

AGENDA
LONG BRANCH SEWERAGE AUTHORITY
REGULAR MEETING
NOVEMBER 8, 2023

I. Opening of meeting at _____ p.m. by _____

II. Notation of Attendance & Pledge of Allegiance

Name	Position	In	Out
Donald S. Riley	Chairman		
Michael Booth	Vice-Chairman		
David G. Brown	Secretary		
Bryan I. Larco	Treasurer		
Susie Morris	Asst. Secretary/ Treas.		
Thomas Roguski	Executive Director		
Charles J. Fallon	Auditor		
John L. Bonello	Counsel		
Colliers Eng.	Engineer		
Nicole Woods	Secretary		

III. Announcement by presiding officer, pursuant to New Jersey Open Public Meetings Act, that

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2023, has been provided by publication thereof in the *Link* on February 23, 2023 as a “legal” advertisement and in the *Asbury Park Press* on February 19, 2023 as a “legal” advertisement, and by forwarding duplicates thereof on February 15, 2023, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held both in-person and electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

V Miscellaneous Suggestions for Good of the Authority

Motion by _____, seconded by _____ that this item of the Agenda be closed.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

VI. As to Minutes of the Regular Meeting of October 18, 2023

Motion by _____, seconded by _____ that the reading of the minutes of the Regular Meeting of the Long Branch Sewerage Authority held on October 18, 2023, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

VII. As to Minutes of the Executive Session held on October 18, 2023, if any **(NONE)**

Motion by _____, seconded by _____ that the reading of the minutes of the Executive Session held on October 18, 2023, be dispensed with, and that such Minutes be, and they are hereby, approved as recorded and circulated.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

VIII. Correspondence

Motion by _____, seconded by _____, as to items to be received and filed.

Riley	Booth	Brown	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY
NOVEMBER 8, 2023

- 1) Affidavit of Publication dated 10/12/23 received 10/16/23 from the Asbury Park Press, re: Notice to bidders for the Inflow/ Infiltration Improvement Project/ Bid opening November 14, 2023, at 11AM
- 2) Letter dated September 2023 received 10/17/23 from the Municipal Excess Liability Joint Insurance Fund, re: MEL Annual Report
- 3) Certified Sample Form of Public Notice dated 10/06/23 received 10/19/23, re: 38 Rivington Ave (**NOT LBSA**)
- 4) Letter dated 10/19/2023 received 10/20/23 from the Office of the City Clerk, re: Ordinance O-29-23 Approving and Adopting Redevelopment Plan for Non-Condemnation Bath Avenue & Third Ave Redevelopment
- 5) Letter dated 10/20/23 received 10/20/23 from Colliers Engineering & Design, re: Lower Broadway Place Review / PV Broadway LLC
- 6) Letter dated 10/23/23 received 10/23/23 from InSite Engineering, re: Utility Availability Request/ Sewer Proposed Subdivision/ 36 Patten Lane / Block 452 Lot 15.01
- 7) Copy of letter dated 10/23/23 received 10/23/23 from Thomas Roguski to Kevin Hayes, re: Letter of Service Availability/ Sanitary Sewer/ 36 Patten Lane/ Block 452 Lot 15.01
- 8) Copy of letter dated 10/27/23 received 10/30/23 from Thomas Roguski, to: Camillus T. Slade, re: Letter of Service Availability/ 147 Pavilion Avenue/ Block 228 Lot 30
- 9) Letter dated 10/26/23 received 10/30/23 from the City Clerk, re: Ordinance of Higher Learning Overlay District MUO / Block 70 and Various Lot
- 10) Letter dated 10/26/23 received 10/30/23 from the City Clerk, re: Notice Stating that the Ordinance that was received on correspondence 10-02 has revised and replaced with correspondence item 11-9
- 11) Certified letter dated 10/25/23 received 10/31/23 from the City of Long Branch, re: Notice of Commencement of 30-Day Public Comment Period CAFRA Individual Permit Application/ PV Broadway, LLC/ Block 274 Lot 1
- 12) Certified letter dated 10/30/23 received 11/02/23 from the City of Long Branch, re: 75 Morrell St LLC/ Block 175 Lot 10/ Applicant needs to prove that residence was a Two-Family Dwelling before 1969

- 13) Certified letter received 11/03/23 from Keith A. Loughlin, Esq., re: 11 Sherman Ave/
Block 103 Lot 14, 15 & 16/ Applicant requesting subdivision to create two single family
residences, **NOT LBSA**
- 14) Copy of a letter dated 11/06/23 received 11/06/23 from Collier's Engineering & Design
to InSite Engineering, LLC, re: The Atlantic Club – Off Site Sewer Improvements
- 15) Letter dated 11/07/23 received 11/07/23 from Colliers Engineering and Design, re:
Engineer's Status Report for November 2023 Meeting

IX. Report of Executive Director for the November 8, 2023 Authority Meeting

Motion by _____, seconded by _____ that the same, as prepared and submitted, is approved and ordered received and filed and made a part of the Minutes of this Meeting

Riley	Booth	Brown	Larco	Morris
AYES		NAYS	ABSTAIN	ABSENT

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since October 18, 2023

Motion by _____, seconded by _____ that all actions taken and dispositions made by Authority Counsel, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Riley	Booth	Brown	Larco	Morris
AYES		NAYS	ABSTAIN	ABSENT

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since October 18, 2023

Motion by _____, seconded by _____ that all actions taken by Authority Auditor, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Riley	Booth	Brown	Larco	Morris
AYES		NAYS	ABSTAIN	ABSENT

XII. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken since October 18, 2023

- A. Engineer's Report on Redevelopment Projects
- B. Capital Improvement Program
- C. General Engineering

See attached Engineer's Status Report, dated November 7, 2023

Motion by _____, seconded by _____ that all actions taken by Authority Consulting Engineer, of and with regard to each and all of the foregoing items be, and they are in all respects, approved, confirmed and ratified.

Booth	Brown	Riley	Larco	Morris
AYES		NAYS	ABSTAIN	ABSENT

XIII. Transfers, if any

Resolution by _____, seconded by _____ that the List of Transfers, as submitted, is approved, ordered, received and filed and made a part of the Minutes of this Meeting.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XIV. As to Bills submitted for payment by Long Branch Sewerage Authority for the November 8, 2023 Meeting

Resolution by _____, seconded by _____ that the Schedule of Bills for the month of October 2023 prepared and submitted by the Executive Director for approval, is found regular and payment of each and all thereof, be, and it is, hereby, authorized to be made out of funds of Authority as the same are, or may become, available for such purpose.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XV. Report, if any, by Investment Committee

Resolution by _____, seconded by _____ that the Investments be approved and made.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

XVI. Old Business

XVII. New Business

XVIII. Adjournment at _____ o'clock p.m.

Motion by _____, seconded by _____ that the meeting be adjourned.

Booth	Brown	Riley	Larco	Morris
AYES	NAYS	ABSTAIN	ABSENT	

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised with Mantis Innovation for receipt of bids for the purchase of natural gas, and

WHEREAS, in response thereto the Authority has received bid results from Mantis Innovation, bid amounts as specified on the table attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority desires to award the contract for the purchase of natural gas for a period of two (2) years to the lowest responsible bidder.

NOW THEREFORE BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for the purchase of natural gas to UGI Energy Services, LLC in the amount of \$0.60590 per therm for a period of two (2) years, beginning on December 1, 2023 and ending on December 31, 2025.

2. The Authority is authorized to enter into a contract, attached hereon and made a part hereof, with UGI Energy Services, LLC for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley -
Mr. Booth -
Mr. Brown -
Mr. Larco -
Mrs. Morris -

Date: November 8, 2023

R1.11-23

Exhibits A, B

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) desires to appoint a Public Agency Compliance Officer as mandated by N.J.S.A. 10:5-31 et seq. under the direction of the Division of Contract Compliance and Equal Employment Opportunity, and

WHEREAS, as per the Division of Contract Compliance and Equal Employment Opportunity, this position must be appointed annually, and

WHEREAS, notice of this appointment shall be forwarded to the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Thomas Roguski is hereby designated Public Agency Compliance Officer (P.A.C.O.) for the Long Branch Sewerage Authority for the Year 2024.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: November 8, 2023
R2.11-23

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

WHEREAS, the Long Branch Sewerage Authority desires to hold a holiday party for its employees, board members and professionals on Wednesday, December 13, 2023, at 12 p.m. in the conference room of the Authority Administration Offices; and,

WHEREAS, the holiday party allowance is not to exceed \$1,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Members of the Long Branch Sewerage Authority that it approves the 2023 holiday party.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date: November 8, 2023
R3.11-23

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by

BE IT RESOLVED by the Long Branch Sewerage Authority that it hereby ratifies and approves the hiring of Michael Henry as System Crew / Utility Crew effective November 9, 2023, or at a starting date thereafter as determined by the Executive Director, at a rate of compensation of \$26.88 per hour. This resolution and employment are conditional upon Michael Henry successfully completing a pre-employment physical test, drug test, alcohol test, commercial driver's license check, and background check, all to the sole satisfaction of the Long Branch Sewerage Authority. This resolution and employment will become void should Michael Henry not successfully complete a pre-employment physical test, drug test, alcohol test, commercial driver's license check, and background check, all to the sole satisfaction of the Long Branch Sewerage Authority.

ROLL CALL:

Mr. Riley -
Mr. Booth -
Mr. Brown -
Mr. Larco -
Mrs. Morris -

Date: November 8, 2023
R4.11-23

RESOLUTION

_____ offered the following Resolution and moved its adoption; seconded by _____

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in various circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Long Branch Sewerage Authority as follows:

1. The Public shall be excluded from discussion and action upon the hereinafter subject matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above-stated subject matters will be made public when the matters are resolved.
4. This Resolution shall take effect immediately.

ROLL CALL:

Mr. Riley	-
Mr. Booth	-
Mr. Brown	-
Mr. Larco	-
Mrs. Morris	-

Date:
ResExSess

LONG BRANCH SEWERAGE AUTHORITY
EXECUTIVE DIRECTOR'S REPORT
FOR THE PERIOD OCTOBER 17, 2023 TO NOVEMBER 7, 2023

We have treated an average daily flow of 5.25 MGD, the effluent quality being of a good degree with an average suspended solid discharge of 5.75 ppm and an average B.O.D. discharge of 11.4 ppm. We have met all limits of our discharge permit.

Mantis Innovation conducted online bidding on October 24, 2023 for the Authority's natural gas contract beginning in December of 2023. The online bidding resulted in a low bid cost of \$0.60590/therm for a two-year period.

The Division of Contract Compliance and Equal Employment Opportunity requires that a Public Agency Compliance Officer (P.A.C.O) be appointed annually and submit contract compliance documentation to the Division. It is requested that I be appointed as the Public Agency Compliance Officer to collect the required documents.

The Holidays are fast approaching, and the staff here would like to celebrate and request a small lunchtime Holiday Party. Authority Commissioners and professionals are welcome to attend. It is requested that the 2023 Holiday Party and catering for same be approved.

The Authority has determined that a Collection System Crew / Utility Crew Position hire is needed. The Authority's management team has interviewed a qualified candidate who would be beneficial to the Authority and its operations. The Authority's Human Resources Committee recommended the candidate be hired.

We have calculated daily and projected flows for the Capacity Assurance Program. Our average twelve-month flow is 4.139 MGD, with an additional 0.42070 MGD in approved and conceptual projects for a total of 4.560 MGD. This gives the Authority an additional available capacity of 840,133 gallons per day or 2,800 units based on 300 gallons per day per unit at full capacity, or 1,900 units based on 300 gallons per day per unit at 95% capacity.

The Authority's Collection System Crew for the month has investigated thirty-seven (37) stoppages, of which twenty-one (21) were the responsibility of the LBSA and sixteen (16) were the private owners' responsibility.

Respectfully submitted,



Thomas Roguski, PE, CME
Executive Director

Capacity	Assurance							
	Present Flow MGD	Approved Project	Est. Flow	Conceptual Project	Est. Flow			
		Aqua-Vista (20 + Retail)	0.00436	145 Brighton Avenue (12 + 0.9K)	0.00279			
Oct-23	5.25	Casey Jones Redevelopment	0.00876	700 Joline Avenue	0.007			
Sep-23	4.78	The Westwood (53)	0.0159	279 Third Avenue (154B + 11.1K)	0.01651			
Aug-23	3.86	178 Chelsea Avenue School (34)	0.0102	175 Chelsea Avenue (33)	0.0099			
Jul-23	4.10	Willow Ave. Redevelopment (104)	0.01670	305 Broadway (Office/Warehouse)	0.000878			
Jun-23	3.80	27, 31, 35 & 37 Third Avenue	0.00244	Synagogue Add. - 295 Park Ave.	0.00521			
May-23	4.77	Takanassee Lake (13)	0.00390	Bluffs (109)	0.0327			
Apr-23	3.81	3 New Court Mixed Use (26 + 1.4K)	0.00794	215 Brighton Avenue (6)	0.0018			
Mar-23	3.90	PAX Plaza (24 + retail/resturant)	0.02022	336 Branchport (40 + 4K)	0.0148			
Feb-23	3.76	380 Division Street (14)	0.00420	Neptune Avenue (62 + 18.4K)	0.02044			
Jan-23	3.98	SICA Development	0.002636	201 - 215 Third Avenue (40 + 8.4K)	0.01284			
Dec-22	4.04	Ocean Gate at Cooper Avenue	0.03788	665 Second Avenue (22 + Mix Use)	0.00829			
Nov-22	3.62	180 Brighton (24 + 5.5K)	0.00595	Reformed Church of LB Housing	0.00300			
total	49.67	180 Morris Avenue (28 + Office)	0.00457	Franklin Avenue Subdivision (9)	0.00270			
		Onada Surf Club Hotel	0.00803	410 Broadway (94)	0.0282			
Design	5.4	Broadway Arts Group (299 + 25K)	0.05850	671 Broadway	0.00066			
Avg.	4.139	390-392 Ocean (132)	0.0396	394 Bath Avenue	0.0012			
Approved	0.2518	Total Approved Project	0.251779	Total Conceptual Project	0.16892			
Conceptual	0.1689			Approved & Conceptual	0.42070			
total	4.560	95% of capacity is	5.13	Percent of 100% capacity available	16%	0.84	MGD	
				Percent of 95% capacity available	11%	0.57	MGD	
Available in MGD	0.840133			Equivalent Units Available based on 300 gals/day/ unit	2,800	@ 100% Capacity		
				Equivalent Units Available based on 300 gals/day/ unit	1,900	@ 95% Capacity		

**LONG BRANCH SEWERAGE AUTHORITY
RECEIPTS FOR THE MONTH OF OCTOBER 2023
AMOUNTED TO \$609,956.99**

DIVIDED AS FOLLOWS:

		<u>Acct. #</u>
Service, Fees & Interest on Sewer Charges	\$ 607,449.46	300024645
Interest on Collection Account	1871.01	300024645
Interest on Developers Escrow	431.58	300032044
Interest on Payroll Checking	11.65	300024660
Interest on A/P Checking	193.29	300024652
Interest on EFT Checking	0.00	300005872
Interest on 2014 Revenue Bonds	0.00	821686
Interest on Bond Reserve Fund	0.00	217757
Interest on Revenue Fund	0.00	217800
Interest on General Fund	0.00	217801
Interest on Bond Service Fund	0.00	217802
Interest on Maintenance Reserve Fund	0.00	217803
	<u>\$ 609,956.99</u>	

Statements not received due to the early meeting date.

Investments as of 11/8/23

C/D's

Maintenance Reserve Fund - Kearny Bank	\$ 123,000.00
2002A Bond Reserve Fund - Kearny Bank	\$ 140,000.00

Cash Transfers for the Month of October, 2023

From Collection Acct. to Operating Acct.	\$ 733,855.01
From Operating to Payroll Ckg	267,350.90
From Developers Escrow to Collections	3,763.00
From Operating Ckg. To EFT Chkg.	57,385.26
From Payroll to Operating Ckg	100,000.00

**LONG BRANCH SEWERAGE AUTHORITY
BANK BALANCE, PETTY CASH, AND INVESTMENTS
FOR THE MONTH OF OCTOBER, 2023
AMOUNTED TO \$814,224.06**

REVOLVING CKG ACCTS.- KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Payroll Checking	\$ 7,608.51	300024660
Accounts Payable Checking	354,348.82	300024652
EFT Checking	0.00	340785872
Petty Cash	400.00	N/A
	<u>\$ 362,357.33</u>	

ESCROW ACCT. - KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Developer's Escrow	\$ 451,866.73	300032044

TRUST ACCT. - KEARNEY FEDERAL SVGS.

		<u>Acct. #</u>
Collection Account	\$ 1,383,320.88	300024645

TRUST ACCOUNTS - BANK OF NEW YORK

		<u>Acct. #</u>
2014 Revenue Bonds	\$ 0.00	821686
2014 Revenue Bonds	0.00	821687
Bond Reserve Fd. 02B	0.00	217741
Bond Service Fd. 02B	0.00	217755
Bond Reserve Fd. 02A	0.00	217757
Operating Fund	0.00	217567
Revenue Fund	0.00	217800
General Fund	0.00	217801
Bond Service Fund	0.00	217802
Maint. Reserve Fund	0.00	217803
	<u>\$ 0.00</u>	

Statements not received due to the early meeting date.

Cash Requirements for Payroll

Payperiod End 10/14/2023 in the amount of	\$ 62,328.00
Payperiod End 10/28/2023 in the amount of	61,691.27

P.O. Type: All Range: First Format: Detail without Line Item Notes Vendors: All Rcvd Batch Id Range: First to Last									
Include Project Line Items: Yes to Last Include Non-Budgeted: Y Prior Year Only: N * Means Prior Year Line									
Open: N Paid: N Void: N Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y									
Vendor # Name									
PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	
Item Description									
ASSOC005 ASSOC.OF ENVIRONMTL.AUTH.									
23000445	10/19/23	AEA CONFERENCE - ATLANTIC CITY			2,175.00	01-900-001-8603			
1	AEA CONFERENCE - ATLANTIC CITY				2,175.00	01-900-001-8603	E	EDUCATION, TRAVEL, ENTERTAINMENT	
Vendor Total:					2,175.00				
ATLA0010 ATLANTIC ANALYTICAL LABORATORY									
23000209	01/02/23	2023 GAS ANALYSIS BLANKET		B	3,055.00	01-900-003-7102			
5	GAS ANALYSIS - SEPTEMBER				3,055.00	01-900-003-7102	E	REPAIRS & SUPPLIES - LAB	
Vendor Total:					3,055.00				
ATLAN005 ATLANTIC PLUMB SUPPLY INC									
23000040	01/03/23	2023 BLANKET		B	153.69	01-900-003-7101			
55	LITTLE GIANT MECHANICAL FLOAT				4.77	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	
56	COOPER CLAD CLEVIS HANGER				105.09	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	
57	SHARK BITE, VALVE, STRAIGHT, ELB				119.60	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	
58	MANHOLE HOOK, FLOAT SWITCH				128.19	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	
59	NIPPLE, MAL CAP				174.07	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	
60	TEE, BUSHING, BALL VALVE, DRAIN				123.31	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	
61	VALVE, DRAIN, COUPLING, NIPPLES				87.42	01-900-002-7101	E	REPAIRS & SUPPLIES-COLLECTION	
62	GRIPPER PLUG				25.38	01-900-002-7101	E	REPAIRS & SUPPLIES-COLLECTION	
63	WHITE ELONGATED PLASTIC SEAT				11.01	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	
64	CEILING PLATE, CLAMP, HANGER				28.08	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	
65	FEMALE ADAPTER, BRASS C/O PLUG				13.43	01-900-002-7101	E	REPAIRS & SUPPLIES-COLLECTION	
66	PVC CLEANOUT PLUG				442.76	01-900-002-7101	E	REPAIRS & SUPPLIES-COLLECTION	
67	ADAPTER, PLUG, COUPLING, TEE				23.64	01-900-002-7101	E	REPAIRS & SUPPLIES-COLLECTION	
68	ELBOW, STRAIGHT COUPLING				1,440.44				
Vendor Total:					1,440.44				
Stat/Chk Enc Date Date First Rcvd Chk/Void Invoice 1099 Excl									
							R	10/19/23 11/07/23	5386 N
							R	01/02/23 11/07/23	62994 N
							R	01/03/23 11/06/23	S3969084 N
							R	01/03/23 11/06/23	S3974506 N
							R	01/03/23 11/06/23	S3974272 N
							R	01/03/23 11/06/23	S3976026 N
							R	01/03/23 11/06/23	S3977074 N
							R	01/03/23 11/06/23	S3978088 N
							R	01/03/23 11/06/23	S3979158 N
							R	01/03/23 11/06/23	S3979759 N
							R	01/03/23 11/06/23	S3980345 N
							R	01/03/23 11/06/23	S3980691 N
							R	01/03/23 11/06/23	S3981438 N
							R	01/03/23 11/06/23	S3984431 N
							R	01/03/23 11/06/23	S3984397 N
							R	01/03/23 11/06/23	S3985159 N

Vendor #	Name	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
PO #	PO Date	Description										
Item Description												
CHESA005 CHESAPEAKE EXTERMINATING												
23000050	01/03/23	2023 PEST CONTROL BLANKET	B	70.00	01-900-001-8300	E	OFFICE EXPENSES	R	01/03/23	11/03/23		
11	PEST CONTROL - OCTOBER											
Vendor Total:				70.00								
COLLI005 COLLIER ENGINEERING & DESIGN												
23000452	10/01/23	ENGINEERING OCTOBER		8,411.25	01-900-001-8002	E	ENGINEERING	R	11/07/23	11/07/23		892398
1	ENGINEERING OCTOBER											
2	MONTHLY HOSTING FEE - SEPT											
3	GIS/GPS PROGRAM UPGRADE											
4	HOEY PUMP STATION IMPROVEMENTS											
5	I&I STUDY AND IMPROVEMENTS											
6	SLUDGE HOLDING SYSTEM IMPRV.											
8	S.S. RAILROAD CROSSING IMPROV.											
Vendor Total:				23,049.60								
COMCA005 COMCAST												
23000024	01/03/23	PHONE & INTERNET BLANKET	B	258.22	01-900-003-7901	E	TELEPHONE-DISPOSAL	R	01/17/23	11/07/23		
25	PHONE & INTERNET											
26	PHONE & INTERNET											
Vendor Total:				516.45								
COOPE005 COOPER ELECTRIC SUPPLY CO												
23000258	06/02/23	2023 BLANKET	B	112.91	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	05/01/23	11/03/23		S053162264
14	CRIMER, SCREWDRIIVER, CUTTER, STRI											
Vendor Total:				112.91								
DELIS005 DELISA DEMOLITION & DISPOSAL												
23000056	01/03/23	2023 BLANKET	B	189.00	01-900-003-7101	E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23	11/03/23		278051
11	TRASH REMOVAL - NOVEMBER											
Vendor Total:				189.00								

[illegible]

Vendor # Name	PO # PO Date Description	Item Description	Contract PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
							Enc Date	Date	Invoice	Exc]
GRAIN005 GRAINGER INC.										
23000010	01/03/23	VARIOUS SUPPLIES BLANKET	B							
126		MOTOR SWITCHES	01-900-003-7101	2,509.98		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9853320381	N
127		WEB SLING, TYPE 3	01-900-003-7101	165.80		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9865897913	N
128		PIPE PLUG HEX & WING NUTS	01-900-003-7101	88.74		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9865523527	N
129		QUICK CONNECT SET	01-900-003-7101	131.22		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9867412505	N
130		BALL VALVES, BUSHINGS	01-900-003-7101	363.60		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9867412497	N
131		CARBON WELD NIPPLE	01-900-003-7101	133.80		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9867412489	N
132		CARBON WELD NIPPLE	01-900-003-7101	170.04		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	987077886	N
133		STEEL FIXMASTER	01-900-003-7101	224.50		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9871582509	N
134		HYDRAULIC HOSE ASSEMBLY	01-900-004-7101	920.04		E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23 11/07/23	9873175047	N
135		DISPOSABLE GLOVES	01-900-002-7101	511.10		E REPAIRS & SUPPLIES-COLLECTION	R	01/03/23 11/07/23	9882798474	N
136		CARBON WELD NIPPLE	01-900-003-7101	144.72		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9883955271	N
137		HOODED JACKETS	01-900-003-7101	235.24		E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/07/23	9884948838	N
				<u>5,598.78</u>						
Vendor Total:				5,598.78						
H20S0005 H2O SOLUTIONS, INC										
23000015	01/03/23	LAB WATER BLANKET	B							
5		LAB WATER - OCTOBER	01-900-003-7102	215.90		E REPAIRS & SUPPLIES - LAB	R	01/03/23 11/03/23	126338	N
Vendor Total:				215.90						
HACHC005 HACH CO. INC.										
23000012	01/03/23	LAB SUPPLIES BLANKET	B							
6		LAB SUPPLIES - OCTOBER	01-900-003-7102	44.32		E REPAIRS & SUPPLIES - LAB	R	01/20/23 11/03/23	13783961	N
Vendor Total:				44.32						
HUGHE005 HUGHES ENVIRONMENTAL SERVICES										
23000443	10/13/23	3RD QUARTER BACKFLOW SERVICES								
1		3RD QUARTER BACKFLOW SERVICES	01-900-003-7101	1,000.00		E REPAIRS AND SUPPLIES-DISPOSAL	R	10/13/23 11/07/23	22259	N
Vendor Total:				1,000.00						

Vendor #	Name	PO #	PO Date	Description	Item Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First	Rcvd	Chk/Void	1099	
													Enc	Date	Date	Invoice	Excl
INFOSEN05 INFOSENSE, INC																	
23000429 10/19/23 RAPID ASSESMENT TOOL																	
1 RAPID ASSESMENT TOOL																	
2 USAGE CHARGE																	
4,272.50																	
0.00																	
4,272.50																	
Vendor Total: 4,272.50																	
JOSEP015 JOSEPH FAZZIO - WALL LLC.																	
23000449 11/01/23 ACRYLIC AND SILICONE SEALANT																	
1 ACRYLIC AND SILICONE SEALANT																	
2 ACRYLIC AND SILICONE SEALANT																	
8.98																	
267.20																	
276.18																	
Vendor Total: 276.18																	
LBSEN005 L.B.SEWERAGE AUTH.PAYROLL																	
23000448 10/28/23 PAYPERIOD END 10/28																	
1 PAYPERIOD END 10/28 D.D.																	
2 GARNISHMENT																	
3 TAXES																	
41,629.22																	
46.15																	
20,015.90																	
61,691.27																	
Vendor Total: 61,691.27																	
MANNA005 MANNA & BONELLO																	
23000091 01/03/23 LEGAL SERVICES 2023 BLANKET																	
11 LEGAL SERVICES - OCTOBER																	
1,620.00																	
Vendor Total: 1,620.00																	
MARKW005 MARK WOSZCZAK MECH INC																	
23000446 11/02/23 521 SAIRS AVE																	
1 521 SAIRS AVE																	
8,662.32																	
Vendor Total: 8,662.32																	
G RESERVE - COLLECTION SYSTEM IMPROVEMENTS R																	
10/19/23 11/07/23																	
10/19/23 11/07/23																	
20433893																	
20433895																	
11/02/23 11/02/23																	
11/02/23 11/02/23																	
11/02/23 11/02/23																	
11/02/23 11/06/23																	
11275																	
G RESERVE - COLLECTION SYSTEM IMPROVEMENTS R																	
11/02/23 11/07/23																	
9733																	

