
		0.00	0.00	0.00	0.00	0.00	24,000.00				
			0.00		0.00	0.00					

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
	Prior Budget	Payable YTD	Expended YTD	Encumber YTD	Reimbrsd YTD	Canceled	Unexpended				
	Expended Curr				Reimbrsd Curr	Pd/Chrgd YTD					
	Vendor/Reference										
Control: 002	Total	0.00	475,944.48	0.00	0.00	475,944.48	463,208.77	3			
		0.00	12,735.71	0.00	0.00	0.00	463,208.77				
			12,735.71		0.00	12,735.71					
01-900-003-0000	DISPOSAL										
01-900-003-5001	OPERATING LABOR-DISPOSAL										
		0.00	1,339,832.11	0.00	0.00	1,339,832.11	1,296,825.39	3			
		0.00	43,006.72	0.00	0.00	0.00	1,296,825.39				
			43,006.72		0.00	43,006.72					
Begin Balance: 12/21/23										1,339,832.11	
01/11/24 Expenditure					Reference	2565			43,006.72-	1,296,825.39	MARION
01-900-003-7101	REPAIRS AND SUPPLIES-DISPOSAL										
		0.00	200,000.00	0.00	0.00	200,000.00	199,850.00	0			
		150.00	150.00	0.00	0.00	0.00	199,850.00				
			150.00		0.00	150.00					
Begin Balance: 12/21/23										200,000.00	
01/04/24 PO 24000050	1 Rcvd				BHMG005	BHMG-CORPORATE CARE			150.00-	199,850.00	MARION
	PREEMPLOYMENT TESTING										
01-900-003-7102	REPAIRS & SUPPLIES - LAB										
		0.00	0.00	0.00	0.00	0.00	5,840.00-	0			
		0.00	0.00	5,840.00	0.00	0.00	0.00				
			0.00		0.00	5,840.00					
Begin Balance: 12/21/23										0.00	
01/01/24 PO 24000001	1 Open				ENVIR005	ENVIRONMENTAL RESOURCE ASSOC.		BC	1,338.55-	1,338.55-	MARION
01/01/24 PO 24000001	2 Open				ENVIR005	ENVIRONMENTAL RESOURCE ASSOC.		BS	661.45-	2,000.00-	MARION
01/02/24 PO 24000006	1 Open				LYONS005	LYONS ENVIRONMENTAL SERVICES		BC	3,840.00-	5,840.00-	MARION
01-900-003-7300	GRIT REMOVAL										
		0.00	28,500.00	0.00	0.00	28,500.00	28,500.00	0			
		0.00	0.00	0.00	0.00	0.00	28,500.00				
			0.00		0.00	0.00					
01-900-003-7301	SLUDGE REMOVAL EXPENSES										
		0.00	650,000.00	0.00	0.00	650,000.00	650,000.00	0			
		0.00	0.00	0.00	0.00	0.00	650,000.00				
			0.00		0.00	0.00					

Account No	Description	Prior Budget	Adopted	Amended	Transfers	Modified	Balance YTD	%Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Payable YTD	Expended YTD Expended Curr	Encumber YTD	Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Canceled Pd/Chrgd YTD	Unexpended				
01-900-003-7302	NJ-PERMIT & REGISTRATION FEES	0.00	75,000.00	0.00	0.00	75,000.00	75,000.00	0			
		0.00	0.00	0.00	0.00	0.00	75,000.00				
01-900-003-7401	AUTO, TRUCK-REPAIR/PARTS-DISP.	0.00	16,000.00	0.00	0.00	16,000.00	16,000.00	0			
		0.00	0.00	0.00	0.00	0.00	16,000.00				
01-900-003-7501	CHEMICALS	0.00	431,750.00	0.00	0.00	431,750.00	431,750.00	0			
		0.00	0.00	0.00	0.00	0.00	431,750.00				
01-900-003-7602	HEAT-GAS	0.00	120,000.00	0.00	0.00	120,000.00	120,000.00	0			
		0.00	0.00	0.00	0.00	0.00	120,000.00				
01-900-003-7701	ELECTRIC-DISPOSAL	0.00	350,000.00	0.00	0.00	350,000.00	350,000.00	0			
		0.00	0.00	0.00	0.00	0.00	350,000.00				
01-900-003-7801	WATER - PLANT - JOLINE AVENUE	0.00	16,840.00	0.00	0.00	16,840.00	16,840.00	100			
		1,015.36	1,015.36	15,824.64	0.00	0.00	15,824.64				
			1,015.36		0.00	16,840.00					
Begin Balance: 12/21/23											
01/16/24 PO 24000023	1 Open	WATER - BLANKET		NEWJE005	NEW JERSEY AMERICAN WATER		BC		15,824.64-	16,840.00	MARTON
01/16/24 PO 24000023	3 Rcvd	150 JOLINE AVE		NEWJE005	NEW JERSEY AMERICAN WATER		RC 01/16/24 BS		345.70-	1,015.36	MARTON
01/16/24 PO 24000023	4 Rcvd	150 JOLINE AVE		NEWJE005	NEW JERSEY AMERICAN WATER		RC 01/16/24 BS		347.97-	669.66	MARTON
01/16/24 PO 24000023	5 Rcvd	SEAVIEW AVE MUNI GARAGE		NEWJE005	NEW JERSEY AMERICAN WATER		RC 01/16/24 BS		321.69-	321.69	MARTON
01-900-003-7901	TELEPHONE-DISPOSAL	0.00	6,000.00	0.00	0.00	6,000.00	6,000.00	0			
		0.00	0.00	0.00	0.00	0.00	6,000.00				

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
Date Transaction Data/Comment									
Control: 003	Total	0.00 3,233,922.11 1,165.36 44,172.08 44,172.08	0.00 21,664.64	0.00 0.00 0.00	3,233,922.11 0.00 65,836.72	3,168,085.39 2 3,189,750.03			
01-900-004-0000	PUMP STATIONS								
01-900-004-7101	REPAIRS AND SUPPLIES-PUMPING	0.00 35,000.00 0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	35,000.00 0.00 0.00	35,000.00 0 35,000.00			
01-900-004-7701	ELECTRIC-PUMP STATIONS	0.00 29,500.00 0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	29,500.00 0.00 0.00	29,500.00 0 29,500.00			
Control: 004	Total	0.00 64,500.00 0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	64,500.00 0.00 0.00	64,500.00 0 64,500.00			
01-900-004-7801	WATER								
01-900-004-7802	WATER- PUMP STATIONS	0.00 1,740.00 170.06 170.06 170.06	0.00 1,569.94	0.00 0.00 0.00	1,740.00 0.00 1,740.00	0.00 100 1,569.94			
Begin Balance: 12/21/23									
01/16/24 PO 24000023	2 Open WATER - BLANKET			NEWJE005 NEW JERSEY AMERICAN WATER			1,569.94-	1,740.00	MARION
01/16/24 PO 24000023	6 RCvd OCEAN AVE			NEWJE005 NEW JERSEY AMERICAN WATER			22.67-	170.06	MARION
01/16/24 PO 24000023	7 RCvd LINCOLN GARDENS PS			NEWJE005 NEW JERSEY AMERICAN WATER			45.34-	147.39	MARION
01/16/24 PO 24000023	8 RCvd OVERLOOK AVE PS			NEWJE005 NEW JERSEY AMERICAN WATER			45.34-	102.05	MARION
01/16/24 PO 24000023	9 RCvd WILLOW AVE PS			NEWJE005 NEW JERSEY AMERICAN WATER			45.34-	56.71	MARION
Control: 004	Total	0.00 1,740.00 170.06 170.06 170.06	0.00 1,569.94	0.00 0.00 0.00	1,740.00 0.00 1,740.00	0.00 100 1,569.94		0.00	MARION



Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
01-900-005-0000									
01-900-005-9003	CAPITAL VEHICLES	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	30,000.00 30,000.00 0			
01-900-005-9005	TREATMENT PLANT EQUIPMENT	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	60,000.00 60,000.00 0			
01-900-005-9008	DIGESTER CLEANING/COVERS	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	65,000.00 65,000.00 0			
01-900-005-9009	JET VAC TRUCK	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	35,000.00 35,000.00 0			
01-900-005-9011	COLLECTION SYSTEM IMPROVEMENTS	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	22,500.00 22,500.00 0			
01-900-005-9012	PUMP STATION EQUIPMENT	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	10,000.00 10,000.00 0			
Control: 005	Total	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	222,500.00 222,500.00 0			

Account No	Description	Adopted	Amended	Transfers	Modified	Balance YTD %Used	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment	Expended YTD Expended Curr	Encumber YTD Vendor/Reference	Reimbrsd YTD Reimbrsd Curr	Canceled Pd/Chrgd YTD	unexpended			
Fund: 01	Budgeted Total								
		0.00	0.00	0.00	8,403,896.01	7,434,346.48	12		
		187,193.05	712,270.16	0.00	0.00	8,146,616.64			
		257,279.37		0.00	969,549.53				
Fund: 01	Non-Budgeted Total								
		0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00		0.00	0.00				
Fund: 01	Total								
		0.00	0.00	0.00	8,403,896.01	7,434,346.48	12		
		187,193.05	712,270.16	0.00	0.00	8,146,616.64			
		257,279.37		0.00	969,549.53				
Final Budgeted									
		0.00	0.00	0.00	8,403,896.01	7,434,346.48	12		
		187,193.05	712,270.16	0.00	0.00	8,146,616.64			
		257,279.37		0.00	969,549.53				
Final Non-Budgeted									
		0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00			
		0.00		0.00	0.00				
Final Total									
		0.00	0.00	0.00	8,403,896.01	7,434,346.48	12		
		187,193.05	712,270.16	0.00	0.00	8,146,616.64			
		257,279.37		0.00	969,549.53				

January 17, 2024  
11:31 AM

Long Branch Sewerage Authority  
Check Register By Check Date

Page No: 1

Bill List

Range of Checking Accts: First to Last Range of Check Dates: 01/17/24 to 01/17/24  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct

DEV ESCROW		DEVELOPER'S ESCROW					
4080	01/17/24	COLLI005 COLLIERS ENGINEERING & DESIGN					1572
24000056	1	LBS0325/ DEVEEEL./CONSTRUCTIO	258.75	LBS-325 185 MORRIS AVE	Project		1 1
4081	01/17/24	COLLI005 COLLIERS ENGINEERING & DESIGN					1573
24000057	1	LBS285/ CONST.ADMIN	255.00	LBS-285 THE WESTWOOD	Project		1 1
4082	01/17/24	COLLI005 COLLIERS ENGINEERING & DESIGN					1574
24000059	1	LBS-316/DEVELOP.CONST	1,707.50	LBS-316 84 COOPER AVE	Project		1 1

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	2,221.25	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	3	0	2,221.25	0.00

EFT CHECKING		EFT ACCOUNT					
226	01/17/24	NJSH0010 NJSHBP					1568
24000018	2	ACTIVE EMPLOYEES	37,378.36	01-900-001-8104 FRINGE BENEFITS-HEALTH PLAN	Expenditure		1 1
24000018	3	RETIRED EMPLOYEES	18,211.21	01-900-001-8104 FRINGE BENEFITS-HEALTH PLAN	Expenditure		2 1
			55,589.57				

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	55,589.57	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	55,589.57	0.00

OPERATIONS		Operating Account					
16818	01/17/24	ACSCH005 A.C. SCHULTES					1569
23000540	1	VAUGHAN MIXER PUMP	6,627.00	01-600-001-1607 RESERVE- TREATMENT PLANT EQUIPMENT	G/L		76 1
16819	01/17/24	AFFOR005 AFFORDABLE SAFETY COMPLIANCE					1569
23000409	1	CONFINED SPACE CLASS	1,149.00	01-900-003-7101 REPAIRS AND SUPPLIES-DISPOSAL	Expenditure		70 1
16820	01/17/24	ASSOC005 ASSOC.OF ENVIRONMTL.AUTH.					1569
24000052	1	AEA REGULAR MEMBER DUES	5,740.00	01-900-001-8605 MISCELLANEOUS	Expenditure		103 1
16821	01/17/24	ATLA0010 ATLANTIC ANALYTICAL LABORATORY					1569
23000209	6	GAS ANALYSIS - DECEMBER	3,055.00	01-900-003-7102 REPAIRS & SUPPLIES - LAB	Expenditure		66 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num
PO #	Item	Description						Acct
<hr/>								
OPERATIONS		Operating Account		Continued				
16822	01/17/24	ATLAN005 ATLANTIC PLUMB SUPPLY INC						1569
23000040	77	3/8" TOP BEAM CLAMP,HANGER	18.89	01-900-003-7101	Expenditure		27	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000040	78	BALL VALVE, NIPPLES,PIPE WRENC	138.20	01-900-003-7101	Expenditure		28	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000040	79	GALV. NIPPLE	5.24	01-900-002-7101	Expenditure		29	1
				REPAIRS & SUPPLIES-COLLECTION				
23000040	80	PLUGS, ADAPTERS, COUPLINGS	54.43	01-900-002-7101	Expenditure		30	1
				REPAIRS & SUPPLIES-COLLECTION				
23000040	81	PLUGS, ADAPTERS	69.00	01-900-002-7101	Expenditure		31	1
				REPAIRS & SUPPLIES-COLLECTION				
23000040	82	PROTECTOION BOX,ADAPTER,PLUG	144.28	01-900-002-7101	Expenditure		32	1
				REPAIRS & SUPPLIES-COLLECTION				
23000040	83	MONUMENT BOX W/ LID	120.24	01-900-002-7101	Expenditure		33	1
				REPAIRS & SUPPLIES-COLLECTION				
			<hr/>	550.28				
16823	01/17/24	BHMG005 BHMG-CORPORATE CARE						1569
24000050	1	PREEMPLOYMENT TESTING	150.00	01-900-003-7101	Expenditure		101	1
				REPAIRS AND SUPPLIES-DISPOSAL				
16824	01/17/24	CHESA005 CHESAPEAKE EXTERMINATING						1569
23000050	13	PEST CONTROL - DECEMBER	70.00	01-900-001-8300	Expenditure		35	1
				OFFICE EXPENSES				
16825	01/17/24	CITY0010 CITY OF LONG BRANCH						1569
23000543	1	POLICE OFFICER S. CHAPARRO	287.72	01-900-002-7101	Expenditure		78	1
				REPAIRS & SUPPLIES-COLLECTION				
16826	01/17/24	COLLI005 COLLIERS ENGINEERING & DESIGN						1569
23000555	2	GENERAL ENGINEERING	1,323.75	01-900-001-8002	Expenditure		86	1
				ENGINEERING				
23000555	3	eGIS/GPS SYSTEM UPGRADE	400.00	01-900-001-8002	Expenditure		87	1
				ENGINEERING				
23000555	4	GIS SERVICES	500.00	01-900-001-8002	Expenditure		88	1
				ENGINEERING				
23000555	5	RAILROAD CROSSING STUDY	2,571.25	01-900-001-8002	Expenditure		89	1
				ENGINEERING				
23000555	6	SLUDGE HOLDING IMPROV.	1,038.75	01-900-001-8002	Expenditure		90	1
				ENGINEERING				
23000555	7	I&I STUDY AND IMPROVEMENTS	2,930.00	01-900-001-8002	Expenditure		91	1
				ENGINEERING				
			<hr/>	8,763.75				
16827	01/17/24	COOPE005 COOPER ELECTRIC SUPPLY CO						1569
23000258	15	PIPE,ELBOW,ACCESS FITTING,ADA	548.92	01-900-003-7101	Expenditure		67	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000258	16	1" LOCKNUT	3.59	01-900-003-7101	Expenditure		68	1
				REPAIRS AND SUPPLIES-DISPOSAL				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	
PO #	Item	Description					Seq	Acct
<hr/>								
OPERATIONS		Operating Account	Continued					
16827	COOPER	ELECTRIC SUPPLY CO	Continued					
23000258	17	PVC ACCESS FITTING,PIPE,PLIER	1,066.67	01-900-003-7101	Expenditure		69	1
				REPAIRS AND SUPPLIES-DISPOSAL				
			<u>1,619.18</u>					
16828	01/17/24	DELIS005 DELISA DEMOLITION & DISPOSAL					1569	
23000056	13	TRASH REMOVAL - JANUARY	189.00	01-900-003-7101	Expenditure		36	1
				REPAIRS AND SUPPLIES-DISPOSAL				
16829	01/17/24	DELTA005 DELTA DENTAL OF NEW JERSEY,INC					1569	
24000026	2	DENTAL INSURANCE	1,629.26	01-900-001-8105	Expenditure		99	1
				FRINGE BENEFITS-DENTAL PLAN				
16830	01/17/24	ELECT005 ELECTRO MAINTENANCE INC					1569	
23000544	1	TROUBLESHOOT & REPAIR AT PLANT	1,748.00	01-900-003-7101	Expenditure		79	1
				REPAIRS AND SUPPLIES-DISPOSAL				
16831	01/17/24	ENVIR010 ENVIRONMENTAL PRODUCTS & ACCES					1569	
23000545	1	MANHOILE RAKE & 5' POLE	439.27	01-900-002-7101	Expenditure		80	1
				REPAIRS & SUPPLIES-COLLECTION				
16832	01/17/24	EZPAS010 EZ PASS					1569	
24000029	2	EZ PASS	210.00	01-900-001-7405	Expenditure		100	1
				AUTO,TRUCK-MISC.-ADM.				
16833	01/17/24	FREEH005 FREEHOLD CARTAGE INC					1569	
23000005	29	SLUDGE REMOVAL - DECEMBER	45,988.80	01-900-003-7301	Expenditure		6	1
				SLUDGE REMOVAL EXPENSES				
23000005	30	GRIT REMOVAL - DECEMBER	1,740.00	01-900-003-7300	Expenditure		7	1
				GRIT REMOVAL				
			<u>47,728.80</u>					
16834	01/17/24	GARDE005 GARDEN STATE LABS INC					1569	
23000007	12	LAB SUPPLIES - NOVEMBER	622.00	01-900-003-7102	Expenditure		9	1
				REPAIRS & SUPPLIES - LAB				
23000007	13	LAB SUPPLIES - DECEMBER	518.00	01-900-003-7102	Expenditure		10	1
				REPAIRS & SUPPLIES - LAB				
			<u>1,140.00</u>					
16835	01/17/24	GRAIN005 GRAINGER INC.					1569	
23000010	155	PRY BAR SET & PLIER SETS	268.84	01-900-003-7101	Expenditure		11	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000010	156	SOLENOID VALVE BRASS	447.58	01-900-003-7101	Expenditure		12	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000010	157	DISPOSABLE NITRILE GLOVES	326.00	01-900-003-7101	Expenditure		13	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000010	158	STOP/SLOW SIGN, RED BATON	327.52	01-900-002-7101	Expenditure		14	1
				REPAIRS & SUPPLIES-COLLECTION				
23000010	159	GRADUATED DIPPER	60.04	01-900-003-7101	Expenditure		15	1
				REPAIRS AND SUPPLIES-DISPOSAL				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Num Acct
PO #	Item	Description							
<hr/>									
OPERATIONS		Operating Account		Continued					
16835		GRAINGER INC.		Continued					
23000010	160	RAIN JACKET/BIB, BOOTS,	331.67	01-900-003-7101	Expenditure		16	1	
				REPAIRS AND SUPPLIES-DISPOSAL					
			<u>1,761.65</u>						
16836	01/17/24	HOMED005 HOME DEPOT CREDIT SERVICES					1569		
23000119	24	FOAMULAR 150, DRYWALL SCREWS	47.54	01-900-003-7101	Expenditure		63	1	
				REPAIRS AND SUPPLIES-DISPOSAL					
16837	01/17/24	JCPLC005 J.C.P.& L CO.					1569		
23000028	97	ELECTRIC PLANT 12/1-12/31	31,515.80	01-900-003-7701	Expenditure		17	1	
				ELECTRIC-DISPOSAL					
23000028	98	EXCHANGE PL. PS	74.03	01-900-004-7701	Expenditure		18	1	
				ELECTRIC-PUMP STATIONS					
23000028	99	MONMOUTH PL PS	51.37	01-900-004-7701	Expenditure		19	1	
				ELECTRIC-PUMP STATIONS					
23000028	100	HOEY & OVERLOOK AVE PS	838.12	01-900-004-7701	Expenditure		20	1	
				ELECTRIC-PUMP STATIONS					
23000028	101	HOEY & OVERLOOK AVE PS	922.22	01-900-004-7701	Expenditure		21	1	
				ELECTRIC-PUMP STATIONS					
23000028	102	REVERSE INVOICE CREDIT	2,993.93	01-900-004-7701	Expenditure		22	1	
				ELECTRIC-PUMP STATIONS					
23000028	103	HOEY & OVERLOOK AVE PS	1,679.67	01-900-004-7701	Expenditure		23	1	
				ELECTRIC-PUMP STATIONS					
23000028	104	LINCOLN GARDENS & OCEAN AVE	548.36	01-900-004-7701	Expenditure		24	1	
				ELECTRIC-PUMP STATIONS					
23000028	105	MCCLELLAN STREET PS	232.17	01-900-004-7701	Expenditure		25	1	
				ELECTRIC-PUMP STATIONS					
23000028	106	JOLINE AVE PS	1,784.66	01-900-004-7701	Expenditure		26	1	
				ELECTRIC-PUMP STATIONS					
			<u>34,652.47</u>						
16838	01/17/24	LYONS005 LYONS ENVIRONMENTAL SERVICES					1569		
23000006	13	ENTEROCOCCI ANALYSIS-DECEMBER	280.00	01-900-003-7102	Expenditure		8	1	
				REPAIRS & SUPPLIES - LAB					
16839	01/17/24	MANNA005 MANNA & BONELLO					1569		
23000091	13	LEGAL SERVICES - DECEMBER	1,500.00	01-900-001-8008	Expenditure		47	1	
				LEGAL					
16840	01/17/24	NEWJ0010 NJUA JOINT INSURANCE FUND					1569		
24000051	1	INSURANCE	94,066.00	01-900-001-8500	Expenditure		102	1	
				INSURANCE					
16841	01/17/24	NEWJE005 NEW JERSEY AMERICAN WATER					1569		
24000023	3	150 JOLINE AVE	345.70	01-900-003-7801	Expenditure		92	1	
				WATER - PLANT - JOLINE AVENUE					
24000023	4	150 JOLINE AVE	347.97	01-900-003-7801	Expenditure		93	1	
				WATER - PLANT - JOLINE AVENUE					
24000023	5	SEAVIEW AVE MUNIGARAGE	321.69	01-900-003-7801	Expenditure		94	1	
				WATER - PLANT - JOLINE AVENUE					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
OPERATIONS Operating Account Continued								
16841	NEW JERSEY	AMERICAN WATER	Continued					
24000023	6	OCEAN AVE	22.67	01-900-004-7802	Expenditure		95	1
				WATER- PUMP STATIONS				
24000023	7	LINCOLN GARDENS PS	45.34	01-900-004-7802	Expenditure		96	1
				WATER- PUMP STATIONS				
24000023	8	OVERLOOK AVE PS	45.34	01-900-004-7802	Expenditure		97	1
				WATER- PUMP STATIONS				
24000023	9	WILLOW AVE PS	56.71	01-900-004-7802	Expenditure		98	1
				WATER- PUMP STATIONS				
			<u>1,185.42</u>					
16842	01/17/24	NJAME005 N.J.-AMERICAN WATER CO.					1569	
23000547	1	BASE CHARGE - WATER READINGS	500.06	01-900-001-8300	Expenditure		84	1
				OFFICE EXPENSES				
16843	01/17/24	ONECA005 ONE CALL CONCEPTS INC.					1569	
23000083	13	MARK OUTS - DECEMBER	150.15	01-900-002-7101	Expenditure		45	1
				REPAIRS & SUPPLIES-COLLECTION				
16844	01/17/24	PHOEN005 PHOENIX ADVISORS, LLC					1569	
23000542	1	CONTINUING DISCLOSURE	1,600.00	01-900-001-8009	Expenditure		77	1
				LEGAL-OTHER				
16845	01/17/24	POLYD005 POLYDYNE INC.					1569	
23000003	15	CLARIFLOC NE-203-DECEMBER	3,703.00	01-900-003-7503	Expenditure		2	1
				CHEMICALS-POLYMER				
16846	01/17/24	POST0010 POSTMASTER-RED BANK					1569	
24000053	1	YEARLY MAILING	5,275.00	01-900-001-8300	Expenditure		104	1
				OFFICE EXPENSES				
16847	01/17/24	PREMI005 PREMIER MAGNESIA LLC					1569	
23000002	14	THIOGUARD - DECEMBER	9,150.13	01-900-003-7506	Expenditure		1	1
				CHEMICALS-MAGNESIUM HYDROXIDE				
16848	01/17/24	PROCA020 PRO CAP 8, LLC					1569	
23000538	1	BLK. 8 LOT 2 LIEN 23-00007	796.72	01-100-001-1310	G/L		72	1
				ACCOUNTS RECEIVABLE				
23000538	2	BLK.333 LOT 17 LIEN 23-00133	398.36	01-100-001-1310	G/L		73	1
				ACCOUNTS RECEIVABLE				
23000538	3	BLK.65 LOT 3 LIEN 23-00019	398.36	01-100-001-1310	G/L		74	1
				ACCOUNTS RECEIVABLE				
			<u>1,593.44</u>					
16849	01/17/24	SEABO005 SEABOARD WELDING INC					1569	
23000068	13	TANK RENTALS - DECEMBER	83.75	01-900-003-7101	Expenditure		44	1
				REPAIRS AND SUPPLIES-DISPOSAL				
16850	01/17/24	SHORE005 SHORE BUSINESS SOLUTIONS					1569	
23000046	5	CONTRACT USAGE 4/19/23-7/18/23	379.78	01-900-001-8300	Expenditure		34	1
				OFFICE EXPENSES				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
<hr/>									
OPERATIONS		Operating Account		Continued					
16851	01/17/24	SIPER005 SIP'S PAINT & HARDWARE				01/17/24 VOID			0
16852	01/17/24	SIPER005 SIP'S PAINT & HARDWARE							1569
23000105	151	CHAIN PASS	19.80	01-900-003-7101	Expenditure		48		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	152	GORILLA SPRAY	16.54	01-900-003-7101	Expenditure		49		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	153	PUTTY STICK, FLOOR SCRUBBER	21.14	01-900-003-7101	Expenditure		50		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	154	PUSHBROOM, HAMMER	52.42	01-900-002-7101	Expenditure		51		1
				REPAIRS & SUPPLIES-COLLECTION					
23000105	155	1" EMT 2H STRAP	10.92	01-900-003-7101	Expenditure		52		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	156	TOGGLE BOLT	8.27	01-900-003-7101	Expenditure		53		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	157	EXT. CORDS	95.65	01-900-003-7101	Expenditure		54		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	158	HANDLE TAPE, FLR SQUARE. RAKE	96.56	01-900-003-7101	Expenditure		55		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	159	BUCKET, HANDLE, CLEANER	52.85	01-900-003-7101	Expenditure		56		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	160	NIPPLE, ADAPTER	7.13	01-900-003-7101	Expenditure		57		1
				REPAIRS AND SUPPLIES-DISPOSAL					
23000105	161	BUNGEE CORDS	3.67	01-900-002-7101	Expenditure		58		1
				REPAIRS & SUPPLIES-COLLECTION					
23000105	162	LED RE-CHARGEABLE FLASHLIGHT	91.99	01-900-002-7101	Expenditure		59		1
				REPAIRS & SUPPLIES-COLLECTION					
23000105	163	MOBILE USB CHARGER	18.39	01-900-002-7101	Expenditure		60		1
				REPAIRS & SUPPLIES-COLLECTION					
23000105	164	SLEDGE HAMMER, MEASURING WHEEL	119.58	01-900-002-7101	Expenditure		61		1
				REPAIRS & SUPPLIES-COLLECTION					
23000105	165	COMPOSITE SHIMS	1.77	01-900-002-7101	Expenditure		62		1
				REPAIRS & SUPPLIES-COLLECTION					
			<hr/>						
			616.68						
16853	01/17/24	SOUTH005 SOUTH CROSS CLEANING INC							1569
23000085	13	OFFICE CLEANING - DECEMBER	399.26	01-900-001-8300	Expenditure		46		1
				OFFICE EXPENSES					
16854	01/17/24	STAPL005 STAPLES ADVANTAGE							1569
23000546	1	BINDERS & HAND SOAP	78.30	01-900-001-8300	Expenditure		81		1
				OFFICE EXPENSES					
23000546	2	TAB INDEXES	38.19	01-900-001-8300	Expenditure		82		1
				OFFICE EXPENSES					
23000546	3	TAB INDEXES & BINDERS	33.88	01-900-001-8300	Expenditure		83		1
				OFFICE EXPENSES					
			<hr/>						
			150.37						
16855	01/17/24	SUSIE005 SUSIE MORRIS							1569
23000539	1	REIMBURSEMENT MRS.MORRIS	95.47	01-900-001-8603	Expenditure		75		1
				EDUCATION, TRAVEL, ENTERTAINMENT					



January 17, 2024  
11:31 AM

Long Branch Sewerage Authority  
Check Register By Check Date

Page No: 7

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Num Acct
PO #	Item	Description						
OPERATIONS Operating Account Continued								
16856	01/17/24	TOMMA005 TOM MACGOWAN						1569
23000554	1	T.MACGOWAN BOOT REIMBURSEMENT	249.95	01-900-003-7101	Expenditure		85	1
				REPAIRS AND SUPPLIES-DISPOSAL				
16857	01/17/24	TSLAC005 T.SLACK ENVIRONMENTAL SVCS.INC						1569
23000205	1	PUMP REPLACEMENT	8,089.64	01-600-001-1607	G/L		65	1
				RESERVE- TREATMENT PLANT EQUIPMENT				
16858	01/17/24	UNIFI005 UNIFIRST CORPORATION						1569
23000058	50	UNIFORM RENTALS - DECEMBER	306.54	01-900-003-7101	Expenditure		37	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000058	51	UNIFORM RENTALS - DECEMBER	182.13	01-900-003-7101	Expenditure		38	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000058	52	UNIFORM RENTALS - DECEMBER	182.13	01-900-003-7101	Expenditure		39	1
				REPAIRS AND SUPPLIES-DISPOSAL				
23000058	53	UNIFORM RENTALS - DECEMBER	182.44	01-900-003-7101	Expenditure		40	1
				REPAIRS AND SUPPLIES-DISPOSAL				
			853.24					
16859	01/17/24	UNIVA005 UNIVAR SOLUTIONS						1569
23000004	52	SODIUM HYPOCHLORITE -DECEMBER	3,773.00	01-900-003-7504	Expenditure		3	1
				CHEMICALS-SODIUM HYPOCHLORITE				
23000004	53	SODIUM HYPOCHLORITE -DECEMBER	3,270.75	01-900-003-7504	Expenditure		4	1
				CHEMICALS-SODIUM HYPOCHLORITE				
23000004	54	SODIUM HYPOCHLORITE -DECEMBER	3,430.00	01-900-003-7504	Expenditure		5	1
				CHEMICALS-SODIUM HYPOCHLORITE				
			10,473.75					
16860	01/17/24	USMUN005 U.S. MUNICIPAL SUPPLY, INC.						1569
23000479	1	RENTAL OF VACHUNTER COMBO	11,000.00	01-600-001-1611	G/L		71	1
				RESERVE- JET VAC TRUCK				
16861	01/17/24	VERIZ010 VERIZON						1569
23000204	9	VERIZON FIOS	99.00	01-900-001-7901	Expenditure		64	1
				TELEPHONE-OFFICE				
16862	01/17/24	WBMA005 W.B.MASON CO.INC.						1569
23000066	66	CALENDARS & PLANNERS	364.46	01-900-001-8300	Expenditure		41	1
				OFFICE EXPENSES				
23000066	67	LABELS,PAPER, FIRST AID SUPPLI	219.03	01-900-001-8300	Expenditure		42	1
				OFFICE EXPENSES				
23000066	68	SPRING WATER	40.23	01-900-001-8300	Expenditure		43	1
				OFFICE EXPENSES				
			623.72					
Checking Account Totals								
		Paid	Void	Amount Paid	Amount Void			
	Checks:	44	1	269,675.73	0.00			
	Direct Deposit:	0	0	0.00	0.00			
	Total:	44	1	269,675.73	0.00			

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Amount Paid	Charge Account
			Account Type	Contract
			Ref Seq	Acct
<b>OPERATIONS</b>				
Operating Account				
Continued				
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>
	Checks:	48	1	327,486.55
	Direct Deposit:	0	0	0.00
	Total:	48	1	327,486.55

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	3-01	134,109.97	0.00	0.00	0.00	134,109.97
	4-01	163,845.25	0.00	0.00	0.00	163,845.25
Total of All Funds:		<u>297,955.22</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>297,955.22</u>

Project Description	Project No.	Project Total
THE WESTWOOD	LBS-285	255.00
84 COOPER AVE	LBS-316	1,707.50
185 MORRIS AVE	LBS-325	258.75
Total Of All Projects:		<u>2,221.25</u>

January 16, 2024  
02:40 PM

Long Branch Sewerage Authority  
Check Register By Check Date

Page No: 1

B11 List

Range of Checking Accts: First to Last Range of Check Dates: 12/21/23 to 01/16/24  
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Contract	Ref Seq Acct

DEV ESCROW DEVELOPER'S ESCROW				
4074	12/26/23	COLLI005 COLLIERS ENGINEERING & DESIGN		1558
23000537	1	LBS316-906273-CONSTRUCTION	3,716.25 LBS-316	1 1
			84 COOPER AVE	
23000537	2	LBS316-892411-DEV.CONST	3,483.75 LBS-316	2 1
			84 COOPER AVE	
23000537	3	LBS316-892411-DEV.CONST	2,203.61 LBS-316	3 1
			84 COOPER AVE	
			9,403.61	
4075	01/16/24	COLLI005 COLLIERS ENGINEERING & DESIGN		1565
24000046	1	LBS0338/ ENGINEERING REVIEW	1,200.00 278-3	1 1
			169 CHELSEA AVE	
4076	01/16/24	COLLI005 COLLIERS ENGINEERING & DESIGN		1566
24000047	1	ENGINEERING REVIEW LBS0338	87.50 278-3	2 1
			169 CHELSEA AVE	
4077	01/16/24	COLLI005 COLLIERS ENGINEERING & DESIGN		1567
24000048	1	LBS0336/ ENGINEERING	586.25 LBS0336	1 1
			665 SECOND AVE	
24000048	2	LBS0336/ENGINEERING LBS0336	43.75 LBS0336	2 1
			665 SECOND AVE	
			630.00	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	4	0	11,321.11	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	11,321.11	0.00

EFT CHECKING EFT ACCOUNT				
225	12/31/23	PERS0005 P.E.R.S.		1559
23000541	1	4TH QUARTER PENSION	40,262.64 01-500-001-1850	1 1
			PERS-PENSION	
23000541	2	4TH QUARTER CONTRIBUTORY INS.	2,011.90 01-500-001-1850	2 1
			PERS-PENSION	
			42,274.54	

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	1	0	42,274.54	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	42,274.54	0.00

OPERATIONS Operating Account				
16816	12/28/23	LBSEW005 L.B.SEWERAGE AUTH.PAYROLL		1562
23000551	1	PAYPERIOD END 12/23	41,571.56 01-000-001-1021	1 1
			P/R CK'G #100024660-CJB	
23000551	2	GARNISHMENT	46.15 01-000-001-1021	2 1
			P/R CK'G #100024660-CJB	

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Seq Acct
<hr/>							
OPERATIONS		Operating Account	Continued				
16816		L.B.SEWERAGE AUTH.PAYROLL	Continued				
23000551	3	TAXES	18,235.33	01-000-001-1021	G/L		3 1
				P/R CK'G #100024660-CJB			
			<u>59,853.04</u>				
16817	12/31/23	LBSEW005 L.B.SEWERAGE AUTH.PAYROLL					1563
23000548	1	SICK & VACATION PAYOUT D.D.	9,348.92	01-000-001-1021	G/L		1 1
				P/R CK'G #100024660-CJB			
23000548	2	TAXES	5,727.15	01-000-001-1021	G/L		2 1
				P/R CK'G #100024660-CJB			
			<u>15,076.07</u>				
<hr/>							
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
	Checks:	2	0	74,929.11	0.00		
	Direct Deposit:	0	0	0.00	0.00		
	Total:	<u>2</u>	<u>0</u>	<u>74,929.11</u>	<u>0.00</u>		
<hr/>							
PAYROLL		PAYROLL CHECKING					
602	12/28/23	NJST0010 NJ STATE GROSS INCOME TAX					1560
23000553	1	STATE TAXES PERIOED END 12/23	2,619.89	01-500-001-1830	G/L		1 1
				N.J. WITHHOLDING TAX PAYABLE			
23000553	2	NJ SUI/SDI EMPLOYEE	46.24	01-500-001-1830	G/L		2 1
				N.J. WITHHOLDING TAX PAYABLE			
23000553	3	NJ SUI/SDI EMPLOYER	29.88	01-900-001-8102	Expenditure		3 1
				FRINGE BENEFITS-SUI & SDI			
			<u>2,696.01</u>				
603	12/28/23	INTER005 INTERNAL REVENUE SERVICE					1561
23000552	1	FEDERAL TAXES PERIOD END 12/23	6,619.49	01-500-001-1820	G/L		1 1
				FEDERAL WITHHOLDING PAYABLE			
23000552	2	FICA EMPLOYEE	4,453.27	01-500-001-1810	G/L		2 1
				FICA PAYABLE-EMPLOYEE			
23000552	3	FICA EMPLOYER	4,453.28	01-900-001-8101	Expenditure		3 1
				FRINGE BENEFITS-FICA			
23000552	6	FEDERAL UNEMPLOYMENT	13.28	01-900-001-8101	Expenditure		4 1
				FRINGE BENEFITS-FICA			
			<u>15,539.32</u>				
604	12/31/23	INTER005 INTERNAL REVENUE SERVICE					1564
23000549	1	SICK & VACATION PAYOUT TAXES	2,756.83	01-500-001-1820	G/L		1 1
				FEDERAL WITHHOLDING PAYABLE			
23000549	2	FICA EMPLOYEE	1,071.37	01-500-001-1810	G/L		2 1
				FICA PAYABLE-EMPLOYEE			
23000549	3	FICA EMPLOYER	1,071.36	01-900-001-8101	Expenditure		3 1
				FRINGE BENEFITS-FICA			
			<u>4,899.56</u>				
605	12/31/23	NJST0010 NJ STATE GROSS INCOME TAX					1564
23000550	1	SICK & VACATION PAYOUT	819.18	01-500-001-1830	G/L		4 1
				N.J. WITHHOLDING TAX PAYABLE			

January 16, 2024  
02:40 PM

Long Branch Sewerage Authority  
Check Register By Check Date

Page No: 3

Check #	Check Date	Vendor	Reconciled/Void	Ref Num
PO #	Item	Description	Account Type	Contract Ref Seq Acct

PAYROLL	PAYROLL CHECKING	Continued		
605 NJ STATE GROSS INCOME TAX	Continued			
23000550	2	SDI EMPLOYEE	8.41 01-500-001-1840	G/L 5 1
			SUI, SDI PAYABLE-EMPLOYEE	
			827.59	

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	23,962.48	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	4	0	23,962.48	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	11	0	152,487.24	0.00
Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total:	11	0	152,487.24	0.00

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	3-01	5,567.80	0.00	135,598.33	141,166.13
Total of All Funds:		5,567.80	0.00	135,598.33	141,166.13



January 17, 2024  
11:34 AM

Long Branch Sewerage Authority  
Check Payment Batch Verification Listing

Page No: 1

-BILL LIST

Batch Id: MARION Batch Type: C Batch Date: 01/17/24 Checking Account: OPERATIONS  
Generate Direct Deposit: N

G/L Credit: Expenditure G/L Credit

Check No. PO #	Check Date	Vendor # Name	Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24000039	01/15/24	01/17/24 LOUIS005 LOUIS N. CHIAFULLO	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	230 WESTWOOD AVENUE 01-900-001-8104	Expenditure	Aprv	10	1
				989.40	FRINGE BENEFITS-HEALTH PLAN				
24000037	01/15/24	01/17/24 ELIZA005 ELIZABETH A. BROWN	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	96 ROCKWELL AVENUE 01-900-001-8104	Expenditure	Aprv	8	1
				989.40	FRINGE BENEFITS-HEALTH PLAN				
24000042	01/15/24	01/17/24 FRANK005 FRANK BLAISDELL	1 SEMI ANNUAL MEDICARE REIMBURSE	1,384.80	201 SEASIDE PATHWAY 01-900-001-8104	Expenditure	Aprv	14	1
24000042	01/15/24		2 SPOUSE	1,384.80	FRINGE BENEFITS-HEALTH PLAN 01-900-001-8104	Expenditure	Aprv	15	1
				2,769.60	FRINGE BENEFITS-HEALTH PLAN				
24000049	01/16/24	01/17/24 FRANS005 FRANCES SORRENTINO	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	295 SQUANKUM ROAD 01-900-001-8104	Expenditure	Aprv	21	1
24000049	01/16/24		2 SPOUSE	989.40	FRINGE BENEFITS-HEALTH PLAN 01-900-001-8104	Expenditure	Aprv	22	1
				1,978.80	FRINGE BENEFITS-HEALTH PLAN				
24000034	01/15/24	01/17/24 GAILK005 GAIL KANE	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	11 CALVERT AVE 01-900-001-8104	Expenditure	Aprv	3	1
				989.40	FRINGE BENEFITS-HEALTH PLAN				
24000032	01/15/24	01/17/24 GREGW005 GREG W. MARRA	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	1766 NW 107TH TERRACE 01-900-001-8104	Expenditure	Aprv	1	1
				989.40	FRINGE BENEFITS-HEALTH PLAN				
24000036	01/15/24	01/17/24 HOWAR005 HOWARD B. BUCK	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	2916 ADAMS STREET 01-900-001-8104	Expenditure	Aprv	6	1
24000036	01/15/24		2 SPOUSE	989.40	FRINGE BENEFITS-HEALTH PLAN 01-900-001-8104	Expenditure	Aprv	7	1
				1,978.80	FRINGE BENEFITS-HEALTH PLAN				
24000045	01/15/24	01/17/24 JANIC005 JANICE STATHUM	1 SEMI ANNUAL MEDICARE RIEMBURSE	989.40	48 HOBART MANOR 01-900-001-8104	Expenditure	Aprv	20	1
				989.40	FRINGE BENEFITS-HEALTH PLAN				
24000043	01/15/24	01/17/24 JOSEP010 JOSEPH MARTONE	1 SEMI ANNUAL MEDICARE REIMBURSE	1,384.80	2639 FOX LANE 01-900-001-8104	Expenditure	Aprv	16	1
					FRINGE BENEFITS-HEALTH PLAN				

Check No. PO #	Check Date Enc Date	Vendor # Name Item Description	Payment Amt	Street 1 of Address to be printed on Check Charge Account Description	Account Type	Status	Seq	Acct
24000043	01/15/24	2 SPOUSE	1,384.80	01-900-001-8104	Expenditure	Aprv	17	1
			<u>2,769.60</u>	FRINGE BENEFITS-HEALTH PLAN				
	01/17/24	LAURI005 LAURIE HARTNETT		27857 ROANOKE RAPIDS L				
24000044	01/15/24	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	01-900-001-8104	Expenditure	Aprv	18	1
				FRINGE BENEFITS-HEALTH PLAN				
24000044	01/15/24	2 SPOUSE	988.80	01-900-001-8104	Expenditure	Aprv	19	1
			<u>1,978.20</u>	FRINGE BENEFITS-HEALTH PLAN				
	01/17/24	LOUAN005 LOUANNE WHITE		LOT 401				
24000041	01/15/24	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	01-900-001-8104	Expenditure	Aprv	13	1
			<u>989.40</u>	FRINGE BENEFITS-HEALTH PLAN				
	01/17/24	MYRAB005 MYRA BUCK		1604 MALACARA LANE				
24000038	01/15/24	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	01-900-001-8104	Expenditure	Aprv	9	1
			<u>989.40</u>	FRINGE BENEFITS-HEALTH PLAN				
	01/17/24	NANCY005 NANCY J. FAYE		97 EAST HILLSDALE AVE.				
24000035	01/15/24	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	01-900-001-8104	Expenditure	Aprv	4	1
				FRINGE BENEFITS-HEALTH PLAN				
24000035	01/15/24	2 SPOUSE	989.40	01-900-001-8104	Expenditure	Aprv	5	1
			<u>1,978.80</u>	FRINGE BENEFITS-HEALTH PLAN				
	01/17/24	SUSAN005 SUSAN MARRA		1766 NW 107TH TERRACE				
24000033	01/15/24	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	01-900-001-8104	Expenditure	Aprv	2	1
			<u>989.40</u>	FRINGE BENEFITS-HEALTH PLAN				
	01/17/24	WILL0015 WILLIAM D. STEELE		204 WILSON COURT				
24000040	01/15/24	1 SEMI ANNUAL MEDICARE REIMBURSE	989.40	01-900-001-8104	Expenditure	Aprv	11	1
				FRINGE BENEFITS-HEALTH PLAN				
24000040	01/15/24	2 SPOUSE	989.40	01-900-001-8104	Expenditure	Aprv	12	1
			<u>1,978.80</u>	FRINGE BENEFITS-HEALTH PLAN				

Checks:	<u>Count</u> 15	<u>Line Items</u> 22	<u>Amount</u> 23,347.80
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There are NO errors or warnings in this listing.

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	4-01	23,347.80	0.00	0.00	23,347.80
Total of All Funds:		<u>23,347.80</u>	<u>0.00</u>	<u>0.00</u>	<u>23,347.80</u>

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	01	23,347.80	0.00	0.00	23,347.80
Total of All Funds:		<u>23,347.80</u>	<u>0.00</u>	<u>0.00</u>	<u>23,347.80</u>

G/L Posting Summary

Account	Description	Debits	Credits
01-000-001-1017	REVOLV FD EFT CK'G ACCT.# 100785872-CJB	0.00	23,347.80
01-500-001-1710	ACCOUNTS PAYABLE	<u>23,347.80</u>	<u>0.00</u>
	Grand Total:	<u>23,347.80</u>	<u>23,347.80</u>

101 Crawfords Corner Road  
Suite 3400  
Holmdel New Jersey 07733  
Main: 877 627 3772



January 11, 2024

**VIA EMAIL**

Thomas Roguski, P.E., CME, Executive Director  
Long Branch Sewerage Authority  
150 Joline Avenue  
P.O. Box 720  
Long Branch, New Jersey 07740

Engineer's Status Report  
January 2024 Meeting  
Colliers Engineering & Design Project No. LBS-001

Dear Mr. Roguski,

The following is a report on the status of projects for which Colliers Engineering & Design, Inc. (CED) is responsible:

**1. Capital Projects**

**a. Sanitary Sewer Railroad Crossing Study and Improvements (LBS-274)**

Notice to proceed was issued October 4, 2023. The Contractor is working on cleaning and televising the crossings (first half of crossings have been televised and cleaned).

**b. Hoey Pump Station Force Main Replacement (LBS-275)**

A final Change Order has been submitted to New Jersey Department of Environmental Protection (NJDEP). Awaiting full project close out with NJDEP.

**c. Sludge Holding System Modifications & Final Settling Tank Improvements (LBS-281)**

CED is reviewing outstanding items with the Contractor. Letter of Substantial Completion has been issued. Maintenance bonds have been received. CED is finalizing as-built drawings and O&M manual.

**d. I/I Study and Improvements (LBS-284)**

NJDEP issued Authorization to Award on January 4, 2024. A pre-construction meeting has been scheduled for January 24, 2024.

**e. Solar Feasibility Study (LBS-0320)**

The report was presented at the August Authority meeting. A meeting was held with New Jersey Natural Gas (NJNG) and further discussions will take place. LBSA received a response from NJNG, who's still evaluating.

**f. Planning Document for Infrastructure Bill (LBS-001)**

The Letters of Intent and planning documents have been submitted to New Jersey Infrastructure Bank (NJIB). NJIB acknowledged submittal. A meeting was held with NJIB on August 22, 2023. CED submitted revised Collection System Planning Report to NJIB. The Wastewater Treatment Plant Planning Report was revised and has been uploaded to NJIB.

**g. WWTP Expansion Study (LBS-0329P)**

Draft proposal is being reviewed; a secondary review meeting will be scheduled.

**h. Hoey Pump Station Improvements (LBS-0330)**

A Kick-off meeting was held on December 1, 2022, and a site visit was conducted on December 13, 2022. A secondary field meeting was held on April 5, 2023. Jersey Central Power & Light (JCPL) is able to provide upgrade to 480V. Change in scope was approved at the December meeting. CED is working on additional scope items.