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
NEWJE005 NEW JERSEY AMERICAN WATER																
23000029 01/03/23 WATER BLANKET																
B																
68	JOLINE AVE				406.84	01-900-003-7801				E WATER - PLANT - JOLINE AVENUE	R	01/03/23	11/07/23			N
69	JOLINE AVE 2nd METER				394.74	01-900-003-7801				E WATER - PLANT - JOLINE AVENUE	R	01/03/23	11/07/23			N
70	SEAVIEW AVE - MUNGARAGE				257.96	01-900-003-7801				E WATER - PLANT - JOLINE AVENUE	R	01/03/23	11/07/23			N
71	LINCOLN GARDENS				21.27	01-900-004-7802				E WATER- PUMP STATIONS	R	01/03/23	11/07/23			N
72	OCEAN AVE PS				21.27	01-900-004-7802				E WATER- PUMP STATIONS	R	01/03/23	11/07/23			N
73	OVERLOOK AVE PS				5.69	01-900-004-7802				E WATER- PUMP STATIONS	R	01/03/23	11/07/23			N
74	WILLOW AVE PS				53.21	01-900-004-7802				E WATER- PUMP STATIONS	R	01/03/23	11/07/23			N
					1,160.98											
Vendor Total:					1,160.98											
NJM00010 NJ MOTOR VEHICLE COMMISSION																
23000450 09/30/23 REG RENEWAL - PLATE #XEYD32																
1	REG RENEWAL - PLATE #XEYD32				213.00	01-900-003-7302				E NJ-PERMIT & REGISTRATION FEES	R	09/30/23	11/06/23			N
Vendor Total:					213.00											
NJNAT005 NJ NATURAL GAS CO.																
23000030 01/03/23 NATURAL GAS BLANKET																
B																
82	JOLINE AVE				1,171.30	01-900-003-7602				E HEAT-GAS	R	01/03/23	11/07/23			N
83	JOLINE AVE				37.58	01-900-003-7602				E HEAT-GAS	R	01/03/23	11/07/23			N
84	JOLINE AVE UTILITY BUILDING				906.95	01-900-003-7602				E HEAT-GAS	R	01/03/23	11/07/23			N
85	HOEY & OVERLOOK AVE PS				122.00	01-900-004-7101				E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23	11/07/23			N
86	LINCOLN GARDENS PS				116.00	01-900-004-7101				E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23	11/07/23			N
87	MC CLELLAN ST. PS				87.05	01-900-004-7101				E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23	11/07/23			N
88	MONMOUTH PL PS				88.00	01-900-004-7101				E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23	11/07/23			N
89	WILLOW AVE PS				86.74	01-900-004-7101				E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23	11/07/23			N
					2,615.62											
Vendor Total:					2,615.62											
ONECA005 ONE CALL CONCEPTS INC.																
23000083 01/03/23 2023 BLANKET																
B																
11	MARK OUTS - OCTOBER				248.82	01-900-002-7101				E REPAIRS & SUPPLIES-COLLECTION	R	01/03/23	11/01/23			N
Vendor Total:					248.82											

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Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
SHORE005 SHORE BUSINESS SOLUTIONS											
	23000046 01/03/23 2023 BLANKET			B							
	5 CONTRACT USAGE 4/19/23-7/18/23		379.78		01-900-001-8300	E OFFICE EXPENSES	R	01/03/23 11/07/23		AR86382	N
	Vendor Total:		379.78								
SIPER005 SIP'S PAINT & HARDWARE											
	23000105 01/03/23 2023 BLANKET PO			B							
	122 SPRAY PAINT		20.97		01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23 11/06/23		42853	N
	123 SDS BIT		23.91		01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23 11/06/23		42865	N
	124 HILLMAN/MIDWEST LOOSE FASTENER		27.49		01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23 11/06/23		42882	N
	125 ROPE, TARP STRAPS		22.03		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		42934	N
	126 BULBS LED		45.98		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		42975	N
	127 KOHLER SHOWER CARTRIDGE		50.59		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43004	N
	128 BATTERY AAA		7.35		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43038	N
	129 THREAD TAPE, NIPPLE, COULPING		74.97		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43082	N
	130 SHEET METAL TORCH KIT,MAP PRO		95.64		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43138	N
	131 TAPE MEASURE, BATTERIES		34.78		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43146	N
	132 COUPLING		14.68		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43165	N
	133 SILICONE, PAINTBRUSH, TRAY		26.82		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43173	N
	134 HINGES, HX WH SMS, PAINT PAIL		91.93		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43177	N
	135 MORTAR, TROWL		14.80		01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23 11/06/23		43260	N
	136 SAFETY VESTS		13.79		01-900-002-7101	E REPAIRS & SUPPLIES-COLLECTION	R	01/03/23 11/06/23		43266	N
	137 SLEDGE HAMMER, DW WIRE CUP		94.73		01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23 11/06/23		43274	N
	138 EXT. CORD, SCREWDRIVER		74.49		01-900-004-7101	E REPAIRS AND SUPPLIES-PUMPING	R	01/03/23 11/06/23		43279	N
	139 O-RING		2.73		01-900-003-7101	E REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23 11/06/23		43283	N
	Vendor Total:		737.68								
SOUTH005 SOUTH CROSS CLEANING INC											
	23000085 01/03/23 OFFICE CLEANING BLANKET - 2023			B							
	11 OFFICE CLEANING - OCTOBER		399.26		01-900-001-8300	E OFFICE EXPENSES	R	01/03/23 11/01/23		9733	N
	Vendor Total:		399.26								

Vendor #	Name	PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
STANL005	STANLEY STEEMER															
23000434	10/26/23			CARPET/FLOORS CLEANING	1,371.99	01-900-001-8300			E	OFFICE EXPENSES	R	10/26/23	10/30/23		377597	N
	Vendor Total:				1,371.99											
THEST005	THE STANDARD															
23000016	01/03/23			LIFE INSURANCE BLANKET	572.74	01-900-001-8106	B		E	FRINGE BENEFITS-GROUP LIFE	R	01/03/23	11/07/23			N
13	LIFE INSURANCE															
	Vendor Total:				572.74											
THOMA015	THOMAS ROGUSKI															
23000444	10/20/23			VARIOUS VEHICLE REPAIRS	349.31	01-900-001-7401			E	AUTO, TRUCK-REPAIRS, PARTS-ADMIN	R	10/20/23	11/07/23			N
1	VARIOUS VEHICLE REPAIRS															
	Vendor Total:				349.31											
TROEM005	TROEMNER, LLC															
23000396	09/12/23			WEIGHT CALABRATION	304.31	01-900-003-7102			E	REPAIRS & SUPPLIES - LAB	R	09/12/23	11/03/23		735333047	N
1	WEIGHT CALABRATION															
	Vendor Total:				304.31											
UNIFI005	UNIFIRST CORPORATION															
23000058	01/03/23			2023 BLANKET												
41	UNIFORM RENTALS - OCTOBER				186.28	01-900-003-7101	B		E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23	11/06/23		1260460231	N
42	UNIFORM RENTALS - OCTOBER				186.28	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23	11/06/23		1260463543	N
43	UNIFORM RENTALS - OCTOBER				190.32	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23	11/06/23		1260466599	N
44	UNIFORM RENTALS - OCTOBER				187.42	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23	11/06/23		1260470070	N
45	UNIFORM RENTALS - OCTOBER				196.95	01-900-003-7101			E	REPAIRS AND SUPPLIES-DISPOSAL	R	01/03/23	11/06/23		1260473488	N
					947.25											
	Vendor Total:				947.25											
UNIVA005	UNIVAR SOLUTIONS															
23000004	01/03/23			UNIVAR CHLORINE & PAC BLANKET												
45	SODIUM HYPOCHLORITE- OCTOBER				4,900.00	01-900-003-7504	B		E	CHEMICALS-SODIUM HYPOCHLORITE	R	01/20/23	11/06/23		51541045	N

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Vendor # Name		PO #	PO Date	Description	Amount	Contract	PO Type	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
WATE0010 WATER ENVIRONMENT FEDERATION		23000447	11/02/23	WEF MEMBERSHIPS												
1 WEF MEMBERSHIPS					117.00	01-900-001-8605			E	MISCELLANEOUS	R	11/02/23	11/07/23			N
2 WEF MEMBERSHIPS					117.00	01-900-001-8605			E	MISCELLANEOUS	R	11/02/23	11/07/23			N
					<u>234.00</u>											
Vendor Total:					234.00											
Total Purchase Orders:		46	Total P.O. Line Items:			127	Total List Amount:			228,386.14	Total Void Amount:			0.00		

Totals by Year-Fund Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
	3-01	134,911.70	0.00	134,911.70	0.00	93,474.44	228,386.14
Total of All Funds:		<u>134,911.70</u>	<u>0.00</u>	<u>134,911.70</u>	<u>0.00</u>	<u>93,474.44</u>	<u>228,386.14</u>

Totals by Fund Fund Description	Fund	Expend Rcvd	Expend Held	Expend Total	Revenue Total	G/L Total	Total
	01	134,911.70	0.00	134,911.70	0.00	93,474.44	228,386.14
Total of All Funds:		<u>134,911.70</u>	<u>0.00</u>	<u>134,911.70</u>	<u>0.00</u>	<u>93,474.44</u>	<u>228,386.14</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	3-01	134,911.70	0.00	0.00	0.00	134,911.70
Total of All Funds:		<u>134,911.70</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>134,911.70</u>

November 7, 2023
03:01 PM

Long Branch Sewerage Authority
Check Register By Check Date

Page No: 1

Range of Checking Accts: First to Last Range of Check Dates: 10/19/23 to 11/07/23
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
DEV ESCROW DEVELOPER'S ESCROW							
4055	10/27/23	COLLI005 COLLIERS ENGINEERING & DESIGN					1503
23000436	1	LBS-294/APPLICATION REVIEW	622.50	LBS-294 981 OCEAN AVE	Project		1 1
4056	10/30/23	COLLI005 COLLIERS ENGINEERING & DESIGN					1507
23000441	1	CONST.ADMINIST/OBSERVATION	2,570.00	LBS-308 179 CHELSEA SCHOOL	Project		1 1
Checking Account Totals							
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
		Checks: 2	0	3,192.50	0.00		
		Direct Deposit: 0	0	0.00	0.00		
		Total: 2	0	3,192.50	0.00		
OPERATIONS Operating Account							
16649	10/19/23	GREAT005 GREATER LONG BRANCH CHAMBER OF					1498
23000427	1	ANNUAL BUSINESS AWARDS DINNER	1,500.00	01-900-001-8603 EDUCATION, TRAVEL, ENTERTAINMENT	Expenditure		1 1
16650	10/23/23	EARLE005 EARLE ASPHALT COMPANY					1499
23000430	1	PAY REQUEST #7 & FINAL	39,346.34	01-100-001-1290 RF-DUE FROM/TO GENERAL FUND	G/L		1 1
16651	10/23/23	LBSEW005 L.B.SEWERAGE AUTH.PAYROLL					1500
23000431	1	PAYPERIOD END 10/14 D.D.	42,033.17	01-000-001-1021 P/R CK'G #100024660-CJB	G/L		2 1
23000431	2	TAXES	20,248.68	01-000-001-1021 P/R CK'G #100024660-CJB	G/L		3 1
23000431	3	GARNISHMENT	46.15	01-000-001-1021 P/R CK'G #100024660-CJB	G/L		4 1
			62,328.00				
16652	10/23/23	BORO0005 BORO OF WLB, TAX COLLECTOR					1501
23000432	1	WLB TAX SALE COSTS	200.00	01-800-001-4480 MISC. REVENUE	Revenue		1 1
16653	10/26/23	CAESA005 CAESARS ATLANTIC CITY HOTEL					1502
23000433	1	AEA ANNUAL CONFERENCE ROOMS	310.00	01-900-001-8603 EDUCATION, TRAVEL, ENTERTAINMENT	Expenditure		1 1
23000433	2	AEA ANNUAL CONFERENCE ROOMS	310.00	01-900-001-8603 EDUCATION, TRAVEL, ENTERTAINMENT	Expenditure		2 1
23000433	3	AEA ANNUAL CONFERENCE ROOMS	310.00	01-900-001-8603 EDUCATION, TRAVEL, ENTERTAINMENT	Expenditure		3 1
23000433	4	AEA ANNUAL CONFERENCE ROOMS	310.00	01-900-001-8603 EDUCATION, TRAVEL, ENTERTAINMENT	Expenditure		4 1
			1,240.00				
16654	11/02/23	EZPAS010 EZ PASS					1508
23000147	12	EZPASS ADMIN	190.00	01-900-001-8605 MISCELLANEOUS	Expenditure		1 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
OPERATIONS							
		Operating Account	Continued				
16655	11/02/23	LBSEW005 L.B.SEWERAGE AUTH.PAYROLL					1508
23000453	1	PAYPERIOD END 10/28 D.D.	41,629.22	01-000-001-1021	G/L		2 1
				P/R CK'G #100024660-CJB			
23000453	2	TAXES	20,015.90	01-000-001-1021	G/L		3 1
				P/R CK'G #100024660-CJB			
23000453	3	GARNISHMENT	46.15	01-000-001-1021	G/L		4 1
				P/R CK'G #100024660-CJB			
			61,691.27				
Checking Account Totals							
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
		Checks: 7	0	166,495.61	0.00		
		Direct Deposit: 0	0	0.00	0.00		
		Total: 7	0	166,495.61	0.00		
PAYROLL							
		PAYROLL CHECKING					
592	10/19/23	INTER005 INTERNAL REVENUE SERVICE					1509
23000455	1	FEDERAL TAXES PERIOD END 10/14	7,166.19	01-500-001-1820	G/L		4 1
				FEDERAL WITHHOLDING PAYABLE			
23000455	2	FICA EMPLOYEE	5,045.82	01-500-001-1810	G/L		5 1
				FICA PAYABLE-EMPLOYEE			
23000455	3	FICA EMPLOYER	5,045.83	01-900-001-8101	Expenditure		6 1
				FRINGE BENEFITS-FICA			
			17,257.84				
593	10/19/23	NJST0010 NJ STATE GROSS INCOME TAX					1509
23000454	1	STATE TAXES PERIOD END 10/14	2,830.69	01-500-001-1830	G/L		1 1
				N.J. WITHHOLDING TAX PAYABLE			
23000454	2	NJ SUI/SDI EMPLOYEE	67.58	01-500-001-1840	G/L		2 1
				SUI, SDI PAYABLE-EMPLOYEE			
23000454	3	NJ SUI/SDI EMPLOYER	92.57	01-900-001-8102	Expenditure		3 1
				FRINGE BENEFITS-SUI & SDI			
			2,990.84				
594	11/02/23	INTER005 INTERNAL REVENUE SERVICE					1510
23000457	1	FEDERAL TAXES PERIOD END 10/28	7,168.48	01-500-001-1820	G/L		4 1
				FEDERAL WITHHOLDING PAYABLE			
23000457	2	FICA EMPLOYEE	4,970.56	01-500-001-1810	G/L		5 1
				FICA PAYABLE-EMPLOYEE			
23000457	3	FICA EMPLOYEE	4,970.49	01-900-001-8101	Expenditure		6 1
				FRINGE BENEFITS-FICA			
			17,109.53				
595	11/02/23	NJST0010 NJ STATE GROSS INCOME TAX					1510
23000456	1	STATE TAXES PERIOD END 10/28	2,814.66	01-500-001-1830	G/L		1 1
				N.J. WITHHOLDING TAX PAYABLE			
23000456	2	NJ SUI/SDI EMPLOYEE	50.81	01-500-001-1840	G/L		2 1
				SUI, SDI PAYABLE-EMPLOYEE			
23000456	3	NJ SUI/SDI EMPLOYER	40.90	01-900-001-8102	Expenditure		3 1
				FRINGE BENEFITS-SUI & SDI			
			2,906.37				

November 7, 2023
03:01 PM

Long Branch Sewerage Authority
Check Register By Check Date

Page No: 3

Check #	Check Date	Vendor					Reconciled/Void Ref Num	
PO #	Item	Description	Amount Paid	Charge Account	Account Type	Contract	Ref Seq	Acct
PAYROLL	PAYROLL CHECKING	Continued						
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount</u>	<u>Void</u>		
	Checks:	4	0	40,264.58		0.00		
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		
	Total:	4	0	40,264.58		0.00		
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount</u>	<u>Void</u>		
	Checks:	13	0	209,952.69		0.00		
	Direct Deposit:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		
	Total:	13	0	209,952.69		0.00		

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	3-01	13,079.79	200.00	193,480.40	206,760.19
Total of All Funds:		<u>13,079.79</u>	<u>200.00</u>	<u>193,480.40</u>	<u>206,760.19</u>

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
	01	13,079.79	200.00	193,480.40	206,760.19
Total of All Funds:		<u>13,079.79</u>	<u>200.00</u>	<u>193,480.40</u>	<u>206,760.19</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
	3-01	13,079.79	0.00	0.00	0.00	13,079.79
Total of All Funds:		<u>13,079.79</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>13,079.79</u>

Project Description	Project No.	Project Total
981 OCEAN AVE	LBS-294	622.50
179 CHELSEA SCHOOL	LBS-308	2,570.00
Total of All Projects:		<u>3,192.50</u>

Range of Accounts: 01-900-001-0000 to 01-900-003-7901										Include Cap Accounts: Yes		AS of: 11/08/23	
Current Period: 10/19/23 to 11/08/23										Skip Zero Activity: Yes			
Audit Report Type: Standard													
Note: Transaction Beginning Balance includes all Adds/Changes occurring on or prior to the As of Date													
* Transaction is included in Previous and/or Begin Balance													
En = PO Line Item First Encumbrance Date													
BC = Blanket Control													
BS = Blanket Sub													
Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User			
Date	Transaction Data/Comment		Expended Curr	Vendor/Reference	Reimbrsd Curr								
01-900-001-0000	ADMINISTRATION												
01-900-001-5002	OFFICE SALARIES												
		0.00	483,312.96	0.00	0.00	483,312.96	72,290.66	85					
		0.00	411,022.30	0.00	0.00	0.00	72,290.66						
			18,587.41		0.00	411,022.30							
	Begin Balance: 10/19/23								90,878.07				
11/02/23	Expenditure			Reference	2555	1			18,587.41-				
01-900-001-5003	OFFICERS' COMPENSATION												
		0.00	12,500.00	0.00	0.00	12,500.00	1,987.35	84					
		0.00	10,512.65	0.00	0.00	0.00	1,987.35						
			0.00		0.00	10,512.65							
01-900-001-6500	DEBT SERVICE EXPENSE-PRINCIPAL												
		0.00	1,129,285.00	0.00	0.00	1,129,285.00	420,000.38	63					
		0.00	709,284.62	0.00	0.00	0.00	420,000.38						
			0.00		0.00	709,284.62							
01-900-001-6510	DEBT SERVICE EXPENSE-INTEREST												
		0.00	497,462.50	0.00	0.00	497,462.50	319,032.50-	164					
		0.00	816,495.00	0.00	0.00	0.00	319,032.50-						
			0.00		0.00	816,495.00							
01-900-001-7401	AUTO, TRUCK-REPAIRS, PARTS-ADMIN												
		0.00	6,000.00	0.00	0.00	6,000.00	5,550.69	7					
		0.00	349.31	100.00	0.00	0.00	5,650.69						
			349.31		0.00	449.31							
	Begin Balance: 10/19/23												
11/08/23	PO 23000444 1 Paid Ck 16695			THOMA015	THOMAS ROGUSKI		En 10/20/23		349.31-				
					</								

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-7402	AUTO, TRUCK-GASOLINE-ADM.								
	0.00	0.00	0.00	0.00	0.00	3,045.70- 0			
	0.00	2,828.85	216.85	0.00	0.00	2,828.85-			
		0.00		0.00	3,045.70				
01-900-001-7405	AUTO, TRUCK-MISC.-ADM.								
	0.00	0.00	0.00	0.00	0.00	1,951.00- 0			
	0.00	301.00	1,650.00	0.00	0.00	301.00-			
		0.00		0.00	1,951.00				
01-900-001-7901	TELEPHONE-OFFICE								
	0.00	5,500.00	0.00	0.00	5,500.00	50.00 99			
	0.00	4,464.55	985.45	0.00	0.00	1,035.45			
		486.33		0.00	5,450.00				
	Begin Balance: 10/19/23								
11/08/23 PO 23000018	22 Paid Ck 16700	CELL PHONES		VERIZ005 VERIZON WIRELESS		En 01/03/23 BS	129.10-*	50.00	MARTON
11/08/23 PO 23000024	26 Paid Ck 16662	PHONE & INTERNET		COMCA005 COMCAST		En 01/17/23 BS	258.23-*	50.00	MARTON
11/08/23 PO 23000204	8 Paid Ck 16701	VERIZON FIOS		VERIZ010 VERIZON		En 05/05/23 BS	99.00-*	50.00	MARTON
01-900-001-8001	TRUSTEE FEES								
	0.00	25,000.00	0.00	0.00	25,000.00	8,290.00 67			
	0.00	16,710.00	0.00	0.00	0.00	8,290.00			
		0.00		0.00	16,710.00				
01-900-001-8002	ENGINEERING								
	0.00	50,000.00	0.00	0.00	50,000.00	11,156.33- 122			
	0.00	61,156.33	0.00	0.00	0.00	11,156.33-			
		9,711.25		0.00	61,156.33				
	Begin Balance: 10/19/23								
11/08/23 PO 23000452	1 Paid Ck 16661	ENGINEERING OCTOBER		COLLI005 COLLIERS ENGINEERING & DESIGN		En 11/07/23	8,411.25-	1,445.08-	MARTON
11/08/23 PO 23000452	2 Paid Ck 16661	MONTHLY HOSTING FEE - SEPT		COLLI005 COLLIERS ENGINEERING & DESIGN		En 11/07/23	500.00-	9,856.33-	MARTON
11/08/23 PO 23000452	3 Paid Ck 16661	GIS/GPS PROGRAM UPGRADE		COLLI005 COLLIERS ENGINEERING & DESIGN		En 11/07/23	800.00-	10,356.33-	MARTON
								11,156.33-	MARTON
01-900-001-8008	LEGAL								
	0.00	50,000.00	0.00	0.00	50,000.00	20,000.00 60			
	0.00	16,005.00	13,995.00	0.00	0.00	33,995.00			
		1,620.00		0.00	30,000.00				
	Begin Balance: 10/19/23								
11/08/23 PO 23000091	11 Paid Ck 16677	LEGAL SERVICES - OCTOBER		MANNA005 MANNA & BONELLO		En 01/03/23 BS	1,620.00-*	20,000.00	MARTON

Account No	Description Prior Budget Payable YTD	Adopted Expended YTD Expended Curr	Amended Encumber YTD	Transfers Reimbrsd YTD Reimbrsd Curr Vendor/Reference	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-8009	LEGAL-OTHER								
	0.00	0.00	0.00	0.00	0.00	2,000.00- 0			
	0.00	2,000.00	0.00	0.00	0.00	2,000.00-			
		0.00		0.00	2,000.00				
01-900-001-8010	LEGAL-LABOR RELATIONS								
	0.00	0.00	0.00	0.00	0.00	180.00- 0			
	0.00	180.00	0.00	0.00	0.00	180.00-			
		0.00		0.00	180.00				
01-900-001-8012	ACCOUNTING								
	0.00	36,000.00	0.00	0.00	36,000.00	36,000.00 0			
	0.00	0.00	0.00	0.00	0.00	36,000.00			
		0.00		0.00	0.00				
01-900-001-8013	PROFESSIONAL-OTHER								
	0.00	6,500.00	0.00	0.00	6,500.00	6,500.00 0			
	0.00	0.00	0.00	0.00	0.00	6,500.00			
		0.00		0.00	0.00				
01-900-001-8101	FRINGE BENEFITS-FICA								
	0.00	148,720.00	0.00	0.00	148,720.00	37,058.30 75			
	0.00	111,661.70	0.00	0.00	0.00	37,058.30			
		10,016.32		0.00	111,661.70				
Begin Balance: 10/19/23									
10/19/23 PO 23000455	3 Paid Ck	592	FICA EMPLOYER	INTER005 INTERNAL REVENUE SERVICE		En 10/19/23	5,045.83-	47,074.62	MARION
11/02/23 PO 23000457	3 Paid Ck	594	FICA EMPLOYEE	INTER005 INTERNAL REVENUE SERVICE		En 11/02/23	4,970.49-	42,028.79	MARION
								37,058.30	MARION
01-900-001-8102	FRINGE BENEFITS-SUI & SDI								
	0.00	16,000.00	0.00	0.00	16,000.00	3,800.25 76			
	0.00	12,199.75	0.00	0.00	0.00	3,800.25			
		133.47		0.00	12,199.75				
Begin Balance: 10/19/23									
10/19/23 PO 23000454	3 Paid Ck	593	NJ SUI/SDI EMPLOYER	NJST0010 NJ STATE GROSS INCOME TAX		En 10/19/23	92.57-	3,933.72	MARION
11/02/23 PO 23000456	3 Paid Ck	595	NJ SUI/SDI EMPLOYER	NJST0010 NJ STATE GROSS INCOME TAX		En 11/02/23	40.90-	3,841.15	MARION
								3,800.25	MARION
01-900-001-8103	FRINGE BENEFITS-PERS-PENSION								
	0.00	288,521.35	0.00	0.00	288,521.35	10,762.73 96			
	0.00	277,758.62	0.00	0.00	0.00	10,762.73			
		0.00		0.00	277,758.62				

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-8104	FRINGE BENEFITS-HEALTH PLAN									
		0.00	997,000.00	0.00	0.00	997,000.00	375,071.51 62			
		0.00	518,956.26	102,972.23	0.00	0.00	478,043.74			
			5,547.46-		0.00	621,928.49				
	Begin Balance: 10/19/23							5,547.46	369,524.05	MARTON
	11/02/23 Expenditure				Reference	2555 5			375,071.51	MARTON
01-900-001-8105	FRINGE BENEFITS-DENTAL PLAN									
		0.00	0.00	0.00	0.00	0.00	17,047.45- 0			
		0.00	12,399.34	4,648.11	0.00	0.00	12,399.34-			
			0.00		0.00	17,047.45				
01-900-001-8106	FRINGE BENEFITS-GROUP LIFE									
		0.00	0.00	0.00	0.00	0.00	7,912.20- 0			
		0.00	6,348.16	1,564.04	0.00	0.00	6,348.16-			
			572.74		0.00	7,912.20				
	Begin Balance: 10/19/23								7,912.20-	
	11/08/23 PO 23000016	LIFE INSURANCE		THEST005 THE STANDARD			En 01/03/23 BS	572.74-*	7,912.20-	MARTON
01-900-001-8107	FRINGE BENEFITS-OTHER									
		0.00	1,500.00	0.00	0.00	1,500.00	1,125.00 25			
		0.00	375.00	0.00	0.00	0.00	1,125.00			
			37.50		0.00	375.00				
	Begin Balance: 10/19/23								1,162.50	
	11/02/23 Expenditure				Reference	2555 4		37.50-	1,125.00	MARTON
01-900-001-8201	PROVISIONS FOR FUTURE BENEFITS									
		0.00	15,750.00	0.00	0.00	15,750.00	15,750.00 0			
		0.00	0.00	0.00	0.00	0.00	15,750.00			
			0.00		0.00	0.00				
01-900-001-8300	OFFICE EXPENSES									
		0.00	65,000.00	0.00	0.00	65,000.00	20,027.45 69			
		0.00	41,455.33	3,517.22	0.00	0.00	23,544.67			
			2,425.20		0.00	44,972.55				
	Begin Balance: 10/19/23								21,399.44	
	11/08/23 PO 23000046	5 Paid Ck 16689		SHORE005 SHORE BUSINESS SOLUTIONS			En 01/03/23 BS	379.78-*	21,399.44	MARTON
	11/08/23 PO 23000050	11 Paid Ck 16660		CHESA005 CHESAPEAKE EXTERMINATING			En 01/03/23 BS	70.00-*	21,399.44	MARTON