**i. 6<sup>th</sup> Avenue Sewer Replacement (LBS-0330P)**

6<sup>th</sup> Avenue sewer (along with 5<sup>th</sup> to Rockwell, and a portion of the interceptor) is going to be televised.

**j. GIS Upgrades (LBS-0002)**

This project is ongoing. LBSA and CED are reviewing codes. CED is setting up iPad units and will schedule training.

**2. Active Escrow Projects**

**a. The Reef (in construction) (LBS-278)**

Final tests and inspection pending final construction. Performance bond reduction was recommended on January 12, 2023.

**b. Westwood Avenue (in construction) (LBS-285)**

One-year TWA extension was approved April 2022. A pre-construction meeting was held January 27, 2023. Shop drawings have been reviewed and returned. Construction is in progress.

**c. Takanassee (in construction) (LBS-290)**

Sanitary main and laterals have been installed. Final testing to be performed. Punchlist was sent to Applicant on June 7, 2021.

**d. Wave Spa (LBS-291)**

Review letter was sent to Applicant on October 24, 2022. Revised documents were received, and a new review letter was issued on January 24, 2023. TWA has been received.

**e. Proposed 7-Eleven (LBS-292)**

Approval letter was sent to the Applicant on January 7, 2021.

**f. Beachfront LLC (LBS-294 – 981)**

A pre-construction meeting was held October 13, 2023. Construction is in progress.

**g. Broadway Place (Phase I/II) (LBS-295)**

Review letter was sent to the Applicant on July 25, 2023. Revised application is under review. CCTV videos are under review.

**h. The Belmont (in construction) (LBS-299)**

A pre-construction meeting was held July 6, 2022. Shop drawings have been returned. Construction is ongoing.

**i. Pax Plaza (in construction) (LBS-305)**

Revised connection fees letter was provided to the Applicant on February 22, 2022. Shop drawings to date have been returned. A pre-construction meeting was held April 26, 2023.

**j. Chelsea School (LBS-308)**

A pre-construction meeting was held on August 23, 2022. Revised documents were approved on December 9, 2022.

**k. Rt. 36 Resurfacing (LBS-309)**

A review letter was sent on December 23, 2020 to New Jersey Department of Traffic (NJDOT).

**l. Pleasure Bay Park Pool Improvements (in construction) (LBS-310)**

Construction is substantially complete. Final walkthrough to be scheduled, followed by project closeout. As-builts to be submitted.

**m. NJDOT Bridge over Troutman's Creek (LBS-315)**

A meeting with NJDOT took place on Friday, June 10, 2022.

**n. Ocean Gate (in construction) (LBS-0316)**

Revised site plans were approved on July 5, 2022. The CO was approved for Building 2. The Applicant asked for performance bond reduction.

**o. 175 Chelsea Avenue (LBS-0317)**

A review letter was sent on June 8, 2021 to the Applicant. A revised submission was made, and a letter was sent to the Applicant on September 9, 2021, outlining remaining items to be submitted.

**p. SICA Building (in construction) (LBS-0319)**

A pre-construction meeting was held April 27, 2023.

**q. 290 Ocean Avenue (LBS-0321)**

A review letter was sent on January 10, 2022 to the Applicant.

**r. 185 Morris Avenue (in construction) (LBS-0325)**

A pre-construction meeting was held July 15, 2022. Awaiting submission of revised plans and shop drawings.

**s. 279 Third Avenue (LBS-0326)**

A review letter was sent to the Applicant on October 3, 2022.



**t. Long Branch Senior Center Improvements (in construction) (LBS-0327)**

Construction is in progress.

**u. 60 Atlantic Avenue, LLC (LBS-0333)**

A review letter was sent to the Applicant on August 24, 2023.

**v. The Atlantic Club (LBS-0334)**

On-site sewer TWA was submitted to DEP. Off-site sewer improvements have been reviewed.

**w. Santos Subdivision (LBS-0004)**

A review letter was sent to the Applicant on June 30, 2023.

**x. 156-164 Franklin Avenue (LBS-0005)**

A review letter was sent to the Applicant on August 1, 2023.

**y. Second Avenue Multi-Use Development (LBS-0336)**

A Conditional Approval letter was sent to the Applicant on September 27, 2023.

**z. Enclave at West End (LBS-0337)**

A Conditional Approval letter was sent to the Applicant on September 27, 2023. Revised plans have been submitted.

**aa. 169 Chelsea Avenue (LBS-0338)**

A Conditional Approval letter was sent to the Applicant on October 6, 2023. The Applicant's Engineer submitted revised plans. Other items are still outstanding per the Conditional Approval letter.

**bb. 333-345 Second Avenue Proposed Townhouse Development (LBS-0339)**

A Conditional Approval letter was sent to the Applicant on December 22, 2023.

**cc. Ocean Acre (LBS-0340)**

A Conditional Approval letter sent to the Applicant on December 22, 2023.

Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.  
(DBA Maser Consulting)



Jordan R. Volk, P.E., PMP  
Regional Manager

JRV/lsl/mag

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# **LONG BRANCH SEWERAGE AUTHORITY**

## **MINUTES OF THE REGULAR MEETING**

**DECEMBER 20, 2023**

### **I. and II. Opening and Attendance of Meeting and Pledge of Allegiance**

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, December 20, 2023, by the Executive Director, Thomas Roguski, both in person and electronically via telephonic communication conference call, attended by Mr. Booth, Mr. Brown, and Mr. Riley. Mr. Larco and Mrs. Morris were absent.

In addition to the Members of the Authority hereinabove stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, P.E., Executive Director; John L. Bonello, Esq., of the firm Manna & Bonello, P.A., Authority Counsel; Lauren Lechner and Jordan Volk P.E., of the firm Colliers Engineering and Design, Authority Engineer; Charles J. Fallon, CPA, RMA, of the firm Fallon & Company LLP, Authority Auditor; and Nicole Woods, Secretary.

### **III. Announcement Pursuant to New Jersey Open Public Meeting Act.**

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2023, has been provided by publication thereof in the *Link* on February 23, 2023 as a “legal” advertisement and in the *Asbury Park Press* on February 19, 2023 as a “legal” advertisement, and by forwarding duplicates thereof on February 15, 2023, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held both in-person and electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

### **IV. Public Participation.**

Mr. Vincent Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore questioned Mr. Bonello about Correspondence Item No. 21, which is a letter from Mr. Roguski regarding sewer availability for Block 268 Lots 1-7, 32 and 33. Mr. Lepore asked if the Authority is obligated to provide such information to someone who does not own the property. Mr. Bonello replied that this is a matter of public record and a critical piece of information for the developer to facilitate the development.

Mr. Lepore asked Mr. Fallon for clarification of several comments from the Audit report. Mr. Fallon addressed all of Mr. Lepore's questions and concerns satisfactorily. Mr. Roguski thanked Mr. Lepore for his comments and insight.

Mr. Lepore had no further questions and thanked the Board.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Public Participation portion of the Meeting was closed.

#### **V. Miscellaneous Suggestions for the Good of the Authority**

Mr. Lepore suggested that the Commissioners photos and contact information be added to the Long Branch Sewerage Authority website.

Mr. Lepore stated that his past suggestion of naming the Authority Administration Building for past Executive Director, Joseph Martone, would be for dedication purposes only and was not intended to disrupt the operational name of the Authority buildings.

Mr. Lepore had no further comments and thanked the Board.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain; the Miscellaneous Suggestion for the Good of The Authority portion of the Meeting was closed.

#### **VI. As to the Minutes of the Regular Meeting of November 8, 2023**

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on November 8, 2023, to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

#### **VII. As to the Minutes of the Executive Session held on March 15, 2023, if any**

None

#### **VIII. Correspondence**

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported that Correspondence Item No. 12 is a letter from Colliers Engineering & Design regarding the WWTP Sludge Handling System and Emergency Pump Station Improvements, Partial Payment Request No. 11 from Thomas Controls, Inc. in the amount of \$45,712.78.

The following resolution was presented.

### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority has received Partial Payment Request No. 11 from Thomas Controls, Inc. for the Sludge Handling System and Emergency Pump Station Improvements Project, and

**WHEREAS**, this request for payment is in the amount of \$45,712.78, and

**WHEREAS**, the Authority Engineer, Colliers Engineering & Design, has recommended approval of this request, per their letter dated November 27, 2023, attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it approves payment of Partial Payment Request No. 11 to Thomas Controls, Inc. in the amount of \$45,712.78, and

**BE IT FURTHER RESOLVED** that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: December 20, 2023

R1.12-23

Exhibit A

\*\*\*\*

Mr. Roguski reported that Correspondence Item No. 26 is a proposal received from Colliers Engineering and Design in the amount of \$45,800.00 for the Hoey Pump Station Improvements Project. Mr. Roguski explained that during the design of the Pump Station Improvements a few unknown conditions came to light. One of which was a major storm event two months ago which brought eight inches of rain that caused flooding within a few feet of the Pump Station. Mr. Roguski recognized the need to raise the pump station controls and facilities that may be affected by a higher flood. Mr. Roguski further explained that the Hoey Pump Station handles approximately one quarter of the flow to the plant and to lose that station to a flood would be disastrous. Mr. Roguski requested Colliers Engineering and Design to revise the plans to include elevating everything.

Mr. Riley inquired as to the value of the Hoey Pump Station.

Mr. Roguski replied that the value is well over a million dollars and if the pumps were ever to fail, we would not be able to service the Elberon section of town and could face NJDEP fines.

The following resolution was presented.

### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has previously received proposals from its Qualified Consulting Engineers on September 28, 2022, for Professional Engineering Services for the design, permitting, bidding, construction administration and observation services for the Hoey Pump Station Improvements Project, and

**WHEREAS**, the Authority previously awarded the Professional Engineering Services to Colliers Engineering & Design, per their proposal, dated September 28, 2022, for the design, permitting, bidding, construction administration and observation services for the Hoey Pump Station Improvements Project, and

**WHEREAS**, during design, it has become necessary to modify the proposed scope of work to account for unknown conditions and to mitigate against flood risk, and

**WHEREAS**, Colliers Engineering & Design submitted a proposal, dated October 16, 2023, revised December 13, 2023, attached hereto and made a part hereof, for the additional design, permitting, bidding, construction administration and observation services for the Hoey Pump Station Improvements Project, and

**WHEREAS**, the proposal charge is an additional \$45,800.00 for additional design, permitting, bidding, construction administration and observation services, and

**WHEREAS**, the Authority's Engineering Committee has reviewed the attached proposal and has recommended approval of same, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Long Branch Sewerage Authority hereby awards Colliers Engineering & Design the proposal to provide additional design, permitting, bidding, construction administration and observation services for the Hoey Pump Station Improvements Project, in the total additional amount of \$45,800.00 subject to Colliers Engineering & Design complying with all of the requirements of the terms and conditions of the proposal.

2. The Authority is authorized to enter into a contract with Colliers Engineering & Design for the purpose expressed hereinabove.

3. Colliers Engineering & Design's authorized proposal, dated September 28, 2022, remains in effect, with the exception of any modifications made with the attached proposal, dated October 16, 2023, revised December 13, 2023.

4. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - ABSENT  
Mrs. Morris - ABSENT

Date: December 20, 2023  
R2.12-23  
Exhibits B & C

\*\*\*\*\*

Mr. Roguski reported that Correspondence Item No. 32 is a letter from Colliers Engineering and Design recommending the conditional approval of 333-345 Second Avenue proposed townhouse development. Mr. Roguski explained that these proposed fourteen (14) townhomes will be located at the former Seashore Day Camp site and will connect to the Second Avenue main.

The following resolution was presented.

### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, Bathhaus, LLC has applied for sewer connection for 333-345 Second Avenue known as Block 212, Lots 4, 5 and 11, and

**WHEREAS**, the application was accompanied by the necessary documentation, and

**WHEREAS**, the Authority Engineer, Colliers Engineering & Design, has reviewed the associated documents, and has recommended that the application be conditionally approved in their letter, dated December 14, 2023, attached hereto and made a part hereof, and

**WHEREAS**, there is adequate capacity to service the request.

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the application of Bathhaus, LLC for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer, Colliers Engineering & Design, dated December 14, 2023, and upon the payment of all requisite fees, including, but not limited to, 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit, and the remaining 50% due prior to issuance of any Certificate of Occupancy.

**BE IT FURTHER RESOLVED** that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.



ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - ABSENT  
Mrs. Morris - ABSENT

Date: December 20, 2023  
R3.12-23  
Exhibit D

\*\*\*\*\*

Mr. Roguski reported that Correspondence Item No. 33 is a letter from Colliers Engineering and Design, recommending the award of the 2018 Capital Improvements Projects – Collection Systems Inflow and Infiltration Improvements Project to A to Z Site Contractors, Inc. in the amount of \$1,149,225.20. Mr. Roguski further explained that the lowest bidder, A to Z Site Contractors, bid two (2) line items below the minimum amount bid. This was reviewed by all parties involved including Mr. Bonello. Mr. Bonello provided a letter stating that this was a mistake and recommended allowing A to Z Site Contractors to correct this mistake, which is included as an exhibit to the following resolution. Mr. Roguski further explained that correcting this mistake will account for an additional \$3,500.00 or so to the bid, which is still substantially less than the other bids received. Mr. Roguski stated that the award of this contract is contingent upon the NJDEP and the I-Bank approvals and release of funds.

The following resolution was presented.

**RESOLUTION**

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for the Inflow/Infiltration Improvements Project, and

**WHEREAS**, in response thereto the Authority has received bids from the parties and bid amounts as specified on the Bid Tally List as prepared by and provided by the Authority Engineer, Colliers Engineering & Design, in their letter dated December 15, 2023, both attached hereon and both made a part hereof, and

**WHEREAS**, the low bidders, A to Z Site Contractors, Inc.'s bid contained an error which has been addressed per A to Z Site Contractors, Inc. letter dated December 6, 2023, and per the Authority Attorney, Manna & Bonello's letter dated December 4,

2023, both attached hereon and both made a part hereof, and

**WHEREAS**, the Authority Engineer, Colliers Engineering & Design, has recommended the award of this contract to A to Z Site Contractors, Inc., 500 Houston Avenue #1, Jackson, NJ 08527, in the amount of \$1,149,225.20 for the Total Base Bid plus Alternate Bid, and

**WHEREAS**, in accordance with law, the Authority is required to award the contract for the Inflow/Infiltration Improvements Project to the lowest responsible bidder, and

**WHEREAS**, the Authority Executive Director has certified that there are funds available for this purpose through the New Jersey Infrastructure Bank (hereinafter "NJIB") under Loan Number S340336-09, as per the certification attached hereto and made a part hereof, conditional upon the New Jersey Department of Environmental Protection's (hereinafter "NJDEP") and New Jersey Infrastructure Bank's (hereinafter "NJIB") approval and authorization to award the contract, and

**WHEREAS**, award of this contract to A to Z Site Contractors, Inc. is conditional upon the New Jersey Department of Environmental Protection's (hereinafter "NJDEP") and New Jersey Infrastructure Bank's (hereinafter "NJIB") approval and authorization to award the contract.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Long Branch Sewerage Authority hereby awards its contract for the Inflow/Infiltration Improvements Project to A to Z Site Contractors, Inc., in the amount of \$1,149,225.20 for the Total Base Bid plus Alternate Bid, subject to A to Z Site Contractors, Inc. complying with all of the requirements of the terms and conditions of the Bid Plans and Specifications prepared in connection with this contract and included in Notice to Bidders, and conditional upon the New Jersey Department of Environmental Protection's (hereinafter "NJDEP") and New Jersey Infrastructure Bank's (hereinafter "NJIB") approval and authorization to award the contract, and
2. The Authority is authorized to enter into a contract with A to Z Site Contractors, Inc. for the purpose-expressed hereinabove, conditional upon the New Jersey Department of Environmental Protection's (hereinafter "NJDEP") and New Jersey Infrastructure Bank's (hereinafter "NJIB") approval and authorization to award the

contract, and

3. The Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: December 20, 2023

R4.12-23

Exhibits E, F, G, H, I

\*\*\*\*

Mr. Roguski reported that Correspondence Item No. 34 is a letter received from Colliers Engineering and Design recommending the conditional approval of the Ocean Acres Project at 119-129 Franklin Avenue for eight (8) townhouse units.

The following resolution was presented.

**RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, Ocean Acre has applied for sewer connection for 119-129 Franklin Avenue known as Block 217, Lots 26 and 27, and

**WHEREAS**, the application was accompanied by the necessary documentation, and

**WHEREAS**, the Authority Engineer, Colliers Engineering & Design, has reviewed the associated documents, and has recommended that the application be conditionally approved in their letter, dated December 15, 2023, attached hereto and made a part hereof, and

**WHEREAS**, there is adequate capacity to service the request.

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that the application of Ocean Acre for connection to the sewerage system be and the same is hereby approved conditionally as per the letter of the Authority Engineer, Colliers Engineering & Design, dated December 15, 2023, and upon the payment of all requisite fees, including, but not limited to, 50% of the total connection fee due prior to issuance of the City of Long Branch Building Permit, and the remaining 50% due prior to issuance of any Certificate of Occupancy.

**BE IT FURTHER RESOLVED** that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: December 20, 2023  
R5.12-23  
Exhibit J

\*\*\*\*\*

Mr. Roguski had nothing further to report.

**LIST OF CORRESPONDENCE FOR REGULAR MEETING  
LONG BRANCH SEWERAGE AUTHORITY  
DECEMBER 20, 2023**

- 1) Letter dated 11/07/23 received 11/13/23 from Charles Surmonte, P.E. & L.S., re: Block 100 Lot 38, 650 Woodgate Ave, Serviceability Request
- 2) Letter dated 11/15/23 and received 11/15/23 via email from Colliers Engineering & Design to Freehold Soil Conservation District, re: Plan Certification for I & I improvements for LBSA. Project No.LBS-284.
- 3) Certified Notice of Hearing received 11/14/23 from Long Branch Planning Board, re:119-129 Franklin Ave/ Block 217 Lots 26/27, variance relief.

- 4) Certified Notice of Hearing dated 11/13/23 received 11/16/23 from City of Long Branch Zoning Board of Adjustment, re: 298 Branchport Ave. Block 356 / Lot 1. Applicant, Block Kraft Properties, LLC seeks Certificate of Nonconformity.
- 5) Certified Letter dated 11/14/23 received 11/17/23 from Galway Builders, LLC, re: Branchport Crossing, Block 357 Lots 2, 3, 4, & 5, Application for CAFRA Individual Permit.
- 6) Certified Notice of Public Hearing dated 11/7/23 received 11/17/23 from Gemstone Apartments, LLC, re: Block 280 Lot 11.03 (formally Block 280 Lots 11.02, 12, 13, and 14) 27, 31, 35 and 37 Third Avenue, Applicant proposes to replace the previously approved 6-foot decorative wall with a 6-foot fence.
- 7) Certified Letter dated 11/8/23 received 11/17/23 from State of New Jersey, DEP, re: Compliance Evaluation and Inspection, Long Branch Sewerage Authority.
- 8) Letter dated 11/21/23 via email from LBSA to Charles Surmonte, PE, LS re: Letter of Service Availability: Sanitary Sewer Block 100, Lot 38, 650 Woodgate Ave.
- 9) Certified Notice of Public Hearing dated 11/9/23 received 11/20/2023 from Temple Beth Miriam, re: Block 4 Lot 3, Applicant is seeking d2 conditional use variance approval, as well as minor site plan/subdivision approval, to subdivide the existing lot into two (2) conforming lots.
- 10) Certified Notice of Public Hearing received 11/20/2023 from Long Branch Zoning Board of Adjustments, re: 907 Ocean Ave/Block 59 Lot 3, variance relief.
- 11) Certified Notice of Hearing dated 11/14/2023 received 11/20/23 from Long Branch Planning Board, re: 239 Liberty Street /Block 397 Lots 11 and 15. Applicant, Gino Realty, LLC seeks minor subdivision approval to adjust the lot lines of two existing lots.
- ACTION** 12) Letter dated 11/27/23 received 11/29/23 from Colliers Engineering, re: WWTP Sludge Handling System and Emergency Pump Station Improvement, Partial Payment Request No. 11
- 13) Certified Notice of Hearing received 11/30/23 from Daniel J. O'Hern, Jr, Esq., re: 14 Ocean Ave / Block 51 Lot 11, 1 Riverdale Ave / Block 52 Lot 16 and Block 52 Lot 17 in Monmouth Beach (NOT LBSA)
- 14) Copy of a Letter and Email dated 11/30/23 received 11/30/23 from Thomas Roguski to Joanna Pagliano, PE, Stonefield Engineering and Design, re: Request for Service Availability: Sanitary Sewer for Proposed Mixed-Use Development, 83 North Broadway / Block 305 Lot 9
- 15) Certified Public Notice received 12/5/23 from Inglesino Taylor, re: 11 Sherman Ave / Block 103 Lots 14, 15 & 16, West Long Branch (NOT LBSA)

- 16) Certified Public Notice dated 11/16/23 received 12/5/23 from Salvatore Alfieri, Esq., re: 277 Route 36 / Block 68 Lots 3 & 5, West Long Branch (NOT LBSA)
- 17) Certified Notice of Hearing dated 11/29/23 received 12/5/23 from Rick Brodsky, Esq., re: 16 & 20 Whalepond Road / Block 4002 Lot 22.01, Eatontown (NOT LBSA)
- 18) Letter dated 12/4/23 received 12/5/23 from John L. Bonello, re: Inflow/Infiltration Project LBS-284
- 19) Letter dated 12/6/23 received 12/6/23 from A to Z Site Contractors, re: LBSA Inflow/Infiltration Improvements Project #S340336-09 / LBS-284
- 20) Affidavit of Publication dated 10/20/23 received 12/6/23 from The Link News, re: Notice to Bidders for the Inflow / Infiltration Improvement Project.
- 21) Copy of a Letter dated 12/8/23 received 12/8/23 from Thomas Roguski to Andrew Pentaleri, Dynamic Engineering, re: Request for service availability, Proposed Mixed-Use Development, 305-319 Broadway, 11-15 Lippincott Ave, 14-28 Sixth Ave. / Block 268 Lots 1-7, 32 & 33.
- 22) Certified Notice of Public Hearing dated 12/6/23 received 12/8/23 from Robert L. Witek, II Esq., re: 201, 213 & 215 Third Ave. / Block 228 Lots 1, 42 & 43.01, Applicant seeks to merger the three lots in to one parcel and demolish all existing structures and construct a single muti-use structure.
- 23) Certified Legal Notice received 12/8/23 from RMH Select Properties, LLC, re: 10 Throckmorton Ave / Block 73 Lots 28, 29, 30 & 31, West Long Branch (NOT LBSA)
- 24) Certified Notice of Hearing dated 12/5/23 received 12/8/23 from Jason King & Caitlyn Liptak King, re: 355 A Long Branch Ave / Block 443 Lot 1.02, Application for a Certificate of Nonconformity
- 25) Copy of an email from Thomas Roguski to Kevin J. Hayes, Sr., re: Letter of Service Availability for 9 Manahassett Park Dr. / Block 461 Lot 4.01
- 26) Letter dated 10/16/23 Revised 12/13/23 received 12/14/23 from Colliers Engineering and Design, re: Additional Services – Design and Construction Phase Services, Hoey Avenue Pump Station Improvements
- 27) Certified Notice of Hearing received 12/14/23 from Kristopher Fonselius, re: 500 Neptune Ave / Block 473 Lot 17. Applicant seeks post construction approval for the expansion of the driveway.
- 28) Letter dated 12/4/23 received 12/14/23 from John Bonello, re: Inflow/Infiltration Improvements Project LBS-284.

**ACTION**

- 29) Certified Letter dated December 2023 received 12/14/23 from New Jersey Utility Authorities Joint Insurance Fund, re: 2024 Assessments.
- 30) Certified Letter dated 10/2/23 from Municipal Excess Liability Joint Insurance Fund, re: Local Government Insurance Issues
- 31) Letter dated 12/11/23 received 12/14/23 from Freehold Soil Conservation District, re: Sanitary Sewer Infiltration and Inflow Improvements.
- ACTION** 32) Letter dated 12/14/23 received 12/14/23 from Colliers Engineering & Design, re: 333-345 Second Ave Proposed Townhouse Development, Bathhaus, LLC, 333-345 Second Ave. / Block 212 Lots 4, 5, & 11, LBS-0339
- ACTION** 33) Letter dated 12/15/23 received 12/15/23 from Colliers Engineering & Design, re: Recommendation of Award 2018 Capital Improvements Projects – Collection System Inflow/Infiltration Improvements
- ACTION** 34) Letter dated 12/15/23 received 12/15/23 from Colliers Engineering & Design, re: Ocean Acre, 119-129 Franklin Avenue / Block 217 Lots 26 & 27
- 35) Letter dated 12/15/23 received 12/15/23 from Colliers Engineering and Design, re: Engineer's Status Report for December 2023 Meeting
- 36) Letter dated 12/6/23 received 12/6/23 from A to Z Site Contractors, Inc., re: Inflow/Infiltration Improvements Project LBS-284.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the attached List of Correspondence was ordered received and filed.

#### **IX. Report of the Executive Director for the December 20, 2023 Authority Meeting**

Mr. Roguski stated that over the last month the Authority treated an average of 3.70 MGD and all limits of the discharge permit were met.

Mr. Roguski reported that the Contract Negotiations with both the Plant and Office unions have been completed for the three-year term 2024 to 2026 resulting in a four percent (4%) increase under both contracts, among other negotiated items as outlined in resolution exhibits.

The following two resolutions were presented.

## **RESOLUTION**

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth

**WHEREAS**, LOCAL 32, the Office and Professional Employees International Union ("OPEIU") is the exclusive majority representative of a unit of white-collar workers employed by the Long Branch Sewerage Authority (the "Authority"), pursuant to the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. (the "Act"), and

**WHEREAS**, the Authority and OPEIU are signatories to a collective negotiations agreement that expires on December 31, 2023, and

**WHEREAS**, the Act requires that the Authority and OPEIU negotiate in good faith over the terms and conditions of employment for the employees in OPEIU negotiating unit, and

**WHEREAS**, the negotiating teams of the Authority and OPEIU have negotiated in good faith pursuant to their obligations under the Act and have reached a tentative agreement as to all terms and conditions of employment for such employees, for inclusion in a successor collective negotiations agreement for the period of January 1, 2024 - December 31, 2026, and have agreed upon the form of such successor agreement as outlined in the attached Outline of Agreement a copy of which is attached hereto, subject to ratification by their principals and the Authority, and

**WHEREAS**, OPEIU has informed the Authority that the Proposed Agreement will be submitted to its membership for ratification following ratification by the Authority, and

**WHEREAS**, the Commissioners of the Long Branch Sewerage Authority believe that entering into the Proposed Agreement would be in the best interest of the Authority and the public, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Long Branch Sewerage Authority, that the Proposed Agreement between the Authority and OPEIU for the period January 1, 2024 - December 31, 2026, is hereby ratified and approved, and



**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to take such actions as are necessary to effectuate the terms of the aforesaid Agreement.

**BE IT FURTHER RESOLVED** that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate this Resolution and the aforesaid Agreement.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: December 20, 2023

R6.12-23

Exhibit K

\*\*\*\*\*

## **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, LOCAL 4-406, the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial, and Service Workers International Union (“USW”) is the exclusive majority representative of a unit of blue-collar workers employed by the Long Branch Sewerage Authority (the "Authority"), pursuant to the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. (the "Act"), and

**WHEREAS**, the Authority and USW are signatories to a collective negotiations agreement that expired on December 31, 2023, and

**WHEREAS**, the Act requires that the Authority and USW negotiate in good faith over the terms and conditions of employment for the employees in USW negotiating unit, and

**WHEREAS**, the negotiating teams of the Authority and USW have negotiated in good faith pursuant to their obligations under the Act and have reached a tentative agreement as to all terms and conditions of employment for such employees, for inclusion in a successor collective negotiations agreement for the period of January 1, 2024- December 31, 2026, and have agreed upon the form of such successor agreement as outlined in the Memorandum of Agreement a copy of which is attached hereto, subject to ratification by their principals and the Authority, and

**WHEREAS**, USW has informed the Authority that the Proposed Agreement has been ratified by its membership, and

**WHEREAS**, the Commissioners of the Long Branch Sewerage Authority believe that entering into the Proposed Agreement would be in the best interest of the Authority and the public, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Long Branch Sewerage Authority, that the Proposed Agreement between the Authority and USW for the period January 1, 2024 - December 31, 2026, is hereby ratified and approved, and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to take such actions as are necessary to effectuate the terms of the aforesaid Agreement.

**BE IT FURTHER RESOLVED** that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate this Resolution and the aforesaid Agreement.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - ABSENT  
Mrs. Morris - ABSENT

Date: December 20, 2023  
R7.12-23  
Exhibit L

\*\*\*\*\*

Mr. Roguski reported that Mr. Melvin Morris provided the Authority with great service during the past year with the covering of several employee leaves of absence by not taking any vacation time himself. Mr. Roguski further explained that it would be advantageous for the Authority to buy back Mr. Morris' unused vacation time down to one (1) years' worth of time.

The following resolution was presented.

### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") desires to buy back Mr. Melvin Morris' vacation time down to one (1) years' worth of vacation time accrual, on a one-time basis, and

**WHEREAS**, Mr. Morris elected to work and not request vacation during various times of labor shortages during 2023 due to various reasons, and

**WHEREAS**, this vacation buy back is offered to Mr. Morris on a voluntary basis and is not mandatory, and

**WHEREAS**, Mr. Morris has indicated that back buy of the vacation time is his preferred course of action; and

**WHEREAS**, the Authority shall compensate Mr. Morris for any accrued vacation time over one (1) years' worth of vacation time accrual as of December 31, 2023 at Mr. Morris' current 2023 hourly rate of compensation; and

**WHEREAS**, the Executive Director has indicated that there are funds available from the 2023 Budget for this buy back, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority (the "Authority") that the Authority is authorized to buy back Mr. Melvin Morris' vacation time down to one (1) years' worth of vacation time accrual, on a one-time basis.

**BE IT FURTHER RESOLVED** that the Authority shall compensate Mr. Morris for any accrued vacation time over one (1) years' worth of vacation time accrual as of December 31, 2023 at Mr. Morris' current 2023 hourly rate of compensation.

**BE IT FURTHER RESOLVED** that this vacation buy back is offered to Mr. Morris on a voluntary basis and is not mandatory, and Mr. Morris has indicated that buy back of the vacation time is his preferred course of action.

**BE IT FURTHER RESOLVED** that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate this Resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: December 20, 2023  
R8.12-23

\*\*\*\*\*

Mr. Roguski stated that the Authority has identified a need for a Utility Crew Position and seeks to hire an entry level position to be able to grow into other positions. Mr. Roguski explained that last month Mr. Riley suggested hiring someone new and young, and this hire fits

that bill. The potential hire is local and young with good mechanical aptitude and willingness to learn. The Authority's Human Resource Committee recommended the hiring of Tyler Munson at the starting rate of \$18.01 per hour.

The Following resolution was presented.

### **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**BE IT RESOLVED** by the Long Branch Sewerage Authority that it hereby ratifies and approves the hiring of Tyler Munson as Utility Crew effective January 2, 2024, or at a starting date thereafter as determined by the Executive Director, at a rate of compensation of \$18.01 per hour. This resolution and employment are conditional upon Tyler Munson successfully completing a pre-employment physical test, drug test, alcohol test, and background check, all to the sole satisfaction of the Long Branch Sewerage Authority. This resolution and employment will become void should Tyler Munson not successfully complete a pre-employment physical test, drug test, alcohol test, and background check, all to the sole satisfaction of the Long Branch Sewerage Authority.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: December 20, 2023  
R9.12-23

\*\*\*\*\*

Mr. Roguski had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved, and ordered received and filed and made part of the Minutes of this Meeting.

**X. Report by Authority Counsel of the Activities of that Office and of Actions taken since November 8, 2023**

Mr. Bonello reported that he recommended the correction of the bid from A to Z Site Contractors as the law allows the correction of miniscule mistakes like this.

Mr. Bonello had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and regarding each and all the foregoing items be, and they are in all respects approved, confirmed, and ratified.

**XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since November 8, 2023**

Mr. Fallon reviewed several key points in the Audit for the Commissioners. Mr. Roguski asked Mr. Fallon if the absent Commissioners may reach out with any questions that they may have after reviewing the Audit. Mr. Fallon replied affirmatively.

Mr. Fallon had nothing further to report.

Mr. Roguski thanked Mr. Fallon and the following resolutions were presented.

**RESOLUTION**

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2022, has been completed and filed with the Long Branch Sewerage Authority pursuant to N.J.S.A 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "Schedule of Findings and Recommendations " in accordance with N.J.S.A. 40A:5A-17,

**NOW, THEREFORE BE IT RESOLVED**, that the governing body of the Long Branch Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2022, and

specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: December 20, 2023  
R10.12-23

IT IS HEREBY CERTIFIED THAT THIS IS  
A TRUE COPY OF THE RESOLUTION PASSED  
AT THE MEETING OF THE LONG BRANCH  
SEWERAGE AUTHORITY HELD ON  
DECEMBER 20, 2023

---

David G. Brown, Secretary

**LOCAL AUTHORITIES GROUP AFFIDAVIT**

**PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Long Branch Sewerage Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Long Branch Sewerage Authority.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we each reviewed the annual audit report for the fiscal year ended December 31, 2022, and specifically the sections of the audit report entitled "Schedule of Findings and Recommendations".

Print Name

Signature

Donald S. Riley

\_\_\_\_\_

Michael Booth

\_\_\_\_\_

David G. Brown

\_\_\_\_\_

Bryan I. Larco

\_\_\_\_\_

Susie Morris

\_\_\_\_\_

Sworn to and subscribed before me

This \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_

Date: December 20, 2023

R11.12-2023



## **RESOLUTION**

Mr. Booth offered the following Resolution and moved its adoption; seconded by Mr. Brown

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2022 has been completed and filed with the Long Branch Sewerage Authority pursuant to N.J.S.A. 40A:5A-15, and

**NOW, THEREFORE BE IT RESOLVED** that pursuant to N.J.S.A. 40A:5A-16 the Long Branch Sewerage Authority authorizes the publishing in a newspaper of a synopsis of the annual audit.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- ABSENT
Mrs. Morris	- ABSENT

Date: December 20, 2023  
R12.12-23

\*\*\*\*

Mr. Roguski reported that the following resolution is for 2023 budget transfers to balance the line items of the budget outlined in the attached spreadsheet exhibit.

The following resolution was presented.

## **RESOLUTION**

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth

**WHEREAS**, the Long Branch Sewerage Authority (the "Authority") anticipates exceeding certain Budget Line Items in its 2023 Budget, and

**WHEREAS**, the Authority Comptroller has recommended

an adjustment be made to these Budget Line Items in the form of a Budget Transfer Resolution, and

**WHEREAS**, the Executive Director has prepared documentation outlining these Budget Line Items for transfer, which is attached hereto and made a part hereof, and

**WHEREAS**, the Executive Director has certified that there are funds available from other Budget Line Items for these budget adjustments, and

**NOW, THEREFORE, BE IT RESOLVED** by the Long Branch Sewerage Authority that it hereby approves the Budget Transfer as submitted by the Executive Director and made a part hereto, and

**BE IT FURTHER RESOLVED** that the Authority Executive Director and/or Chairman are hereby authorized to sign any documents necessary to effectuate this Resolution.

ROLL CALL:

Mr. Riley - AYE  
Mr. Booth - AYE  
Mr. Brown - AYE  
Mr. Larco - ABSENT  
Mrs. Morris - ABSENT

Date: December 20, 2023  
R13.12-23  
Exhibit M

\*\*\*\*\*

Mr. Roguski reported that the 2024 Budget, which was introduced in October, was approved by the State with some minor comments that were satisfactorily addressed.

The following resolution for the Adoption of the 2024 Budget was presented.

**2024 ADOPTED BUDGET RESOLUTION**

**LONG BRANCH SEWERAGE  
AUTHORITY**

<b>FISCAL</b>	<b>FROM:</b>	<b>TO:</b>
<b>YEAR:</b>	<b>January</b>	<b>December</b>
	<b>1, 2024</b>	<b>31, 2024</b>

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Long Branch Sewerage Authority for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Long Branch Sewerage Authority at its open public meeting of December 20, 2023; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$8,133,896.00 Total Appropriations, including any Accumulated Deficit, if any, of \$8,403,896.00 and Total Unrestricted Net Position utilized of \$270,000.00 and

**WHEREAS**, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$7,159,500.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on December 20, 2023 that the Annual Budget and Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2024 and, ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated, and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

December 20, 2023

\_\_\_\_\_  
(Secretary's Signature)

Governing Body  
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Mr. Riley

Mr. Brown

Mr. Booth

Mr. Larco

Mrs. Morris

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

**XII. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken Since November 8, 2023**

Ms. Lauren Lechner reported on the status of the Capital Improvements Projects.

Regarding the Sanitary Sewer Railroad Crossing Study, the contractor was out last week working on the cleaning and televising of the crossings.

The Hoey Pump Station Force Main Replacement is awaiting the final close-out NJDEP.

Regarding the Sludge Holding Systems Modifications & Final Settling Tank Improvements, Colliers is reviewing outstanding items with the contractor prior to closing out the project.

The I/I Study and Improvements contract was awarded earlier in the meeting, contingent on the NJDEP approval.

There is no update regarding the Solar Feasibility Study.

There are no updates on the Planning Documents for the Infrastructure Bill.

Regarding the WWTP Expansion Study, a draft proposal was prepared and a review meeting will be scheduled.

Regarding the Hoey Pump Station Improvements, as reported earlier, Colliers provided a change of scope for the elevated structures at the Hoey Pump Station. Now that it has been approved, the work will begin.

Regarding the Sixth Avenue Sewer Replacement, the Authority will be televising some of the pipes on Sixth Avenue.

The GIS Upgrade is currently underway. Colliers will be setting up mobile units for mapping software.

Ms. Lechner had nothing further to report.

On Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, all actions taken, and dispositions made by Authority Consulting Engineer of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

**XIII. Transfers, if any.**

The transfers are as listed.

The following Resolution was moved by Mr. Booth, seconded by Mr. Brown, and passed by all affirmative vote of all members present, no nays, two absent, no abstain, approving the Authority Transfers for the month of November 2023 as listed.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20TH DAY OF DECEMBER 2023 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT THAT THE AUTHORITY HEREBY APPROVES THE TRANSFERS MADE FOR THE MONTH OF NOVEMBER 2023 AS SUBMITTED BY THE EXECUTIVE DIRECTOR AND ORDERS SAID REPORT RECEIVED AND FILED.

**XIV. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of November 2023**

The following Resolution was moved by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, two absent, no abstain.

**RESOLUTION**

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 20th DAY OF DECEMBER 2023 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of November 2023 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

**XV. Report, if any, by Investment Committee.**

No report of the investment committee.

## **XVI. Old Business.**

Mr. Roguski opened the floor to discuss the placing of a plaque in the meeting room to honor Mr. Joseph Martone for his years of service to the Authority.

Mr. Booth, Mr. Brown, and Mr. Riley agreed to the purchase of said plaque. Mr. Roguski stated that since the price of a plaque is below the bid threshold, he will proceed with the purchase. Mr. Roguski will present a resolution next month formalizing same.

## **XVII. New Business**

Mr. Brown asked if there is any new information regarding 390-392 Ocean Avenue and the development of lower Broadway.

Mr. Roguski replied regarding 390-392 Ocean Avenue, the project is fully approved from a sewer standpoint and has received NJDEP TWA permits for the on-site and off-site portions of the work.

Mr. Roguski also reported that regarding the lower Broadway development, the NJDEP TWA has been approved and there is a commitment from the developer to perform the necessary off-site improvements. The lines have been televised to confirm capacity for the proposed Grocery Store on the corner of Union Avenue and Liberty Street. To date they have complied with all the requirements made by the Sewerage Authority, however, have not yet paid any connection fees.

## **XVIII. Adjournment at 4:02 p.m.**

There being no further business, on Motion by Mr. Booth, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, two absent, no abstain, the meeting was adjourned at 4:02 p.m.

Respectfully submitted,

---

David G. Brown, Secretary

---

Thomas Roguski, Executive Director

RECEIVED

DEC 18 2023

L.B. SEWERAGE AUTH

Charles Surmonte P.E. & L.S.

Professional Engineer and Land Surveyor  
301 Main Street, 2<sup>nd</sup> Floor, Allenhurst, NJ 07711  
Phone 732-660-0606 Fax 732-660-0404

11 December 2023

Long Branch Sewerage Authority  
150 Joline Avenue  
P.O. Box 720  
Long Branch, N.J. 07740  
Attn: Thomas Roguski

Re: Serviceability request  
Subdivision application  
Block 365, Lot 4  
240 Seventh Avenue  
Long Branch, N.J.

Dear Sir/Madam:

Attached please find a copy of Proposed Subdivision Plan for the referenced property.

Please advise as to service availability to each lot shown and assuming same, contacts and procedures for pre-construction coordination.

Please advise should you require additional information.

Charles Surmonte P.E. & L.S.

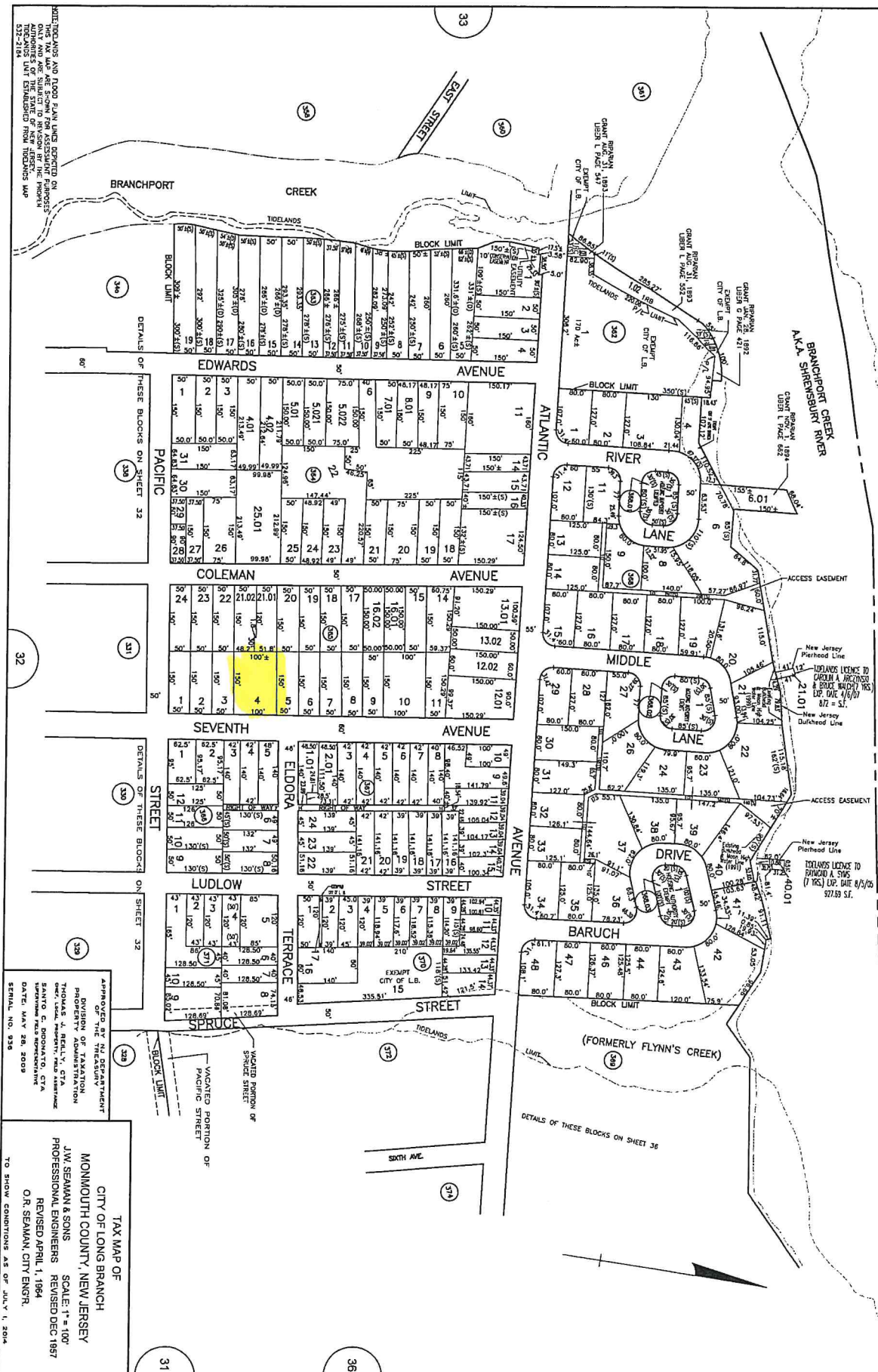
Tom, FILE

1-1

DATE	NAME	LOC. NO.
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010
11-1-20	JOHN A. ANDERSON, P.E.	2010

BOROUGH OF OCEANPORT  
MONMOUTH COUNTY

35



APPROVED BY THE DEPARTMENT  
DIVISION OF TAXATION  
PROPERTY ADMINISTRATION  
THOMAS J. KELLY, CTA  
DATE: MAY 28, 2008

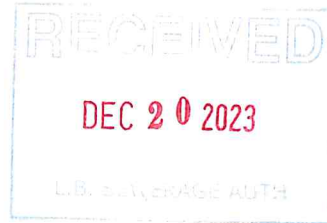
SAINTO C. DOMINATO, CTA  
DATE: MAY 28, 2008  
SERIAL NO. 328

TAX MAP OF  
CITY OF LONG BRANCH  
MONMOUTH COUNTY, NEW JERSEY  
J.W. SEAMAN & SONS  
SCALE: 1" = 100'  
PROFESSIONAL ENGINEERS  
REVISED APRIL 1, 1984  
O.R. SEAMAN, CITY ENGR.

TO SHOW CONDITIONS AS OF JULY 1, 2004

35





*Charleston Wipes Settlement*  
c/o Gilardi & Co. LLC  
P.O. Box 301130  
Los Angeles, CA 90030-1130

*Commissioners of Public Works of the City of  
Charleston (d.b.a. Charleston Water System) v.  
Costco Wholesale Corporation, CVS Health  
Corporation, Kimberly-Clark Corporation, The  
Procter & Gamble Company, Target  
Corporation, Walgreens Co. and Wal-Mart, Inc.*

**COURT APPROVED  
LEGAL NOTICE**

CASE NO. 2:21-CV-00042 (D.S.C.)

A FEDERAL COURT HAS  
AUTHORIZED THIS NOTICE.

THIS IS NOT A SOLICITATION  
FROM A LAWYER.

[WWW.CHARLESTONWIPESSETTLEMENT.COM](http://WWW.CHARLESTONWIPESSETTLEMENT.COM)

186



140710002148

Postal Service: Please do not mark barcode

CHLW-AB-991-664  
LONG BRANCH SEWERAGE AUTHORITY  
150 JOLINE AVE  
LONG BRANCH NJ 07740-7343



Presorted  
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Permit #21  
Petaluma, C

**CHLW**

Tom

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United States District Court for the District of South Carolina, Charleston Division

**SEWAGE TREATMENT SYSTEM OPERATORS IN THE UNITED STATES  
WHOSE SYSTEM WAS IN OPERATION BETWEEN JANUARY 6, 2018 AND  
NOVEMBER 21, 2023, MAY BE AFFECTED BY CLASS ACTION SETTLEMENTS.**

*A federal court authorized this Notice. You are not being sued.*

*This is not a solicitation from a lawyer.*

Proposed settlements (“Settlements”) have been reached between Charleston Water System and Defendants Costco Wholesale Corporation, CVS Health Corporation, The Procter & Gamble Company, Target Corporation, Walgreen Co., and Walmart Inc. (collectively, “Defendants”). Charleston challenges the manufacturing, design, marketing and/or sale of multiple Defendants’ flushable wipes.<sup>1</sup> Defendants deny the allegations about their flushable wipes and maintain that the products perform as advertised. There has been no finding of liability against any of the Defendants. Defendants agreed to the Settlements to avoid the uncertainties and expenses of trial.

**WHO IS IN THE SETTLEMENT CLASS?**

If you own[ed] or operate[d] a sewage or wastewater conveyance and treatment plant, such as a municipality, authority or wastewater district in the United States whose system was in operation between January 6, 2018 and November 21, 2023, you are part of the Settlement Class. The Court-certified Settlement Class is defined as “All STP (Sewage Treatment Plant) Operators in the United States whose systems were in operation between January 6, 2018 and the date of preliminary approval.”