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-001-8605	MISCELLANEOUS	0.00	20,000.00	0.00	0.00	20,000.00	4,413.55 78			
		0.00	15,426.45	160.00	0.00	0.00	4,573.55			
			424.00		0.00	15,586.45				
Begin Balance: 10/19/23										
11/02/23	P0 23000147 12 Paid Ck 16654	EZPASS ADMIN			EZPAS010 EZ PASS		En 01/01/23 BS	190.00-*	4,647.55	MARION
11/08/23	P0 23000447 1 Paid Ck 16702	WEF MEMBERSHIPS			WATE0010 WATER ENVIRONMENT FEDERATION		En 11/02/23	117.00-	4,530.55	MARION
11/08/23	P0 23000447 2 Paid Ck 16702	WEF MEMBERSHIPS			WATE0010 WATER ENVIRONMENT FEDERATION		En 11/02/23	117.00-	4,413.55	MARION
Control: 001 Total										
		0.00	4,157,364.71	0.00	0.00	4,157,364.71	704,496.29 83			
		0.00	3,321,974.52	130,893.90	0.00	0.00	835,390.19			
			42,231.07		0.00	3,452,868.42				
01-900-002-0000	COLLECTION	0.00	1,300,807.87	0.00	0.00	1,300,807.87	1,088,061.19 16			
01-900-002-5001	MAINTENANCE LABOR-COLLECTION	0.00	212,746.68	0.00	0.00	0.00	1,088,061.19			
			9,429.08		0.00	212,746.68				
Begin Balance: 10/19/23										
11/02/23	Expenditure				Reference	2555 2		9,429.08-	1,097,490.27	MARION
									1,088,061.19	
01-900-002-7101	REPAIRS & SUPPLIES-COLLECTION	0.00	49,000.00	0.00	0.00	49,000.00	17,407.58- 136			
		0.00	51,042.42	15,365.16	0.00	0.00	2,042.42-			
			1,986.34		0.00	66,407.58				
Begin Balance: 10/19/23										
11/08/23	P0 23000010 135 Paid Ck 16670	DISPOSABLE GLOVES			GRAIN005 GRAINGER INC.		En 01/03/23 BS	511.10-*	17,407.58-	MARION
11/08/23	P0 23000040 62 Paid Ck 16659	GRIPPER PLUG			ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	87.42-*	17,407.58-	MARION
11/08/23	P0 23000040 63 Paid Ck 16659	WHITE ELONGALED PLASTIC SEAT			ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	25.38-*	17,407.58-	MARION
11/08/23	P0 23000040 66 Paid Ck 16659	PVC CLEANOUT PLUG			ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	13.43-*	17,407.58-	MARION
11/08/23	P0 23000040 67 Paid Ck 16659	ADAPTER, PLUG, COUPLING, TEE			ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	442.76-*	17,407.58-	MARION
11/08/23	P0 23000040 68 Paid Ck 16659	ELBOW, STRAIGHT COUPLING			ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	23.64-*	17,407.58-	MARION
11/08/23	P0 23000083 11 Paid Ck 16682	MARK OUTS - OCTOBER			ONECA005 ONE CALL CONCEPTS INC.		En 01/03/23 BS	248.82-*	17,407.58-	MARION
11/08/23	P0 23000105 136 Paid Ck 16691	SAFETY VESTS			SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	13.79-*	17,407.58-	MARION
11/08/23	P0 23000117 9 Paid Ck 16669	MONMOUTH PLACE WATER DAMAGE			GENSE005 GEN SERVE INC		En 02/01/23 BS	620.00-*	17,407.58-	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-002-7401	AUTO, TRUCK-REPAIR, PARTS-COLL.	0.00	24,000.00	0.00	0.00	24,000.00	18,970.19 21			
		0.00	4,079.56	950.25	0.00	0.00	19,920.44			
			0.00		0.00	5,029.81				
Begin Balance: 10/19/23										
10/27/23 PO 23000435	1 Open							911.20-	19,881.39	NICOLE
									18,970.19	
01-900-002-7402	AUTO, TRUCK-GASOLINE-COLL.	0.00	0.00	0.00	0.00	0.00	6,445.70- 0			
		0.00	6,182.04	263.66	0.00	0.00	6,182.04-			
			0.00		0.00	6,445.70				
Control: 002	Total	0.00	1,373,807.87	0.00	0.00	1,373,807.87	1,083,178.10 21			
		0.00	274,050.70	16,579.07	0.00	0.00	1,099,757.17			
			11,415.42		0.00	290,629.77				
01-900-003-0000	DISPOSAL									
01-900-003-5001	OPERATING LABOR-DISPOSAL	0.00	1,300,807.87	0.00	0.00	1,300,807.87	393,401.43 70			
		0.00	907,406.44	0.00	0.00	0.00	393,401.43			
			41,850.56		0.00	907,406.44				
Begin Balance: 10/19/23										
11/02/23 Expenditure				Reference	2555	3		41,850.56-	435,251.99	MARION
									393,401.43	
01-900-003-7101	REPAIRS AND SUPPLIES-DISPOSAL	0.00	196,789.19	0.00	0.00	196,789.19	79,284.10- 140			
		0.00	192,747.51	83,325.78	0.00	0.00	4,041.68			
			11,057.39		0.00	276,073.29				
Begin Balance: 10/19/23										
11/08/23 PO 23000010	126 Paid Ck 16670			GRAIN005 GRAINGER INC.			En 01/03/23 BS	2,509.98-*	79,007.92-	MARION
11/08/23 PO 23000010	127 Paid Ck 16670			GRAIN005 GRAINGER INC.			En 01/03/23 BS	165.80-*	79,007.92-	MARION
11/08/23 PO 23000010	128 Paid Ck 16670			GRAIN005 GRAINGER INC.			En 01/03/23 BS	88.74-*	79,007.92-	MARION
11/08/23 PO 23000010	129 Paid Ck 16670			GRAIN005 GRAINGER INC.			En 01/03/23 BS	131.22-*	79,007.92-	MARION
11/08/23 PO 23000010	130 Paid Ck 16670			GRAIN005 GRAINGER INC.			En 01/03/23 BS	363.60-*	79,007.92-	MARION
11/08/23 PO 23000010	131 Paid Ck 16670			GRAIN005 GRAINGER INC.			En 01/03/23 BS	133.80-*	79,007.92-	MARION
11/08/23 PO 23000010	132 Paid Ck 16670			GRAIN005 GRAINGER INC.			En 01/03/23 BS	170.04-*	79,007.92-	MARION
11/08/23 PO 23000010	133 Paid Ck 16670			GRAIN005 GRAINGER INC.			En 01/03/23 BS	224.50-*	79,007.92-	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used unexpended	Trans Amount	Trans Balance	User
Date	Transaction Data/Comment				Vendor/Reference					
01-900-003-7101 REPAIRS AND SUPPLIES-DISPOSAL Continued										
11/08/23	P0 23000010 136 Paid Ck 16670		CARBON WELD NIPPLE		GRAIN005 GRAINGER INC.		En 01/03/23 BS	144.72-*	79,007.92-	MARION
11/08/23	P0 23000010 137 Paid Ck 16670		HOODED JACKETS		GRAIN005 GRAINGER INC.		En 01/03/23 BS	235.24-*	79,007.92-	MARION
11/08/23	P0 23000011 17 Paid Ck 16699		EBAA MEGA FLANGE		USABL005 USA BLUEBOOK		En 01/02/23 BS	667.35-*	79,007.92-	MARION
11/08/23	P0 23000040 55 Paid Ck 16659		LITTLE GIANT MECHANICAL FLOAT		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	153.69-*	79,007.92-	MARION
11/08/23	P0 23000040 56 Paid Ck 16659		COOPER CLAD CLEVIS HANGER		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	4.77-*	79,007.92-	MARION
11/08/23	P0 23000040 57 Paid Ck 16659		SHARK BITE, VALVE, STRAIGHT, ELB		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	105.09-*	79,007.92-	MARION
11/08/23	P0 23000040 58 Paid Ck 16659		MANHOLE HOOK, FLOAT SWITCH		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	119.60-*	79,007.92-	MARION
11/08/23	P0 23000040 59 Paid Ck 16659		NIPPLE, MAL CAP		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	128.19-*	79,007.92-	MARION
11/08/23	P0 23000040 60 Paid Ck 16659		TEE, BUSHING, BALL VALVE, DRAIN		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	174.07-*	79,007.92-	MARION
11/08/23	P0 23000040 61 Paid Ck 16659		VALVE, DRAIN, COUPLING, NIPPLES		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	123.31-*	79,007.92-	MARION
11/08/23	P0 23000040 64 Paid Ck 16659		CEILING PLATE, CLAMP, HANGER		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	11.01-*	79,007.92-	MARION
11/08/23	P0 23000040 65 Paid Ck 16659		FEMALE ADAPTER, BRASS C/O PLUG		ATLAN005 ATLANTIC PLUMB SUPPLY INC		En 01/03/23 BS	28.08-*	79,007.92-	MARION
11/08/23	P0 23000056 11 Paid Ck 16664		TRASH REMOVAL - NOVEMBER		DELIS005 DELISA DEMOLITION & DISPOSAL		En 01/03/23 BS	189.00-*	79,007.92-	MARION
11/08/23	P0 23000058 41 Paid Ck 16697		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFIRST CORPORATION		En 01/03/23 BS	186.28-*	79,007.92-	MARION
11/08/23	P0 23000058 42 Paid Ck 16697		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFIRST CORPORATION		En 01/03/23 BS	186.28-*	79,007.92-	MARION
11/08/23	P0 23000058 43 Paid Ck 16697		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFIRST CORPORATION		En 01/03/23 BS	190.32-*	79,007.92-	MARION
11/08/23	P0 23000058 44 Paid Ck 16697		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFIRST CORPORATION		En 01/03/23 BS	187.42-*	79,007.92-	MARION
11/08/23	P0 23000058 45 Paid Ck 16697		UNIFORM RENTALS - OCTOBER		UNIFI005 UNIFIRST CORPORATION		En 01/03/23 BS	196.95-*	79,007.92-	MARION
11/08/23	P0 23000067 3 Paid Ck 16688		FIRE INSPECTION - FIVE BLDGS		SECUR005 SECURITY WORLD INC		En 01/03/23 BS	1,000.00-*	79,007.92-	MARION
11/08/23	P0 23000068 11 Paid Ck 16687		TANK RENTALS - OCTOBER		SEAB0005 SEABOARD WELDING INC		En 01/03/23 BS	83.75-*	79,007.92-	MARION
11/08/23	P0 23000105 125 Paid Ck 16691		ROPE, TARP STRAPS		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	22.03-*	79,007.92-	MARION
11/08/23	P0 23000105 126 Paid Ck 16691		BULBS LED		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	45.98-*	79,007.92-	MARION
11/08/23	P0 23000105 127 Paid Ck 16691		KOHLER SHOWER CARTRIDGE		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	50.59-*	79,007.92-	MARION
11/08/23	P0 23000105 128 Paid Ck 16691		BATTERY AAA		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	7.35-*	79,007.92-	MARION
11/08/23	P0 23000105 129 Paid Ck 16691		THREAD TAPE, NIPPLE, COUPLING		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	74.97-*	79,007.92-	MARION
11/08/23	P0 23000105 130 Paid Ck 16691		SHEET METAL, TORCH KIT, MAP PRO		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	95.64-*	79,007.92-	MARION
11/08/23	P0 23000105 131 Paid Ck 16691		TAPE MEASURE, BATTERIES		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	34.78-*	79,007.92-	MARION
11/08/23	P0 23000105 132 Paid Ck 16691		COUPLING		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	14.68-*	79,007.92-	MARION
11/08/23	P0 23000105 133 Paid Ck 16691		SILICONE, PAINTBRUSH, TRAY		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	26.82-*	79,007.92-	MARION
11/08/23	P0 23000105 134 Paid Ck 16691		HINGES, HX WH SMS, PAINT PAIL		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	91.93-*	79,007.92-	MARION
11/08/23	P0 23000105 139 Paid Ck 16691		O-RING		SIPER005 SIP'S PAINT & HARDWARE		En 01/03/23 BS	2.73-*	79,007.92-	MARION
11/08/23	P0 23000258 14 Paid Ck 16663		CRIMER, SCREWDRIIVER, CUTTER, STRI		COOPE005 COOPER ELECTRIC SUPPLY CO		En 05/01/23 BS	112.91-*	79,007.92-	MARION
11/08/23	P0 23000414 1 Paid Ck 16683		REFURBISH GAS MONITOR		PENDE005 PENDERGAST SAFETY EQUIP		En 10/06/23	703.00-*	79,007.92-	MARION
11/08/23	P0 23000414 2 Paid Ck 16683		REFURBISH GAS MONITOR		PENDE005 PENDERGAST SAFETY EQUIP		En 10/06/23	595.00-*	79,007.92-	MARION
11/08/23	P0 23000428 1 Paid Ck 16665		8" ALUMINUM FLANGE		ENVIR010 ENVIRONMENTAL PRODUCTS & ACCES		En 07/28/23	355.22-*	79,007.92-	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbursed YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	Trans Amount	Trans Balance	User
01-900-003-7101 REPAIRS AND SUPPLIES-DISPOSAL Continued										
11/08/23 PO 23000443	1 Paid Ck 16673									
11/08/23 PO 23000449	1 Paid Ck 16675							1,000.00--*	79,007.92-	MARTON
11/08/23 PO 23000449	2 Paid Ck 16675							8.98-	79,016.90-	MARTON
								267.20-	79,284.10-	MARTON
01-900-003-7102 REPAIRS & SUPPLIES - LAB										
		0.00	0.00	0.00	0.00	0.00	45,676.84-	0		
		0.00	36,193.73	9,483.11	0.00	0.00	36,193.73-			
			8,680.97		0.00	45,676.84				
Begin Balance: 10/19/23										
11/08/23 PO 23000007	10 Paid Ck 16668							3,609.00--*	45,676.84-	MARTON
11/08/23 PO 23000007	11 Paid Ck 16668							518.00--*	45,676.84-	MARTON
11/08/23 PO 23000009	25 Paid Ck 16666							773.05--*	45,676.84-	MARTON
11/08/23 PO 23000009	26 Paid Ck 16666							161.39--*	45,676.84-	MARTON
11/08/23 PO 23000012	6 Paid Ck 16672							44.32--*	45,676.84-	MARTON
11/08/23 PO 23000015	5 Paid Ck 16671							215.90--*	45,676.84-	MARTON
11/08/23 PO 23000209	5 Paid Ck 16657							3,055.00--*	45,676.84-	MARTON
11/08/23 PO 23000396	1 Paid Ck 16696							304.31--*	45,676.84-	MARTON
01-900-003-7300 GRIT REMOVAL										
		0.00	28,000.00	0.00	0.00	28,000.00	2,000.00	93		
		0.00	23,860.00	2,140.00	0.00	0.00	4,140.00			
			3,480.00		0.00	26,000.00				
Begin Balance: 10/19/23										
11/08/23 PO 23000005	24 Paid Ck 16667							1,740.00--*	2,000.00	MARTON
11/08/23 PO 23000005	25 Paid Ck 16667							1,740.00--*	2,000.00	MARTON
01-900-003-7301 SLUDGE REMOVAL EXPENSES										
		0.00	610,000.00	0.00	0.00	610,000.00	0.00	100		
		0.00	495,555.84	114,444.16	0.00	0.00	114,444.16			
			50,169.60		0.00	610,000.00				
Begin Balance: 10/19/23										
11/08/23 PO 23000005	26 Paid Ck 16667							50,169.60--*	0.00	MARTON

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-003-7302	NJ-PERMIT & REGISTRATION FEES									
		0.00	75,000.00	0.00	0.00	75,000.00	29,879.18 60			
		0.00	45,120.82	0.00	0.00	0.00	29,879.18			
			213.00		0.00	45,120.82				
Begin Balance: 10/19/23										
11/08/23 PO 23000450	1 Paid Ck 16680 REG RENEWAL - PLATE #XEVD32							213.00-*	29,879.18	MARION
01-900-003-7401	AUTO, TRUCK-REPAIR/PARTS-DISP.									
		0.00	16,000.00	0.00	0.00	16,000.00	14,227.87 11			
		0.00	772.13	1,000.00	0.00	0.00	15,227.87			
			0.00		0.00	1,772.13				
01-900-003-7402	AUTO, TRUCK-GASOLINE-DISP.									
		0.00	0.00	0.00	0.00	0.00	9,656.36- 0			
		0.00	9,322.67	333.69	0.00	0.00	9,322.67-			
			0.00		0.00	9,656.36				
01-900-003-7405	AUTO, TRUCK-MISC. -DISP.									
		0.00	0.00	0.00	0.00	0.00	699.50- 0			
		0.00	699.50	0.00	0.00	0.00	699.50-			
			0.00		0.00	699.50				
01-900-003-7501	CHEMICALS									
		0.00	431,750.00	0.00	0.00	431,750.00	431,750.00 0			
		0.00	0.00	0.00	0.00	0.00	431,750.00			
			0.00		0.00	0.00				
01-900-003-7503	CHEMICALS-POLYMER									
		0.00	0.00	0.00	0.00	0.00	103,900.00- 0			
		0.00	99,103.75	4,796.25	0.00	0.00	99,103.75-			
			9,900.00		0.00	103,900.00				
Begin Balance: 10/19/23										
11/08/23 PO 23000003	14 Paid Ck 16684 CLARIFLOC NE-201- OCTOBER							9,900.00-*	103,900.00-	MARION
01-900-003-7504	CHEMICALS-SODIUM HYPOCHLORITE									
		0.00	0.00	0.00	0.00	0.00	133,000.00- 0			
		0.00	113,307.60	19,692.40	0.00	0.00	113,307.60-			
			14,430.50		0.00	133,000.00				
Begin Balance: 10/19/23										
11/08/23 PO 23000004	45 Paid Ck 16698 SODIUM HYPOCHLORITE- OCTOBER							4,900.00-*	133,000.00-	MARION

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
01-900-003-7504	CHEMICALS-SODIUM HYPOCHLORITE			Continued						
11/08/23 PO 23000004	46 Paid Ck 16698			SODIUM HYPOCHLORITE- OCTOBER	UNIVA005	UNIVAR SOLUTIONS	En 01/20/23 BS	4,630.50-*	133,000.00-	MARTON
11/08/23 PO 23000004	48 Paid Ck 16698			SODIUM HYPOCHLORITE - OCTOBER	UNIVA005	UNIVAR SOLUTIONS	En 01/20/23 BS	4,900.00-*	133,000.00-	MARTON
01-900-003-7505	CHEMICALS-OTHER									
		0.00	0.00	0.00	0.00	0.00	5,000.61-	0		
		0.00	3,909.00	1,091.61	0.00	0.00	3,909.00-			
			0.00		0.00	5,000.61				
01-900-003-7506	CHEMICALS-MAGNESIUM HYDROXIDE									
		0.00	0.00	0.00	0.00	0.00	106,500.00-	0		
		0.00	100,243.52	6,256.48	0.00	0.00	100,243.52-			
			9,162.20		0.00	106,500.00				
Begin Balance: 10/19/23										
11/08/23 PO 23000002	12 Paid Ck 16686			THIOGUARD - OCTOBER	PREMI005	PREMIER MAGNESIA LLC	En 01/20/23 BS	9,162.20-*	106,500.00-	MARTON
01-900-003-7507	CHEMICAL-ALUMINUM HYDROXIDE									
		0.00	0.00	0.00	0.00	0.00	55,000.00-	0		
		0.00	36,095.10	18,904.90	0.00	0.00	36,095.10-			
			2,562.30		0.00	55,000.00				
Begin Balance: 10/19/23										
11/08/23 PO 23000004	47 Paid Ck 16698			ALUMINUM HYDROXIDE - OCTOBER	UNIVA005	UNIVAR SOLUTIONS	En 01/20/23 BS	2,562.30-*	55,000.00-	MARTON
01-900-003-7602	HEAT-GAS									
		0.00	100,000.00	0.00	0.00	100,000.00	10,000.00	90		
		0.00	87,489.23	2,510.77	0.00	0.00	12,510.77			
			2,115.83		0.00	90,000.00				
Begin Balance: 10/19/23										
11/08/23 PO 23000030	82 Paid Ck 16681			JOLINE AVE	NJNAT005	NJ NATURAL GAS CO.	En 01/03/23 BS	1,171.30-*	10,000.00	MARTON
11/08/23 PO 23000030	83 Paid Ck 16681			JOLINE AVE	NJNAT005	NJ NATURAL GAS CO.	En 01/03/23 BS	37.58-*	10,000.00	MARTON
11/08/23 PO 23000030	84 Paid Ck 16681			JOLINE AVE UTILITY BUILDING	NJNAT005	NJ NATURAL GAS CO.	En 01/03/23 BS	906.95-*	10,000.00	MARTON
01-900-003-7701	ELECTRIC-DISPOSAL									
		0.00	290,000.00	0.00	0.00	290,000.00	15,000.00	95		
		0.00	198,375.54	76,624.46	0.00	0.00	91,624.46			
			0.00		0.00	275,000.00				

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD Unexpended	%Used	Trans Amount	Trans Balance	User
01-900-003-7801	WATER - PLANT - JOLINE AVENUE										
		0.00	16,200.00	0.00	0.00	16,200.00	200.00	99			
		0.00	10,370.79	5,629.21	0.00	0.00	5,829.21				
			1,059.54		0.00	16,000.00					
	Begin Balance: 10/19/23										
11/08/23	PO 23000029 68 Paid Ck 16679	JOLINE AVE		NEWJE005 NEW JERSEY AMERICAN WATER			En 01/03/23 BS	406.84-*	200.00	200.00	MARION
11/08/23	PO 23000029 69 Paid Ck 16679	JOLINE AVE 2nd METER		NEWJE005 NEW JERSEY AMERICAN WATER			En 01/03/23 BS	394.74-*	200.00	200.00	MARION
11/08/23	PO 23000029 70 Paid Ck 16679	SEAVIEW AVE - MUNGARAGE		NEWJE005 NEW JERSEY AMERICAN WATER			En 01/03/23 BS	257.96-*	200.00	200.00	MARION
01-900-003-7901	TELEPHONE-DISPOSAL										
		0.00	6,000.00	0.00	0.00	6,000.00	1,250.00	79			
		0.00	4,021.94	728.06	0.00	0.00	1,978.06				
			387.32		0.00	4,750.00					
	Begin Balance: 10/19/23										
11/08/23	PO 23000018 21 Paid Ck 16700	CELL PHONES		VERIZ005 VERIZON WIRELESS			En 01/03/23 BS	129.10-*	1,250.00	1,250.00	MARION
11/08/23	PO 23000024 25 Paid Ck 16662	PHONE & INTERNET		COMCA005 COMCAST			En 01/17/23 BS	258.22-*	1,250.00	1,250.00	MARION
Control: 003	Total	0.00	3,070,547.06	0.00	0.00	3,070,547.06	358,991.07	88			
		0.00	2,364,595.11	346,960.88	0.00	0.00	705,951.95				
			155,069.21		0.00	2,711,555.99					
Fund: 01	Budgeted Total	0.00	8,601,719.64	0.00	0.00	8,601,719.64	2,146,665.46	75			
		0.00	5,960,620.33	494,433.85	0.00	0.00	2,641,099.31				
			208,715.70		0.00	6,455,054.18					
Fund: 01	Non-Budgeted Total	0.00	0.00	0.00	0.00	0.00	0.00	0			
		0.00	0.00	0.00	0.00	0.00	0.00				
			0.00		0.00	0.00					
Fund: 01	Total	0.00	8,601,719.64	0.00	0.00	8,601,719.64	2,146,665.46	75			
		0.00	5,960,620.33	494,433.85	0.00	0.00	2,641,099.31				
			208,715.70		0.00	6,455,054.18					

Account No	Description	Prior Budget Payable YTD	Adopted Expended YTD	Amended Encumber YTD	Transfers Reimbrsd YTD	Modified Canceled Pd/Chrgd YTD	Balance YTD %Used Unexpended	Trans Amount	Trans Balance	User
			Expended Curr	Vendor/Reference						
Final Budgeted		0.00	8,601,719.64	0.00	0.00	8,601,719.64	2,146,665.46	75		
		0.00	5,960,620.33	494,433.85	0.00	0.00	2,641,099.31			
			208,715.70		0.00	6,455,054.18				
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0		
		0.00	0.00	0.00	0.00	0.00	0.00			
			0.00		0.00	0.00				
Final Total		0.00	8,601,719.64	0.00	0.00	8,601,719.64	2,146,665.46	75		
		0.00	5,960,620.33	494,433.85	0.00	0.00	2,641,099.31			
			208,715.70		0.00	6,455,054.18				

101 Crawfords Corner Road
Suite 3400
Holmdel New Jersey 07733
Main: 877 627 3772



November 7, 2023

VIA EMAIL

Thomas Roguski, P.E., Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, New Jersey 07740

Engineer's Status Report
November 2023 Meeting
Colliers Engineering & Design Project No. LBS-001

Dear Mr. Roguski,

The following is a report on the status of projects for which Colliers Engineering & Design, Inc. (CED) is responsible:

1. Capital Projects

a. Sanitary Sewer Railroad Crossing Study and Improvements (LBS-274)

Notice to proceed was issued October 4, 2023. Contractor is working on construction schedule.

b. Hoey Pump Station Force Main Replacement (LBS-275)

Final change order has been submitted to New Jersey Department of Environmental Protection (NJDEP).

c. Sludge Holding System Modifications & Final Settling Tank Improvements (LBS-281)

Hoist has been delivered and installed. Thomas Controls is finishing punch list items. Letter of substantial completion has been issued. CED is finalizing as-built drawings and O&M manual.

d. I/I Study and Improvements (LBS-284)

NJDEP issued Authorization to advertise. Bids will be received on November 14, 2023.

e. Solar Feasibility Study (LBS-0320)

The report was presented at the August Authority meeting. A meeting was held with New Jersey Natural Gas (NJNG) and further discussions will take place. LBSA received a response from NJNG, who is still evaluating.

f. Planning Document for Infrastructure Bill (LBS-001)

The letters of intent and planning documents have been submitted to New Jersey Infrastructure Bank (NJIB). NJIB acknowledged submittal. Meeting was held with NJIB on August 22, 2023. CED submitted revised Collection System Planning Report to NJIB. Revised Wastewater Treatment Plant Planning Report has been uploaded to NJIB.

g. WWTP Expansion Study (LBS-0329P)

The proposal for this project is being prepared.

h. Hoey Pump Station Improvements (LBS-0330)

Kick-off meeting was held December 1, 2022, and a site visit was held on December 13, 2022. A secondary field meeting was held on April 5, 2023. Draft plans were provided, and we are working on completion of plans. Jersey Central Power & Light (JCPL) is able to provide upgrade to 480V. Draft change in scope has been submitted. Authority is evaluating best route for funding this project.

i. 6th Avenue Sewer Replacement (LBS-0330P)

Draft proposal has been submitted but will be further discussed pending best route for funding.

j. GIS Upgrades (LBS-0002)

This proposal was authorized at the June meeting. A meeting was held on September 6, 2023. Ongoing.