**WHAT DOES THE SETTLEMENT WITH DEFENDANTS PROVIDE?**

Defendants have agreed to modify their business practices with respect to their flushable wipes Products, including Charmin-branded flushable wipes, Kirkland Signature-branded flushable wipes, Equate-branded flushable wipes, Great Value-branded flushable wipes, up & up™-branded flushable wipes, Walgreens-branded flushable wipes, Well Beginnings-branded flushable wipes, CVS Health™-branded flushable wipes, and Total Home®-branded flushable wipes. The details of these business practice modifications and the terms of the settlements are available at [www.charlestonwipessettlement.com](http://www.charlestonwipessettlement.com).

**YOUR RIGHTS AND OPTIONS**

**Do Nothing.** By doing nothing, you will automatically receive the benefits of the Settlements with Defendants in the form of business practice modifications described in the Notice.

**Object to the Settlements or the request for attorneys’ fees and expenses.** You can object to the Settlements and/or Class Counsel’s request for attorneys’ fees and expenses of up to \$1,900,000.

**Should I Hire An Attorney?** You do not need to hire your own attorney because Class Counsel is working on your behalf. If you retain an individual attorney, you will need to pay for that attorney.

**Final Approval Hearing.** The Court will hold the Final Approval Hearing on March 8, 2024, at 10:00 a.m. at the J. Waties Waring Judicial Center, 83 Meeting Street, Charleston, SC, 29401. You can go to this hearing, but you do not have to. The Court will hear any objections, determine if the Settlements with Defendants are fair, and consider Class Counsel’s request for attorneys’ fees and expenses. Class Counsel’s request for fees and expenses will be posted on the Settlement Website after they are filed.

**HOW DO I GET MORE INFORMATION?**

**This Notice is only a summary.** For more information, visit [www.charlestonwipessettlement.com](http://www.charlestonwipessettlement.com).

**PLEASE DO NOT CALL OR WRITE THE COURT  
FOR INFORMATION OR ADVICE.**

<sup>1</sup> The terms of the Settlements are in the Stipulations of Settlement, dated July 13, 2023, October 11, 2023, and October 26, 2023, and in an Addendum dated November 20, 2023 (the “Stipulations”), which can be viewed at [www.charlestonwipessettlement.com](http://www.charlestonwipessettlement.com).

# Long Branch Sewerage Authority

Donald S. Riley  
Chairman

Michael Booth  
Vice-Chairman

David G. Brown  
Secretary

Bryan I. Larco  
Treasurer

Susie Morris  
Asst. Sec. Treas.

150 Joline Avenue

P.O. Box 720

Long Branch, NJ 07740-

0702

-----  
(732) 222-0500

Fax (732) 222-7947

Thomas Roguski, PE, CME  
Executive Director

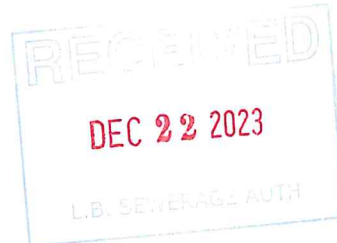
Fallon & Co., LLP  
Accountants

Colliers Engineering & Design  
Consulting Engineers

Manna & Bonello, P.A.  
Counsel

December 22, 2023

Charles Surmonte, PE, LS  
Professional Engineer and Land Surveyor  
301 Main Street, 2<sup>nd</sup> Floor  
Allenhurst, NJ 07711



**VIA EMAIL**

Re: Long Branch Sewerage Authority  
Letter of Service Availability: Sanitary Sewer  
240 Seventh Avenue  
Block 365, Lot 4  
City of Long Branch, Monmouth County, New Jersey

Dear Mr. Surmonte:

Please be advised that we have received your December 11, 2023 letter and December 21, 2023 email, copies of which are enclosed, requesting a Letter of Service Availability for Sanitary Sewer for a proposed subdivision at the above referenced property. Based upon our review of the information presented in your letter and email, the Long Branch Sewerage Authority (LBSA) currently has the capacity to serve the proposed single-family home, at 240 Seventh Avenue, Block 365, Lot 4, in the City of Long Branch, New Jersey. It is understood that the existing single-family home is proposed to remain.

In order to reserve capacity for the project, a complete Application for Individual Connection of Residential Sanitary Sewer into Existing Long Branch Sewerage Authority System (Form E-1) must be submitted to and approved by the LBSA, and payment of Connection Fees, Construction Costs, and all other applicable fees must be made and other conditions met, for the proposed single-family home. Further, please provide finalized documentation of the subdivided lot and a plot plan showing proposed and existing improvements, along with sanitary sewer facilities. The existing sanitary sewer lateral for the existing home on proposed Lot 4.02 must be shown on the plot plan and confirmed not to be routed through or front proposed Lot 4.01. A new sanitary sewer lateral shall be required to be installed from the sanitary sewer main in the street to the property line, at the Applicant's cost, by the Authority's Contractor, for the proposed single-family home on proposed Lot 4.01. A new sanitary sewer lateral may be required to be installed from the sanitary sewer main in the street to the property line, at the Applicant's cost, by the Authority's Contractor, for the existing single-family home on proposed Lot 4.02 should it conflict with proposed Lot 4.01 as detailed above. The onsite sanitary sewer laterals are the responsibility of the Applicant.

Should you have any questions, or require additional information, please do not hesitate to contact me.

Very truly yours,

LONG BRANCH SEWERAGE AUTHORITY

Thomas Roguski, PE, CME  
Executive Director

TOM, FILE

1 - 3

RECEIVED

DEC 18 2023

L.B. SEWERAGE AUTH

Charles Surmonte P.E. & L.S.

Professional Engineer and Land Surveyor  
301 Main Street, 2<sup>nd</sup> Floor, Allenhurst, NJ 07711  
Phone 732-660-0606 Fax 732-660-0404

11 December 2023

Long Branch Sewerage Authority  
150 Joline Avenue  
P.O. Box 720  
Long Branch, N.J. 07740  
Attn: Thomas Roguski

Re: Serviceability request  
Subdivision application  
Block 365, Lot 4  
240 Seventh Avenue  
Long Branch, N.J.

Dear Sir/Madam:

Attached please find a copy of Proposed Subdivision Plan for the referenced property.

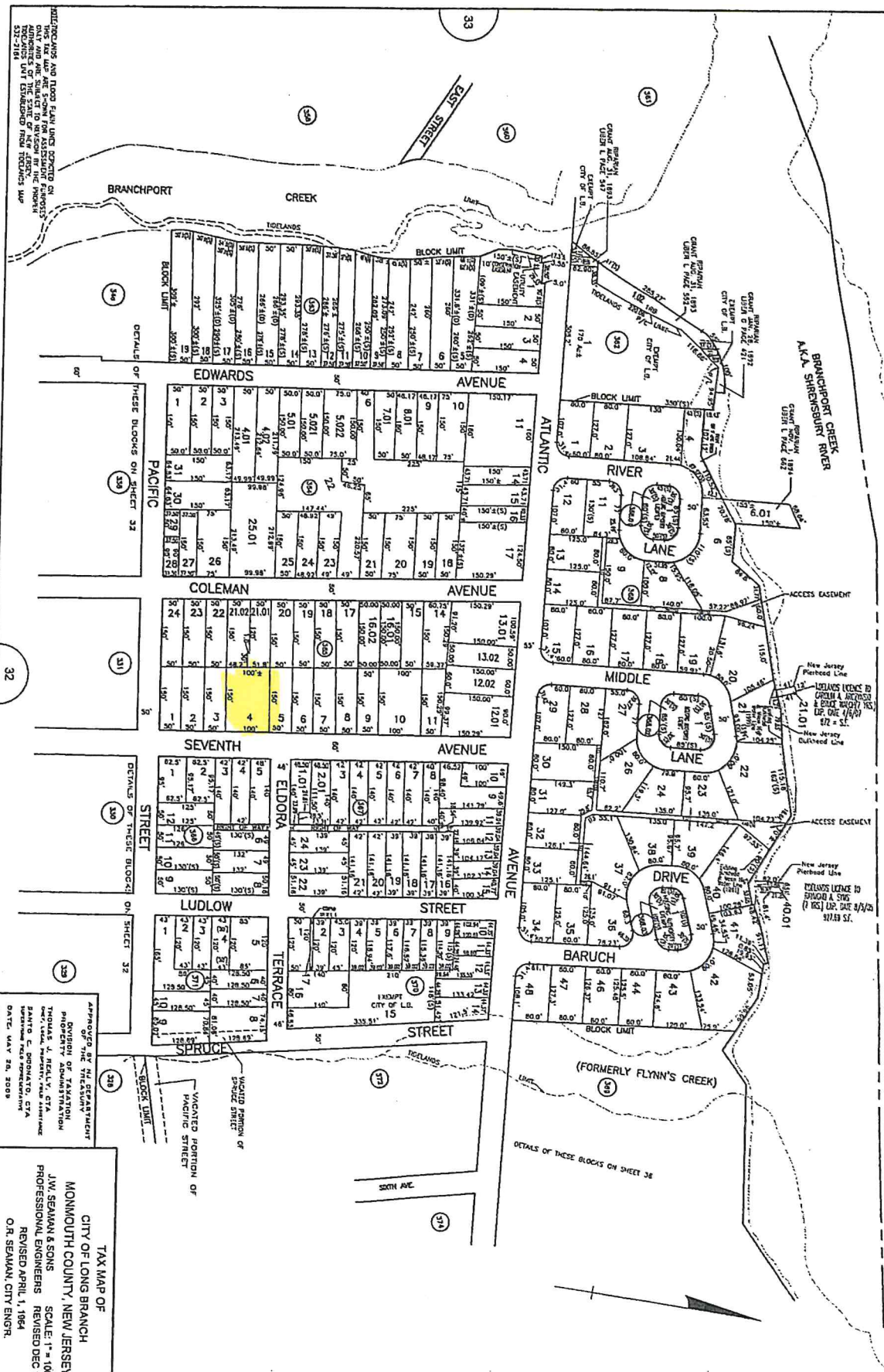
Please advise as to service availability to each lot shown and assuming same, contacts and procedures for pre-construction coordination.

Please advise should you require additional information.

Charles Surmonte P.E. & L.S.



DATE	REVISION	BY	DATE
11-11-28	1	W. H. HARRIS	11-11-28
11-11-28	2	W. H. HARRIS	11-11-28
11-11-28	3	W. H. HARRIS	11-11-28
11-11-28	4	W. H. HARRIS	11-11-28
11-11-28	5	W. H. HARRIS	11-11-28
11-11-28	6	W. H. HARRIS	11-11-28
11-11-28	7	W. H. HARRIS	11-11-28
11-11-28	8	W. H. HARRIS	11-11-28
11-11-28	9	W. H. HARRIS	11-11-28
11-11-28	10	W. H. HARRIS	11-11-28



APPROVED BY THE DEPARTMENT OF THE TREASURY  
 DIVISION OF TAXATION  
 THOMAS J. KELLY, CT  
 DATE: MAY 28, 2008  
 SERIAL NO. 828

TAX MAP OF  
 CITY OF LONG BRANCH  
 MONMOUTH COUNTY, NEW JERSEY  
 J.W. SEAMAN & SONS  
 PROFESSIONAL ENGINEERS  
 REVISED APRIL 1, 1984  
 O.H. SEAMAN, CITY ENGR.

TO SHOW CONDITIONS AS OF JULY 1, 2004

## Tom Roguski

---

**From:** ct.surmonte@comcast.net  
**Sent:** Thursday, December 21, 2023 2:40 PM  
**To:** Tom Roguski; eaminian@comcast.net  
**Subject:** RE: LBSA - Will Serve Request  
**Attachments:** 240NorthSeventhAvenue-SubdivisionPlan.pdf

**CAUTION:** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Tom, attached is the subdivision plan.  
Existing house is to remain, new house on the southerly lot.  
Thanks, Chet

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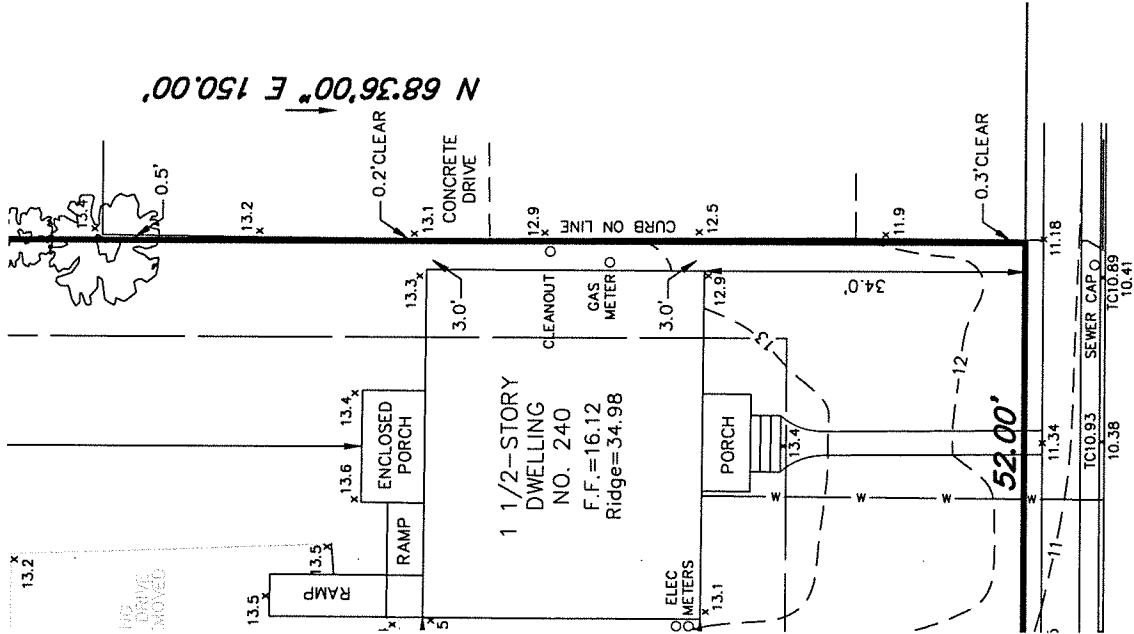
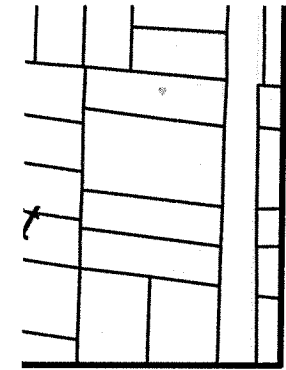
**From:** Tom Roguski <troguski@lbsa.net>  
**Sent:** Thursday, December 21, 2023 2:37 PM  
**To:** ct.surmonte@comcast.net; eaminian@comcast.net  
**Subject:** LBSA - Will Serve Request

Good afternoon all,

The Authority is in receipt of the attached will serve request. Please advise regarding the proposed improvements (i.e. existing to remain/one new single family home, existing to be demo'd/two new single family homes, etc.).

Thanks,  
Tom

Thomas Roguski, PE, CME  
Executive Director  
Long Branch Sewerage Authority  
150 Joline Avenue  
Long Branch, NJ 07740  
O 732-222-0500 ext. 112  
C 732-962-2638



10.93 10.97



1. PROPERTY KNOWN AS LOT 4 IN THE MONMOUTH COUNTY, NEW
  2. PLAN BASED ON OUTBOUND & ELEVATIONS AS SHOWN HEREON
  3. JOB BENCHMARK IS RIM OF SA
  4. SUBJECT PROPERTY IS IN SHAI
  5. EXISTING USE: RESIDENTIAL
  6. THE APPLICANT PROPOSES TO THE EXISTING DWELLING ON PF
  7. TOTAL LOT AREA PRIOR TO SU
  8. THE SUBJECT PROPERTY IS LO
  9. APPLICANT/OWNER: ALICIA LI 240 NOR LONG BR
  10. UTILITY SERVICE IS AVAILABLE
  11. IN ACCORDANCE WITH CITY RE CONVEYED TO A PROPOSED DI
  12. TRAFFIC TRIP GENERATION AS (2) SINGLE FAMILY HOMES AT
  13. PAVEMENT RESTORATION FOR IN ACCORDANCE WITH CHAPTE
  14. IF DEEMED TO BE IN SUB-ST/ REPAIRED/REPLACED IN CONFC
  15. PROPOSED LOT NUMBERS SHA
- R-4 ZONING COMPLIANCE

MIN. LOT AREA
MIN. LOT FRONTAGE
MIN. LOT DEPTH
PRINCIPAL BUILDING
MIN. FRONT YARD SETBACK
MIN. SIDE YARD SETBACK
MIN. TOTAL SIDE YARD SETBACK
MIN. REAR YARD SETBACK
MAX. BUILDING HEIGHT
MAX. No. OF STORIES



# State of New Jersey

## DEPARTMENT OF ENVIRONMENTAL PROTECTION OFFICE OF QUALITY ASSURANCE

401 East State Street

P.O. Box 420, Mail Code 401-02D

Trenton, New Jersey 08625-0420

Tel. (609) 292-3950 • Fax (609) 777-1774

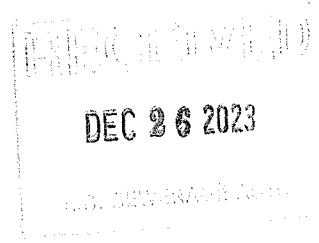
<https://dep.nj.gov/dsr/oqa>

PHILIP D. MURPHY  
Governor

SHAWN M. LATOURETTE  
Commissioner

TAHESHA L. WAY  
Lt. Governor

December 20, 2023



Josh Pelcher  
Laboratory Manager  
Long Branch Sewerage Authority  
P.O. Box 720  
150 Joline Avenue  
Long Branch NJ, 07740

Dear Mr. Pelcher:

RE: Laboratory Certification Number 13270  
On-Site Audit Conducted October 5, 2023  
Corrective Action Response & Close-out

The Office of Quality Assurance (OQA) has completed its review of Long Branch's corrective action plan (CAP), whose documentation was received December 6, 2023. The laboratory's CAP was based on deficiencies found during the October 5, 2023 on-site audit and documented originally in the October 24, 2023 on-site audit report. The OQA found your CAP acceptable and will verify compliance during the next on-site audit. We have included the applicable Regulations Governing the Certification of Laboratories and Environmental Measurements (N.J.A.C. 7:18 et seq.) requirement, the OQA's initial findings (bold), the laboratory's CAP (italic), and the OQA's CAP response (bold italic).

1. N.J.A.C. 7:18-3.3(a)3.i

The laboratory shall operate pH meters in accordance with the manufacturer's instructions and the following requirements: The accuracy shall be within  $\pm 0.05$  pH units.

**The laboratory does not use the expected or theoretical value of the pH buffers based on the temperature when assessing the accuracy of the pH meter. The laboratory must use the expected or theoretical pH values located on the label of the pH buffers to assess the accuracy of the pH meter during calibration and all calibration verifications. The laboratory shall provide the OQA with a corrective action plan (CAP) that states how this deficiency will be corrected and the date by which the corrective action will be completed.**

*Laboratory's Response: The pH meter calibration SOP has been updated to implement the proper procedure. The analyst will calibrate the pH meter according to the appropriate*

Tom, SOSU

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*theoretical value based on the standard's temperature and record the theoretical value pH value in the laboratory's logbook. This deficiency has been addressed and completed as of 12/4/23.*

***OQA's Response: The laboratory's response is acceptable. Compliance will be verified during the next on-site audit.***

2. N.J.A.C. 7:18-5.1(b)2

In addition to satisfying the applicable requirements of N.J.A.C. 7:18-1 through 3, a laboratory performing chemical testing within the scope of N.J.A.C. 7:18-5.1(a) shall follow: all requirements specified in the applicable Department Sanctioned Analytical Methods (DSAM), including without limitation any requirements that are more stringent than the requirements in this subchapter.

**The laboratory has the following wet chemistry method deficiencies:**

- A. Standard Methods (SM) 2540A-15, Section 5 (Quality Control): Analyze  $\geq 5\%$  of all samples in duplicate or at least one duplicate sample with each batch of  $\leq 20$  samples. The laboratory may plot duplicate determinations on a control chart for evaluation. Typically, the relative percent difference (RPD) of duplicates should not exceed 10%, but RPDs may vary considerably due to sample matrix and concentration.

**While the laboratory performs duplicates for Total Suspended Solids (TSS), the laboratory was using an acceptance criterion of less than 20% relative percent difference (RPD). The laboratory must use an acceptance criterion of less than 10% RPD. The laboratory shall provide the OQA with a CAP that states how this deficiency will be corrected and the date by which the corrective action will be completed.**

*Laboratory's Response: When performing analysis for TSS the analyst will implement the proper relative percent difference acceptance criteria of 10% RPD on sample duplicates. The SOP and laboratory bench sheets have been updated to reflect this change. This deficiency has been addressed and completed as of 12/4/23.*

***OQA's Response: The laboratory's response is acceptable. Compliance will be verified during the next on-site audit.***

- B. SM 2540A-15, Section 5 (Quality Control): Include one laboratory-fortified blank (LFB) per batch of 20 samples for all tests except settleable solids (2540F) and total, fixed, and volatile solids in solid and semisolid samples (2540G). Plot the percent recoveries on a control chart for laboratory evaluation. Laboratories may purchase known standard or prepare in-house working controls for use. AND;

SM 2540D-15, Section 1.a (General Discussion) *Principle:* To meet the LFB requirement (2540A.5), a total suspended solids (TSS) standard can be created as follows: weigh 100 mg of Sigmacell® Cellulose Type 20 or Celite 545, dilute to 1 L with reagent water, and stir for  $\geq 15$  min to mix well. This results in a 100 mg/L TSS standard.



The laboratory does not analyze a laboratory-fortified blank (LFB) during TSS analysis. The laboratory must prepare or purchase a standard that can be used for TSS analysis as a LFB and analyze one LFB per batch of 20 samples or less. The laboratory shall also assess the LFB results against acceptance criteria for accuracy. The laboratory may use control charts to create acceptance criteria or use an acceptance criterion of 80 to 120 percent recovery. The laboratory shall provide the OQA with a CAP that states how this deficiency will be corrected and the date by which the corrective action will be completed.

*Laboratory's Response: Celite 545 (lot#230480) was purchased and received on October 26, 2023, from Fisher Scientific. Celite 545 will be used as the LFB when performing analysis for TSS. The standard will be prepared according to the procedure described under SM2540 D-15 in Standard Methods 23<sup>rd</sup> ed. The TSS SOP and laboratory bench sheets have been updated to reflect this change. This deficiency has been addressed and completed as of 12/4/23.*

*OQA's Response: The laboratory's response is acceptable. Compliance will be verified during the next on-site audit.*

3. N.J.A.C. 7:18-5.5(b)1 and N.J.A.C. 7:18-8.4(b)1

The laboratory shall develop and implement a written methods manual containing a standard operating procedure (SOP) for each Department Sanctioned Analytical Method (DSAM), in accordance with the criteria and procedures of the DSAM and this chapter. A laboratory shall not perform analyses using a DSAM unless it has developed and implemented such an SOP for the DSAM. The laboratory shall update the manual to reflect any changes in the procedures practiced by the laboratory.

The SOPs submitted by the laboratory were reviewed and marked for revision. The laboratory must update the SOPs in accordance with the auditor's markups and to reflect other requirements noted in this letter. The marked-up SOPs were submitted to the laboratory via email on October 23, 2023. The laboratory shall provide the OQA with copies of the revised SOPs for review.

*Laboratory's Response: Laboratory SOPs were received with markups and revised according to the auditor's instruction. The revised SOPs are attached for review. This deficiency has been addressed and completed as of 12/4/23.*

*OQA's Response: The laboratory's response is acceptable. Compliance will be verified during the next on-site audit.*

4. N.J.A.C. 7:18-5.6(d)4 and N.J.A.C. 7:18-8.5(c)5

The laboratory shall retain the following information as part of the records of analysis: the type of analysis performed and the DSAM used.



The laboratory's calibration and analytical records do not identify the DSAM used in analysis. The laboratory shall identify the analytical method used for all measurements in all raw data records and they should reflect the method listed in the annual certified parameter list (ACPL) for all regulatory analysis. The laboratory shall provide the OQA with a CAP that states how this deficiency will be corrected and the date by which the corrective action will be completed.

*Laboratory's Response: Laboratory raw data bench sheets were revised and redesigned to include the appropriate DSAM. Examples of revised bench sheets with DSAMs are attached for review. This deficiency has been addressed and completed as of 12/4/23.*

*OQA's Response: The laboratory's response is acceptable. Compliance will be verified during the next on-site audit.*

5. N.J.A.C. 7:18-5.5(c)13

The laboratory shall maintain a bound notebook containing records of the preparation of standards. The laboratory shall include the following information in the records:

- i. Manufacturer's name and lot number of reagent, date received, percent purity, name of chemical, concentrations if a solution;
- ii. The identification number of the concentrated stock standard solution, date of preparation, expiration date, signature of the analyst who prepared the solution, all chemical compounds in the solution, purity, gross weight, tare weight, net weight, adjusted net weight (corrected for purity of primary standard) (only net weight and adjusted net weight are required when using balances with automatic tare features), dilution volume, and concentration in specified units;
- iii. The identification number of the intermediate concentration standard solution (if needed), date of preparation, expiration date, signature of the analyst who prepared the solution, all chemical compounds in the solution, identification number of the concentrated stock, strength of concentrated stock, aliquot of concentrated stock, dilution volume, and final concentration in specified units; and
- iv. The identification number of the working standard solution, date of preparation, expiration date, signature of the analyst who prepared the solution, all chemical compounds in the solution, identification number of the intermediate concentration standards, concentration of intermediate standards, aliquot volumes, dilution volumes, and final concentrations in specified units.

The laboratory does not record the preparation of the zero dissolved oxygen (DO) standard. The laboratory must document all prepared stock, intermediate and working standards. The laboratory shall provide the OQA with a CAP that states how this



**deficiency will be corrected and the date by which the corrective action will be completed.**

*Laboratory's Response: A Zero DO Standard log has been created and put into effect to document each week a new Zero DO solution is prepared. The SOP for the Zero DO check has also been revised to reflect this change. This deficiency has been addressed and completed as of 12/4/23.*

***OQA's Response: The laboratory's response is acceptable. Compliance will be verified during the next on-site audit.***

Based upon the results of the on-site audit and the acceptable response to the deficiencies noted during the audit, your laboratory currently satisfies the requirements needed to operate under the Regulations Governing the Certification of Laboratories and Environmental Measurements, N.J.A.C. 7:18 et seq. Compliance with these requirements will be verified during the next on-site audit. It does not preclude the State of New Jersey or any of its agencies from initiation of further administrative or judicial enforcement action, or from assessing penalties with respect to these or other violations. Be advised that the OQA may return to your laboratory in the near future, to verify that these deficiencies have been satisfactorily corrected.

If you have any questions regarding this document or the Department's findings, please contact Kyle Kroeze at [kyle.kroeze@dep.nj.gov](mailto:kyle.kroeze@dep.nj.gov) or (609) 775-8994 to discuss your concerns or for an informal review.

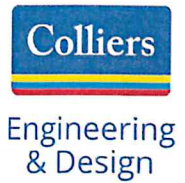
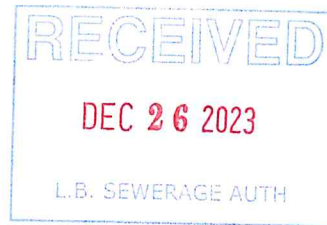
Sincerely,



Robert Royce  
Research Scientist I



101 Crawfords Corner Road  
Suite 3400  
Holmdel New Jersey 07733  
Main: 877 627 3772



December 22, 2023

**VIA EMAIL**

Gary Schecher, Owner  
119-129 Franklin Avenue, LLC  
50 Second Avenue  
Long Branch, New Jersey 07740

Ocean Acre  
119-129 Franklin Avenue, LLC  
119-129 Franklin Avenue - Block 217, Lots 26 & 27  
City of Long Branch, Monmouth County, New Jersey  
Colliers Engineering & Design Project No. LBS-0340

Dear Mr. Schecher,

Please be advised that at the December 20, 2023 meeting, the Long Branch Sewerage Authority (LBSA) conditionally approved the Ocean Acre Application based upon the following documents:

- Long Branch Sewerage Authority Form A, Application for Conceptual Review;
- Check No. 1015 in the amount of \$500.00, representing the application fee; and,
- Plans entitled, "Preliminary and Final Major Site Plan, Ocean Acre, Tax Block 217, Tax Lots 26 & 27, City of Long Branch, Monmouth County, New Jersey", dated April 17, 2023, last revised October 30, 2023.

Approval is subject to compliance with the following:

1. The Applicant shall obtain a New Jersey Department of Environmental Protection Treatment Works Approval (TWA) Permit. TWA Application Forms shall be submitted for review.
2. The Applicant shall confirm that the shared driveway is not intended to be a public Right-Of-Way.
3. Submission of two (2) signed and sealed originals and one (1) PDF of complete final drawings incorporating the following revisions:
  - a. Existing Conditions Plan and Demolition Plan shall be provided, with the following:
    - Existing property laterals and points of connection to main shall be shown directly on the plan for structures proposed to be demolished. All existing sanitary sewer connections shall be abandoned and plugged at the point of connection to the main in

TBM, FILE

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accordance with the LBSA Rules and Regulations. The Authority Engineer must be present for all lateral abandonment operations. Indicate same directly on the plans.

- The following note shall be added to the plans: "Contractor/Applicant shall be responsible to locate the existing sanitary sewer laterals and abandon them per LBSA requirements. The LBSA Engineer shall be notified a minimum of forty-eight (48) hours prior to abandonment of operations."

b. Grading and Utilities Plan shall be provided, with the following:

- The proposed doghouse manhole located within Franklin Avenue is to be eliminated. Instead, a manhole shall be provided ten (10) feet north of the property line and sewer run along the south edge of the property, and tie into a manhole on the 8" sanitary sewer located on the east side of the property, per the attached markup.
- Sanitary sewer lateral size, material and slope shall be indicated on the plans.
- Inverts at each lateral shall be noted on the plans.
- Cleanout rim and invert elevations shall be indicated on the plans.
- The connection to existing sewer within Second Avenue shall be revised per the attached markup.
- The following Utility Notes shall be provided:
  - The contractor shall perform test pits to verify existing utility depths, sizes and locations prior to connecting the proposed sanitary sewer lateral to the existing sanitary sewer. The Contractor shall notify the Engineer in writing of any conflicts so that design modifications can be made.
  - Sanitary Sewer lateral minimum cover shall be three (3') feet. If a minimum cover of three (3') cannot be provided, ductile iron pipe (Class 52) shall be provided. Cover of less than two and one-half (2.5') feet shall not be permitted.

c. Details

- The following LBSA Standard Details shall be included:
  - Standard or Watertight Sanitary Manhole Frame & Cover Detail.

A copy of the Long Branch Sewerage Authority Details is available upon request.



4. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Engineer's Report.
5. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Construction Cost Estimate.
6. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Sanitary Sewer Specifications. Include the following sections of the LBSA Rules and Regulations in the Sanitary Sewer Specifications:
  - a. Section 7 – Individual Services;
  - b. Section 8 – Sewer Main Extensions;
  - c. Section 9 – Technical Design and Construction Standards;
  - d. Section 10 – Inspection and Testing of Installed Facility; and,
  - e. Section 11 – Specifications for Sewer Construction.
7. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Plumbing Plans. Plumbing Plans must comply with Section 7A.6 "Elevation of Sanitary Fixtures" of the LBSA Rules and Regulations.
8. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Architectural Plans.
9. The Applicant's compliance with any additional revisions/comments that may be required upon review of submittal and/or resubmittal documents.
10. Submission of a Performance Bond or Letter of Credit in the amount of 100% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Performance Bond be submitted prior to the start of construction.
11. Submission of Engineering Inspection Fees in the amount 10% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Engineering Inspection Fees be submitted prior to the start of construction.
12. Submission of Connection Fees in the amount of \$23,160.00, based upon a total of eight (8) new residential units, less four (4) existing equivalent unit credit, as calculated below:

Eight (8) proposed units – four (4) existing units = four (4) net units at the current rate of \$5,790 per unit = \$23,160.00

**Total Connection Fee = \$23,160.00**

The Connection Fee above is based upon information provided in the previously referenced Transmittal Letter and is subject to change based upon actual facilities/units proposed verified by Architectural Plans, once submitted.

Payment of 50% of the Connection Fees is required prior to the issuance of a Building Permit for each building, and the remaining 50% of the Connection Fees prior to the issuance of a Certificate of Occupancy for the building.

The Applicant is advised that the Connection Fee due is based upon the Connection Fee Rate in effect at the time of payment and is subject to change accordingly.

13. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA to allow for the scheduling of a pre-construction meeting.
14. Shop drawings for all materials must be submitted to LBSA for approval prior to installation.
15. Operation and maintenance of the sanitary sewer laterals, exclusively serving the Ocean Acre Development, shall be the responsibility of the property owner(s).
16. Even though operation and maintenance of the sanitary sewer laterals, exclusively serving the Ocean Acre Development will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.

Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design  
(DBA Maser Consulting)



Jordan R. Volk, P.E., PMP  
Regional Manager

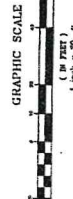
JRV/LSL/mag  
Enclosure

cc: Thomas Roguski, P.E., Executive Director, LBSA (via email)  
Matthew Dubois, P.E., Nelson Engineering Associates (via email)

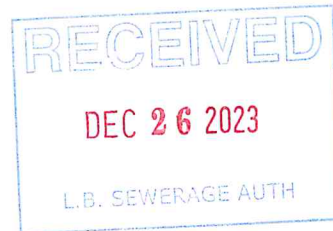
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EXISTING PROPERTY CONDITIONS EXIST FROM A CERTAIN WAS DIVIDED SEPARATELY AND  
METROLOGICAL SURVEY 118 & 129 SEPARATELY. AVERAGE THAT BEING 212, THAT LOTS 38 & 39  
PROPERTY OF LONG BRANCH BRANCHING COUNTY, NEW JERSEY (TAX MAP ATTACHMENT CITY OF LONG  
BRANCH SHEET NO. 237). PREPARED BY ROBERT H. MORRIS, P.E. & JOSEPH, FOR THE FIRM  
MULLOWN ENGINEERING ASSOCIATES, INC., DATED MARCH 21, 1984.

[illegible]

101 Crawfords Corner Road  
Suite 3400  
Holmdel New Jersey 07733  
Main: 877 627 3772



December 22, 2023

**VIA EMAIL & U.S. MAIL**

Phil Saada, Manager  
Bathhaus, LLC  
3732 NE 199<sup>th</sup> Street  
Aventura, Florida 33180

333-345 Second Avenue Proposed Townhouse Development  
Bathhaus, LLC  
333-345 Second Avenue  
Block 212, Lots 4, 5 & 11  
City of Long Branch, Monmouth County, New Jersey  
Colliers Engineering & Design Project No. LBS-0339

Dear Mr. Saada,

Please be advised that at the December 20, 2023 meeting, the Long Branch Sewerage Authority (LBSA) conditionally approved the 333-345 Second Avenue Proposed Townhouse Development Application based on the following documents:

- Long Branch Sewerage Authority Form A, Application for Conceptual Review;
- Check No. 1052 in the amount of \$1,100.00, representing the application fee and review escrow;
- Plans entitled, "Preliminary and Final Site Plan, Proposed Townhouse Development, 333-345 Second Avenue, City of Long Branch, Monmouth County, New Jersey, Block: 212; Lots: 4, 5 & 11; Tax Map: 24, Zone: R-6 (Townhouse/Professional Office)" dated November 18, 2022, last revised July 28, 2023; and,
- Engineer's Report and Technical Specifications dated September 13, 2023.

Approval is subject to compliance with the following:

1. The Applicant shall obtain a New Jersey Department of Environmental Protection Treatment Works Approval (TWA) Permit. TWA Application Forms shall be submitted for review.
2. The Applicant shall confirm that the shared driveway(s) is not intended to be a public Right-Of-Way.

Tom, FILE

1-6

3. Submission of two (2) signed and sealed originals and one (1) PDF of complete final drawings incorporating the following revisions:
  - a. Existing Conditions Plan and Demolition Plan shall be provided, with the following:
    - Existing property laterals and points of connection to main shall be shown directly on the plan for structures proposed to be demolished. All existing sanitary sewer connections shall be abandoned and plugged at the point of connection to the main in accordance with the LBSA Rules and Regulations. The Authority Engineer must be present for all lateral abandonment operations. Indicate same directly on the plans.
    - The following note shall be added to the plans: "Contractor/Applicant shall be responsible to locate the existing sanitary sewer laterals and abandon them per LBSA requirements. The LBSA Engineer shall be notified a minimum of forty-eight (48) hours prior to abandonment of operations."
  - b. Utility Plan
    - A cleanout shall be provided next to the building on individual home laterals. Cleanout rim and invert elevations shall be indicated on the plans;
    - The onsite 6" shared sewer(s) shall be 8" PVC SDR 35 sewer main with manholes;
    - Inverts at each lateral shall be noted on the plans;
    - The connection to existing sewer within Second Avenue shall be revised per the attached markup;
      - The following Utility Notes shall be provided:
        - The contractor shall perform test pits to verify existing utility depths, sizes and locations prior to connecting the proposed sanitary sewer lateral to the existing sanitary sewer. The Contractor shall notify the Engineer in writing of any conflicts so that design modifications can be made.
        - Sanitary Sewer lateral minimum cover shall be three (3') feet. If a minimum cover of three (3') cannot be provided, ductile iron pipe (Class 52) shall be provided. Cover of less than two and one-half (2.5') feet shall not be permitted;
        - Any Damage caused to the Long Branch Sewerage Authority sanitary sewer system as a result of construction activities, as solely determined by the Long Branch Sewerage Authority, shall be repaired by the Contractor/Applicant, at the Contractor's/Applicant's cost, to the satisfaction of the Authority;



- All work shall be performed in accordance with Long Branch Sewerage Authority Rules and Regulations and Standard Details;
- Prior to acceptance, the sanitary sewer facilities shall be tested in accordance with Long Branch Sewerage Authority Rules and Regulations and witnessed and approved by the Authority; and,
- Prior to acceptance, As-Built Plans, both in electronic and paper formats, for the sanitary sewer improvements, shall be submitted to Long Branch Sewerage Authority for review and approval.

c. Details

- The following LBSA Standard Details shall be included:
  - Sewer Connection to Existing Manhole Detail;
  - Standard or Watertight Sanitary Manhole Frame & Cover Detail; and,
  - Trench and Pavement Repair Detail.

A copy of the Long Branch Sewerage Authority Details is available upon request.

4. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Construction Cost Estimate incorporating the following revisions:
  - a. Engineering Inspection Fees in the amount of 10% of the Engineer's Cost Estimate shall be included.
  - b. As-Built Drawing Fees in the amount of 2% of the Engineer's Cost Estimate shall be included.
5. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Sanitary Sewer Specifications. Include the following sections of the LBSA Rules and Regulations in the Sanitary Sewer Specifications:
  - a. Section 7 – Individual Services;
  - b. Section 8 – Sewer Main Extensions;
  - c. Section 9 – Technical Design and Construction Standards;
  - d. Section 10 – Inspection and Testing of Installed Facility; and,
  - e. Section 11 – Specifications for Sewer Construction.

6. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Plumbing Plans. Plumbing Plans must comply with Section 7A.6 "Elevation of Sanitary Fixtures" of the LBSA Rules and Regulations.
7. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Architectural Plans.
8. The Applicant's compliance with any additional revisions/comments that may be required upon review of submittal and/or resubmittal documents.
9. Submission of a Performance Bond or Letter of Credit in the amount of 100% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Performance Bond be submitted prior to the start of construction.
10. Submission of Engineering Inspection Fees in the amount 10% of the Sanitary Sewer Construction Cost Estimate, once approved. It is required that the Engineering Inspection Fees be submitted prior to the start of construction.
11. Submission of Connection Fees in the amount of \$13,027.50, based upon a total of 14 new residential units, less 11.75 existing equivalent unit credit, as calculated below:  
  
$$14 \text{ proposed units} - 11.75 \text{ existing units} = 2.25 \text{ net units at the current rate of } \$5,790 \text{ per unit} = \$13,027.50.$$
  
**Total Connection Fee = \$13,027.50**  
  
The Connection Fee above is based upon information provided in the previously referenced Transmittal Letter and is subject to change based upon actual facilities/units proposed verified by Architectural Plans, once submitted.  
  
Payment of 50% of the Connection Fees is required prior to the issuance of a Building Permit for each building, and the remaining 50% of the Connection Fees prior to the issuance of a Certificate of Occupancy for the building.  
  
The Applicant is advised that the Connection Fee due is based upon the Connection Fee Rate in effect at the time of payment and is subject to change accordingly.
12. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA to allow for the scheduling of a pre-construction meeting.
13. Shop drawings for all materials must be submitted to LBSA for approval prior to installation.

14. Operation and maintenance of the sanitary sewer laterals, exclusively serving the 333-345 Second Avenue Townhouse Development, shall be the responsibility of the property owner(s).
15. Even though operation and maintenance of the sanitary sewer laterals, exclusively serving the 333-345 Second Avenue Development will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.

Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design  
(DBA Maser Consulting)



Jordan R. Volk, P.E., PMP  
Regional Manager

JRV/LSL/mag  
Enclosure

cc: Thomas Roguski, P.E., Executive Director, LBSA (via email)  
Michael E. Dipple, P.E., Owner, L2A Land Design, LLC (via email)

r:\projects\i-l\lbs\lbs0339\correspondence\out\231222\_jrv\_lsl\_saada\_review letter.docx





NOTICE OF APPLICATION TO THE  
CITY OF LONG BRANCH  
PLANNING BOARD



NOTICE is hereby given that the undersigned has applied to the Planning Board of the City of Long Branch for Subdivision approval to make four existing lots combined into three lots by merging portions of one lot into the other three that contain existing single-family residential dwellings that are not proposed to be altered with this Application. The property is located at Hulick Street, Sairs Avenue and Avery Avenue, and is identified on the Long Branch Tax Map as Block 134, Lots 7, 8, 9, & 11. It is Lot 11 that will be subdivided with portions to merge into each of the other three lots as shown in the Subdivision Plans submitted to the City Planning Board. The property is located in the R-4 Zone and Applicant makes this application pursuant to N.J.S.A 40:55D-1 *et seq.*—the New Jersey Municipal Land Use Law—and the Long Branch Zoning Ordinance for Subdivision and bulk variance approvals as follows:

- A. Minimum Lot Frontage – 50' required and 48.78' proposed for Lot 7.02.
- B. Minimum Lot Depth – 115' required and 101.14' existing and proposed for Lot 7.01 – No change to existing conditions proposed.
- C. Front Yard Setback - 25' required and 20.14' existing and proposed for Lot 7.01 – No change to existing conditions proposed.
- D. Front Yard Setback – 25' required and 14.35' existing and proposed for Lot 7.03 – The dwelling on this lot is oriented toward Sairs Avenue, and if the lot line opposite the front of the dwelling is a front lot line, this condition will not change.
- E. Side Yard Setback – 10' required and 5.41' existing and proposed for Lot 7.01 – No change to existing conditions proposed.
- F. Side Yard Setback to accessory structure – 10' required and 2.39' Existing and Proposed for Lot 7.01 – No change to existing conditions proposed.
- G. Side Yard Setback to accessory structure – 10' required and 2.74' Existing and Proposed for Lot 7.02 – No change to existing conditions proposed.
- H. Side Yard Setback – 10' required and 5.95' is existing and proposed for Lot 7.03 from the common lot line between proposed lot 7.02 & 7.03 – No change to existing dwelling conditions or location is proposed.
- I. Alternatively, if the Lot Line referred to in "H" above is a Rear Lot Line as a result of the Subdivision, a variance is proposed for a Rear Yard Setback where 35' is required. Existing Lot 9 is land-locked and the dwelling is orientated with frontage toward Sairs Avenue, while the existing rear yard setback is 59.82' from the lot line opposite and parallel to Sairs Avenue. With the proposed subdivision, Lot 7.03 will have street frontage along Ayers Avenue and the existing and proposed setback to the common lot line for Lot 7.03 and 7.02 remains 5.95'. If this common lot line becomes a rear lot line with the subdivision, relief is requested for a 5.95' rear yard setback, even though there is no change to existing dwelling conditions or location as proposed, other than for this lot to have frontage on Ayers Avenue.

Tom J. Felle

1-7



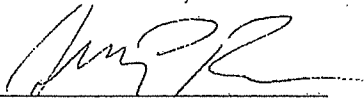
- J. Rear Yard Setback – 35’ required and 24.16’ existing and proposed for Lot 7.01 - No change to existing conditions proposed.
- K. Rear Yard Setback to accessory structure – 10’ required and 0.21’ Existing and Proposed for Lot 7.01 – No change to existing conditions proposed.
- L. Rear Yard Setback to accessory structure – 10’ required and 2.27’ existing and proposed for Lot 7.02 – No change to existing conditions proposed.
- M. Irregular shaped lot proposed – six (6) lot lines permitted whereas for Lot 7.02, there are eight (8) lot lines proposed.
- N. In addition, Applicant seeks any other variances and/or waivers that may be interpreted under the Ordinance to be required or identified pursuant to the City of Long Branch Planning Board as a result of the Application, including but not limited to coverage percentages; setbacks to dwellings or accessory structures; or other variances or waivers as identified.

An in-person hearing will be held on this Application on Tuesday, January 16, 2024, before the Long Branch Planning Board at 7:30 P.M. at City Hall in the City Council Chambers, 2nd Floor, City of Long Branch, 344 Broadway, Long Branch, NJ 07740. The Plans and Application materials may be viewed at the City of Long Branch City Hall. If you have any questions or need clarification about the meeting date, meeting platform, time or location, you may contact the Planning Board Secretary, Erik Brachman, at (732) 222-7000, ext. 5430 or by email at [ebrachman@longbranch.org](mailto:ebrachman@longbranch.org), or you may go onto the City of Long Branch Web Site for information about the Planning Board.

If any hearing involving this application is changed to a virtual hearing on either the meeting date set forth above, or it is adjourned and carried to another meeting date, additional notice and information of any change in the time, place and location and/or whether the meeting will be an in-person or virtual meeting platform will be made known to public by the Long Branch Planning Board and/or the Board’s Secretary, and on the City of Long Branch Web Site, with notice of the meeting and any changes published on the City’s Web Site and official newspaper(s) to include notice and information about the Application and hearing platform, date, time, location and/or access information. If the hearing is carried or changed at a public meeting of the Board, an announcement for the hearing platform, date, time, location and access information will be provided. If the matter is carried or the platform for the hearing is modified, there may not be a requirement for the Applicants to provide any further notice, even if the meeting is changed from an in-person hearing to a virtual hearing, or from a virtual hearing to an in-person hearing. Members of the public are encouraged to view the City of Long Branch Web Site for any changes that may occur for the public hearing on this Application.

Dated: December 21, 2023

Applicant: Buttonwood, LLC

BY:   
JEFFREY P. BEEKMAN, ESQ.  
THE BEEKMAN LAW FIRM, LLC  
ATTORNEYS FOR APPLICANTS  
47 Main Ave., PO Box 395  
Ocean Grove, NJ 07756  
Phone #: 732-774-8262

**CITY OF LONG BRANCH ZONING BOARD OF ADJUSTMENT  
NOTICE OF HEARING  
PUBLIC NOTICE**



**PLEASE TAKE NOTICE**, that DP Property Developers, LLC, has filed an Application with the City of Long Branch Zoning Board of Adjustment regarding the property located at 279 Cleveland Avenue, Long Branch, New Jersey 07740 (Block 187, Lot 6) to obtain a Certificate of Non-Conformity for the subject property. The current use of the property is a multi-family use (eight-family residence) which is not permitted in the Transit Village District (TVD) Zone – Residential Sub-district. Applicant submits that the existing multi-family use (eight-family residence) was a legally created pre-existing non-conforming use prior to passage of the TVD - Residential Zone. As such, the Applicant is requesting a Certificate of Non-Conformity permitting the current use. This application needs to be made to the Zoning Board for the Certificate of Non-Conformity since it has been over one (1) year from the adoption of the ordinance making the use non-conforming.

The Application is scheduled for a public hearing on **Monday, January 8, 2024 at 7:00 p.m.** prevailing time, in the Council Chambers, City Hall, 344 Broadway, Long Branch, New Jersey 07740, at which time you may appear, either in person, or by agent or attorney, and present any comments, objections, or questions which you may have to the granting of the Application, and/or any component parts thereof.