1. Active Escrow Projects

a. The Reef (in construction) (LBS-278)

Final tests and inspection pending final construction. Performance bond reduction was recommended on January 12, 2023.

b. Westwood Avenue (in construction) (LBS-285 – 298)

One-year TWA extension approved April 2022. A pre-construction meeting was held January 27, 2023. Shop drawings have been reviewed and returned.

c. Takanassee (in construction) (LBS-290)

Sanitary main and laterals installed. Final testing to be performed. Punchlist was sent to Applicant on June 7, 2021.

d. Wave Spa (LBS-291)

Review letter sent to Applicant on October 24, 2022. Revised documents were received, and a new review letter was issued on January 24, 2023. TWA has been received.

e. Proposed 7-Eleven (LBS-292)

Approval letter was sent to the Applicant on January 7, 2021.

f. Beachfront LLC (LBS-294 – 981)

Pre-construction meeting was held October 13, 2023.

g. Broadway Place (Phase I/II) (LBS-295)

Review letter was sent to Applicant on July 25, 2023. Revised application is under review. CCTV videos are under review.

h. The Belmont (in construction) (LBS-299)

Pre-construction meeting was held July 6, 2022. Shop drawings have been returned. Construction is ongoing.

i. Pax Plaza (in construction) (LBS-305)

Revised connection fees letter was provided to Applicant on February 22, 2022. Shop drawings to date have been returned. Pre-construction meeting was held April 26, 2023.

j. Chelsea School (LBS-308)

Pre-construction meeting was held on August 23, 2022. Revised documents were approved on December 9, 2022.

k. Rt. 36 Resurfacing (LBS-309)

Review letter was sent on December 23, 2020 to New Jersey Department of Traffic (NJDOT).

l. Pleasure Bay Park Pool Improvements (in construction) (LBS-310)

Construction is substantially complete. Final walkthrough to be scheduled, followed by project closeout. As-builts to be submitted.

m. NJDOT Bridge over Troutman's Creek (LBS-315)

A meeting with NJDOT took place on Friday, June 10, 2022.

n. Ocean Gate (in construction) (LBS-0316)

Revised site plans were approved July 5, 2022. The CO was approved for Building 2. Applicant asked for performance bond reduction.

o. 175 Chelsea Avenue (LBS-0317)

Review letter was sent on June 8, 2021 to the Applicant. A revised submission was made, and a letter was sent to the Applicant on September 9, 2021, outlining remaining items to be submitted.

p. 15 Atlantic Avenue Townhouse (in construction) (LBS-0318)

Clay lateral is being replaced with PVC – expected week of June 12, 2023. As-builts have been received and input to VueWorks.

q. SICA Building (in construction) (LBS-0319)

Pre-construction meeting was held April 27, 2023.

r. 290 Ocean Avenue (LBS-0321)

Review letter was sent on January 10, 2022 to the Applicant.

s. 185 Morris Avenue (in construction) (LBS-0325)

Preconstruction meeting was held July 15, 2022. Awaiting submission of revised plans and shop drawings.

t. 279 Third Avenue (LBS-0326)

Review letter was sent to the Applicant on October 3, 2022.

u. Long Branch Senior Center Improvements (in construction) (LBS-0327)

Construction is in progress.

v. 60 Atlantic Avenue, LLC (LBS-0333)

Review letter was sent to the Applicant on August 24, 2023.

w. The Atlantic Club (LBS-0334)

On-site sewer TWA was submitted to DEP. Off-site sewer improvements are under review.

x. 380 Division Street (LBS-0003)

Construction is complete. Closeout letter sent October 15, 2023.

y. Santos Subdivision (LBS-0004)

Review letter was sent to the Applicant on June 30, 2023.

z. 156-164 Franklin Avenue (LBS-0005)

Review letter was sent to the Applicant on August 1, 2023.

aa. Second Ave Multi-Use Development (LBS-0336)

Conditional Approval letter was sent to Applicant on September 27, 2023.

bb. Enclave at West End (LBS-0337)

Conditional Approval letter was sent to Applicant on September 27, 2023. Revised plans have been submitted.

cc. 169 Chelsea Avenue (LBS-0338)

Conditional Approval letter was sent to Applicant on October 6, 2023.

dd. 333-345 Second Avenue Proposed Townhouse Development (LBS-0339)

Application is under review. Conditional approval letter to be sent to LBSA.

Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)



Jordan R. Volk, P.E., PMP
Regional Manager

JRV/lsl/mag

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LONG BRANCH SEWERAGE AUTHORITY

MINUTES OF THE REGULAR MEETING

OCTOBER 18, 2023

I. and II. Opening and Attendance of Meeting

A Regular Meeting of the Long Branch Sewerage Authority was called to order at 3:00 p.m., prevailing time, on Wednesday, October 18, 2023, by the Executive Director, Thomas Roguski, both in person and electronically via telephonic communication conference call, attended by Mr. Riley, Mr. Booth, Mr. Brown, and Mr. Larco. Mrs. Morris arrived at 3:06 p.m.

In addition to the Members of the Authority hereinabove stated, there were present at said Regular Meeting the following professional attaches: Thomas Roguski, P.E., Executive Director; John L. Bonello, Esq., of the firm Manna & Bonello, P.A., Authority Counsel; Lauren Lechner and Jordan Volk, P.E., of the firm Colliers Engineering and Design, Authority Consulting Engineers; Charles J. Fallon, CPA, RMA, of the firm Fallon & Company LLP, Authority Auditor; and Elisabete Vieira, Secretary.

III. Announcement Pursuant to New Jersey Open Public Meeting Act.

Adequate Notice of this Regular Meeting and of all Regular Meetings for the Year 2023, has been provided by publication thereof in the *Link* on February 23, 2023 as a “legal” advertisement and in the *Asbury Park Press* on February 19, 2023 as a “legal” advertisement, and by forwarding duplicates thereof on February 15, 2023, to the Clerks of the City of Long Branch, Borough of West Long Branch and Borough of Monmouth Beach for filing in their respective offices and for posting in a public place in each such Municipality. Notice of this Regular Meeting to be held both in-person and electronically has been provided electronically by posting thereof on the official website of the Long Branch Sewerage Authority pursuant to Public Law 2020, C.11.

IV. Public Participation.

Mr. Vincent Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore stated that Correspondence Item #2 regarding Monmouth University was approved last week at the Council meeting. He continued to state that this project will consist of three two story buildings with a proposed Bruce Springsteen Museum on the site. The current police station is being moved to the West Long Branch side of the campus and the theater will remain at its present location.

Mr. Lepore reported that last Monday night, the Zoning Board approved the First Reformed Church application at 646 Broadway. This application is to connect the two existing buildings and to construct fifteen (15) affordable senior citizen housing units. Mr. Lepore stated that there will also be a museum named after Vice President Garret Hobart which was at one time a City of Long Branch resident.

Mr. Lepore questioned if the resignation of the Authorities mechanic Mr. DePaola represents any liability to the Authority at all. Mr. Roguski stated that it does not.

Mr. Lepore stated that the 2024 Authority budget resolution being presented today for adoption in December had a compensation of \$2,500.00 for each commissioner. He questioned Mr. Fallen to explain the rate stabilization of \$270,000.00. Mr. Fallen explained that this budget is for 2024 and due to higher inflation and in order not to raise the sewerage rates, the Authority chose to use money that was in their rate stabilization fund which is also called the surplus to offset the price increases.

Mr. Lepore had no further questions and thanked the Board.

On Motion by Mr. Riley, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Public Participation portion of the Meeting was closed.

Let the record reflect that Mrs. Morris arrived at 3:06 p.m.

V. Miscellaneous Suggestions for the Good of the Authority

Mr. Vincent Lepore from 33 Ocean Terrace was present via telephonic communication.

Mr. Lepore mentioned that at the September meeting, the Board approved the Chamber of Commerce Dinner and now in this meeting is the approval for the AEA in Atlantic City. He questioned if the overnight stay is going to be at the Ceasers Atlantic City Casino. Mr. Roguski replied affirmatively. Mr. Lepore stated that for the good of the Authority, why is the overnight stay at a Casino Hotel instead of the Sheraton in Atlantic City, which would be a forty (40) percent savings. Mr. Roguski replied that there are preferred rates for people attending the convention at Ceasers and that the Authority is not paying market rates. He continued to explain that it is also more convenient since you don't have to pay for transportation or parking twice. Mr. Lepore stated that it's unfair for the city taxpayers because the Sheraton has an express shuttle to all the casinos, and he will be on the lookout for the expenses recorded regarding this event.

Mr. Lepore then questioned where the Authority stands regarding Mr. Martone's dedication. Mr. Roguski replied that, as mentioned at prior meetings, when Mr. Martone retired there was a ceremony in which the City's Mayor was present. At that time, Mr. Martone was presented with a key to the city plus a plaque. Mr. Lepore questioned why the Authority has yet to make a plaque for the building or perhaps name the building after Mr. Martone. Mr. Roguski replied that the Authority has never named buildings after anyone. The buildings are A, B, and so on and that is how they

should be kept. Mr. Roguski explained that this was a decision made by the Commissioners.

On Motion by Mr. Morris seconded by Mr. Booth and passed by the affirmative vote of all members present, no nays, no absent, no abstain; the Miscellaneous Suggestions for the Good of the Authority portion of the Meeting was closed.

VI. As to the Minutes of the Regular Meeting of September 20, 2023

On Motion by Mr. Brown, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the reading of the Minutes of the Regular Meeting of the Long Branch Sewerage Authority held on September, to be dispensed with and that such Minutes be, and they are hereby, approved as recorded and circulated.

VII. As to the Minutes of the Executive Session held on September 20, 2023, if any

None

VIII. Correspondence

The attached list of correspondence was reviewed by the Authority. Individual items were dealt with as follows:

Mr. Roguski reported Correspondence Item #18 is a letter from Colliers Engineering & Design, regarding West End LB Development / 6 West End Court. The sanitary sewer has been installed and conditions met. There are a few minor items that need to be addressed, however this letter recommends conditional closeout of this project.

The following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the “Authority”) desires to approve and closeout the application, release the performance bond and release remaining escrow funds for 6 West End Court / Block 91, Lot 7.01, and

WHEREAS, the Authority’s Engineer, Colliers Engineering and Design, has recommended approval and closeout of said application, release of said performance bond and release of said remaining escrow funds as per and conditional upon items

referenced in their letter, dated October 6, 2023, attached hereto, and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby approves and closes out the application, releases said performance bond and releases said remaining escrow funds for 6 West End Court / Block 91, Lot 7.01, as per the recommendation of the Authority's Engineer and conditional upon items referenced in the above referenced letter, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 18, 2023
R1-10.23
Exhibit A

Mr. Roguski reported that Correspondence Item #22 is a similar letter from Colliers Engineering & Design recommending conditional closeout for the 380 Division Street Application. This building is located on the corner of Willow Ave and Division Street and has now been connected to the sanitary sewer.

The following resolution was presented:

RESOLUTION

Mr. Riley offered the following Resolution and moved its adoption; seconded by Mrs. Morris.

WHEREAS, the Long Branch Sewerage Authority (hereinafter the "Authority") desires to approve and closeout the application, release the performance bond and release remaining escrow funds for 380 Division St. / Block 190, Lot 7, and

WHEREAS, the Authority's Engineer, Colliers Engineering and Design, has recommended approval and closeout of said application, release of said performance bond and release of said remaining escrow funds as per and conditional upon items referenced in their letter, dated October 16, 2023, attached hereto, and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Authority hereby approves and closes out the application, releases said performance bond and releases said remaining escrow funds for 380 Division St. / Block 190, Lot 7, as per the recommendation of the Authority's Engineer and conditional upon items referenced in the above referenced letter, and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley - AYE
Mr. Booth - AYE
Mr. Brown - AYE
Mr. Larco - AYE
Mrs. Morris - AYE

Date: October 18, 2023
R2-10.23
Exhibit B

Next, Mr. Roguski stated that Correspondence Item #26 is a letter from Colliers Engineering & Design regarding Hoey Pump Station Force Main Installation Project. This is Change Order No. 3, a housekeeping change order where the project is ready to be closed out. This change order is a decrease in the cost of the project overall by \$77,980.45.

The following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, the Long Branch Sewerage Authority (the

"Authority") has undertaken the Hoey Avenue Pump Station Force Main Replacement Project with Earle Asphalt Company; and

WHEREAS, the Authority Engineer, Colliers Engineering & Design, has recommended approval of Change Order No. 3, in their letter dated October 16, 2023, attached hereto and made a part hereof, which decreases the cost by \$77,980.45 from \$2,045,297.57 to \$1,967,317.12 as a result of this Change Order.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that Change Order No. 3, attached hereto and made a part hereof, is hereby approved and that the Authority Executive Director is authorized to execute any documents necessary to effectuate this Resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R3.10-23
Exhibit C

Correspondence Item #27 is a letter from Colliers Engineering & Design regarding the Hoey Pump Station Force Main Installation Project recommending approval of the Final Payment Request and closeout of the project. The final payment request is \$39,346.34, which reflects the retainage that was held for the project.

The following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, the Long Branch Sewerage Authority has received Partial Payment Request No. 7 - Final from Earle Asphalt Company for the Hoey Pump Station Force Main Replacement Project, and

WHEREAS, Partial Payment Request No. 7 - Final is in the amount of \$39,346.34, and

WHEREAS, Partial Payment Request No. 7 - Final is the final payment which closes out the project, and

WHEREAS, the Authority Engineer, Colliers Engineering and Design, has recommended approval of Partial Payment Request No. 7 - Final, and has recommended that the Hoey Pump Station Force Main Replacement Project be approved and closed-out and performance bond released, per their letter dated October 16, 2023, attached hereto, and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that it approves Partial Payment Request No. 7 – Final to Earle Asphalt Company in the amount of \$39,346.34

BE IT FURTHER RESOLVED that the Hoey Pump Station Force Main Replacement Project is approved and closed-out and performance bond released.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to execute any documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023

R4.10-23

Exhibit D

Mr. Roguski had nothing further to report.

LIST OF CORRESPONDENCE FOR REGULAR MEETING
LONG BRANCH SEWERAGE AUTHORITY
OCTOBER 18, 2023

- 1) Certified Public Notice dated 09/15/23 received 09/19/23 from West Long Branch Zoning, re: 63 Oceanport Ave / Block 12 Lot 16 (**NOT LBSA**)
- 2) Letter dated 09/22/23 received 09/25/23 from the office of the City Clerk, re: Ordinance O-26-23: An ordinance establishing the Non-Profit Institution of Higher Learning Overlay District (MUO District) Block 70 Lots 1, 2, 3.02, 5.01, 6, 7, 7.01, 7.02, 7.03, 7.04, 7.05, 7.06, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 17.01, 18.02, 19, 20 & 21
- 3) Letter dated 09/25/23 received 09/25/23 from InSite Engineering, re: Off Site Sewer Improvements Plan/ Application for Treatment Works Approval Intersection of Second Avenue and South Bath Avenue
- 4) Application for Conceptual Review dated 09/06/23 received 09/26/23, re: 333-345 Second Ave/ Block 212 Lot 4,5,11/ 14 Units total
- 5) Copy of Letter dated 09/27/23 received 09/27/23 from Colliers Engineering & Design to Mr. Ken Gold, re: 665 Second Ave LB, LLC. / Second Ave Multi-Use Development/ Block 89 Lot 13 / Block 91 Lot 5
- 6) Copy of Letter dated 09/27/23 received 09/27/23 from Colliers Engineering & Design to Mr. David DeSio, re: Enclave at West End/JCP Developers LLC/ 215 Brighton Ave/ Block 117 Lot 25
- 7) Copy of letter dated 09/29/23 received 09/29/23 from Thomas Roguski to Bill Henning, Local 32 Unit Rep, re: Bargaining Agreement Negotiations
- 8) Copy of letter dated 09/29/23 received 09/29/23 from Thomas Roguski to Cary Krand, Local 4-406 Rep, re: Bargaining Agreement Negotiations
- 9) Certified Notice of Public Hearing dated 09/27/23 received 09/29/23 from Robert Witek, Esq. re: 95 Cooper Ave / Block 308 Lot 25/ Variance application seeking bulk variance relief
- 10) Certified Notice of Hearing received 09/29/23 from the West Long Zoning Board, re: 26 Wall St/ Block 28 Lot 12.01/ **NOT LBSA**
- 11) Copy of letter dated 09/29/23 received 10/02/23 from Colliers Engineering & Design to John J. Ploskonka, re: Santos Subdivision/ 117 Conover Place/ Block 336 Lot 1

- 12) Copy of letter dated 10/02/23 received 10/02/23 from Colliers Engineering & Design to Eric Ballou, re: Lower Broadway Place/ PV Broadway LLC / Block 274 Lot 1 Block 283.01 Lots 1.01 & 1.02 Block 311 Lots 1.01 & 1.02
- 13) Certified Notice of Hearing dated 09/28/23 received 10/02/23 from Krenkel & Krenkel, LLC., re: Notice to Property Owners within 200 feet of 75 North Lake Drive/ Block 63 Lot 1/ Applicant seeks a variance for placement of pool
- 14) Certified Notice of Hearing dated 09/28/23 received 10/02/23 from Krenkel & Krenkel, LLC., re: Notice to property owner within 200 feet of 639 Overton/ Block 163 Lot 22/ 639 Overton Place/ Applicant seeks variance for existing pool also existing shed to be removed
- 15) Copy of letter dated 10/04/23 received 10/02/23 from Colliers Engineering & Design to Arold Construction Co. Inc., re: Sanitary Sewer Railroad Crossing Lining Project
- 16) Letter dated 10/06/23 received 10/06/23 from State of New Jersey DEP, re: New Jersey Water Bank/ Inflow/ Infiltration Improvements / Project No. S340336-09/ Authorization to Advertise
- 17) Copy of letter dated 10/06/23 received 10/06/23 from Colliers Engineering & Design, re: 169 Chelsea Ave / Block 278 Lot 3
- ACTION** 18) Letter dated 10/06/23 received 10/10/23 from Colliers Engineering & Design, re: Close Out / West End LB Development, LLC/ 6 West End Court / Block 91 Lot 7.01/
- 19) Certified letter received 10/10/23 from Paul Edinger, Esq., re: 394 Bath Ave/ Block 183 Lot 17/ Applicant applies to subdivide a single lot into four (4) individuals lots for new erecting new residential dwellings
- 20) Certified letter dated 10/02/23 received 10/10/23 from Ansell Grimm & Aaron, re: Approval to keep tent up to October 31, 2023 (**NOT LBSA**)
- 21) Letter dated 10/12/23 received 10/12/23 from InSite Engineering, re: The Atlantic Club Conditional Approval/ Colliers File # LBS-0334/ 390-392 Ocean Ave/ Block 215 Lots 3 & 5.01
- ACTION** 22) Letter dated 10/16/23 received 10/16/23 from Colliers Engineering & Design, re: 380 Division Street / Block 190 Lot 7 Closing Out Project
- 23) Certified letter dated 10/12/23 received from Ansell Grimm & Aaron, re: Block 93 Lot 4/ 25 Bampton Place/ **NOT LBSA**
- 24) Certified letter dated 10/12/23 received from Ansell Grimm & Aaron, re: Block 23 Lot 14/ 105 Hollywood Ave / **NOT LBSA**

25) Certified letter dated 10/11/23 received 10/13/23 from United Steelworkers Unity and Strength for Workers, re: Union Workers negotiation

ACTION

26) Letter dated 10/16/23 received 10/16/23 from Colliers Engineering & Design, re: Hoey Pump Station Force Main Replacement / Change Order Request No.3

ACTION

27) Letter dated 10/16/23 received 10/16/23 from Colliers Engineering & Design, re: Hoey Pump Station Force Main Replacement / Recommendation of Closeout and Final Payment No. 7

28) Letter dated 10/17/23 received 10/17/23 from Colliers Engineering & Design, re: Engineers Status Report for October 2023 Meeting.

On Motion by Mr. Riley, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the attached List of Correspondence was ordered received and filed.

IX. Report of the Executive Director for the October 18, 2023, Authority Meeting

Mr. Roguski stated that the Authority treated an average daily flow of 4.78 MGD and has met all limits of our discharge permit.

Mr. Roguski reported that the NJAEA Annual Conference will be held November 14 & 15, 2023. He stated that this is a fantastic event with much useful knowledge. Several employees and Board Members have expressed a desire to attend to obtain their continuing education hours required to hold their professional, operator and collection licenses and for educational/training purposes.

The following resolution was presented:

RESOLUTION

Mr. Brown offered the following resolution and moved its adoption; seconded by Mr. Riley.

WHEREAS, Long Branch Sewerage Authority employees and Authority Commissioners desire to attend the NJAEA Annual Conference to be held November 14, 2023, and November 15, 2023, at Caesar's in Atlantic City, and

WHEREAS, it is to the benefit of the Long Branch Sewerage Authority to have its employees and Authority Commissioners to continue their education and maintain licenses.

**NOW, THEREFORE, BE IT RESOLVED BY THE
LONG BRANCH SEWERAGE AUTHORITY THAT:**

1. The aforementioned employees and Authority Commissioners are authorized to attend the above referenced NJAEA Annual Conference subject to the Executive Director's scheduling and approval.

2. The Authority will pay all registration fees for this purpose including accommodation.

3. The Authority will allow a maximum amount of \$100.00 per day per person for reimbursable expenses.

4. The Authority will provide all transportation costs for attending the meeting.

5. Participants will follow the rules for "Schooling" covered in the appropriate Article in their Contract.

6. Any Authority Commissioners are also authorized to attend if they so desire under the same terms and conditions.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R5.10-23

Mr. Roguski stated that bids for the Long Branch Sewerage Authority's 2024 Annual Contracts have been received. It is recommended the Contracts be awarded by the Board to the respective lowest responsible bidders as follows:

1. Contract for Sand, Grit & Bar Screenings	Freehold Cartage	\$1,775 per container
2. Contract for Dry Polymer	Polydyne, Inc.	\$2.25 per pound
3. Contract for Emulsion Polymer	Polydyne, Inc.	\$1.61 per pound

4. Contract for Alum. Hydroxide Chloride	Coyne Chemical Co.	\$3.51 per gallon
5. Contract for Sodium Hypochlorite	Univar Solutions	\$2.53 per gallon
6. Contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors	A.C. Shultes, Inc.	\$24,300.00 total
7. Contract for Road Restoration & Infrared Paving	Power Patch, Inc.	\$18,350.00 total
8. Contract for Magnesium Hydroxide Slurry	Premier Magnesia	\$4.625 per gallon
9. Contract for Electrical Maintenance Services	Electro Maintenance	\$84,000.00 total
10. Contract for Odor Control Media	Nichem Co.	\$21,282.00 total
11. Contract for HVAC Maintenance	Unitemp Mechanical	\$19,030.00 total

Mr. Roguski inquired if the resolutions can be read collectively, and Mr. Bonello responded affirmatively.

The following resolutions were presented:

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Removal, Transport and Disposal of Sand, Grit, and Bar Screen Screenings to an approved site; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Removal, Transport and Disposal of Sand, Grit and Bar Screen Screenings to Freehold Cartage, Inc. in the amount of \$1,775.00 per 20-yard container removed and disposed of, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Freehold Cartage, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023

R6.10-23

Exhibits E, F

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Dry Polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Dry Polymer to the lowest

responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Dry Polymer to Polydyne, Inc. in the amount of \$2.25 per pound, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne, Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R7.10-23
Exhibits G, H

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Emulsion Type Polymer, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Emulsion Type Polymer to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Emulsion Type Polymer to Polydyne, Inc. in the amount of \$1.61 per pound, subject to the bidder complying with all of the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Polydyne Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023

R8.10-23

Exhibits I, J

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivery of Aluminum Hydroxide Chloride, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for furnishing and delivery of aluminum hydroxide to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivery of Aluminum Hydroxide to Coyne Chemical Co., Inc. in the amount of \$3.51 per gallon, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Coyne Chemical Co., Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R9.10-23
Exhibit K, L

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the

"Authority") has heretofore advertised for receipt of bids for Sodium Hypochlorite, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Sodium Hypochlorite to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Sodium Hypochlorite to Univar Solutions USA Inc. in the amount of \$2.53 per gallon, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into contract with Univar Solutions USA Inc. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R10.10-23
Exhibits M, N

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors; and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing Pump & Motor Repairs and Purchase of New Pumps & Motors to A.C. Schultes, Inc. in the amount of \$24,300.00 subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with A.C. Schultes, Inc for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R11.10-23
Exhibits O, P

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Road Restoration & Infrared Paving Restoration, and

WHEREAS, in response thereto, the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Road Restoration & Infrared Paving Restoration to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purpose, as per the certification attached hereto and made a part hereof, and

NOW, THEREFORE, BE IT RESOLVED that:

1. The Long Branch Sewerage Authority hereby awards its contract for Road Restoration Infrared Paving Restoration to Power Patch, Inc. in the amount of \$18,350.00, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Power Patch, Inc. for the purpose-expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R12.10-23
Exhibits Q, R

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Magnesium Hydroxide Slurry, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Magnesium Hydroxide Slurry to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Magnesium Hydroxide Slurry to Premier Magnesia, LLC, in the amount of \$4.625 per gallon, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Premier Magnesia, LLC, for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R13.10-23
Exhibit S, T

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Electrical Maintenance Services; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Electrical Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Electrical Maintenance Services to Electro Maintenance, Inc. in the amount of \$84,000.00 subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Electro Maintenance, Inc. and Construction Corp. for the purposes expressed herein above.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R14.10-23
Exhibits U, V

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for Furnishing and Delivering Odor Control Media, and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for Furnishing and Delivering Odor Control Media to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract for Furnishing and Delivering Odor Control Media to

Nichem Co. in the amount of \$21,282.00, subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Nichem Co. for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R15.10-23
Exhibits W, X

RESOLUTION

Mrs. Morris offered the following resolution and moved its adoption; seconded by Mr. Brown.

WHEREAS, the Long Branch Sewerage Authority (the "Authority") has heretofore advertised for receipt of bids for HVAC Maintenance Services; and

WHEREAS, in response thereto the Authority has received bids from the parties and bid amounts as specified on the list attached hereto and made a part hereof, and

WHEREAS, in accordance with law, the Authority is required to award the contract for HVAC Maintenance Services to the lowest responsible bidder, and

WHEREAS, the Authority Executive Director has certified that there are funds available for this purchase as per the certification attached to this resolution and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that

1. The Long Branch Sewerage Authority hereby awards its contract to Unitemp Mechanical Degrees, LLC in the amount of \$19,030.00 subject to the bidder complying with all the requirements of the terms and conditions of the Bid Specifications prepared in connection with this contract and included in Notice to Bidders.

2. The Authority is authorized to enter into a contract with Unitemp Mechanical Degrees, LLC for the purposes expressed hereinabove.

3. The Authority Chairman and/or Executive Director are authorized to sign any documents needed to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R16.10-23
Exhibits Y, Z

Mr. Roguski stated that at the last Board Meeting, there was a resolution to join the North Jersey Wastewater Cooperative Purchasing Program. This month there is a similar resolution for the Authority to become a member of the Houston-Galveston Area Council Cooperative Purchasing Program, also known as HGACBuy. This would allow the Authority access to economies of scale for select products and services. Mr. Roguski advised the Board that every time a bid is over the bid threshold, approval will be required from the Board.

The following resolution was presented:

RESOLUTION

Mr. Brown offered the following Resolution and moved its adoption; seconded by Mr. Booth.

WHEREAS, the Long Branch Sewerage Authority hereby desires to become a member of the Houston-Galveston Area Council Cooperative Purchasing Program, also known as HGACBuy, effective October 18, 2023; and

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Long Branch Sewerage Authority is authorized to join the Houston-Galveston Area Council Cooperative Purchasing Program, also known as HGACBuy, and is authorized to execute an application and/or agreement for such membership.

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director are authorized to sign any documents necessary to effectuate this resolution.

ROLL CALL:

Mr. Riley	- AYE
Mr. Booth	- AYE
Mr. Brown	- AYE
Mr. Larco	- AYE
Mrs. Morris	- AYE

Date: October 18, 2023
R17.10-23

Mr. Roguski reported that the proposed 2024 Authority Budget has been prepared and will be presented to the Board for consideration during the Authority's Auditor portion of the meeting.

Mr. Roguski stated that one of the Authority's Mechanics, Mr. John DePaola, has resigned. The Authority is currently seeking to fill two positions one is a WWTP Operation position and the other is a Collection Crew/Utility Crew position. Job advertisements will be posted to current employees and on a career classifieds website (Indeed).

Mr. Roguski explained that in the past two months, the Authority has had two resignations, neither had anything to do with the Authority but instead with each individual's personal preference. Mr. Roguski further stated that it's very difficult to find skilled labor from another Authority as they would not want to forgo all their accrued time and seniority, which is understandable. Mr. Roguski has been going out to other industries and meeting people to recruit, but he stated that it's been a challenge to find the right candidate.

Mr. Roguski had nothing further to report.

On Motion by Mrs. Morris, seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the report of the Executive Director, as prepared and submitted, is hereby approved, and ordered received and filed and made part of the Minutes of this Meeting.

X. Report by Authority Counsel of the Activities of that Office and of Actions taken since September 20, 2023

Mr. Bonello reported that during the month he monitored the information given by the Executive Director and had nothing additional to add.

Mr. Bonello had nothing further to report.

On Motion by Mr. Riley, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by the Authority Counsel of and regarding each and all the foregoing items be, and they are in all respects approved, confirmed, and ratified.

XI. Report by Authority Auditor of the Activities of that Office and of Actions taken since September 20, 2023

Mr. Fallon stated that the 2024 Budget document is ready for approval. The process is, once it's approved, the budget will go to the State, then be adopted after State approval.

He reported that the 2024 Budget was presented today and shows revenues of \$8,133,896.00 and expenses of \$8,403,896.00 for a total net position of \$270,000.00. Mr. Fallon stated that when compared to last year, the Authority expects the revenues to be greater by \$141,000.00, however the expenses are also expected to be greater than last year's budget. This does not mean that all \$270,000.00 will be spent, but for budget purposes the amounts must be shown as enclosed.

Mr. Larco questioned the projected debt service and wanted to have a better understanding of the rise and fall. Mr. Fallon explained that it has to do with the bond money regarding the interest and principal, as the principal drops the interest gets less and or disappears. Mr. Larco continued and asked if these were hard numbers, and Mr. Fallon responded affirmatively. Mr. Larco stated that if he has more questions or concerns, he will reach out to Mr. Roguski and Mr. Fallon.

2024 AUTHORITY BUDGET RESOLUTION

Long Branch Sewerage Authority

FISCAL YEAR: FROM: January 1, 2024 **TO:** December 31, 2024

WHEREAS, the Annual Budget and Capital Budget for the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2024, and ending December 31, 2024, attached hereto and made a part hereof, has been presented before the governing body of the Long Branch Sewerage Authority at its open public meeting of October 18, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$8,133,896.00 Total Appropriations, including any Accumulated Deficit if any, of \$8,403,896.00 and Total Unrestricted Net Position utilized of \$270,000.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,159,500.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of none; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Long Branch Sewerage Authority, at an open public meeting held on October 18, 2023, that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Long Branch Sewerage Authority for the fiscal year beginning, January 1, 2024, and ending December 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Long Branch Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 20, 2023

October 18, 2023

(Secretary's Signature)

Governing Body
Member:

Recorded Vote
Aye

Nay

Abstain

Absent

Mr. Riley
Mr. Booth
Mr. Brown
Mr. Larco
Mrs. Morris

Date: October 18, 2023
R18.10-23
Exhibit AA

Mr. Fallon had nothing further to report.

On Motion by Mr. Riley, seconded by Mrs. Morris, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Auditor of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XII. Report by Authority Consulting Engineer of the Activities of that Office and of Actions taken Since September 20, 2023

Ms. Lechner reported that the Sanitary Sewer Railroad Crossing Study and Improvements Project Contracts have been provided for signature. The Pre-Construction meeting was held September 20, 2023, and the notice to proceed was issued October 4, 2023.

The Hoey Pump Station Force Main Replacement Project final change order and close out has been approved at this meeting.

Regarding the Sludge Holding System Modifications & Final Settling Tank Improvements Project, the majority of the punchlist items have been addressed. This project is expected to be finished over the next month or so.

Regarding the I/I Study and Improvements Project, the NJDEP has issued Authorization to Advertise. Bids will be received on November 14, 2023.

Tere is no update study currently regarding the Solar Feasibility Study.

Regarding the Planning Document for Infrastructure Bill, letters of intent and planning documents have been submitted to NJIB. NJIB acknowledged the submittal and a meeting with NJIB was held back on August 22, 2023. CED submitted a revised Collection System planning report to NJIB. The revised Wastewater Treatment Plant Planning Report will be uploaded to NJIB this week.

The proposal for the WWTP Expansion Study is being prepared.

Regarding the Hoey Pump Station Improvements Project, some additional scope is being added. A draft change order was prepared to be discussed, and then submitted with the 6th Avenue Sewer Replacement proposal.

Finally, the GIS Upgrades project is currently ongoing.

Ms. Lechner had nothing further to report.

On Motion by Mr. Riley seconded by Mr. Brown and passed by the affirmative vote of all members present, no nays, no absent, no abstain, all actions taken, and dispositions made by Authority Consulting Engineer of and about each and all the foregoing items be, and they are in all respects, approved, confirmed, and ratified.

XIII. Transfers, if any.

The transfers are as listed.

The following Resolution was moved by Mr. Brown, seconded by Mr. Booth, and passed by all affirmative vote off all members present, no nays, no absent, no abstain, approving the Authority Transfers for the month of September 2023 as listed.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18TH DAY OF OCTOBER 2023 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT THAT THE AUTHORITY HEREBY APPROVES THE TRANSFERS MADE FOR THE MONTH OF SEPTEMBER 2023 AS SUBMITTED BY THE EXECUTIVE DIRECTOR AND ORDERS SAID REPORT RECEIVED AND FILED.

XIV. As to Bills submitted for payment by Long Branch Sewerage Authority for the Month of September 2023

The following Resolution was moved by Mr. Riley, seconded by Mr. Brown, and passed by the affirmative vote of all members present, no nays, no absent, no abstain.

RESOLUTION

BE IT RESOLVED BY THE LONG BRANCH SEWERAGE AUTHORITY IN SESSION AT A REGULAR MEETING THEREOF ON THIS 18th DAY OF OCTOBER 2023 PURSUANT TO NOTICE AT WHICH AT LEAST A QUORUM IS PRESENT, the List of Bills for the month of September 2023 are found regular and payment of each and all, thereof is authorized to be paid out of the Revolving Fund, General Funds, Revenue Fund or Collection Account as indicated on the said List of Bills attached to the Executive Director's Report.

XV. Report, if any, by Investment Committee.

No report from the investment committee.

XVI. Old Business.

No old business.

XVII. New Business

Mr. Roguski reported that every two years, the JIF and the MEL request that the Authority look over the employee personnel policies and procedures manual. Mr. Gregory Cannon, the Authority's Labor Attorney, facilitated the review and revisions so that the Authority is within compliance.

The following resolution was presented:

LONG BRANCH SEWERAGE AUTHORITY

RESOLUTION

**RESOLUTION ADOPTING UPDATED PERSONNEL
POLICIES AND PROCEDURES MANUAL/HANDBOOK IN
COMPLIANCE WITH THE MUNICIPAL EXCESS
LIABILITY JOINT INSURANCE FUND'S
RECOMMENDED BEST PRACTICES**

Mr. Riley offered the following Resolution and moved its adoption;
seconded by Mr. Booth.

WHEREAS, it is the policy of the Long Branch Sewerage Authority to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, the New Jersey

Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Long Branch Sewerage Authority has been encouraged by the Municipal Excess Liability Joint Insurance Fund to update its employment policies and procedures as part of the Municipal Excess Liability Joint Insurance Fund's Best Employment Practices Program.

NOW, THEREFORE, BE IT RESOLVED by the Long Branch Sewerage Authority that the Personnel Policies and Procedures Manual/Handbook, revised October 2023 and attached hereto, is hereby approved, and adopted; and

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Authority officials, appointees, employees, volunteers, and independent contractors; and

BE IT FURTHER RESOLVED that in the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail, and in all other cases, the Personnel Policies and Procedures Manual/Handbook shall prevail; and

BE IT FURTHER RESOLVED that this Personnel Policies and Procedures Manual/Handbook provides guidelines covering public service by Authority employees and is not a contract, and the provisions of the Manual/Handbook may be amended and supplemented from time to time without notice at the sole discretion of the Authority; and

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Authority shall operate under the legal doctrine known as "employment at will"; and

BE IT FURTHER RESOLVED that Gregory J. Cannon, Esq., of Sobel Han & Cannon, LLP, as Labor Counsel, has reviewed

and revised the Long Branch Sewerage Authority's Personnel Policies and Procedures Manual/Handbook to comport with the Municipal Excess Liability Joint Insurance Fund's Best Employment Practices Program; and

BE IT FURTHER RESOLVED that all managerial/supervisory personnel are responsible for these updated employment practices and the professionals and shall assist the Executive Director in the implementation of the policies and procedures in the updated Personnel Policies and Procedures Manual/Handbook; and

BE IT FURTHER RESOLVED that the Authority Chairman and/or Executive Director and/or Labor Counsel is authorized to execute any further documents or instruments necessary to effectuate this Resolution.

ROLL CALL:

AYES	NAYS	ABSTAIN	ABSENT
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Mr. Riley			
Mr. Booth			
Mr. Brown			
Mr. Larco			
Mrs. Morris			

Date: October 18, 2023
R19.10-23
Exhibit BB

Mr. Roguski next reported that as everyone is aware, a few weeks ago, the area was affected by about eight inches of rain which caused significant flooding and many problems for the Authority. Many areas that never flooded before did flood. During this event, the Authority suspected that there were many sump pumps connected to the sewer resulting in excessive flows to the plant and through the collection system. Mr. Roguski explained that he will be meeting with the Engineering Committee to discuss this and what can be done to alleviate some of the inflow.

Mr. Booth stated that it would be hard to figure out who has the sump pumps and who doesn't. Mr. Roguski replied that you must go door to door. Other things like gutters connections are easier to account for. Mr. Riley stated that the Authority should reach out to the City Administrator and that this should not be only an issue of the Authority but the City in general. He continued to state that in North Long Branch, pretty much every homeowner has a sump pump and for some it's a permanent one. Mr. Roguski stated that he is trying to coordinate a meeting with the City Administrator. Mr. Brown questioned as to what the Rules and Regulations state. Mr. Roguski replied that it does state that sump pumps are illegal. The DEP does not allow storm water to come into the sanitary collection system. Mr. Bonello explained that there are regulations that can be enforced.

Mr. Riley replied that Atlantic Avenue is a County Road, and if they don't run the water into the sewer, they must run it to the street. However, the County will fine them if the water runs into the street. Mr. Roguski stated that the Authority must protect our process and the permit, as non-compliance would be a major problem and penalties would be significant. Mr. Riley mentioned that a generator was underwater, and it would cost tons of money to replace. Mr. Roguski replied that fortunately, that generator was dried out and was restarted with no major issues.

XVIII. Adjournment at 3:50 p.m.

There being no further business, on Motion by Mr. Riley, seconded by Mr. Booth, and passed by the affirmative vote of all members present, no nays, no absent, no abstain, the meeting was adjourned at 3:50 p.m.

Respectfully submitted,

David G. Brown, Secretary

Thomas Roguski, Executive Director

AFFIDAVIT OF PUBLICATION

STATE OF WISCONSIN
Brown County

Personally appeared V Kelly at County of Brown, State of Wisconsin.

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in State of New Jersey and Monmouth/Ocean Counties, and of general circulation in Monmouth/Ocean Counties, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in said newspaper in the issue:

10/12/2023

A.D 2023

Denise Roberts

Notary Public State of Wisconsin County of Brown

4-6-27

My commission expires

DENISE ROBERTS
Notary Public
State of Wisconsin

FILE

NOTICE TO BIDDERS

Sealed Proposals will be received by the Long Branch Sewerage Authority at the Authority's office located at the Treatment Plant site 150 Joline Avenue, Long Branch, New Jersey on **November 14, 2023** at 11:00 a.m. prevailing time and at that time and place, publicly opened and read for the "Inflow / Infiltration Improvements Project".

All bids shall be submitted on the proposal form furnished and shall be delivered in sealed envelopes at the time and place specified with the envelope plainly marked:

BID FOR: "Inflow / Infiltration Improvement Project".

The envelope shall plainly set forth the name and address of Bidder. The project consists of:

- Establishing traffic control as shown on the attached plan sheets, including coordination with the Long Branch Police Department;
 - Removal / Abandonment of selected existing sanitary sewer pipes;
 - Establishing a bypass system, where necessary;
 - Installing new sanitary sewer laterals, cleanouts, and connection to existing pipe where shown on the plans. New sanitary sewer pipes shall be free of debris/obstruction throughout the installation process.
 - Reinstating all sanitary sewer laterals and connections where applicable; and,
 - CCTV / test the new pipe after the installation is complete
- Contract Documents for the proposed work, prepared by Susan S. Brasefield, P.E., Authority Engineer of the firm Colliers Engineering & Design, Inc. (DBA Maser Consulting), are available to prospective bidders upon formal request via e-mail. E-mail requests for Contract Documents shall be sent to marionn.garcia@collierseng.com with all supporting information including company name, contact person(s), address, phone, and fax number. The Contract Documents will be furnished electronically via password protected e-mail at no cost to the prospective bidder. Hard copies of the bid documents will not be available or issued at this time.

A bid must be accompanied by a Certificate of Consent Surety written by a surety company listed on the Federal Treasury List (Environmental Protection Department Circular 570 - Surety Companies Acceptable on Federal Bonds) as required by N.J.A.C. 7:22-3.17 (g). The amount shall be for not less than ten (10%) percent of the amount of the bid or \$20,000.00 maximum whichever is the lesser. The said Surety shall be bound to furnish Performance and Labor and Material and Maintenance Bonds, each in an amount equal to one hundred percent of the Contract Price.

All bids shall be in conformity with N.J.A.C. 7:22-3.17f with a goal of not less than 10% participation of small business enterprises and controlled by socially and economically disadvantaged individuals (SED's). Further details regarding required SED participation is included in the Information for Bidders and the Supplemental General Conditions.

This contract or subcontract is expected to be funded by in part with funds from the New Jersey Department of Environmental Protection and the New Jersey Environmental Infrastructure Trust. Neither the State of New Jersey, the New Jersey Environmental Infrastructure Trust nor any of their departments, agencies, or employees is, or will be a party to this contract or subcontract or any lower tier contractor or subcontract. This contract is subject to the provisions of N.J.A.C. 7:22-3, 4, 5, 9 and 10. In accordance with the provisions of N.J.S.A. 58:11B-26, N.J.A.C. 7:22-3.17(a) 24 and 4.17(a) 24, the contractor (subcontractor) shall comply with all of the provisions of N.J.A.C. 7:22-9.

The Authority reserves the right to waive any informalities or irregularities in the bid received, and to reject any and/or all bids as in its judgement may best serve the interest of the Authority. The Authority shall have a maximum of sixty (60) days from the receipt of bids to either accept or reject same.

The contract will be awarded to the lowest responsible bidder in accordance with N.J.S.A. 40A:11- 16(c).

The Authority reserves the right to require a complete financial and experience statement from prospective Bidders showing that they have satisfactorily completed work of the nature required before furnishing proposal forms or specifications or before awarding the contract.

The successful bidder shall be required to comply with the following:

A. The provisions of the New Jersey Prevailing Wage Act, Chapter 150 of the Laws of 1963, effective January 1, 1964, and the Davis-Bacon Federal Wage Requirements.

B. Anti-Kickback Regulations under Section 2 of the Act of June 13, 1934, known as the Copeland Act.

C. Affirmative Action requirements (P.L. 1975, C.127, N.J.S.A. 10:5-1 et seq.).

D. Worker and Community Right to Know Act (N.J.S.A. 34:5A-1).

The bid must be accompanied by a list of names and addresses of all stockholders owning ten (10%) percent or more of the stock, all in accordance with Chapter 33 of the Laws of New Jersey, 1977 (N.J.S.A. 52:25-24.2).

Copies of the bidder's Public Works Contractor Registration pursuant to P.L. 1999, C. 238 and the Business Registration Certificate pursuant to P.L. 2004, C. 57 must also be submitted with bid.

BY ORDER OF LONG BRANCH SEWERAGE AUTHORITY DONALD S. RILEY,
CHAIRMAN
(\$102.96)

OCT 16 2023

L.B. SEWERAGE AUTH

Agency:

Long Branch Sewerage
Po Box 720
Long Branch NJ 07740-0720
Acct: 1120370

Client:

Long Branch Sewerage
Po Box 720
Long Branch NJ 07740-0720
Acct: 1120370

This is not an invoice

Order #	Advertisement / Description	Columns x Lines x Insertions	Rate per Lines	Cost
9388896	NOTICE TO BIDDERS Sealed Proposals will be received by the Long Branch Sewer	2 x 117.00 x 1	\$0.44	\$137.96
		Net Total Due:		\$137.96

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
I CERTIFY AND DECLARE THAT THIS ORDER CONFIRMATION IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O.# _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:

I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS ORDER CONFIRMATION IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 10/12/2023

Signature: _____



Federal ID #: 061032273

Official Position: Clerk

Kindly return a copy of this order confirmation with your payment so that we can assure you proper credit.

Asbury Park Press

New Jersey Press Media Solutions
P. O. Box 677599



Municipal Excess Liability Joint Insurance Fund

9 Campus Drive – Suite 216
Parsippany, NJ 07054
Tel (201) 881-7632
Fax (201) 881-7633



To: Clerk/Administrator
Municipal Excess Liability Joint Insurance Fund

From: David N. Grubb
MEL Executive Director

Date: September 2023

Re: MEL Annual Report

Enclosed please find copies of the 2022/2023 Municipal Excess Liability Joint Insurance Fund Annual Report. Please keep a copy for yourself and distribute the remaining reports to your municipal governing body members and/or authority members.

The MEL/JIF system continues to be a leader in providing excess coverage at reasonable rates and is valued for its ability to deliver effective safety education and accident prevention programs. Since its founding in 1987, the MEL/JIF system has saved New Jersey taxpayers more than \$3.8 billion (including \$2.2 billion generated in safety savings).

The enclosed report helps illustrate our efforts and accomplishments for the past 38 years.

Should you have any questions or would like to request more copies of this report, please contact our office at 201-881-7632.

cc: Fund Commissioners
Risk Management Consultants

MANION/BOARD

11-2



Borough of
West Long Branch
New Jersey



BOROUGH OF WEST LONG BRANCH
☐ PLANNING BOARD ☐ ZONING BOARD

SAMPLE FORM OF PUBLIC NOTICE

PLEASE TAKE NOTICE that on the 26 day of OCTOBER, 2023 at 7:00
(Day) (Month) (Year)

P.M. at the Municipal Building, 965 Broadway, West Long Branch, New Jersey, a Public Hearing
will be held before the West Long Branch _____ to consider the application of
(Planning Board or Board of Adjustment)

LEONARDO DE BORJA for premises at 38 TRIVINGTON AVE. and
(Applicant's Name) (Street Location)

designated as Block 108, Lot(s) 17 on the official tax map
(Block) (Lot Numbers)

of the Borough of West Long Branch, Zone District _____, at which time and place all
(Zone Designation)
interested persons will be given an opportunity to be heard.

The applicant seeks the following: (Insert what the applicant is seeking to include ordinance and measurements)

- ADD TO THE REAR OF EXISTING HOME AND ADD THREE BEDROOMS
AND OFFICE WITHIN NEW SECOND STORY.
- ADD NEW PAVER WALKWAY TO POOL DECK.
- REDUCE AREA OF EXISTING DRIVE & POOL DECK (% COVERAGE)

The applicant also seeks all other variances or waivers as may be required in connection of this
application.

The application and supporting documents are on file at the Office of the West Long Branch Borough
Clerk, 965 Broadway, West Long Branch, New Jersey and available for inspection by the public during
regular business hours (8:30 a.m. to 4:30 p.m.).

This notice is sent to you as an owner of property in the immediate vicinity of this application, and is
also published, as required by law. Any interested parties may appear at said hearing and participate
therein in accordance with the rules of the _____

Planning Board or Board of Adjustment

Respectfully,

Applicant Signature

Date:

10/06/23

NOT LBSA



OFFICE OF THE CITY CLERK
344 BROADWAY
LONG BRANCH, NJ 07740
732-571-5686 732-222-8835 (fax)



RECEIVED
CERTIFIED
OCT 20 2023

L.B. SEWERAGE AUTH

Heather Capone, RMC
Municipal Clerk
hcapone@longbranch.org

Amanda Caldwell
Deputy Municipal Clerk
acaldwell@longbranch.org

Dawn Gambacorto
Confidential Secretary
dgambacorto@longbranch.org

Via email

October 19, 2023

Long Branch Sewerage Authority
P.O. Box 720
Long Branch, NJ 07740

Re: ORDINANCE O-29-23: AN ORDINANCE OF THE CITY OF LONG BRANCH APPROVING AND ADOPTING REDEVELOPMENT PLAN FOR NON-CONDEMNATION BATH AVENUE & THIRD AVENUE REDEVELOPMENT AREA, CONSISTING OF BLOCK 208, LOTS 2.01, 2.02, & 2.03; BLOCK 206, LOT 2 (FORMERLY LOT 1.6032); A PORTION OF BLOCK 207, LOT 1; AND A PORTION OF THE THIRD AVENUE RIGHT-OF-WAY

To Whom it May Concern:

Attached please find a certified copy of Ordinance O-29-23 that was introduced and approved on first reading by the City Council of the City of Long Branch at a meeting held on October 11, 2023. Final Reading and Public Hearing is scheduled for November 8, 2023 at 7:30 PM at the Municipal Building located at 344 Broadway, Long Branch, NJ 07740

Sincerely,

Heather Capone, RMC
City Clerk

Encl.

TOM, FILE

11-4

**CITY OF LONG BRANCH
COUNTY OF MONMOUTH**

ORDINANCE NO. O-29-23

AN ORDINANCE OF THE CITY OF LONG BRANCH APPROVING AND ADOPTING REDEVELOPMENT PLAN FOR NON-CONDEMNATION BATH AVENUE & THIRD AVENUE REDEVELOPMENT AREA, CONSISTING OF BLOCK 208, LOTS 2.01, 2.02, & 2.03; BLOCK 206, LOT 2 (FORMERLY LOT 1.6032); A PORTION OF BLOCK 207, LOT 1; AND A PORTION OF THE THIRD AVENUE RIGHT-OF-WAY

WHEREAS, the Local Redevelopment and Housing Law, *N.J.S.A. 40A:12A-1 et seq.* (the “**Redevelopment Law**”) authorizes the City of Long Branch (the “**City**”) to determine whether certain parcels of land within the City constitute an “area in need of redevelopment”; and

WHEREAS, on August 23, 2023, after appropriate review by the Long Branch Planning Board (the “**Planning Board**”), the City Council of the City (the “**City Council**”) adopted Resolution #R-233-23, designating the area consisting of Block 208, Lots 2.01, 2.02, and 2.03; Block 206, Lot 2 (f/k/a Lot 1.6032); a portion of Block 207, Lot 1; and a portion of the Third Avenue Right-of-Way, as a Non-Condemnation “area in need of redevelopment” (the “**Non-Condemnation Redevelopment Area**”); and

WHEREAS, the City’s Director of Planning, Laura J. Neumann, PE, PP (the “**Planning Director**”), prepared a redevelopment plan for the Non-Condemnation Redevelopment Area, entitled “Bath Avenue & Third Avenue Redevelopment Plan for Block 208, Lots 2.01, 2.02, and 2.03; Block 206, Lot 2 (formerly Lot 1.6032), Portion of Block 207, Lot 1, and Portion of Third Avenue Right-of-Way” (the “**Redevelopment Plan**”); and

WHEREAS, the Planning Board reviewed the Redevelopment Plan and determined that same is not inconsistent with the City’s Master Plan and recommended adoption of the Redevelopment Plan; and

WHEREAS, the City agrees with the findings of the Planning Board and finds that adoption of the Redevelopment Plan will serve the best interests of the City and now desires to adopt said plan.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Long Branch, in the County of Monmouth, New Jersey, as follows:

Section 1. The foregoing recitals are incorporated herein as if set forth in full.

Section 2. The Redevelopment Plan, a copy of which is on file with the City Clerk and which is incorporated herein by reference, is hereby approved and adopted.

Section 3. The sections of the Zoning Map of the City that relate to the Redevelopment Area are hereby amended to incorporate therein the provisions of the Redevelopment Plan

Section 4. This Ordinance shall take effect in accordance with applicable law.