Copies of pertinent documents are available for public inspection, Monday through Friday, 8:30 a.m. to 4:30 p.m. at the office of the Administrative Officer of the Planning and Zoning Department at the City of Long Branch Municipal Building, located at 344 Broadway, Long Branch, New Jersey 07740, and on the municipal website at [www.longbranch.org](http://www.longbranch.org).

This notice is sent to you by the attorney for the applicant, by order of the Board.

TOM & FILE

1-8

Respectfully,

12/20/2023

Date

S/ *Richard C. Sciria*

Richard C. Sciria, Esq.  
Hanlon, Niemann & Wright, P.C.  
Attorney for Applicant  
732-863-9900

LB Sewerage Authority  
PO Box 720  
Long Branch, NJ 07740



Jason King and Caitlyn Liptak King  
355A Long Branch Ave  
Long Branch, NJ 07740

December 20, 2023

Dear LB Sewerage Authority,

Please find the revised notice of hearing for an application for a D(2) Variance, below.

**NOTICE OF HEARING**

In the matter of: Jason King and Caitlyn Liptak King  
for the premises known as Block: 443 Lot: 1.02

PLEASE TAKE NOTICE that the Zoning Board of Adjustment of the City of Long Branch will hold a public hearing on Monday, January 8, 2024, at 7:00 p.m. to consider the application of Jason King and Caitlyn Liptak King for the premises known as Block: 443, Lot: 1.02, located at 355A Long Branch Avenue, Long Branch, New Jersey.

Application materials will be on file and available for viewing no less than 10 days in advance of the meeting.

For those needing to view paper copies of the application materials, they will be available at the Planning & Zoning Office located at the Long Branch Municipal Complex, 344 Broadway, Long Branch, New Jersey 07740, between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday (with the exception of legal holidays where the City Hall is closed.)

Subject property is located in the R-3, Single-Family Residential Zone District. The applicant is seeking a D(2) variance, expanding a nonconforming structure and seeking bulk variance relief for a proposed rear single-story addition to the existing single-family dwelling with a proposed uncovered rear yard deck addition encroaching into the rear yard setback, where a minimum of a 35 feet rear yard setback from the property line is required and the applicant is requesting a variance for a proposed setback of 23.5 feet from the rear property line. The applicant is seeking bulk variance relief for a driveway expansion where a minimum of 10 feet setback is required from the property line and the applicant is proposing 3.8 feet from the property line. The applicant is requesting variance relief for total impervious lot coverage where a maximum of 35% is allowable and applicant is requesting relief for total lot impervious coverage of 39.7%. Applicant is installing a one-story compliant front dwelling addition, squaring-off the existing dwelling and expanding a compliant front dwelling porch.

Applicant will request such other variances, exceptions, interpretations and design waivers as may be determined to be necessary by the Zoning Board of Adjustment, and/or its professionals, in order to develop this property as stated above and will amend its application on the record accordingly.

Applicant expressly makes application for any additional exceptions, interpretations, waivers, variances and other approvals as reflected on the filed plan as same may be further amended from time to time without further Notice and as may be determined to be necessary by the Board or its professionals during the review and processing of the application.

Thank you,

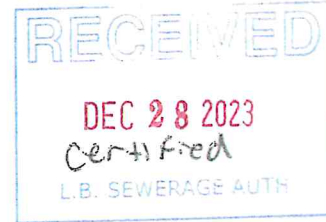
Jason King and Caitlyn Liptak King

TOM, FELE

11-9

**VIA CERTIFIED MAIL**

City of Long Branch Construction Official  
City of Long Branch Planning Board  
City of Long Branch Environmental Commission  
Monmouth County Planning Board  
Freehold Soil Conservation District  
Property Owners within 200 feet of subject property



December 18, 2023

Subject: **9 MANAHASSETT PARK DRIVE**  
**Application for CAFRA General Permit 4, Freshwater Wetlands**  
**Transition Area Waiver, and Letter of Interpretation**  
**Block 461, Lot 4.01**  
**City of Long Branch, Monmouth County, New Jersey**

Dear Interested Party:

This letter is to provide you with legal notification that an application for a CAFRA General Permit 4, a Freshwater Wetlands Transition Area Waiver, and a Letter of Interpretation, Line Verification will be submitted to the New Jersey Department of Environmental Protection, Division of Land Resource Protection for the site shown on the enclosed plan. A brief description of the proposed project follows: The applicant is requesting authorization for the construction of one (1) single-family home and the disturbance of freshwater wetlands transition area associated with onsite and offsite freshwater wetlands. In addition, the applicant is requesting verification of the limits of freshwater wetlands and freshwater wetlands transition area.

The complete application package can be reviewed at either the municipal clerk's office in the municipality in which the site subject to the application is located, or by appointment at the Department's Trenton Office. The Department of Environmental Protection welcomes comments and any information that you may provide concerning the proposed development and site. Please submit your written comments within 15 calendar days of receiving this letter to:

New Jersey Department of Environmental Protection  
Division of Land Resource Protection  
P.O. Box 420, Code 501-02A  
Trenton, New Jersey 08625  
Attn: City of Long Branch Supervisor

Sincerely,

**Natalio Freire, Applicant**

TOM, FELE

1-10



MANAHASSETT  
PARK DRIVE  
9

**APPLICANTS PROFESSIONALS**



1923 H26710-24, 24016, 2A, 10317, 62/07719  
182-031-1600 (P) 620-31-1300 (F) 400  
6100 N. Safford Ave. Suite 200, Dallas, TX 75244

**Author's address:** Department of Mathematics, University of California, San Diego, La Jolla, CA 92037, U.S.A.  
E-mail: [shashank@ucsd.edu](mailto:shashank@ucsd.edu)

**Douglas D. Cleveland**  
 1987-1988: President, American  
 Society of Human Genetics  
 1985-1986: President, American  
 Society of Human Genetics  
 1983-1984: President, American  
 Society of Human Genetics

NO PROPRIETARY CONTENTS PERMITTED

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10000 17/18	000
10000 17/18	000

NOT FOR CONSTRUCTION

FOON INFORMATION

1000

PERMIT PLAN

1071



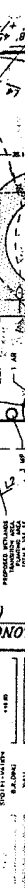
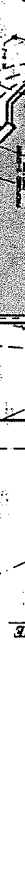
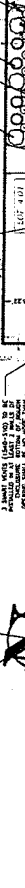
7. PURPOSE OF THE PLAN SHEET  
THE PURPOSE OF THIS PLAN SHEET IS TO SUPPORT AN APPLICATION TO THE ALBERTA DIVISION OF LAND RESOURCE PROTECTION FOR GRANTS, GENERAL PERMITS AND A FINE SCHEDULE

[illegible][illegible]

FIGURE 1  
Front View

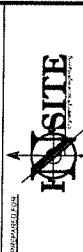
5. How can we best describe the impact of the 1990s on the lives of the people of the world? (100 words or less)

**SMART VENT (1540-510)**



BOUNDARY &  
TOPOGRAPHIC  
SURVEY  
OF  
BLACK 461 LOT 4.01  
9 MANAHASSETT PARK DRIVE

CITY OF LONG BRANCH  
MONMOUTH COUNTY  
NEW JERSEY



**INSITE**  
Surveying  
INSITE Surveying, LLC  
CERTIFICATE OF AUTHORIZATION  
195 ROUTE 34, SUITE 100, WALL, NJ 07719  
732-531-7100 (PH) 732-531-7244 (FAX)  
insite@insitesurveying.net  
www.insitesurveying.net

REVISIONS

NO.	DATE	DESCRIPTION
1	10/10/23	ADD METLANDS TRANSITION AREAS
2	04/10/23	INITIAL RELEASE

SCALE: 1"=20'

DATE: 04/10/23

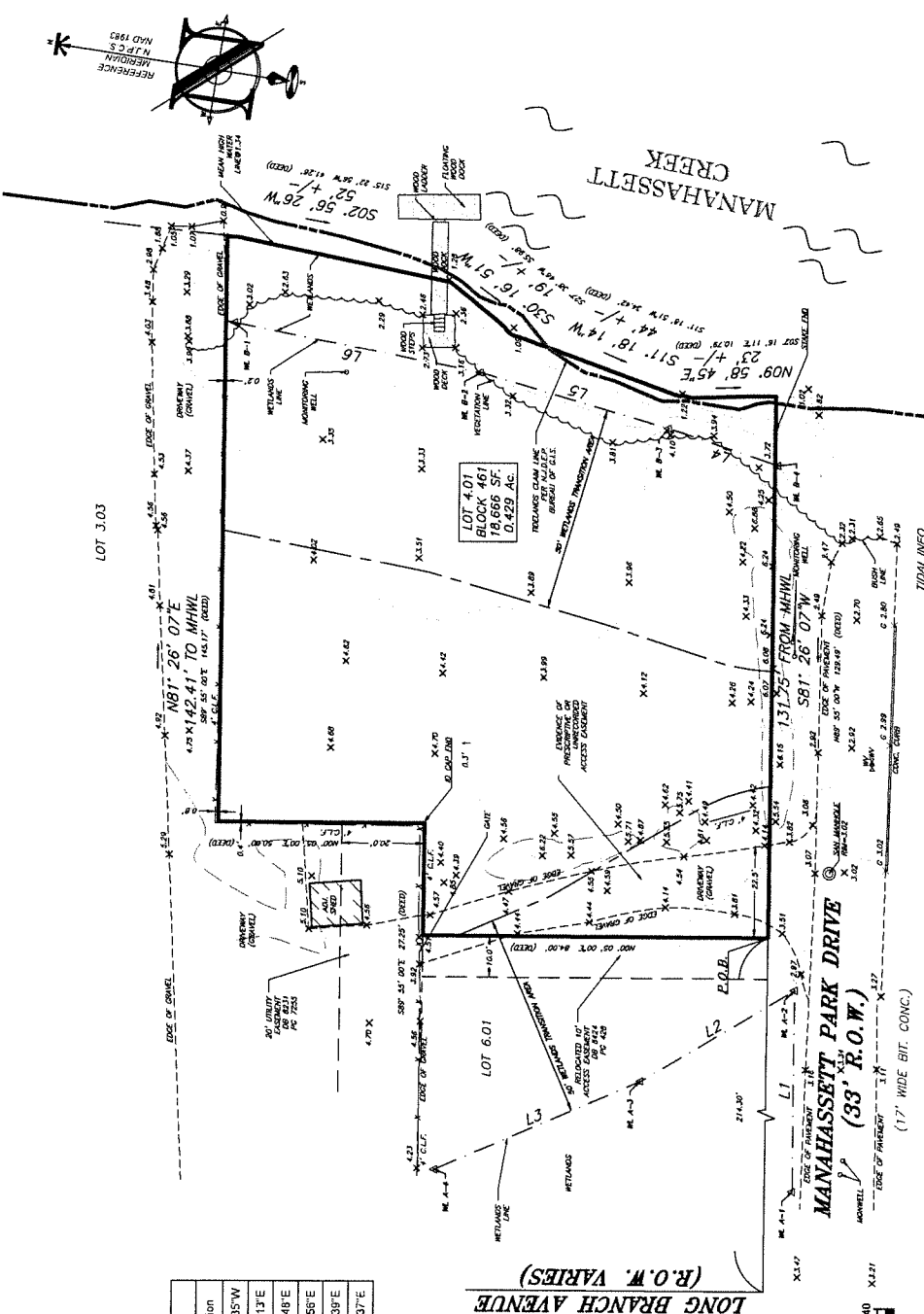
CHECKED BY: JS

JOB# 23-5001-772

CERTIFICATION

JUSTIN THOMPES, P.L.S., C.P.S.  
PROFESSIONAL LAND SURVEYOR  
NJ LIC. NO. 6543392  
SURVEYORIAL J.C. NO. NJ0447

1 of 1



**DISCLAIMER:**  
THIS IS TO CERTIFY THAT THE SURVEY IS ACCURATE, AND THAT THIS DRAWING IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY. THE SURVEYOR HAS BEEN ADVISED OF THE EXISTENCE OF ANY AND ALL RECORDS OF THE SURVEY, AND HAS REVIEWED THE SAME. THE SURVEYOR HAS BEEN ADVISED OF THE EXISTENCE OF ANY AND ALL RECORDS OF THE SURVEY, AND HAS REVIEWED THE SAME. THE SURVEYOR HAS BEEN ADVISED OF THE EXISTENCE OF ANY AND ALL RECORDS OF THE SURVEY, AND HAS REVIEWED THE SAME.

**TIDAL INFO**

MEAN: 1.34'

SPRINGS: 1.59'

LOW: -1.37'

HIGH: 1.47'

Line #	Length	Direction
L1	48.63'	S81°16'35"W
L2	43.39'	S89°24'13"E
L3	54.37'	S32°02'46"E
L4	28.28'	N09°33'55"E
L5	47.74'	N07°29'39"E
L6	61.04'	N02°28'37"E

LEGEND

BOUNDARY LINE

CONTOUR LINE

SPOT ELEVATION

BUILDING

WALL

GAS

WATER

INLET

STORM

SANITARY MAIN

OVERHEAD WIRE

ELECTRIC

TELEPHONE

UTILITY POLE

HYDRANT

SIGN POST

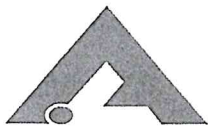
FENCE

LIGHT FIXTURE

TEST PIT LOCATION

GRADE FLOW ARROW

SWALE CENTER LINE



# ANSELL.LAW

ANSELL GRIMM & AARON, PC

1500 LAWRENCE AVENUE  
CN7807  
OCEAN, NEW JERSEY 07712  
732-922-1000  
732-922-6161 (FAX)

365 RIFLE CAMP ROAD  
WOODLAND PARK, NEW JERSEY 07424  
973-247-9000  
973-247-9199 (FAX)

214 CARNEGIE CENTER  
SUITE 112  
PRINCETON, NEW JERSEY 08540  
609-751-5551

1177 AVENUE OF THE AMERICAS  
5TH FLOOR  
NEW YORK, NY 10036  
800-569-3886

41 UNIVERSITY DRIVE  
SUITE 400  
NEWTOWN, PENNSYLVANIA 18940  
267-757-8792

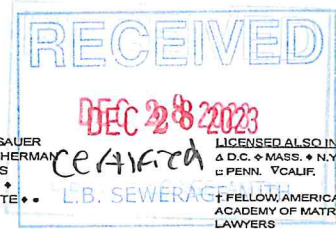
website: [ansell.law](http://ansell.law)

JAMES G. AARON  
ALLISON ANSELL ♦ †  
BRIAN E. ANSELL ‡  
MITCHELL J. ANSELL  
MICHAEL V. BENEDETTO  
RICK BRODSKY ♦  
DAVID J. BYRNE □  
PETER S. FALVO, JR.  
PETER B. GRIMM  
ROBERT A. HONECKER, JR. □ §  
JASON S. KLEIN ♦  
JENNIFER S. KRIMKO  
DONNA L. MAUL ♦  
MELANIE J. SCROBLE  
LAWRENCE H. SHAPIRO ♦ □  
DAVID B. ZOLOTOROFF

EDWARD J. AHEARN  
BRIAN J. ASHNAULT  
KELSEY M. BARBER  
NICOLE A. BENIS  
ELYSA D. BERGENFELD  
KRISTINE M. BERGMAN □  
GABRIEL R. BLUM ♦  
HILLARY H. BRYCE □  
BARRY M. CAPP ♦ Δ  
ALFRED M. CASO  
KEVIN M. CLARK  
ANTHONY J. D'ARTIGLIO ♦  
LAYNE A. FELDMAN ♦  
CRAIG D. GOTTILLA ♦ □  
RICHARD A. L'ALTRELL ♦  
NICOLE D. MILLER □ ♦  
LEIGH T. OLIVER  
SETH M. ROSENSTEIN ♦ □  
ANTHONY SANGO

COURTNEY R. SAUER  
JONATHAN D. SHERMAN  
CAROL J. TRUSS  
TARA K. WALSH ♦  
ANDREA B. WHITE ♦ ♦  
  
COUNSEL  
HON. ANTHONY J. MELLACI, JR., J.S.C. (RET)  
STACEY R. PATTERSON ♦  
ROY W. HIBBERD Δ ∇  
HON. RAYMOND A. HAYSER, J.T.C. (RET)

IN MEMORIAM  
LEON ANSCHELEWITZ (1929-1988)  
MAX M. BARR (1929-1993)  
MILTON M. ABRAMOFF (1935-2004)  
DAVID K. ANSELL † (1962-2019)  
ROBERT I. ANSELL (1965-2022)  
RICHARD B. ANSELL ‡ (1968-2021)



LICENSED AL SO IN:  
Δ D.C. ♦ MASS. ♦ N.Y.  
□ PENN. ∇ CALIF.  
† FELLOW, AMERICAN  
ACADEMY OF MATRIMONIAL  
LAWYERS  
‡ CERTIFIED BY THE SUPREME  
COURT OF NEW JERSEY AS A  
CIVIL TRIAL ATTORNEY  
§ CERTIFIED BY THE SUPREME  
COURT OF NEW JERSEY AS A  
CRIMINAL TRIAL ATTORNEY  
♦ CERTIFIED BY THE SUPREME  
COURT OF NEW JERSEY AS A  
MATRIMONIAL LAW ATTORNEY

Email: [jkrimko@ansell.law](mailto:jkrimko@ansell.law)  
Telephone No. 732-922-1000

## BOROUGH OF WEST LONG BRANCH

IN THE MATTER OF THE APPLICATION  
OF GE 2618 CHERYL, LLC FOR  
PREMISES KNOWN AS LOTS 59, 60 AND  
61 IN BLOCK 41 ON THE OFFICIAL TAX  
MAP OF THE BOROUGH OF WEST  
LONG BRANCH

### NOTICE OF HEARING Pursuant to NJSA 40:55D-12

PLEASE TAKE NOTICE that the Planning Board of the Borough of West Long Branch will hold a public hearing on Tuesday, January 9, 2024 at 7:00 p.m. in the Borough Hall, Council Chambers Room, 965 Broadway, West Long Branch, New Jersey to consider the application of GE 2618 Cheryl, LLC for properties known as Lots 59, 60 and 61 in Block 41 as shown on the Official Tax Map of the Borough of West Long Branch and located at 15 Cheryl Drive (Lot 59), 16 Cheryl Drive (Lot 61), and 18 Cheryl Drive (Lot 60), West Long Branch, New Jersey (collectively "Properties").

The Properties, which are located in the Borough's R-22 Low Density Residential Zone District ("R-22 Zone"), are located on the cul-de-sac of Cheryl Drive and each contain a two-story, single-family, residential dwelling, frame garage and related site improvements. Applicant is the owner of Block 41, Lot 60 located at 18 Cheryl Drive and seeks minor subdivision approval to adjust the existing lot lines with the two neighboring lots (Lot 59 and Lot 61). The following lot area changes are proposed as a result of the lot line adjustment:

1. Lot 59 will increase from 35,296.96 square feet to 39,170.71 square feet.
2. Lot 60 will decrease from 41,405.39 square feet to 40,361.01 square feet.
3. Lot 61 will decrease from 34,606.15 square feet to 31,776.78 square feet.

The existing dwellings are proposed to remain on each lot and no new construction or improvements are proposed as part of this application.

NOT LEGAL

4-11

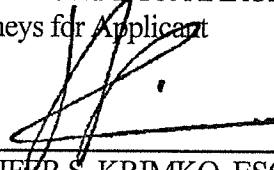


Applicant has not identified the need for any variances for the subdivision. Applicant seeks a design waiver pursuant to NJSSA 40:55D-51 from Section 17-7.4.b of the Borough Ordinance which requires "Insofar as is practical, side lot lines shall be at right angles to straight streets and radial to curved streets." The existing side lot lines for all the subject lots are not radial to the curved right-of-way of Cheryl Drive. The side lot lines between Lots 59 and 60, and between Lots 60 and 61, are not proposed to be realigned where they intersect with the right-of-way of Cheryl Drive. The Applicant proposes to realign the side lot lines between Lots 59 and 60, and Lots 60 and 61, in the rear yards. The proposed lot line realignment in the rear yards further deviates from the ordinance design standard for radial lot lines to curved streets. This design waiver is requested in an effort to create a more usable rear yard for each lot.

Applicant expressly makes application for any further exceptions, waivers, variances, interpretations and any other approvals as reflected on the filed plans (as same may be further amended from time to time without further notice) as may be determined to be necessary by the Board during the review and processing of the application.

PLEASE TAKE FURTHER NOTICE that you are privileged to be present at said public hearing to present any and all comments you may have to the granting of said approvals. The hearing may be continued without further notice on such additional or other dates as the Board may determine. The application and supporting documents are on file in the office of the West Long Branch Planning Board, 965 Broadway, West Long Branch, New Jersey and are available for inspection during the Borough's normal business hours. In order to review these materials, please contact the Board Secretary at (732) 229-1756 ext. 111.

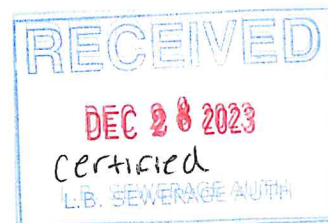
ANSELL GRIMM & AARON, P.C.  
Attorneys for Applicant

  
\_\_\_\_\_  
JENNIFER S. KRIMKO, ESQ.

December 22, 2023

PUBLIC NOTICE

City of Long Branch



Please take notice that on Tuesday, January 16, 2024, at 7:30 PM at City Hall in the City Council Chambers, 2nd Floor, City of Long Branch, 344 Broadway, Long Branch, NJ 07740, a public hearing will be held before the City of Long Branch Planning Board to consider the application of Ashlar Place, LLC to develop the premises at 404-410 Broadway and 425 Morris Avenue, Long Branch, NJ, designated as Block 237, Lots 35.02 and 40.01 on the official tax map of the City of Long Branch and located in the C-2 zoning district, at which time and place all interested persons will be given an opportunity to be heard.

The applicant seeks preliminary and final major site plan approval and minor subdivision approval.

The applicant seeks to construct 94 residential units by rehabilitating existing structures and building new structures and to establish a park and associated streetscape to be dedicated to the City of Long Branch for use by the general public. The proposed development includes covered and on-grade parking and an amenity deck for residents. The proposed development will reconfigure and redevelop two adjacent parcels of land. The proposed development is proceeding as a "Non-Condemnation Redevelopment Area" in accordance with the criteria specified at N.J.S.A. 40A:12A-5; a redevelopment agreement between the City of Long Branch and the developer to construct not more than 94 residential units and the Redevelopment Plan for 410 and 425 Morris Avenue, Block 237, Lots 35.02 and 40.01, City of Long Branch, Monmouth County, NJ; Dated: March 16, 2022.

The applicant will request such other variances, exceptions, interpretations and design waivers as may be determined to be necessary by the Planning Board, and/or its professionals, in order to develop this property as stated above and will amend its application on the record accordingly.

The applicant expressly makes application for any additional exceptions, interpretations, waivers, variances and other approvals as reflected on the filed plan as same may be further amended from time to time without further Notice and as may be determined to be necessary by the Board or its professionals during the review and processing of the application.

The application and supporting documents are on file at the City of Long Branch, Office of Planning and Zoning, 344 Broadway, Long Branch, NJ 07740 and are available for inspection by the public during regular business hours (8:30 a.m. to 4:30 p.m.).

This notice is sent to property owners in the immediate vicinity and is also published, as required by law.

Any interested party may appear at said hearing and participate then in accordance with the rules of the Planning Board.

Applicant: Ashlar Place, LLC

Date: December 21, 2023

/s/ E. Carlton Kromer, Attorney for Applicant

Tom & FILE

1-12

RECEIVED

JAN 02 2024  
Certified  
L.B. SEWERAGE AUTH

Borough of West Long Branch Construction Official  
Borough of West Long Branch Planning Board  
Borough of West Long Branch Environmental Commission  
Monmouth County Planning Board  
Property Owners within 200 feet of subject property

December 21, 2023

*Via Certified Mail*

**RE: 45 HOLLYWOOD AVENUE**  
**NJDEP Application for Letter of Interpretation**  
Block 27– Lot 3  
Borough of West Long Branch, Monmouth County, New Jersey

Dear Interested Party:

This letter is to provide you with legal notification that an application for a Presence/Absence Letter of Interpretation will be submitted to the New Jersey Department of Environmental Protection, Division of Land Resource Protection for the site shown on the enclosed plan. A brief description of the proposed project follows: The applicant is requesting verification of the absence of wetlands and wetlands transition areas on the property.