Introduced: October 11, 2023

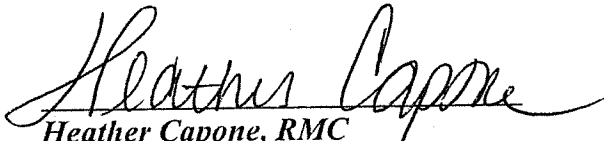
Adopted:

MOVED: Vieira
SECONDED: Widdis

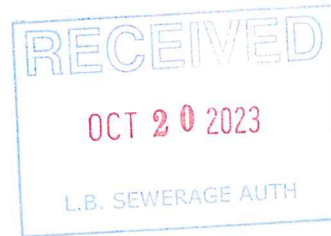
AYES: 4
NAYS: 0
ABSENT: 1 (Celli)
ABSTAIN: 0

CERTIFICATION

*I hereby certify that this is a true copy of an Ordinance introduced by the City Council of the City of Long Branch at their Regular meeting held on **October 11, 2023.***


Heather Capone, RMC
Municipal Clerk

101 Crawfords Corner Road
Suite 3400
Holmdel New Jersey 07733
Main: 877 627 3772



October 20, 2023

VIA EMAIL

Eric Ballou, P.E.
InSite Engineering, LLC
1955 Route 34, Suite 1A
Wall, New Jersey 07719

Lower Broadway Place
PV Broadway, LLC
Block 274, Lot 1; Block 283.01, Lots 1.01 & 1.02; Block 311, Lots 1.01 & 1.02
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-295

Dear Mr. Ballou,

Please be advised that we have received the revised documents for the above-referenced application. The following documents were reviewed:

- New Jersey Department of Environmental Protection (NJDEP) TWA Application Forms TWA-1 (revised), WQM-003T (unchanged), and WQM-006 (unchanged);
- Plans entitled, "Lower Broadway Place, Block 274, Lot 1; Block 283.01, Lots 1.01 & 1.02; Block 311, Lots 1.01 & 1.02, City of Long Branch, Monmouth County, New Jersey", Sheets C101, C500, and C802, dated April 24, 2023, last revised October 4, 2023;
- Sanitary Sewer Cost Estimate, dated August 1, 2023, revised October 12, 2023; and,
- CCTV Videos and Reports.

Approval is subject to compliance with the following:

1. The CCTV videos and report submitted for Union Avenue from Liberty Street to Second/Broadway Avenue indicate capacity for the proposed development connection from the grocery store.
2. Submission of two (2) signed and sealed originals and one (1) PDF copy of the Plumbing Plans. Plumbing Plans must comply with Section 7A.6 "Elevation of Sanitary Fixtures" of the LBSA Rules and Regulations.
3. The Applicant's compliance with any additional revisions/comments that may be required upon review of submittal and/or resubmittal documents.

TOM, FILE

11-5

4. Submission of a Performance Bond or Letter of Credit in the amount of \$127,868.20. It is required that the Performance Bond be submitted prior to the start of construction.
5. Submission of Engineering Inspection Fees in the amount of \$10,481.00. It is required that the Engineering Inspection Fees be submitted prior to the start of construction.
6. Submission of Connection Fees in the amount of \$1,281,236.66, based upon a total of two hundred ninety-nine (299) new residential units, and 24,110 sf of retail, less 89.4 existing equivalent unit credits, as calculated below:

$24,110 \text{ sf of retail} \times 0.10 \text{ gpd/sf} = 2,411 \text{ gpd}$

$2,411 \text{ gpd at the current rate of } \$28.06/\text{gpd} = \$67,652.66$

$299 \text{ proposed units} - 89.4 \text{ existing units} = 209.6 \text{ net units at the current rate of } \$5,790.00 = \$1,213,584.00.$

Total Connection Fee = \$67,652.66 + \$1,213,584.00 = \$1,281,236.66

The Connection Fee above is based upon information provided in the previously referenced Transmittal Letter and is subject to change based upon actual facilities/units proposed verified by Architectural Plans, once submitted.

The 89.4-unit credits are subject to payment of reactivation fees. Payment of 100% of Reactivation Fees is required prior to issuance of a Building Permit. Payment of 50% of the Connection Fees is required prior to the issuance of a Building Permit for each building, and the remaining 50% of the Connection Fees prior to the issuance of a Certificate of Occupancy for the building. The Connection Fee due is based upon the Connection Fee Rate in effect at the time of payment and is subject to change accordingly. The Reactivation Fee must be paid by December 31, 2023, to lock in the reactivation fee & unit credits calculations herein and the account/credits must be maintained as current thereafter for subsequent years.

7. Two (2) weeks prior to the anticipated start of construction, notification shall be provided to LBSA and Colliers Engineering & Design (CED) to allow for the scheduling of a pre-construction meeting. Please contact Lauren Lechner of CED at lauren.lechner@collierseng.com for scheduling.
8. Shop drawings for all materials must be submitted to LBSA for approval prior to installation.
9. Operation and maintenance of the sanitary sewer laterals, exclusively serving the Lower Broadway Place development, shall be the responsibility of the property owner(s).
10. Even though operation and maintenance of the sanitary sewer laterals exclusively serving the Lower Broadway Place development, will be the responsibility of the property owner(s) after the facilities have been constructed, the Applicant is required to install the on-site sanitary sewer facilities in accordance with LBSA Standards.

Should you have any questions or require additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)



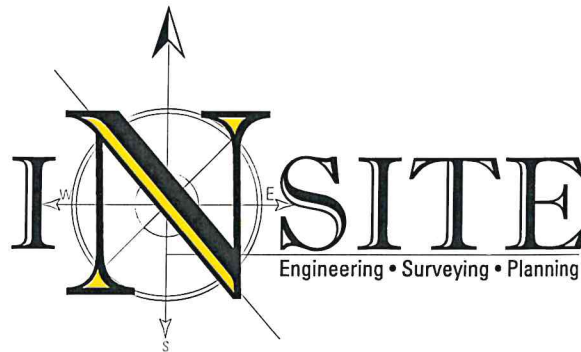
Jordan R. Volk, P.E., PMP
Regional Manager

JRV/LSL/mag

cc: Thomas Roguski, Executive Director, LBSA (via email)
Kevin Hayes, Construction Manager, InSite Engineering (via email)

R:\Projects\I-L\lbs\LBS295\Correspondence\OUT\231020_jrv_Ballou_ReviewLetter.docx

Long Branch Sewerage Authority
Attn: Thomas Roguski, Executive Director
150 Joline Avenue
PO Box 720
Long Branch, NJ 07740



October 23, 2023

Via: email

Subject: **Utility Availability Request: Sewer
Proposed Subdivision
36 Patten Lane
Block 452, Lot 15.01
City of Long Branch, Monmouth County, New Jersey**



Dear Mr. Roguski,

InSite Engineering, LLC is currently preparing a subdivision plan for the above-referenced project located in Long Branch. The Owner/Applicant is proposing to subdivide the property, keep the existing dwelling and construct one new single family dwelling. The estimated sewer demand is 300 GPD. Verification is required that your utility will be able to serve the proposed development with sewer service to submit for planning board approval and project financing.

Enclosed please find a Tax Map with the site clearly labeled for reference. **We kindly ask that you provide us with a letter stating that your company can provide sewer service for the proposed project.** We would also like to request any information you can provide on the location of the existing sewer infrastructure in the vicinity of the project and where our proposed sewer services could connect. We are available to meet on-site or at your office to review the sewer infrastructure and our project if that would help you respond to this request.

Thank you for your assistance in this matter. If you have any questions or require further information, please feel free to contact me anytime at (732) 531-7100 or email me at kevin.hayes@InSiteEng.net.

Sincerely,
InSite Engineering, LLC

Kevin J. Hayes, Sr.

Attachments:

Tax Map

22-1078-02

TOM, FILE

InSite Engineering, LLC

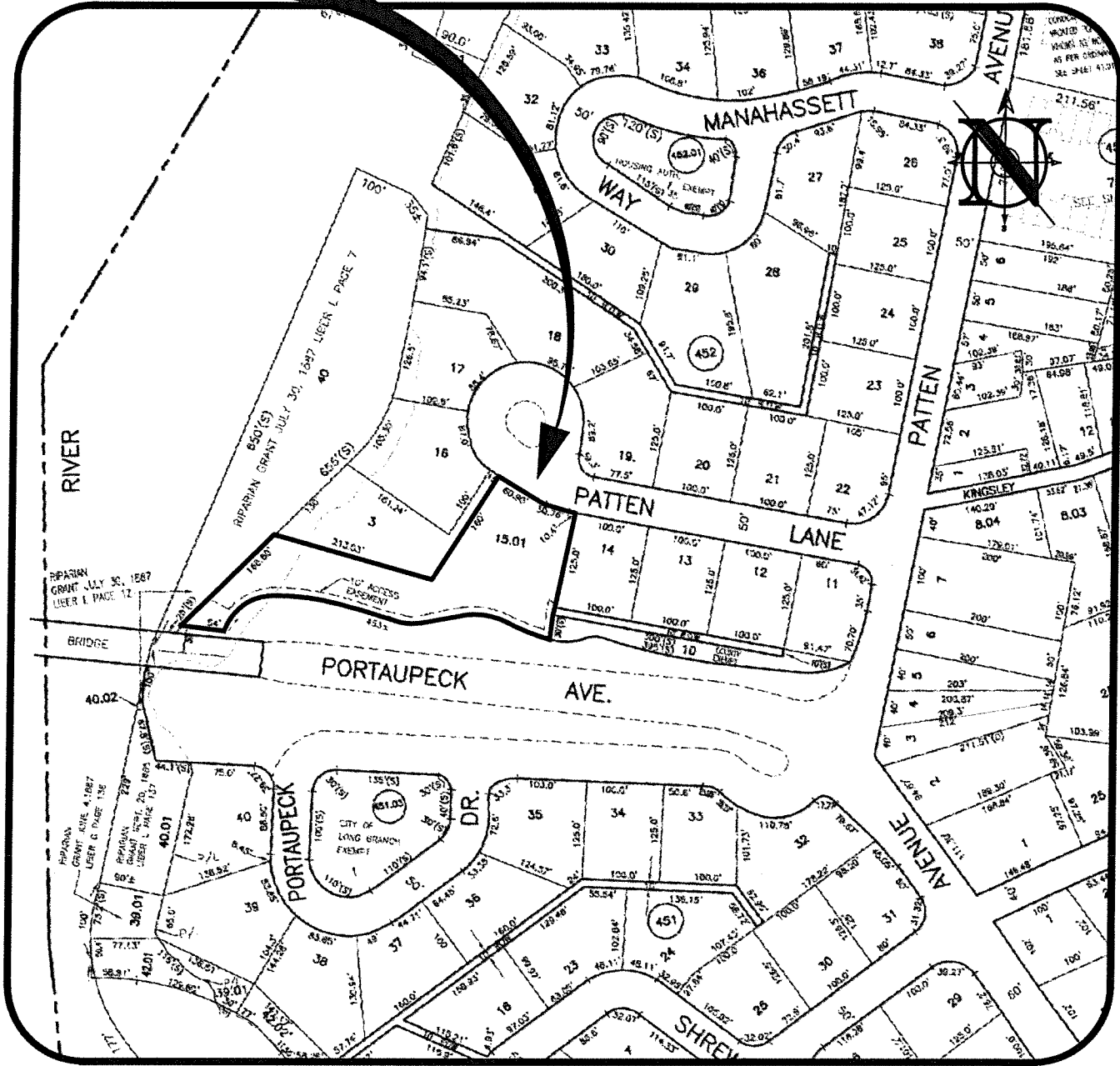
1955 Route 34, Suite 1A • Wall, NJ 07719

732-531-7100 (ph) • 732-531-7344 (fx) • InSite@InSiteEng.net • www.InSiteEng.net

Licensed in NJ, PA, DE, NY, CT, NC, DC, & CO

11-6

SITE



PLAN



TAX MAP EXHIBIT



InSite Engineering, LLC
 CERTIFICATE OF AUTHORIZATION:
 24GA28083200
 1955 ROUTE 34, SUITE 1A
 WALL, NJ 07719
 732-531-7100 (Ph)
 732-531-7344 (Fax)
 InSite@InSiteEng.net www.InSiteEng.net

Site Location:
 36 Patten Lane
 Block 452, Lot 15.01
 City of Long Branch, Monmouth County, NJ

Reference:
 City of Long Branch-Tax Map
 Sheet: 41
 Date: January 2020

InSite Project No.
 22-1078-02
Drawing No.
 22-1078-02-0
Date
 October 11, 2023

Revisions

Long Branch Sewerage Authority

150 Joline Avenue

P.O. Box 720

Long Branch, NJ 07740-0702

(732) 222-0500

Fax (732) 222-7947

Donald S. Riley
Chairman

Michael Booth
Vice-Chairman

David G. Brown
Secretary

Bryan I. Larco
Treasurer

Susie Morris
Asst. Sec. Treas.

Thomas Roguski, PE, CME
Executive Director

Fallon & Co., LLP
Accountants

Colliers Engineering & Design
Consulting Engineers

Manna & Bonello, P.A.
Counsel

October 23, 2023

Kevin J. Hayes, Sr.
InSite Engineering, LLC
1955 Route 34, Suite 1A
Wall, NJ 07719



VIA EMAIL

Re: Long Branch Sewerage Authority
Letter of Service Availability: Sanitary Sewer
36 Patten Lane
Block 452, Lot 15.01
City of Long Branch, Monmouth County, New Jersey

Dear Mr. Hayes:

Please be advised that we have received your October 23, 2023 letter requesting a Letter of Service Availability for Sanitary Sewer for a proposed subdivision (one proposed single-family home) at the above referenced property. Based upon our review of the information presented in your letter, the Long Branch Sewerage Authority (LBSA) currently has capacity to serve the proposed single-family home, at 36 Patten Lane, Block 452, Lot 15.01 in the City of Long Branch, New Jersey.

In order to reserve capacity for the project, a complete Application for Individual Connection of Residential Sanitary Sewer into Existing Long Branch Sewerage Authority System (Form E-1) must be submitted to and approved by the LBSA, and payment of Connection Fees, Construction Costs, and all other applicable fees must be made and other conditions met. Further, please provide finalized documentation of the subdivided lot and a plot plan showing proposed improvements and existing sanitary sewers, for review and approval. A new sanitary sewer lateral shall be required to be installed from the sanitary sewer main in the street to the property line, at the Applicant's cost, by the Authority's Contractor, for the new single-family home. The onsite sanitary sewer lateral is the responsibility of the Applicant.

Should you have any questions, or require additional information, please do not hesitate to contact me.

Very truly yours,

LONG BRANCH SEWERAGE AUTHORITY

Thomas Roguski, PE, CME
Executive Director

TR

\\server2\\Users\\Applications\\WillServeLetters\\452_15.01_36PattenLane_WillServe\\231023_Insite_LBSA_452_15.01_36PattenLane_WillServe.docx

TOM, FILE

11-7

Long Branch Sewerage Authority

150 Joline Avenue

P.O. Box 720

Long Branch, NJ 07740-

0702

(732) 222-0500

Fax (732) 222-7947

Donald S. Riley
Chairman

Michael Booth
Vice-Chairman

David G. Brown
Secretary

Bryan I. Larco
Treasurer

Susie Morris
Asst. Sec. Treas.

Thomas Roguski, PE, CME
Executive Director

Fallon & Co., LLP
Accountants

Colliers Engineering & Design
Consulting Engineers

Manna & Bonello, P.A.
Counsel

October 27, 2023

Camillus T. Slade
Stonefield Engineering and Design, LLC
cslade@stonefieldeng.com



Via Email

Re: Long Branch Sewerage Authority
Letter of Service Availability: Sanitary Sewer
147 Pavilion Avenue
Block 228, Lot 30
City of Long Branch, Monmouth County, New Jersey

Dear Mr. Slade:

Please be advised that we have received your letter and email, copies of which are enclosed, requesting a Letter of Service Availability: Sanitary Sewer for a proposed renovation/conversion at the above referenced property. Based upon our review of the information presented in your letter, the Long Branch Sewerage Authority (LBSA) currently has capacity to serve the proposed renovation/conversion, with an estimated sewerage flow of 600 gpd, at 147 Pavilion Avenue, Block 228, Lot 30, in the City of Long Branch, New Jersey.


In order to reserve capacity for the project, a complete Application for Commercial Sewer Service (Form E-2) must be submitted to and approved by the LBSA, and payment of Connection Fees, and all other applicable fees must be made and other conditions met, for each connection. A new sanitary sewer lateral may be required to be installed from the sanitary sewer main in the street to the property line, at the Applicant's cost, by the Authority's Contractor. The onsite sanitary sewer lateral is the responsibility of the Applicant.

The LBSA is available to meet onsite regarding the location of the existing sanitary sewer infrastructure in the vicinity of the project. Please contact me directly to schedule same.

Should you have any questions, or require additional information, please do not hesitate to contact me.

Very truly yours,

LONG BRANCH SEWERAGE AUTHORITY


Thomas Roguski, PE, CME
Executive Director

TOM, FILE

11-8

STONEFIELD

September 12, 2023

Long Branch Sewerage Authority
150 Joline Avenue
PO Box 720
Long Branch, NJ 07740

**RE: Will Serve Letter
Block 228, Lot 30
147 Pavilion Avenue
City of Long Branch
Monmouth County, New Jersey**

To whom it may concern:

Stonefield Engineering and Design is requesting confirmation that the Long Branch Sewerage Authority can provide sewer services to the proposed development at the property referenced above. The project consists of a multi-family residential redevelopment with 3 dwelling units. Based on the size and use of our development, **we are predicting a sewer demand of approximately 600 GPD**. If the LBSA requires any additional information regarding the proposed development to determine service capabilities, please feel free to contact our office at any time.

Multi-Family Residential Development

1-bedroom unit: 150 GPD/unit x 2 units = 300 GPD

3-bedroom unit: 300 GPD/unit x 1 units = 300 GPD

Expected Average Demand: 600 GPD

All flow values are based on N.J.A.C. Title 5, Chapter 21, Subchapter 5.2 "Projected Flow Criteria"

We are also requesting any mapping of sewer mains along Pavilion Avenue in the vicinity of our site. Any utility mapping you can provide would be greatly appreciated.

Best regards,

Camillus T. Slade
Stonefield Engineering and Design, LLC

Tom Roguski

From: Slade, Camillus <cslade@stonefieldeng.com>
Sent: Tuesday, October 10, 2023 11:17 AM
To: Tom Roguski
Subject: RE: Will Serve Request - 147 Pavilion Avenue, Long Branch, NJ (Block 228, Lot 30)

Follow Up Flag: Flag for follow up
Flag Status: Completed

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Tom,

All units will be within one structure and will be apartment style. The building is residential-style and is currently being used as a doctor's office on the first floor with an apartment above. The applicant is proposing to renovate the interior to provide two units on the first floor in place of the existing doctor's office. The property will remain a single lot with one owner, and the apartments will be rented out.

Please let me know if you have any additional questions.

Thank you,

Camillus Slade

STONEFIELD

584 Broadway, Suite 310 New York, NY 10012
T 201.340.4468 | M 802.353.6382 | F 201.340.4472
cslade@stonefieldeng.com | stonefieldeng.com

From: Tom Roguski <troguski@lbsa.net>
Sent: Tuesday, October 10, 2023 10:54 AM
To: Slade, Camillus <cslade@stonefieldeng.com>
Subject: RE: Will Serve Request - 147 Pavilion Avenue, Long Branch, NJ (Block 228, Lot 30)

CAUTION: External Email

Camillus,

I am reviewing your request. Please advise if all units will be within a single structure. If so, will these be townhouses or apartment style? Also, please advise regarding the proposed ownership structure (condos, one owner/single lot, etc.).

Thanks,
Tom

Thomas Roguski, PE, CME
Executive Director
Long Branch Sewerage Authority
C 732-962-2638

From: Slade, Camillus <cslade@stonefieldeng.com>

Sent: Tuesday, September 12, 2023 1:44 PM

To: LBSA Office <Office@lbsa.net>

Subject: Will Serve Request - 147 Pavilion Avenue, Long Branch, NJ (Block 228, Lot 30)

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern,

Please find the attached will serve request for the newly proposed development located at **147 Pavilion Avenue, Long Branch, NJ (Block 228, Lot 30)**. To reiterate, we are proposing a multi-family residential development with 3 dwelling units. Based on the size and use of our development, we are predicting a sewer demand of **approximately 600 GPD**. On behalf of our client, Stonefield Engineering & Design, LLC is looking to obtain confirmation that the Long Branch Sewerage Authority can provide sewer services to the subject property.

We are also requesting any mapping of sewer mains along Pavilion Avenue in the vicinity of our site. Any utility mapping you can provide would be greatly appreciated.

If you have any questions regarding this request, please feel free to contact me via email or by phone at (802)353-6382.

Thank you,

Camillus Slade

STONEFIELD

584 Broadway, Suite 310 New York, NY 10012
T 201.340.4468 | M 802.353.6382 | F 201.340.4472
cslade@stonefieldeng.com | stonefieldeng.com



OFFICE OF THE CITY CLERK
344 BROADWAY
LONG BRANCH, NJ 07740

732-571-5686 732-222-8835 (fax)



Heather Capone, RMC
Municipal Clerk
hcapone@longbranch.org

Amanda Caldwell
Deputy Municipal Clerk
acaldwell@longbranch.org

Dawn Gambacorto
Confidential Secretary
dgambacorto@longbranch.org

Via email and Certified Mail

October 26, 2023

Long Branch Sewerage Authority
P.O. Box 720
Long Branch, NJ 07740



Re: ORDINANCE O-31-23: AN ORDINANCE ESTABLISHING THE NON-PROFIT INSTITUTION OF HIGHER LEARNING OVERLAY DISTRICT (MUO District) IN BLOCK 70 LOTS 1, 2, 3.02, 5.01, 5.02, 6, 7, 7.01, 7.02, 7.03, 7.04, 7.05, 7.06, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 17.01, 18.01, 18.02, 19, 20 AND 21 (ORDINANCE 26-23 REINTRODUCED)

To Whom it May Concern:

Enclosed please find a certified copy of Ordinance O-31-23 that was introduced and approved on first reading by the City Council of the City of Long Branch at a meeting held on October 25, 2023. Final Reading and Public Hearing is scheduled for November 8, 2023 at 7:30 PM at the Municipal Building located at 344 Broadway, Long Branch, NJ 07740.

Sincerely,


Heather Capone, RMC
City Clerk

Encl.

Tom

11-9

**CITY OF LONG BRANCH
COUNTY OF MONMOUTH**

ORDINANCE NO. O-31-23

**AN ORDINANCE ESTABLISHING THE NON-PROFIT INSTITUTION OF HIGHER
LEARNING OVERLAY DISTRICT (MUO District) IN BLOCK 70 LOTS 1, 2, 3.02, 5.01,
5.02, 6, 7, 7.01, 7.02, 7.03, 7.04, 7.05, 7.06, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 17.01, 18.01,
18.02, 19, 20 AND 21 (REINTRODUCING ORDINANCE O-26-23)**

SUMMARY

This ordinance establishes a Non-Profit Institution of Higher Learning Overlay District for certain land currently zoned R-2 and generally bounded by Cedar Avenue, Norwood Avenue, Kirby Ave and Van Court Ave. The overlay zone will permit the use and operation of non-profit institutions of higher learning, including undergraduate, graduate and post-graduate educational facilities, and any activities traditionally incidental, thereto, with the specific exclusions of dormitories and/or residence halls of any kind, athletic facilities, fraternity or sorority houses; Educational services, including professional offices, training centers, laboratories, wellness centers, museums, or theaters; Buildings or structures customary to a hospitality management program. The ordinance further establishes area bulk and design standards for the MUO District. This ordinance is identical to ordinance O-26-23 adopted by the City Council on October 11, 2023 and is now being re- adopted to cure a technical defect in the notice for the public hearing on that ordinance.

WHEREAS, on October 11, 2023, Ordinance O-26-23, identical in all respects to this ordinance, was adopted by the City Council of the City of Long Branch; and

WHEREAS, there were technical defects in the notice for the public hearing on Ordinance O-26-23 that necessitates the reintroduction, re-notice and readoption of the ordinance; and

WHEREAS, pursuant to a referral by the City Council, the Planning Board has reviewed the provisions of this ordinance and determined they are consistent with the City's Master Plan

BE IT HEREBY ORDAINED by the City Council of the City of Long Branch, County of Monmouth, New Jersey that the Code of the City of Long Branch is hereby amended and supplemented to add the following new section:

SECTION 345-21.1 Non-Profit Institution of Higher Learning Overlay District (MUO) Established”.

- A. Section 345-5, “Zoning Map”, of the Code of the City of Long Branch is hereby amended to include the “Non-Profit Institution of Higher Learning Overlay District (MUO)”.

- B. The boundaries of the “Non-Profit Institution of Higher Learning Overlay District (MUO)” shall be as follows: **BLOCK 70 LOTS 1, 2, 3.02, 5.01, 5.02, 6, 7, 7.01, 7.02, 7.03, 7.04, 7.05, 7.06, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 17.01, 18.01, 18.02, 19, 20, and 21.**
- C. Purpose. The purpose and intent of the Non-Profit Institution of Higher Learning Overlay District is to promote harmonious development which is conducive to establishing and maintaining collaborative use and operation of non-profit institutions of higher learning, including undergraduate, graduate and post-graduate educational facilities, office, research, laboratories and incubator spaces adjacent to a major public institution, with an assurance of a high level of design quality, extensive site amenities and open space to promote the development of a corporate research and business park atmosphere. The overlay zone does not affect the underlying R-2 Zoning for properties in the boundaries of the MUO District, but rather shall supplement those provisions of Section 345-21 of the Code.
- D. Permitted Uses. Permitted uses shall be as follows:
1. Buildings or structures customary for the use and operation of non-profit institutions of higher learning, including undergraduate, graduate and post-graduate educational facilities, and any activities traditionally incidental, thereto, with the specific exclusions of dormitories and/or residence halls of any kind, athletic facilities, fraternity or sorority houses;
 2. Educational services, including professional offices, training centers, laboratories, wellness centers, museums, or theaters;
 3. Buildings or structures customary to a hospitality management program.
- E. Permitted accessory uses. Permitted accessory uses shall be as follows:
1. Other accessory uses and structures that are customarily incidental to, or supportive of, the permitted principal uses.
 2. Off-street parking facilities.
 3. Utility structures: provided that they are adequately screened, placed underground or enclosed in a structure in such manner so as to blend with and complement character of the surrounding area.
- F. Area and Bulk Requirements:
1. Minimum lot area: 170,000 square feet
 2. Minimum lot frontage: 400 feet.
 3. Minimum Lot Depth: 400 feet
 4. Maximum building coverage: 40%
 5. Maximum Lot coverage: 65%
 6. Minimum Front yard setback: 50 feet
 7. Minimum Side yard setback: 40 feet
 8. Minimum Rear yard setback: 40 feet
 9. Maximum Building Height: 2 ½ stories or 40 feet
 10. Accessory buildings: Accessory buildings shall be limited to 1-1/2 stories and/or fifteen-foot maximum height with a minimum setback of 10 feet. When approved as part of a site plan application, buildings may be approved with heights up to 25 feet provided that for

every vertical foot of building height greater than 15 feet, the minimum building setback is increased by two (2) horizontal feet.