The complete application package can be reviewed at either the municipal clerk's office in the municipality in which the site subject to the application is located, or by appointment at the Department's Trenton Office. The Department of Environmental Protection welcomes comments and any information that you may provide concerning the proposed development and site. Please submit your written comments within 15 calendar days of receiving this letter to:

New Jersey Department of Environmental Protection  
Division of Land Resource Protection  
P.O. Box 420, Code 501-02A  
Trenton, New Jersey 08625  
Attn: Borough of West Long Branch Supervisor

Sincerely,

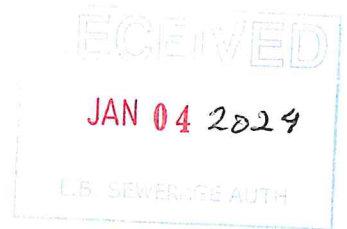
**457 Monmouth LLC, Applicant**

TOM, FILE

1-13



REVISED NOTICE OF APPLICATION TO THE  
CITY OF LONG BRANCH  
PLANNING BOARD



NOTICE is hereby given that the undersigned has applied to the Planning Board of the City of Long Branch for Subdivision approval to make four existing lots combined into three lots by merging portions of one lot into the other three that contain existing single-family residential dwellings that are not proposed to be altered with this Application. The property is located at Hulick Street, Sairs Avenue and Avery Avenue, and is identified on the Long Branch Tax Map as Block 134, Lots 7, 8, 9, & 11. It is Lot 11 that will be subdivided with portions to merge into each of the other three lots as shown in the Subdivision Plans submitted to the City Planning Board. The property is located in the R-4 Zone and Applicant makes this application pursuant to N.J.S.A 40:55D-1 *et seq.*—the New Jersey Municipal Land Use Law—and the Long Branch Zoning Ordinance for Subdivision and bulk variance approvals as follows:

- A. Minimum Lot Frontage – 50’ required and 48.78’ proposed for Lot 7.02.
- B. Minimum Lot Depth – 115’ required and 101.14’ existing and proposed for Lot 7.01 – No change to existing conditions proposed.
- C. Front Yard Setback - 25’ required and 20.14’ existing and proposed for Lot 7.01 – No change to existing conditions proposed.
- D. Front Yard Setback – 25’ required and 14.35’ existing and proposed for Lot 7.03 – The dwelling on this lot is oriented toward Sairs Avenue, and if the lot line opposite the front of the dwelling is a front lot line, this condition will not change.
- E. Side Yard Setback – 10’ required and 5.41’ existing and proposed for Lot 7.01 – No change to existing conditions proposed.
- F. Side Yard Setback to accessory structure – 10’ required and 2.39’ Existing and Proposed for Lot 7.01 – No change to existing conditions proposed.
- G. Side Yard Setback to accessory structure – 10’ required and 2.74’ Existing and Proposed for Lot 7.02 – No change to existing conditions proposed.
- H. Side Yard Setback – 10’ required and 5.95’ is existing and proposed for Lot 7.03 from the common lot line between proposed lot 7.02 & 7.03 – No change to existing dwelling conditions or location is proposed.
- I. Alternatively, if the Lot Line referred to in “H” above is a Rear Lot Line as a result of the Subdivision, a variance is proposed for a Rear Yard Setback where 35’ is required. Existing Lot 9 is land-locked and the dwelling is orientated with frontage toward Sairs Avenue, while the existing rear yard setback is 59.82’ from the lot line opposite and parallel to Sairs Avenue. With the proposed subdivision, Lot 7.03 will have street frontage along Avery Avenue and the existing and proposed setback to the common lot line for Lot 7.03 and 7.02 remains 5.95’. If this common lot line becomes a rear lot line with the subdivision, relief is requested for a 5.95’ rear yard setback, even though there is no change to existing dwelling conditions or location as proposed, other than for this lot to have frontage on Avery Avenue.

TOM, FILE

1-14



State of New Jersey  
DEPARTMENT OF ENVIRONMENTAL PROTECTION

PHILIP D. MURPHY  
Governor

TAHESHA L. WAY  
Lt. Governor

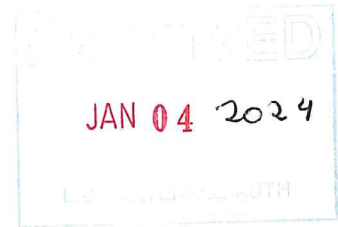
Division of Water Quality  
Municipal Finance & Construction Element  
PO Box 420, Mail Code 401-3D  
Trenton, New Jersey 08625-0420  
[WWW.NJ.GOV/DEP/DWQ](http://WWW.NJ.GOV/DEP/DWQ)

SHAWN M. LATOURETTE  
Commissioner

1/4/24

Thomas Roguski, Executive Director  
Long Branch Sewerage Authority  
150 Joline Avenue  
Long Branch, NJ 07740-0720

Re: New Jersey Water Bank (NJWB)  
State Project No. S340336-09  
Long Branch Sewerage Authority, Monmouth County  
Contract: Inflow/Infiltration Improvement Project  
Construction Contract No. 4 of 4  
**Authorization to Award**



Dear Mr. Roguski:

Based upon our review of the bid materials provided, we have determined in accordance with N.J.A.C. 7:22-3.29 and N.J.A.C. 7:22-4.29 that the Long Branch Sewerage Authority is hereby authorized to award, provided there are no outstanding bid protests, the following contract:

**Inflow/Infiltration Improvement Project to A to Z Site Contractors, Inc. of Jackson, New Jersey for the corrected low bid amount of \$1,149,225.20 (Base bid: \$974,463.20, Alternate bid: \$174,762.00), all of which is allowable for funding through the NJWB.**

After the contract has been signed, we will require a certified copy for our files. Forward only the contract pages which show the contract amount, the date, and signatures of both parties, exclusive of the accompanying specifications. Certification that the appropriate bonds (performance and payment), if applicable, and all required insurances have been purchased must be provided to this office prior to the issuance of the notice to proceed with the work.

**Please note that in accordance with N.J.A.C. 7:22-3.17 (a) 19 and N.J.A.C. 7:22-4.17 (a) 19, evidence must be provided which verifies that the Long Branch Sewerage Authority has included the State and its agencies, employees and officers as additional "named insureds" on any certificate of liability insurance of the contractor.**

In addition, within ten (10) days of the award of the construction contract, we require you to submit a separate letter for our files listing the following:

- a. Loanee name, project and contract number, and site location of the contract.
- b. Name, address, telephone number, and employee ID number (tax number) of the contractor who is awarded the contract.

File, Tom

- c. The date and the amount of the contract award.
- d. A confirmed date for the preconstruction meeting. Please note that the Department is required to participate in accordance with the enclosed form.
- e. Estimated date as to when the contract period will commence (notice to proceed date) and be completed, and an estimated date for the initiation of operation of the contract.
- f. Estimated date as to when the final inspection of the contract will be conducted. Please note that a final inspection is required once all construction and restoration has been completed to the satisfaction of the Long Branch Sewerage Authority and its engineer.

If you should have any questions regarding the above, please feel free to contact Andrew Stoeckle of this office at (609) 633-1180, Municipal Finance and Construction Element, P.O. Box 420, Trenton, NJ 08625-0420.

Sincerely,

*David Helfrich*

David Helfrich, Section Chief  
Construction Section  
Bureau of Construction, Payments and Administration  
Municipal Finance and Construction Element

**Enclosure (Preconstruction Conference Form)**

c: David E. Zimmer, Executive Director, NJWB  
Maria Andujar, NJWB  
Richard Nolan, McCarter and English  
Charles Jenkins, Assistant Director, MF&CE  
Piyush Tilvawala, MF&CE  
Paul Hauch, P.E., Bureau Chief, BCP&A, MF&CE  
Iris Hernandez, Project Manager, Payment Section, BCP&A, MF&CE  
Rohini Gandhi, Esq., Director, Office of Equal Opportunity & Public Contract Assistance  
Alvin Harvey, Department of Labor and Workforce Development  
Kelsey Howard, Colliers Engineering & Design  
Kelsey Ritner, Colliers Engineering & Design  
Lauren Lechner, Colliers Engineering & Design

Enclosure

## PRECONSTRUCTION CONFERENCE FORM

Project No.: S340336-09  
Project Sponsor: Long Branch Sewerage Authority  
Contract: Infiltration/Inflow Improvement Project

### PRECONSTRUCTION CONFERENCE

In accordance with N.J.A.C. 7:22-3.29, 7:22-4.29 and 7:22-10.12, it is required that a Preconstruction Conference be held prior to the start of construction. The loanee, the engineer, construction inspector and environmental inspector representing the loanee, the contractor, inspectors from this office and a representative from the Department's Office of Equal Opportunity & Public Contract Assistance must attend this conference. The following items as a minimum should be considered with regards to the preconstruction conference:

1. Call or email the NJ Department of Environmental Protection, Bureau of Construction, Payments and Administration, Construction Section to establish a date.
2. Invite the above listed attendees to the conference. Also, if applicable, we ask that you invite a representative from the Freehold Soil Conservation District to the meeting.
3. Schedule the preconstruction conference in two segments-
  - a. A quick tour of the construction site.
  - b. A meeting immediately after the site tour to discuss procedures to be followed to comply with the construction and environmental requirements of the contract documents and applicable regulations.
4. Call the Department of Labor and Workforce Development, Construction EEO Monitoring Program at (609) 292-9550 to determine if their attendance is necessary.

Please realize that this conference will be limited to items primarily concerned with the Federal and State requirements of loan assisted projects. Therefore, it is not necessary to have representatives of the police, fire department, utilities, etc. at the conference.

If you have any questions, please contact Andrew Stoeckle of the Bureau of Construction, Payments and Administration at (609) 633-1180, or via email [Andrew.Stoeckle@dep.nj.gov](mailto:Andrew.Stoeckle@dep.nj.gov).

# Charles Surmonte P.E. & L.S.

Professional Engineer and Land Surveyor  
301 Main Street, 2<sup>nd</sup> Floor, Allenhurst, NJ 07711  
Phone 732-660-0606 Fax 732-660-0404

RECEIVED

JAN 10 2024

L.B. SEWERAGE AUTHORITY

5 January 2024

Long Branch Sewerage Authority  
150 Joline Avenue  
P.O. Box 720  
Long Branch, N.J., 07740  
Attn: Thomas Roguski

Re: Minor Subdivision  
Applicant: Wesley Dasilva  
Lot 12, Block 242  
30 Grand Avenue  
Long Branch, N.J.

Dear Sir/Madam:

Attached please find a copy of Proposed Minor Subdivision Plan for the referenced property.

Please advise as to service availability to new lot 23.03 and assuming same, contacts and procedures for pre-construction coordination.

Please advise should you require additional information.

Enny Aminian  
For the Firm  
[eaminian@comcast.net](mailto:eaminian@comcast.net)

TOM, FILE

1-16



101 Crawfords Corner Road  
Suite 3400  
Holmdel, New Jersey 07733  
Main: 877 627 3772  
<http://colliersengineering.com>

RECEIVED

JAN 10 2024



January 10, 2024

L.B. SEWERAGE AUTHORITY

Irving Perlstein, President  
A to Z Contractors, Inc.  
50 Houston Avenue, Suite 1  
Jackson, NJ 08527

Notice of Award  
Inflow & Infiltration Improvement Project  
Long Branch Sewerage Authority  
City of Long Branch, Monmouth County, New Jersey  
Colliers Engineering & Design Project No. LBS-284

Dear Mr. Perlstein,

At its meeting of December 20, 2023, the Long Branch Sewerage Authority awarded the above referenced contract to your firm in the amount of **One Million, One Hundred Forty-Nine Thousand, Two Hundred Twenty-Five and 20/100 Dollars (\$1,149,225.20) (Base Bid and Alternate Bid)**. A copy of the Resolution is attached for your reference. The State of New Jersey and County prevailing wage rates are also attached for your reference. Additionally, please find the following documents for execution by your firm: "Form of Contract" and Affirmative Action Form AA-201.

Kindly complete and return three (3) original, signed, and sealed Contracts, AA-201 form along with the required Insurance Certificate, W-9, Performance Bond and Payment Bond **within ten (10) days of receipt of this letter**. Please take note of the additional insured request per the specifications for required Insurance Certificate.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.  
(DBA Maser Consulting)

A handwritten signature in blue ink, appearing to read "Jordan R. Volk".

Jordan R. Volk, P.E., PMP  
Regional Manager

JRV/rrd  
Enclosures  
cc: Thomas Roguski, PE, Long Branch Sewerage Authority (via email)

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TOM, FILE

1-17

101 Crawfords Corner Road  
Suite 3400  
Holmdel New Jersey 07733  
Main: 732 383 1950

RECEIVED

JAN 11 2024

L.B. SEWERAGE AUTHORITY



January 11, 2024

**VIA EMAIL**

Andrew Stoeckle, Environmental Engineer  
New Jersey Department of Environmental Protection  
Municipal Finance and Construction Element  
401 East State Street  
P.O. Box 420  
Trenton, New Jersey 08625-0420

New Jersey Environmental Infrastructure Trust  
NJDEP Project No. S340336-09  
Inflow/Infiltration Improvement  
Long Branch Sewerage Authority  
City of Long Branch, Monmouth County, New Jersey  
Colliers Engineering & Design Project No. LBS-284

Dear Mr. Stoeckle,

The Long Branch Sewerage Authority passed a Resolution to award A to Z Site Contractors, Inc. the above-referenced project in the amount of \$1,149,225.20 (Base bid: \$974,463.20, Alternate bid: \$174,762). We are providing the following required information in bold for your files:

- Loanee name, project and contract numbers, and site location of the contracts:

**Long Branch Sewerage Authority  
NJDEP Project No. S340336-09  
150 Joline Avenue  
Long Branch, New Jersey**

- Name, address, telephone number, and employee ID number (tax number) of the contractors who was awarded the contracts:

**A to Z Site Contractors, Inc.  
50 Houston Avenue, Suite 1  
Jackson, New Jersey 08527  
732-886-8000  
Tax ID No. 80-0020950**

TOM, FILE

1-18

- Date and amount of Contract Award:

**The Resolution authorizing the contract award in the amount of \$1,149,225.20 (Base bid: \$974,463.20, Alternate bid: \$174,762) was passed on December 20, 2023.**

- Confirmed date for the preconstruction meeting:

**The Preconstruction Meeting is scheduled for January 24, 2024 at 10:00 a.m.**

- Estimated Date of notice to proceed, Date of Completion, and Date of Initiation of Operation of the contract:

**Contract estimated start will be February 5, 2024; estimated completion and date of initiation of operation of the contract is August 3, 2024 (180 calendar days).**

- Estimated date of final inspection of the contract:

**The estimated date of final inspection is August 3, 2024.**

Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.  
(DBA Maser Consulting)



Jordan R. Volk, P.E., PMP  
Regional Manager

JRV/kr/mag

cc: Thomas Roguski, P.E., Executive Director, Long Branch Sewerage Authority (via email)

r:\projects\i-1\lbs\lbs284\correspondence\out\240111\_jrv\_stoeckle\_auth\_to\_award\_response\_letter.docx

101 Crawfords Corner Road  
Suite 3400  
Holmdel New Jersey 07733  
Main: 877 627 3772



January 11, 2024

VIA EMAIL

RECEIVED

JAN 12 2024

L.B. SEWERAGE AUTHORITY

Thomas Roguski, P.E., CME, Executive Director  
Long Branch Sewerage Authority  
150 Joline Avenue  
P.O. Box 720  
Long Branch, New Jersey 07740

Engineer's Status Report  
January 2024 Meeting  
Colliers Engineering & Design Project No. LBS-001

Dear Mr. Roguski,

The following is a report on the status of projects for which Colliers Engineering & Design, Inc. (CED) is responsible:

**1. Capital Projects**

**a. Sanitary Sewer Railroad Crossing Study and Improvements (LBS-274)**

Notice to proceed was issued October 4, 2023. The Contractor is working on cleaning and televising the crossings (first half of crossings have been televised and cleaned).

**b. Hoey Pump Station Force Main Replacement (LBS-275)**

A final Change Order has been submitted to New Jersey Department of Environmental Protection (NJDEP). Awaiting full project close out with NJDEP.

**c. Sludge Holding System Modifications & Final Settling Tank Improvements (LBS-281)**

CED is reviewing outstanding items with the Contractor. Letter of Substantial Completion has been issued. Maintenance bonds have been received. CED is finalizing as-built drawings and O&M manual.

**d. I/I Study and Improvements (LBS-284)**

NJDEP issued Authorization to Award on January 4, 2024. A pre-construction meeting has been scheduled for January 24, 2024.

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**e. Solar Feasibility Study (LBS-0320)**

The report was presented at the August Authority meeting. A meeting was held with New Jersey Natural Gas (NJNG) and further discussions will take place. LBSA received a response from NJNG, who's still evaluating.

**f. Planning Document for Infrastructure Bill (LBS-001)**

The Letters of Intent and planning documents have been submitted to New Jersey Infrastructure Bank (NJIB). NJIB acknowledged submittal. A meeting was held with NJIB on August 22, 2023. CED submitted revised Collection System Planning Report to NJIB. The Wastewater Treatment Plant Planning Report was revised and has been uploaded to NJIB.

**g. WWTP Expansion Study (LBS-0329P)**

Draft proposal is being reviewed; a secondary review meeting will be scheduled.

**h. Hoey Pump Station Improvements (LBS-0330)**

A Kick-off meeting was held on December 1, 2022, and a site visit was conducted on December 13, 2022. A secondary field meeting was held on April 5, 2023. Jersey Central Power & Light (JCPL) is able to provide upgrade to 480V. Change in scope was approved at the December meeting. CED is working on additional scope items.

**i. 6<sup>th</sup> Avenue Sewer Replacement (LBS-0330P)**

6<sup>th</sup> Avenue sewer (along with 5<sup>th</sup> to Rockwell, and a portion of the interceptor) is going to be televised.

**j. GIS Upgrades (LBS-0002)**

This project is ongoing. LBSA and CED are reviewing codes. CED is setting up iPad units and will schedule training.

**2. Active Escrow Projects**

**a. The Reef (in construction) (LBS-278)**

Final tests and inspection pending final construction. Performance bond reduction was recommended on January 12, 2023.

**b. Westwood Avenue (in construction) (LBS-285)**

One-year TWA extension was approved April 2022. A pre-construction meeting was held January 27, 2023. Shop drawings have been reviewed and returned. Construction is in progress.

**c. Takanassee (in construction) (LBS-290)**

Sanitary main and laterals have been installed. Final testing to be performed. Punchlist was sent to Applicant on June 7, 2021.

**d. Wave Spa (LBS-291)**

Review letter was sent to Applicant on October 24, 2022. Revised documents were received, and a new review letter was issued on January 24, 2023. TWA has been received.

**e. Proposed 7-Eleven (LBS-292)**

Approval letter was sent to the Applicant on January 7, 2021.

**f. Beachfront LLC (LBS-294 – 981)**

A pre-construction meeting was held October 13, 2023. Construction is in progress.

**g. Broadway Place (Phase I/II) (LBS-295)**

Review letter was sent to the Applicant on July 25, 2023. Revised application is under review. CCTV videos are under review.

**h. The Belmont (in construction) (LBS-299)**

A pre-construction meeting was held July 6, 2022. Shop drawings have been returned. Construction is ongoing.

**i. Pax Plaza (in construction) (LBS-305)**

Revised connection fees letter was provided to the Applicant on February 22, 2022. Shop drawings to date have been returned. A pre-construction meeting was held April 26, 2023.

**j. Chelsea School (LBS-308)**

A pre-construction meeting was held on August 23, 2022. Revised documents were approved on December 9, 2022.

**k. Rt. 36 Resurfacing (LBS-309)**

A review letter was sent on December 23, 2020 to New Jersey Department of Traffic (NJDOT).

**l. Pleasure Bay Park Pool Improvements (in construction) (LBS-310)**

Construction is substantially complete. Final walkthrough to be scheduled, followed by project closeout. As-builts to be submitted.

**m. NJDOT Bridge over Troutman's Creek (LBS-315)**

A meeting with NJDOT took place on Friday, June 10, 2022.

**n. Ocean Gate (in construction) (LBS-0316)**

Revised site plans were approved on July 5, 2022. The CO was approved for Building 2. The Applicant asked for performance bond reduction.

**o. 175 Chelsea Avenue (LBS-0317)**

A review letter was sent on June 8, 2021 to the Applicant. A revised submission was made, and a letter was sent to the Applicant on September 9, 2021, outlining remaining items to be submitted.

**p. SICA Building (in construction) (LBS-0319)**

A pre-construction meeting was held April 27, 2023.

**q. 290 Ocean Avenue (LBS-0321)**

A review letter was sent on January 10, 2022 to the Applicant.

**r. 185 Morris Avenue (in construction) (LBS-0325)**

A pre-construction meeting was held July 15, 2022. Awaiting submission of revised plans and shop drawings.

**s. 279 Third Avenue (LBS-0326)**

A review letter was sent to the Applicant on October 3, 2022.

t. **Long Branch Senior Center Improvements (in construction) (LBS-0327)**

Construction is in progress.

u. **60 Atlantic Avenue, LLC (LBS-0333)**

A review letter was sent to the Applicant on August 24, 2023.

v. **The Atlantic Club (LBS-0334)**

On-site sewer TWA was submitted to DEP. Off-site sewer improvements have been reviewed.

w. **Santos Subdivision (LBS-0004)**

A review letter was sent to the Applicant on June 30, 2023.

x. **156-164 Franklin Avenue (LBS-0005)**

A review letter was sent to the Applicant on August 1, 2023.

y. **Second Avenue Multi-Use Development (LBS-0336)**

A Conditional Approval letter was sent to the Applicant on September 27, 2023.

z. **Enclave at West End (LBS-0337)**

A Conditional Approval letter was sent to the Applicant on September 27, 2023. Revised plans have been submitted.

aa. **169 Chelsea Avenue (LBS-0338)**

A Conditional Approval letter was sent to the Applicant on October 6, 2023. The Applicant's Engineer submitted revised plans. Other items are still outstanding per the Conditional Approval letter.

bb. **333-345 Second Avenue Proposed Townhouse Development (LBS-0339)**

A Conditional Approval letter was sent to the Applicant on December 22, 2023.

cc. **Ocean Acre (LBS-0340)**

A Conditional Approval letter sent to the Applicant on December 22, 2023.





Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.  
(DBA Maser Consulting)

A handwritten signature in blue ink, appearing to read "Jordan R. Volk".

Jordan R. Volk, P.E., PMP  
Regional Manager

JRV/lsl/mag

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## Shared Services Agreement - Emergency Services

### W I T N E S S E T H :

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the City and LBSA wish to enter into an Agreement whereby the City will provide Technical Rescue Services, to LBSA for the years 2024 through 2026 and

WHEREAS, the within Agreement has been duly authorized by appropriate resolutions of the City and LBSA ,

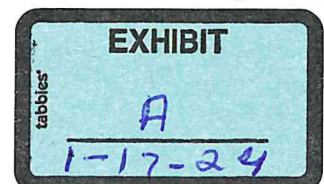
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Asbury Park, County of Monmouth and State of New Jersey that the City of Asbury Park shall enter into a shared service agreement with LBSA .

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. This Agreement shall be in effect for the 2024 through 2026 calendar years. The City, via its fire department will provide emergency response capabilities with trained/equipped members "off the floor." A minimum initial response shall consist of at least a five-man crew (1 officer, 4 firefighters) with the Department's technical rescue vehicle for any technical rescue incidents, accidents, etc. involving LBSA employees/equipment/locations.
2. To accomplished same, the City's fire department will be the designated "rescue service" for permit-required confined spaces in LBSA locations.
3. The City's fire department will drill, at minimum, one time per year on-site at LBSA location(s), in consultation/coordination with LBSA management. Training will be conducted and administered by fire department Technical Rescue Team members.
4. FEE SCHEDULE:

In order to cover APFD costs for above, the following annual fee schedule is proposed:

- 90 man-hours of on-site drills per year \$ 8,360



- City of Asbury Park administrative fee \$5,000
- Equipment replacement/replenishment \$5,000

Total Annual Fee (2024): \$18,360

\*A 2% year-to-year increase for multi-year agreements.

\*\*Emergency responses will be invoiced separately for man-hours and any equipment broken/lost/beyond repair

5. PAYMENT SCHEDULE:

The City shall bill for costs upon adoption of the services rendered.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

ATTEST:

LONG BRANCH SEWERAGE AUTHORITY

\_\_\_\_\_

Executive Director

ATTEST:

CITY OF ASBURY PARK

\_\_\_\_\_

City Clerk

\_\_\_\_\_

Mayor