G. Additional requirements.

1. Where the property abuts a municipal street or a residential use or zone, a strip of land at least 35 feet in width adjacent to same, shall be kept free of any building development, except for landscaping which shall consist of an undulating berm planted with a mass of evergreen trees and shrubs with an average height of six feet, planted in a natural pattern.
2. No primary driveway serving an overlay use shall be located upon a City of Long Branch street or roadway classified, functionally, as a local road.
3. The continued use of space(s) shall be permitted within existing buildings upon contiguous Non-Profit Institution of Higher Learning owned property provided such space is documented as having been lawfully constructed and occupied and the site complies with parking standards, coverage standards, and stormwater management standards.
4. Roof-top mechanical equipment shall be screened and integrated into the architecture of the building(s).

H. Design Standards. All standards as set forth in Chapter 345 of the Code of the City of Long Branch shall continue to apply except when inconsistent with the design standards set forth below.

5. Signage.

- a. A total of two (2) free-standing project monument-style identification signs, one (1) per each frontage shall be permitted along the interior of the site and one facing a street frontage.
- b. Sign shall not exceed eight (8) feet in height, excluding a monument base of a maximum of two (2) feet.
- c. Sign face area shall not exceed 40 square feet, excluding the monument base. Monument bases shall be constructed of stone, brick, metal or similar solid and decorative materials. Bases shall extend for a minimum of 80% of the sign length.
- d. The sign shall be setback a minimum of 10 feet from any property line. In addition, signs shall be a minimum of 75 feet from any street intersection.
- e. Facade signs shall be permitted on 2 facades of a building, one facing the interior of the site and one facing a street frontage
- f. When façade sign wording is horizontal, lettering shall not exceed 2' in height and sign length shall not exceed 40'
- g. When façade sign wording is vertical, lettering shall not exceed 2' in width and sign height shall not exceed 1/4 of building height
- h. Total façade sign area, measured by constructing a rectangle around the maximum height and length of all signage on the facade, shall not exceed 15% of the area of the facade on which the signage exists.
- i. Signs shall not be internally illuminated but lit via back-lit channel lettering or halo-type illumination or external lighting.
- j. Onsite Wayfinding signage shall be provided only for the purpose of directing persons already upon the site to specific locations of the site. Wayfinding signage shall not exceed 6 feet in height as measured vertically from grade below the sign, nor exceed 6 square feet in area. Sign posts shall be black, and lettering shall not exceed

6" in height. Message faces of wayfinding signs shall be generally rectangular with a rounded top and shall be consistent in size, shape, style, and color with wayfinding signs placed across the campus.


BE IT FURTHER ORDAINED, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, that Ordinance O-26-23 is hereby repealed and any other ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict; and

BE IT FURTHER ORDAINED, that this Ordinance shall take effect upon adoption and approval in a time and manner prescribed by law.

CERTIFICATION

*I hereby certify that this is a true copy of an Ordinance introduced by the City Council of the City of Long Branch at their Regular meeting held on **October 25, 2023***


Heather Capone, RMC
Municipal Clerk



CITY OF LONG BRANCH, MUNICIPAL BUILDING, 344 BROADWAY, LONG BRANCH, N.J. 07740 (732)222-7000

October 26, 2023

To Whom it May Concern:



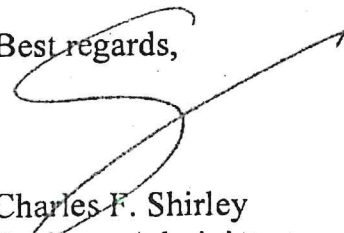
Enclosed you will find official notice for a proposed ordinance #31-23 entitled "An ordinance establishing the non-profit institution of higher learning overlay district."

The City of Long Branch would like to clarify that if this is the second time you have received this notice, it is because a clerical error occurred where all properties were not noticed. If you are new to receiving this packet, we apologize for the error.

In this packet, please find the official notice. We also attached a description of the procedure for the passage of ordinances which describes the importance of noticing property owners. The city has spoken with Monmouth University and requested that they hold an information session that will be held by the university separate from our process prior to the final adoption of the ordinance. You should be receiving a letter from Monmouth University soon.

If you have any questions, please reach out to me directly at 732-222-7000 x5678.

Best regards,


Charles F. Shirley
Business Administrator

Tom

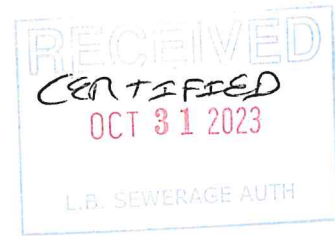
11-10

40:49-2. Except as otherwise provided in R.S.40:49-6 and 40:49-12, the procedure for the passage of ordinances shall be as follows:

- a. Every ordinance after being introduced and having passed a first reading, which first reading may be by title, shall be published in its entirety or by title or by title and summary at least once in a newspaper published and circulated in the municipality, if there be one, and if not, in a newspaper printed in the county and circulating in the municipality, together with a notice of the introduction thereof, the time and place when and where it will be further considered for final passage, a clear and concise statement prepared by the clerk of the governing body setting forth the purpose of the ordinance, and the time and place when and where a copy of the ordinance can be obtained without cost by any member of the general public who wants a copy of the ordinance. If there be only one such publication the same shall be at least one week prior to the time fixed for further consideration for final passage. If there be more than one publication, the first shall be at least one week prior to the time fixed for further consideration for final passage.
- b. At the time and place so stated in such publication, or at any time and place to which the meeting for the further consideration of the ordinance shall from time to time be adjourned, all persons interested shall be given an opportunity to be heard concerning the ordinance. The opportunity to be heard shall include the right to ask pertinent questions concerning the ordinance by any resident of the municipality or any other person affected by the ordinance. Final passage thereof shall be at least 10 days after the first reading.
- c. Upon the opening of the hearing, the ordinance shall be given a second reading, which reading may be by title, and thereafter, it may be passed with or without amendments, or rejected. Prior to the said second reading, a copy of the ordinance shall be posted on the bulletin board or other place upon which public notices are customarily posted in the principal municipal building of the municipality, and copies of the ordinance shall be made available to members of the general public of the municipality who shall request such copies. If any amendment be adopted, substantially altering the substance of the ordinance, the ordinance as so amended shall not be finally adopted until at least one week thereafter, and the ordinance as amended shall be read at a meeting of the governing body, which reading may be by title, and shall be published in its entirety or by title or by title and summary, together with a notice of the introduction, the time and place when and where a copy of the amended ordinance can be obtained without any cost by any member of the general public who desires a copy, a clear and concise statement prepared by the clerk of the governing body setting forth the purpose of the ordinance, and the time and place when and where the amended ordinance will be further considered for final passage, at least two days prior to the time so fixed. At the time and place so fixed, or at any other meeting to which the further consideration of the amended ordinance may be adjourned, the governing body may proceed to pass the ordinance, as amended, or again amend it in the same manner.
- d. Upon passage, every ordinance, or the title, or the title and a summary, together with a notice of the date of passage or approval, or both, shall be published at least once in a newspaper circulating in the municipality, if there be one, and if not, in a newspaper printed in the county and circulating in the municipality. No other notice or procedure with respect to the introduction or passage of any ordinance shall be required.

VIA CERTIFIED MAIL

City of Long Branch Municipal Clerk
City of Long Branch Environmental Commission
City of Long Branch Planning Board
Property Owners within 200 feet of subject property



October 25, 2023

Subject: **NOTICE OF COMMENCEMENT OF 30-DAY PUBLIC COMMENT PERIOD**
CAFRA Individual Permit Application – File No. 1325-18-0008.2 LUP230001
PV Broadway, LLC
Block 274, Lot 1; Block 283.01, Lots 1.01 & 1.02; Block 311, Lots 1.01 & 1.02
City of Long Branch, Monmouth County, New Jersey

Dear Interested Party:

This letter is to provide you with legal notification that a 30-day public comment period on the above-referenced CAFRA Individual Permit application will commence on November 15, 2023. The proposed project is depicted on the enclosed plan and consists of the clearing of the existing site and construction of two mixed-use buildings, retail building, and associated parking.

The complete application package can be reviewed at either the municipal clerk's office in the municipality in which the site subject to the application is located, or by appointment at the Department's Trenton Office. The Department of Environmental Protection welcomes comments and any information that you may provide concerning the proposed development and site. Please submit your written comments within 15 calendar days of receiving this letter to:

New Jersey Department of Environmental Protection
Division of Land Resource Protection
P.O. Box 420, Code 501-02A
Trenton, New Jersey 08625
Attn: Borough of Red Bank Supervisor

Sincerely,

PV Broadway, LLC

22-2082-01

TOM, FILE

11-11

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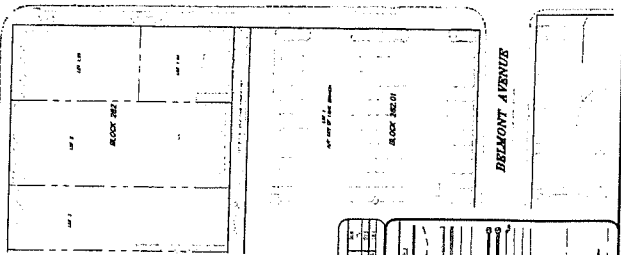
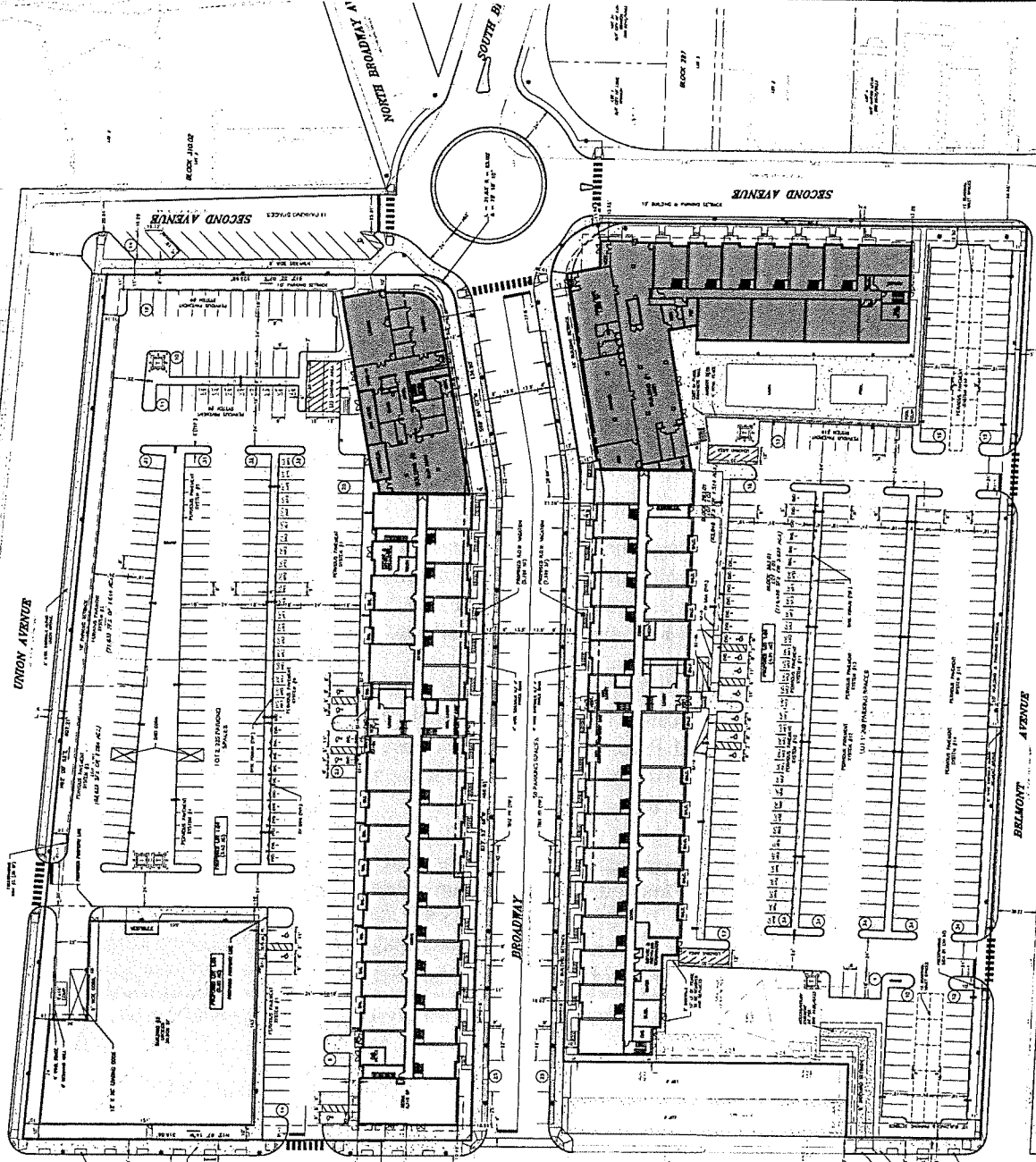
[Signature]

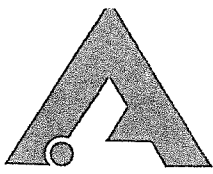
MASAMI L. TIGHESTER, Ph.D., CHIEF, CASE
MANAGEMENT AND PROGRAMS UNIT

REVISIONS

**NJDEP CAFRA INDIVIDUAL
PERMIT PLAN**

C300

[illegible]



ANSELL.LAW

ANSELL GRIMM & AARON, PC

1500 LAWRENCE AVENUE
CN7807
OCEAN, NEW JERSEY 07712
732-922-1000
732-922-6161 (FAX)

365 RIFLE CAMP ROAD
WOODLAND PARK, NEW JERSEY 07424
973-247-9000
973-247-9199 (FAX)

214 CARNEGIE CENTER
SUITE 112
PRINCETON, NEW JERSEY 08540
609-751-5551

1177 AVENUE OF THE AMERICAS
5TH FLOOR
NEW YORK, NY 10036
800-569-3886

41 UNIVERSITY DRIVE
SUITE 400
NEWTOWN, PENNSYLVANIA 18940
267-757-8792

website: ansell.law

JAMES G. AARON
ALLISON ANSELL ♦ †
BRIAN E. ANSELL ‡
MITCHELL J. ANSELL
MICHAEL V. BENEDETTO
RICK BRODSKY ♦
DAVID J. BYRNE □
PETER S. FALVO, JR.
PETER B. GRIMM
ROBERT A. HONECKER, JR. □ §
JASON S. KLEIN ♦
JENNIFER S. KRIMKO
DONNA L. MAUL ♦
MELANIE J. SCROBLE
LAWRENCE H. SHAPIRO ♦ □
DAVID B. ZOLOTOROFF

EDWARD J. AHEARN
BRIAN J. ASHNAULT
KELSEY M. BARBER
NICOLE A. BENIS
ELYSAD. BERGENFELD
KRISTINE M. BERGMAN □
GABRIEL R. BLUM ♦
HILLARY H. BRYCE □
BARRY M. CAPP ♦ Δ
ALFRED M. CASO
KEVIN M. CLARK
ANTHONY J. D'ARTIGLIO ♦
LAYNEA. FELDMAN ♦
CRAIG D. GOTTILLA ♦ □
RICHARD A. L'ALTRELLI ♦
NICOLE D. MILLER ♦ □
LEIGH T. OLIVER
SETH M. ROSENSTEIN ♦ □
ANTHONY SANGO

COURTNEY R. SAUER
JONATHAN D. SHERMAN
CAROL J. TRUSS
TARA K. WALSH ♦
ANDREA B. WHITE ♦ •

COUNSEL
HON. ANTHONY J. MELLACI, JR., J.S.C. (RET)
STACEY R. PATTERSON ♦
ROY W. HIBBERD Δ ▽
HON. RAYMOND A. HAYSER, J.T.C. (RET)

IN MEMORIAM
LEON ANSCHELEWITZ (1929-1986)
MAX M. BARR (1929-1993)
MILTON M. ABRAMOFF (1935-2004)
DAVID K. ANSELL † (1962-2019)
ROBERT I. ANSELL (1965-2022)
RICHARD B. ANSELL ‡ (1969-2021)

LICENSED ALSO IN:
Δ D.C. ♦ MASS. ♦ N.Y.
□ PENN. ▽ CALIF.

† FELLOW, AMERICAN
ACADEMY OF MATRIMONIAL
LAWYERS

‡ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CIVIL TRIAL ATTORNEY

§ CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
CRIMINAL TRIAL ATTORNEY

• CERTIFIED BY THE SUPREME
COURT OF NEW JERSEY AS A
MATRIMONIAL LAW ATTORNEY

Email: jkrimko@ansell.law

Telephone No. 732-922-1000

CITY OF LONG BRANCH

CERTIFIED
NOV 2 2023

IN THE MATTER OF THE APPLICATION
OF 75 MORRELL STREET LLC FOR
PREMISES KNOWN AS LOT 10 IN BLOCK
175 ON THE OFFICIAL TAX MAP OF THE
CITY OF LONG BRANCH

NOTICE OF HEARING

Pursuant to N.J.S.A. 40:55D-12

PLEASE TAKE NOTICE that the Zoning Board of Adjustment of the City of Long Branch ("Board") will hold a public hearing on Monday, November 13, 2023 at 7:00 p.m. in the Council Chambers, City Hall, 344 Broadway, Long Branch, New Jersey to consider the application of 75 Morrell Street LLC ("Applicant") for premises known as Lot 10 in Block 175 as shown on the Official Tax Map of the City of Long Branch and located at 75 Morrell Street, Long Branch, New Jersey ("Property").

Pursuant to the Zoning Ordinance of the City of Long Branch ("Ordinance") the Property is located in the One-Family Residential Zone District ("R-4 Zone") and contains a structure containing two dwelling units. Two-family dwellings are not a permitted use within the R-4 Zone. Applicant is seeking a certificate of nonconformity from the Board pursuant to NJSA 40:55D-68 certifying that the two-family use and structure both legally existed prior to October 22, 1969, when the predecessor to the Ordinance was adopted, which rendered the use and structure nonconforming. Applicant further seeks certification that the nonconforming use and structure may continue pursuant to Section 345-70 of the Ordinance, which states "Any use or structure validly existing under the law on October 22, 1969, which does not conform with the provisions of this chapter may be continued upon the lot or in the building so occupied or any such structure may be restored or prepared, but not enlarged, in the event of partial destruction. The use, matter or purpose may be continued, notwithstanding any change of title or right to possession."

Applicant also expressly makes application for any exceptions, interpretations, waivers, variances and other approvals as reflected on the filed plans as same may be further amended from time to time without further notice and as may be determined to be necessary by the Board or its professionals during the review and processing of the application.

PLEASE TAKE FURTHER NOTICE that you are privileged to be present at said public hearing to present any and all comments you may have to the granting of said approvals. The hearing may be continued without further notice on such additional or other dates as the Board may determine. The application and supporting documents are on file with the City of Long Branch Office of Planning and Zoning, 344 Broadway, Long Branch, New Jersey and are available for inspection during the City's normal business hours. In order to review these materials please contact the Board Secretary at (732) 222-7000 ext. 5430.

ANSELL GRIMM & AARON, P.C.
Attorneys for Applicant



JENNIFER B. KRIMKO, ESQ.

October 30, 2023

CERTIFIED
NOV 3 2023

PUBLIC NOTICE
TOWNSHIP OF WEST LONG BRANCH PLANNING BOARD

PLEASE TAKE NOTICE that Mirco Kaja, (the "Applicant") has submitted an application to the Planning Board of the Township of West Long Branch (the "Board") for a minor subdivision with respect to the property located at 11 Sherman Avenue, West Long Branch, New Jersey (the "Property") which is designated as Block 103, Lots 14, 15 & 16 on the Tax Map of the Borough of West Long Branch (the "Borough"). The Property is located within the Borough's R-10 Single Family Residential Zone.

The Applicant is proposing a subdivision to create two (2) single family residential lots. The Property, known as Block 103, Lots 14, 15, and 16 will need to be consolidated prior to subdividing the lot into proposed Lots 14.01 and 14.02. The existing 19,937 square feet Property is currently developed with one (1) single-family residential home, an enclosed porch, a wood deck, a walkway, and a driveway. The Applicant is modifying the footprint and layout of the existing dwelling to allow space for the additional single-family dwelling. Both lots include a proposed 2-story dwelling, a driveway, a covered porch, a patio, and a pool. The Applicant is requesting the following variances: minimum lot area where 10,000 square feet is required and 9,759 square feet is proposed on Lot 14.02; minimum lot width where 100 feet is required and 76.5 feet is proposed on Lot 14.01 and 73.5 feet is proposed on Lot 14.02; minimum side yard setback where 10 feet is required and 3.7 feet is proposed on Lot 14.01; and minimum total side yard setback where 30 feet is required and 25.6 feet is proposed on Lot 14.01.

In addition to the above approvals, the Applicant requests that the application be deemed amended to include, and that the Board grant any additional approvals, variances, exceptions, or waivers determined to be necessary in the review and processing of this application, whether requested by the Applicant, the Board or otherwise.

A public hearing on this matter will be heard on **November 14, 2023 at 7:00 p.m.** The meeting will be held in 965 Broadway, West Long Branch, NJ 07764, at which time any interested party may appear, if they so desire, either in person, or by agent or attorney and ask questions, cross examine witnesses and present testimony and any comments they may have with respect to this application.

The complete application package, inclusive of maps, documents and other reports relating to this matter for which approval is sought, are available to the public for inspection at least ten (10) days prior to the date of the hearing, Monday through Friday during normal business hours in the office of the Planning Board located at 965 Broadway, West Long Branch, NJ 07764. Furthermore, you may contact the Borough of West Long Branch Planning Board at 732-229-1756, ext. 111, to make arrangements to view the file, by appointment only.

This notice is being sent to you by the Applicant as required by the State of New Jersey's Municipal Land Use Law (N.J.S.A. 40:55D-10 and 12).

Inglesino Taylor
Keith A. Loughlin, Esq.
600 Parsippany Road, Suite 204
Parsippany, NJ 07054
Attorneys for Mirco Kaja

NOT LRSA

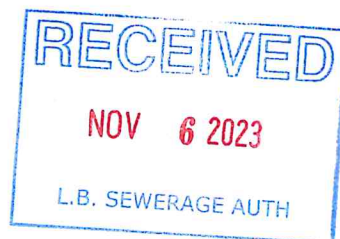
11-13

101 Crawfords Corner Road
Suite 3400
Holmdel New Jersey 07733
Main: 877 627 3772



November 6, 2023

VIA EMAIL



Christopher Bednarski, P.E.
Senior Project Manager
InSite Engineering, LLC
1955 Route 34, Suite 1A
Wall, New Jersey 07719

The Atlantic Club – Offsite Sewer Improvements
390-392 Ocean Avenue
Block 215, Lots 3 & 5.01
City of Long Branch, Monmouth County, New Jersey
Colliers Engineering & Design Project No. LBS-0334

Dear Mr. Bednarski,

Please be advised that I have received and reviewed documents resubmitted by InSite Engineering, LLC, for Long Branch Sewerage Authority (LBSA) Sanitary Sewer Application Approval for Off-Site Sewer Improvements, as follows:

- Plans entitled, "Off Site Sewer Improvement Plan", prepared by InSite Engineering, dated September 14, 2023, last revised October 16, 2023;
- Engineer's Report and Technical Specification prepared by InSite Engineering, dated September 14, 2023, last revised October 16, 2023;
- Plans entitled "Off Site Sewer Lining Plan – Aerial", prepared by InSite Engineering, dated September 14, 2023, last revised October 16, 2023;
- Engineer's Estimate, prepared by InSite Engineering, dated September 14, 2023, last revised October 16, 2023; and,
- NJDEP Treatment Works Approval (TWA) Forms TWA-1, WQM-003, and WQM-006 for the off-site sewer improvements.

The above submitted documents are in conformance with our May 15, 2023 review letter and request for off-site improvements. Approval is subject to compliance with the following:

1. Submission of a Performance Bond or Letter of Credit in the amount of \$53,880.00, for the off-site sanitary sewer improvements (lining and pipe installation). It is required that the Performance Bond be submitted prior to the start of construction.



- r:\projects\i-1\lbs\lbs0334\correspondence\out\231106_jrv_bednarski_reviewletter.docx

101 Crawfords Corner Road
Suite 3400
Holmdel New Jersey 07733
Main: 877 627 3772



November 7, 2023

VIA EMAIL



Thomas Roguski, P.E., Executive Director
Long Branch Sewerage Authority
150 Joline Avenue
P.O. Box 720
Long Branch, New Jersey 07740

Engineer's Status Report
November 2023 Meeting
Colliers Engineering & Design Project No. LBS-001

Dear Mr. Roguski,

The following is a report on the status of projects for which Colliers Engineering & Design, Inc. (CED) is responsible:

1. Capital Projects

a. Sanitary Sewer Railroad Crossing Study and Improvements (LBS-274)

Notice to proceed was issued October 4, 2023. Contractor is working on construction schedule.

b. Hoey Pump Station Force Main Replacement (LBS-275)

Final change order has been submitted to New Jersey Department of Environmental Protection (NJDEP).

c. Sludge Holding System Modifications & Final Settling Tank Improvements (LBS-281)

Hoist has been delivered and installed. Thomas Controls is finishing punch list items. Letter of substantial completion has been issued. CED is finalizing as-built drawings and O&M manual.

d. I/I Study and Improvements (LBS-284)

NJDEP issued Authorization to advertise. Bids will be received on November 14, 2023.

e. Solar Feasibility Study (LBS-0320)

The report was presented at the August Authority meeting. A meeting was held with New Jersey Natural Gas (NJNG) and further discussions will take place. LBSA received a response from NJNG, who is still evaluating.

f. Planning Document for Infrastructure Bill (LBS-001)

The letters of intent and planning documents have been submitted to New Jersey Infrastructure Bank (NJIB). NJIB acknowledged submittal. Meeting was held with NJIB on August 22, 2023. CED submitted revised Collection System Planning Report to NJIB. Revised Wastewater Treatment Plant Planning Report has been uploaded to NJIB.

g. WWTP Expansion Study (LBS-0329P)

The proposal for this project is being prepared.

h. Hoey Pump Station Improvements (LBS-0330)

Kick-off meeting was held December 1, 2022, and a site visit was held on December 13, 2022. A secondary field meeting was held on April 5, 2023. Draft plans were provided, and we are working on completion of plans. Jersey Central Power & Light (JCPL) is able to provide upgrade to 480V. Draft change in scope has been submitted. Authority is evaluating best route for funding this project.

i. 6th Avenue Sewer Replacement (LBS-0330P)

Draft proposal has been submitted but will be further discussed pending best route for funding.

j. GIS Upgrades (LBS-0002)

This proposal was authorized at the June meeting. A meeting was held on September 6, 2023. Ongoing.

1. Active Escrow Projects

a. The Reef (in construction) (LBS-278)

Final tests and inspection pending final construction. Performance bond reduction was recommended on January 12, 2023.

b. Westwood Avenue (in construction) (LBS-285 – 298)

One-year TWA extension approved April 2022. A pre-construction meeting was held January 27, 2023. Shop drawings have been reviewed and returned.

c. Takanassee (in construction) (LBS-290)

Sanitary main and laterals installed. Final testing to be performed. Punchlist was sent to Applicant on June 7, 2021.

d. Wave Spa (LBS-291)

Review letter sent to Applicant on October 24, 2022. Revised documents were received, and a new review letter was issued on January 24, 2023. TWA has been received.

e. Proposed 7-Eleven (LBS-292)

Approval letter was sent to the Applicant on January 7, 2021.

f. Beachfront LLC (LBS-294 – 981)

Pre-construction meeting was held October 13, 2023.

g. Broadway Place (Phase I/II) (LBS-295)

Review letter was sent to Applicant on July 25, 2023. Revised application is under review. CCTV videos are under review.

h. The Belmont (in construction) (LBS-299)

Pre-construction meeting was held July 6, 2022. Shop drawings have been returned. Construction is ongoing.

i. Pax Plaza (in construction) (LBS-305)

Revised connection fees letter was provided to Applicant on February 22, 2022. Shop drawings to date have been returned. Pre-construction meeting was held April 26, 2023.

j. Chelsea School (LBS-308)

Pre-construction meeting was held on August 23, 2022. Revised documents were approved on December 9, 2022.

k. Rt. 36 Resurfacing (LBS-309)

Review letter was sent on December 23, 2020 to New Jersey Department of Traffic (NJDOT).

l. Pleasure Bay Park Pool Improvements (in construction) (LBS-310)

Construction is substantially complete. Final walkthrough to be scheduled, followed by project closeout. As-builts to be submitted.

m. NJDOT Bridge over Troutman's Creek (LBS-315)

A meeting with NJDOT took place on Friday, June 10, 2022.

n. Ocean Gate (in construction) (LBS-0316)

Revised site plans were approved July 5, 2022. The CO was approved for Building 2. Applicant asked for performance bond reduction.

o. 175 Chelsea Avenue (LBS-0317)

Review letter was sent on June 8, 2021 to the Applicant. A revised submission was made, and a letter was sent to the Applicant on September 9, 2021, outlining remaining items to be submitted.

p. 15 Atlantic Avenue Townhouse (in construction) (LBS-0318)

Clay lateral is being replaced with PVC – expected week of June 12, 2023. As-builts have been received and input to VueWorks.

q. SICA Building (in construction) (LBS-0319)

Pre-construction meeting was held April 27, 2023.

r. 290 Ocean Avenue (LBS-0321)

Review letter was sent on January 10, 2022 to the Applicant.

s. 185 Morris Avenue (in construction) (LBS-0325)

Preconstruction meeting was held July 15, 2022. Awaiting submission of revised plans and shop drawings.

t. **279 Third Avenue (LBS-0326)**

Review letter was sent to the Applicant on October 3, 2022.

u. **Long Branch Senior Center Improvements (in construction) (LBS-0327)**

Construction is in progress.

v. **60 Atlantic Avenue, LLC (LBS-0333)**

Review letter was sent to the Applicant on August 24, 2023.

w. **The Atlantic Club (LBS-0334)**

On-site sewer TWA was submitted to DEP. Off-site sewer improvements are under review.

x. **380 Division Street (LBS-0003)**

Construction is complete. Closeout letter sent October 15, 2023.

y. **Santos Subdivision (LBS-0004)**

Review letter was sent to the Applicant on June 30, 2023.

z. **156-164 Franklin Avenue (LBS-0005)**

Review letter was sent to the Applicant on August 1, 2023.

aa. **Second Ave Multi-Use Development (LBS-0336)**

Conditional Approval letter was sent to Applicant on September 27, 2023.

bb. **Enclave at West End (LBS-0337)**

Conditional Approval letter was sent to Applicant on September 27, 2023. Revised plans have been submitted.

cc. **169 Chelsea Avenue (LBS-0338)**

Conditional Approval letter was sent to Applicant on October 6, 2023.

dd. **333-345 Second Avenue Proposed Townhouse Development (LBS-0339)**

Application is under review. Conditional approval letter to be sent to LBSA.



Should you have any questions or require any additional information, please do not hesitate to contact me directly.

Sincerely,

Colliers Engineering & Design, Inc.
(DBA Maser Consulting)

A handwritten signature in blue ink, appearing to read "Jordan R. Volk".

Jordan R. Volk, P.E., PMP
Regional Manager

JRV/IsI/mag

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Long Branch Sewer Authority

NJ - Natural Gas NJ - 4 meters - 66,501 Therms

Start Date: Dec 2023

[Show Product Details](#)

Natural Gas - Fixed, Delivery to Burner Tip

[View Documents](#)

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Auction: Complete

NJ - Natural Gas NJ - 4 meters - 66,501 Therms

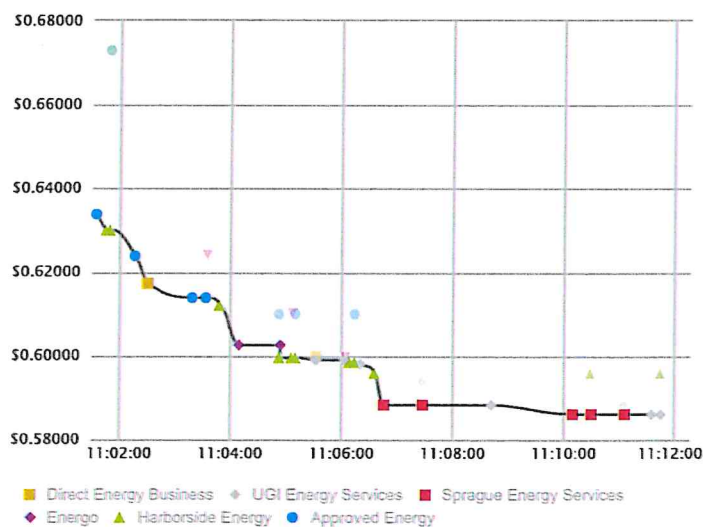
Rate - Natural Gas

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Leading Offer**\$0.58600 /Therm**

12 Months

12 Months offers ▾

Live Reverse Auction[Natural Gas Strip](#)/[Natural Gas Charts](#)

12 Month 18 Month 24 Month 36 Month

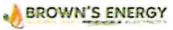


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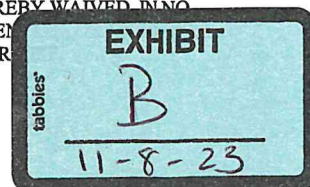
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UGI ENERGY SERVICES, LLC
MASTER NATURAL GAS SALES AGREEMENT ("CONTRACT")
DATED OCTOBER 24, 2023

This Master Natural Gas Sales Agreement ("Contract") is made between UGI Energy Services, LLC ("UGIES") and LONG BRANCH SEWERAGE AUTHORITY ("Customer") also referenced herein individually as a "Party" or collectively as "Parties." This Contract incorporates all transaction-specific Confirmation Agreement(s) effective between the Parties. Any transaction now existing or hereafter entered into between the Parties for the purchase and sale of natural gas (whether or not evidenced by an executed Confirmation Agreement) shall constitute a "Transaction" under this Contract and shall be subject to, governed by, and construed in accordance with the terms of this Contract. Capitalized terms used herein but not otherwise defined shall have the meaning ascribed to them in the Confirmation Agreement.

1. **Nature of Transactions:** UGIES agrees to sell and deliver, and Customer agrees to purchase and receive, natural gas ("Gas") for a particular Transaction in accordance with the terms of the Contract and the applicable Confirmation Agreement. Sales and purchases will be on a **Firm, Firm Recall or Interruptible** basis, as agreed to by the Parties in one or more Confirmation Agreement(s).
2. **Contract Term and Sales Period(s):** The term of this Contract shall be for the Effective Date of the first Confirmation Agreement entered into between the Parties, and shall continue until either Party receives written notice of termination from the other Party specifying a termination date that is no earlier than 30 days after the date of the written notice, with such termination to be effective on the specified termination date or such date thereafter as authorized by the Local Utility. Notwithstanding such notice, however, this Contract shall remain effective for the duration of any and all Sales Period(s) specified in the Confirmation Agreement(s). In the absence of agreement regarding the extension of service beyond the Sales Period specified in any Confirmation Agreement, UGIES shall continue to deliver, and Customer shall continue to receive, for the remaining term of this Contract, the Contract Quantity of Gas specified in the most recently expired Confirmation Agreement at current market prices at the Point of Delivery.
3. **Quantity:** UGIES shall tender for delivery to Customer, and Customer must accept for receipt from UGIES, the Contract Quantity specified in the Confirmation Agreement(s).
4. **Contract Price:** For quantities tendered for delivery, Customer shall pay UGIES the Contract Price determined in accordance with the Confirmation Agreement(s), which shall reimburse UGIES for all applicable taxes for which the taxable incident takes place prior to the Point of Delivery. In addition, Customer shall bear responsibility for the payment of all taxes applicable to such Gas, including but not limited to sales, use, transfer, value of property, gross receipts or energy taxes for which the taxable incident arises upon or after the Point of Delivery, and any and all new taxes which become applicable after the date of this Master Contract. If UGIES is responsible for collection of such taxes, Customer shall reimburse UGIES for the full amount of such taxes paid. Customer may qualify for a tax exemption for purchases of natural gas in which case Customer shall furnish the necessary exemption or resale certificate to UGIES to evidence such exemption.
5. **Quality, Pressure, and Measurement:** Gas tendered for delivery shall meet all quality and pressure specifications required by the Local Utility and shall be measured by the Local Utility at the Point of Delivery.
6. **Title, Possession and Control:** Title to and risk of loss of all Gas tendered for delivery shall pass to Customer upon receipt at the Point of Delivery. UGIES warrants that it holds title to the Gas, or has the right to sell the Gas, at the Point of Delivery and that the Gas is free from liens and adverse claims of any kind. UGIES shall indemnify Customer against any liens and claims arising with respect to the title to, or its right to sell, such Gas to Customer.
7. **Transportation Balancing and Overruns:** Any charge imposed by a Local Utility due to an unexcused imbalance or failure to tender or accept the Contract Quantity for delivery shall be paid by the Party causing such imbalance or failure. A Party shall notify the other Party promptly after becoming aware that such an imbalance or failure has occurred or is likely to occur, and both Parties shall use reasonable efforts to cure the problem. Customer shall promptly notify UGIES of any known circumstances or conditions, other than variations in weather, that may cause significant or abrupt changes in Gas usage at its facilities, and Customer agrees to reimburse UGIES for any charge or penalty imposed by a Local Utility that results from Customer's failure to provide such notification.
8. **Billing and Payment:** During the term of this Contract, UGIES shall bill Customer on a monthly basis based on the prior month's delivery of Gas. The monthly billing periods shall be approximately 30 days in duration and shall correspond to the billing periods established by a Local Utility. All amounts due hereunder shall be paid within 10 days of the date of receipt of the invoice. Customer shall pay UGI Energy Services, LLC by wire transfer to the following Bank Account: PNC Bank, National Association, Philadelphia, PA, Account # 8606074246, ABA #031000053, or by check to UGI Energy Services, LLC, P.O. Box 827032, Philadelphia, PA 19182-7032. Any unpaid amounts shall accrue interest from the due date at the rate that is the lesser of 1½% per month or the maximum lawful rate. If an amount due is not received from Customer when due, upon 5 days prior written notice to Customer, UGIES may curtail deliveries or payments and/or terminate this Contract and/or any Confirmation Agreement(s) and liquidate the Transactions, in the manner provided in Section 11(b) below. Deliveries may not be curtailed and interest may not be accrued where Customer provides written evidence of a good faith billing dispute and pays the undisputed amount.
9. **Creditworthiness:** If at any time during the term of this Contract UGIES reasonably determines that Customer's creditworthiness is unsatisfactory, UGIES may require Customer to provide credit assurance in a form and amount reasonably acceptable to UGIES, such as a letter of credit, third-party guarantee, deposit or prepayment. If Customer fails to provide such credit assurance within five (5) business days after notice from UGIES, then UGIES shall have the right, at its sole election, to immediately withhold and/or suspend deliveries or payments and/or to terminate this Contract and/or any Confirmation Agreement(s) and liquidate the Transactions, in the manner provided in Section 11(b) below, in addition to any and all other remedies available hereunder.
10. **Force Majeure:** Except for Customer's payment obligations, neither Party shall be liable to the other for failure to perform a Firm obligation, to the extent such failure was caused by circumstances beyond its reasonable control ("Force Majeure"), such as acts of God, acts of the other Party, acts of civil or military authority, fires, labor strikes and disputes, floods, freezing of wells or lines of pipe, epidemics, war or riot, curtailment of firm transportation, changes in law, or other like occurrence. A Party claiming inability to perform due to Force Majeure must provide the other Party with prompt notice stating the reason for its inability, and must make reasonable efforts to promptly resolve such inability to perform. Financial inability to perform alone shall not relieve a Party of its obligation to perform.
11. **Failure to Deliver/Accept - Exclusive Remedy:** Unless excused due to Force Majeure, if either Party fails to perform its Firm obligation hereunder to deliver Gas (in the case of UGIES) or take Gas (in the case of Customer), the other Party's exclusive remedy shall be (a) in the case of UGIES failure to deliver, the positive difference, if any, between the price Customer paid for replacement supplies and the Contract Price, multiplied by the quantity of Gas UGIES failed to deliver; or (b) in the case of Customer's failure to take, the positive difference, if any, between the Contract Price and the price UGIES obtained from a replacement market or Local Utility aggregation pool, multiplied by the quantity of Gas not accepted by Customer. A Party shall act reasonably to minimize its damages, which shall include but not be limited to reasonable efforts to obtain replacement supplies or a replacement market, where applicable. In the event that such reasonable efforts are unsuccessful or only partly successful, the Party failing to perform shall be responsible for an amount calculated by multiplying the Contract Price times the quantity of Gas for which the other Party failed to obtain a replacement supply or replacement market, whichever applicable, in addition to any amounts calculated with respect to replacement supplies or replacement market(s).

THE REMEDIES SET FORTH HEREIN AND IN ANY EFFECTIVE CONFIRMATION AGREEMENT SHALL BE THE SOLE AND EXCLUSIVE REMEDIES OF THE PARTIES UNDER THIS CONTRACT, AND ALL OTHER REMEDIES OR DAMAGES AT LAW OR IN EQUITY ARE HEREBY WAIVED, IN NO INSTANCE AND FOR NO PURPOSE SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR ANY SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, REGARDLESS OF WHETHER A CLAIM IS MADE OR REMEDY IS SOUGHT IN CONTRACT, TORT, OR OTHERWISE.



UGI ENERGY SERVICES, LLC
MASTER NATURAL GAS SALES AGREEMENT ("CONTRACT")
DATED OCTOBER 24, 2023

12. **Notices:** Notice(s) required hereunder shall be deemed properly made if delivered personally or sent by facsimile, regular mail or overnight courier to the following addresses or facsimile.

Customer:

TOM ROGUSKI

LONG BRANCH SEWERAGE AUTHORITY
150 JOLINE AVE
LONG BRANCH, NJ 07740

Telephone: 7322220500112

Facsimile: 7322227947

UGIES:

UGI Energy Services, LLC
835 Knitting Mills Way
Wyomissing, PA 19610

Telephone: 610/373-7999

800/427-8545

Facsimile: 610/374-4288

13. **Bankruptcy:** The Parties specifically agree that this Contract and all transactions pursuant hereto are "Forward Contracts" as such term is defined in the United States Bankruptcy Code, 11 U.S.C., Section 101(25). If either Party becomes subject to Bankruptcy Code proceedings, it is understood and agreed that the other Party shall be entitled to exercise its right to liquidate this Contract as a "Forward Contract Merchant" under Section 556 of the U.S. Bankruptcy Code.
14. **Miscellaneous:** This Contract shall be construed in accordance with the laws of the Commonwealth of Pennsylvania, without recourse to provisions governing choice of law. The Parties hereby consent to the exclusive jurisdiction of the Court of Common Pleas of Berks County, Pennsylvania and/or the United States District Court for the Eastern District of Pennsylvania for the resolution of all matters pertaining to the Contract. Customer agrees to reimburse UGIES for all reasonable costs that UGIES incurs, including attorneys' fees, in any attempt to collect past due amounts from Customer. No assignment of this Contract, in whole or in part, will be made without the prior written consent of the non-assigning Party, which consent will not be unreasonably withheld or delayed; provided, however, that UGIES may, without the consent of Customer, (i) transfer, sell, pledge, encumber or assign this Contract or the accounts, revenues or proceeds hereof in connection with any financing or other financial arrangements, (ii) transfer or assign this Contract to an affiliate of UGIES, which affiliate's creditworthiness is comparable to or higher than that of such Party, or (iii) transfer or assign this Contract to any person or entity succeeding to all or substantially all of the assets of UGIES.

IN WITNESS WHEREOF, the Parties have caused this Contract to be executed by their duly authorized representatives as of the respective dates set forth below.

AGREED AND ACCEPTED

CUSTOMER: LONG BRANCH SEWERAGE AUTHORITY

BY: _____

TITLE: _____

DATE: _____

AGREED AND ACCEPTED

UGI Energy Services, LLC

BY: _____

Shaun Hart

TITLE: Vice President – Commodity Marketing, Growth and Retention

DATE: October 24, 2023

UGI Energy Services, LLC
Customer Confirmation Agreement
Fax No. (484) 991-8474
E-mail: jsubers@ugies.com

Offer Date: 10/24/2023
Customer: LONG BRANCH SEWERAGE AUTHORITY
Ref#: 00321512-1-4FFYR1
Local Utility: NJN
Sales Rep: Judi Subers

Page: 1

This Confirmation Agreement is between UGI Energy Services, LLC ("UGIES") and LONG BRANCH SEWERAGE AUTHORITY ("Customer") (together, the "Parties"), and is subject to the terms and conditions of that certain Master Natural Gas Sales Agreement ("Contract") to be executed by the Parties. If the Contract is not executed within 30 days of the Effective Date (defined below) of this Confirmation Agreement, UGIES' standard form Contract shall govern. If a conflict exists between the provisions of the Contract and this Confirmation Agreement, the provisions of this Confirmation Agreement shall govern.

NATURE OF SERVICE: UGIES' obligation to deliver and sell, and Customer's obligation to accept and purchase the Contract Quantity of natural gas ("Gas") shall be Firm. Customer will only be billed for the Contract Quantity set forth below, regardless of Local Utility adjustments to the BTU conversion value on its system or changes in fuel, loss and unaccounted for Gas applied to the Local Utility's deliveries to Customer's meter(s).

SALES PERIOD: December 2023 through December 2025

CONTRACT QUANTITY (at Point of Delivery): UGIES shall deliver and invoice Customer for the full natural gas requirements of Customer's facilities for the account(s) covered hereunder. Initial orders for Customer's account(s) were based on the following estimates of Customer's Gas usage at its facility meter locations for the accounts shown:

Month	Th @ Customer Meter	Month	Th @ Customer Meter
December 2023	5821	January 2025	13240
January 2024	13240	February 2025	11074
February 2024	11476	March 2025	9124
March 2024	9124	April 2025	5253
April 2024	5253	May 2025	2764
May 2024	2764	June 2025	1264
June 2024	1264	July 2025	1264
July 2024	1264	August 2025	1264
August 2024	1264	September 2025	1627
September 2024	1627	October 2025	3891
October 2024	3891	November 2025	7438
November 2024	7438	December 2025	10613
December 2024	10613		

Account Numbers: 073232601010, 07323268802Y, 220006600963, 220007092307

CONTRACT PRICE (at Point of Delivery):

Base Quantities:

Lock-in Price at Point of Delivery	\$/TH @ Customer Meter
December 2023 through December 2025	\$0.5683

POINT OF DELIVERY: NJN ("Local Utility") City Gate. However, Customer will be billed for its usage at the facility meter locations for the accounts identified above.

NOMINATION PROCEDURE: UGIES shall schedule the usage requirements of Customer, as mandated by the Local Utility.

SPECIAL CONDITIONS: Burner Tip rate with SUT is \$6.059/dth.
Price quoted does not include LDC pass-through charges.

TERMS AND CONDITIONS:

- During the Sales Period, UGIES shall be Customer's sole supplier of Gas for the accounts identified above. Customer authorizes UGIES to act as its agent for handling all Gas scheduling matters with Local Utility.
- Service under this Confirmation Agreement shall commence on the first day of the billing cycle of the Sales Period specified above, or such date thereafter as service is authorized by the Local Utility, and shall remain effective for the duration of the Sales Period through and until the last day of the billing cycle of the Sales Period, or such date thereafter as authorized by the Local Utility.
- The Contract Price quoted above is based on Customer's estimated usage of Gas at its facility meter locations for the accounts shown. If a material change in Customer's Gas usage at its facilities occurs for reasons other than variations in weather (including, but not limited to, the shut-down of any existing facility, the opening of any new facility, installation or removal of equipment or changes in operating times or processes), then UGIES may charge Customer current market prices at the Point of Delivery for Customer's increased Gas usage and may assess liquidation charges to Customer calculated under current market prices at the Point of Delivery for Gas that Customer failed to consume.
- In the event that: (i) UGIES is assessed any new or increased pool fees, transportation rates, balancing charges or storage charges that are not already included in Customer's Contract Price, by either the Local Utility or a pipeline used by UGIES to deliver Customer's Gas to the Point of Delivery (with either referred to herein as a "Transporter"); or (ii) such Transporter adopts any other changes in its requirements during the term of the Contract that result in a direct increase in cost to UGIES in providing service to Customer, UGIES may pass through a ratably allocated portion of such fees and charges to Customer on a monthly basis and Customer agrees to pay such fees and charges.
- Once executed and returned by Customer, this Confirmation Agreement shall be effective ("Effective Date") between the Parties; provided however, UGIES reserves the right to adjust the Contract Price after the Effective Date to reflect changes in commodity and/or basis prices between the time the Confirmation Agreement is provided by UGIES to Customer and when it is executed and returned by Customer. UGIES will send to Customer an amendment to this Confirmation Agreement reflecting any final price adjustment.

UGI Energy Services, LLC
Customer Confirmation Agreement
Fax No. (484) 991-8474
E-mail: jsubers@ugies.com

Offer Date: 10/24/2023
Customer: LONG BRANCH SEWERAGE AUTHORITY
Ref#: 00321512-1-4FFYR1
Local Utility: NJN
Sales Rep: Judi Subers

Page: 2

6. If service under this Confirmation Agreement or any designated account is terminated early for any reason, UGIES will be authorized to sell any Gas purchased for Customer's account. Any loss on such sale will be charged to Customer, and any gain on such sale will be credited to Customer.
7. In the absence of agreement regarding pricing for any extension of service beyond the Sales Period specified above, Gas delivered for Customer's account shall be billed at current market prices as applied to Customer's actual usage at its facility meter locations for the remaining term of the Contract.
8. Customer and UGIES agree to keep all terms of this Confirmation Agreement proprietary and confidential.
9. Once established by UGIES and for so long thereafter as Customer is participating in consolidated utility billing, the billing and payment provisions of the Contract will not apply and the Local Utility will bill all UGIES' monthly charges and Local Utility's monthly charges in a single monthly invoice. All amounts due to UGIES for monthly deliveries will be paid by Customer in accordance with the Local Utility's established payment terms.

Check the box that applies: The Customer has a tax exemption from state sales tax under the state law in which the Customer's facility or facilities served under this Confirmation Agreement is/are located. ☐ Yes ☐ No If Yes, Customer shall furnish to UGIES the tax exemption certificate to evidence such exemption.

Please sign and return one copy of the Confirmation Agreement to UGIES to the fax number or e-mail address set forth above. IN WITNESS WHEREOF, the Parties have caused this Confirmation Agreement to be executed by their duly authorized representatives as of the respective dates set forth below.

CUSTOMER: LONG BRANCH SEWERAGE AUTHORITY

UGI ENERGY SERVICES, LLC

BY: _____

BY: _____
Shaun Hart

TITLE: _____

TITLE: Vice President – Commodity Marketing, Growth and Retention

DATE: _____

DATE: _____

RIDER TO ENERGY CONTRACT IN CONNECTION WITH REVERSE AUCTION

**** Fixed, All-Inclusive Product ****

The undersigned energy supplier UGI Energy Services, LLC ("Energy Supplier") hereby agrees that the terms stated in this Rider To Energy Contract In Connection with Reverse Auction (the "Rider") will form part of any contract (the "Contract") between Energy Supplier and the following government entity(ies): Long Branch Sewer Authority (the "Customer(s)") that results or arises from Energy Supplier's participation in a reverse auction to be held on or about Tuesday, October 24th, 2023, under which Energy Supplier wishes to bid to receive the Contract to provide natural gas supply services to said Customer(s). In the event of any conflict between the terms of any such resulting Contract and the terms of this Rider, the terms of this Rider shall control.

1. The Contract shall be governed by the laws of the State of New Jersey and venue for any dispute under the Contract shall be exclusively in the state courts located within the county or counties in which such Customer(s) is/are located.
2. The Customer(s) shall have no indemnity obligations in favor of the Energy Supplier for any reason whatsoever to the extent such obligations are prohibited by state law or other statute.
3. In recognition of the New Jersey Open Public Records Act ("OPRA"), all confidentiality provisions contained in the Contract are hereby qualified with the requirement that the Customer(s) is/are exempt from such provisions to the extent required by OPRA or similar laws applicable to the Customer(s).
4. If a Customer receives a direct bill from the Energy Supplier, then in order to accommodate requirements that a Customer receive approval for payment of invoices at meetings of its governing body, the Contract shall provide for sufficiently long payment terms to accommodate same; and in no event shall such payment terms be less than thirty (30) days.
5. In recognition that Customer(s) provide a critical public function, Energy Supplier agrees that, notwithstanding any provision contained in the Contract, it shall not request the disconnection of a Customer's natural gas service meter(s) for any reason. Energy Supplier reserves the right to return Customer to the utility for any material breach of the terms of the Contract and reserves all rights to sue for breach of the Contract.
6. Energy Supplier shall not charge or pass through any costs associated with a variance in a Customer's amount of natural gas consumption from the consumption amounts predicted based on historical usage or estimated amounts provided by or agreed to with such Customer unless the variance in usage from the amounts predicted is

greater than or equal to +/- 100% on a monthly basis. Any costs passed through due to a variance in usage must be passed through without mark-up. Nothing in this Section 6 prohibits Customer and Energy Supplier from agreeing on a larger consumption bandwidth in the Contract.

7. The various provisions of this Rider and the Contract are severable. The invalidity, illegality, or unenforceability of any portion or provision of this Rider or the Contract shall not affect the validity, legality or enforceability of any other portion or provision of this Rider or the Contract.
8. Anything in the Contract to the contrary notwithstanding, any renewal or post-term price may only be accomplished in accordance with the statutory provisions of New Jersey Law as they relate to political subdivisions of the State.
9. To the extent permitted by Law, the existence of, and the terms and conditions of, this Rider shall be considered confidential and may not be disclosed by the Energy Supplier to any third party.
10. The per-therm price for natural gas in the bid and in the Contract shall include the entire cost of Customer's consumption, with delivery to the Burner Tip and the Energy Supplier's costs to serve Customer, such that the quoted price represents an all-in fixed rate for the entire cost of supplying natural gas, with the exception of any costs regulated by the NJ BPU other than those related to basic gas supply service. Nothing in this provision is meant to invalidate any provision in the Contract for adjustments to price resulting from a change in law.

ACKNOWLEDGED AND AGREED BY:

UGI Energy Services, LLC

Long Branch Sewer Authority

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

I have the authority to bind the Energy Supplier